



CITY MANAGER'S OFFICE

CITY MANAGER SIGNATURE REQUEST ROUTING FORM

Rev: 14 | Revision Date: 12/18/2025

SECTION 1 | SUMMARY INFORMATION

Date: 6/10/26

☒ Commission Agenda Item ☐ Letter to the Commission (LTC) ☐ Letter to External Stakeholder(s) ☐ Other Document

Document Title/Purpose: Agreement - Architectural Continuing Services Contracts -
(RFQ 456 - Gurri Matute, P.A.)

Commission Meeting Date: 4/21/2026 CAM #: 26-0347 Item #: M-2

CAM attached: ☒ Yes ☐ No Action Summary Attached: ☒ Yes ☐ No CIP FUNDED: ☒ Yes ☐ No

Community Investment Plan (CIP) Project defined as having a life of at least 10 years and a cost of at least \$100,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement. Term "real property" includes land, real estate, realty, or real.

SECTION 2 | REQUESTOR (CHARTER OFFICE/DEPARTMENT)

Charter Office: _____ Router Name: _____ Ext: _____

Department: Procurement Router Name: Matthew Eaton Ext: 5141

Department Approval (Director/Chief): Name Glenn Marcos Init GM Date: 6/8/26

*Return Document To: Matthew Eaton Department: Procurement Ext: 5141

**REMINDER: Once review and signature at the last level of government (Federal, State, County) is complete, scan the final record copy and send to the City Clerk's Office.*

Scan Date: _____ Attach Certified Resolution #: _____ Original form route to CAO: ☐ Yes ☒ No

THE FOLLOWING SECTIONS ARE FOR CHARTER OFFICE USE ONLY

SECTION 3 | CITY ATTORNEY'S OFFICE (CAO): CAO signed/routed Required ☒ Yes ☐ No

Is the attached Granicus document final? ☒ Yes ☐ No Number of Originals Attached: 1

Attorney's Name: Rhonda Montoya Hasan Approved as to Form: ☒ Yes ☐ No Initials: DMH

Route to: Finance (if applicable) Date: N/A Route to: CCO Date: 6/11/26

SECTION 4 | CITY CLERK'S OFFICE (CCO)

City Clerk Office Receive and Scan Date: _____ Number of Originals: 1

Route to CMO Date: 06/11/26 Route to Mayor Date: _____

SECTION 5 | CITY MANAGER'S OFFICE (CMO)

LOG #: JUN84 Date Received: 6/12/26 Received From: CCO

To CM/ACM: ☐ R. Williams ☐ C. Cooper ☒ Y. Matthews ☐ Q. Pough ☐ B. Rogers

Approved Init: YMW for continuous routing to Rickelle Williams, City Manager/Executive Director

Disapproved: _____ Comments: _____

CMO Executive Assistant Route to: CCO | HR | OMB | Other: _____ Date: 6/15/26 Initial: APD

AGREEMENT

between

City of Fort Lauderdale

and

Gurri Matute, P. A.

for

**Architectural Continuing Services Contract
Request for Qualifications (RFQ) Event No. 456**

AGREEMENT

THIS IS AN AGREEMENT made and entered into this 12 day of June, 2026, by and between:

CITY OF FORT LAUDERDALE, a Florida municipality, (hereinafter referred to as "CITY")

and

GURRI MATUTE, P. A., a Florida corporation (hereinafter referred to as "CONSULTANT")

WHEREAS, the City Commission of the City of Fort Lauderdale, Florida at its meeting of April 21, 2026, authorized by motion the execution of this Agreement between the CITY and CONSULTANT authorizing the performance of Architectural Continuing Services, Request for Qualifications (RFQ) Event No. 456, incorporated herein, (the "Agreement"); and

WHEREAS, the CONSULTANT is willing and able to render professional services for such Project for the compensation and on the terms hereinafter set forth;

NOW, THEREFORE, in consideration of the mutual covenants, agreements, terms, and conditions contained herein, the Parties hereto, do agree as follows:

ARTICLE 1 DEFINITIONS AND IDENTIFICATIONS

For the purposes of this Agreement and the various covenants, conditions, terms and provisions which follow, the DEFINITIONS and IDENTIFICATIONS set forth below are assumed to be true and correct and are therefore agreed upon by the Parties.

- 1.1 AGREEMENT: Means this document between the CITY and CONSULTANT dated _____, and any duly authorized and executed Amendments to Agreement.
- 1.2 BASIC SERVICES: Services performed by CONSULTANT for authorized scope of work for the Project phase described in this Agreement and listed in Exhibit "A," Scope of Services.
- 1.3 CHANGE ORDER: A written order approved and executed by both Parties to the CONSULTANT approved by the CITY authorizing a revision of this Agreement between the CITY and CONSULTANT that is directly related to the original scope of work or an adjustment in the original contract price or the contract time directly related to the original scope of work, issued on or after the effective date of this Agreement.

- 1.4 CITY: The City of Fort Lauderdale, a Florida municipality.
- 1.5 CITY MANAGER: The City Manager of the City of Fort Lauderdale, Florida.
- 1.6 COMMISSION: The City Commission of the City of Fort Lauderdale, Florida, which is the governing body of the City government.
- 1.7 CONSTRUCTION COST: The total construction cost to CITY of all elements of the Project designed or specified by CONSULTANT.
- 1.8 CONSTRUCTION COST LIMIT: A maximum construction cost limit established by the CITY defining the maximum budget amount to which the final construction documents should be designed so as not to exceed.
- 1.9 CONSTRUCTION DOCUMENTS: Those working drawings and specifications and other writings setting forth in detail and prescribing the work to be done, the materials, workmanship and other requirements for construction of the entire Project, including any bidding information.
- 1.10 CONSULTANT: Gurri Matute, P.A., the CONSULTANT selected to perform professional services pursuant to this Agreement.
- 1.11 CONTRACT ADMINISTRATOR: The Capital Projects Director for the City of Fort Lauderdale, or her designee. In the administration of this Agreement, as contrasted with matters of policy, all Parties may rely upon instructions or determinations made by the Contract Administrator.
- 1.12 CONTRACTOR: One or more individuals, firms, corporations or other entities identified as such by a written agreement with CITY ("Contract for Construction") to perform the construction services required to complete the Project.
- 1.13 DEPARTMENT DIRECTOR: The Capital Projects Director for the City of Fort Lauderdale.
- 1.14 ERROR: A mistake in design, plans and/or specifications that incorporates into those documents an element that is incorrect and is deficient from the standard of care that a professional engineer in similar circumstances, working on a similar project and location would have exercised. Also includes mistakes in design, plans, specifications and/or shop drawings review that lead to materials and/or equipment being ordered and/or delivered where additional costs are incurred.
- 1.15 FINAL STATEMENT OF PROBABLE CONSTRUCTION COSTS: A final cost estimate prepared by CONSULTANT during the Final Design Phase of the Project, based upon the final detailed Construction Documents of the Project.
- 1.16 NOTICE TO PROCEED: A written Notice to Proceed with the Project issued by the Contract Administrator.

- 1.17 OMISSION: A scope of work missed by CONSULTANT that is necessary for the Project, including a quantity miscalculation, which was later discovered and added by Change Order and which is deficient from the standard of care that a professional engineer in similar circumstances, working on a similar project and location would have exercised. Also includes design that was wrong, but was corrected after award to the Contractor, but before the construction process was materially affected.
- 1.18 ORIGINAL CONTRACT PRICE: The original bid and/or contract price as awarded to a Contractor based upon CONSULTANT's final detailed Construction Documents of the Project.
- 1.19 PLANS AND SPECIFICATIONS: The documents setting forth the final design plans and specifications of the Project, including architectural, civil, structural, mechanical, electrical, communications and security systems, materials, lighting equipment, site and landscape design, and other essentials as may be appropriate, all as approved by CITY as provided in this Agreement.
- 1.20 PRELIMINARY PLANS: The documents prepared by CONSULTANT consisting of preliminary design drawings, renderings and other documents to fix and describe the size and character of the entire Project, and the relationship of Project components to one another and existing features.
- 1.21 PROJECT: An agreed scope of work for accomplishing a specific plan or development. This may include, but is not limited to, planning, architectural, engineering, and construction support services. The services to be provided by CONSULTANT shall be as defined in this Agreement and further detailed in Task Orders for Projects. The Project planning, design and construction may occur in separate phases and Task Orders at the CITY's discretion.
- 1.23 SPECIFICATIONS: The specifications referred to in this Agreement are the CONSTRUCTION STANDARDS AND SPECIFICATIONS, Office of the City Engineer, City of Fort Lauderdale, January 1982, including any revisions.
- 1.24 STATEMENT OF PROBABLE PROJECT COSTS: A document to be prepared by CONSULTANT that shall reflect a detailed statement of the total probable costs.
- 1.25 TASK ORDER: A document setting forth a negotiated detailed scope of services to be performed by CONSULTANT at fixed contract prices in accordance with this Agreement between the CITY and CONSULTANT.
- 1.26 TIME OF COMPLETION: Time in which the entire work shall be completed for each Task Order.

ARTICLE 2

PREAMBLE

In order to establish the background, context and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties hereto, the following statements, representations and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions of this Agreement which follow and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

- 2.1 Pursuant to Section 287.055, Florida Statutes (2025), as may be amended or revised, CITY has formed a Committee to evaluate CONSULTANT's statement of qualifications and performance data to ensure that CONSULTANT has met the requirements of the Consultants' Competitive Negotiation Act, as set forth in Section 287.055, Florida Statutes (2025), as may be amended or revised, and has selected CONSULTANT to perform services hereunder.

ARTICLE 3

SCOPE OF SERVICES

- 3.1 The CONSULTANT shall perform the following professional services: Architectural Engineering Services, as more specifically described in Exhibit "A," Scope of Services, attached hereto and incorporated herein, and shall include, but not be limited to, services as applicable and authorized by individual Task Orders for the individual projects in accordance with Article 6 herein. CONSULTANT shall provide all services set forth in Exhibit "A" including all necessary, incidental and related activities and services required by the Scope of Services and contemplated in CONSULTANT's level of effort. CONSULTANT will perform the Services in accordance with standard industry practices, with the care, knowledge and skill expected of similar engineering firms. No other warranties, express or implied are made or intended.
- 3.2 CITY and CONSULTANT acknowledge that the Scope of Services does not delineate every detail and minor work tasks required to be performed by CONSULTANT to complete the Project. If, during the course of the performance of the services included in this Agreement, CONSULTANT determines that work should be performed to complete the Project which is in CONSULTANT's opinion, outside the level of effort originally anticipated, whether or not the Scope of Services identifies the work items, CONSULTANT shall notify Contract Administrator and obtain written approval by the CITY in a timely manner before proceeding with the Work. Notice to Contract Administrator does not constitute authorization or approval by CITY to perform the Work. The CITY shall not pay for any work that is not approved by the Contract Administrator in writing. If CONSULTANT proceeds with said Work without notifying the Contract Administrator, said work shall be deemed to be within the original level of effort, whether specifically addressed in the Scope of Services. Notice to Contract Administrator does not constitute authorization or approval by CITY to perform the

Work. Performance of work by CONSULTANT outside the originally anticipated level of effort without prior written CITY approval is at CONSULTANT's sole risk.

ARTICLE 4
GENERAL PROVISIONS

- 4.1 Negotiations pertaining to the rates for professional services to be performed by CONSULTANT have been undertaken between CONSULTANT and CITY representatives pursuant to Section 287.055, Florida Statutes (2025), as may be amended or revised, and this Agreement incorporates the results of such negotiation.
- 4.2 CONSULTANT shall include CITY's specific Task Order number as part of the heading on all correspondence, invoices and drawings. All correspondence shall be directed specifically to the Contract Administrator.

ARTICLE 5
PRIORITY OF PROVISIONS

- 5.1 The Contract Documents are intended to include all items necessary for the proper execution and completion of the work by CONSULTANT. Any labor, services, materials, supplies, equipment or documentation that may reasonably be inferred from the Contract Documents or trade usage from prevailing custom as being required to produce the indicated result will be provided whether or not specifically called for, at no additional cost to CITY. The Contract Documents are complementary, and wherever possible the provisions of the Contract Documents shall be construed in such manner as to avoid conflicts between provisions of the various Contract Documents. In the event of any inconsistency in the Contract Documents, where such inconsistency is not clarified by change order, addendum or amendment, the Contract Documents shall be construed according to the following priorities:

First priority: Approved and fully executed Task Orders, Change Orders, Addendums or Amendments to all related documents.

Second priority: Specifications (quality) and Drawings (location and quantity) of CONSULTANT.

Third priority: This Agreement.

Fourth priority: City of Fort Lauderdale RFQ Event No. 456.

Fifth priority: CONSULTANT's response to City of Fort Lauderdale RFQ Event No. 456.

- 5.2 Anything shown on the drawings and not mentioned in the specifications or mentioned in the specifications and now shown on the drawings, shall have the same effect as if shown or mentioned respectively in both. In the event of a conflict among the Contract Documents, the latest, most stringent, and more technical requirement(s), including, but not limited to, issues of quantities or cost of the Work shall control.

Reference to standard specifications, manuals, rules, regulations, ordinances, laws or codes of any governmental authority, whether such reference be specific or by implication, shall mean the latest standard specification, manual, rule, regulation, ordinance, law or code in effect at the time of permit submittal.

ARTICLE 6 TASK ORDERS

- 6.1 The Project will be divided into "Tasks."
- 6.2 Task Orders shall be jointly prepared by the CITY and CONSULTANT defining the detailed scope of services to be provided for the Project. Each Task Order shall be separately numbered and approved in accordance with this Agreement and all applicable CITY code requirements.
- 6.3 Under all Task Orders and Projects, CITY may require the CONSULTANT, by specific written authorization, and for mutually agreed upon additional compensation, to provide or assist in obtaining one or more of the following special services. These services may include, at the discretion of the CITY, the following items:
- 6.3.1 Providing additional copies of reports, contract drawings and documents;
and
- 6.3.2 Assisting CITY with litigation support services arising from the planning, development, or construction.
- 6.4 Prior to initiating the performance of any services under this Agreement, CONSULTANT must receive a written Notice to Proceed/Purchase Order from the CITY. The CONSULTANT must receive the approval of the Contract Administrator or his/her designee in writing prior to beginning the performance of services in any subsequent Task Order under this Agreement.
- 6.5 If, in the opinion of the CITY, the CONSULTANT is improperly performing the services under a specific Task Order, or if at any time the CITY shall be of the opinion that said Task Order is being unnecessarily delayed and will not be completed within the agreed upon time, the CITY shall notify the CONSULTANT in writing. The CONSULTANT has within ten (10) working days thereafter to take such measures as will, in the judgment of the CITY, ensure satisfactory performance and completion of the Work. If the CONSULTANT fails to cure within

the ten (10) working days, the CITY may notify the CONSULTANT to discontinue all work under the specified Task Order. The CONSULTANT shall immediately respect said notice and stop said work and cease to have any rights in the possession of the Work and shall forfeit the Task Order and any remaining monies. The CITY may then decide to issue a new Task Order for the uncompleted Work to another consultant using the remaining funds. Any excess costs arising therefrom over and above the original Task Order price shall be charged against CONSULTANT, as the original CONSULTANT.

ARTICLE 7

TERM OF AGREEMENT; TIME FOR PERFORMANCE

- 7.1 The initial term of the Agreement shall commence upon final execution of the Agreement by the CITY and shall expire two (2) years from that date. The CITY reserves the right to extend the Agreement for three (3) additional one (1) year terms providing all terms conditions and specifications remain the same, both Parties agree to the extension, and such extension is approved by the CITY.
- 7.2 CONSULTANT shall perform the services described in Task Orders within the time periods specified in the Task Order. Said time periods shall commence from the date of the Notice to Proceed for such services.
- 7.3 Prior to beginning the performance of any services under this Agreement, CONSULTANT must receive a Notice to Proceed. CONSULTANT must receive written approval from the Contract Administrator prior to beginning the performance of services in any subsequent phases of the Agreement. Prior to granting approval for CONSULTANT to proceed to a subsequent phase, the Contract Administrator may, at his or her sole option, require CONSULTANT to submit itemized deliverables/documents for the Contract Administrator's review.
- 7.4 In the event CONSULTANT is unable to complete any services because of delays resulting from untimely review by CITY or other governmental authorities having jurisdiction over the Project, and such delays are not the fault of CONSULTANT, or because of delays which were caused by factors outside the control of CONSULTANT, CITY shall grant a reasonable extension of time for completion of the services. It shall be the responsibility of the CONSULTANT to notify CITY promptly in writing whenever a delay in approval by a governmental agency is anticipated or experienced, and to inform CITY of all facts and details related to the delay.
- 7.5 The time for the performance of services described in assigned Task Orders shall be negotiated by the CITY and the CONSULTANT as the services are requested and authorized by the CITY.

ARTICLE 8
COMPENSATION AND METHOD OF PAYMENT

8.1 AMOUNT AND METHOD OF COMPENSATION

8.1.1 Not-To-Exceed Amount Compensation

CITY agrees to pay CONSULTANT as compensation for performance of all services as related to each Task Order under the terms of this Agreement a Not-to-Exceed Amount as agreed upon per Task Order. This compensation does not include Reimbursables as described in Section 8.2. It is agreed that the method of compensation is that of "Not to Exceed Amount" which means that CONSULTANT shall perform all services set forth in each Task Order for total compensation in the amount of or less than that stated total. The hourly rate-billing schedule to be used in negotiating each Task Order is attached as Exhibit "B" to this Agreement. As described in Section 9.1, no modification, amendment, or alteration to Exhibit "B" shall be effective unless contained in a written document prepared with the same formality as this Agreement and executed by the CITY and CONSULTANT.

A not to exceed proposal shall be accompanied by the CONSULTANT's estimate. The estimate shall detail the direct labor costs by categories of employees, work hours, and hourly rate; overhead; direct non-salary expenses including reimbursables; and profit, or as required by individual Task Order.

8.2 REIMBURSABLES

- 8.2.1 Direct non-salary expenses, entitled Reimbursables, directly attributable to the Project will be charged at actual cost. Reimbursable expenses are in addition to the compensation for basic services and include actual expenditures made by the CONSULTANT and the CONSULTANT's employees directly attributable to the Project and will be charged at actual cost, without reference to the professional service fees above. CITY shall not withhold retainage from payments for Reimbursable Expenses. CONSULTANT shall be compensated for Reimbursables associated with a particular Task Order only up to the amount allocated for such Task Order. Any reimbursable or portion thereof which, when added to the Reimbursables related to a particular Task Order previously billed, exceeds the amount allocated for such Task Order shall be the responsibility of the CONSULTANT unless otherwise agreed to in writing by the Contract Administrator. Travel and subsistence expenses for the CONSULTANT, his staff and subconsultants and communication expenses, long distance telephone, courier and express mail between CONSULTANT's and subconsultants' various offices are not reimbursable under this Agreement. Reimbursables shall include only the following listed expenses:

- A. Cost of reproduction, postage and handling of drawings and specifications which are required to deliver services set forth in this Agreement, excluding reproductions for the office use of the CONSULTANT. Reimbursable printing and photocopying expenses shall include only those prints or photocopies of original documents which are (i) exchanged among CONSULTANT, CITY and other third parties retained or employed by any of them or (ii) submitted to CITY for review, approval or further distribution. Documents, which are reproduced for CONSULTANT's internal drafts, reviews, or other purposes, are not eligible for reimbursement.
 - B. Identifiable testing costs and special inspections approved by Contract Administrator.
 - C. All permit fees paid to regulatory agencies for approvals directly attributable to the Project. These permit fees do not include those permits required for the construction Contractor.
 - D. Overnight Delivery/Courier Charges (when CITY requires/requests this service).
- 8.2.2 Reimbursable subconsultant expenses are limited to the items described above when the subconsultant agreement provides for reimbursable expenses. A detailed statement of expenses must accompany any request for reimbursement. Local travel to and from the Project site or within the Tri-County Area will not be reimbursed.
- 8.2.3 It is acknowledged and agreed to by CONSULTANT that the dollar limitation set forth in each Task Order is a limitation upon, and describes the maximum extent of CITY's obligation to reimburse CONSULTANT for direct, non-salary expenses, but does not constitute a limitation, of any sort, upon CONSULTANT's obligation to incur such expenses in the performance of services hereunder. If CITY or Contract Administrator requests CONSULTANT to incur expenses not contemplated in the amount for Reimbursables, CONSULTANT shall notify Contract Administrator in writing before incurring such expenses. Any such expenses shall be reviewed and approved by CITY prior to incurring such expenses.

8.3 METHOD OF BILLING

8.3.1 Not To Exceed Amount Compensation

CONSULTANT shall submit billings, which are identified by the specific project number on a monthly basis in a timely manner for all salary costs and Reimbursables attributable to the Project. These billings shall identify the nature of the work performed for each phase, subtask, deliverable and item identified in the Exhibit "A" Scope of Services or Task Order, the total hours of work performed and the employee category of the individuals performing same. The statement shall show a summary of salary costs with

accrual of the total and credits for portions paid previously. Subconsultant fees must be documented by copies of invoices or receipts, which describe the nature of the expenses and contain a project number or other identifier, which clearly indicates the expense, as identifiable to the Project. Except for meals and travel expenses, it shall be deemed unacceptable for the CONSULTANT to modify the invoice or receipt by adding a project number or other identifier. Internal expenses must be documented by appropriate CONSULTANT's cost accounting forms with a summary of charges by category. When requested, CONSULTANT shall provide backup for past and current invoices that records hours and salary costs by employee category and subconsultant fees on a task basis, so that total hours and costs by task may be determined.

8.4 METHOD OF PAYMENT

- 8.4.1 CITY shall pay CONSULTANT in accordance with the Florida Prompt Payment Act. To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and must be submitted on the form and pursuant to instructions prescribed by Contract Administrator.
- 8.4.2 CITY will review CONSULTANT's invoices and, if inaccuracies or errors are discovered in said invoice, CITY will inform CONSULTANT within ten (10) working days by email of such inaccuracies or errors and request that revised copies of all such documents be re-submitted by CONSULTANT to CITY.
- 8.4.3 Payments are scheduled to be made by CITY to CONSULTANT using a credit card/CITY Procurement Card (P-Card).

ARTICLE 9 AMENDMENTS AND CHANGES IN SCOPE OF SERVICES

- 9.1 No modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written Amendment prepared with the same formality as this Agreement and executed by the CITY and CONSULTANT.
- 9.2 CITY or CONSULTANT may request changes that would increase, decrease, or otherwise modify the Scope of Services to be provided under a Task Order. Such changes must be contained in a written amendment, executed by the Parties hereto, with the same formality and of equal dignity herewith, prior to any deviation from the terms of the Task Order including the initiation of any additional services. CITY shall compensate CONSULTANT for such additional services as provided in Article 8.
- 9.3 In the event a dispute between the Contract Administrator and CONSULTANT arises over whether requested services constitute additional services and such dispute cannot be resolved by the Contract Administrator and CONSULTANT,

such dispute shall be promptly presented to the City Manager for resolution. The City Manager's decision shall be final and binding on the Parties for amounts in the aggregate under \$100,000. In the event of a dispute in an amount over \$100,000, the Parties agree to use their best efforts to settle such dispute. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both Parties. If they do not reach such solution within a period of sixty (60) days, then upon notice to the other, either Party may commence litigation to resolve the dispute in Broward County, Florida. Any resolution shall be set forth in a written document in accordance with Section 9.2 above. During the pendency of any dispute, CONSULTANT shall promptly perform the disputed services.

ARTICLE 10 CONSULTANT'S RESPONSIBILITIES

- 10.1 The CONSULTANT, following the CITY's approval of the Construction Documents and of the Final Statement of Probable Construction Costs, shall, when so directed and authorized by the CITY, assist the CITY in estimating construction costs, reviewing proposals, and assist in awarding contracts for construction. If requested, CONSULTANT shall review and analyze the proposals received by the CITY and shall make a recommendation for any award based on the City of Fort Lauderdale Procurement Ordinance.
- 10.2 Estimates, opinions of probable construction or implementation costs, financial evaluations, feasibility studies or economic analyses prepared by CONSULTANT will represent its best judgment based on its experience and available information. The CITY recognizes that CONSULTANT has no control over costs of labor, materials, equipment or services furnished by others or over market conditions or CONSULTANT's methods of determining prices, and that any evaluation of a facility to be constructed or work to be performed is speculative. Accordingly, CONSULTANT does not guarantee that proposals, bids or actual costs will not vary from opinions, evaluations or studies submitted by CONSULTANT.
- 10.3 Should the lowest responsible, responsive proposal exceed the Final Statement of Probable Construction Costs by ten percent (10%) or more, CONSULTANT shall, at the CITY's direction, redesign each Project and/or work with the CITY to reduce the costs to within the Final Statement of Probable Construction Costs at no additional expense to the CITY. In such a circumstance, the CITY may at its sole discretion, exercise any one or more of the following options:
 - CONSULTANT shall be required to amend at the sole cost and expense of CONSULTANT, the Construction Drawings, Technical Specifications and Supplemental Conditions to enable the project to conform to a maximum of ten percent (10%) above the Estimated Construction Costs of the Project, such amendments to be subject to the written final acceptance and approval of same by the CITY;

- CONSULTANT shall be required to provide at the cost and expense of CONSULTANT re-bidding services and related items (including costs associated with regulatory review and approval of revised documents) as many times as requested by the CITY until the base bid of at least one "best value" bid falls within the factor of ten percent (10%) of the Estimated Construction Cost of the Project;
- The CITY may approve an increase in the Estimated Construction Cost of the Project;
- The CITY may reject all bids or proposals and may authorize re-bidding;
- The CITY may if permitted, approve a renegotiation of the Project within a reasonable time;
- The CITY may abandon the project and terminate CONSULTANT's work authorization and Services for the Project; or
- The CITY may select as many deductive alternatives as may be necessary to bring the award within ten percent (10%) of the Estimated Construction Costs of the Project.

It is expressly understood and agreed that the redesigning services required to keep the Project within ten percent (10%) of the Estimated Construction Cost shall not be considered additional services and CONSULTANT agrees that it shall not seek compensation from the CITY for such Services.

- 10.4 The CONSULTANT may be requested to provide the CITY with a list of recommended, prospective proposers.
- 10.5 The CONSULTANT may be asked to attend all pre-bid/proposal conferences.
- 10.6 The CONSULTANT shall recommend any addenda, through the Contract Administrator, as appropriate to clarify, correct, or change proposal /bid documents.
- 10.7 If pre-qualification of proposers is required as set forth in the request for proposal, CONSULTANT shall assist the CITY, if requested, in developing qualification criteria, review qualifications and recommend acceptance or rejection of the proposers. If requested, CONSULTANT shall evaluate proposals and proposers, and make recommendations regarding any award by the CITY.
- 10.8 The CITY shall make decisions on claims regarding interpretation of the Construction Documents, and on other matters relating to the execution and progress of the Work after receiving a recommendation from CONSULTANT. CONSULTANT may also assist in approving progress payments to the Contractor based on each Project Schedule of Values and the percentage of work completed.
- 10.9 The CITY shall maintain a record of all Change Orders which shall be categorized according to the various types, causes, etc. that it may be determined are useful or necessary for its purpose. Among those shall be Change Orders identified as

architectural/engineering Errors or Omissions.

- 10.9.1 Unless otherwise agreed by both Parties in writing, it is specifically agreed that any change to the work identified as an Error on the part of CONSULTANT shall be considered for purposes of this Agreement to be an additional cost to the CITY which would not be incurred without the Error. Errors on the part of the CONSULTANT shall be rectified by the CONSULTANT with no additional cost to the CITY.
- 10.9.2 To obtain such recovery, the CITY shall deduct from CONSULTANT's fee a sufficient amount to recover all such additional costs to the CITY.
- 10.9.3 In executing this Agreement, CONSULTANT acknowledges the CITY's right to recover same as stated above. The recovery of additional costs to the CITY under this paragraph shall not limit or preclude recovery for other separate and/or additional damages which the CITY may otherwise incur.
- 10.9.6 The Contract Administrator's decision as to whether a Change Order is caused by an Error or caused by an Omission, taking into consideration industry standards, shall be final and binding on both Parties for amounts in the aggregate under \$100,000 per Project, subject to Section 9.3. In the event of a dispute in an amount over \$100,000, the Parties agree to use their best efforts to settle such dispute. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both Parties. If they do not reach such solution within a period of sixty (60) days, then upon notice to the other, either Party may commence litigation to resolve the dispute in Broward County, Florida.

ARTICLE 11 CITY'S RESPONSIBILITIES

- 11.1 CITY shall assist CONSULTANT by placing at CONSULTANT's disposal, all information CITY has available pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- 11.2 CITY shall arrange for access to, and make all provisions for, CONSULTANT to enter upon public and private property as required for CONSULTANT to perform its services.
- 11.3 CITY shall review the itemized deliverables/documents identified per Task Order.
- 11.4 CITY shall give prompt written notice to CONSULTANT whenever CITY observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services or any defect in the work of the CONSULTANT.

ARTICLE 12
MISCELLANEOUS

12.1 OWNERSHIP OF DOCUMENTS

All documents including, but not limited to, drawings, renderings, models, and specifications prepared or furnished by CONSULTANT, its dependent professional associates and consultants, pursuant to this Agreement shall be owned by the CITY.

Drawings, specifications, designs, models, photographs, reports, surveys and other data prepared in connection with this Agreement are and shall remain the property of the CITY whether the Project for which they are made is executed or not, and are subject to reuse by the CITY in accordance with Section 287.055(10), Florida Statutes (2025), as may be amended or revised. They are not intended or represented to be suitable for reuse by the CITY or others on extensions of this Project or on any other project without appropriate verification or adaptation. Any reuse, except for the specific purpose intended hereunder, will be at the CITY's sole risk and without liability or legal exposure to CONSULTANT or its subcontractors. This does not, however, relieve CONSULTANT of liability or legal exposure for errors, omissions, or negligent acts made on the part of CONSULTANT in connection with the proper use of documents prepared under this Agreement. Any such verification or adaptation may entitle CONSULTANT to further compensation at rates to be agreed upon by the CITY and CONSULTANT. This shall not limit the CITY's reuse of preliminary or developmental plans or ideas incorporated therein, should the Project be suspended or terminated prior to completion.

12.2 TERMINATION

12.2.1 Termination for Cause. It is expressly understood and agreed that the CITY may terminate this Agreement at any time for cause in the event that the CONSULTANT (1) violates any provisions of this Agreement or performs same in bad faith or (2) unreasonably delays the performance of the services or does not perform the services in a timely and satisfactory manner upon written notice to the CONSULTANT. Notice of termination shall be provided in accordance with Section 12.27. In the case of termination by the CITY for cause, the CONSULTANT shall be first granted a 10-working day cure period after receipt of written notice from the CITY. In the event that the Agreement is terminated, the CONSULTANT shall be entitled to be compensated for the services rendered and accepted by the CITY from the date of execution of the Agreement up to the time of termination. Such compensation shall be based on the fee as set forth above, wherever possible. For those portions of services rendered to which the applicable fee cannot be applied, payment shall be based upon the appropriate rates for the actual time spent on the Project. In the event that the CONSULTANT abandons this Agreement or through violation of any of

the terms and conditions of this Agreement, causes it to be terminated, CONSULTANT shall indemnify the CITY against any and all loss pertaining to this termination.

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by CONSULTANT shall become the property of CITY and shall be delivered by CONSULTANT to the CITY within five (5) days of CITY's request. Upon payment of such sum by CITY to CONSULTANT, CITY shall have no further duties or obligations pursuant to or arising from this Agreement.

This Agreement may also be terminated by CITY upon such notice as CITY deems appropriate in the event CITY or Contract Administrator determines that termination is necessary to protect the public health, safety, or welfare.

Notice of termination shall be provided in accordance with Section 12.27, NOTICES, except that Contract Administrator may provide a prior verbal stop work order if the Contract Administrator deems a stop work order of this Agreement in whole or in part is necessary to protect the public's health, safety, or welfare. A verbal stop work order shall be promptly confirmed in writing as set forth in Section 12.27, NOTICES.

12.2.2 Termination for Convenience. In the event this Agreement is terminated for convenience, CONSULTANT shall be paid for any services performed and accepted by the CITY to the date the Agreement is terminated. Compensation shall be withheld until all documents specified in Section 11.3 of this Agreement are provided to the CITY. Upon being notified of CITY's election to terminate, CONSULTANT shall refrain from performing further services or incurring additional expenses under the terms of this Agreement. Under no circumstances shall CITY make payment for services which have not been performed and accepted.

12.2.3 Termination by Consultant. CONSULTANT shall have the right to terminate this Agreement upon substantial breach by the CITY of its obligation under this Agreement as to unreasonable delay in payment or non-payment of undisputed amounts. CONSULTANT shall have no right to terminate this Agreement for convenience of the CONSULTANT.

12.3 AUDIT RIGHT AND RETENTION OF RECORDS

CITY shall have the right to audit the books, records, and accounts of CONSULTANT that are related to this Project. CONSULTANT shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to the Project.

CONSULTANT shall preserve and make available, at reasonable times and upon prior written notice for examination and audit by CITY all financial records,

supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida Public Records Act (Chapter 119, Florida Statutes), if applicable, or, if the Florida Public Records Act is not applicable, for a minimum of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by CITY to be applicable to CONSULTANT's records, CONSULTANT shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by CONSULTANT. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for CITY's disallowance and recovery of any payment upon such entry.

12.4 NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND AMERICANS WITH DISABILITIES ACT

CONSULTANT shall not unlawfully discriminate against any person in its operations and activities in its use or expenditure of the funds or any portion of the funds provided by this Agreement and shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded in whole or in part by CITY, including Titles I and II of the ADA (regarding nondiscrimination or the basis of disability), and all applicable regulations, guidelines, and standards.

CONSULTANT's decisions regarding the delivery of services under this Agreement shall be made without regard to or consideration of race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation, or any other factor which cannot be lawfully or appropriately used as a basis for service delivery.

CONSULTANT shall comply with Title I of the Americans with Disabilities Act regarding nondiscrimination on the basis of disability in employment and further shall not discriminate against any employee or applicant for employment because of race, age, religion, color, gender, sexual orientation, national origin, marital status, political affiliation, or physical or mental disability. In addition, CONSULTANT shall take affirmative steps to ensure nondiscrimination in employment against disabled persons. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship), and accessibility.

CONSULTANT shall take affirmative action to ensure that applicants are employed, and employees are treated without regard to race, age, religion, color, gender, sexual orientation, national origin, marital status, political affiliation, or physical or mental disability during employment. Such actions shall include, but

not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship), and accessibility.

12.5 MINORITY PARTICIPATION

Historically, the CITY has been able to achieve participation levels of approximately twelve percent (12%) by MBE/WBE firms in CITY projects, and in the purchase of goods and services. The CONSULTANT shall make a good faith effort to help the CITY maintain and encourage MBE/WBE participation levels consistent with such historical levels and market conditions. The CONSULTANT will be required to document all such efforts and supply the CITY with this documentation at the end of the Project, or in cases where projects are longer than one year, each CITY fiscal year.

12.6 PUBLIC ENTITY CRIMES ACT

In accordance with the Public Crimes Act, Section 287.133, Florida Statutes (2025), as may be amended or revised, a person or affiliate who is a contractor, consultant or other provider, who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to the CITY, may not submit a bid on a contract with the CITY for the construction or repair of a public building or public work, may not submit bids on leases of real property to the CITY, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under an Agreement with the CITY, and may not transact any business with the City in excess of the threshold amount provided in Section 287.017, Florida Statutes (2025), as may be amended or revised, for category two purchases for a period of thirty-six (36) months from the date of being placed on the convicted vendor list. Violation of this section by CONSULTANT shall result in cancellation of the CITY purchase and may result in CONSULTANT debarment.

12.7 SUBCONSULTANTS

12.7.1 CONSULTANT may subcontract certain items of work to subconsultant. The Parties expressly agree that the CONSULTANT shall submit pertinent information regarding the proposed subconsultant, including subconsultant's scope of work and fees, for review and approval by the CITY prior to subconsultants proceeding with any Work.

12.7.2 CONSULTANT shall utilize the subconsultants identified in the proposal that were a material part of the selection of CONSULTANT to provide the services for this Project. CONSULTANT shall obtain written approval of the Contract Administrator prior to changing or modifying the list of subconsultants submitted by CONSULTANT.

The list of subconsultants submitted is as follows:

CMTA, Inc.
Laura Llerena & Associates, Inc.
O'Donnell & Naccarato, Inc.
Premiere Design Solutions, Inc
Program Controls, LLC
Walker Consultants, Inc.

12.8 ASSIGNMENT AND PERFORMANCE

Neither this Agreement nor any interest herein shall be assigned, transferred, or encumbered without the prior written consent of the other Party, and CONSULTANT shall not subcontract any portion of the Work required by this Agreement except as authorized pursuant to Section 12.7.

CONSULTANT represents that all persons delivering the services required by this Agreement have the knowledge and skills, either by training, experience, education, or a combination thereof, to adequately and competently perform the duties, obligations, and services set forth in the Scope of Services and to provide and perform such services to CITY's satisfaction for the agreed compensation.

CONSULTANT shall perform its duties, obligations, and services under this Agreement in a skillful and respectable manner. The quality of CONSULTANT's performance and all interim and final product(s) provided to or on behalf of CITY shall meet or exceed all professional standards of the State of Florida.

12.9 INDEMNIFICATION OF CITY

12.9.1 To the fullest extent provided for by Florida law, the CONSULTANT agrees to protect, defend, reimburse, indemnify and hold harmless the CITY and its officers, agents, employees, elected officials and representatives, from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney's fees, in connection with or arising directly or indirectly out of the Work agreed to or performed by CONSULTANT under the terms of the Agreement. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

12.9.2 To the extent considered necessary by the CITY, any sums due the CONSULTANT under this Agreement may be retained by CITY until all of the CITY's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by the CITY.

12.9.3 The indemnification provided above shall obligate CONSULTANT to defend at its own expense, to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at CITY's option, any and all claims of liability and all suits and actions of every name and description that may be brought against the CITY whether performed by CONSULTANT or persons employed or utilized by CONSULTANT.

12.9.4 CONSULTANT further agrees to hold harmless and indemnify CITY for any fines, citations, court judgments, insurance claims, or restoration costs resulting from CONSULTANT's acts or omissions on the Project, whether or not CONSULTANT was negligent or even knowledgeable of any events precipitating a claim or arising as a result of any situation involving CONSULTANT's activities.

12.9.5 Said indemnification by CONSULTANT shall be extended to include all deliveries, suppliers, materialmen or anyone acting for, or on behalf of, or at the request of CONSULTANT. CONSULTANT recognizes the broad nature of this indemnification and hold harmless clause and voluntarily make this covenant and expressly acknowledges consideration of one hundred dollars (\$100.00) therefore, which amount is incorporated into the GMP, as well as such other good and valuable consideration provided by CITY in support of this indemnification in accordance with the laws of the state of Florida. This clause shall survive termination of this Agreement.

12.10 LIMITATION OF CITY'S LIABILITY

The CITY desires to enter into this Agreement only if in so doing the CITY can place a limit on the CITY's liability for any cause of action arising out of this Agreement, so that the CITY's liability for any breach never exceeds the sum of \$1,000.00. For other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the CONSULTANT expresses its willingness to enter into this Agreement with the knowledge that the CONSULTANT's recovery from the CITY to any action or claim arising from the Agreement is limited to a maximum amount of \$1,000.00 less the amount of all funds actually paid by the CITY to the CONSULTANT pursuant to this Agreement. Accordingly, and notwithstanding any other term or condition of this Agreement that may suggest otherwise, the CONSULTANT agrees that the CITY shall not be liable to the CONSULTANT for damages in an amount in excess of \$1,000.00, which amount shall be reduced by the amount actually paid by the CITY to the CONSULTANT pursuant to this Agreement, for any action or claim arising out of this Agreement. Nothing contained in this paragraph or elsewhere in this Agreement is in any manner intended either to be a waiver of the limitation placed upon the CITY's liability as set forth in Section 768.28, Florida Statutes (2025), as may be amended or revised or to extend the CITY's liability beyond the limits established in said Section 768.28 (2025), as may be amended or revised, and no claim or award against the CITY shall include attorney's fees, investigative costs, extended damages, expert fees, suit costs or pre-judgment interest. Notwithstanding the

foregoing, the Parties agree and understand that the provisions of this Article 12.10 do not apply to monies owed, if any, for services rendered to CONSULTANT by the CITY under the provisions of this Agreement.

12.11 INSURANCE

As a condition precedent to the effectiveness of this Agreement, during the term of this Agreement and during any renewal or extension term of this Agreement, CONSULTANT shall, at its sole expense, provide insurance of such types and with such terms and limits as noted below. Providing proof of and maintaining adequate insurance coverage are material obligations of CONSULTANT. CONSULTANT shall provide the CITY a certificate of insurance evidencing such coverage. CONSULTANT's insurance coverage shall be primary insurance for all applicable policies, in respect to the City's interests for this Agreement. The limits of coverage under each policy maintained by CONSULTANT shall not be interpreted as limiting CONSULTANT's liability and obligations under this Agreement. All insurance policies shall be through insurers authorized or eligible to write policies in the State of Florida and possess an A.M. Best rating of A-, VII or better, subject to approval by the City's Risk Manager.

