



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#17-0932

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 22, 2017

TITLE: Motion to Approve Purchase of Additional Licenses and Associated
Professional Services for the Deployment of the Enterprise Content
Management System (Laserfiche) – MCCI, LLC – \$31,296

Recommendation

It is recommended that the City Commission approve the purchase of required licenses and associated professional services for the deployment of the Enterprise Content Management System (Laserfiche) for the Human Resources Department from MCCI, LLC in the amount of \$31,296.

Background

On February 17, 2015, the City Commission approved a contract for the purchase of Laserfiche from MCCI, LLC including funding for the initial task order for the deployment of the software and migration of electronic documents for the Department of Sustainable Development (CAM 15-0251).

The City is prioritizing the departments that still store electronic documents in the legacy system and as such, a second task order has been created for the deployment of Laserfiche and migration of existing electronic documents from the legacy system for the Human Resources Department.

The cost breakdown is as follows:

Software Licenses	\$ 5,760.00
Professional Services including Travel	\$ 18,120.00
Training and Travel	\$ 6,480.00
Maintenance (first year only)	\$ 936.00
Total Project Cost	\$ 31,296.00

Resource Impact

There is a current fiscal year impact in the amount of \$31,296.

<i>Funds available as of July 26, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-HRD010101-3199	Human Resources	Services and Materials/ Professional Services	\$541,614	\$69,447	\$24,600
001-HRD010101-3907	Human Resources	Services and Materials/ Data Processing Supplies	\$541,614	\$69,447	\$5,760
001-HRD010101-3401	Human Resources	Services and Materials/ Computer Maintenance & Support	\$541,614	\$69,447	\$936
TOTAL AMOUNT ►					\$31,296

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 11: Be a well-trained, innovative, and neighbor-centric workforce that builds community.
- Objective 4: Provide a reliable and progressive technology infrastructure

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We are United*.

Attachments

Exhibit 1 – MCCI, LLC Contract

Exhibit 2 – Task Order

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