The coverages, limits, and/or endorsements required herein protect the interests of the CITY, and these coverages, limits, and/or endorsements shall in no way be relied upon by CONSULTANT for assessing the extent or determining appropriate types and limits of coverage to protect CONSULTANT against any loss exposures, whether as a result of this Agreement or otherwise. The requirements contained herein, as well as the CITY's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

The following insurance policies and coverages are required:

Professional Liability

Coverage must be afforded for Wrongful Acts in an amount not less than \$2,000,000 each claim and \$2,000,000 aggregate.

CONSULTANT must keep the professional liability insurance in force until the third anniversary of expiration or early termination of this Agreement or the third anniversary of acceptance of work by the City, whichever is longer, which obligation shall survive expiration or early termination of this Agreement.

Commercial General Liability

Coverage must be afforded under a Commercial General Liability policy with limits not less than:

- \$1,000,000 each occurrence and \$2,000,000 aggregate for Bodily Injury, Property Damage, and Personal and Advertising Injury
- \$1,000,000 each occurrence and \$2,000,000 aggregate for Products and

Completed Operations

Policy must include coverage for contractual liability and independent contractors.

The CITY, a Florida municipality, its officials, employees, and volunteers are to be included as an additional insured with a CG 20 26 04 13 Additional Insured – Designated Person or Organization Endorsement or similar endorsement providing equal or broader Additional Insured Coverage with respect to liability arising out of activities performed by or on behalf of CONSULTANT. The coverage shall contain no special limitation on the scope of protection afforded to the CITY, its officials, employees, and volunteers.

Business Automobile Liability

Proof of coverage must be provided for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage in an amount not less than the State of Florida required minimums unless a different amount is required by City Ordinance(s).

If CONSULTANT does not own vehicles, CONSULTANT shall maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Workers' Compensation and Employer's Liability

Coverage must be afforded per Chapter 440, Florida Statutes (2025). Any person or entity performing work for or on behalf of the CITY must provide Workers' Compensation insurance. Exceptions and exemptions will be allowed by the CITY's Risk Manager, if they are in accordance with Florida Statutes.

CONSULTANT waives, and CONSULTANT shall ensure that CONSULTANT's insurance carrier waives, all subrogation rights against the City, its officials, employees, and volunteers for all losses or damages. The CITY requires the policy to be endorsed with WC 00 03 13 Waiver of our Right to Recover from Others or equivalent.

CONSULTANT must be in compliance with all applicable State and federal workers' compensation laws, including the U.S. Longshore and Harbor Workers' Compensation Act and the Jones Act, if applicable.

Insurance Certificate Requirements

- a) CONSULTANT shall provide the CITY with valid Certificates of Insurance (binders are unacceptable) no later than ten (10) days prior to the start of work contemplated in this Agreement.
- b) CONSULTANT shall provide to the CITY a Certificate of Insurance having a thirty (30) day notice of cancellation; ten (10) days' notice if cancellation is for nonpayment of premium.

- c) In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of CONSULTANT to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested, and addressed to the certificate holder.
- d) In the event the Agreement term or any surviving obligation of CONSULTANT following expiration or early termination of the Agreement goes beyond the expiration date of the insurance policy, CONSULTANT shall provide the CITY with an updated Certificate of Insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The CITY reserves the right to suspend the Agreement until this requirement is met.
- e) The Certificate of Insurance shall indicate whether coverage is provided under a claims-made or occurrence form. If any coverage is provided on a claims-made form, the Certificate of Insurance must show a retroactive date, which shall be the effective date of the initial Agreement or prior.
- f) The CITY shall be included as an Additional Insured on all liability policies, with the exception of Workers' Compensation and Professional Liability.
- g) The CITY shall be granted a Waiver of Subrogation on CONSULTANT's Workers' Compensation insurance policy.
- h) The title of the Agreement, Bid/Contract number, or other identifying reference must be listed on the Certificate of Insurance.

The Certificate Holder should read as follows:

City of Fort Lauderdale
c/o Procurement Services Department
401 SE 21st Street
Fort Lauderdale, FL 33316

CONSULTANT has the sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the application of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. Any costs for including the CITY as an Additional Insured shall be at CONSULTANT's expense.

If CONSULTANT's primary insurance policy/policies do not meet the minimum requirements as set forth in this Agreement, CONSULTANT may provide evidence of an Umbrella/Excess insurance policy to comply with this requirement.

CONSULTANT's insurance coverage shall be primary insurance in respect to the City's interests for this Agreement, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the CITY shall be non-contributory.

Any exclusion or provision in any insurance policy maintained by CONSULTANT that excludes coverage required in this Agreement shall be deemed unacceptable and shall be considered breach of contract.

All required insurance policies must be maintained until the Agreement work has been accepted by the CITY, or until this Agreement is terminated, whichever is later. Any lapse in coverage may be considered breach of contract. In addition, CONSULTANT must provide to the CITY confirmation of coverage renewal via an updated certificate of insurance should any policies expire prior to the expiration of this Agreement. The CITY reserves the right to review, at any time, coverage forms and limits of CONSULTANT's insurance policies.

CONSULTANT shall provide notice of any and all claims, accidents, and any other occurrences associated with this Agreement to CONSULTANT's insurance company or companies and the CITY's Risk Management office as soon as practical.

It is CONSULTANT's responsibility to ensure that any and all of CONSULTANT's independent consultants and subconsultants comply with these insurance requirements. All coverages for independent consultants and subconsultants shall be subject to all of the applicable requirements stated herein. Any and all deficiencies are the responsibility of CONSULTANT. The CITY reserves the right to adjust insurance limits from time to time at its discretion with notice to CONSULTANT.

12.12 REPRESENTATIVE OF CITY AND CONSULTANT

12.12.1 The Parties recognize that questions in the day-to-day conduct of the Project will arise. The Contract Administrator, upon CONSULTANT's request, shall advise CONSULTANT in writing of one (1) or more CITY employees to whom all communications pertaining to the day-to-day conduct of the Project shall be addressed.

12.12.2 CONSULTANT shall inform the Contract Administrator in writing of CONSULTANT's representative to whom matters involving the conduct of the Project shall be addressed.

12.13 ALL PRIOR AGREEMENTS SUPERSEDED

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein; and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements whether oral or written.

It is further agreed that no modification, amendment or alteration in the terms or

conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

12.14 CONSULTANT'S STAFF

CONSULTANT will provide the key staff identified in its proposal for the Project as long as said key staff are in CONSULTANT's employment.

CONSULTANT will obtain prior written approval of Contract Administrator to change key staff. CONSULTANT shall provide Contract Administrator with such information as necessary to determine the suitability of any proposed new key staff. Contract Administrator will be reasonable in evaluating key staff qualifications.

If Contract Administrator desires to request removal of any of CONSULTANT's staff, Contract Administrator shall first meet with CONSULTANT and provide reasonable justification for said removal.

12.15 INDEPENDENT CONTRACTOR

CONSULTANT is an independent contractor under this Agreement. Services provided by CONSULTANT shall be subject to the supervision of CONSULTANT. In providing the services, CONSULTANT or its agents shall not be acting and shall not be deemed as acting as officers, employees, or agents of the CITY. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of CONSULTANT. The Parties expressly acknowledge that it is not their intent to create any rights or obligations in any third person or entity under this Agreement.

12.16 THIRD PARTY BENEFICIARIES

Neither CONSULTANT nor CITY intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties agree that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against either of them based upon this Agreement.

12.17 CONFLICTS

Neither CONSULTANT nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with CONSULTANT's loyal and conscientious exercise of judgment related to its performance under this Agreement.

CONSULTANT agrees that none of its officers or employees shall, during the term of this Agreement, serve as expert witness against CITY in any legal or administrative proceeding in which he or she is not a party, unless compelled by

court process, nor shall such persons give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of CITY or in connection with any such pending or threatened legal or administrative proceeding. The limitations of this Section shall not preclude such persons from representing themselves in any action or in any administrative or legal proceeding.

In the event CONSULTANT is permitted to utilize subconsultants to perform any services required by this Agreement, CONSULTANT agrees to prohibit such subconsultants, by written contract, from having any conflicts as within the meaning of this Section.

12.18 CONTINGENCY FEE

CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for CONSULTANT, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONSULTANT, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For a breach or violation of this provision, the CITY shall have the right to terminate this Agreement without liability at its discretion, or to deduct from the Agreement price or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

12.19 WAIVER OF BREACH AND MATERIALITY

Failure by CITY to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement.

CITY and CONSULTANT agree that each requirement, duty, and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof.

12.20 COMPLIANCE WITH LAWS

CONSULTANT shall comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations in performing its duties, responsibilities, and obligations related to this Agreement.

12.21 SEVERANCE

In the event this Agreement or a portion of this Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless CITY or CONSULTANT elects to terminate this Agreement. The election to terminate this Agreement based upon this provision shall be made within seven (7) days after the findings by the court become final.

12.22 JOINT PREPARATION

Preparation of this Agreement has been a joint effort of CITY and CONSULTANT and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties than any other.

12.23 PRIORITY OF PROVISIONS

If there is a conflict or inconsistency between any term, statement, requirement, or provision of any exhibit attached hereto, any document or events referred to herein, or any document incorporated into this Agreement by reference and a term, statement, requirement, or provision of this Agreement, the term, statement, requirement, or provision contained in Articles 1-12 of this Agreement shall prevail and be given effect.

12.24 APPLICABLE LAW AND VENUE AND WAIVER OF JURY TRIAL

The Agreement shall be interpreted and construed in accordance with, and governed by, the laws of the State of Florida. The Parties agree that the exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claims arising from, related to, or in connection with this Agreement must be litigated in federal court, the Parties agree that the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. **BY ENTERING INTO THIS AGREEMENT, THE PARTIES HEREBY EXPRESSLY WAIVE ANY AND ALL RIGHTS EITHER PARTY MIGHT HAVE TO A TRIAL BY JURY OF ANY ISSUES RELATED TO THIS AGREEMENT. IF A PARTY FAILS TO WITHDRAW A REQUEST FOR A JURY TRIAL IN A LAWSUIT ARISING OUT OF THIS AGREEMENT AFTER WRITTEN NOTICE BY THE OTHER PARTY OF VIOLATION OF THIS SECTION, THE PARTY MAKING THE REQUEST FOR JURY TRIAL SHALL BE LIABLE FOR THE REASONABLE ATTORNEYS' FEES AND COSTS OF THE OTHER PARTY IN CONTESTING THE REQUEST FOR JURY TRIAL, AND SUCH AMOUNTS SHALL BE AWARDED BY THE COURT IN ADJUDICATING THE MOTION.**

12.25 SOLICITATION AND EXHIBITS

The solicitation, CONSULTANT's response to the solicitation and each exhibit referred to in this Agreement forms an essential part of this Agreement. The solicitation, CONSULTANT's response, and exhibits, if not physically attached, should be treated as part of this Agreement, and are incorporated herein by reference.

12.26 ONE ORIGINAL AGREEMENTS

This Agreement shall be executed in one (1) signed Agreement, treated as an original.

12.27 NOTICES

Whenever either Party desires to give notice unto the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the Party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving of notice, to-wit:

CITY: Wilfredo Negrón
Senior Project Manager
City of Fort Lauderdale
101 Northeast 3rd Avenue, Suite 2100
Fort Lauderdale, Florida 33301
Telephone: (954) 828-6885
E-mail: wnegron@fortlauderdale.gov

With a copy to: City Manager
City of Fort Lauderdale
101 Northeast 3rd Avenue, Suite 2100
Fort Lauderdale, Florida 33301
Telephone: (954) 828-5364

City Attorney
City of Fort Lauderdale
1 East Broward Boulevard, Suite 1320
Fort Lauderdale, Florida 33301
Telephone: (954) 828-5037

CONSULTANT: Daphne G. Matute
President
Gurri Matute, P.A.
5001 SW 74th Court, Suite 208
Miami, Florida 33155
Telephone (305) 661-0069
Email: daphneg@gurrimatute.com

12.28 ATTORNEY FEES

If CITY or CONSULTANT incurs any expense in enforcing the terms of this Agreement through litigation, the prevailing party in that litigation shall be reimbursed for all such costs and expenses, including but not limited to court costs,

and reasonable attorney fees incurred during litigation.

12.29 PERMITS, LICENSES AND TAXES

CONSULTANT shall, at its own expense, obtain all necessary permits and licenses, pay all applicable fees, and pay all applicable sales, consumer, use and other taxes required to comply with local ordinances, state and federal law. CONSULTANT is responsible for reviewing the pertinent state statutes regarding state taxes and for complying with all requirements therein. Any change in tax laws after the execution of this Agreement will be subject to further negotiation and CONSULTANT shall be responsible for complying with all state tax requirements.

12.30 ENVIRONMENTAL, HEALTH AND SAFETY

CONSULTANT shall maintain a safe working environment during performance of the work. CONSULTANT shall comply, and shall secure compliance by its employees, agents, and subconsultants, with all applicable environmental, health, safety and security laws and regulations, and performance conditions in this Agreement. Compliance with such requirements shall represent the minimum standard required of CONSULTANT. CONSULTANT shall be responsible for examining all requirements and determine whether additional or more stringent environmental, health, safety and security provisions are required for the work. CONSULTANT agrees to utilize protective devices as required by applicable laws, regulations, and any industry or CONSULTANT's health and safety plans and regulations, and to pay the costs and expenses thereof, and warrants that all such persons shall be fit and qualified to carry out the Work.

12.31 STANDARD OF CARE

CONSULTANT represents that it is qualified to perform the Work, that CONSULTANT and its subconsultants possess current, valid state and/or local licenses to perform the Work, and that their services shall be performed in a manner consistent with that level of care and skill ordinarily exercised by other qualified consultants under similar circumstances.

12.32 TRUTH-IN-NEGOTIATION CERTIFICATE

Signature of this Agreement by CONSULTANT shall act as the execution of a Truth-in-Negotiation Certificate stating that wage rates and other factual unit costs supporting the compensation of this Agreement are accurate, complete, and current at the time of contracting. The original contract price and any additions thereto shall be adjusted to exclude any significant sums, by which the CITY determines that contract price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs. All such contract adjustments must be made within one (1) year following the end of the Agreement.

12.33 EVALUATION

The CITY maintains the right to periodically review the performance of the CONSULTANT. This review will take into account the timely execution of Task Orders, the quality of the work performed, the cost to the CITY and the good faith efforts made by the CONSULTANT to maintain MBE/WBE participation in CITY projects. Any deficiencies in performance will be described in writing and an opportunity afforded, where practicable, for the CONSULTANT to address and/or remedy such deficiencies.

12.34 STATUTORY COMPLIANCE

CONSULTANT shall prepare all documents and other materials for the Project in accordance with all applicable rules, laws, ordinances and governmental regulations of the State of Florida, Broward County, the City of Fort Lauderdale, Florida, and all governmental agencies having jurisdiction over the services to be provided by CONSULTANT under this Agreement or over any aspect or phase of the Project.

12.35 SCRUTINIZED COMPANIES

Subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), affirmed, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), with regard to the "Cuba Amendment," the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes (2025), as may be amended or revised, and that it does not have business operations in Cuba or Syria, as provided in Section 287.135, Florida Statutes (2025), as may be amended or revised. The Contractor also certifies that it is not participating in a boycott of Israel, as provided in Section 287.135, Florida Statutes (2025). The City may terminate this Agreement at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of Section 287.135, Florida Statutes (2025), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List, or been placed on a list created pursuant to Section 215.473, Florida Statutes (2025), as may be amended or revised, relating to scrutinized active business operations in Iran, or been placed on the Scrutinized Companies or Other Entities that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2025), as may be amended or revised, or is engaged in a boycott of Israel, or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2025), as may be amended or revised. In addition, if the Contractor is found to have submitted a false certification as provided under subsection (5) of Section 287.135, Florida Statutes (2025), as may be amended or revised, the

Contractor may be subject to such penalties as provided in Section 287.135, Florida Statutes (2025), as may be amended or revised.

12.36 PUBLIC RECORDS

IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CITY CLERK'S OFFICE, 1 EAST BROWARD BOULEVARD, SUITE 444, FORT LAUDERDALE, FLORIDA, 33301, PHONE: 954-828-5002, EMAIL: PRRCONTRACT@FORTLAUDERDALE.GOV.

CONSULTANT shall:

1. Keep and maintain public records required by the CITY in order to perform the service.
2. Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2025), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this Agreement if CONSULTANT does not transfer the records to the CITY.
4. Upon completion of the Agreement, transfer, at no cost to the CITY, all public records in possession of CONSULTANT or keep and maintain public records required by the CITY to perform the service. If CONSULTANT transfers all public records to the CITY upon completion of this Agreement, CONSULTANT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If CONSULTANT keeps and maintains public records upon completion of this Agreement, CONSULTANT shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

12.37 INTELLECTUAL PROPERTY

CONSULTANT shall protect and defend at CONSULTANT's expense, counsel being subject to the CITY's approval, and indemnify and hold harmless the CITY from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, royalties, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any infringement or allegation of infringement of any patent, copyright, or other intellectual property right in connection with the CONSULTANT's or the CITY's use of any copyrighted, patented or un-patented invention, process, article, material, or device that is manufactured, provided, or used pursuant to this Agreement. If the CONSULTANT uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

12.38 RIGHTS IN DOCUMENTS AND WORK

Any and all reports, photographs, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of CITY; and CONSULTANT disclaims any copyright in such materials. In the event of and upon termination of this Agreement, any reports, photographs, surveys, and other data and documents prepared by CONSULTANT, whether finished or unfinished, shall become the property of CITY and shall be delivered by CONSULTANT to the CITY's Contract Administrator within seven (7) days of termination of this Agreement by either Party. Any compensation due to CONSULTANT shall be withheld until CONSULTANT delivers all documents to the CITY as provided herein.

12.39 REPRESENTATION OF AUTHORITY

Each individual executing this Agreement on behalf of a Party hereto hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such Party and does so with full legal authority.

12.40 NON-DISCRIMINATION

The CONSULTANT shall not, in any of its activities, including employment, discriminate against any individual on the basis of race, color, national origin, age, disability, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, marital status or any other protected classification as defined by applicable law.

1. The CONSULTANT certifies and represents that it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as may be

amended or revised, ("Section 2-187").

2. The failure of the CONSULTANT to comply with Section 2-187 shall be deemed to be a material breach of the Agreement, entitling the CITY to pursue any remedy stated below or any remedy provided under applicable law.
3. The CITY may terminate this Agreement if the CONSULTANT fails to comply with Section 2-187.
4. The CITY may retain all monies due or to become due until the CONSULTANT complies with Section 2-187.
5. The CONSULTANT may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

12.41 E-VERIFY

As a condition precedent to the effectiveness of this Agreement, pursuant to Section 448.095, Florida Statutes (2025), as may be amended or revised, the CONSULTANT and its subcontractors shall register with and use the E-Verify system to electronically verify the employment eligibility of newly hired employees.

1. The CONSULTANT shall require each of its subcontractors, if any, to provide the CONSULTANT with an affidavit stating that the subconsultant does not employ, contract with, or subcontract with an unauthorized alien. The CONSULTANT shall maintain a copy of the subconsultant's affidavit for the duration of this Agreement and in accordance with the public records requirements of this Agreement.
2. The CITY, the CONSULTANT, or any subconsultant who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Florida Statutes (2025), as may be amended or revised, shall terminate the Agreement with the person or entity.
3. The CITY, upon good faith belief that a subcontractor knowingly violated the provisions of Section 448.095(5), Florida Statutes (2025), as may be amended or revised, but that the CONSULTANT otherwise complied with Section 448.095(5), Florida Statutes (2025), as may be amended or revised, shall promptly notify CONSULTANT and order the CONSULTANT to immediately terminate the contract with the subconsultant, and the CONSULTANT shall comply with such order.
4. An Agreement terminated under Sections 448.095(5)(c)1. or 2., Florida Statutes (2025), as may be amended or revised, is not a breach of contract

and may not be considered as such. If the CITY terminates this Agreement under Section 448.095(5)(c), Florida Statutes (2025), as may be amended or revised, the CONSULTANT may not be awarded a public contract for at least one year after the date on which the Agreement was terminated. The CONSULTANT is liable for any additional costs incurred by the CITY as a result of termination of this Agreement.

5. CONSULTANT shall include in each of its subcontracts, if any, the requirements set forth in this Section, including this subparagraph, requiring any and all subconsultants, as defined in Section 448.095(1)(e), Florida Statutes (2025), as may be amended or revised, to include all of the requirements of this Section in its subcontracts. CONSULTANT shall be responsible for compliance by any and all subcontractors, as defined in Section 448.095(1)(e), Florida Statutes (2025), as may be amended or revised, with the requirements of Section 448.095, Florida Statutes (2025), as may be amended or revised.

12.42 ANTI-HUMAN TRAFFICKING

As a condition precedent to the effectiveness of this Agreement, the CONSULTANT shall provide the City with an affidavit signed by an officer or representative of the CONSULTANT under penalty of perjury attesting that the CONSULTANT does not use coercion for labor or services as defined in Section 787.06, Florida Statutes (2025), as may be amended or revised.

12.43 FOREIGN COUNTRIES OF CONCERN

As a condition precedent to the effectiveness of this Agreement, the CONSULTANT shall provide the CITY with an affidavit signed by an officer or representative of the CONSULTANT under penalty of perjury attesting that the CONSULTANT does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, Florida Statutes (2025), as may be amended or revised.

[THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK]

IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals the day and year first written above.

CITY

CITY OF FORT LAUDERDALE, a Florida
municipal corporation

By: Rickelle Williams
RICKELLE WILLIAMS
City Manager

Date: 6/12/26

ATTEST:

By: DRS
DAVID R. SOLOMAN
City Clerk



Approved as to Legal Form and correctness:
SHARI L. MCCARTNEY, City Attorney

By: Rhonda Montoya Hasan
RHONDA MONTOYA HASAN
Senior Assistant City Attorney

CONSULTANT

WITNESSES:

GURRI MATUTE, P.A., a Florida corporation

[Signature]
Signature

By: [Signature]
Daphne G. Matute, President

Ilse Karins Cardiel
Print Name

[Signature]
Signature

MARK WALLACE
Print Name

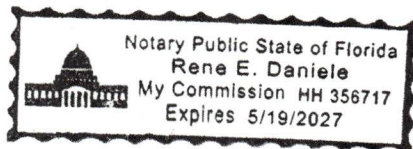
(CORPORATE SEAL)

STATE OF Florida:

COUNTY OF Dade:

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 28th day of April, 2026, by **Daphne G. Matute** as **President** for **Gurri Matute, P.A.**, a Florida corporation.

[Signature]
(Signature of Notary Public - State of Florida)



Rene E. Daniele
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known X OR Produced Identification _____
Type of Identification Produced: NA

EXHIBIT A

SCOPE OF SERVICES

3.1 Purpose

The City is seeking the services of a qualified consulting firm(s) to provide Professional Services related to a continuing contract for Architectural Consultant Services. The following is a list of services that may be required on an as-needed basis as requested by the City which will be authorized by individual Task Orders for individual projects. This list shall not be construed as an exclusive list of activities that successful firm(s) may be engaged in. City shall have the right, in its sole and absolute discretion, to require additional services that are consistent with the scope of services and those activities typically performed by architects, engineers, and surveyors pursuant to Section 287.055 Florida Statutes, and for which the firm(s) are experience, qualified, and able to perform.

3.2 Scope of Services

The successful Consultant Architect must have a minimum of five years of experience in providing full Architectural services including programming, design, preparation of construction documents, permitting, bidding, bid evaluation, cost estimating, and construction administration. The Consultant Architect shall carry out the responsibilities delineated in the scope of services and shall provide such services as needed to successfully complete the project within the time and budget constraints set forth and agreed upon in the various task orders. The Consultant Architect should have a fully staffed office within Miami-Dade, Broward, or Palm Beach Counties. The Consultant Architect may propose to utilize subconsultants for the technical assistance necessary to develop the work for the following specialties, if required:

1. Space Planning
2. Programming
3. Specifications
4. Architectural Design
5. Contract Administration
6. Cost Estimating, Planning and Scheduling
7. Architectural 3D Rendering and Animation Services
8. Interior Design
9. Landscape Architecture
10. ADA Analysis and Design
11. Sustainable Design
12. Building Performance Analysis
13. Historical Preservation
14. LEED Design
15. Structural Design

16. Mechanical, Electrical, Plumbing Design

Quality Assurance/Quality Control:

The Consultant Architect shall be familiar with different agency's permitting regulations and requirements and the City's design criteria, standards and specifications. The Consultant Architect is responsible for the professional quality, technical accuracy and coordination of design, drawings, specification, cost estimates and other services furnished by the Consultant and their subconsultants.

Document Submittal Format

All documents generated as a result of Project Task Orders will become the property of the City of Fort Lauderdale. All projects' documents shall be provided in a digital and hard copy format meeting all City of Fort Lauderdale format requirements. The Project drawings shall be prepared in AutoCAD, in the version currently utilized by the City Engineering Division at the time that deliverables are due, and shall meet the requirements as set forth in the City's CAD Specifications for Project Drawings current at the time of approval of the Project Task Order. Plot files shall also be prepared and submitted which meet the stated City standards.

All reports cost estimates, calculations and Project specifications and documents must be submitted in the Microsoft Office software format version current to the City's Engineering Division.

EXHIBIT "B"

HOURLY BILLING RATES

Event No. 456

Event Title: Architectural Continuing Services

Consultant Name: Gurri Matute, P.A.

Job Titles:	Unit of Measure	Final Rates
Principal	Hourly	\$ 220.00
Sr. Project Manager	Hourly	\$ 170.00
Project Manager	Hourly	\$ 160.00
Project Coordinator	Hourly	\$ 145.00
Registered Architect	Hourly	\$ 195.00
Architectural Designer	Hourly	\$ 120.00
Senior Interior Designer	Hourly	\$ 170.00
BIM Manager	Hourly	\$ 120.00
Intern Architect/Interior Designer	Hourly	\$ 90.00
Spec Writer	Hourly	\$ 100.00
Clerical	Hourly	\$ 75.00

Event No. 456

Event Title: Architectural Continuing Services

Subconsultant Name: O'Donnell & Naccarato, Inc.

Job Titles:	Unit of Measure	Final Rates
Principal	Hourly	\$ 220.00
Professional Engineer	Hourly	\$ 200.00
Project Engineer	Hourly	\$ 150.00
Jr. Engineer	Hourly	\$ 125.00
Project Manager	Hourly	\$ 175.00
Senior Project Manager	Hourly	\$ 190.00

Event No. 456

Event Title: Architectural Continuing Services

Subconsultant Name: CMTA, Inc.

Job Titles:	Unit of Measure	Final Rates
Principal	Hourly	\$ 180.00
Registered Professional Engineer	Hourly	\$ 170.00
Senior Project Manager	Hourly	\$ 160.00
Senior Project Engineer	Hourly	\$ 160.00
IT / AV Systems Design Eng.	Hourly	\$ 150.00
Lighting Design Engineering	Hourly	\$ 140.00
Project Engineer	Hourly	\$ 125.00
Senior Designer	Hourly	\$ 110.00
Designer	Hourly	\$ 100.00
CAD Operator	Hourly	\$ 80.00
Clerical	Hourly	\$ 70.00

Event No. 456

Event Title: Architectural Continuing Services

Subconsultant Name: Laura Llerena & Associates, Inc.

Job Titles:	Unit of Measure	Final Rates
Principal	Hourly	\$ 180.00
Architect Staff	Hourly	\$ 85.00
CADD Operator	Hourly	\$ 85.00

Event No. 456

Event Title: Architectural Continuing Services

Subconsultant Name: Premiere Design Solutions, Inc.

Job Titles:	Unit of Measure	Final Rates
Principal	Hourly	\$ 220.00
Project Manager	Hourly	\$ 170.00
Senior Project Engineer	Hourly	\$ 150.00
Chief Surveyor	Hourly	\$ 175.00
Project Engineer	Hourly	\$ 130.00
Inspector	Hourly	\$ 95.00
Administrative Assistant	Hourly	\$ 80.00
CAD/ Computer Technician	Hourly	\$ 90.00
Survey Technician	Hourly	\$ 70.00

Event No. 456

Event Title: Architectural Continuing Services

Subconsultant Name: Program Controls, LLC

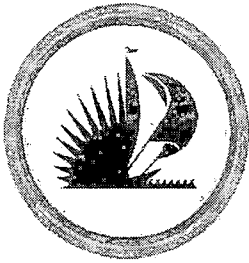
Job Titles:	Unit of Measure	Final Rates
Estimating Manager	Hourly	\$ 190.00
Lead Estimator	Hourly	\$ 160.00
MEP Estimator	Hourly	\$ 150.00
Senior Estimator	Hourly	\$ 150.00
Estimator	Hourly	\$ 120.00

Event No. 456

Event Title: Architectural Continuing Services

Subconsultant Name: Walker Consulting, Inc.

Job Titles:	Unit of Measure	Final Rates
Structural Engineer	Hourly	\$ 225.00
Planning & Design	Hourly	\$ 125.00



Event # 456-0

Name: Architectural Continuing Services

Description: The City of Fort Lauderdale, FL (City) is actively seeking qualified, experienced, and licensed firm(s) to provide Architectural Services as further described in Section III - Scope of Services. Those firms which are interested in submitting proposals in response to this Request for Qualifications (RFQ) shall comply with Section IV- Submittal Requirements.

Buyer: HEMMINGS TURNER, PAULETTE

Status: Pending Award

Event Type: RFQ

Currency: USD

Sealed Bid: Yes

Respond To All Lines: No

Q & A Allowed: Yes

Number Of Amendments: 0

Display Bid Tabulation: Do Not Display

Event Dates

Preview:

Q & A Open: 04/24/2025 05:00:00 PM

Open: 04/24/2025 05:00:00 PM

Q & A Close: 05/15/2025 02:00:00 PM

Close: 05/22/2025 02:00:00 PM

Dispute Close:

Questions

Question	Response Type	Attachment
Did you sign and attach all the required Forms	Yes No	Event 456 Required Forms.pdf
The attached Anti-Human Trafficking Affidavit will be requested by the City from the awarded Bidder. This is an exhibit only and is not needed as part of your initial bid response.	Yes No	Anti-Human Trafficking Affidavit.pdf

Attachments

Name	Description	Attachment
Event 456 - Solicitation Document	Event 456 - Solicitation Document	Event 456 Architectural Services.pdf

Event # 456-0: Architectural Continuing Services

Contacts

Name	Email Address
PAULETTE HEMMINGS TURNER	pturner@fortlauderdale.gov

Commodity Codes

Commodity Code	Description
906	ARCHITECTURAL SERVICES, PROFESSIONAL
906-07	Architect Services, Professional
906-10	Buildings - Architectural Design
906-19	Concrete Architectural Services
907	ARCHITECTURAL AND ENGINEERING SERVICES, NON-PROFESSIONAL
907-35	Designing Services
918-15	Architectural Consulting

Line Details

Line 1: Architectural Consultant Services Continuing Contract

Description: Architectural Consultant Services Continuing Contract

Item: ARCHITECTURAL CONSULTANT SERVICE Architectural Consultant Services Continuing Contract

Commodity Code: 906 ARCHITECTURAL SERVICES, PROFESSIONAL

Quantity: 1.0000

Unit of Measure: EA

Require Response: Yes

Price Breaks Allowed: No

Allow Alternate Responses: No

Add On Charges Allowed: No

Event # 456-0: Architectural Continuing Services

Line 1 Questions

Question	Response Type	Attachment
Did you complete and attach all the required forms?	Yes No	
The attached Anti-Human Trafficking Affidavit will be requested by the City from the awarded Bidder. This is an exhibit only and is not needed as part of your initial bid response.	Yes No	Anti-Human Trafficking Affidavit.pdf

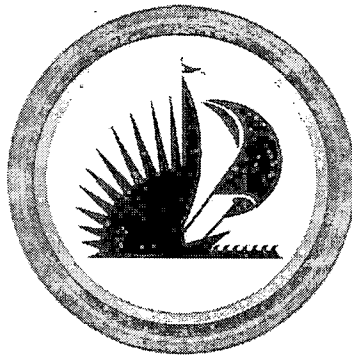
Request for Qualifications

RFQ/EVENT# 456

Architectural Continuing Services

Pursuant to Section 287.055
Consultants' Competitive Negotiation Act (CCNA)

City of Fort Lauderdale



**PAULETTE HEMMINGS TURNER
SENIOR PROCUREMENT SPECIALIST**

Telephone: (954) 828-5139 E-mail: PTurner@fortlauderdale.gov

SECTION I – INTRODUCTION AND INFORMATION

1.1 Purpose

The City of Fort Lauderdale, FL (City) is actively seeking qualified, experienced, and licensed firm(s) to provide Architectural Services as further described in Section III – Scope of Services. Those firms which are interested in submitting proposals in response to this Request for Qualifications (RFQ) shall comply with Section IV– Submittal Requirements.

1.2 ONLINE STRATEGIC SOURCING PLATFORM

The City uses an on-line strategic sourcing platform to administer the competitive solicitation process, including but not limited to soliciting proposals, issuing addenda, posting results and issuing notification of an intended decision. There is no charge to register and download the RFQ from the on-line strategic sourcing platform. Proposers are strongly encouraged to read the various supplier tutorials available in the City's on-line strategic sourcing platform well in advance of their intention to submit a response to ensure familiarity with the use of the City's on-line strategic sourcing platform. The City shall not be responsible for a proposer's inability to submit a response by the end date and time for any reason, including issues arising from the use of the City's on-line strategic sourcing platform. There is no charge to proposers to register and participate in the solicitation process, nor will any fees be charged to the awarded proposer.

It is the sole responsibility of the proposer to ensure that its proposal is submitted electronically through the City's on-line strategic sourcing platform no later than the time and date specified in this solicitation. **PAPER PROPOSAL SUBMITTALS WILL NOT BE ACCEPTED. PROPOSALS MUST BE SUBMITTED ELECTRONICALLY VIA** the City's on-line strategic sourcing platform.

1.3 Electronic Proposal Openings

This solicitation will be opened electronically via the City's on-line strategic sourcing platform at the date and time indicated in the solicitation. Once the Procurement Specialist opens the solicitation, the bid tabulations (where applicable) may be viewed immediately on a computer, laptop, cell phone, or any other device with WiFi access.

Anyone requesting assistance or having further inquiry in this matter must contact the Procurement Specialist indicated on the solicitation, via the Question and Answer (Q&A) forum on the City's online strategic sourcing platform before the Last Day for Questions indicated in the Solicitation.

1.4 Pre-Proposal Meeting

There will not be a pre-proposal meeting for this RFQ.

1.5 Point of Contact

City of Fort Lauderdale, Procurement Services Division
Attn: Paulette Hemmings Turner, Senior Procurement Specialist
101 NE 3rd Avenue, Suite 1650
Fort Lauderdale, FL 33301
Telephone: (954) 828-5139
E-mail: PTurner@fortlauderdale.gov

For all inquiries concerning this RFQ, questions, and requests for additional information, please utilize the Q&A forum provided by the City's on-line strategic sourcing platform. Questions of a material nature must be received prior to the cut-off date specified in the RFQ. Material changes, if any, to the scope of services or proposal procedures will only be transmitted by written addendum. **Consultants please note:** Proposals shall be submitted as stated in PART IV – Submittal

Requirements. No part of your proposal can be submitted via FAX. Submission of a proposal will be considered evidence that the Consultant has familiarized itself with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal must be submitted in accordance with all requirements contained in this Solicitation. The questions and answers submitted on the City's on-line strategic sourcing platform shall become part of any contract that is created from this RFQ.

1.6 Debarred or Suspended Bidders or Proposers

The proposer certifies, by submission of a response to this solicitation, that neither it nor its principals and sub-consultants are presently debarred or suspended by any Federal department or agency.

1.7 Prohibition Against Contracting with Scrutinized Companies

Subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), *affirmed*, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), with regard to the "Cuba Amendment," the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and that it does not have business operations in Cuba or Syria, as provided in Section 287.135, Florida Statutes (2024), as may be amended or revised. The Contractor certifies that it is not on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2024), as may be amended or revised, and that it is not engaged in a boycott of Israel. The City may terminate this Agreement at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of Section 287.135, Florida Statutes (2024), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2024), as may be amended or revised, or is engaged in a boycott of Israel or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2024), as may be amended or revised.

By submitting a proposal, or response, the company, principals, or owners certify that it is not listed on the Scrutinized Companies with Activities in Sudan List or listed on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

END OF SECTION

SECTION II – GENERAL TERMS AND CONDITIONS

2.1 Addenda, Changes, and Interpretations

It is the sole responsibility of each firm to notify the point of contact utilizing the Q&A forum provided by the City's on-line strategic sourcing platform and request modification or clarification of any ambiguity, conflict, discrepancy, omission, or other error discovered in this competitive solicitation. Requests for clarification, modification, interpretation, or changes must be received prior to the Q&A deadline. Requests received after this date may not be addressed. Questions and requests for information that would not materially affect the scope of services to be performed or the solicitation process will be answered within the Q&A forum provided by the City's online strategic sourcing platform and shall be for clarification purposes only. Material changes, if any, to the scope of services or the solicitation process will only be transmitted by official written addendum issued by the City and uploaded to the City's online strategic sourcing platform as a separate addendum to the RFQ. Under no circumstances shall an oral explanation given by any City official, officer, staff, or agent be binding upon the City and should be disregarded. All addenda are a part of the competitive solicitation documents, and each firm will be bound by such addenda. It is the responsibility of each to read and comprehend all addenda issued.

2.2 Changes and Alterations

Consultant may change or withdraw a proposal at any time prior to the proposal submission deadline; however, no oral modifications will be allowed. Modifications shall not be allowed following the proposal deadline.

2.3 Consultants' Costs

The City shall not be liable for any costs incurred by consultants in responding to this RFQ, including costs incurred in connection with evaluation and award proceedings.

2.4 Mistakes

The consultant shall examine this RFQ carefully. The submission of a proposal shall be prima facie evidence that the consultant has full knowledge of the scope, nature, and quality of the work to be performed; the detailed requirements of the specifications; and the conditions under which the work is to be performed. Ignorance of the requirements will not relieve the consultant from liability and obligations under the Agreement.

2.5 Acceptance of Responses/Minor Irregularities

2.5.1 The City reserves the right to accept or reject any or all responses, part of responses, and to waive minor irregularities or variances to specifications contained in responses which do not make the response conditional in nature, and minor irregularities in the solicitation process. A minor irregularity shall be a variation from the solicitation that does not affect the price of the contract or does not give a respondent an advantage or benefit not enjoyed by other respondents, does not adversely impact the interests of other firms or does not affect the fundamental fairness of the solicitation process. The City also reserves the right to reissue a Request for Qualifications.

2.5.2 The City reserves the right to disqualify Consultant during any phase of the competitive solicitation process and terminate for cause any resulting contract upon evidence of collusion with intent to defraud or other illegal practices on the part of the Consultant.

2.6 Responsiveness

In order to be considered responsive to the solicitation, the firm's response shall fully conform in all material respects to the solicitation and all of its requirements, including all form and substance.

2.7 Responsibility

In order to be considered as a responsible firm, firm shall be fully capable to meet all of the requirements of the solicitation and subsequent contract, must possess the full capability, including financial and technical, to perform as contractually required, and must be able to fully document the ability to provide good faith performance.

2.8 Minimum Qualifications

Firms shall be in the business of Architectural Services for at least five (5) years, and must possess sufficient financial support, equipment and organization to ensure that it can satisfactorily perform the services if awarded a contract. Firms must demonstrate that they, or the principals assigned to the project, have successfully provided services with similar magnitude to those specified in the scope of services to at least one city similar in size and complexity to the City of Fort Lauderdale or can demonstrate they have the experience with large scale private sector clients and the managerial and financial ability to successfully perform the work.

Firms shall satisfy each of the following requirements cited below. Failure to do so may result in the proposal being deemed non-responsive.

2.8.1 Proposer or principals shall have relevant experience in Architectural Services. Project manager assigned to the work must have at least five (5) years' experience in Architectural Services and has served as project manager on similar projects.

2.8.2 Before awarding a contract, the City reserves the right to require that a firm submit such evidence of its qualifications as the City may deem necessary. Further, the City may consider any evidence of the financial, technical, and other qualifications and abilities of a firm or principals, including previous experiences of same with the City and performance evaluation for services, in making the award in the best interest of the City.

2.8.3 Firm or principals shall have no record of judgments, pending lawsuits against the City or criminal activities involving moral turpitude and not have any conflicts of interest that have not been waived by the City Commission.

2.8.4 Neither Firm nor any principal, officer, or stockholder shall be in arrears or in default of any debt or contract involving the City, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the City.

2.8.5 Consultant(s) must be appropriately licensed and registered in the State of Florida in the required field of service.

2.9 Lobbying Activities

ALL CONSULTANTS PLEASE NOTE: Any consultant submitting a response to this solicitation must comply, if applicable, with City of Fort Lauderdale Ordinance No. C-11-42 & Resolution No. 07-101, Lobbying Activities. Copies of Ordinance No. C-11-42 and Resolution No. 07-101 may be obtained from the City Clerk's Office on the 7th Floor of City Hall, 100 N. Andrews Avenue, Fort Lauderdale, Florida 33301. The Ordinance may also be viewed on the City's website at <https://www.fortlauderdale.gov/home/showdocument?id=6036>.

2.10 Protest Procedure

2.10.1 Any proposer who is not recommended for award of a contract and who alleges a failure by the City to follow the City's Procurement Ordinance or any applicable law, may follow the protest procedure as found in the City's Procurement Ordinance within five (5) days after a notice of intent to award is posted on the City's web site at the following link: <https://www.fortlauderdale.gov/government/departments-a-h/finance/procurement-services/notices-of-intent-to-award>.

2.10.2 The complete Protest Ordinance may be found on the City's web site at the following link: [https://library.municode.com/fl/fort lauderdale/codes/code of ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-182DIREPRAWINAW](https://library.municode.com/fl/fort%20lauderdale/codes/code%20of%20ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-182DIREPRAWINAW)

2.11. Public Entity Crimes

In accordance with the Public Crimes Act, Section 287.133, Florida Statutes (2022), as may be amended or revised, a person or affiliate who is a contractor, consultant or other provider, who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to the City, may not submit a on a contract with the City for the construction or repair of a public building or public work, may not submit proposals on leases of real property to the City, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with the City, and may not transact any business with the City in excess of the threshold amount provided in Section 287.017, Florida Statutes (2022), as may be amended or revised, for category two purchases for a period of thirty-six (36) months from the date of being placed on the convicted vendor list. Violation of this Section by Consultant shall result in cancellation of the City purchase and may result in Consultant debarment.

2.12 Sub-Consultants

2.12.1 A Sub-Consultant is an individual or firm contracted by the Consultant or Consultant's firm to assist in the performance of services required under this RFQ. A sub-consultant shall be paid through Consultant or Consultant's firm and not paid directly by the City. Sub-Consultants are permitted by the City in the performance of the services pursuant to the Agreement. Consultant must clearly reflect in its proposal, the major sub-consultant(s) to be utilized in the performance of required services. The City retains the right to accept or reject any sub-consultant proposed in the response of Successful Consultant(s) or prior to contract execution. Any and all liabilities regarding the use of a sub-consultant shall be borne solely by the successful consultant and insurance for each sub-consultant must be maintained in good standing and approved by the City throughout the duration of the Contract. Neither Successful Consultant nor any of its sub-consultants is considered to be employees or agents of the City. Failure to list all sub-consultants and provide the required information may disqualify any proposed sub-consultant from performing work under this RFQ.

2.12.2 Consultants shall include in their responses, the requested sub-consultant information and include all relevant information required of the Consultant. In addition, within five (5) working days after the identification of the award to the successful Consultant(s), the Consultant shall provide a list confirming the sub-consultant(s) that the successful Consultant intends to utilize in the Contract, if applicable. The list shall include, at a minimum, the name, and location of the place of business for each sub-consultant, the services sub-consultant will provide relative to any contract that may result from this RFQ, sub-consultants' hourly rates or fees, any applicable licenses, insurance, references, ownership, and other information required of Consultant.

2.13 Local Business Preference

2.13.1 Section 2-186, Code of Ordinances of the City of Fort Lauderdale, provides for a local business preference. In order to be considered for a local business preference, a proposer must include the Local Business Preference Certification Statement of this RFQ, as applicable to the local business preference class claimed at the time of proposal submittal:

Upon formal request of the City, based on the application of a Local Business Preference, the proposer shall, within ten (10) calendar days, submit the following documentation for the Local Business Preference Class claimed:

- a. Copy of City of Fort Lauderdale current year business tax receipt, or Broward County current year business tax receipt, and
- b. List of the names of all employees of the proposer and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of proposal submittal shall result in the proposer being found ineligible for the local business preference.

2.13.2 Definitions

- a. The term "Class A business" shall mean any business that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and shall maintain a staffing level for the proposed work of at least fifty percent (50%) who are residents of the City of Fort Lauderdale.
- b. The term "Class B business" shall mean any business that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, or shall maintain a staffing level for the proposed work of at least fifty percent (50%) who are residents of the City of Fort Lauderdale.
- c. The term "Class C business" shall mean any business that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of Broward County.
- d. The term "Class D business" shall mean any business that does not qualify as a Class A, Class B, or Class C business.

The complete Local Business Preference ordinance may be found on the City's web site at the following link:
[https://library.municode.com/fl/fort lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ART_VFI_DIV2PR_S2-186LOBUPR](https://library.municode.com/fl/fort%20lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ART_VFI_DIV2PR_S2-186LOBUPR)

2.14 Disadvantaged Business Enterprise Preference

2.14.1 Section 2-185, Code of Ordinances of the City of Fort Lauderdale, provides for a disadvantaged business preference. In order to be considered for a disadvantaged business preference, a proposer must include a certification from a government agency, as

applicable to the disadvantaged business preference class claimed at the time of proposal submittal:

Upon formal request of the City, based on the application of a Disadvantaged Business Preference the proposer shall, within ten (10) calendar days, submit the following documentation for the Disadvantaged Business Enterprise Preference Class claimed:

- a. Copy of City of Fort Lauderdale current year business tax receipt, or the Tri-County (Broward, Dade, West Palm Beach) current year business tax receipt, or proof of active Sunbiz status and
- b. List of the names of all employees of the proposer and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or the Tri-County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of proposal submittal shall result in the proposer being found ineligible for the Disadvantaged Business Enterprise Preference business preference.

The complete Disadvantaged Business Preference ordinance may be found on the City's website at the following link: <https://www.fortlauderdale.gov/home/showpublisheddocument?id=56883>

2.15 Insurance Requirements

As a condition precedent to the effectiveness of this Agreement, during the term of this Agreement and during any renewal or extension term of this Agreement, CONSULTANT shall, at its sole expense, provide insurance of such types and with such terms and limits as noted below. Providing proof of and maintaining adequate insurance coverage are material obligations of CONSULTANT. CONSULTANT shall provide the City a certificate of insurance evidencing such coverage. CONSULTANT's insurance coverage shall be primary insurance for all applicable policies, in respect to the City's interests for this Agreement. The limits of coverage under each policy maintained by CONSULTANT shall not be interpreted as limiting CONSULTANT's liability and obligations under this Agreement. All insurance policies shall be through insurers authorized or eligible to write policies in the State of Florida and possess an A.M. Best rating of A-, VII or better, subject to approval by the City's Risk Manager.

The coverages, limits, and/or endorsements required herein protect the interests of the City, and these coverages, limits, and/or endorsements shall in no way be relied upon by CONSULTANT for assessing the extent or determining appropriate types and limits of coverage to protect CONSULTANT against any loss exposures, whether as a result of this Agreement or otherwise. The requirements contained herein, as well as the City's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

The following insurance policies and coverages are required:

Professional Liability

Coverage must be afforded for Wrongful Acts in an amount not less than \$2,000,000 each claim and \$2,000,000 aggregate.

CONSULTANT must keep the professional liability insurance in force until the third anniversary of expiration or early termination of this Agreement or the third anniversary of acceptance of work by the City, whichever is longer, which obligation shall survive expiration or early termination of this Agreement.

Commercial General Liability

Coverage must be afforded under a Commercial General Liability policy with limits not less than:

- \$1,000,000 each occurrence and \$2,000,000 aggregate for Bodily Injury, Property Damage, and Personal and Advertising Injury
- \$1,000,000 each occurrence and \$2,000,000 aggregate for Products and Completed Operations

Policy must include coverage for contractual liability and independent contractors.

The City, a Florida municipality, its officials, employees, and volunteers are to be included as an additional insured with a CG 20 26 04 13 Additional Insured – Designated Person or Organization Endorsement or similar endorsement providing equal or broader Additional Insured Coverage with respect to liability arising out of activities performed by or on behalf of CONSULTANT. The coverage shall contain no special limitation on the scope of protection afforded to the City, its officials, employees, and volunteers.

Business Automobile Liability

Proof of coverage must be provided for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage in an amount not less than the State of Florida required minimums unless a different amount is required by City Ordinance(s).

If CONSULTANT does not own vehicles, CONSULTANT shall maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Workers' Compensation and Employer's Liability

Coverage must be afforded per Chapter 440, Florida Statutes. Any person or entity performing work for or on behalf of the City must provide Workers' Compensation insurance. Exceptions and exemptions will be allowed by the City's Risk Manager, if they are in accordance with Florida Statute.

CONSULTANT waives, and CONSULTANT shall ensure that CONSULTANT's insurance carrier waives, all subrogation rights against the City, its officials, employees, and volunteers for all losses or damages. The City requires the policy to be endorsed with WC 00 03 13 Waiver of our Right to Recover from Others or equivalent.

CONSULTANT must be in compliance with all applicable State and federal workers' compensation laws, including the U.S. Longshore and Harbor Workers' Compensation Act and the Jones Act, if applicable.

Insurance Certificate Requirements

- a) CONSULTANT shall provide the City with valid Certificates of Insurance (binders are unacceptable) no later than ten (10) days prior to the start of work contemplated in this Agreement.
- b) CONSULTANT shall provide to the City a Certificate of Insurance having a thirty (30) day

notice of cancellation; ten (10) days' notice if cancellation is for nonpayment of premium.

- c) In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of CONSULTANT to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested, and addressed to the certificate holder.
- d) In the event the Agreement term or any surviving obligation of CONSULTANT following expiration or early termination of the Agreement goes beyond the expiration date of the insurance policy, CONSULTANT shall provide the City with an updated Certificate of Insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The City reserves the right to suspend the Agreement until this requirement is met.
- e) The Certificate of Insurance shall indicate whether coverage is provided under a claims-made or occurrence form. If any coverage is provided on a claims-made form, the Certificate of Insurance must show a retroactive date, which shall be the effective date of the initial contract or prior.
- f) The City shall be included as an Additional Insured on all liability policies, with the exception of Workers' Compensation and Professional Liability.
- g) The City shall be granted a Waiver of Subrogation on CONSULTANT's Workers' Compensation insurance policy.
- h) The title of the Agreement, Bid/Contract number, or other identifying reference must be listed on the Certificate of Insurance.

The Certificate Holder should read as follows:

City of Fort Lauderdale
c/o Procurement Services Division
401 SE 21st Street
Fort Lauderdale, FL 33316

CONSULTANT has the sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the application of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. Any costs for including the City as an Additional Insured shall be at CONSULTANT's expense.

If CONSULTANT's primary insurance policy/policies do not meet the minimum requirements as set forth in this Agreement, CONSULTANT may provide evidence of an Umbrella/Excess insurance policy to comply with this requirement.

CONSULTANT's insurance coverage shall be primary insurance in respect to the City's interests for this Agreement, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the City shall be non-contributory.

Any exclusion or provision in any insurance policy maintained by CONSULTANT that excludes coverage required in this Agreement shall be deemed unacceptable and shall be considered breach of contract.

All required insurance policies must be maintained until the Agreement work has been accepted by the City, or until this Agreement is terminated, whichever is later. Any lapse in coverage may be considered breach of contract. In addition, CONSULTANT must provide to the City confirmation of coverage

renewal via an updated certificate of insurance should any policies expire prior to the expiration of this Agreement. The City reserves the right to review, at any time, coverage forms and limits of CONSULTANT's insurance policies.

CONSULTANT shall provide notice of any and all claims, accidents, and any other occurrences associated with this Agreement to CONSULTANT's insurance company or companies and the City's Risk Management office as soon as practical.

It is CONSULTANT's responsibility to ensure that any and all of CONSULTANT's independent contractors and subcontractors comply with these insurance requirements. All coverages for independent contractors and subcontractors shall be subject to all of the applicable requirements stated herein. Any and all deficiencies are the responsibility of CONSULTANT. The City reserves the right to adjust insurance limits from time to time at its discretion with notice to CONSULTANT.

NOTE: CITY PROJECT NUMBER, PROJECT NAME AND PROPOSALNUMBER MUST APPEAR ON EACH CERTIFICATE, AND THE CITY OF FORTLAUDERDALE MUST BE NAMED ON THE CERTIFICATE AS AN "ADDITIONAL INSURED" ON REQUIRED LIABILITY POLICIES.

A Sample Insurance Certificate shall be included with the proposal to demonstrate the firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the insurance companies' names for all required coverage, and the dollar amounts of the coverage.

2.16 Insurance – Sub-consultants

Consultant shall require all of its sub-consultants to provide the aforementioned coverage as well as any other coverage that the consultant may consider necessary, and any deficiency in the coverage or policy limits of said sub-consultants will be the sole responsibility of the consultant.

2.17 Award of Contract

A Contract (the "Agreement") will be awarded in accordance with Florida Statutes, by the City Commission. The City reserves the right to execute or not execute, as applicable, a contract with the Consultant(s) that is determined to be in the City's best interests. The draft/sample agreement is provided herein as an attachment to this RFQ. The City reserves the right to award a contract to more than one consultant as is in the City's best interest.

2.18 Modification of Services

2.18.1 While this contract is for services provided to the Department referenced in this RFQ, the City may require similar work for other City departments. Successful Proposer agrees to take on such work unless such work would not be considered reasonable or become an undue burden to the Successful Proposer.

2.18.2 The City reserves the right to delete any portion of the work at any time without cause, and if such right is exercised by the City, the total fee shall be reduced in the same ratio as the estimated cost of the work deleted bears to the estimated cost of the work originally planned. If work has already been accomplished and approved by the City on any portion of a contract resulting from this RFQ, the Successful Proposer shall be paid for the work completed on the basis of the estimated percentage of completion of such portion to the total project cost.

2.18.3 The City may require additional items or services of a similar nature, but not specifically listed in the contract. The Successful Proposer agrees to provide such items or services and shall provide the City prices on such additional items or services. If the price(s) offered

are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those items or services from other vendors, or to cancel the contract upon giving the Successful Proposer thirty (30) days written notice.

2.18.4 If the Successful Proposer and the City agree on modifications or revisions to the task elements, after the City has approved work to begin on a particular task or project, and a budget has been established for that task or project, the Successful Proposer will submit a revised budget to the City for approval prior to proceeding with the work.

2.19 No Exclusive Contract

Proposer agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical services from another vendor at the City's sole option.

2.20 Unauthorized Work

The Successful Consultant(s) shall not begin work until a contract has been awarded by the City Commission and a notice to proceed has been issued. Consultant(s) agree and understand that the issuance of a Purchase Order and/or Task Order shall be issued and provided to the Consultant(s) following Commission award.

2.21 Contract Agreement

Any subsequent contract will be subject to the Agreement included as an attachment and made a part of this RFQ.

2.22 Contract Term

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The initial contract term shall commence upon date of award by the City and shall expire **Two (2)** years from that date or the day after the current contract expires, whichever is later. The City reserves the right to extend the contract for **three (3) additional one (1) year** terms providing all terms, conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.

In the event services are scheduled to end because of the expiration of this contract, the Consultant shall continue the service upon the request of the City as authorized by the awarding authority. The extension period shall not extend for more than **two hundred and seventy (270) days** beyond the expiration date of the existing contract. The Consultant shall be compensated for the service at the rate in effect when this extension clause is invoked by the City.

3.22 Payment Method

The City shall make payment to the Consultant through utilization of the City's P-Card Program. The City has implemented a Purchasing Card (P-Card) Program utilizing the MasterCard and Visa networks. Purchases from this contract will be made utilizing the City's Purchasing Card. Consultant will receive payment from the Purchasing Card in the same manner as other credit card purchases.

Accordingly, Consultant must presently have the ability to accept these credit cards or take whatever steps necessary to implement the ability before the start of the contract term, or contract award by the City. All costs associated with the Consultant's participation in this purchasing program shall be borne by the Consultant. The City reserves the right to revise this program as necessary.

2.24 Payment Card Industry (PCI) Compliance

Consultant agrees to comply with all applicable state, federal and international laws, as well as industry best practices, governing the collection, access, use, disclosure, safeguarding and destruction of Protected Information.

Consultant and/or any subconsultant that handles credit card data must be, and remain, PCI compliant under the current standards and will provide documentation confirming compliance upon request by the City of Fort Lauderdale, failure to produce documentation could result in termination of the contract.

2.25 Invoices/Payment

Each invoice shall fully detail the related costs and shall specify the status of the particular task or project as of the date of the invoice with regard to the accepted schedule for that task or project. Payment will be made within forty-five (45) days after receipt of an invoice acceptable to the City, in accordance with the Florida Local Government Prompt Payment Act. If, at any time during the contract, the City shall not approve or accept the Consultant's work product, and agreement cannot be reached between the City and the Consultant to resolve the problem to the City's satisfaction, the City shall negotiate with the Consultant on a payment for the work completed and usable to the City.

2.26 Prohibition Against Contingent Fees

The architect (or registered surveyor and mapper or professional engineer, as applicable) warrants that he or she has not and will not employ or retain any company or person, other than a bona fide employee working solely for the architect (or registered surveyor and mapper, or professional engineer, as applicable) to solicit or secure an agreement pursuant to this competitive solicitation and that he or she has not and will not pay or agree to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the architect (or registered surveyor and mapper or professional engineer, as applicable) any fee, commission, percentage, gift, or other consideration contingent upon or resulting from an award or making of an agreement pursuant to this competitive solicitation.

2.27 Indemnity/Hold Harmless Agreement

The Consultant shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Consultant and other persons employed or utilized by the design professional in the performance of the contract.

2.28 Substitution of Personnel

It is the intention of the City that the Proposer's personnel proposed for the contract will be available for the contract term. In the event the Proposer wishes to substitute personnel, he shall propose personnel of equal or higher qualifications and all replacement personnel are subject to City approval. In the event substitute personnel are not satisfactory to the City and the matter cannot be resolved to the satisfaction of the City, the City reserves the right to cancel the Contract for cause. See Section 5.09 of the General Conditions.

2.29 Ownership of Work

The City shall have full ownership and the right to copyright, otherwise limit, reproduce, modify, sell, or use all of the work or product produced under this Contract without payment of any royalties or fees to the Consultant above the agreed hourly rates and related costs.

2.30 Canadian Companies

In the event Consultant is a corporation organized under the laws of any province of Canada or is a Canadian federal corporation, the City may enforce in the United States of America or in Canada or in both countries, a judgment entered against the Consultant. The Consultant waives any and all defenses to the City's enforcement in Canada, of a judgment entered by a court in the United States of America. All monetary amounts set forth in this Contract are in United States dollars.

2.31 Instructions

Careful attention must be given to all requested items contained in this RFQ. Proposers are invited to submit responses in accordance with the requirements of this RFQ. Please read the entire solicitation before submitting a proposal. Firms must provide a response to each requirement of the RFQ. Responses should be prepared in a concise manner with an emphasis on completeness and clarity. Firm's notes and comments may be rendered on an attachment, provided the same format of this RFQ text is followed. All responses shall be submitted electronically through the City's online strategic sourcing platform as stated in Section 4.1.

2.32 Discrepancies, Errors and Omissions

Any discrepancies, errors, or ambiguities in the RFQ or addenda should be reported in writing to the City's Procurement Services Division. Should it be necessary, a written addendum will be incorporated to the RFQ. The City will NOT be responsible for any oral instructions, clarifications, or other communications.

2.33 Non-Discrimination

The Consultant shall not, in any of its activities, including employment, discriminate against any individual on the basis of race, color, national origin, age, disability, religion, gender, creed, sex, sexual orientation, gender, gender identity, gender expression, marital status, or any other protected classification as defined by applicable law.

1. The Consultant certifies and represents that it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as may be amended or revised, ("Section 2-187").
2. The failure of the Consultant to comply with Section 2-187 shall be deemed to be a material breach of the Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Consultant fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Consultant complies with Section 2-187.
5. The Consultant may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in Section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

2.34 E-Verify

As a condition precedent to the effectiveness of this Agreement, pursuant to Section 448.095, Florida Statutes (2024), as may be amended or revised, the Contractor and its

subcontractors shall register with and use the E-Verify system to electronically verify the employment eligibility of newly hired employees.

1. The Contractor shall require each of its subcontractors, if any, to provide the Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Contractor shall maintain a copy of the subcontractor's affidavit for the duration of this Agreement and in accordance with the public records requirements of this Agreement.

2. The City, the Contractor, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Subsection 448.09(1), Florida Statutes (2024), as may be amended or revised, shall terminate the contract with the person or entity.

3. The City, upon good faith belief that a subcontractor knowingly violated the provisions of Subsection 448.095(5), Florida Statutes (2024), as may be amended or revised, but that the Contractor otherwise complied with Subsection 448.095(5), Florida Statutes (2024), as may be amended or revised, shall promptly notify Contractor and order the Contractor to immediately terminate the contract with the subcontractor, and the Contractor shall comply with such order.

4. A contract terminated under Subparagraph 448.095(5)(c)1. or 2., Florida Statutes (2024), as may be amended or revised, is not a breach of contract and may not be considered as such. If the City terminates this contract under Paragraph 448.095(5)(c), Florida Statutes (2024), as may be amended or revised, the Contractor may not be awarded a public contract for at least one year after the date on which the contract was terminated. The Contractor is liable for any additional costs incurred by the City as a result of termination of this Agreement.

5. Contractor shall include in each of its subcontracts, if any, the requirements set forth in this Section, including this subparagraph, requiring any and all subcontractors, as defined in Subsection 448.095(1)(e), Florida Statutes (2024), as may be amended or revised, to include all of the requirements of this Section in their subcontracts. Contractor shall be responsible for compliance by any and all subcontractors, as defined in Subsection 448.095(1)(e), Florida Statutes (2024), as may be amended or revised, with the requirements of Section 448.095, Florida Statutes (2024), as may be amended or revised.

2.35 ANTI-HUMAN TRAFFICKING, KIDNAPPING, CUSTODY AND RELATED OFFENSES

Bidder, proposer, quoter, or any other respondent to any City solicitation/notice or serving as a City consultant, contractor, vendor or otherwise entering into any contract (including, without limitation, contract renewal, extension, amendment as applicable) with the City affirms and stipulates that it is not in violation of Section 787.06(13) of the 2024 Florida Statutes entitled "Kidnapping; Custody Offenses; Human Trafficking and Related Offenses." The entity (which includes any business entity however formed/ incorporated) intending to provide goods or services by submitting a response to a city solicitation further affirms to the City as a governmental entity defined in Section 287.138(1) of the 2024

Florida Statutes that it does not use coercion for labor or services as defined in Section 787.06 of the 2024 Florida Statutes.

END OF SECTION

SECTION III - SCOPE OF SERVICES

3.1 Purpose

The City is seeking the services of a qualified consulting firm(s) to provide Professional Services related to a continuing contract for Architectural Consultant Services. The following is a list of services that may be required on an as-needed basis as requested by the City which will be authorized by individual Task Orders for individual projects. This list shall not be construed as an exclusive list of activities that successful firm(s) may be engaged in. City shall have the right, in its sole and absolute discretion, to require additional services that are consistent with the scope of services and those activities typically performed by architects, engineers, and surveyors pursuant to Section 287.055 Florida Statutes, and for which the firm(s) are experience, qualified, and able to perform:

3.2 Scope of Services

The successful Consultant Architect must have a minimum of five years of experience in providing full Architectural services including programming, design, preparation of construction documents, permitting, bidding, bid evaluation, cost estimating, and construction administration. The Consultant Architect shall carry out the responsibilities delineated in the scope of services and shall provide such services as needed to successfully complete the project within the time and budget constraints set forth and agreed upon in the various task orders. The Consultant Architect should have a fully staffed office within Miami-Dade, Broward, or Palm Beach Counties. The Consultant Architect may propose to utilize subconsultants for the technical assistance necessary to develop the work for the following specialties, if required:

1. Space Planning
2. Programming
3. Specifications
4. Architectural Design
5. Contract Administration
6. Cost Estimating, Planning and Scheduling
7. Architectural 3D Rendering and Animation Services
8. Interior Design
9. Landscape Architecture
10. ADA Analysis and Design
11. Sustainable Design
12. Building Performance Analysis
13. Historical Preservation
14. LEED Design
15. Structural Design
16. Mechanical, Electrical, Plumbing Design

Quality Assurance/Quality Control:

The Consultant Architect shall be familiar with different agency's permitting regulations and requirements and the City's design criteria, standards and specifications. The Consultant Architect is responsible for the professional quality, technical accuracy and coordination of design, drawings, specification, cost estimates and other services furnished by the consultant and their sub-consultants.

Document Submittal Format

All documents generated as a result of project task orders will become the property of the City of Fort Lauderdale. All projects documents shall be provided in a digital and hard copy format meeting

all City of Fort Lauderdale format requirements. The project drawings shall be prepared in AutoCAD, in the version currently utilized by the City Engineering Division at the time that deliverables are due, and shall meet the requirements as set forth in the City's CAD Specifications for Project Drawings current at the time of approval of the project task order. Plot files shall also be prepared and submitted which meet the stated City standards.

All reports cost estimates, calculations and project specifications and documents must be submitted in the Microsoft Office software format version current to the City's Engineering Division.

END OF SECTION

SECTION IV – SUBMITTAL REQUIREMENTS

4.1 Instructions

4.1.1 The City uses an on-line strategic sourcing platform to administer the competitive solicitation process, including but not limited to soliciting proposals, issuing addenda, responding to questions/requests for information. There is no charge to register and download the RFQ from an on-line strategic sourcing platform. Proposers are strongly encouraged to read the various supplier tutorial available in the on-line strategic sourcing platform well in advance of their intention of submitting a proposal to ensure familiarity with the use of the system. The City shall not be responsible for a proposer's inability to submit a proposal by the end date and time for any reason, including issues arising from the use of the on-line strategic sourcing platform.

All proposals must be submitted electronically.

4.1.2 Careful attention must be given to all requested items contained in this RFQ. Consultants are invited to submit responses in accordance with the requirements of this RFQ. Please read entire solicitation before submitting a SOQ. Consultants must provide a response to each requirement of the RFQ. Responses should be prepared in a concise manner with an emphasis on completeness and clarity. Consultant's notes, exceptions, and comments may be rendered on an attachment, provided the same format of this RFQ text is followed

4.1.3 All information submitted by proposer shall be typewritten or provided as otherwise instructed to in the RFQ. Proposers shall use and submit any applicable or required forms provided by the City and attach such to its response. Failure to use the forms may cause the response to be rejected and deemed non-responsive.

The proposer understands that the information contained in these proposal pages is to be relied upon by the City in awarding the proposed Agreement, and such information is warranted by the proposer to be true. The proposer agrees to furnish such additional information, prior to acceptance of any proposal, relating to the qualifications of the proposer, as may be required by the City.

4.1.4 Proposals shall be submitted by an authorized representative of the firm. Proposals must be submitted in the business entity's name by the President, Partner, Officer or Representative authorized to contractually bind the business entity. Proposals shall include an attachment evidencing that the individual submitting the proposal, does in fact have the required authority stated herein.

4.1.5 In the event of Contract award, all documentation produced as part of the Contract shall become the exclusive property of the City. The Proposer's response to the RFQ is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this RFQ and the Contract to be executed for this RFQ, subject to the provisions of Chapter 119.07 of the Florida Statutes.

Any language contained in the Proposer's response to the RFQ purporting to require confidentiality of any portion of the Proposer's response to the RFQ, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the

Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFQ constitutes a Trade Secret. The City's determination of whether an exemption applies shall be final, and the Proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as public records. In addition, the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as exempt from disclosure or confidential. Proposals purporting to be subject to copyright protection in full or in part will be rejected. The proposer authorizes the City to publish, copy, and reproduce any and all documents submitted to the City bearing copyright symbols or otherwise purporting to be subject to copyright protection.

EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE SOLICITATION AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE SOLICITATION OR ANY PART THEREOF AS COPYRIGHTED.

IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES (2024), TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT. CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: PRRCONTRACT@FORTLAUDERDALE.GOV, 954-828-5002, CITY CLERK'S OFFICE, 100 NORTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301.

Consultant shall:

1. Keep and maintain public records required by the City in order to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2024), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this contract if the Consultant does not transfer the records to the City.
4. Upon completion of the Agreement, transfer, at no cost, to the City all public records in possession of the Consultant or keep and maintain public records required by the City to perform the service. If the Consultant transfers all public records to the City upon completion of this Agreement, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of this Agreement, the Consultant shall meet all applicable requirements for retaining public

records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

- 4.1.6** By submitting a response, Proposer is confirming that the firm has not been placed on the convicted vendors list as described in Section §287.133 (2) (a) Florida Statutes; that the only person(s), company or parties interested in the proposal as principals are named therein; that the proposal is made without collusion with any other person(s), company or parties submitting a proposal; that it is in all respects fair and in good faith, without collusion or fraud; and that the signer of the proposal has full authority to bind the firm.

4.2 Contents of the Proposal

The City deems certain documentation and information important in the determination of responsiveness and for the purpose of evaluating responses. Responses should seek to avoid information in excess of that requested, must be concise, and must specifically address the issues of this RFQ. The City prefers responses be no more than 100 pages in one complete pdf document. The proposals should be organized, divided and indexed into the sections indicated herein. These are not inclusive of all the information that may be necessary to properly evaluate the response and meet the requirements of the scope of work and/or specifications. Additional documents and information should be provided as deemed appropriate by the respondent in response to specific requirements stated herein or through the RFQ.

Note: Do not include pricing - Compensation will be requested and considered only during the competitive negotiations process.

4.2.1 Table of Contents

The table of contents should outline in sequential order the major areas of the submittal, including enclosures. All pages should be consecutively numbered and correspond to the Table of Contents.

4.2.2 Executive Summary

Each proposer must submit an executive summary that identifies the business entity, its background, main office(s), and office location that will service this contract. Identify the officers, principals, supervisory staff and key individuals who will be directly involved with the work and their office locations. The executive summary should also summarize the key elements of the proposal.

4.2.3 Firm Qualifications and Experience

Respondents must provide documentation that demonstrates their ability to satisfy all of the minimum qualification requirements. A Standard Form 330 may be used to provide this information. Indicate the firm's number of years of experience in providing the professional services as it relates to the work contemplated. Provide details of past projects for agencies of similar size and scope, including information on your firm's ability to meet time and budget requirements. Indicate the firm's initiatives towards its own sustainable business practices that demonstrate a commitment to conservation. Indicate business structure, i.e. Corp., Partnership, LLC. Firm should be registered as a legal entity in the State of Florida; Minority or Woman owned Business (if applicable); company address, phone number, fax number, e-mail address, web site, contact person(s), etc. Relative size of the firm, including management, technical and support staff; licenses and any other pertinent information shall be submitted.

Provide a comprehensive summary of the experience and qualifications of the individual(s) who will be selected to serve as the project manager(s) for the City.

4.2.4 Qualifications of the Project Team

List the members of the project team (**may be on a Standard Form 330 if you choose**). Provide a list of the personnel to be used on each project and their qualifications. Providing this information on an organizational chart is recommended. A brief resume including education, experience, licenses and any other pertinent information shall be included for each team member, including sub-consultants to be assigned to each project. Explain how each project team member will contribute to the project, in what capacity, and the level of involvement they will have. Each resume should not exceed two (2) pages in length. Provide any other documentation that demonstrates their ability to satisfy all of the minimum qualification requirements. Submittals that do not contain such documentation may be deemed non-responsive.

4.2.5 Approach to Scope of Work

- Provide in concise narrative form, your understanding of the City's needs, goals and objectives as they relate to the project, and your overall approach to accomplishing the project.
- Give an overview on your proposed vision, ideas and methodology. Describe your proposed approach to the project. As part of the project approach, the firm shall propose a scheduling methodology (timeline) for effectively managing and executing the work in the optimum time.
- Also provide information on your firm's current workload and how this project will fit into your workload. Describe the firm's current and anticipated workload. Include a summary of current projects and anticipated completion timeframes. Describe how City tasks will be prioritized within your organization, and the availability of the project team to commit towards this project.
- Describe available facilities, technological capabilities and other available resources you offer for the project.

4.2.6 History and Past Performance

Provide a list of at least five (5) Continuing Contracts (CCNA) with similar scope, indicating the following:

- Client Name, address,
- Detailed description of the project.
- Project Cost and Timeline: indicate whether the project was completed within budget and on time.
- Outline any difficulties encountered.

Note: Do not simply include City of Fort Lauderdale work or staff as references to demonstrate your capabilities. The Committee is interested in work experience and references other than the City as well.

4.2.7 References

Provide at least three references, preferably government agencies, for projects with similar scope as listed in this RFQ. Information should include:

- Client Name, address, contact person telephone and e-mail address (E-mail will be primary means of contact).
- Description of work. (types of projects completed)
- Year(s) the projects were completed

Note: Do not simply include City of Fort Lauderdale work or staff as references to demonstrate your capabilities. The Committee is interested in work experience and references other than the City as well.

4.2.8 Minority/Women (M/WBE) Participation

If your firm is a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985, provide copies of your certification(s). If your firm is not a certified M/WBE, describe your company's previous efforts, as well as planned efforts in meeting M/WBE procurement goals under Florida Statutes 287.09451.

4.2.9 Sub-consultants

Consultant must clearly identify any sub-consultants that may be utilized during the term of this contract.

4.2.10 Required Forms

a. Sample Insurance Certificate

Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies' names for both Professional Liability and General Liability, and the dollar amounts of the coverage.

b. Local Business Preference Certification

c. Disadvantaged Business Enterprise Preference Certification

d. Non-Collusion Statement

e. Non-Discrimination Certification Form

f. E-Verify Affirmation Statement

g. Contract Payment Method

This form must be completed and returned with your proposal. Proposers must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

h. Bid/Proposal Certification

- i. **Reference Form**
Completed in accordance with Section 4.2.7
- j. **Affidavit of Compliance with Foreign Entity Laws**
- k. **Active Status Page from Division of Corporations -Sunbiz.org**
Provide PDF of current page.
- l. **W-9 for Proposing Firm**

4.3 By submitting a proposal, each firm is confirming that the firm has not been placed on the convicted vendors list as described in Section §287.133 (2) (a) Florida Statutes.

4.4 Before awarding a contract, the City reserves the right to require that a firm submit such evidence of its qualifications as the City may deem necessary. Further, the City may consider any evidence of the financial, technical, and other qualifications and abilities of a firm or principals, including previous experiences of same with the City and performance evaluation for services, in making the award in the best interest of the City.

END OF SECTION

SECTION V - EVALUATION AND AWARD

5.1 Evaluation Procedure

- 5.1.1** Evaluation of the submittals will be conducted by an Evaluation Committee, consisting of a minimum of three members of City Staff, or other persons selected by the City Manager or designee. All committee members must be present at scheduled evaluation meetings. Submittals shall be evaluated based upon the information and references contained in the proposals as submitted. Evaluation procedures shall be regulated by F.S. § 287.055, referred to as Consultant's Competitive Negotiations Act (CCNA). Any firm(s) involved in a joint venture in its proposal will be evaluated individually, as each firm of the joint venture would have to stand on its own merits.
- 5.1.2** The Committee shall short list no less than three (3) submittals, assuming that three or more submittals have been received, that it deems best satisfy the weighted criteria set forth herein and attempt to select the best qualified firm(s) for the particular discipline. The Committee shall then hold discussions, conduct interviews, and/or require oral presentations with all short-listed firms. The Committee shall then re-rank the short-listed firms based upon the information provided in interviews and/or presentations, the materials presented, the firm's responses to the RFQ, and deliberations of the Evaluation Committee at publicly advertised evaluation meetings. The City may request, and the firm shall provide, additional information deemed necessary by the Evaluation Committee to conduct evaluations.
- 5.1.3** If the City Manager or his/her designee is unable to negotiate a satisfactory contract with the first ranked firm, negotiations with that firm shall be formally terminated. Upon termination of said negotiations, negotiations shall then be undertaken with the second ranked firm, with this process being repeated until an agreement is reached which is then recommended and formally approved by the City Commission or until the short-list is exhausted in which case a new Request for Qualifications may be undertaken.

5.2 Evaluation Criteria

- 5.2.1** Per Florida Statute 287.055, in determining whether a firm is qualified, the agency shall consider such factors as the ability of professional personnel; whether a firm is a certified minority business enterprise; past performance; willingness to meet time and budget requirements; location; recent, current, and projected workloads of the firms; and the volume of work previously awarded to each firm by the agency, with the object of effecting an equitable distribution of contracts among qualified firms, provided such distribution does not violate the principle of selection of the most highly qualified firms. The agency may request, accept, and consider proposals for the compensation to be paid under the contract only during competitive negotiations.
- 5.2.2** The City uses a mathematical formula to determine the scoring for each individual responsive and responsible firm based on the weighted criteria stated herein. Each evaluation committee member will rank each firm by criteria, giving their first ranked firm as number 1, the second ranked firm a number 2, and so on. The City shall average the ranking for each criterion, for all evaluation committee members, and then multiply that average ranking by the weighted criteria identified herein. The lowest average final ranking score will determine the recommendation by the evaluation committee to the City Manager.

5.2.3 Weighted Criteria

<u>Criteria</u>	<u>Percentage</u>
Firm's Qualifications and Experience	20%
Project Team Qualification and Experience	25%
Approach to Scope	35%
History and Past Performance of the Firm	10%
References	10%
Total Percentage	100%

5.3 Contract Award

- 5.3.1** The City reserves the right to award a contract to that Consultant who will best serve the interest of the City. The City reserves the right, based upon its deliberations and in its opinion, to accept or reject any or all submittals. The City also reserves the right to waive minor irregularities or variations of the submittal requirements and RFQ process.
- 5.3.2** Upon award of a contract by the City Commission, the City Manager is authorized to execute the Contract on behalf of the City.
- 5.3.3** The City Manager shall appoint a contract administrator or project manager for each contract to assure compliance with the contract and applicable law. The contract administrator or project manager shall review all pay requests or deny same as required prior to approval by the City Manager.

END OF SECTION

AGREEMENT

between

City of Fort Lauderdale

and

(company name)

for

Architectural Continuing Services Contract

RFQ No. 456

AGREEMENT

THIS IS AN AGREEMENT made and entered into this ____ day of _____, 2025, by and between:

CITY OF FORT LAUDERDALE, a Florida municipality, (hereinafter referred to as "CITY")

and

(COMPANY NAME) a _____, Florida company/corporation (hereinafter referred to as "CONSULTANT")

WHEREAS, the City Commission of the City of Fort Lauderdale, Florida at its meeting of _____, 2025 authorized by motion the execution of this Agreement between CONSULTANT and CITY authorizing the performance of _____, RFQ No. 456, incorporated herein, (the "Agreement"); and

WHEREAS, the CONSULTANT is willing and able to render professional services for such project for the compensation and on the terms hereinafter set forth;

NOW, THEREFORE, in consideration of the mutual covenants, agreements, terms, and conditions contained herein, the Parties hereto, do agree as follows:

ARTICLE 1 DEFINITIONS AND IDENTIFICATIONS

For the purposes of this Agreement and the various covenants, conditions, terms and provisions which follow, the DEFINITIONS and IDENTIFICATIONS set forth below are assumed to be true and correct and are therefore agreed upon by the Parties.

- 1.1 AGREEMENT: Means this document between the CITY and CONSULTANT dated _____, and any duly authorized and executed Amendments to Agreement.
- 1.2 BASIC SERVICES: Services performed by CONSULTANT for authorized scope of work for the Project phase described in this Agreement and listed in Exhibit "A," Scope of Services.
- 1.3 CONSULTANT'S PERIODIC ESTIMATE FOR PAYMENT: A statement by CONSULTANT based on observations at the site and on review of documentation submitted by the Contractor that by its issuance recommends that CITY pay identified amounts to the Contractor for services performed by the Contractor at the Project.

- 1.4 CHANGE ORDER: A written order executed by both Parties to the CONSULTANT approved by the CITY authorizing a revision of this Agreement between the CITY and CONSULTANT that is directly related to the original scope of work or an adjustment in the original contract price or the contract time directly related to the original scope of work, issued on or after the effective date of this Agreement.
- 1.5 CITY: The City of Fort Lauderdale, a Florida municipality.
- 1.6 CITY MANAGER: The City Manager of the City of Fort Lauderdale, Florida.
- 1.7 COMMISSION: The City Commission of the City of Fort Lauderdale, Florida, which is the governing body of the CITY government.
- 1.8 CONSTRUCTION COST: The total construction cost to CITY of all elements of the Project designed or specified by CONSULTANT.
- 1.9 CONSTRUCTION COST LIMIT: A maximum construction cost limit established by the CITY defining the maximum budget amount to which the final construction documents should be designed so as not to exceed.
- 1.10 CONSTRUCTION DOCUMENTS: Those working drawings and specifications and other writings setting forth in detail and prescribing the work to be done, the materials, workmanship and other requirements for construction of the entire Project, including any bidding information.
- 1.11 CONSULTANT: _____, the CONSULTANT selected to perform professional services pursuant to this Agreement.
- 1.12 CONTRACT ADMINISTRATOR: The Public Works Director for the City of Fort Lauderdale, or his designee. In the administration of this Agreement, as contrasted with matters of policy, all parties may rely upon instructions or determinations made by the Contract Administrator.
- 1.13 CONTRACTOR: One or more individuals, firms, corporations or other entities identified as such by a written agreement with CITY ("Contract for Construction") to perform the construction services required to complete the Project.
- 1.14 DEPARTMENT DIRECTOR: The Public Works Director) for the City of Fort Lauderdale.
- 1.15 ERROR: A mistake in design, plans and/or specifications that incorporates into those documents an element that is incorrect and is deficient from the standard of care that a professional engineer in similar circumstances, working on a similar project and location would have exercised. Also includes mistakes in design, plans,

specifications and/or shop drawings review that lead to materials and/or equipment being ordered and/or delivered where additional costs are incurred.

- 1.16 FINAL STATEMENT OF PROBABLE CONSTRUCTION COSTS: A final cost estimate prepared by CONSULTANT during the Final Design Phase of the Project, based upon the final detailed Construction Documents of the Project.
- 1.17 NOTICE TO PROCEED: A written Notice to Proceed with the Project issued by the Contract Administrator.
- 1.18 OMISSION: A scope of work missed by CONSULTANT that is necessary for the Project, including a quantity miscalculation, which was later discovered and added by Change Order and which is deficient from the standard of care that a professional engineer in similar circumstances, working on a similar project and location would have exercised. Also includes design that was wrong, but was corrected after award to the Contractor, but before the construction process was materially affected.
- 1.19 ORIGINAL CONTRACT PRICE: The original bid and/or contract price as awarded to a Contractor based upon CONSULTANT's final detailed Construction Documents of the Project.
- 1.20 PLANS AND SPECIFICATIONS: The documents setting forth the final design plans and specifications of the Project, including architectural, civil, structural, mechanical, electrical, communications and security systems, materials, lighting equipment, site and landscape design, and other essentials as may be appropriate, all as approved by CITY as provided in this Agreement.
- 1.21 PRELIMINARY PLANS: The documents prepared by CONSULTANT consisting of preliminary design drawings, renderings and other documents to fix and describe the size and character of the entire Project, and the relationship of Project components to one another and existing features.
- 1.22 PROJECT: An agreed scope of work for accomplishing a specific plan or development. This may include, but is not limited to, planning, architectural, engineering, and construction support services. The services to be provided by CONSULTANT shall be as defined in this Agreement and further detailed in Task Orders for individual projects or combinations of projects. The Project planning, design and construction may occur in separate phases and Task Orders at the CITY's discretion.
- 1.23 SPECIFICATIONS: The specifications referred to in this Agreement are the CONSTRUCTION STANDARDS AND SPECIFICATIONS, Office of the City Engineer, City of Fort Lauderdale, January 1982, including any revisions.

- 1.24 STATEMENT OF PROBABLE PROJECT COSTS: A document to be prepared by CONSULTANT that shall reflect a detailed statement of the total probable costs.
- 1.25 TASK ORDER: A document setting forth a negotiated detailed scope of services to be performed by CONSULTANT at fixed contract prices in accordance with this Agreement between the CITY and CONSULTANT.
- 1.26 TIME OF COMPLETION: Time in which the entire work shall be completed for each Task Order.

ARTICLE 2

PREAMBLE

In order to establish the background, context and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties hereto, the following statements, representations and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions of this Agreement which follow and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

- 2.1 Pursuant to Section 287.055, Florida Statutes (2024), CITY has formed a Committee to evaluate CONSULTANT's statement of qualifications and performance data to ensure that CONSULTANT has met the requirements of the Consultants' Competitive Negotiation Act, as set forth in Section 287.055, Florida Statutes (2024), and has selected CONSULTANT to perform services hereunder.

ARTICLE 3

SCOPE OF SERVICES

- 3.1 The CONSULTANT shall perform the following professional services: Architectural Engineering Services, as more specifically described in Exhibit "A," Scope of Services, attached hereto and incorporated herein, and shall include, but not be limited to, services as applicable and authorized by individual Task Orders for the individual projects in accordance with Article 6 herein. CONSULTANT shall provide all services set forth in Exhibit "A" including all necessary, incidental and related activities and services required by the Scope of Services and contemplated in CONSULTANT's level of effort. CONSULTANT will perform the Services in accordance with standard industry practices, with the care, knowledge and skill expected of similar engineering firms. No other warranties, express or implied are made or intended.
- 3.2 CITY and CONSULTANT acknowledge that the Scope of Services does not delineate every detail and minor work tasks required to be performed by CONSULTANT to complete the Project. If, during the course of the performance of the services included in this Agreement, CONSULTANT determines that work should be performed to complete the Project which is in CONSULTANT's opinion, outside the level of effort originally anticipated, whether or not the Scope of

Services identifies the work items, CONSULTANT shall notify Contract Administrator and obtain written approval by the CITY in a timely manner before proceeding with the work. Notice to Contract Administrator does not constitute authorization or approval by CITY to perform the work. The CITY shall not pay for any work that is not approved by the Contract Administrator in writing. If CONSULTANT proceeds with said work without notifying the Contract Administrator, said work shall be deemed to be within the original level of effort, whether specifically addressed in the Scope of Services. Notice to Contract Administrator does not constitute authorization or approval by CITY to perform the work. Performance of work by CONSULTANT outside the originally anticipated level of effort without prior written CITY approval is at CONSULTANT's sole risk.

ARTICLE 4

GENERAL PROVISIONS

- 4.1 Negotiations pertaining to the rates for professional services to be performed by CONSULTANT have been undertaken between CONSULTANT and CITY representatives pursuant to Section 287.055, Florida Statutes (2024), and this Agreement incorporates the results of such negotiation.
- 4.2 CONSULTANT shall include CITY's specific Task Order number as part of the heading on all correspondence, invoices and drawings. All correspondence shall be directed specifically to the Contract Administrator.

ARTICLE 5

PRIORITY OF PROVISIONS

- 5.1 The Contract Documents are intended to include all items necessary for the proper execution and completion of the work by CONSULTANT. Any labor, services, materials, supplies, equipment or documentation that may reasonably be inferred from the Contract Documents or trade usage from prevailing custom as being required to produce the indicated result will be provided whether or not specifically called for, at no additional cost to CITY. The Contract Documents are complementary, and wherever possible the provisions of the Contract Documents shall be construed in such manner as to avoid conflicts between provisions of the various Contract Documents. In the event of any inconsistency in the Contract Documents, where such inconsistency is not clarified by change order, addendum or amendment, the Contract Documents shall be construed according to the following priorities:

First priority: Approved Change Orders, Addendums or Amendments to all related documents.

Second priority: Specifications (quality) and Drawings (location and quantity) of CONSULTANT.

Third priority: This AGREEMENT.

Fourth priority: City of Fort Lauderdale Request for Qualifications No. 456.

Fifth priority: CONSULTANT's response to City of Fort Lauderdale Request for Qualifications No.456.

- 5.2 Anything shown on the drawings and not mentioned in the specifications or mentioned in the specifications and now shown on the drawings, shall have the same effect as if shown or mentioned respectively in both. In the event of a conflict among the Contract Documents, the latest, most stringent, and more technical requirement(s), including, but not limited to, issues of quantities or cost of the Work shall control.

Reference to standard specifications, manuals, rules, regulations, ordinances, laws or codes of any governmental authority, whether such reference be specific or by implication, shall mean the latest standard specification, manual, rule, regulation, ordinance, law or code in effect at the time of permit submittal.

ARTICLE 6 TASK ORDERS

- 6.1 The Project will be divided into "Tasks."
- 6.2 Task Orders shall be jointly prepared by the CITY and CONSULTANT defining the detailed scope of services to be provided for the particular Project. Each Task Order shall be separately numbered and approved in accordance with this Agreement and all applicable CITY code requirements.
- 6.3 Under all Task Orders and Projects, CITY may require the CONSULTANT, by specific written authorization, and for mutually agreed upon additional compensation, to provide or assist in obtaining one or more of the following special services. These services may include, at the discretion of the CITY, the following items:
- 6.3.1 Providing additional copies of reports, contract drawings and documents; and
- 6.3.2 Assisting CITY with litigation support services arising from the planning, development, or construction.
- 6.4 Prior to initiating the performance of any services under this Agreement, CONSULTANT must receive a written Notice to Proceed/Purchase Order from the CITY. The CONSULTANT must receive the approval of the Contract Administrator or his designee in writing prior to beginning the performance of services in any subsequent Task Order under this Agreement.
- 6.5 If, in the opinion of the CITY, the CONSULTANT is improperly performing the services under a specific Task Order, or if at any time the CITY shall be of the

opinion that said Task Order is being unnecessarily delayed and will not be completed within the agreed upon time, the CITY shall notify the CONSULTANT in writing. The CONSULTANT has within ten (10) working days thereafter to take such measures as will, in the judgment of the CITY, ensure satisfactory performance and completion of the work. If the CONSULTANT fails to cure within the ten (10) working days, the CITY may notify the CONSULTANT to discontinue all work under the specified Task Order. The CONSULTANT shall immediately respect said notice and stop said work and cease to have any rights in the possession of the work and shall forfeit the Task Order and any remaining monies. The CITY may then decide to issue a new Task Order for the uncompleted work to another consultant using the remaining funds. Any excess costs arising therefrom over and above the original Task Order price shall be charged against CONSULTANT, as the original CONSULTANT.

ARTICLE 7 TERM OF AGREEMENT; TIME FOR PERFORMANCE

- 7.1 The initial term of the Agreement shall commence upon final execution of the Agreement by the CITY and shall expire two (2) years from that date. The City reserves the right to extend the contract for three (3) additional one (1) Year terms providing all terms conditions and specifications remain the same, both Parties agree to the extension, and such extension is approved by the CITY.
- 7.2 CONSULTANT shall perform the services described in Task Orders within the time periods specified in the Task Order. Said time periods shall commence from the date of the Notice to Proceed for such services.
- 7.3 Prior to beginning the performance of any services under this Agreement, CONSULTANT must receive a Notice to Proceed. CONSULTANT must receive written approval from the Contract Administrator prior to beginning the performance of services in any subsequent phases of the Agreement. Prior to granting approval for CONSULTANT to proceed to a subsequent phase, the Contract Administrator may, at his or her sole option, require CONSULTANT to submit itemized deliverables/documents for the Contract Administrator's review.
- 7.4 In the event CONSULTANT is unable to complete any services because of delays resulting from untimely review by CITY or other governmental authorities having jurisdiction over the Project, and such delays are not the fault of CONSULTANT, or because of delays which were caused by factors outside the control of CONSULTANT, CITY shall grant a reasonable extension of time for completion of the services. It shall be the responsibility of the CONSULTANT to notify CITY promptly in writing whenever a delay in approval by a governmental agency is anticipated or experienced, and to inform CITY of all facts and details related to the delay.
- 7.5 The time for the performance of services described in assigned Task Orders shall be negotiated by the CITY and the CONSULTANT as the services are requested and authorized by the CITY.

ARTICLE 8
COMPENSATION AND METHOD OF PAYMENT

8.1 AMOUNT AND METHOD OF COMPENSATION

8.1.1 Not To Exceed Amount Compensation

CITY agrees to pay CONSULTANT as compensation for performance of all services as related to each Task Order under the terms of this Agreement a Not to Exceed Amount as agreed upon per Task Order. This compensation does not include Reimbursables as described in Section 8.2. It is agreed that the method of compensation is that of "Not to Exceed Amount" which means that CONSULTANT shall perform all services set forth in each Task Order for total compensation in the amount of or less than that stated total. The hourly rate-billing schedule to be used in negotiating each Task Order is attached as Exhibit "B" to this Agreement. As described in Section 9.1, no modification, amendment, or alteration to Exhibit "B" shall be effective unless contained in a written document prepared with the same formality as this Agreement and executed by the CITY and CONSULTANT.

A not to exceed proposal shall be accompanied by the CONSULTANT's estimate. The estimate shall detail the direct labor costs by categories of employees, work hours, and hourly rate; overhead; direct non-salary expenses including reimbursables; and profit, or as required by individual Task Order.

8.2 REIMBURSABLES

8.2.1 Direct non-salary expenses, entitled Reimbursables, directly attributable to the Project will be charged at actual cost. Reimbursable expenses are in addition to the compensation for basic services and include actual expenditures made by the CONSULTANT and the CONSULTANT's employees directly attributable to the Project and will be charged at actual cost, without reference to the professional service fees above. CITY shall not withhold retainage from payments for Reimbursable Expenses. CONSULTANT shall be compensated for Reimbursables associated with a particular Task Order only up to the amount allocated for such Task Order. Any reimbursable or portion thereof which, when added to the Reimbursables related to a particular Task Order previously billed, exceeds the amount allocated for such Task Order shall be the responsibility of the CONSULTANT unless otherwise agreed to in writing by the Contract Administrator. Travel and subsistence expenses for the CONSULTANT, his staff and subconsultants and communication expenses, long distance telephone, courier and express mail between CONSULTANT's and subconsultants' various offices are not reimbursable under this Agreement. Reimbursables shall include only the following listed expenses:

- A. Cost of reproduction, postage and handling of drawings and specifications which are required to deliver services set forth in this Agreement, excluding reproductions for the office use of the CONSULTANT. Reimbursable printing and photocopying expenses shall include only those prints or photocopies of original documents which are (i) exchanged among CONSULTANT, CITY and other third parties retained or employed by any of them or (ii) submitted to CITY for review, approval or further distribution. Documents, which are reproduced for CONSULTANT's internal drafts, reviews, or other purposes, are not eligible for reimbursement.
- B. Identifiable testing costs and special inspections approved by Contract Administrator.
- C. All permit fees paid to regulatory agencies for approvals directly attributable to the Project. These permit fees do not include those permits required for the construction Contractor.
- D. Overnight Delivery/Courier Charges (when CITY requires/requests this service).

8.2.2 Reimbursable subconsultant expenses are limited to the items described above when the subconsultant agreement provides for reimbursable expenses. A detailed statement of expenses must accompany any request for reimbursement. Local travel to and from the Project site or within the Tri-County Area will not be reimbursed.

8.2.3 It is acknowledged and agreed to by CONSULTANT that the dollar limitation set forth in each Task Order is a limitation upon, and describes the maximum extent of CITY's obligation to reimburse CONSULTANT for direct, non-salary expenses, but does not constitute a limitation, of any sort, upon CONSULTANT's obligation to incur such expenses in the performance of services hereunder. If CITY or Contract Administrator requests CONSULTANT to incur expenses not contemplated in the amount for Reimbursables, CONSULTANT shall notify Contract Administrator in writing before incurring such expenses. Any such expenses shall be reviewed and approved by CITY prior to incurring such expenses.

8.3 METHOD OF BILLING

8.3.1 Not To Exceed Amount Compensation

CONSULTANT shall submit billings, which are identified by the specific project number on a monthly basis in a timely manner for all salary costs and Reimbursables attributable to the Project. These billings shall identify the nature of the work performed for each phase, subtask, deliverable and item identified in the Exhibit "A" Scope of Services or Task Order, the total hours of work performed and the employee category of the individuals performing same. The statement shall show a summary of salary costs with accrual of the total and credits for portions paid previously. Subconsultant

fees must be documented by copies of invoices or receipts, which describe the nature of the expenses and contain a project number or other identifier, which clearly indicates the expense, as identifiable to the Project. Except for meals and travel expenses, it shall be deemed unacceptable for the CONSULTANT to modify the invoice or receipt by adding a project number or other identifier. Internal expenses must be documented by appropriate CONSULTANT's cost accounting forms with a summary of charges by category. When requested, CONSULTANT shall provide backup for past and current invoices that records hours and salary costs by employee category and subconsultant fees on a task basis, so that total hours and costs by task may be determined.

8.4 METHOD OF PAYMENT

8.4.1 CITY shall pay CONSULTANT in accordance with the Florida Prompt Payment Act. To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and must be submitted on the form and pursuant to instructions prescribed by Contract Administrator.

8.4.2 CITY will review CONSULTANT's invoices and, if inaccuracies or errors are discovered in said invoice, CITY will inform CONSULTANT within ten (10) working days by fax and/or by email of such inaccuracies or errors and request that revised copies of all such documents be re-submitted by CONSULTANT to CITY.

8.4.3 Payments are scheduled to be made by CITY to CONSULTANT using a credit card/CITY Procurement Card (P-Card).

8.4.4 Payment will be made to CONSULTANT at:

(CONSULTANT'S ADDRESS)

ARTICLE 9 AMENDMENTS AND CHANGES IN SCOPE OF SERVICES

9.1 No modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written Amendment prepared with the same formality as this Agreement and executed by the CITY and CONSULTANT.

9.2 CITY or CONSULTANT may request changes that would increase, decrease, or otherwise modify the Scope of Services to be provided under a Task Order. Such changes must be contained in a written amendment, executed by the Parties hereto, with the same formality and of equal dignity herewith, prior to any deviation from the terms of the Task Order including the initiation of any additional services. CITY shall compensate CONSULTANT for such additional services as provided in Article 8.

- 9.3 In the event a dispute between the Contract Administrator and CONSULTANT arises over whether requested services constitute additional services and such dispute cannot be resolved by the Contract Administrator and CONSULTANT, such dispute shall be promptly presented to the City Manager for resolution. The City Manager's decision shall be final and binding on the Parties for amounts in the aggregate under \$100,000. In the event of a dispute in an amount over \$100,000, the Parties agree to use their best efforts to settle such dispute. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both Parties. If they do not reach such solution within a period of sixty (60) days, then upon notice to the other, either Party may commence litigation to resolve the dispute in Broward County, Florida. Any resolution shall be set forth in a written document in accordance with Section 9.2 above. During the pendency of any dispute, CONSULTANT shall promptly perform the disputed services.

ARTICLE 10 CONSULTANT'S RESPONSIBILITIES

- 10.1 The CONSULTANT, following the CITY's approval of the Construction Documents and of the Final Statement of Probable Construction Costs, shall, when so directed and authorized by the CITY, assist the CITY in estimating construction costs, reviewing proposals, and assist in awarding contracts for construction. If requested, CONSULTANT shall review and analyze the proposals received by the CITY and shall make a recommendation for any award based on the City of Fort Lauderdale Procurement Ordinance.
- 10.2 Estimates, opinions of probable construction or implementation costs, financial evaluations, feasibility studies or economic analyses prepared by CONSULTANT will represent its best judgment based on its experience and available information. The CITY recognizes that CONSULTANT has no control over costs of labor, materials, equipment or services furnished by others or over market conditions or CONSULTANT's methods of determining prices, and that any evaluation of a facility to be constructed or work to be performed is speculative. Accordingly, CONSULTANT does not guarantee that proposals, bids or actual costs will not vary from opinions, evaluations or studies submitted by CONSULTANT.
- 10.3 Should the lowest responsible, responsive proposal exceed the Final Statement of Probable Construction Costs by ten percent (10%) or more, CONSULTANT shall, at the CITY's direction, redesign each Project and/or work with the CITY to reduce the costs to within the Final Statement of Probable Construction Costs at no additional expense to the CITY. In such a circumstance, the CITY may at its sole discretion, exercise any one or more of the following options:
- CONSULTANT shall be required to amend at the sole cost and expense of CONSULTANT, the Construction Drawings, Technical Specifications and

Supplemental Conditions to enable the project to conform to a maximum of ten percent (10%) above the Estimated Construction Costs of the Project, such amendments to be subject to the written final acceptance and approval of same by the CITY;

- CONSULTANT shall be required to provide at the cost and expense of CONSULTANT re-bidding services and related items (including costs associated with regulatory review and approval of revised documents) as many times as requested by the CITY until the base bid of at least one "best value" bid falls within the factor of ten percent (10%) of the Estimated Construction Cost of the Project;
- The CITY may approve an increase in the Estimated Construction Cost of the Project;
- The CITY may reject all bids or proposals and may authorize re-bidding;
- The CITY may if permitted, approve a renegotiation of the Project within a reasonable time;
- The CITY may abandon the project and terminate CONSULTANT's work authorization and Services for the Project; or
- The CITY may select as many deductive alternatives as may be necessary to bring the award within ten percent (10%) of the Estimated Construction Costs of the Project.

It is expressly understood and agreed that the redesigning services required to keep the Project within ten percent (10%) of the Estimated Construction Cost shall not be considered additional services and CONSULTANT agrees that it shall not seek compensation from the CITY for such Services.

- 10.4 The CONSULTANT may be requested to provide the CITY with a list of recommended, prospective proposers.
- 10.5 The CONSULTANT may be asked to attend all pre-bid/proposal conferences.
- 10.6 The CONSULTANT shall recommend any addenda, through the Contract Administrator, as appropriate to clarify, correct, or change proposal /bid documents.
- 10.7 If pre-qualification of proposers is required as set forth in the request for proposal, CONSULTANT shall assist the CITY, if requested, in developing qualification criteria, review qualifications and recommend acceptance or rejection of the proposers. If requested, CONSULTANT shall evaluate proposals and proposers, and make recommendations regarding any award by the CITY.
- 10.8 The CITY shall make decisions on claims regarding interpretation of the Construction Documents, and on other matters relating to the execution and progress of the work after receiving a recommendation from CONSULTANT. CONSULTANT may also assist in approving progress payments to the Contractor based on each Project Schedule of Values and the percentage of work completed.

10.9 The CITY shall maintain a record of all Change Orders which shall be categorized according to the various types, causes, etc. that it may be determined are useful or necessary for its purpose. Among those shall be Change Orders identified as architectural/engineering Errors or Omissions.

10.9.1 Unless otherwise agreed by both Parties in writing, it is specifically agreed that any change to the work identified as an Error on the part of CONSULTANT shall be considered for purposes of this Agreement to be an additional cost to the CITY which would not be incurred without the Error. Errors on the part of the CONSULTANT shall be rectified by the CONSULTANT with no additional cost to the CITY.

10.9.2 Unless otherwise agreed by both Parties in writing, it is further specifically agreed for purposes of this Agreement that fifteen percent (15%) of the cost of Change Orders for any item categorized as an Omission shall be considered an additional cost to the CITY which would not be incurred without the Omission. So long as the total of those two numbers (Change Order costs of Errors plus fifteen percent (15%) of Omissions) remains less than two percent (2%) of the total Construction Cost of the Project, the CITY shall not look to CONSULTANT for reimbursement for Errors and Omissions.

10.9.3 Should the sum of the two as defined above (cost of Errors plus fifteen percent (15%) of the cost of Omissions) exceed two percent (2%) of the Construction Cost, the CITY shall recover the full and total additional cost to the CITY as a result of CONSULTANT's Errors and Omissions from CONSULTANT, that being defined as the cost of Errors plus fifteen percent (15%) of the cost of Omissions above two percent (2%) of the Construction Cost.

10.9.4 To obtain such recovery, the CITY shall deduct from CONSULTANT's fee a sufficient amount to recover all such additional cost to the CITY.

10.9.5 In executing this Agreement, CONSULTANT acknowledges acceptance of these calculations and to the CITY's right to recover same as stated above. The recovery of additional costs to the CITY under this paragraph shall not limit or preclude recovery for other separate and/or additional damages which the CITY may otherwise incur.

10.9.6 The Contract Administrator's decision as to whether a Change Order is caused by an Error or caused by an Omission, taking into consideration industry standards, shall be final and binding on both Parties for amounts in the aggregate under \$100,000 per project, subject to Section 9.3. In the event of a dispute in an amount over \$100,000, the Parties agree to use their best efforts to settle such dispute. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both

Parties. If they do not reach such solution within a period of sixty (60) days, then upon notice to the other, either Party may commence litigation to resolve the dispute in Broward County, Florida.

ARTICLE 11 CITY'S RESPONSIBILITIES

- 11.1 CITY shall assist CONSULTANT by placing at CONSULTANT's disposal, all information CITY has available pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- 11.2 CITY shall arrange for access to, and make all provisions for, CONSULTANT to enter upon public and private property as required for CONSULTANT to perform its services.
- 11.3 CITY shall review the itemized deliverables/documents identified per Task Order.
- 11.4 CITY shall give prompt written notice to CONSULTANT whenever CITY observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services or any defect in the work of the CONSULTANT.

ARTICLE 12 MISCELLANEOUS

12.1 OWNERSHIP OF DOCUMENTS

All documents including, but not limited to, drawings, renderings, models, and specifications prepared or furnished by CONSULTANT, its dependent professional associates and consultants, pursuant to this Agreement shall be owned by the CITY.

Drawings, specifications, designs, models, photographs, reports, surveys and other data prepared in connection with this Agreement are and shall remain the property of the CITY whether the Project for which they are made is executed or not, and are subject to reuse by the CITY in accordance with Section 287.055(10), Florida Statutes (2024). They are not intended or represented to be suitable for reuse by the CITY or others on extensions of this Project or on any other project without appropriate verification or adaptation. Any reuse, except for the specific purpose intended hereunder, will be at the CITY's sole risk and without liability or legal exposure to CONSULTANT or its subcontractors. This does not, however, relieve CONSULTANT of liability or legal exposure for errors, omissions, or negligent acts made on the part of CONSULTANT in connection with the proper use of documents prepared under this Agreement. Any such verification or adaptation may entitle CONSULTANT to further compensation at rates to be agreed upon by the CITY and CONSULTANT. This shall not limit the CITY's reuse of preliminary or developmental plans or ideas incorporated therein, should the

Project be suspended or terminated prior to completion.

12.2 TERMINATION

12.2.1 Termination for Cause. It is expressly understood and agreed that the CITY may terminate this Agreement at any time for cause in the event that the CONSULTANT (1) violates any provisions of this Agreement or performs same in bad faith or (2) unreasonably delays the performance of the services or does not perform the services in a timely and satisfactory manner upon written notice to the CONSULTANT. Notice of termination shall be provided in accordance with Section 12.27. In the case of termination by the CITY for cause, the CONSULTANT shall be first granted a 10-working day cure period after receipt of written notice from the CITY. In the event that the Agreement is terminated, the CONSULTANT shall be entitled to be compensated for the services rendered and accepted by the CITY from the date of execution of the Agreement up to the time of termination. Such compensation shall be based on the fee as set forth above, wherever possible. For those portions of services rendered to which the applicable fee cannot be applied, payment shall be based upon the appropriate rates for the actual time spent on the Project. In the event that the CONSULTANT abandons this Agreement or through violation of any of the terms and conditions of this Agreement, causes it to be terminated, CONSULTANT shall indemnify the CITY against any and all loss pertaining to this termination.

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by CONSULTANT shall become the property of CITY and shall be delivered by CONSULTANT to the CITY within five (5) days of CITY's request. Upon payment of such sum by CITY to CONSULTANT, CITY shall have no further duties or obligations pursuant to or arising from this Agreement.

This Agreement may also be terminated by CITY upon such notice as CITY deems appropriate in the event CITY or Contract Administrator determines that termination is necessary to protect the public health, safety, or welfare.

Notice of termination shall be provided in accordance with Section 12.27, NOTICES, except that Contract Administrator may provide a prior verbal stop work order if the Contract Administrator deems a stop work order of this Agreement in whole or in part is necessary to protect the public's health, safety, or welfare. A verbal stop work order shall be promptly confirmed in writing as set forth in Section 12.27; NOTICES.

12.2.2 Termination for Convenience. In the event this Agreement is terminated for convenience, CONSULTANT shall be paid for any services performed and accepted by the CITY to the date the Agreement is terminated. Compensation shall be withheld until all documents specified in Section

11.3 of this Agreement are provided to the CITY. Upon being notified of CITY's election to terminate, CONSULTANT shall refrain from performing further services or incurring additional expenses under the terms of this Agreement. Under no circumstances shall CITY make payment for services which have not been performed.

12.2.2 Termination by CONSULTANT. CONSULTANT shall have the right to terminate this Agreement upon substantial breach by the CITY of its obligation under this Agreement as to unreasonable delay in payment or non-payment of undisputed amounts. CONSULTANT shall have no right to terminate this Agreement for convenience of the CONSULTANT.

12.3 AUDIT RIGHT AND RETENTION OF RECORDS

CITY shall have the right to audit the books, records, and accounts of CONSULTANT that are related to this Project. CONSULTANT shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to the Project.

CONSULTANT shall preserve and make available, at reasonable times and upon prior written notice for examination and audit by CITY all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida Public Records Act (Chapter 119, Florida Statutes), if applicable, or, if the Florida Public Records Act is not applicable, for a minimum of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by CITY to be applicable to CONSULTANT's records, CONSULTANT shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by CONSULTANT. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for CITY's disallowance and recovery of any payment upon such entry.

12.4 NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND AMERICANS WITH DISABILITIES ACT

CONSULTANT shall not unlawfully discriminate against any person in its operations and activities in its use or expenditure of the funds or any portion of the funds provided by this Agreement and shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded in whole or in part by CITY, including Titles I and II of the ADA (regarding nondiscrimination or the basis of disability), and all applicable regulations, guidelines, and standards.

CONSULTANT's decisions regarding the delivery of services under this

Agreement shall be made without regard to or consideration of race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation, or any other factor which cannot be lawfully or appropriately used as a basis for service delivery.

CONSULTANT shall comply with Title I of the Americans with Disabilities Act regarding nondiscrimination on the basis of disability in employment and further shall not discriminate against any employee or applicant for employment because of race, age, religion, color, gender, sexual orientation, national origin, marital status, political affiliation, or physical or mental disability. In addition, CONSULTANT shall take affirmative steps to ensure nondiscrimination in employment against disabled persons. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship), and accessibility.

CONSULTANT shall take affirmative action to ensure that applicants are employed, and employees are treated without regard to race, age, religion, color, gender, sexual orientation, national origin, marital status, political affiliation, or physical or mental disability during employment. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship), and accessibility.

12.5 MINORITY PARTICIPATION

Historically, the CITY has been able to achieve participation levels of approximately twelve percent (12%) by MBE/WBE firms in CITY projects, and in the purchase of goods and services. The CONSULTANT shall make a good faith effort to help the CITY maintain and encourage MBE/WBE participation levels consistent with such historical levels and market conditions. The CONSULTANT will be required to document all such efforts and supply the CITY with this documentation at the end of the Project, or in cases where projects are longer than one year, each CITY fiscal year.

12.6 PUBLIC ENTITY CRIMES ACT

In accordance with the Public Crimes Act, Section 287.133, Florida Statutes (2024), a person or affiliate who is a contractor, consultant or other provider, who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to the CITY, may not submit a bid on a contract with the CITY for the construction or repair of a public building or public work, may not submit bids on leases of real property to the CITY, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with the CITY, and may not

transact any business with the CITY in excess of the threshold amount provided in Section 287.017, Florida Statutes (2024), for category two purchases for a period of thirty-six (36) months from the date of being placed on the convicted vendor list. Violation of this section by CONSULTANT shall result in cancellation of the CITY purchase and may result in CONSULTANT debarment.

12.7 SUBCONSULTANTS

12.7.1 CONSULTANT may subcontract certain items of work to subconsultant. The Parties expressly agree that the CONSULTANT shall submit pertinent information regarding the proposed subconsultant, including subconsultant's scope of work and fees, for review and approval by the CITY prior to subconsultants proceeding with any work.

12.7.2 CONSULTANT shall utilize the subconsultants identified in the proposal that were a material part of the selection of CONSULTANT to provide the services for this Project. CONSULTANT shall obtain written approval of the Contract Administrator prior to changing or modifying the list of subconsultants submitted by CONSULTANT.

The list of subconsultants submitted is as follows:

(NAME ALL SUB-CONSULTANTS HERE)

12.8 ASSIGNMENT AND PERFORMANCE

Neither this Agreement nor any interest herein shall be assigned, transferred, or encumbered without the written consent of the other Party, and CONSULTANT shall not subcontract any portion of the work required by this Agreement except as authorized pursuant to Section 12.7.

CONSULTANT represents that all persons delivering the services required by this Agreement have the knowledge and skills, either by training, experience, education, or a combination thereof, to adequately and competently perform the duties, obligations, and services set forth in the Scope of Services and to provide and perform such services to CITY's satisfaction for the agreed compensation.

CONSULTANT shall perform its duties, obligations, and services under this Agreement in a skillful and respectable manner. The quality of CONSULTANT's performance and all interim and final product(s) provided to or on behalf of CITY shall meet or exceed all professional standards of the State of Florida.

12.9 INDEMNIFICATION OF CITY

12.9.1 CONSULTANT shall indemnify and hold harmless CITY, its officers and employees, from liabilities, damages, losses, and costs, including but not limited to reasonable attorneys' fees, to the extent caused by the

negligence, recklessness or intentional misconduct of CONSULTANT and persons employed or utilized by CONSULTANT in the performance of this Agreement. These indemnifications shall survive the term of this Agreement. In the event that any action or proceeding is brought against CITY by reason of any such claim or demand, CONSULTANT, shall, upon written notice from CITY, resist and defend such action or proceeding by counsel approved by the CITY.

12.9.2 To the extent considered necessary by Contract Administrator and CITY, any sums due the CONSULTANT under this Agreement may be retained by CITY until all of the CITY's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by CITY.

12.10 LIMITATION OF CITY'S LIABILITY

The CITY desires to enter into this Agreement only if in so doing the CITY can place a limit on the CITY's liability for any cause of action arising out of this Agreement, so that the CITY's liability for any breach never exceeds the sum of \$1,000.00. For other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the CONSULTANT expresses its willingness to enter into this Agreement with the knowledge that the CONSULTANT's recovery from the CITY to any action or claim arising from the Agreement is limited to a maximum amount of \$1,000.00 less the amount of all funds actually paid by the CITY to the CONSULTANT pursuant to this Agreement. Accordingly, and notwithstanding any other term or condition of this Agreement that may suggest otherwise, the CONSULTANT agrees that the CITY shall not be liable to the CONSULTANT for damages in an amount in excess of \$1,000.00, which amount shall be reduced by the amount actually paid by the CITY to the CONSULTANT pursuant to this Agreement; for any action or claim arising out of this Agreement. Nothing contained in this paragraph or elsewhere in this Agreement is in any manner intended either to be a waiver of the limitation placed upon the CITY's liability as set forth in Section 768.28, Florida Statutes (2024), or to extend the CITY's liability beyond the limits established in said Section 768.28 (2024); and no claim or award against the CITY shall include attorney's fees, investigative costs, extended damages, expert fees, suit costs or pre-judgment interest. Notwithstanding the foregoing, the Parties agree and understand that the provisions of this Article 12.10 do not apply to monies owed, if any, for services rendered to CONSULTANT by the CITY under the provisions of this Agreement.

12.11 INSURANCE

As a condition precedent to the effectiveness of this Agreement, during the term of this Agreement and during any renewal or extension term of this Agreement, CONSULTANT shall, at its sole expense, provide insurance of such types and with such terms and limits as noted below. Providing proof of and maintaining

adequate insurance coverage are material obligations of CONSULTANT. CONSULTANT shall provide the City a certificate of insurance evidencing such coverage. CONSULTANT's insurance coverage shall be primary insurance for all applicable policies, in respect to the City's interests for this Agreement. The limits of coverage under each policy maintained by CONSULTANT shall not be interpreted as limiting CONSULTANT's liability and obligations under this Agreement. All insurance policies shall be through insurers authorized or eligible to write policies in the State of Florida and possess an A.M. Best rating of A-, VII or better, subject to approval by the City's Risk Manager.

The coverages, limits, and/or endorsements required herein protect the interests of the City, and these coverages, limits, and/or endorsements shall in no way be relied upon by CONSULTANT for assessing the extent or determining appropriate types and limits of coverage to protect CONSULTANT against any loss exposures, whether as a result of this Agreement or otherwise. The requirements contained herein, as well as the City's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by CONSULTANT under this Agreement.

The following insurance policies and coverages are required:

Professional Liability

Coverage must be afforded for Wrongful Acts in an amount not less than \$2,000,000 each claim and \$2,000,000 aggregate.

CONSULTANT must keep the professional liability insurance in force until the third anniversary of expiration or early termination of this Agreement or the third anniversary of acceptance of work by the City, whichever is longer, which obligation shall survive expiration or early termination of this Agreement.

Commercial General Liability

Coverage must be afforded under a Commercial General Liability policy with limits not less than:

- \$1,000,000 each occurrence and \$2,000,000 aggregate for Bodily Injury, Property Damage, and Personal and Advertising Injury
- \$1,000,000 each occurrence and \$2,000,000 aggregate for Products and Completed Operations

Policy must include coverage for contractual liability and independent contractors.

The City, a Florida municipality, its officials, employees, and volunteers are to be included as an additional insured with a CG 20 26 04 13 Additional Insured – Designated Person or Organization Endorsement or similar endorsement providing equal or broader Additional Insured Coverage with respect to liability arising out of activities performed by or on behalf of CONSULTANT. The coverage shall contain no special limitation on the scope of protection afforded to the City, its officials, employees, and volunteers.

Business Automobile Liability

Proof of coverage must be provided for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage in an amount not less than the State of Florida required minimums unless a different amount is required by City Ordinance(s).

If CONSULTANT does not own vehicles, CONSULTANT shall maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Workers' Compensation and Employer's Liability

Coverage must be afforded per Chapter 440, Florida Statutes. Any person or entity performing work for or on behalf of the City must provide Workers' Compensation insurance. Exceptions and exemptions will be allowed by the City's Risk Manager, if they are in accordance with Florida Statute.

CONSULTANT waives, and CONSULTANT shall ensure that CONSULTANT's insurance carrier waives, all subrogation rights against the City, its officials, employees, and volunteers for all losses or damages. The City requires the policy to be endorsed with WC 00 03 13 Waiver of our Right to Recover from Others or equivalent.

CONSULTANT must be in compliance with all applicable State and federal workers' compensation laws, including the U.S. Longshore and Harbor Workers' Compensation Act and the Jones Act, if applicable.

Insurance Certificate Requirements

- a) CONSULTANT shall provide the City with valid Certificates of Insurance (binders are unacceptable) no later than ten (10) days prior to the start of work contemplated in this Agreement.
- b) CONSULTANT shall provide to the City a Certificate of Insurance having a thirty (30) day notice of cancellation; ten (10) days' notice if cancellation is for nonpayment of premium.
- c) In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of CONSULTANT to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested, and addressed to the certificate holder.
- d) In the event the Agreement term or any surviving obligation of CONSULTANT following expiration or early termination of the Agreement goes beyond the expiration date of the insurance policy, CONSULTANT shall provide the City with an updated Certificate of Insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The City reserves the right to suspend the Agreement until this requirement is met.
- e) The Certificate of Insurance shall indicate whether coverage is provided under a claims-made or occurrence form. If any coverage is provided on a

claims-made form, the Certificate of Insurance must show a retroactive date, which shall be the effective date of the initial contract or prior.

- f) The City shall be included as an Additional Insured on all liability policies, with the exception of Workers' Compensation and Professional Liability.
- g) The City shall be granted a Waiver of Subrogation on CONSULTANT's Workers' Compensation insurance policy.
- h) The title of the Agreement, Bid/Contract number, or other identifying reference must be listed on the Certificate of Insurance.

The Certificate Holder should read as follows:

City of Fort Lauderdale
c/o Procurement Services Division
401 SE 21st Street
Fort Lauderdale, FL 33316

CONSULTANT has the sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the application of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. Any costs for including the City as an Additional Insured shall be at CONSULTANT's expense.

If CONSULTANT's primary insurance policy/policies do not meet the minimum requirements as set forth in this Agreement, CONSULTANT may provide evidence of an Umbrella/Excess insurance policy to comply with this requirement.

CONSULTANT's insurance coverage shall be primary insurance in respect to the City's interests for this Agreement, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the City shall be non-contributory.

Any exclusion or provision in any insurance policy maintained by CONSULTANT that excludes coverage required in this Agreement shall be deemed unacceptable and shall be considered breach of contract.

All required insurance policies must be maintained until the Agreement work has been accepted by the City, or until this Agreement is terminated, whichever is later. Any lapse in coverage may be considered breach of contract. In addition, CONSULTANT must provide to the City confirmation of coverage renewal via an updated certificate of insurance should any policies expire prior to the expiration of this Agreement. The City reserves the right to review, at any time, coverage forms and limits of CONSULTANT's insurance policies.

CONSULTANT shall provide notice of any and all claims, accidents, and any other occurrences associated with this Agreement to CONSULTANT's insurance company or companies and the City's Risk Management office as soon as practical.

It is CONSULTANT's responsibility to ensure that any and all of CONSULTANT's independent contractors and subcontractors comply with these insurance requirements. All coverages for independent contractors and subcontractors shall be subject to all of the applicable requirements stated herein. Any and all deficiencies are the responsibility of CONSULTANT. The City reserves the right to adjust insurance limits from time to time at its discretion with notice to CONSULTANT.

12.12 REPRESENTATIVE OF CITY AND CONSULTANT

12.12.1 The Parties recognize that questions in the day-to-day conduct of the Project will arise. The Contract Administrator, upon CONSULTANT's request, shall advise CONSULTANT in writing of one (1) or more CITY employees to whom all communications pertaining to the day-to-day conduct of the Project shall be addressed.

12.12.2 CONSULTANT shall inform the Contract Administrator in writing of CONSULTANT's representative to whom matters involving the conduct of the Project shall be addressed.

12.13 ALL PRIOR AGREEMENTS SUPERSEDED

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein; and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements whether oral or written.

It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

12.14 CONSULTANT'S STAFF

CONSULTANT will provide the key staff identified in its proposal for the Project as long as said key staff are in CONSULTANT's employment.

CONSULTANT will obtain prior written approval of Contract Administrator to change key staff. CONSULTANT shall provide Contract Administrator with such information as necessary to determine the suitability of any proposed new key staff. Contract Administrator will be reasonable in evaluating key staff qualifications.

If Contract Administrator desires to request removal of any of CONSULTANT's

staff, Contract Administrator shall first meet with CONSULTANT and provide reasonable justification for said removal.

12.15 INDEPENDENT CONTRACTOR

CONSULTANT is an independent contractor under this Agreement. Services provided by CONSULTANT shall be subject to the supervision of CONSULTANT. In providing the services, CONSULTANT or its agents shall not be acting and shall not be deemed as acting as officers, employees, or agents of the CITY. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of CONSULTANT. The Parties expressly acknowledge that it is not their intent to create any rights or obligations in any third person or entity under this Agreement.

12.16 THIRD PARTY BENEFICIARIES

Neither CONSULTANT nor CITY intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties agree that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against either of them based upon this Agreement.

12.17 CONFLICTS

Neither CONSULTANT nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with CONSULTANT's loyal and conscientious exercise of judgment related to its performance under this Agreement.

CONSULTANT agrees that none of its officers or employees shall, during the term of this Agreement, serve as expert witness against CITY in any legal or administrative proceeding in which he or she is not a party, unless compelled by court process, nor shall such persons give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of CITY or in connection with any such pending or threatened legal or administrative proceeding. The limitations of this Section shall not preclude such persons from representing themselves in any action or in any administrative or legal proceeding.

In the event CONSULTANT is permitted to utilize subconsultants to perform any services required by this Agreement, CONSULTANT agrees to prohibit such subconsultants, by written contract, from having any conflicts as within the meaning of this Section.

12.18 CONTINGENCY FEE

CONSULTANT warrants that it has not employed or retained any company or

person, other than a bona fide employee working solely for CONSULTANT, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONSULTANT, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For a breach or violation of this provision, the CITY shall have the right to terminate this Agreement without liability at its discretion, or to deduct from the Agreement price or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

12.19 WAIVER OF BREACH AND MATERIALITY

Failure by CITY to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement.

CITY and CONSULTANT agree that each requirement, duty, and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof.

12.20 COMPLIANCE WITH LAWS

CONSULTANT shall comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations in performing its duties, responsibilities, and obligations related to this Agreement.

12.21 SEVERANCE

In the event this Agreement or a portion of this Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless CITY or CONSULTANT elects to terminate this Agreement. The election to terminate this Agreement based upon this provision shall be made within seven (7) days after the findings by the court become final.

12.22 JOINT PREPARATION

Preparation of this Agreement has been a joint effort of CITY and CONSULTANT and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties than any other.

12.23 PRIORITY OF PROVISIONS

If there is a conflict or inconsistency between any term, statement, requirement, or provision of any exhibit attached hereto, any document or events referred to herein, or any document incorporated into this Agreement by reference and a term, statement, requirement, or provision of this Agreement, the term, statement, requirement, or provision contained in Articles 1-12 of this Agreement shall prevail

and be given effect.

12.24 APPLICABLE LAW AND VENUE AND WAIVER OF JURY TRIAL

The Agreement shall be interpreted and construed in accordance with, and governed by, the laws of the State of Florida. The Parties agree that the exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claims arising from, related to, or in connection with this Agreement must be litigated in federal court, the Parties agree that the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. **BY ENTERING INTO THIS AGREEMENT, THE PARTIES HEREBY EXPRESSLY WAIVE ANY AND ALL RIGHTS EITHER PARTY MIGHT HAVE TO A TRIAL BY JURY OF ANY ISSUES RELATED TO THIS AGREEMENT. IF A PARTY FAILS TO WITHDRAW A REQUEST FOR A JURY TRIAL IN A LAWSUIT ARISING OUT OF THIS AGREEMENT AFTER WRITTEN NOTICE BY THE OTHER PARTY OF VIOLATION OF THIS SECTION, THE PARTY MAKING THE REQUEST FOR JURY TRIAL SHALL BE LIABLE FOR THE REASONABLE ATTORNEYS' FEES AND COSTS OF THE OTHER PARTY IN CONTESTING THE REQUEST FOR JURY TRIAL, AND SUCH AMOUNTS SHALL BE AWARDED BY THE COURT IN ADJUDICATING THE MOTION.**

12.25 SOLICITATION AND EXHIBITS

The solicitation, CONSULTANT's response to the solicitation and each exhibit referred to in this Agreement forms an essential part of this Agreement. The solicitation, CONSULTANT's response, and exhibits, if not physically attached, should be treated as part of this Agreement, and are incorporated herein by reference.

12.26 ONE ORIGINAL AGREEMENTS

This Agreement shall be executed in one (1), signed Agreement, treated as an original.

12.27 NOTICES

Whenever either Party desires to give notice unto the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the Party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving of notice, to-wit:

CITY:

Brightny Dorelus
Public Works Department
City of Fort Lauderdale
100 North Andrews Avenue
Fort Lauderdale, FL 33301
Telephone: (954) 828-6885
E-mail: BDorelus@fortlauderdale.gov

With a copy to:

City Manager
City of Fort Lauderdale
100 North Andrews Avenue
Fort Lauderdale, FL 33301
Telephone: (954) 828-5364
City Attorney
City of Fort Lauderdale
100 North Andrews Avenue
Fort Lauderdale, FL 33301
Telephone: (954) 828-5037

CONSULTANT:

NAME
TITLE
COMPANY
ADDRESS
Telephone (____) ____-____
Email: _____

12.28 ATTORNEY FEES

If CITY or CONSULTANT incurs any expense in enforcing the terms of this Agreement through litigation, the prevailing party in that litigation shall be reimbursed for all such costs and expenses, including but not limited to court costs, and reasonable attorney fees incurred during litigation.

12.29 PERMITS, LICENSES AND TAXES

CONSULTANT shall, at its own expense, obtain all necessary permits and licenses, pay all applicable fees, and pay all applicable sales, consumer, use and other taxes required to comply with local ordinances, state and federal law. CONSULTANT is responsible for reviewing the pertinent state statutes regarding state taxes and for complying with all requirements therein. Any change in tax laws after the execution of this Agreement will be subject to further negotiation and CONSULTANT shall be responsible for complying with all state tax requirements.

12.30 ENVIRONMENTAL, HEALTH AND SAFETY

CONSULTANT shall maintain a safe working environment during performance of the work. CONSULTANT shall comply, and shall secure compliance by its employees, agents, and subconsultants, with all applicable environmental, health, safety and security laws and regulations, and performance conditions in this Agreement. Compliance with such requirements shall represent the minimum standard required of CONSULTANT. CONSULTANT shall be responsible for examining all requirements and determine whether additional or more stringent environmental, health, safety and security provisions are required for the work. CONSULTANT agrees to utilize protective devices as required by applicable laws, regulations, and any industry or CONSULTANT's health and safety plans and regulations, and to pay the costs and expenses thereof, and warrants that all such persons shall be fit and qualified to carry out the Work.

12.31 STANDARD OF CARE

CONSULTANT represents that it is qualified to perform the work, that CONSULTANT and its subconsultants possess current, valid state and/or local licenses to perform the Work, and that their services shall be performed in a manner consistent with that level of care and skill ordinarily exercised by other qualified consultants under similar circumstances.

12.32 TRUTH-IN-NEGOTIATION CERTIFICATE

Signature of this Agreement by CONSULTANT shall act as the execution of a Truth-in-Negotiation Certificate stating that wage rates and other factual unit costs supporting the compensation of this Agreement are accurate, complete, and current at the time of contracting. The original contract price and any additions thereto shall be adjusted to exclude any significant sums, by which the CITY determines that contract price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs. All such contract adjustments must be made within one (1) year following the end of the Agreement.

12.33 EVALUATION

The CITY maintains the right to periodically review the performance of the CONSULTANT. This review will take into account the timely execution of Task Orders, the quality of the work performed, the cost to the CITY and the good faith efforts made by the CONSULTANT to maintain MBE/WBE participation in CITY projects. Any deficiencies in performance will be described in writing and an opportunity afforded, where practicable, for the CONSULTANT to address and/or remedy such deficiencies.

12.34 STATUTORY COMPLIANCE

CONSULTANT shall prepare all documents and other materials for the Project in accordance with all applicable rules, laws, ordinances and governmental

regulations of the State of Florida, Broward County, the City of Fort Lauderdale, Florida, and all governmental agencies having jurisdiction over the services to be provided by CONSULTANT under this Agreement or over any aspect or phase of the Project.

12.35 SCRUTINIZED COMPANIES

Subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), *affirmed*, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), with regard to the "Cuba Amendment," the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and that it does not have business operations in Cuba or Syria, as provided in Section 287.135, Florida Statutes (2024), as may be amended or revised. The Contractor certifies that it is not on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2024), as may be amended or revised, and that it is not engaged in a boycott of Israel. The City may terminate this Agreement at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of Section 287.135, Florida Statutes (2024), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2024), as may be amended or revised, or is engaged in a boycott of Israel or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2024), as may be amended or revised.

12.36 PUBLIC RECORDS

IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CITY CLERK'S OFFICE, 1E BROWARD BOULEVARD, FORT LAUDERDALE, FLORIDA, 33301, PHONE: 954-828-5002, EMAIL: PRRCONTRACT@FORTLAUDERDALE.GOV.

CONSULTANT shall:

1. Keep and maintain public records required by the CITY in order to perform the service.
2. Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost

provided in Chapter 119, Florida Statutes (2024), as may be amended or revised, or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this Agreement if CONSULTANT does not transfer the records to the CITY.
4. Upon completion of the Agreement, transfer, at no cost to the CITY, all public records in possession of CONSULTANT or keep and maintain public records required by the CITY to perform the service. If CONSULTANT transfers all public records to the CITY upon completion of this Agreement, CONSULTANT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If CONSULTANT keeps and maintains public records upon completion of this Agreement, CONSULTANT shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

12.37 INTELLECTUAL PROPERTY

CONSULTANT shall protect and defend at CONSULTANT's expense, counsel being subject to the CITY's approval, and indemnify and hold harmless the CITY from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, royalties, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any infringement or allegation of infringement of any patent, copyright, or other intellectual property right in connection with the CONSULTANT's or the CITY's use of any copyrighted, patented or un-patented invention, process, article, material, or device that is manufactured, provided, or used pursuant to this Agreement. If the CONSULTANT uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

12.38 RIGHTS IN DOCUMENTS AND WORK

Any and all reports, photographs, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of CITY; and CONSULTANT disclaims any copyright in such materials. In the event of and upon termination of this Agreement, any reports, photographs, surveys, and other data and documents prepared by CONSULTANT, whether finished or unfinished, shall become the property of CITY and shall be delivered by

CONSULTANT to the CITY's Contract Administrator within seven (7) days of termination of this Agreement by either Party. Any compensation due to CONSULTANT shall be withheld until CONSULTANT delivers all documents to the CITY as provided herein.

12.39 REPRESENTATION OF AUTHORITY

Each individual executing this Agreement on behalf of a Party hereto hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such Party and does so with full legal authority.

12.40 NON-DISCRIMINATION

The CONSULTANT shall not, in any of its activities, including employment, discriminate against any individual on the basis of race, color, national origin, age, disability, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, marital status or any other protected classification as defined by applicable law.

1. The CONSULTANT certifies and represents that it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as may be amended or revised, ("Section 2-187").
2. The failure of the CONSULTANT to comply with Section 2-187 shall be deemed to be a material breach of the Agreement, entitling the CITY to pursue any remedy stated below or any remedy provided under applicable law.
3. The CITY may terminate this Agreement if the CONSULTANT fails to comply with Section 2-187.
4. The CITY may retain all monies due or to become due until the CONSULTANT complies with Section 2-187.
5. The CONSULTANT may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

12.41 E-VERIFY

As a condition precedent to the effectiveness of this Agreement, pursuant to Section 448.095, Florida Statutes (2024), as may be amended or revised, the Contractor and its subcontractors shall register with and use the E-Verify system to electronically verify the employment eligibility of newly hired employees.

1. The Contractor shall require each of its subcontractors, if any, to provide the Contractor with an affidavit stating that the subcontractor does not

employ, contract with, or subcontract with an unauthorized alien. The Contractor shall maintain a copy of the subcontractor's affidavit for the duration of this Agreement and in accordance with the public records requirements of this Agreement.

2. The City, the Contractor, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Subsection 448.09(1), Florida Statutes (2024), as may be amended or revised, shall terminate the contract with the person or entity.
3. The City, upon good faith belief that a subcontractor knowingly violated the provisions of Subsection 448.095(5), Florida Statutes (2024), as may be amended or revised, but that the Contractor otherwise complied with Subsection 448.095(5), Florida Statutes (2024), as may be amended or revised, shall promptly notify Contractor and order the Contractor to immediately terminate the contract with the subcontractor, and the Contractor shall comply with such order.
4. A contract terminated under Subparagraph 448.095(5)(c)1. or 2., Florida Statutes (2024) as may be amended or revised, is not a breach of contract and may not be considered as such. If the City terminates this contract under Paragraph 448.095(5)(c), Florida Statutes (2024), as may be amended or revised, the Contractor may not be awarded a public contract for at least one year after the date on which the contract was terminated. The Contractor is liable for any additional costs incurred by the City as a result of termination of this Agreement.
5. Contractor shall include in each of its subcontracts, if any, the requirements set forth in this Section, including this subparagraph, requiring any and all subcontractors, as defined in Subsection 448.095(1)(e), Florida Statutes (2024), as may be amended or revised, to include all of the requirements of this Section in their subcontracts. Contractor shall be responsible for compliance by any and all subcontractors, as defined in Subsection 448.095(1)(e), Florida Statutes (2024), as may be amended or revised, with the requirements of Section 448.095, Florida Statutes (2024), as may be amended or revised.

12.42 ANTI-HUMAN TRAFFICKING

As a condition precedent to the effectiveness of this Agreement, the CONSULTANT shall provide the City with an affidavit signed by an officer or a representative of the CONSULTANT under penalty of perjury attesting that the CONSULTANT does not use coercion for labor or services as defined in Section 787.06, Florida Statutes (2024), as may be amended or revised.

THIS SPACE WAS INTENTIONALLY LEFT BLANK

IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals
the day and year first written above.

CITY

CITY OF FORT LAUDERDALE, a Florida
municipal corporation

By: _____
RICKELLE WILLIAMS
City Manager

Date: _____

ATTEST:

By: _____
DAVID R. SOLOMAN
City Clerk

Approved as to Legal Form and correctness:
D'Wayne M. Spence, Interim City Attorney

By: _____
RHONDA MONTTOYA HASAN
Assistant City Attorney

WITNESSES:

COMPANY, a Florida company/corporation

By: _____

Print Name

Print Name: _____

Title: _____

Print Name

(CORPORATE SEAL)

STATE OF _____:

COUNTY OF _____:

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 2025, by (NAME OF AUTHORIZED OFFICER) as _____ (TITLE OF AUTHORIZED OFFICER) for (COMPANY NAME), a Florida (company/corporation).

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned
Name of Notary Public)

Personally Known _____ OR Produced Identification _____
Type of Identification Produced: _____

EXHIBIT "B"

HOURLY BILLING RATES



CITY OF FORT LAUDERDALE BID/PROPOSAL CERTIFICATION

Please Note: It is the sole responsibility of the bidder/proposer to ensure that their response is submitted electronically through the City's on-line strategic sourcing platform prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) _____ EIN (Optional): _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone No.: _____ FAX No.: _____ Email: _____

Delivery: Calendar days after receipt of Purchase Order (**section 1.02 of General Conditions**): _____

Total Bid Discount (**section 1.05 of General Conditions**): _____

Check box if your firm qualifies for DBE (**section 1.09 of General Conditions**): ☐

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Name (printed)

Signature

Date

Title

AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS
(Florida Statute- §287.138, 692.201, 692.202, 692.203, and 692.204)

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes)
2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes)
3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes)
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes)
6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(I), Florida Statutes)
7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.
8. **(Only applicable if purchasing real property)** Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source: §§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)

The undersigned is authorized to execute this affidavit on behalf of Entity.

Name: _____ Title: _____ Entity: _____

Signature: _____ Date: _____

NOTARY PUBLIC ACKNOWLEDGEMENT SECTION

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 20__, by _____, as _____ for _____, who is personally known to me or who has produced _____ as identification.

Notary Public Signature: _____

(Notary Seal)

Print Name: _____

My commission expires: _____

SPECIFIC REFERENCES FORM

The contractor shall have previous construction experience in the State of Florida with projects of similar scope and scale (or larger). Complete this form in its entirety. **Note: Do not include proposed team members or parent/subsidiary companies as references in your submittal.**

PRIME BIDDER'S NAME: _____

CLIENT NO. 1 – Name of firm to be contacted: _____

Address: _____

Contact Person: _____

Phone No: _____

Contact E-Mail Address: _____

Project Performance Period: _____ to _____
Dates should be in mm/yy format

Project Name: _____

Location of Project: _____

Description of the overall scope: _____

Description of work that was self-performed by Bidder: _____

SPECIFIC REFERENCES FORM

CLIENT NO. 2 – Name of firm to be contacted: _____

Address: _____

Contact Person: _____

Phone No: _____

Contact E-Mail Address: _____

Project Performance Period: _____ to _____
Dates should be in mm/yy format

Project Name: _____

Location of Project: _____

Description of the overall scope: _____

Description of work that was self-performed by Bidder: _____

SPECIFIC REFERENCES FORM

CLIENT NO. 3 – Name of firm to be contacted: _____

Address: _____

Contact Person: _____

Phone No: _____

Contact E-Mail Address: _____

Project Performance Period: _____ to _____
Dates should be in mm/yy format

Project Name: _____

Location of Project: _____

Description of the overall scope: _____

Description of work that was self-performed by Bidder: _____



CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept the credit card or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below, you agree with these terms.

Please indicate which credit card payment you prefer:

_____ MasterCard

_____ Visa

Company Name

Name (Printed)

Signature

Title

Date



E-VERIFY AFFIRMATION STATEMENT

Solicitation/Bid /Contract No: _____

Project Description:

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- A. all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- B. all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name: _____

Authorized Company Person's Signature: _____

Authorized Company Person's Title: _____

Date: _____



NON-COLLUSION STATEMENT

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents, and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME

RELATIONSHIPS

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

Authorized Signature

Title

Name (Printed)

Date



**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

- A. Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability, or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

Authorized Signature

Print Name and Title

Date



LOCAL BUSINESS PREFERENCE

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this ITB, as applicable to the local business preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the Local Business Preference Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, or Broward County current year business tax receipt, **and**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:

https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2_AD_ARTVFI_DIV2PR_S2-186LOBUPR

Definitions: The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.
4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.



LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

- (1) is a **Class A** Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt and a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (2) is a **Class B** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt or a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (3) is a **Class C** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (4) requests a **Conditional Class A** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (5) requests a **Conditional Class B** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (6) is considered a **Class D** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration.

Business Name

BIDDER'S COMPANY: _____

AUTHORIZED COMPANY PERSON: _____
PRINT NAME SIGNATURE DATE



DISADVANTAGED BUSINESS ENTERPRISE (DBE) PREFERENCE

Section 2-185, Code of Ordinances of the City of Fort Lauderdale, provides for a disadvantaged business preference.

In order to be considered for a DBE Preference, a bidder must include a certification from a government agency, as applicable to the DBE Preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a DBE Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the DBE Class claimed:

- A) Copy of City of Fort Lauderdale current year business tax receipt, or Broward County current year business tax receipt, or State of Florida active registration and/or
- B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the disadvantaged business preference.

THE COMPLETE DBE PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: <https://www.fortlauderdale.gov/home/showpublisheddocument?id=56883>

Definitions

- a. The term "disadvantaged class 1 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- b. The term "disadvantaged class 2 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business within the limits of the city with a full-time employees and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- c. The term "disadvantaged class 3 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the Tri-County area and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- d. The term "disadvantaged class 4 enterprise" shall mean any disadvantaged business enterprise that does not qualify as a Class A, Class B, or Class C business, but is located in the State of Florida and provides supporting documentation of its disadvantaged certification as established in the City's Procurement Manual.



DISADVANTAGED BUSINESS ENTERPRISE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the disadvantaged business enterprise price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this solicitation. Violation of the foregoing provision may result in contract termination.

- (1) is a disadvantaged class 1 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

- (2) is a disadvantaged class 2 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business within the limits of the city with a full-time employee(s) and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

- (3) is a disadvantaged class 3 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the Tri-County area and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

- (4) is a disadvantaged class 4 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that does not qualify as a Class A, Class B, or Class C business, but is located in the State of Florida and provides supporting documentation of its disadvantaged certification as established in the City's Procurement Manual.

Business Name

- (5) is not considered a Disadvantaged Enterprise Business as defined in the City of Fort Lauderdale Ordinance Sec.2-185 and does not qualify for DBE Preference consideration.

Business Name

BIDDER'S COMPANY: _____

AUTHORIZED COMPANY PERSON: _____
PRINT NAME SIGNATURE DATE

ANTI-HUMAN TRAFFICKING AFFIDAVIT

The undersigned, on behalf of _____
("Nongovernmental Entity"), a _____ (State) _____ (Type of
Entity), under penalty of perjury, hereby deposes and says:

1. My name is _____.
2. I am an _____ officer or _____ authorized representative of the Nongovernmental Entity.
3. I attest that the Nongovernmental Entity does not use coercion for labor services as defined in Section 787.06, Florida Statutes (2024), as may be amended or repealed.

Under penalties of perjury, I declare that I have read the foregoing Anti-Human Trafficking Affidavit and that the facts stated in it are true.

Signature of Officer or Representative: _____

Name of Officer or Representative: _____ Title: _____

Office Address: _____

Email Address: _____

Main Phone Number: _____ F.E.I. No.: _____

STATE OF _____
COUNTY OF _____

I appear to and am subscribed before me by means of ☐ physical presence or ☐ online
verification, this _____ day of _____, 2024, by _____.

(Signature of Notary Public – State of _____)

Print, Type or Stamp Commissioned Name of
Notary Public)

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Executive Summary Report

of

Event: 456-0 - Architectural Continuing Services

Buyer: PAULETTE HEMMINGS TURNER

Date Range: 04/24/2025 05:00:00 PM - 05/22/2025 02:00:00 PM

Suppliers Notified: 8

Notified Suppliers 3
Responding:

All Suppliers 10
Responding:

Suppliers Responding

Supplier	Contact	Phone Number	E Mail	City	State Or Province	Total Bid Amount	Total Awarded	Response Attachments Exist
Walters Zackria Associates, PLLC	Abbas Zackria	954-522-4123	admin@wza-architects.com	Fort Lauderdale	FL	1.00	0.00	Yes
Wolfberg Alvarez and Partners, Inc.	Andrea Chavero	305-666-5474	andrea.chavero@wolfbergalvarez.com	Coral Gables	FL	1.00	0.00	Yes
H2M Architects & Engineers, Inc.	Patricia Bryant	6317568000	pbryant@h2m.com	Boca Raton	FL	1.00	0.00	Yes
R.E. Chisholm Architects, Inc.	Lorena Menicucci	3056612070	lmenicucci@chisholmarchitects.com	Miami	FL	1.00	0.00	Yes
Dorsky Yue International	Maria Stein	954-03-7830	mstein@dorskyyue.com	Fort Lauderdale	FL	1.00	0.00	Yes
R.J. Heisenbottle Architects, PA	Charlene Conill	3054467799	cconill@rjha.net	Miami	FL	0.00	0.00	Yes
Brooks + Scarpa	Isabella Pedrosa	954-683-1236	pedrosa@brooksscarpa.com	Fort Lauderdale	FL	0.00	0.00	Yes
West Architecture + Design, LLC	Matthew F. West	561-588-2027	pganci@west-arch.com	Lantana	FL	0.00	0.00	Yes
Jorge A Gutierrez Architect LLC	Jorge Gutierrez	954-367-7877	anae@jagaia.com	Hollywood	FL	0.00	0.00	Yes
Gurri Matute PA	Daphne Gurri	3056610069	gmpamarketing@gurrimatute.com	Miami	FL	0.00	0.00	Yes

continued...

Event Lines And Responses

Item	Description	Unit of Measure	Quantity
ARCHITECTURAL CONSULTANT SERVICE-	Architectural Consultant Services Continuing Contract	EA	1.0000

Responses

Supplier	Bid Quantity	Unit of Measure	Unit Price	Award Amount
Walters Zackria Associates, PLLC	1.0000	EA	1.000	0.00
Wolfberg Alvarez and Partners, Inc.	1.0000	EA	1.000	0.00
H2M Architects & Engineers, Inc.	1.0000	EA	1.000	0.00
R.E. Chisholm Architects, Inc.	1.0000	EA	1.000	0.00
Dorsky Yue International	1.0000	EA	1.000	0.00
R.J. Heisenbottle Architects, PA	1.0000	EA	0.000	0.00
Brooks + Scarpa	1.0000	EA	0.000	0.00
West Architecture + Design, LLC	1.0000	EA	0.000	0.00
Jorge A Gutierrez Architect LLC	1.0000	EA	0.000	0.00
Gurri Matute PA	1.0000	EA	0.000	0.00

Header Questions And Responses

QUESTION

Did you sign and attach all the required Forms

Question Responses

Supplier	Name	Answer	Send To CM
58	Walters Zackria Associates, PLLC	Yes	Yes
951	Wolfberg Alvarez and Partners, Inc.	Yes	Yes

continued...

Question Responses

Supplier	Name	Answer	Send To CM
1192	H2M Architects & Engineers, Inc.	Yes	Yes
1775	R.E. Chisholm Architects, Inc.	Yes	Yes
1827	Dorsky Yue International	Yes	Yes
3079	R.J. Heisenbottle Architects, PA	Yes	Yes
3274	Brooks + Scarpa	Yes	Yes
3708	West Architecture + Design, LLC	Yes	Yes
3832	Jorge A Gutierrez Architect LLC	Yes	Yes
4498	Gurri Matute PA	Yes	Yes

QUESTION

The attached Anti-Human Trafficking Affidavit will be requested by the City from the awarded Bidder. This is an exhibit only and is not needed as part of your initial bid response.

Question Responses

Supplier	Name	Answer	Send To CM
58	Walters Zackria Associates, PLLC	Yes	No
951	Wolfberg Alvarez and Partners, Inc.	Yes	No
1192	H2M Architects & Engineers, Inc.	Yes	No
1775	R.E. Chisholm Architects, Inc.	Yes	No
1827	Dorsky Yue International	Yes	No
3079	R.J. Heisenbottle Architects, PA	Yes	No
3274	Brooks + Scarpa	Yes	No
3708	West Architecture + Design, LLC	Yes	No
3832	Jorge A Gutierrez Architect LLC	Yes	No
4498	Gurri Matute PA	Yes	No

continued...

Line Questions And Responses

QUESTION

Did you complete and attach all the required forms?

Question Responses			
Question Number	Supplier	Name	Answer
1	58	Walters Zackria Associates, PLLC	Yes
1	951	Wolfberg Alvarez and Partners, Inc.	Yes
1	1192	H2M Architects & Engineers, Inc.	Yes
1	1775	R.E. Chisholm Architects, Inc.	Yes
1	1827	Dorsky Yue International	Yes
1	3079	R.J. Heisenbottle Architects, PA	Yes
1	3274	Brooks + Scarpa	Yes
1	3708	West Architecture + Design, LLC	Yes
1	3832	Jorge A Gutierrez Architect LLC	Yes
1	4498	Gurri Matute PA	Yes

QUESTION

The attached Anti-Human Trafficking Affidavit will be requested by the City from the awarded Bidder. This is an exhibit only and is not needed as part of your initial bid response.

Question Responses			
Question Number	Supplier	Name	Answer
2	58	Walters Zackria Associates, PLLC	Yes
2	951	Wolfberg Alvarez and Partners, Inc.	Yes
2	1192	H2M Architects & Engineers, Inc.	Yes
2	1775	R.E. Chisholm Architects, Inc.	Yes
2	1827	Dorsky Yue International	Yes
2	3079	R.J. Heisenbottle Architects, PA	Yes
2	3274	Brooks + Scarpa	Yes

continued...

Question Responses

Question Number	Supplier	Name	Answer
2	3708	West Architecture + Design, LLC	Yes
2	3832	Jorge A Gutierrez Architect LLC	Yes
2	4498	Gurri Matute PA	Yes

Contacts

Name	Email
PAULETTE HEMMINGS TURNER	pturner@fortlauderdale.gov

Q And A

Supplier	Question	Answer
R.E. Chisholm Architects, Inc.	On page 16 under Scope of Services, are we expected to cover all the listed specialties and include subconsultants for the services we don't offer, or are you primarily interested in the architectural services we provide?	The Design Firm is expected to provide ALL the services describe in the Scope of Services.
MCHarry & Associates Inc.	Where are the required forms located? I can't seem to find them.	The Required Forms are found by "clicking" the Questions tab.
The Tamara Peacock Company Architects of Florida Inc.	Is the city requiring or anticipating Civil work to be done?	Yes, Civil Engineering Services will be required.
Synalovski Romanik Saye, LLC	Can you clarify specific possible services for Section III 3.2 Scope of Services - 12. Building Performance Analysis?	Building performance analysis is an assessment of the operational efficacy of a property. It involves a process that assesses how a building is performing, its similar to a feasibility study.

The Required Forms are found by "clicking" the Questions tab

The screenshot shows a software interface for "Event 456". At the top, there are tabs for "Event Preview" and "Executive Summary Report". Below this, a table lists event details:

Company	Event #	Version	Name	Status
10 - City of Fort Lauderdale	456		Architectural Continuing Services	Open

Below the table is a navigation bar with the following tabs: "Weighting", "Lines", "Questions (2)", "Terms", "Meetings", "Attachments (1)", "Contacts (1)", "Comments", "Notifications (6)", "Plan Holder's List (14)", "Event Commodity Codes (7)", and "Q&A (2)". A line points from the text "The Required Forms are found by 'clicking' the Questions tab" to the "Questions (2)" tab.

CITY OF FORT LAUDERDALE

Architectural Continuing Services

RFP/Event #:
456

Date:
May 22, 2025

GURRIMATUTE

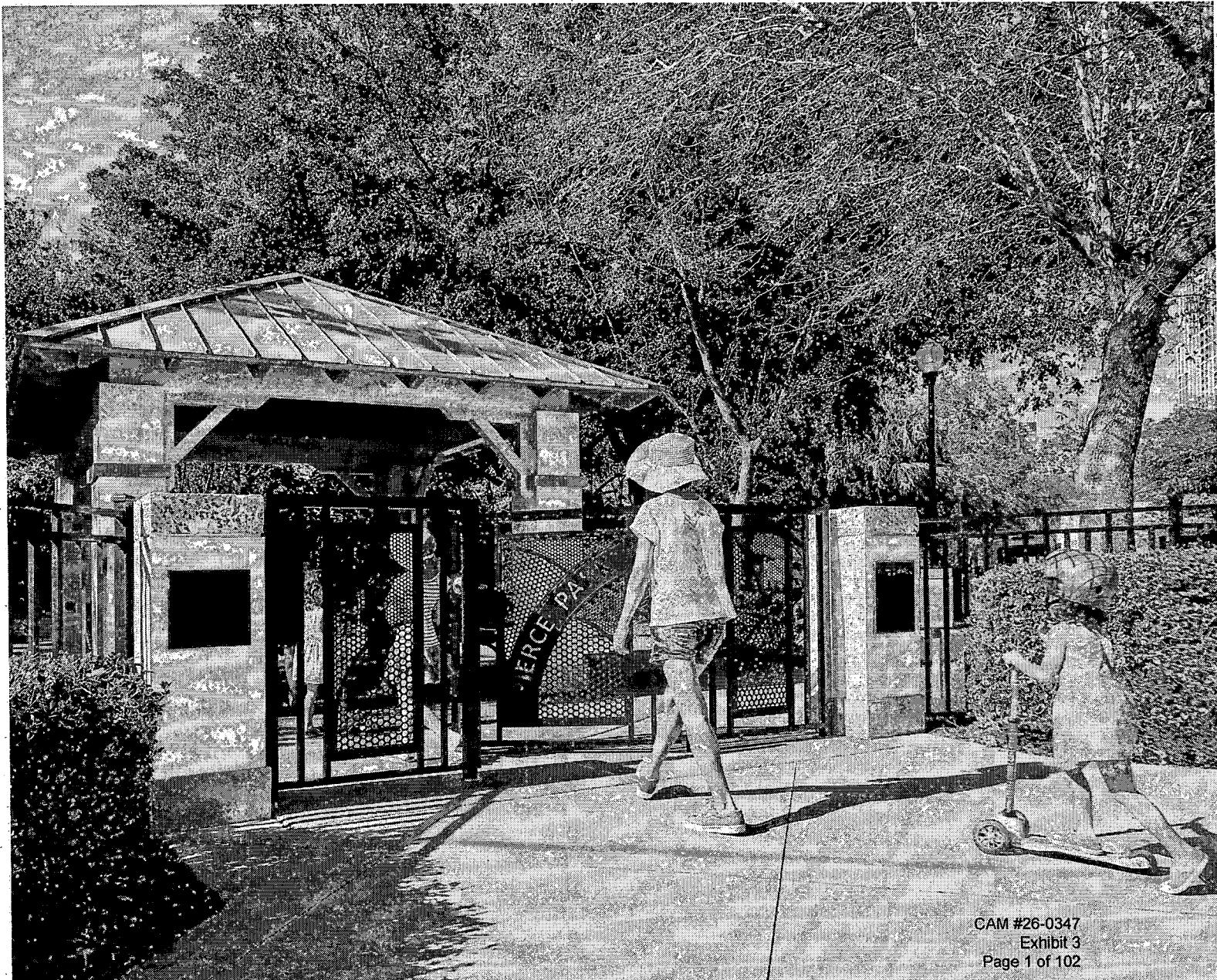


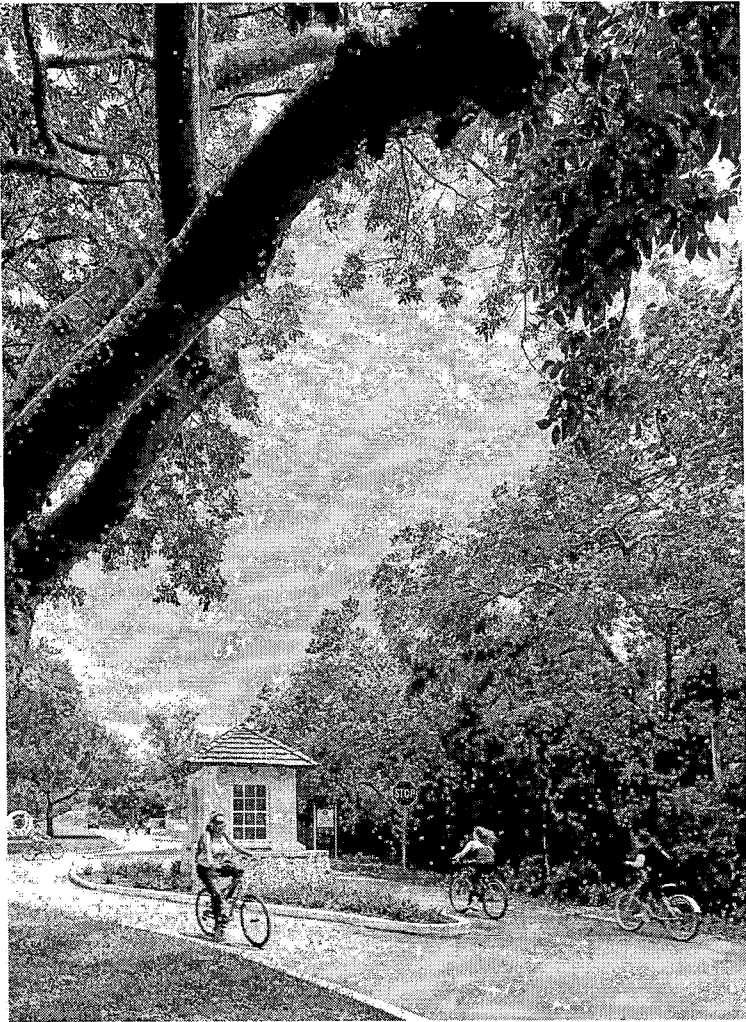
Table of Contents

Table of Contents	02
Executive Summary	03
Firm Qualifications & Experience	07
Qualifications of the Project Team	28
Approach to Scope of Work	59
History and Past Performance	68
References	71
Minority/Women (M/WBE) Participation	75
Sub-consultants	78
Required Forms	83



4.2.2

Executive Summary



GURRIMATUTE

May 22, 2025

City of Fort Lauderdale
Paulette Hemmings Turner
Senior Procurement Specialist
954.828.5139
pturner@fortlauderdale.gov

RE: Event #456 / Architectural Continuing Services

Dear Selection Committee,

We are pleased to submit our package to the City of Fort Lauderdale for the Architectural Continuing Services contract. The enclosed package demonstrates our proven experience, our proven approach, and our proven team.

Proven Experience.

Gurri Matute PA (Gurrimatute) has extensive experience over the past 29 years providing professional architectural services to municipal and county clients, including Miami-Dade County, the City of Miami, the City of Coral Gables, and the City of Deerfield Beach. A significant portion of this work has been performed under continuing services contracts, where our team has demonstrated an ability to respond quickly, manage multiple task orders simultaneously, and maintain a high level of quality and consistency across a variety of project types. Our long-standing relationships with these agencies reflect our reliability, responsiveness, and deep familiarity with local regulations, permitting processes, and design standards.

Proven Approach.

Gurrimatute's Core Values include being a client-centric, mission-focused architectural firm. In our past 28 years of providing architectural and interior design services, we have focused on solving problems and executing them in a timely manner. Customer attention is of the utmost importance. As such, we provide personalized service from our Principals on each project. While the City will have daily contact with our Gurrimatute Project Manager, Fabio Segre, at any time during throughout the contract, the Principals and Owners are immediately available to you. We focus on our client's mission – your goals and your needs. Our design solutions are devised to satisfy your priorities as you define them.

As Prime, Gurrimatute will be responsible for the overall administration of the contract, coordination with the Owner and the entire team of sub-consultants, preparation of the architectural drawings (design, permitting and construction administration), and adherence to project budget and project schedule. Gurrimatute has a proven track record of successfully delivering and completing projects for our municipal and county clients. We take a great deal of pride in our work, and it shows. Our municipal and county projects are the recipients of multiple architectural design and historic preservation awards from prestigious institutions such as the AIA Miami Chapter, AIA Florida, Florida Trust for Historic Preservation, and Dade Heritage Trust.

Proven Team.

Our team of Registered Architects, LEED Accredited Professionals, Certified General Contractors, Interior Designers, and Certified Revit Professionals provide over 150 years of combined experience. Our leadership team for this project includes:

GURRIMATUTE

José G. Matute, AIA, RID, CGC, LEED AP, (Miami), Vice President/ Owner of Gurrimatute, is the Principal-in-Charge and Architect of Record for this contract. Mr. Matute has over 40 years of experience in the design of large institutional type projects, with over 25 years of experience managing continuing contracts. As Principal of Gurrimatute, he has been Architect of Record for all our municipal and county projects.

Daphne I. Gurri, AIA, RID, NCIDQ, LEED AP, (Miami), President/Owner of Gurrimatute, will serve as the Design Principal for this contract. She has over 35 years of experience as an Architect and Interior Designer in the State of Florida. As the President and Owner of the company, she is very hands on with every project and will be an integral part of the design process.

	Gurrimatute	CMTA	O'Donnell & Naccarato	Walker Consultants	PDS, Inc.	Laura Llerena & Associates	Program Controls, Inc.
Space Planning	*						
Programming	*						
Specifications	*						
Architectural Design	*						
Contract Administration	*						
Cost Estimating, Planning and Scheduling							*
Architectural 3D Rendering and Animation Services	*						
Interior Design	*						
Landscape Architecture						*	
ADA Analysis and Design	*						
Sustainable Design	*	*		*			
Building Performance Analysis		*					
Historical Preservation	*						
LEED Design	*	*		*			
Structural Design			*	*			
Mechanical, Electrical, Plumbing Design		*					
Civil Engineer					*		
Surveying					*		

Fabio Segre, Assoc. AIA, (Miami) Associate of Gurrimatute will serve as Project Manager and primary point of contact for this contract. Mr. Segre has been with Gurrimatute for over 17 years and has been involved in many of the firm's civic and aviation projects including Greynolds Park Renovations, Historic Hampton House Restoration and Adaptive Reuse, City of Miami Virginia Key North Point Park Restrooms, City of Coral Gables Salvadore Park, and Miami-Dade County ISD Larcenia J. Bullard Plaza which included two murals by local artist, Robert McKnight. Mr. Segre is passionate about art, culture, and design and is an active member of Miami's arts community. Mr. Segre's commitment to the arts enriches his approach to architecture, blending his love for design with community-centered creativity.

Supporting our leadership team, will be **Angel Tamayo, ACP, Assoc. AIA** (Project Coordinator/Miami), **Magali Peniche, ACP** (BIM Manager/Miami), **Andre Montalvan, AIA, RID, CGC, LEED GA, CDT** (Senior Project Architect & Construction Administrator/Deerfield Beach), and **Shailee Weiss, Assoc. AIA** (Job Captain/Miami).

For this contract, we have assembled a team of consultants that have the experience required for this contract, including specialty expertise in potential projects listed in the City's Community Investment Plan. See the table above for a breakdown of the services that each of our firms will provide.

GURRIMATUTE

Gurrimatute – The Proven Option

Gurrimatute has proven experience with managing continuing services contracts with municipal and county clients such as this contract. Gurrimatute offers a proven team that has the expertise and experience to provide the best quality of service. Overall, Gurrimatute offers a low-risk, high-value option for the City.

We sincerely appreciate your thoughtful consideration of the Gurrimatute Team for this project.

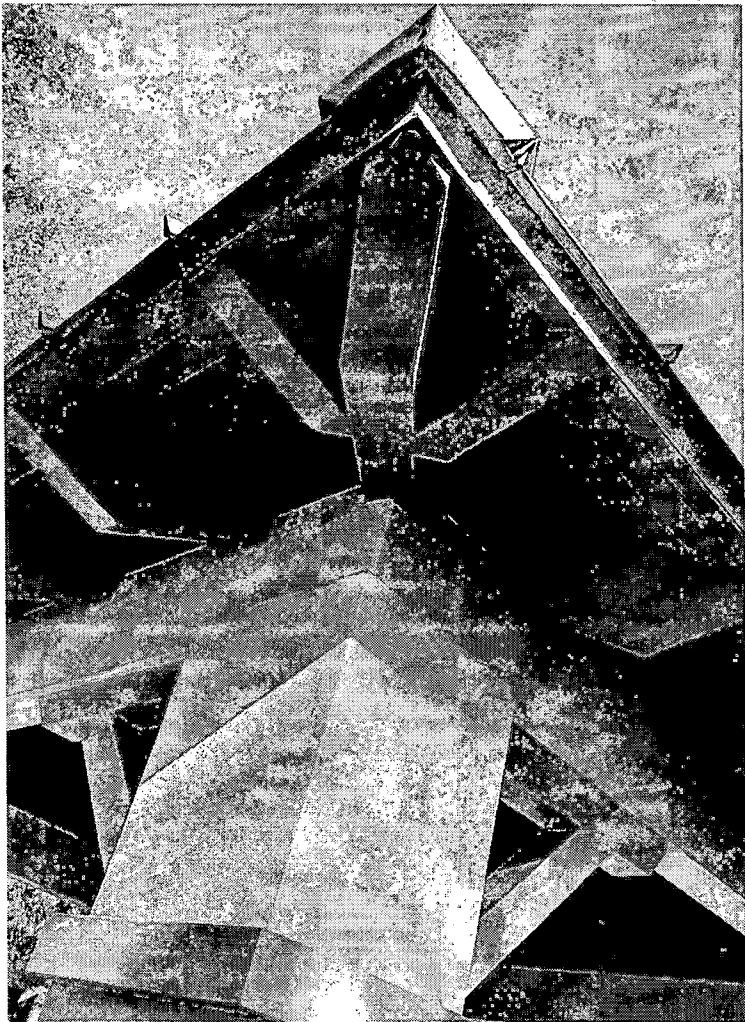
Sincerely,



Daphne I. Gurri, AIA, RID, NCIDQ, LEED AP
Principal and Owner of Gurri Matute PA
305.661.0069
daphneg@gurrimatute.com

CC: Abby Tanner
Senior Marketing Manager
305.661.0069
atanner@gurrimatute.com

4.2.3 Firm Qualifications & Experience



Meeting Minimum Qualifications

2.8.1 Proposer or principals shall have relevant experience in Architectural Services. Project manager assigned to the work must have at least five (5) years' experience in Architectural Services and has served as project manager on similar projects.

Our Principal-in-Charge, **José G. Matute, AIA, RID, CGC, LEED AP**, has over **40 years** of experience as a licensed architect in Florida and has been with Gurrimate since 2000. Since joining Gurrimate, he has served as the Principal-in-Charge and/or Architect of Record for all of the firms Civic, Educational, and Transportation projects.

Daphne I. Gurri, AIA, RID, NCIDQ, LEED AP will serve as the Design Principal for this contract. As the owner and founder of the firm she has been with the company since its inception. In addition, she has **36 years** of experience as a licensed architect and interior designer. She touches every project completed by the firm.

Our Project Manager, **Fabio Segre, Assoc. AIA**, has over **17 years** of experience in the Architectural industry. He serves as the Project Manager for most of the firms Civic, Educational, and Transportation type projects including playgrounds,

community centers, major and minor renovations, facility assessments, etc.

2.8.2 Before awarding a contract, the City reserves the right to require that a firm submit such evidence of its qualifications as the City may deem necessary. Further, the City may consider any evidence of the financial, technical, and other qualifications and abilities of a firm or principals, including previous experiences of same with the City and performance evaluation for services, in making the award in the best interest of the City.

We are a Florida corporation and a licensed architectural firm in good standing. We understand that the City reserves the right to request evidence of qualifications, and we are prepared to submit any financial, technical, or other supporting documentation upon request.

2.8.3 Firm or principals shall have no record of judgments, pending lawsuits against the City or criminal activities involving moral turpitude and not have any conflicts of interest that have not been waived by the City Commission.

Gurrimate and its principals do not have any record of judgments, pending lawsuits against the City or criminal activities involving moral

turpitude. We do not have any conflicts of interests.

2.8.4 Neither Firm nor any principal, officer, or stockholder shall be in arrears or in default of any debt or contract involving the City, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the City.

We are not in arrears or in default of any debt or contract involving the City or have failed to perform faithfully on any previous contract with the City.

2.8.5 Consultant(s) must be appropriately licensed and registered in the State of Florida in the required field of service.

We take careful consideration into the selection of our consultants. All of our consultants are properly licensed in their respective fields.

Firm Overview

Gurri Matute PA (Gurrimatute) is an award-winning **architectural and interior design firm** known for delivering thoughtful, innovative designs that bring our clients' visions to life. Founded by Daphne I. Gurri in 1996 and joined by José G. Matute in 2000, our firm specializes in a wide range of project types, including renovations, additions, new construction, and feasibility studies, across the Aviation, Civic/Federal, Education, and Healthcare sectors.

At Gurrimatute, we excel in the delicate balance between technical precision and creative innovation. We approach every project—whether it's a complex renovation or intricate new construction—with a hands-on approach that blends deep technical knowledge with a keen sense of design artistry. Our team navigates both the details of regulatory compliance and broader creative

visions, ensuring that every solution is functional, technically sound, and visually compelling.

Collaboration is at the core of our process. Our integrated team works together seamlessly from design charrettes to project completion, ensuring that we address each challenge with creativity and precision. By embracing new technologies, cutting-edge design trends, and the highest industry standards, we deliver the best solutions to even the most complex and non-intuitive projects, time and time again.

Gurrimatute's commitment to quality, service, and innovation makes us a trusted partner for projects of all sizes, from local renovations to large-scale federal and healthcare developments.



**We do technical.
We do creativity.
We collaborate.
*We grasp problems
with two hands.***

29 years

Founded in 1996, Gurrimatute has built a 29-year legacy of reliable service, earning client trust through strength, stability, and tailored solutions that evolve with their needs.

85%

An impressive 85% of our clients are repeat clients, demonstrating their trust in our ability to consistently deliver quality, innovation, and exceptional service.

SBE

Gurrimatute is a locally and nationally certified small business, holding key designations including EDWOSB, MBE, and DBE, reflecting our commitment to excellence and capability to meet diverse project requirements.

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION (*City and State*)

City of Miami Curtis Park Community Center
Miami, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2025

CONSTRUCTION (if applicable)

TBD

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of Miami

b. POINT OF CONTACT NAME

Anthony Amador

c. POINT OF CONTACT TELEPHONE NUMBER

305.416.1747

aamador@miamigov.com

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*include scope, size, and cost.*)

The Community Center will be a new one-story, 8,100 sf building located on the western perimeter of the Park and adjacent to several sports courts including basketball, volleyball, and racquetball. The design takes architectural cues from traditional Miami style including the incorporation of breeze blocks and vibrant colors both inside and out. Preceding the main entrance, the colored concrete path will incorporate shades of green and gray that leads to a curtain wall with blue, yellow, and orange glazing. The interior incorporates the same colors through flooring, tile, and paint.

The Center will truly serve the whole community with a 200-person assembly room, office suite for the District Commissioner, arts & crafts room, classroom, computer lab, kitchen, fitness room, and fully ADA compliant. The assembly room connects to the outside through a large, attached pavilion that can be used for additional seating or group fitness classes. In addition, the Center will feature commissioned artwork in accordance with the Miami-Dade County Art in Public Places program.

The Center will also serve as a resilience hub to distribute resources and services before, during, and after a natural disaster such as a hurricane. To serve as such, the Center is designed to withstand category 3 winds and features high velocity hurricane zone impact resistant windows and doors, a generator, and meets Sea Level Rise standards.

Size: 8,100 SF

Cost: \$6.7M

Features:

1,439 sf multi-purpose space

3-Classrooms

Arts and crafts room

Computer lab

Conference space

Contaminated site

Fitness room

Kitchen

Locker rooms

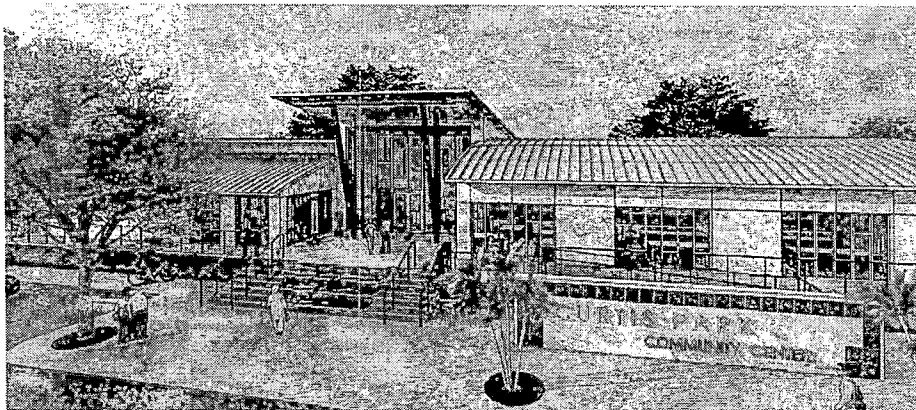
Offices

Outdoor pavilion

Parking lot

Reception area

Storage



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

a.	(1) FIRM NAME Gurri Matute PA	(2) FIRM LOCATION (<i>City and State</i>) Miami, Florida	(3) ROLE Prime: Architect, Interior Design, Project Management
b.	(1) FIRM NAME O'Donnell & Naccarato, Inc.	(2) FIRM LOCATION (<i>City and State</i>) Miami, Florida	(3) ROLE Structural Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION (*City and State*)

City of Coral Gables Salvadore Park Playground
Coral Gables, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2021

CONSTRUCTION (if applicable)

2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of Coral Gables

b. POINT OF CONTACT NAME

Lis Ferrer

c. POINT OF CONTACT TELEPHONE NUMBER

lferrer@coralgables.com

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*include scope, size, and cost.*)

The project at Salvadore Park focused on converting the entire park into a fully inclusive and accessible park. This was achieved by the removal of barriers in the sidewalks and paths leading from the parking lot into the park and throughout the park. Additionally, new playground equipment was introduced that would permit easy transfer from a wheelchair as well as playground equipment for autistic children. Since the project was partially funded by the Florida Recreation Development Assistance Program Grant, several options for playground equipment were presented by the City of Coral Gables Community Recreation Department with a final selection of equipment which included an accessible and assisted zip line, spinner, we-saw, and musical instruments.

Size: 16,171 SF

Cost: \$600K

Features:

Accessible playground equipment
ADA improvements
Artificial turf
Energy efficient lighting
Gazebo renovation
Site furniture

Additional improvements made to the park include landscaping, energy saving light sources, installation of artificial turf, site furniture, drinking fountains, exterior and interior renovations of restrooms, and additional cosmetic maintenance (pressure washing, painting, etc.).



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

a.	(1) FIRM NAME Gurri Matute PA	(2) FIRM LOCATION (<i>City and State</i>) Miami, Florida	(3) ROLE Prime: Architect, Project Management, Construction Administration
b.	(1) FIRM NAME O'Donnell & Naccarato, Inc.	(2) FIRM LOCATION (<i>City and State</i>) Miami, Florida	(3) ROLE Structural Engineer
c.	(1) FIRM NAME Laura Llerena & Associates	(2) FIRM LOCATION (<i>City and State</i>) Miami, Florida	(3) ROLE Landscape Architect

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION (*City and State*)

City of Coral Gables Pierce Park Playground
Coral Gables, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2023

CONSTRUCTION (if applicable)

2023

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of Coral Gables

b. POINT OF CONTACT NAME

Lis Ferrer

c. POINT OF CONTACT TELEPHONE NUMBER

lferrer@coralgables.com

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*include scope, size, and cost.*)

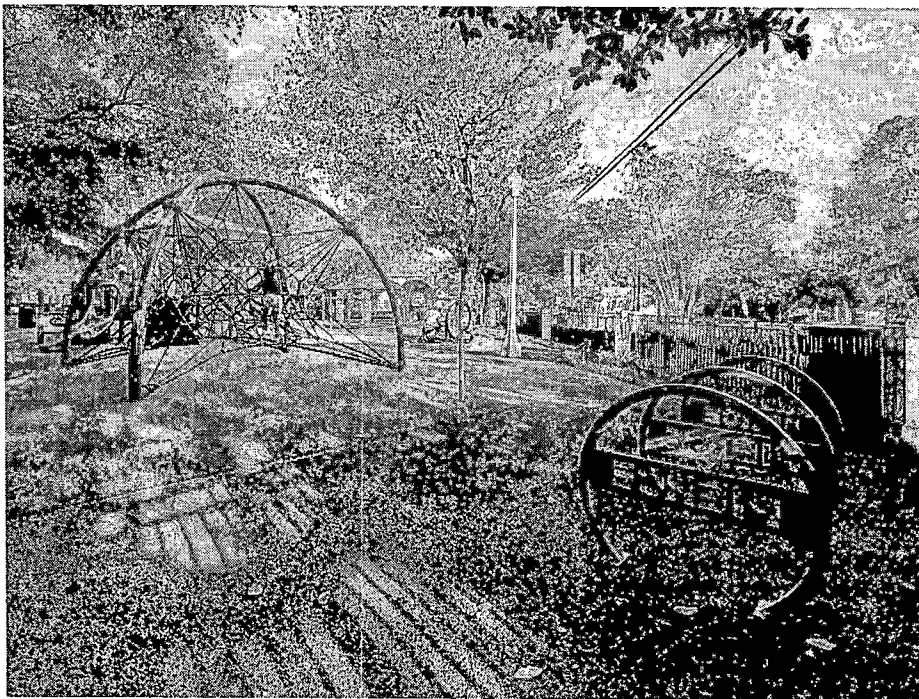
Originally purchased by the City in 1965 to provide a playground for the neighborhood, once known as the Coconut Grove Warehouse Center, the new park features play equipment for all ages, integrated shade, furnishings, a drinking fountain, flexible walkways, and lights with integrated security cameras. The scope of work included the installation of new playground equipment, new accessible concrete walkways and new site furniture. In addition, upgrades were completed on the existing gazebo including pressure washing, painting, and exposed structural elements. Custom features such as aluminum bike racks, entry gate, and perimeter fencing with the Pierce Park logo were also installed.

Size: 14,820 SF

Cost: \$344K

Features:

ADA improvements
Artificial turf
Gazebo renovation
Lighting and security
Perimeter fencing
Site furniture



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
a.	Gurri Matute PA	Miami, Florida	Prime: Architect, Project Management, Construction Administration
b.	O'Donnell & Naccarato, Inc.	Miami, Florida	Structural Engineerw
c.	Laura Llerena & Associates	Miami, Florida	Landscape Architect

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION (*City and State*)

Miami-Dade County PROS Greynolds Park Phase I: Bridges, Culverts, & Freshwater Flow Restoration | North Miami Beach, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2019

CONSTRUCTION (if applicable)

2019

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Miami-Dade County Parks, Recreation & Open Spaces

b. POINT OF CONTACT NAME

Joel Arango

c. POINT OF CONTACT TELEPHONE NUMBER

305.755.5453

joel.arango@miamidade.gov

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*include scope, size, and cost.*)

Greynolds Park is one of five Heritage Parks in Miami-Dade County. The park was designated historic by Miami-Dade County, and is also eligible for inclusion in the National Registrar of Historic Places.

This project was completed for Miami-Dade County under a Project Specific Contract which included a much larger scope of work. Due to funding limitations for the construction of the project, the total project scope was divided into two permit packages, with the Bridges, Culverts and Water Restoration package as one permit package, Phase I.

The scope of work for this permit package included the historic reconstruction of two pedestrian footbridges located inside of the rookery. These bridges also needed to be updated to meet the Florida Building Code, while still maintaining the historic integrity of the original design. The scope of work also included the clean-out of several, original historic culverts in the rookery lake, and the restoration of the water flow in the rookery.

Regulatory agencies that reviewed and approved the project included DERM, SFWMD, USACE, Miami-Dade County's Building Department, and the Office of Historic Preservation.

This project was designed in accordance with The Secretary of the Interior's Standards for the Treatment of Historic Properties. Historic Preservation services for this contract included preparation of a Historic Structures Report, Structural Assessment Report, Preparation of Certificate of Appropriateness (multiple), Preparation of Certificate to Dig, Presentations to Historic Preservation Board, preparation of measured drawings, and photographic documentation of existing conditions.

Size: 249 acres

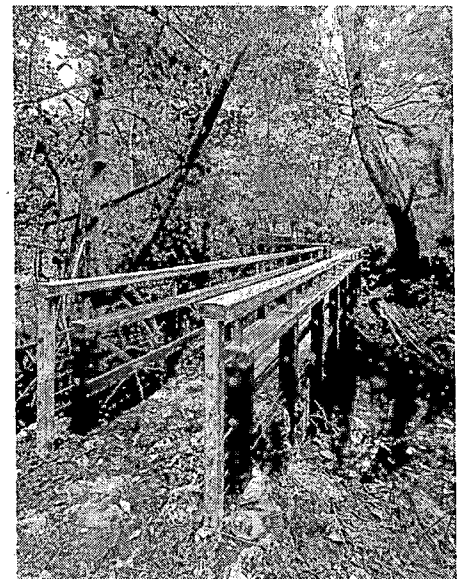
Cost: \$438K

Features:

2-Historic bridges
ADA barrier removal
Archaeological site
Environmental remediation
Life safety upgrades
Right of way improvements
Wayfinding

Awards:

Florida Trust for Historic Preservation, Historic Landscape Award



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
a.	Gurri Matute PA	Miami, Florida	Prime: Architect, Project Management, Construction Administration
b.	O'Donnell & Naccarato, Inc.	Miami, Florida	Structural Engineerw

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

5

21. TITLE AND LOCATION (*City and State*)

Miami-Dade County PROS Greynolds Park Phase II: Renovation & Improvements | North Miami Beach, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2019

CONSTRUCTION (if applicable)

2019

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Miami-Dade County Parks, Recreation & Open Spaces

b. POINT OF CONTACT NAME

Joel Arango

c. POINT OF CONTACT TELEPHONE NUMBER

305.755.5453

joel.arango@miamidade.gov

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*include scope, size, and cost.*)

Greynolds Park is one of five Heritage Parks in Miami-Dade County. The park was designated historic by Miami-Dade County, and is also eligible for inclusion in the National Registrar of Historic Places.

This project was completed for Miami-Dade County under a Project Specific Contract which included a much larger scope of work. Due to funding limitations for the construction of the project, the total project scope was subdivided into two permit packages, with the Greynolds Park Phase II as the second permit package.

Greynolds Park is divided by Miami Gardens Drive, an FDOT Road. Scope of work included beautification to the central median on Miami Gardens Drive, ADA barrier removal throughout the park, new perimeter fencing, new toll booths, the repair of several historic structures, conversion of a portion of the maintenance yard building into an office space & new playground areas. The project design required extensive coordination & obtained approvals from FDOT & Public Works, Planning & Zoning for the proposed improvements including new sidewalks, new curbs and gutters, and new entrances, reconfigured parking lots, the remodeling of restrooms in the golf course rain shelter, etc. Since this park is historic and has documented archaeological site, additional coordination was needed with the Office of Historic Resources of Miami-Dade County. This project was designed in accordance with The Secretary of the Interior's Standards for the Treatment of Historic Properties.

Size: 249 acres

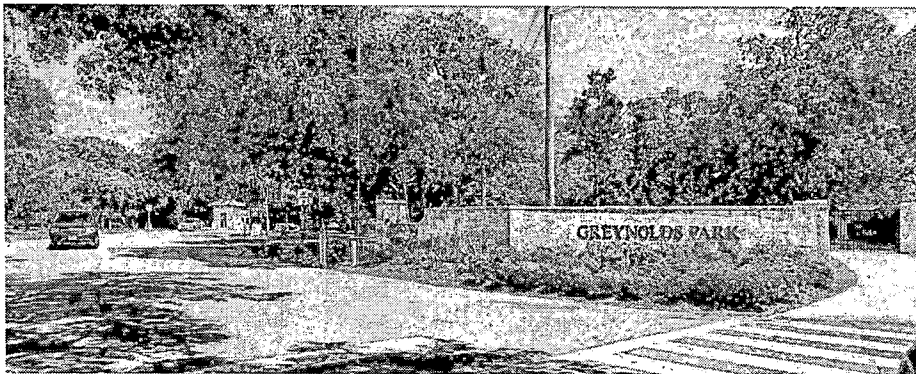
Cost: \$3.1M

Features:

2-Ticket booths
ADA barrier removal
Archaeological site
Historic incinerator
Historic masonry walls
Historic rookery picnic tables
Historic stone steps
HVAC upgrades
Life safety upgrades
Lighting upgrades
Maintenance building
Parking lot
Perimeter fencing
Restrooms
Right of way improvements
Wayfinding

Awards:

Florida Trust for Historic Preservation, Historic Landscape Award



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
a.	Gurri Matute PA	Miami, Florida	Prime: Architect, Project Management, Construction Administration
b.	O'Donnell & Naccarato, Inc.	Miami, Florida	Structural Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

6

21. TITLE AND LOCATION (*City and State*)

City of Miami Virginia Key North Point Park Restroom Renovation | Miami, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2025

CONSTRUCTION (if applicable)

TBD

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of Miami

b. POINT OF CONTACT NAME

Anthony Amador

c. POINT OF CONTACT TELEPHONE NUMBER

305.416.1747

aamador@miamigov.com

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*include scope, size, and cost.*)

The Virginia Key North Point Park Restroom project consisted of the demolition of the existing single-story building and the design of a new single-story facility to house public restrooms and the Ocean Rescue Headquarters. The site is located within an AE 10 flood zone; therefore, the proposed finish floor elevation was designed at approximately 11 feet above ground level. This elevated design created an opportunity for secure storage of rescue watercrafts beneath the building, enhancing operational efficiency for Ocean Rescue.

Accessibility concerns were addressed through the inclusion of handicap-accessible parking, sidewalks, ramps, and ADA-compliant restrooms in both the Women's and Men's facilities.

The Ocean Rescue Headquarters includes a break room and first aid area, restrooms with showers, a Head Lifeguard's office, and a Park Manager's office. The facility also features exterior amenities such as water fountains, showers, and hose bibs.

Due to the environmental sensitivity of the site, a constructed wetland system was implemented as a safer and more sustainable alternative to a conventional septic system. This system is designed to treat gray water from the janitor sink, lavatories, and showers.

Size: 1,100 SF

Cost: \$1.6M

Features:

660 sf public restrooms

440 sf Ocean Rescue

ADA restrooms

Break room

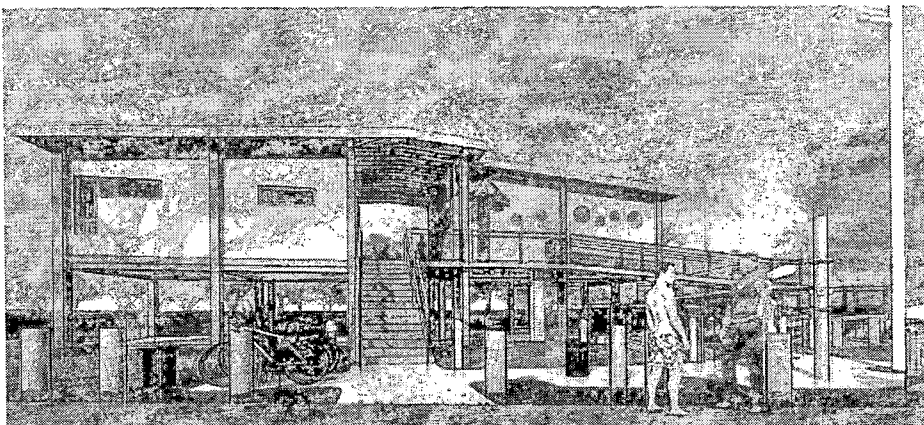
Constructed wetland system

Headquarters office

Offices

Showers

Storage for Rescue Watercraft



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
	Gurri Matute PA	Miami, Florida	Prime: Architect, Interior Design, Project Management, Construction Administration
b.	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
	O'Donnell & Naccarato, Inc.	Miami, Florida	Structural Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

7

21. TITLE AND LOCATION (*City and State*)

Broward College North Campus Building 46 Turnaround & Drop-off | Davie, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2021

CONSTRUCTION (if applicable)

2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Broward College

b. POINT OF CONTACT NAME

Nelson Goris

c. POINT OF CONTACT TELEPHONE NUMBER

954.201.2550

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*include scope, size, and cost.*)

Students entering Building 46 often struggled to locate the Registration Office on the second floor, and the existing site conditions posed challenges for individuals with limited mobility. To address these concerns, Gurrimatute designed a first-phase solution focused on improving ADA compliance, pedestrian safety, and campus walkability. The redesign restructured access to the building—both for vehicles and pedestrians—creating a safer, more intuitive environment for all users. Key improvements included a dual-lane driveway to manage traffic flow and calm vehicular speeds, clearly designated Uber and Lyft drop-off zones, and improved pathways that prioritize pedestrian movement and accessibility. Although the College had no initial budget, Gurrimatute prepared a Probable Construction Cost Estimate that enabled the College to secure funding. This first phase of the project is now complete, laying the groundwork for a more accessible and pedestrian-friendly campus.

Size: 20,000 SF

Cost: \$1.1M

Features:

Drop-offs and deliveries

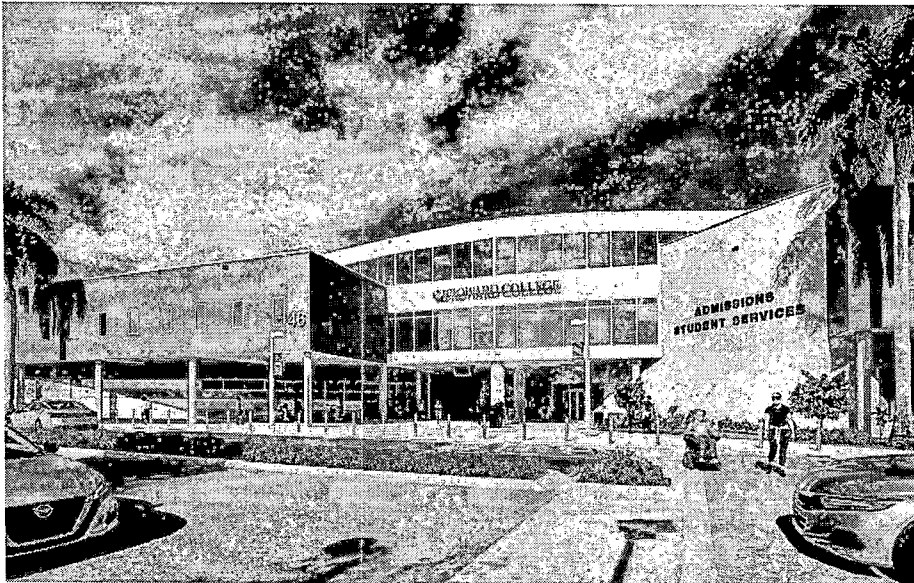
New parking

Pedestrian access

Roadway alignment

Site design

Wayfinding



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

a.	(1) FIRM NAME Gurri Matute PA	(2) FIRM LOCATION (<i>City and State</i>) Miami, Florida	(3) ROLE Prime: Architect, Project Management, Construction Administration
b.	(1) FIRM NAME Laura Llerena & Associates	(2) FIRM LOCATION (<i>City and State</i>) Miami, Florida	(3) ROLE Landscape Architecture

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

8

21. TITLE AND LOCATION (City and State)

USACE Savannah District / Repair Building 4713 Company Operations Facility | Fort Moore, Georgia

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2024

CONSTRUCTION (if applicable)

TBD

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

USACE Savannah District

b. POINT OF CONTACT NAME

Avery Grizzle

c. POINT OF CONTACT TELEPHONE NUMBER

912.677.2710

Avery.M.Grizzle@usace.army.mil

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and cost.)

Gurrimatute provided full design services for the renovation of Building 4713, a single-story Company Operations Facility located at Fort Moore, Georgia. The facility houses general office areas, small storage spaces, an arms vault, and a loading dock. The renovation aimed to modernize the building while bringing it up to current life safety codes and performance standards.

The scope included the installation of a new fire suppression and alarm system, correction of egress deficiencies related to handrails and steps, and the abatement of asbestos-containing materials and other hazardous substances. To accommodate the new fire sprinkler system and roof structural upgrades, the design required selective replacement and modification of HVAC ductwork, ceilings, and light fixtures. The existing flat or low-slope roof was replaced with a new standing seam metal roof, supported by new structural framing added from beneath the existing system.

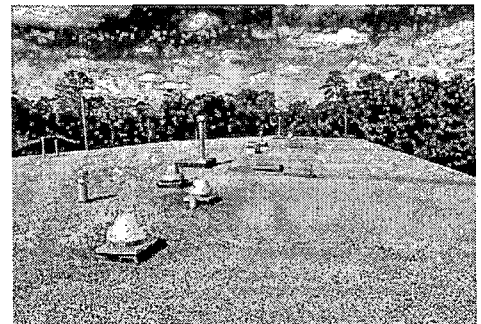
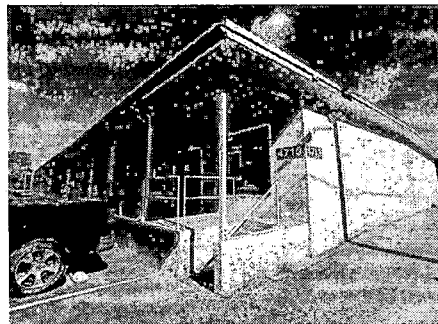
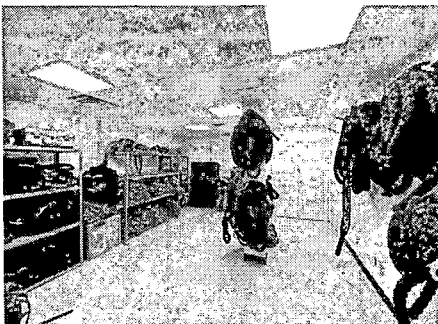
Additional repairs were made to the deteriorated loading dock ceiling, columns, and rails, along with restoration of the building's exterior wood soffits. Both the exterior and interior of the building were repainted, and the restrooms and plumbing fixtures were renovated. The project also included the replacement of all exterior windows with new impact-resistant and Anti-Terrorism/Force Protection (ATFP) rated glazing, with special consideration given to windows near the arms vault. Site utilities were upgraded as needed to support the new fire protection systems.

**Gurri Matute PA completed this project under our Mentor/Protégé JV – Gurri Matute Cromwell JV LLC*

Size: 12,629 SF
Cost: \$2.4M

Features:

- 17-Private offices
- ADA improvements
- Armory
- Building hardening
- Conference room
- HVAC replacement
- Life safety upgrades
- Loading dock
- Locker rooms
- Open offices
- Re-roofing
- Records storage
- Restrooms
- Supply storage



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a. Gurri Matute PA	Miami, Florida	Prime: Architect, Interior Design, Project Management

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION (*City and State*)

**U.S. Coast Guard / Hurricane Irma Repairs
Marathon, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2021

CONSTRUCTION (if applicable)

2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

U.S. Coast Guard

b. POINT OF CONTACT NAME

Devon Henry
Team Henry Enterprises, LLC

c. POINT OF CONTACT TELEPHONE NUMBER

757.686.4460

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*include scope, size, and cost.*)

This design-build project, completed in 2021, addressed extensive damage caused by Hurricane Irma at the U.S. Coast Guard Station in Marathon, Florida. The effort focused on restoring and improving three key structures—the Main Building, the Boathouse, and the Marine Safety Detachment (MSD) Building—while enhancing overall site functionality and resilience. The design-build delivery method enabled close coordination between design and construction teams, allowing for efficient execution and responsive, mission-aligned solutions.

The 2-story, 7,450 sf Main Building houses core operations, including training areas, recreation and fitness rooms, offices, restrooms, and a kitchen. Renovations included ADA upgrades, impact-resistant windows and doors, new lighting, updated finishes, and a fully renovated kitchen with commercial-grade appliances. The 2-story, 5,617 sf Boathouse, supporting maritime operations, received new windows, doors, and impact-resistant bay doors to protect vessel storage. The 560 sf Storage Building was outfitted with a new standing seam metal roof and impact-rated windows to restore storm resistance.

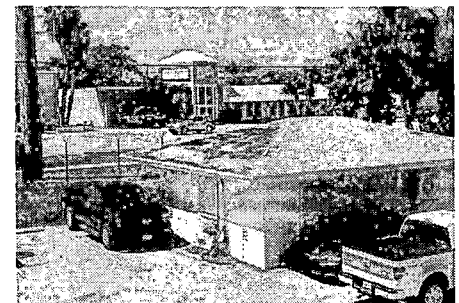
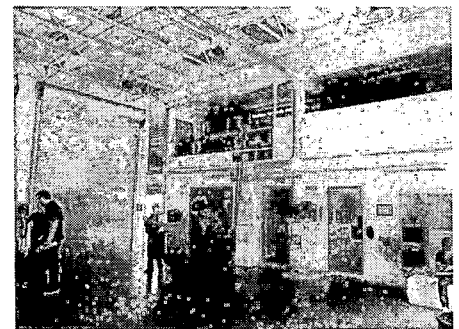
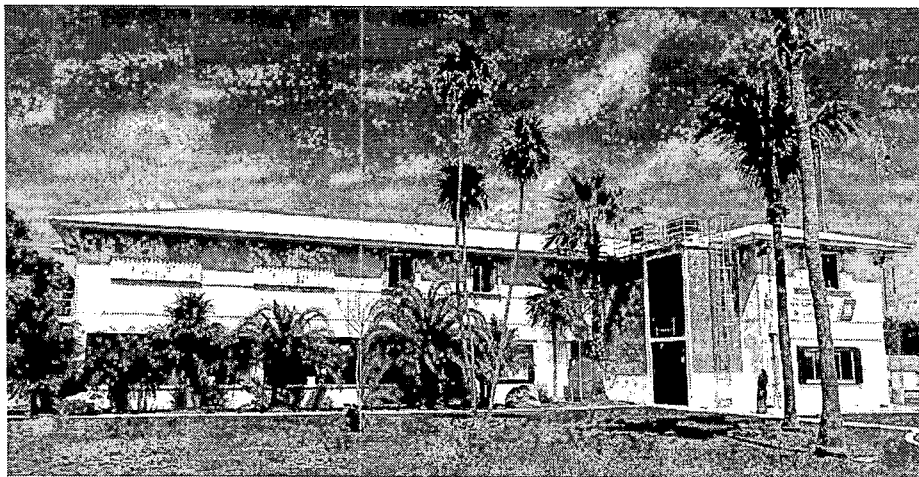
Site-wide improvements were also completed, including resurfaced parking areas, new sidewalks, updated signage, and mechanical system upgrades. The result is a resilient, modernized facility that reinforces the Coast Guard's operations in the Florida Keys and strengthens protection against future storms.

Size: 13,633 SF

Cost: \$1.8M

Features:

ADA improvements
Building hardening
Conference/training room
Fitness room
HVAC replacement
Kitchen
Locker rooms
Offices
Parking lot resurfacing
Re-roofing
Restrooms
Wayfinding



25. FIRMS FROM SECTION C INVOLVED IN THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
a.	Gurri Matute PA	Miami, Florida	Prime: Architect, Interior Design, Project Management, Construction Administration

Ability to Meet Time & Budget

Schedule & Cost Control

At Gurrimate, the first step we take to ensure a project is on-time and within the budget is to prepare a Scope Validation Report, and we also prepare a design and construction schedule. In our design and construction schedule we break down the different deliverables – matching our PSA agreement with the client, and we also further breakdown schedule by inserting critical path tasks that need to be performed by both the A/E team and client and the General Contractor or Construction Manager at Risk. In this way, everyone is held accountable to the schedule.

Typically, in our PSA agreements with our clients we will be asked to prepare updated Probable Construction Cost Estimates, which

we do in accordance with the PSA, which is usually at schematic design, design development, 50% construction documents and 100% construction documents. At each deliverable, there is an opportunity to review the project design to see if it remains on budget. Whenever it is necessary, we adjust the design (anywhere from schematic design through construction documents) to bring a project in alignment with the budget.

For preparation of the Probable Construction Costs, we use current, local labor rates, and use similar projects that were recently completed to make sure we have the most current market conditions. This is critical due to inflation in the post-COVID economy which has seen a 19% increase in construction materials. Where applicable if a project has federal funding like FEMA, we will use Davis Bacon Act labor rates and other applicable provisions.

Gurrimate's approach is to be client-centric and mission focused, collaborative and deliver the highest level of service possible.

During the early stage of a project (scope validation stage), we will use price/square footage number for budgeting. As the project design moves through the schematic design phase, we prepare detailed construction estimates by discipline (from the technical specifications) and using actual areas, linear feel, actual material selection etc. for the pricing.

Value Engineering

To provide a comprehensive and thorough cost reduction on any project without affecting the project's integrity and its design criteria, a methodical Value Engineering process must be achieved.

Examples of Cost Control

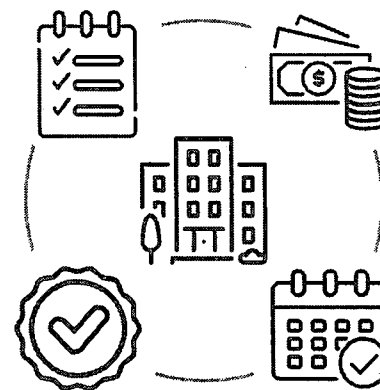
Project	Location	Budget	Actual
Miami Dade College Padrón Campus Building 6 Finish-out of Floors 11-15	Miami, Florida	\$10.7M	\$8.8M
Miami Dade College North Campus Building 4000 Deferred Maintenance	Miami, Florida	\$2M	\$1.8M
Nicklaus Miami Children's Hospital Urgent Care Center	Homestead, Florida	\$1.25M	\$1.2M
Greynolds Park Phase I Bridges, Culverts & Freshwater Flow Restoration	North Miami, Florida	\$606K	\$434K
Greynolds Park Phase II Renovations & Improvements	North Miami, Florida	\$3.4M	\$3M
Historic Hampton House Cleanup & Stabilization	Miami, Florida	\$800K	\$680K
Historic Hampton House Restoration & Adaptive Reuse	Miami, Florida	\$7M	\$6.9M
City of Miami 12th Avenue Park	Miami, Florida	\$1M	\$1M
Steward Health Emergency Department	Miami, Florida	\$9M	\$8.2M

First and foremost, a detailed Estimate must be prepared and provided for the project. This can be achieved either at the Preliminary stage or at the Design Development stage. It is, however, preferable to initiate the Value Engineering process at the Design Development stage because there is more information available regarding the overall design and outline specification of the selected product requirements of the project at this stage. This is essential, because precise Value Engineering cannot be achieved without a detailed Cost Estimate having been implemented.

It is at this stage that the Gurrimate team begins to review and evaluate the various trade elements in terms of their quality, longevity, cost differences, and life cycle maintenance factors—coupled with the availability of specific materials. Upon completion, we then proceed to provide a detailed report for the Owner to determine which items will be accepted and/or will be further investigated and revisited throughout the process. The process is then reconciled between the responsible parties for a final submittal in the best interest of the Owner.

Our work process and approach are based on four interlocking and interdependent factors: Scope to Budget Verification, Quality Assurance and Quality Control, Schedule Controls and Budget Controls. Gurrimate's commitment to our clients starts by taking a risk adverse approach for our design

Scope validation,
cost control, schedule
control, and quality
assurance work
together—hand in
hand—to deliver a
successful project.



methodology. Hence, our emphasis is on the quality of our design and construction documents which we implement by our internal QA/QC process. Each project starts with a Scope Verification, and Validation of Budget and Proposed Schedule. The Budget and Schedule are reviewed and monitored closely at every deliverable to ensure compliance with the project goals.

Quality Assurance

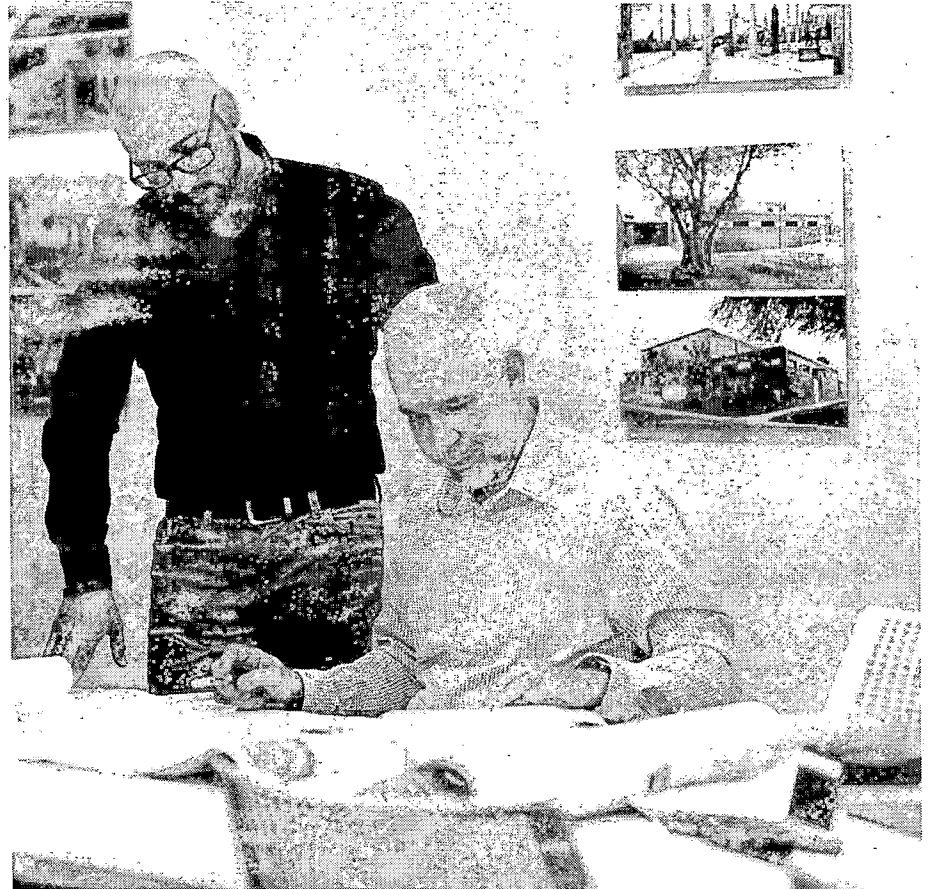
Our internal QA/QC plan is also based on key tasks following our internal written guidelines and procedures, and internal accountabilities for our staff. Our QA/QC plan starts with each person that is assigned a role in this project. This includes the Principal, the Project Manager, Project Architect, and Quality Assurance Leader. Each person has a unique role and accountability for the quality of the project. Key to our plan is that each role has a person that functions as "back-up" to another person and function. Hence, if the Project Manager is unavailable, the Project Architect and the Principal-in-Charge

are both available to assist the Client with anything. Quality Assurance and Customer Service are interconnected, and we fully understand and embrace this as our work methodology.

Each project receives a thorough review by a Senior Architect/Engineer or Principal, regardless of its size or complexity. The Project Manager will work closely with other consultants involved in the project to ensure that all submittals meet the project goals for timely completion and content. Gurrimate has developed checklists for engineering design and drawing production to ensure each submittal meets the specified requirements of our standards. Before final drawings are submitted for permitting, the design calculations and drawings will be reviewed by the Principal. Project documents will receive close coordination with equipment manufacturers and engineers for review of compliance for the equipment's architectural, mechanical, plumbing and electrical requirements. We understand the critical nature of shop drawing submittals and Request for

Information (RFI) during construction phase and provide responses within hours or days to ensure the project is not delayed. The Owners and Contractors appreciate our responsiveness as well as our innovative solutions that save time and resources during construction.

Some of the highlighted procedures and processes we have in place also include setting internal deadlines for the team to perform their own QA/QC reviews. Then, the Principal/Architect of Record, José G. Matute, provides a final review of all projects before a project is distributed to a client. Design Schedules and Construction Budgets are developed even before receiving a notice to proceed (NTP). Timelines/schedules and budgets drive the internal management our projects. Our budgets and schedules are updated at each deliverable and this is communicated to the Client along with the deliverable at schematic design, design development, 50% CD's, and 100% CDs. In this way, there are no surprises at the end of 100% CD's that a project is over budget and needs to be value engineered or affecting the schedule by having to request additional funding for the project before the project can to out to bid.

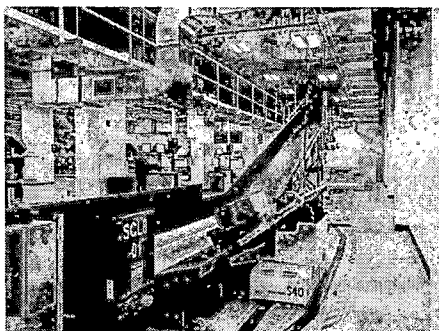
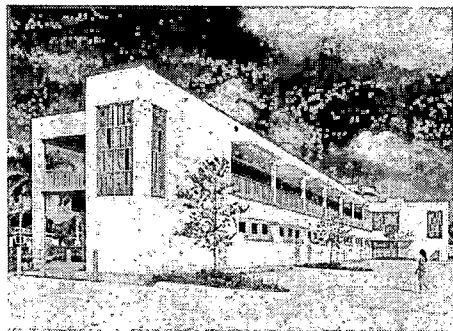
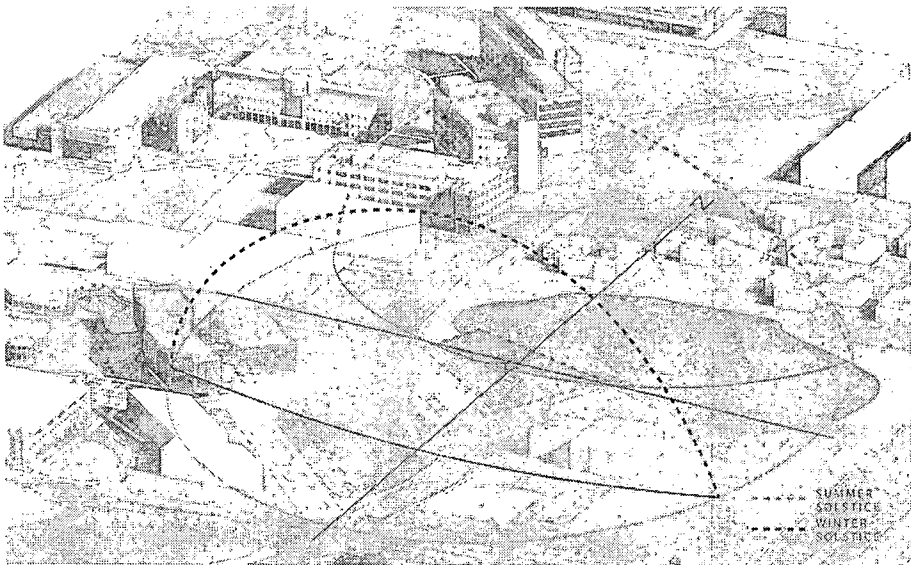


Sustainability

Keeping things in harmony with each other is a top priority for us. People with planet. Resources with responsibility. Cause with effect. We believe things are at their best when working in a state of balance with other things. It's a value that keeps us centered and connected to the past and future.

Gurrimatute is experienced with a variety of sustainable building rating systems and national model green building codes including the United States Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) and Green Building Initiative (GBI) Green Globes certifications. Our staff includes several LEED AP and LEED Green Associates that will help our client determine the rating system that best fits your budget and the scope of work.

Gurrimatute diligently explores an array of sustainability options, collaborating seamlessly with our consultants to deliver innovative design solutions. These encompass strategic site orientation to optimize natural light, harness prevailing winds, enhance walkability, and more. Our focus extends to minimizing water usage, elevating air quality,



Top: Sun path site analysis of the Florida International University Trish & Dan Bell Chapel; Bottom Left: Miami-Dade County ISD Larcenia J. Bullard Plaza; Bottom Right: Miami-Dade Aviation Department New South-Central CBIS/CBRA/BHS Building at Miami International Airport

Gurrimatute LEED Experience

Project	Certification Level
Miami-Dade Aviation Department New South-Central CBIS/ CBRA/BHS Building at Miami International Airport	LEED Gold v3
New Airport Operations Center/Emergency Operations Center (AOC/EOC) at Miami International Airport	LEED Silver v4
Miami-Dade County ISD Larcenia J. Bullard Plaza,	LEED Silver v4
USACE Savannah District Fort Liberty Cook Child Development Center Renovation	LEED Silver v4
USACE Savannah District Fort Liberty Building 42843 Garrison C2 Consolidation Administrative Space	LEED Silver v4
Terminal 4 Gate Replacement at Fort Lauderdale at Hollywood International Airport	LEED Silver v3
Miami-Dade County ISD Wynwood Neighborhood Service Center	LEED Silver v3
Homestead Armory Renovation Building #756	LEED Certified v3
West Palm Beach Babcock Armory Renovation & Addition	LEED Certified v3



carefully selecting materials, and championing energy conservation, among other considerations.

Renovations can incorporate energy-efficient technologies, such as LED lighting, smart HVAC systems, and high-performance insulation, to reduce energy consumption and lower environmental impact. Implementing these measures not only aligns with sustainability standards but also results in long-term cost savings for building owners.

CMTA Sustainability Services

In addition to acting as engineer of record for major projects, CMTA has a long history of engaging with design teams as a Sustainability Consultant. In this role our most experienced staff act as mentors and facilitators to help a design team and owner set sustainability goals and identify the key steps to be taken during design and construction to ensure that the goals are met.

We have lead hundreds of sustainability charrettes for all types of projects. During these events held as early in the design process as possible we gather all the project stake holders: designers, engineers, owners, facility managers, and end-users. Our experienced staff lead the group through the exercise of collaborating to set sustainability goals for the project including; energy reduction, occupant health and wellness, building certifications such as LEED, WELL, or Energy Star. Based on the goals we then help to

develop a road map for achieving the best project outcomes while controlling costs and schedules. The practical experience that our team brings allows them to identify cost effective opportunities to promote sustainability and energy saving measures that may not be apparent to the stakeholders. Our team works to challenge both designers and owners to achieve exceptional results within the project budget and timeline. We are experts at finding opportunities for transferring costs within the project budget to maximize the initial investment and the long-term savings.

Parksmart

In addition, our consultant, Walker Consultants, provide expert knowledge for sustainable parking structures through Parksmart (previously known as the Green Parking Council). Although LEED certification is the industry standard for providing a sustainable building, currently, sustainable garages are not permitted to be LEED certified and instead are certified by Parksmart. Walker has assisted many owners and design teams in achieving Parksmart Certification.

When people think of parking, they don't typically think of sustainability. In actuality, parking structures can be made more environmentally friendly in many ways. The following items are examples of common sustainable practices that Walker has previously provided:

146 LEED

CMTA has completed 24 Platinum, 97 Gold, and 100+ Certified LEED projects.

4 WELL

CMTA has completed one Platinum and two Gold Certified WELL projects.

887+ Energy

CMTA has completed 550 Energy Star projects scoring over 75.

183 LEED AP

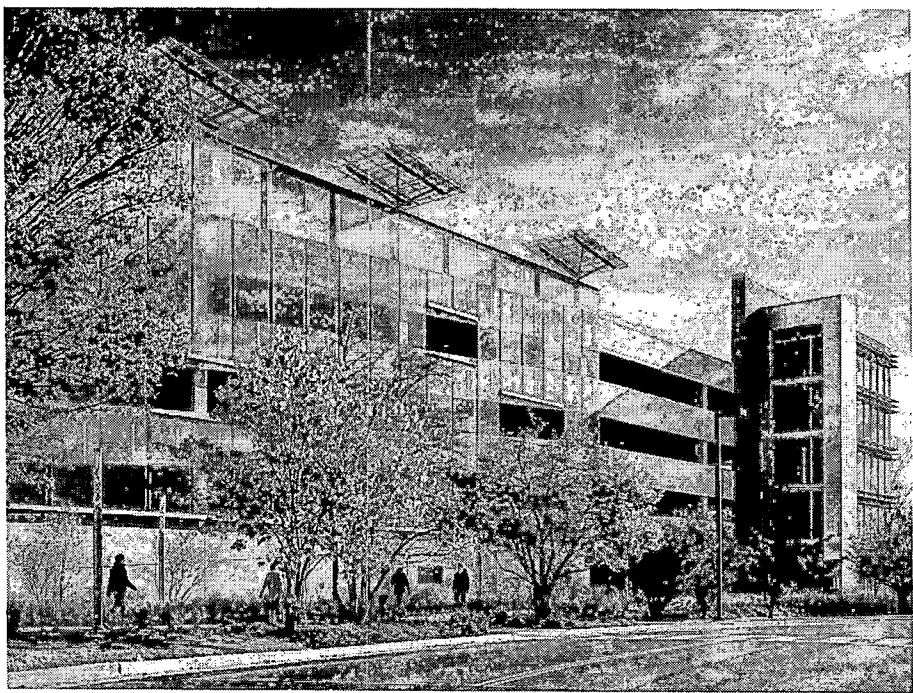
CMTA has 183 LEED AP employees

32 WELL AP

CMTA has 32 WELL AP employees

26 CxA

CMTA has 26 Commissioning Agents on staff



The Universities at Shady Grove P2 in Rockville, Maryland received Parksmart Bronze Certification. This was achieved by incorporating multiple pay stations, tire inflation station, electrical vehicle charging stations, natural ventilation, high-efficiency lighting, and on-site photovoltaic array on roof.

- Discounted and reserved parking for low-emission, fuel-efficient, and carpool vehicles
- Building materials that include recycled content and local/regional products
- Efficient LED light fixtures and daylight harvesting to reduce energy consumption
- Parking guidance systems that reduce time spent searching for a space.
- Pay-on-foot machines that reduce vehicle idle time.
- Inclusion of electric vehicle charging stations.
- Bicycle parking

Walker Parksmart Experience

Project	Certification Level
Metropolitan Nashville Airport Terminal Area PS	Bronze
Universities at Shady Grove PS2	Bronze
Montgomery County Council Office Building Garage Addition	Bronze
Hollywood International Airport - Hibiscus	Pioneer
Stadium Authority of the City of Pittsburgh	Gold

ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (if any)

456

PART II – GENERAL QUALIFICATIONS

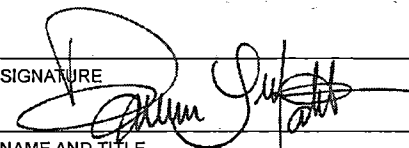
(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Gurri Matute PA			3. YEAR ESTABLISHED 2000	4. UNIQUE ENTITY IDENTIFIER J5GHV6D6MZN5
2b. STREET 5001 SW 74th Court, Suite 208			5. OWNERSHIP a. TYPE S-Corporation	
2c. CITY Miami	2d. STATE Florida	2e. ZIP CODE 33155	b. SMALL BUSINESS STATUS EDWOSB, SBE, Hispanic Woman, DBE	
6a. POINT OF CONTACT NAME AND TITLE Daphne I. Gurri, AIA, RID, NCIDQ, LEED AP – Principal/Owner			7. NAME OF FIRM (if block 2a is branch office)	
6b. TELEPHONE NUMBER 305.661.0069		6c. EMAIL ADDRESS daphneg@gurrimatute.com		
8a. FORMER FIRM NAME(S) (if any) Daphne I. Gurri, AIA			8b. YR. ESTABLISHED 1996	8c. UNIQUE ENTITY IDENTIFIER 040612878

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	4	2	A06	Airport; Terminals and Hangers	4
06	Architect	5	5	A09	Anti-Terrorism/Force Protection	2
16	Construction Manager	1	1	C05	Child Care/Development Facilities	3
37	Interior Designer	1	1	C06	Churches; Chapels	4
48	Project Manager	3	3	C11	Community Facilities	3
56	Specifications Writer	1	1	C15	Construction Management	2
	Architectural Designer	11	11	D04	Design-Build - Preparation of RFP	2
	BIM Manager	2	2	D07	Dining Halls; Clubs, Restaurants	2
				E02	Educational Facilities; Classrooms	2
				E05	Elevators; Escalators; People-Mov	2
				H08	Historical Preservation	2
				H09	Hospital & Medical Facilities	5
				I05	Interior Design; Space Planning	3
				L01	Laboratories; Medical Research	4
				O01	Office Buildings; Industrial Parks	1
				R04	Recreation Facilities (Parks, Marin	3
				R06	Rehabilitation (Buildings; Structure	5
				S11	Sustainable Design	2
Total		28	26	Z01	Zoning; Land Use Studies	1

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	5	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	6	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	7	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE May 22, 2025
c. NAME AND TITLE Daphne I. Gurri, AIA, RID, NCIDQ, LEED AP – Principal/Owner	

State of Florida

Department of State

I certify from the records of this office that GURRI MATUTE, P.A. is a corporation organized under the laws of the State of Florida, filed on August 8, 2000.

The document number of this corporation is P00000076167.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 29, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-ninth day of January,
2025*



A handwritten signature in black ink, appearing to be "C. J. Scott", written over a horizontal line.

Secretary of State

Tracking Number: 0522823704CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

GURRI, DAPHNE ISABEL
GURRI MATUTE, P.A.
5001 SW 74TH COURT
SUITE 208
MIAMI FL 33155

LICENSE NUMBER: AR0015179
EXPIRATION DATE: FEBRUARY 28, 2027
Always verify licenses online at MyFloridaLicense.com

ISSUED: 12/31/2024

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This is your license. It is unlawful for anyone other than the licensee to use this document.



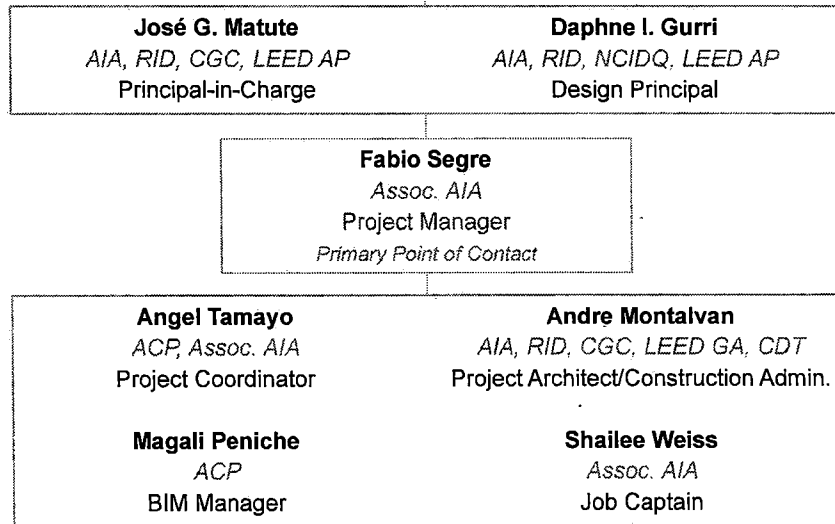
4.2.4

Qualifications of the Project Team



Organizational Chart

City of Fort Lauderdale



CMTA, Inc.	O'Donnell/Naccarato	Walker Consultants
MEP/FP Engineering Sudharma Wijegunawardana PE, LEED AP, LC Principal Electrical Engineer Jason Smith PE, LEED AP BD+C, CEM Principal Mechanical Engineer Kaz Kazeminia NICET Plumbing & Fire Protection Designer	Structural Engineering Marcos Perez PE Structural Engineer Navid Nemati Ph.D, PE Structural Engineer	Structural Engineering / Parking Mark N. Santos PE, PTMP Principal Structural Engineer / Parking Tom Szubka PTMP, CPP Parking Planner
PDS, Inc. •	Laura Llerena & Associates •	Program Controls, Inc. •
Civil Engineering & Surveying Luis J. Jurado PE Principal Civil Engineer Arethia Douglas PE Sr. Project Civil Engineer Gustavo Eckardt PE Civil Project Manager Fernando Fernández PSM Surveying Lead Roilan Marrero CAD Technician/Aerial Photogrammetrist	Landscape Architecture Laura M. Llerena-Hernandez RLA Principal Landscape Architect Jason T. Korose Landscape Project Manager	Cost Estimating Antonio Cordero PE, PMP, CCM Cost Estimating Manager Julian Ortega PSP, LEED AP Scheduling & Risk Manager

• Certified MBE



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
José G. Matute AIA, CGC, RID, LEED AP	Principal-in-Charge	41	26

15. FIRM NAME AND LOCATION (City and State)

Gurri Matute PA Miami, Florida

16. EDUCATION (Degree and Specialization)

Bachelor of Architecture, University of Houston, 1984

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Registered Architect: Florida (AR0014415), Texas (25565), Arkansas, North Carolina, and Georgia
Registered Interior Designer: Florida (ID0003826)
Certified General Contractor: State of Florida (CGC061220)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Certifications: LEED Accredited Professional (LEED AP), National Fire Protection Association Certificate of Completion in Life Safety Design – Occupancies (NFPA), Advanced Training in Section 106 Review, Advisory Council on Historic Preservation, 2009 SAP Evaluator, State of California Governor's Office of Emergency Service, 2009 & 2017;
Organizations: American Institute of Architects (AIA), Florida Airports Council (FAC), Society of American Military Engineers (SAME), National Fire Protection Association (NFPA), United States Green Building Council (USGBC)

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
City of Miami Curtis Park Community Center <i>Miami, Florida</i>		2025	TBD
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL. Size: 8,100 SF Cost: \$10.5M		☒ Check if project performed with current firm	
City of Coral Gables Salvadore Park Playground <i>Coral Gables, Florida</i>		2021	2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge: Conversion of an existing playground into a fully inclusive and accessible park including barrier removal and installation of specially designed playground equipment for children in wheelchairs and children with sensory disorders. Additional services included landscaping, energy saving lighting, site furniture, and exterior and interior renovations for the restrooms. Size: 16,171 SF Cost: \$600,000		☒ Check if project performed with current firm	
City of Coral Gables Pierce Park <i>Coral Gables, Florida</i>		2021	2023
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge: Remodeling of the existing Pierce Park including new toddler playground equipment, replacement of existing swing set, addition of a new rope structure, new walkways, replacement of mulch with artificial grass, replacement of drinking fountains, new bicycle racks, replacement of perimeter fence, surveillance infrastructure, new site furniture, new light bollards, and cosmetic repairs to the existing gazebo. Size: 14,872 SF Cost: \$344,000		☒ Check if project performed with current firm	

d.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	Miami-Dade County PROS Greynolds Park Phase I: Bridges, Culverts and Water Restoration North Miami Beach, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2019	2019	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Principal-in-Charge: Design for the preservation and rehabilitation of two pedestrian footbridges, clean-out of seven culverts and restoration of the water flow in the rookery lake of this historic park built by the Civilian Conservation Corp in 1935. Full A/E services through construction close-out. Preservation services included Historic Structures Report, Certificate of Appropriateness, and presentations to Historic Board. Historic Designation with Miami-Dade County. Size: 249 acres Cost: \$438,000					
e.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	Miami-Dade County PROS Greynolds Park Phase II: Renovations and Improvements North Miami Beach, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2014	2019	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Principal-in-Charge: The project scope involved preparing a Facility Assessment Report for the building envelope, interior areas affected by water intrusion, and individual HVAC systems. The report identified the root causes of failures, recommended repairs and corrective actions (both interim and long-term), suggested energy efficiency improvements, provided a life cycle cost analysis, addressed current Code compliance, and included detailed cost estimates. Size: 249 acres Cost: \$3.1M					
f.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	City of Miami Virginia Key North Point Park Restroom Renovation Miami, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2023	TBD	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Principal-in-Charge: Demolition of the existing single story building, and the design of a single-story building to house public restrooms and the Ocean Rescue headquarters. The site is located within an AE 10 flood zone, therefore the proposed finish floor elevation is designed at an elevation of approximately 11 feet off the ground. Accessibility concerns were addressed with handicap accessible parking, sidewalk, ramp, and ADA restrooms in both the Women's and Men's restrooms. Size: 1,100 SF Cost: \$1.6M					
g.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	Broward College North Campus Building 46 Turnaround Drop-off Coconut Creek, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2021	2021	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Principal-in-Charge: To improve access and safety at Building 46, Gurrimate designed a first-phase solution that enhanced ADA compliance, pedestrian pathways, and vehicular circulation. Key upgrades included a dual-lane driveway, designated ride-share zones, and improved pedestrian walkways. Size: 200,000 SF Cost: \$1.1M					
h.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	USACE Savannah District / Repair Building 4713 Company Operations Facility Fort Moore, Georgia		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2024	TBD	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Principal-in-Charge: Renovations including the addition of fire suppression and fire alarm systems, ACM and hazmat abatement, a new standing seam metal roof, ceiling replacement inclusive of the existing armory vault, ATRP-rated windows, and upgrades to lighting, architectural finishes, and utility upgrades. Responsible for the management of the entire A-E team and communication with USACE Savannah District. Size: 12,629 SF Cost: \$2.4M					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Daphne I. Gurri AIA, RID, NCIDQ, LEED AP	Design Principal	36	29

15. FIRM NAME AND LOCATION (City and State)

Gurri Matute PA Miami, Florida

16. EDUCATION (Degree and Specialization)

Masters of Science in Advanced Architectural Design, Columbia University, 1992; Bachelor of Architecture, University of Miami, 1988; Associate in Arts (Honors), Miami Dade College, 1987

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Registered Architect: Florida (AR0015179)
Registered Interior Designer: Florida (ID0003825)
National Council for Interior Design Qualification: 501023

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Certifications: National Council of Architectural Registration Board (NCARB); LEED Accredited Professional (LEED AP); Organizations: Past President American Institute of Architects (AIA), Miami Chapter; Past President Miami Chapter Society of American Military Engineers (SAME), South Florida Post; United States Green Building Council (USGBC); Awards: Architect of the Year, American Institute of Architects, Miami Chapter, 2020

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
			PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	City of Miami Curtis Park Community Center Miami, Florida	Section F Project	2025	TBD
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design Principal: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL. Size: 8,100 SF Cost: \$10.5M		☒ Check if project performed with current firm	
b.	City of Coral Gables Salvadore Park Playground Coral Gables, Florida	Section F Project	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design Principal: Conversion of an existing playground into a fully inclusive and accessible park including barrier removal and installation of specially designed playground equipment for children in wheelchairs and children with sensory disorders. Additional services included landscaping, energy saving lighting, site furniture, and exterior and interior renovations for the restrooms. Size: 16,171 SF Cost: \$600,000		☒ Check if project performed with current firm	
c.	City of Coral Gables Pierce Park Coral Gables, Florida	Section F Project	2021	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design Principal: Remodeling of the existing Pierce Park including new toddler playground equipment, replacement of existing swing set, addition of a new rope structure, new walkways, replacement of mulch with artificial grass; replacement of drinking fountains, new bicycle racks, replacement of perimeter fence, surveillance infrastructure, new site furniture, new light bollards, and cosmetic repairs to the existing gazebo. Size: 14,872 SF Cost: \$344,000		☒ Check if project performed with current firm	

	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> Miami-Dade County PROS Greynolds Park Phase I: Bridges, Culverts and Water Restoration North Miami Beach, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION (if applicable) 2019
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Design Principal: Design for the preservation and rehabilitation of two pedestrian footbridges, clean-out of seven culverts and restoration of the water flow in the rookery lake of this historic park built by the Civilian Conservation Corp in 1935. Full A/E services through construction close-out. Preservation services included Historic Structures Report, Certificate of Appropriateness, and presentations to Historic Board. Historic Designation with Miami-Dade County. Size: 249 acres Cost: \$438,000		
	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> Miami-Dade County PROS Greynolds Park Phase II: Renovations and Improvements North Miami Beach, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2014	CONSTRUCTION (if applicable) 2019
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Design Principal: The project scope involved preparing a Facility Assessment Report for the building envelope, interior areas affected by water intrusion, and individual HVAC systems. The report identified the root causes of failures, recommended repairs and corrective actions (both interim and long-term), suggested energy efficiency improvements, provided a life cycle cost analysis, addressed current Code compliance, and included detailed cost estimates. Size: 249 acres Cost: \$3.1M		
	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> City of Miami Virginia Key North Point Park Restroom Renovation Miami, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) TBD
f.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Design Principal: Demolition of the existing single story building, and the design of a single-story building to house public restrooms and the Ocean Rescue headquarters. The site is located within an AE 10 flood zone, therefore the proposed finish floor elevation is designed at an elevation of approximately 11 feet off the ground. Accessibility concerns were addressed with handicap accessible parking, sidewalk, ramp, and ADA restrooms in both the Women's and Men's restrooms. Size: 1,100 SF Cost: \$1.6M		
	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> Broward College North Campus Building 46 Turnaround Drop-off Coconut Creek, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable) 2021
g.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Design Principal: To improve access and safety at Building 46, Gurrimate designed a first-phase solution that enhanced ADA compliance, pedestrian pathways, and vehicular circulation. Key upgrades included a dual-lane driveway, designated ride-share zones, and improved pedestrian walkways. Size: 200,000 SF Cost: \$1.1M		
	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> USACE Savannah District / Repair Building 4713 Company Operations Facility Fort Moore, Georgia	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2024	CONSTRUCTION (if applicable) TBD
h.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Design Principal: Renovations including the addition of fire suppression and fire alarm systems, ACM and hazmat abatement, a new standing seam metal roof, ceiling replacement inclusive of the existing armory vault, ATRP-rated windows, and upgrades to lighting, architectural finishes, and utility upgrades. Responsible for the management of the entire A-E team and communication with USACE Savannah District. Size: 12,629 SF Cost: \$2.4M		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person)

12. NAME Fabio Segre Assoc. AIA	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 18	b. WITH CURRENT FIRM 17
15. FIRM NAME AND LOCATION (City and State) Gurri Matute PA Miami, Florida			
16. EDUCATION (Degree and Specialization) Masters of Architecture, Florida International University School of Architecture, 2014; Associates in Arts in Architecture, Miami-Dade College, 2009		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) <u>Organizations:</u> Associate, American Institute of Architects (AIA)			

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) City of Miami Curtis Park Community Center Miami, Florida	Section F Project		(2) YEAR COMPLETED	
			PROFESSIONAL SERVICES 2025	CONSTRUCTION (if applicable) TBD	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL. Size: 8,100 SF Cost: \$10.5M		☒ Check if project performed with current firm		
b.	(1) TITLE AND LOCATION (City and State) City of Coral Gables Salvadore Park Playground Coral Gables, Florida	Section F Project		(2) YEAR COMPLETED	
			PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable) 2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: Conversion of an existing playground into a fully inclusive and accessible park including barrier removal and installation of specially designed playground equipment for children in wheelchairs and children with sensory disorders. Additional services included landscaping, energy saving lighting, site furniture, and exterior and interior renovations for the restrooms. Size: 16,171 SF Cost: \$600,000		☒ Check if project performed with current firm		
c.	(1) TITLE AND LOCATION (City and State) City of Coral Gables Pierce Park Coral Gables, Florida	Section F Project		(2) YEAR COMPLETED	
			PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable) 2023	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: Remodeling of the existing Pierce Park including new toddler playground equipment, replacement of existing swing set, addition of a new rope structure, new walkways, replacement of mulch with artificial grass, replacement of drinking fountains, new bicycle racks, replacement of perimeter fence, surveillance infrastructure, new site furniture, new light bollards, and cosmetic repairs to the existing gazebo. Size: 14,872 SF Cost: \$344,000		☒ Check if project performed with current firm		
d.	(1) TITLE AND LOCATION (City and State) Miami-Dade County PROS Greynolds Park Phase I: Bridges, Culverts and Water Restoration North Miami Beach, Florida	Section F Project		(2) YEAR COMPLETED	
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (if applicable) 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Coordinator: Design for the preservation and rehabilitation of two pedestrian footbridges, clean-out of seven culverts and restoration of the water flow in the rookery lake of this historic park built by the Civilian Conservation Corp in 1935. Full A/E services through construction close-out. Preservation services included Historic Structures Report, Certificate of Appropriateness, and presentations to Historic Board. Historic Designation with Miami-Dade County. Size: 249 acres Cost: \$438,000		☒ Check if project performed with current firm		

e.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	Miami-Dade County PROS Greynolds Park Phase II: Renovations and Improvements North Miami Beach, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2014	2019	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Project Coordinator: The project scope involved preparing a Facility Assessment Report for the building envelope, interior areas affected by water intrusion, and individual HVAC systems. The report identified the root causes of failures, recommended repairs and corrective actions (both interim and long-term), suggested energy efficiency improvements, provided a life cycle cost analysis, addressed current Code compliance, and included detailed cost estimates. Size: 249 acres Cost: \$3.1M					
f.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	City of Miami Virginia Key North Point Park Restroom Renovation Miami, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2023	TBD	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Project Manager: Demolition of the existing single story building, and the design of a single-story building to house public restrooms and the Ocean Rescue headquarters. The site is located within an AE 10 flood zone, therefore the proposed finish floor elevation is designed at an elevation of approximately 11 feet off the ground. Accessibility concerns were addressed with handicap accessible parking, sidewalk, ramp, and ADA restrooms in both the Women's and Men's restrooms. Size: 1,100 SF Cost: \$1.6M					
g.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	Broward College North Campus Building 46 Turnaround Drop-off Coconut Creek, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2021	2021	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Project Manager: To improve access and safety at Building 46, Gurrmatute designed a first-phase solution that enhanced ADA compliance, pedestrian pathways, and vehicular circulation. Key upgrades included a dual-lane driveway, designated ride-share zones, and improved pedestrian walkways. Size: 200,000 SF Cost: \$1.1M					
h.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	City of Coral Gables Granada Pro-Shop Diner Renovation Coral Gables, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2024	2024	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Project Manager: The scope of work includes the interior build-out of the City of Coral Gables Granada Pro-Shop Diner, formerly known as Burger Bob's. The renovation features new finishes, an upgraded mechanical, electrical, and plumbing system, and a completely redesigned kitchen. Size: 1,351 SF Cost: \$1.3M					
i.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	City of Miami Hadley Park Outdoor Fitness Zone Miami, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2019	2019	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Project Manager: Outdoor fitness gym with landscaping areas, lighting, and walkway connectivity to an existing parking lot. Located in an open area surrounded by trees, the gym is accessed through walkways and served by an existing parking lot. Size: 2,547 SF Cost: \$134,740					
j.	(1) TITLE AND LOCATION (City and State)	Section F Project		(2) YEAR COMPLETED	
	City of Miami Silver Bluff Park Perimeter Fence Miami, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			2024	2024	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm			
Project Manager: The projects consisted on the new perimeter fence at the existing Silver Bluff park. The scope of work included a new stone-clad masonry entrance walls and footings, decorative metal fence and concrete footings for metal fence and gate posts. Size: 99 LF Cost: \$218,880					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Angel Tamayo Assoc. AIA, ACP	13. ROLE IN THIS CONTRACT Project Coordinator	14. YEARS EXPERIENCE <table style="width:100%;"> <tr> <td style="width:50%; text-align: center;">a. TOTAL 7</td> <td style="width:50%; text-align: center;">b. WITH CURRENT FIRM 7</td> </tr> </table>		a. TOTAL 7	b. WITH CURRENT FIRM 7
a. TOTAL 7	b. WITH CURRENT FIRM 7				
15. FIRM NAME AND LOCATION (City and State) Gurri Matute PA Miami, Florida					
16. EDUCATION (Degree and Specialization) Master of Architecture, Florida International University School of Architecture 2018; Associate in Arts in Architecture, Miami Dade College, 2015		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Certifications: AUTODESK Certified Revit Professional; Organizations: Associate, American Institute of Architects (AIA)					

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) City of Miami Curtis Park Community Center Miami, Florida	(2) YEAR COMPLETED <table style="width:100%;"> <tr> <td style="width:50%; text-align: center;">PROFESSIONAL SERVICES 2025</td> <td style="width:50%; text-align: center;">CONSTRUCTION (if applicable) TBD</td> </tr> </table>		PROFESSIONAL SERVICES 2025	CONSTRUCTION (if applicable) TBD
	PROFESSIONAL SERVICES 2025	CONSTRUCTION (if applicable) TBD			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Coordinator: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL. Size: 8,100 SF Cost: \$10.5M ☒ Check if project performed with current firm				
b.	(1) TITLE AND LOCATION (City and State) City of Miami Virginia Key North Point Park Restroom Renovation Miami, Florida	(2) YEAR COMPLETED <table style="width:100%;"> <tr> <td style="width:50%; text-align: center;">PROFESSIONAL SERVICES 2023</td> <td style="width:50%; text-align: center;">CONSTRUCTION (if applicable) TBD</td> </tr> </table>		PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) TBD
	PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) TBD			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Coordinator: Demolition of the existing single story building, and the design of a single-story building to house public restrooms and the Ocean Rescue headquarters. The site is located within an AE 10 flood zone, therefore the proposed finish floor elevation is designed at an elevation of approximately 11 feet off the ground. Accessibility concerns were addressed with handicap accessible parking, sidewalk, ramp, and ADA restrooms in both the Women's and Men's restrooms. Size: 1,100 SF Cost: \$1.6M ☒ Check if project performed with current firm				
c.	(1) TITLE AND LOCATION (City and State) USACE Savannah District / Repair Building 4713 Company Operations Facility Fort Moore, Georgia	(2) YEAR COMPLETED <table style="width:100%;"> <tr> <td style="width:50%; text-align: center;">PROFESSIONAL SERVICES 2024</td> <td style="width:50%; text-align: center;">CONSTRUCTION (if applicable) TBD</td> </tr> </table>		PROFESSIONAL SERVICES 2024	CONSTRUCTION (if applicable) TBD
	PROFESSIONAL SERVICES 2024	CONSTRUCTION (if applicable) TBD			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Coordinator: Renovations including the addition of fire suppression and fire alarm systems, ACM and hazmat abatement, a new standing seam metal roof, ceiling replacement inclusive of the existing armory vault, ATRP-rated windows, and upgrades to lighting, architectural finishes, and utility upgrades. Responsible for the management of the entire A-E team and communication with USACE Savannah District. Size: 12,629 SF Cost: \$2.4M ☒ Check if project performed with current firm				
d.	(1) TITLE AND LOCATION (City and State) City of Miami Silver Bluff Park Perimeter Fence Miami, Florida	(2) YEAR COMPLETED <table style="width:100%;"> <tr> <td style="width:50%; text-align: center;">PROFESSIONAL SERVICES 2024</td> <td style="width:50%; text-align: center;">CONSTRUCTION (if applicable) 2024</td> </tr> </table>		PROFESSIONAL SERVICES 2024	CONSTRUCTION (if applicable) 2024
	PROFESSIONAL SERVICES 2024	CONSTRUCTION (if applicable) 2024			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Coordinator: The projects consisted on the new perimeter fence at the existing Silver Bluff park. The scope of work included a new stone-clad masonry entrance walls and footings, decorative metal fence and concrete footings for metal fence and gate posts. Size: 99 LF Cost: \$218,880 ☒ Check if project performed with current firm				

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Andre Montalvan AIA, RID, CGC, LEED GA, CDT	Senior Project Architect & Construction Administrator	33	4

15. FIRM NAME AND LOCATION (City and State)

Gurri Matute PA Deerfield Beach, Florida

16. EDUCATION (Degree and Specialization)

Master of Science in Construction Management, Florida International University, 2013; Masters of Architecture, University of Oregon, 1990; Bachelors of Art in Architecture, University of New Mexico, 1987

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Registered Architect: Florida (AR95321)
Registered Interior Designer: Florida (ID5994)
Registered Certified General Contractor: Florida (CGC1521175)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Certifications: National Council of Architectural Registration Board (NCARB); LEED Green Associate; Certified Construction Contract Administrator; Certified Document Technologist (CDT); 30 Hour OSHA Safety Certificate; Certificate of Executive Project Management, Florida Atlantic University, 2012; Organizations: American Institute of Architects (AIA); Society of American Military Engineers (SAME); Construction Specifications Institute (CSI)

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
			PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	City of Miami Curtis Park Community Center Miami, Florida	Section F Project	2025	TBD
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm	
	Senior Project Architect & Construction Administrator: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL. Size: 8,100 SF Cost: \$10.5M			
b.	City of Coral Gables Salvadore Park Playground Coral Gables, Florida	Section F Project	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm	
	Senior Project Architect & Construction Administrator: Conversion of an existing playground into a fully inclusive and accessible park including barrier removal and installation of specially designed playground equipment for children in wheelchairs and children with sensory disorders. Additional services included landscaping, energy saving lighting, site furniture, and exterior and interior renovations for the restrooms. Size: 16,171 SF Cost: \$600,000			
c.	City of Coral Gables Pierce Park Coral Gables, Florida	Section F Project	2021	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☒ Check if project performed with current firm	
	Senior Project Architect & Construction Administrator: Remodeling of the existing Pierce Park including new toddler playground equipment, replacement of existing swing set, addition of a new rope structure, new walkways, replacement of mulch with artificial grass, replacement of drinking fountains, new bicycle racks, replacement of perimeter fence, surveillance infrastructure, new site furniture, new light bollards, and cosmetic repairs to the existing gazebo. Size: 14,872 SF Cost: \$344,000			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Magali Peniche ACP	BIM Manager	a. TOTAL	b. WITH CURRENT FIRM
		22	7

15. FIRM NAME AND LOCATION (City and State)

Gurri Matute PA Miami, Florida

16. EDUCATION (Degree and Specialization)

Bachelors in Architecture, Universidad Autonoma de Yucatan, 2000

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Certifications: AUTODESK Certified Revit Professional

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> City of Miami Curtis Park Community Center Miami, Florida	(2) YEAR COMPLETED <table> <tr> <td>PROFESSIONAL SERVICES</td><td>CONSTRUCTION (if applicable)</td></tr> <tr> <td>2025</td><td>TBD</td></tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2025	TBD
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2025	TBD						
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm BIM Manager: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL. Size: 8,100 SF Cost: \$10.5M							
b.	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> City of Coral Gables Salvadore Park Playground Coral Gables, Florida	(2) YEAR COMPLETED <table> <tr> <td>PROFESSIONAL SERVICES</td><td>CONSTRUCTION (if applicable)</td></tr> <tr> <td>2021</td><td>2021</td></tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2021	2021
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2021	2021						
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm BIM Manager: Conversion of an existing playground into a fully inclusive and accessible park including barrier removal and installation of specially designed playground equipment for children in wheelchairs and children with sensory disorders. Additional services included landscaping, energy saving lighting, site furniture, and exterior and interior renovations for the restrooms. Size: 16,171 SF Cost: \$600,000							
c.	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> City of Coral Gables Pierce Park Coral Gables, Florida	(2) YEAR COMPLETED <table> <tr> <td>PROFESSIONAL SERVICES</td><td>CONSTRUCTION (if applicable)</td></tr> <tr> <td>2021</td><td>2023</td></tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2021	2023
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2021	2023						
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm BIM Manager: Remodeling of the existing Pierce Park including new toddler playground equipment, replacement of existing swing set, addition of a new rope structure, new walkways, replacement of mulch with artificial grass, replacement of drinking fountains, new bicycle racks, replacement of perimeter fence, surveillance infrastructure, new site furniture, new light bollards, and cosmetic repairs to the existing gazebo. Size: 14,872 SF Cost: \$344,000							
d.	(1) TITLE AND LOCATION (City and State) <i>Section F Project</i> Broward College North Campus Building 46 Turnaround Drop-off Coconut Creek, Florida	(2) YEAR COMPLETED <table> <tr> <td>PROFESSIONAL SERVICES</td><td>CONSTRUCTION (if applicable)</td></tr> <tr> <td>2021</td><td>2021</td></tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2021	2021
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2021	2021						
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm BIM Manager: To improve access and safety at Building 46, Gurrmatute designed a first-phase solution that enhanced ADA compliance, pedestrian pathways, and vehicular circulation. Key upgrades included a dual-lane driveway, designated ride-share zones, and improved pedestrian walkways. Size: 200,000 SF Cost: \$1.1M							

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Shailee Weiss Assoc. AIA	13. ROLE IN THIS CONTRACT Job Captain	14. YEARS EXPERIENCE <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">a. TOTAL</td> <td style="width:50%; text-align: center;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">3</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	3	3
a. TOTAL	b. WITH CURRENT FIRM						
3	3						
15. FIRM NAME AND LOCATION (City and State) Gurri Matute PA Miami, Florida							
16. EDUCATION (Degree and Specialization) Masters of Architecture, Florida International University School of Architecture, 2022		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) <u>Organizations:</u> Associate, American Institute of Architects (AIA)							

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
	<i>Section F Project</i>			
	City of Miami Curtis Park Community Center <i>Miami, Florida</i>		PROFESSIONAL SERVICES 2025	CONSTRUCTION (if applicable) TBD
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Job Captain: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL. Size: 8,100 SF Cost: \$10.5M			
	City of Coral Gables Toledo and Alava Park <i>Coral Gables, Florida</i>		PROFESSIONAL SERVICES 2024	CONSTRUCTION (if applicable) 2025
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Job Captain: Full design of the park improvement that includes the removal of existing landscaping along the property boundaries, grading, and the introduction of new low-maintenance landscape with shade elements. Development of ADA-compliant picnic areas, a nature-inspired playground, and a Flexi-pave walkway trail to ensure a well-rounded and accessible recreational space for visitors. Size: 1,351 SF Cost: \$550,000			
	City of Coral Gables Granada Pro-Shop Diner Renovation <i>Coral Gables, Florida</i>		PROFESSIONAL SERVICES 2024	CONSTRUCTION (if applicable) 2024
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Job Captain: The scope of work includes the interior build-out of the City of Coral Gables Granada Pro-Shop Diner, formerly known as Burger Bob's. The renovation features new finishes, an upgraded mechanical, electrical, and plumbing system, and a completely redesigned kitchen. Size: 1,351 SF Cost: \$1.3M			
	Miami Dade College Medical Campus Plaza Renovation <i>Miami, Florida</i>		PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) 2023
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Job Captain: Remodel of the existing plaza to create better connection to an adjacent plaza and better pedestrian circulation. This included the removal of an existing perimeter fence, adding landscaping, seating, and a new digital monument sign. Size: 6,102 SF Cost: \$583,540			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Sudharma Wijegunawardana PE, LEED AP, LC	13. ROLE IN THIS CONTRACT Principal Electrical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 24	b. WITH CURRENT FIRM 21

15. FIRM NAME AND LOCATION (City and State)

CMTA, Inc. West Palm Beach, Florida

16. EDUCATION (Degree and Specialization)

Masters of Science in Electrical Engineering, University of South Florida, 2001

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Registered Professional Engineer: FL (63143)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Since 2008, Sudharma has led the West Palm Beach region managing clients, projects and a team of 8 engineers. Her principal areas of design include interior/exterior lighting, building power distribution, medium voltage power distribution, emergency systems, and fire alarm systems. She has provided QA/QC and designed electrical systems as the Electrical Engineer of Record (EEOR) for 30 government projects including hardened law enforcement buildings, fire stations, emergency operations centers, and training center with backup generators to function 24/7 before, during and after emergencies.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
Broward County Supervisor of Elections Renovation & Addition Fort Lauderdale, Florida	2021	2024
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Project Manager: Renovation of 4-story office building to accommodate Supervisor of Elections administrative offices and training facilities. New Construction of SOE operations and warehouse use (94,000 SF), fully air-conditioned for both humidity and comfort control, with covered loading docks, storage, ancillary office areas, restrooms, locker rooms, breakrooms, mailroom, and printing. Size: 135,361 SF Cost: \$40M		
City of Hollywood New Police Headquarters & Parking Garage Fort Lauderdale, Florida	2020	2024
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Principal Electrical Engineer: The new HQ features a much larger property & evidence room, training & gun range, quartermaster, patrol, holding cells, detective units, recruitment, administration and public information for 425 employees with room to grow. New structured parking for approximately 350 vehicles with a high first floor bay for large vehicle storage. Size: 120,000 SF Cost: \$72.5M		
Town of Palm Beach A/E Continuing Services Contract Fort Lauderdale, Florida	2022	TBD
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Principal Electrical Engineer: Provide MEP/FP engineering design for the Town for a term of five years. Projects include design of new buildings, renovations to existing buildings, upgrades to building infrastructure, improvements to site plans, master plans, feasibility studies and related surveying. Size: Varies Cost: Projects under \$4M		
City of Palm Beach Gardens Mechanical & Electrical Continuing Services Contract Palm Beach Gardens, Florida	2020	2025
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Principal Electrical Engineer: Provide Mechanical & Electrical engineering systems for the City for a term of five years. Projects include planning, designing, permitting, bidding, and construction administration services in connection with MEP/FP systems. Size: Varies Cost: Projects under \$4M		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Jason Smith PE, LEED AP BD+C, CEM	13. ROLE IN THIS CONTRACT Principal Mechanical Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 36	b. WITH CURRENT FIRM 32
15. FIRM NAME AND LOCATION (City and State) CMTA, Inc. Maitland, Florida			
16. EDUCATION (Degree and Specialization) Bachelor of Science in Electrical Engineering, University of Central Florida, 1997		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Professional Engineer: FL (55743)	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

As the Mechanical Engineer of Record (MEOR), Jason plays a critical role in the development of mechanical scopes, conducting meticulous Quality Assurance/Quality Control (QA/QC) of construction documents, and providing innovative design solutions. As a LEED Accredited Professional and Certified Energy Manager, he brings a wealth of expertise, ensuring sustainable and energy-efficient practices in all projects. His diverse portfolio spans across various sectors including K-12 and higher education, local and federal government, healthcare facilities, and commercial structures.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	Broward County Supervisor of Elections Renovation & Addition Fort Lauderdale, Florida	2021	2024
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Principal Mechanical Engineer: Renovation of 4-story office building to accommodate Supervisor of Elections administrative offices and training facilities. New Construction of SOE operations and warehouse use (94,000 SF), fully air-conditioned for both humidity and comfort control, with covered loading docks, storage, ancillary office areas, restrooms, locker rooms, breakrooms, mailroom, and printing. Size: 135,361 SF Cost: \$40M		
b.	City of Hollywood New Police Headquarters & Parking Garage Fort Lauderdale, Florida	2020	2024
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Principal Mechanical Engineer: The new HQ features a much larger property & evidence room, training & gun range, quartermaster, patrol, holding cells, detective units, recruitment, administration and public information for 425 employees with room to grow. New structured parking for approximately 350 vehicles with a high first floor bay for large vehicle storage. Size: 120,000 SF Cost: \$72.5M		
c.	Town of Palm Beach A/E Continuing Services Contract Fort Lauderdale, Florida	2022	TBD
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Principal Mechanical Engineer: Provide MEP/FP engineering design for the Town for a term of five years. Projects include design of new buildings, renovations to existing buildings, upgrades to building infrastructure, improvements to site plans, master plans, feasibility studies and related surveying. Size: Varies Cost: Projects under \$4M		
d.	City of Palm Beach Gardens Mechanical & Electrical Continuing Services Contract Palm Beach Gardens, Florida	2020	2025
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Principal Mechanical Engineer: Provide Mechanical & Electrical engineering systems for the City for a term of five years. Projects include planning, designing, permitting, bidding, and construction administration services in connection with MEP/FP systems. Size: Varies Cost: Projects under \$4M		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Kaz Kazeminia NICET	13. ROLE IN THIS CONTRACT Plumbing & Fire Protection Designer	14. YEARS EXPERIENCE <table style="width:100%;"> <tr> <td style="width:50%; text-align: center;">a. TOTAL 28</td> <td style="width:50%; text-align: center;">b. WITH CURRENT FIRM 28</td> </tr> </table>		a. TOTAL 28	b. WITH CURRENT FIRM 28
a. TOTAL 28	b. WITH CURRENT FIRM 28				
15. FIRM NAME AND LOCATION (City and State) CMTA, Inc. Maitland, Florida					
16. EDUCATION (Degree and Specialization) American University, Washington D.C.		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Kaz leads the Plumbing and Fire Protection teams and specializes in automatic fire protection suppression systems per NFPA 13, sanitary sewer waste, domestic water distribution, hot water/hot water return, storm system, medical gas, compressed air, and vacuum. In this role, he supports the scope development, and quality control of the design drawings of his department at major milestones.					

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Broward County Supervisor of Elections Renovation & Addition Fort Lauderdale, Florida	PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable) 2024
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Plumbing & Fire Protection Designer: Renovation of 4-story office building to accommodate Supervisor of Elections administrative offices and training facilities. New Construction of SOE operations and warehouse use (94,000 SF), fully air-conditioned for both humidity and comfort control, with covered loading docks, storage, ancillary office areas, restrooms, locker rooms, breakrooms, mailroom, and printing. Size: 135,361 SF Cost: \$40M		
	City of Hollywood New Police Headquarters & Parking Garage Fort Lauderdale, Florida	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if applicable) 2024
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Plumbing & Fire Protection Designer: The new HQ features a much larger property & evidence room, training & gun range, quartermaster, patrol, holding cells, detective units, recruitment, administration and public information for 425 employees with room to grow. New structured parking for approximately 350 vehicles with a high first floor bay for large vehicle storage. Size: 120,000 SF Cost: \$72.5M		
	Town of Palm Beach A/E Continuing Services Contract Fort Lauderdale, Florida	PROFESSIONAL SERVICES 2022	CONSTRUCTION (if applicable) TBD
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Plumbing & Fire Protection Designer: Provide MEP/FP engineering design for the Town for a term of five years. Projects include design of new buildings, renovations to existing buildings, upgrades to building infrastructure, improvements to site plans, master plans, feasibility studies and related surveying. Size: Varies Cost: Projects under \$4M		
	City of Palm Beach Gardens Mechanical & Electrical Continuing Services Contract Palm Beach Gardens, Florida	PROFESSIONAL SERVICES 2020	CONSTRUCTION (if applicable) 2025
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Plumbing & Fire Protection Designer: Provide Mechanical & Electrical engineering systems for the City for a term of five years. Projects include planning, designing, permitting, bidding, and construction administration services in connection with MEP/FP systems. Size: Varies Cost: Projects under \$4M		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Marcos Perez PE	13. ROLE IN THIS CONTRACT Structural Engineer	14. YEARS EXPERIENCE <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">a. TOTAL</td> <td style="width:50%; text-align: center;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">20</td> <td style="text-align: center;">19</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	20	19
a. TOTAL	b. WITH CURRENT FIRM						
20	19						
15. FIRM NAME AND LOCATION (City and State) O'Donnell & Naccarato Miami, Florida							
16. EDUCATION (Degree and Specialization) Masters of Science in Civil Engineering, University of Florida; Bachelor of Science in Civil Engineering with Honors, University of Miami		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer: FL (PE67422)					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) <u>Organizations:</u> Florida Structural Engineers Association							

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
	<i>Section F Project</i>			
	City of Miami Curtis Park Community Center <i>Miami, Florida</i>		PROFESSIONAL SERVICES 2025	CONSTRUCTION (if applicable) TBD
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Structural Engineer: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL. Size: 8,100 SF Cost: \$10.5M			
	Soundscape Park & ExoStage <i>Miami, Florida</i>		PROFESSIONAL SERVICES 2014	CONSTRUCTION (if applicable) 2015
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Structural Engineer: Three-acre urban park adjacent to the Frank Gehry-designed New World Center (symphony hall). This park supports a multitude of day and night uses, including a state-of-the-art sound and projection system which projects live concerts and other artistic programming on to the 7,000 SF wall of the symphony hall. Size: 3 acres Cost: \$10M			
	Muss Park <i>Miami, Florida</i>		PROFESSIONAL SERVICES 2017	CONSTRUCTION (if applicable) 2018
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Structural Engineer: Demolition of the existing pavilion and the construction of a new 4,000 SF, one-story pavilion. The new facility includes handicapped-accessible restrooms, a storage room, warming kitchen, reception area, and mechanical room, along with associated site work, including walkways, grading, irrigation modifications, and exterior lighting. Cost: \$2.4M			
	Bal Harbour Village Waterfront Park <i>Bal Harbour, Florida</i>		PROFESSIONAL SERVICES 2023	CONSTRUCTION (if applicable) 2024
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Structural Engineer: Park featuring open grassy areas, strolling gardens, meditative spaces, progressive exercise zones, playgrounds, a tiered event space, a splash path, and a new Community Center. Size: 67,017 SF Cost: \$19M			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Navid Nemati Ph.D, PE	13. ROLE IN THIS CONTRACT Structural Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 11

15. FIRM NAME AND LOCATION (City and State)

O'Donnell & Naccarato Miami, Florida

16. EDUCATION (Degree and Specialization)

Ph. D. in Structural Engineering, University of Miami;
Master of Science in Structural Engineering, University of Tehran; Bachelor of Science in Civil Engineering, University of Guilan

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Professional Engineer: FL (PE82571)
Special Inspector: FL

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Organizations: Florida Structural Engineers Association

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) Vizcaya Museum & Gardens <i>Miami, Florida</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable) 2024
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Structural Engineer: Structural services encompassing nearly every aspect of this vast estate, including its historic buildings, gardens, fountains, and sculptures. Over the years, we have contributed to a wide range of projects, including structural repairs, restorations, enhancements, renovations, and new construction. Cost: \$30M	☒ Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) West End Park Improvements <i>Miami, Florida</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2022	CONSTRUCTION (if applicable) In-Progress
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Structural Engineer: Engineering services for key park elements supporting both function and user experience. Scope included foundations and supports for lighting poles, fencing, sports equipment, fabric canopies, bleachers, playground and exercise structures, and site furnishings. We also engineered foundations for two FPL solar canopies, a solar tree, and new 4,200-square-foot maintenance facility. Cost: \$2.2M	☒ Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Miami Marine Stadium Restoration <i>Miami, Florida</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES In-Progress	CONSTRUCTION (if applicable) In-Progress
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Structural Engineer: Structural engineering services for the new components and QC of repairs of the restoration of the Miami Marine Stadium. The 6,566-seat stadium, constructed in 1963, is the first stadium purpose-built for powerboat racing. Cost: Projects under \$60M	☒ Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) Las Olas Boulevard Corridor Improvements <i>Fort Lauderdale, Florida</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION (if applicable) 2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Structural Engineer: Visually stunning new free-form concrete park pavilion on Fort Lauderdale's beachfront. The pavilion is a combination of cast-in-place concrete and shotcrete. This project won the American Shotcrete Association's Outstanding Project Award. Cost: \$2M	☒ Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Mark N. Santos PE, PTMP	Principal Structural Engineer / Parking Structures	23	3

15. FIRM NAME AND LOCATION (City and State)
Walker Consultants Fort Lauderdale, Florida

16. EDUCATION (Degree and Specialization) Bachelor of Science in Civil Engineering, The Pennsylvania State University	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer: FL (70351)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Certifications: Parking, Transportation & Mobility Professional (PTMP); Organizations: Past President (2020), Florida Parking & Transportation Association (FPTA); Awards Committee Member, International Parking & Mobility Institute (IPMI); Member, AIA Miami Diversity & Inclusion Committee

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	The Breakers Palm Beach Central Park Palm Beach, Florida	2024	2026
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Project Manager: Design of a below-grade parking garage with 550 parking spaces and an amenity level designed to accommodate landscaped areas and future townhomes at The Breakers Palm Beach. Cost: \$40M		
b.	Florida International University PG1-PG6 Restoration Repairs Miami, Florida	2022	2022
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Project Manager: Concrete restoration, waterproofing repairs, and other miscellaneous repairs. Walker assisted the General Contractor and university in phasing the work to limit the user impact. Walker also performed routine site visits to monitor the work completed and determine if the work was being completed in general conformance with the contract documents. Cost: \$966,345		
c.	City of Sarasota Palm Avenue Garage Sarasota, Florida	2022	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Project Manager: Team members were involved in preparing garage restoration construction documents, evaluating contractor bids, and participating in construction administration services. We are currently working with the City for Phase 2 of the project repairs. Cost: \$186,935		
d.	Orlando Sanford International Airport Phase II Restoration Sanford, Florida	2023	2024
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Principal Structural Engineer: Maintenance and repair of the parking garage mainly focused on the top level including items for concrete repairs, sealant replacement, metal plate removal/deck coating addition, supplementary floor drain installation, and stair tower guardrail rust repairs. Cost: \$23,400		
e.	Miami International Airport Rental Car Center Wall Repair Miami, Florida	2023	2024
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Project Manager: Restoration Engineering of a damaged interior wall at a carwash bay on level 2 at the Rental Car Center due to vehicular damage. Performed a Condition Assessment, prepared construction drawings, and construction administration services. Cost: \$13,800		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Tom Szubka PTMP, CPP	13. ROLE IN THIS CONTRACT Parking Planner	14. YEARS EXPERIENCE <table style="width:100%; border: none;"> <tr> <td style="width:50%; text-align: center;">a. TOTAL</td> <td style="width:50%; text-align: center;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">24</td> <td style="text-align: center;">6</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	24	6
a. TOTAL	b. WITH CURRENT FIRM						
24	6						
15. FIRM NAME AND LOCATION (City and State) Walker Consultants Tampa, Florida							
16. EDUCATION (Degree and Specialization) Bachelor of Arts in Finance, University of Illinois		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Certifications: Parking, Transportation & Mobility Professional (PTMP); Certified Parking Professional (CPP); Accredited Parking Organization Site Reviewer Certification, International Parking & Mobility Institute; Certified FEMA Incident Command System 100, 200, and 700 level; Parksmart Advisor Certification Program an International Parking and Mobility Institute and Green Business Certification Inc.; Organizations: Florida Parking and Transportation Association; International Parking and Mobility Institute; American Mensa – Lifetime Member; Tampa Public Leadership Institute Leadership Tampa Alumni							

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	University of Miami Parking and Transportation Analysis Coral Gables, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2023	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Parking Planner: Parking Analysis and Study to recommend future operational practices. Cost: \$86,000		
b.	City of Miami Beach Parking Master Plan Miami, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2024	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Parking Planner: Provided parking data and analysis as part of a team for the update of the overall campus masterplan. Analyzed current demand projections and projected future parking demand impacts specific to the proposed development projects. Cost: \$99,300		
c.	Loch Haven Park Parking Study Orlando, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2023	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Parking Planner: Performed a parking operations study for the Park District. Over 1,000 ± parking spaces serve the district with numerous institutions utilizing existing parking assets. Tom provided a plan to implement operations that included a valet plan, parking allocations, and improvements to the paid parking program. Cost: \$59,500		
d.	Winter Haven Signage and Wayfinding Master Plan Winter Haven, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2024	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Parking Planner: Developed a series of signage and wayfinding designs that reflect the character of the City of Winter Haven and reinforce a sense of place. Created and implemented a user-friendly and visible navigational system to guide visitors and residents to and from City of Winter Haven destinations. Cost: \$49,000.		
e.	Coligny Area and Beach Access Parking Study Hilton Head Island, South Carolina	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Parking Planner: The goal was to effectively manage parking needs across beach parking areas. This study analyzed parking demands, proposed regulatory measures, developed strategies, suggested capital improvements, and explored financial models such as parking fees and fines. Cost: \$86,000.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person)

12. NAME Luis J. Jurado PE	13. ROLE IN THIS CONTRACT Principal Civil Engineer & Quality Control Manager	14. YEARS EXPERIENCE <table border="1"> <tr> <td>a. TOTAL</td> <td>b. WITH CURRENT FIRM</td> </tr> <tr> <td>21</td> <td>17</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	21	17
a. TOTAL	b. WITH CURRENT FIRM						
21	17						
15. FIRM NAME AND LOCATION (City and State) Premiere Design Solutions, Inc. Miramar, Florida							
16. EDUCATION (Degree and Specialization) Bachelor of Science in Civil Engineering, University of North Carolina Charlotte, 2003		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer: FL (66396)					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Organizations: Member, American Society of Civil Engineers; Member, Florida Engineering Society							

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) Fort Lauderdale Airport South Runway Expansion Fort Lauderdale, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION (if applicable)
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Quality Control Manager: Utility designs, relocations and coordination related to the FLL Runway Expansion project, to expand the south runway over US-1. Mr. Jurado participated in the generation of engineering drawings for 8"-12" Water Main, 2,500 LF of 10"-12" and 1400 Water Main, 2,500 LF of 10"-12" and 1400 LF of 10" Gravity Sewer Main. The project also included the design of a shared communication duct bank to relocate communication utilities along the corridor. Mr. Jurado also assisted in the coordination and permitting efforts with over 15 Utility Companies along this corridor that were impacted by this project. Cost: \$630,000	☒ Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Oakland Park Boulevard Bus Rapid Transit Broward County, Florida	(2) YEAR COMPLETED	
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Quality Control Manager: This project aims to conduct a preliminary analysis on Oakland Park Boulevard in Broward County, to meet the Federal Transit Administration (FTA) definition of corridor-based BRT. PDS is working on the Work Program Administration and Management, the Preliminary design development, and the Urban Design, Transit-Oriented Development, Affordable Housing Nexus. The primary assignments are Project Management Plan, Preliminary Engineering Design, Systemwide BRT design standards and criteria (Draft and final), Topographic survey, Roadway conceptual design; Concept of Operations - traffic engineering, design, and ITS/TSP, and identification of Jurisdiction Agreements and permits, as needed. Costs: \$1.5M	☒ Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) MDT Park-and-Ride at SW 147 Ave and SR 836 Express Bus Service Planning Support, Miami-Dade Transit Miami-Dade County, Florida	(2) YEAR COMPLETED	
PROFESSIONAL SERVICES 2014	CONSTRUCTION (if applicable)	
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal Civil Engineer & Quality Control Manager: Analyze the impacts of the relocation of an existing terminal located at FIU Main campus to Parking Garage VI, and creating concepts for the Panther Station. Mr. Jurado provided key support and assistance during the update to the Categorical Exclusion Document prepared for FTA to obtain federal support on this project. Mr. Jurado also assisted in the preparation of conceptual design for the panther station, attended and participated in the public meeting for the SR 836 Express Bus Service project, and analyzed route intersections for queue jumps and TSP application and QA/QC of cost estimating tasks. Costs: \$83,300	☒ Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person)

12. NAME Arethia Douglas PE	13. ROLE IN THIS CONTRACT Senior Civil Project Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 32	b. WITH CURRENT FIRM 1

15. FIRM NAME AND LOCATION (City and State)

Premiere Design Solutions, Inc. Miramar, Florida

16. EDUCATION (Degree and Specialization)

Bachelor of Science in Electrical Engineering, City College of New York (CUNY), 1992

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Professional Engineer: FL (64119)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Organizations: Conference of Minority Transportation Officials (COMTO)

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	Broward County Transportation Department ADA Improvement Plan Broward County, Florida	2014	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm Civil Project Engineer: Development of an ADA Transition Plan for Broward County Transit to fulfill a settlement agreement with several ADA advocacy groups. This comprehensive plan assessed all 4,500 bus stops, transit terminals, operations and maintenance facilities, the transit website, and all public-facing documents. She established a schedule and budget for the necessary improvements to ensure compliance with ADA guidelines. Additionally, Ms. Douglas managed the creation and implementation of a Broward County Transit Design Standards and Guidelines Manual, providing design direction and recommendations for transit facilities to local municipalities, design professionals, and private developers.		
b.	City of Pompano Beach Copans Road Operational Facility Rehabilitation and Redevelopment Pompano Beach, Florida	2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm Civil Project Engineer: Ms. Douglas was the grant writer for this project and Broward County was awarded \$17 million from the Federal Transit Administration Bus and Bus Facilities Grant Program. In addition, she developed the scope of work and budget for the rehabilitation and reconstruction of several buildings built in the early 1980s, utilizing environmentally sustainable designs, as well as update and improve parking and providing for the implementation of fuel-efficient battery electric buses and other support vehicles. The project will replace and improve employee facilities, add a new and updated training building, add a new maintenance building/garage with bus parking on the roof and improve drainage and other site conditions.		
c.	Broward County Transportation Department Fleet Transition Plan and Electric Bus Charging Infrastructure Implementation Broward County, Florida	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm Civil Project Engineer: Ms. Douglas was the Assistant General Manager of the Broward County Transit Capital Programs Division, where she managed the planning and implementation of a zero emission bus fleet and electric bus charging infrastructure at various transit facilities. Ms. Douglas oversaw staff managing the transition of the diesel buses to zero emission buses, upgrade of power, design and construction of improvements at several facilities to allow for the charging of electric buses, both at the depot and on-route. The projects included the addition of solar canopies to generate power and offset new loads, electric bus chargers with associated bus charging electrical equipment, electrical equipment room, security cameras, lightning protection, back-up generators, and connection to the new electrical service at the various facilities county-wide.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Gustavo Eckardt PE	13. ROLE IN THIS CONTRACT Civil Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 23	b. WITH CURRENT FIRM 13

15. FIRM NAME AND LOCATION (City and State)
Premiere Design Solutions, Inc. Miramar, Florida

16. EDUCATION (Degree and Specialization) Bachelor of Science in Civil Engineering, University of North Carolina, 2002	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer: FL (67553)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Organizations: Member, Chi Epsilon Civil Engineering Honor Society; Member, FES (Florida Engineering Society);
Training: Scheduling Seminar - Primavera Project Management, Miami Micro Data, 2005; Designing Pedestrian Facilities for Accessibility / ADA Seminar 2008; Work Zone Traffic Control & Maintenance of Traffic, MDX Seminar, 2010.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	City of Fort Lauderdale Parks Bond Program <i>Fort Lauderdale, Florida</i>	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Civil Project Manager: \$200 million program with the objective of planning, design, and construction of improvements in more than 90 parks throughout the City. These improvements will help ensure that Fort Lauderdale will continue to provide world-class parks to be enjoyed by all residents now and into the future. PDS provided professional surveying and underground utility location services under this City of Fort Lauderdale Parks Bond Improvement Program. This project includes completed or ongoing Work Orders for 21 locations. Cost: \$800,000		
b.	City of Doral Parks Bond Program ALTA <i>Doral, Florida</i>	2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Civil Project Manager: Premiere Design Solutions was retained by the City of Doral as a Sub-Consultant of the Doral Parks Bond Program to perform this endeavor. The project site included approximately 131,111 SF and 52,832 SF in total area, survey area included public sidewalks and public roads ROW to ROW, outside the mentioned sites. With this, the total area survey was about 240,000 SF (5.5 Acres), plus adjacent roadways. Scope required an ALTA Survey as requested by the client, and included specific information about existing trees, traffic signs, sanitary and drainage manhole information, and full ROW to ROW survey of roads fronting the project area except NW 84 Avenue. Cost: \$163,168		
c.	City of Miami Shenandoah Park Improvements Design-Build <i>Miami, Florida</i>	2018	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Civil Project Manager: Mr. Eckardt was responsible for the coordination of civil engineering design, drainage report, site grading, and plans production for the design of a new drainage system including a complete re-grading of the playing fields for this 8-acre park. Project included the re-design of playfield areas to allow for a multi-use field to be used as a baseball field and easily converted into a full size or various small size soccer fields. Mr. Eckardt provided site layout, site drainage, site grading plans, permitting coordination and construction support until project acceptance. Cost: \$1.2M		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Fernando Fernandez PSM	13. ROLE IN THIS CONTRACT Surveyor	14. YEARS EXPERIENCE	
		a. TOTAL 33	b. WITH CURRENT FIRM 12
15. FIRM NAME AND LOCATION (City and State) Premiere Design Solutions, Inc. Miramar, Florida			
16. EDUCATION (Degree and Specialization) Bachelor of Science in Hydrology Engineering, Alma-Alta, Former USSR, 1987		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Land Surveyor & Mapper: FL (6765)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	City of Pembroke Pines North Perry Airport Park and Ride Facility Pembroke Pines, Florida	2016	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Surveyor: Mr. Fernandez served as the Chief Surveyor and Crew Party Chief for the development of a Park and Ride Facility at the North Perry Airport located on the northeast corner of Pembroke Road and University Drive in the City of Pembroke Pines. The site development included parking, drainage, and lighting system to serve riders of the Broward County Transit System, and a reconfiguration of the parking lot. Mr. Fernandez collected field data and developed topographic surveys of the airport using NAVD 88 vertical datum and state plane coordinates system. Survey included adjacent areas for drainage purposes, and project site, boundaries, easements, and all above ground features. Project was fast track and required expedited completion to secure federal funds. Cost: \$60,000		
b.	City of Opa-Locka Citywide CIP Water & Sewer Improvement Surveys Opa-Locka, Florida	2016	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Surveyor: This project includes the topographic route surveys for over 200,000 LF of ROW surveys on roadways to receive water and sewer improvements as part of the Capital Improvements Program (CIP) throughout the City of Opa-Locka. PDS is part of the Team to provide design criteria packages for the letting of this work. Mr. Fernandez is the Lead Surveyor and is responsible for the production of survey drawings, generation of plat drawings and location of property lines, easement and monument lines, collecting all ROW data, above ground features and elevations Cost: \$400,000		
c.	Miami Springs East Drive Stormwater Improvement. Miami Springs, Florida	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Surveyor: Mr. Fernandez was the Survey Lead for this endeavor which had the objective of providing Professional Topographic Land Surveying services for the Specific Purpose Topographic Survey, located generally along East Drive between NW 36 Street and S. Royal Poinciana Boulevard in the City of Miami Springs, Florida. The scope included all the necessary field activities and office work to complete the specific purpose survey. The survey included ROW to ROW Land Survey of the following areas: South Portion of Stafford Park up to playfield fences, Forest Drive, Miller Drive, Oakwood Drive, Kenmore Drive, and Area of C6 Canal and Outfall Location. Costs: \$133,090		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Roilan Marrero	13. ROLE IN THIS CONTRACT CAD Technician & Aerial Photogrammetrist	14. YEARS EXPERIENCE	
		a. TOTAL 5	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) Premiere Design Solutions, Inc. Miramar, Florida			
16. EDUCATION (Degree and Specialization) Bachelor of Science in Geophysical Engineering Technological University of La Habana (CUJAE), 2019		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Certifications: FAA Certified Remote Pilot (4850896)			

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) City of Miami East Flagami Flood Improvements Miami, Florida	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE CAD Technician: Mr. Marrero is the CAD Technician for this project, which encompasses the preparation of Professional Land Surveying Services for the City of Miami, as part of their Storm Water Infrastructure Project for flood improvements at East Flagami. Area of survey is approximately 26,550 LF of roadways located in the City of Miami and a lot of 0.3 Acres for a new pump station. The survey area will include Right of Way to Right of Way (ROW) survey to show ROW lines and shall extend 25' into private properties at both sides of the ROW, showing property lines, driveways, asphalt pavement, roadways, access gates, concrete sidewalks, concrete curbs and gutters, concrete walls, pavement markings, striping, and fences. Cost: \$400,142	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)
		☒ Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) Oakland Park Boulevard Bus Rapid Transit Broward County, Florida	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE CAD Technician: Analysis that identifies suitable transit capital and operational investments on major corridors in Broward County and provide recommendations for implementing corridor-based Bus Rapid Transit ("BRT") or fixed guideway BRT on corridors identified in the TSYS (Now branded as PREMO). PDS provided field review, aerial photography coordination, survey utilities and railroad, roadway analysis, alternatives concept plans. Costs: \$1.5M	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)
		☒ Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) City of Miami Surveying for Auburndale Phase I Miami, Florida	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE CAD Technician & Drone Operator: This project includes the preparation of a Professional Land Surveying Services for the City of Miami, as part of their Citywide Program Management Support Services for Stormwater Infrastructure. The area of survey is approximately 10,750 LF of roadways and will include Right of Way to Right of Way (ROW) survey to show ROW lines and shall extend 25' into private properties at both sides of the ROW, showing property lines, driveways, asphalt pavement, roadways, access gates, concrete sidewalks, concrete curbs and gutters, concrete walls, pavement markings, striping, and fences, the width varies from 40' wide to 80'. Mr. Marrero was responsible for utility management in the area, ensuring accurate data collection and integration into the survey. His role also included coordinating field data processing and drone operations to support precise mapping and documentation Costs: \$2.1M	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)
		☒ Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Laura M. Llerena-Hernandez RLA	13. ROLE IN THIS CONTRACT Principal Landscape Architect	14. YEARS EXPERIENCE	
		a. TOTAL 31	b. WITH CURRENT FIRM 31

15. FIRM NAME AND LOCATION (City and State)

Laura Llerena & Associates, Inc. Miami, Florida

16. EDUCATION (Degree and Specialization) Landscape (Grading) Site Design course, Florida International University, 2003; Bachelor's Degree in Architectural Technology, Florida International University, 1997; Associates Degree in Liberal Arts, Miami Dade College, 1993	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Registered Landscape Architect: FL (LA6667125)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Professional experience includes meeting with clients from private/commercial/government sectors in order to ascertain projects goals, budget and time frame. Work experience includes site analysis, tree removal permitting with various agencies, design of concept through final landscape, irrigation, site amenity, landscape lighting & hardscape plans.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
The City of Coral Gables Fire Station # 4 <i>Coral Gables, Florida</i>	PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable)
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect: The scope of services rendered included: schematic design phase services, the preparation of a design development landscape plan, the preparation of 50% and 100% Landscape and Irrigation Construction documents, bid and award assistance and construction administration. Cost \$4M	☒ Check if project performed with current firm	
The City of South Miami New Police Headquarters <i>South Miami, Florida</i>	PROFESSIONAL SERVICES 2022	CONSTRUCTION (if applicable)
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect: The scope of work involved site analysis to identify and size all existing trees on the property and the development of schematic through design development drawings, attendance to ERPB hearings and coordination with all team members to secure additional funding for the completion of final, permit drawings. Cost: TBD	☒ Check if project performed with current firm	
The Baptist BCVI South Expansion <i>Miami, Florida</i>	PROFESSIONAL SERVICES 2011	CONSTRUCTION (if applicable) 2015
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect: Scope included site analysis to size and identify existing trees which would be impacted. We also performed a visual inspection of the existing irrigation system in order to determine possible tie-in-location for the expansion. We provided 50% & 100% landscape and irrigation construction documents & CA services. Cost \$12M	☒ Check if project performed with current firm	
Miami Dade County ISD Larcenia J. Bullard Plaza <i>Miami, Florida</i>	PROFESSIONAL SERVICES 2017	CONSTRUCTION (if applicable) 2021
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect: New 15,000 sf two-story building with retail space, a take-out restaurant and a gallery space on the first floor to showcase the history and art of the local Richmond Heights area. The second floor has a community multipurpose room and office space. The project scope includes the design of the entire site with 48 parking spaces. LEED Silver. Size: 15,000 SF Cost: \$6.2M	☒ Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person)

12. NAME Jason T. Korose	13. ROLE IN THIS CONTRACT Landscape Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 24	b. WITH CURRENT FIRM 22

15. FIRM NAME AND LOCATION (City and State)

Laura Llerena & Associates, Inc. Miami, Florida

16. EDUCATION (Degree and Specialization)

Bachelor in Landscape Architecture, Ball State University, 2000

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Registered Landscape Architect: FL (LA6667125)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Mr. Korose has a Degree in Landscape Architecture with professional experience in project management. He is responsible for all aspects of each project in order to efficiently move them all forward. His experience includes site analysis, preparation of schematic plans through construction documentation and construction administration.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) The City of Coral Gables Fire Station # 4 Coral Gables, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2021	CONSTRUCTION (if applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Landscape Project Manager: The scope of services rendered included: schematic design phase services, the preparation of a design development landscape plan, the preparation of 50% and 100% Landscape and Irrigation Construction documents, bid and award assistance and construction administration. Cost \$4M		
b.	(1) TITLE AND LOCATION (City and State) Miami Lakes Fire Rescue Station # 64 Miami Lakes, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2009	CONSTRUCTION (if applicable) 2015
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Landscape Project Manager: This was a "Design -Build" project with design criteria that we had to adhere to in addition to meeting all local codes. The scope consisted of a preliminary site analysis in where we identified and sized all existing trees through development of landscape and irrigation drawings from DD to CD's. CA services were provided. Cost: \$1.3M		
c.	(1) TITLE AND LOCATION (City and State) Elizabeth Virrick Park New Aquatic Facility Miami, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2018	CONSTRUCTION (if applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Landscape Project Manager: Scope included site analysis to size and identify existing trees which would be impacted. We also performed a visual inspection of the existing irrigation system in order to determine possible tie-in-location for the expansion. We provided 50% & 100% landscape and irrigation CD's. CA services will be provided. Cost \$5.2M		
d.	(1) TITLE AND LOCATION (City and State) Miami Dade County ISD Larcenia J. Bullard Plaza Miami, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2017	CONSTRUCTION (if applicable) 2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Landscape Project Manager: New 15,000 sf two-story building with retail space, a take-out restaurant and a gallery space on the first floor to showcase the history and art of the local Richmond Heights area. The second floor has a community multipurpose room and office space. The project scope includes the design of the entire site with 48 parking spaces. LEED Silver. Size: 15,000 SF Cost: \$6.2M		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each person)

12. NAME Antonio Cordero PE, PMP, CCM	13. ROLE IN THIS CONTRACT Cost Estimating Manager	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION (City and State)

Program Controls, Inc. Miami, Florida

16. EDUCATION (Degree and Specialization)

Master of Science in Structural Engineering, Michigan State University, 2002; Bachelor of Science in Civil Engineering, University of Puerto Rico, Mayaguez Campus, 2000

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Professional Engineer: FL (79551)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Antonio is a professional engineer with over 21 years of estimating experience on multi-billion-dollar aviation, transportation, utilities and commercial projects and programs. He is proficient in all the estimating functions from developing conceptual and budget estimates to detailed bid set estimating and review of change order proposals and claims. He has also performed value engineering, construction phasing and market and contingency analysis. He is also an experienced construction project manager with knowledge of construction management, coordination of construction activities, inspections and evaluation of construction progress, preparation of cost estimates and schedules, construction claim analysis, and coordinating material procurement and logistics. Certifications: Project Management Professional (PMP); Certified Construction Manager (CCM)

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) City of Fort Lauderdale Federal Courthouse Garage <i>Fort Lauderdale, Florida</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm a. Senior Estimator: The Parking Garage design is to be a conventional prestressed parking garage structure wrapped with an aesthetically pleasing architectural element. The parking structure is to include car charging stations, landscape and irrigation, storm drainage, signage and site lighting. There will be pedestrian connection access ways to the courthouse on the north and south ends of the garage. The parking capacity shown is 330 spaces. Responsible for developing the Class 5 and Class 4 Statements of Opinion of Probable Construction Cost (OPCC) at the preliminary, three façade treatment and 30% design development stages, respectively. Cost \$25M		
(1) TITLE AND LOCATION (City and State) Miami-Dade Department of Solid Waste Management Mosquito Control Complex Miami, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm b. Senior Estimator: New one-story rectangular building with a front canopy for the Admin and Research staff and a one-story building with six open service bays for the Operations staff. The proposed 21,948 sf construction will accommodate MDC DSWM Administration, Research, and Operation personnel. Cost: \$16M		
(1) TITLE AND LOCATION (City and State) Miami-Dade College Capital Improvement Program <i>Miami, Florida</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm c. Senior Estimator: The MDC's Capital Improvement Program (CIP) is a multi-year plan for new construction, remodeling and renovation projects and related land/facilities acquisition at each of the College's eight campuses and one permanent center. The CIP contains approximate 66 projects worth over \$700 million of work around the eight campuses including remodeling of School of Justice Tactical Training Facility, Artificial Intelligence Center, renovation of Dyer Courthouse Building, construction of New Student Success Center, Parking Building Renovations, Gym Facilities, and Labs Rooms. Responsible for reviews and negotiations of contractor change request and claims for all disciplines, including civil, structural, and architectural. In addition, provide conceptual estimates for future projects.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person)

12. NAME Julian Ortega PSP, LEED AP	13. ROLE IN THIS CONTRACT Scheduling & Risk Manager	14. YEARS EXPERIENCE	
		a. TOTAL 24	b. WITH CURRENT FIRM 8

15. FIRM NAME AND LOCATION (City and State)

Program Controls, Inc. Miami, Florida

16. EDUCATION (Degree and Specialization)

Master of Business Administration, Florida International University; Bachelor of Science in Construction Management, Western Michigan University

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

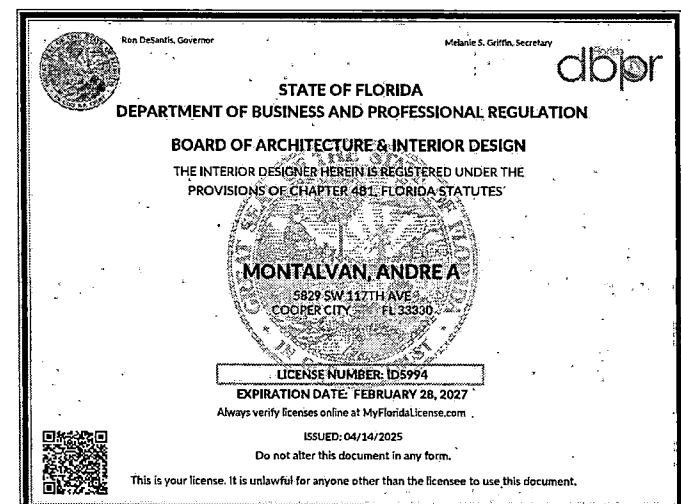
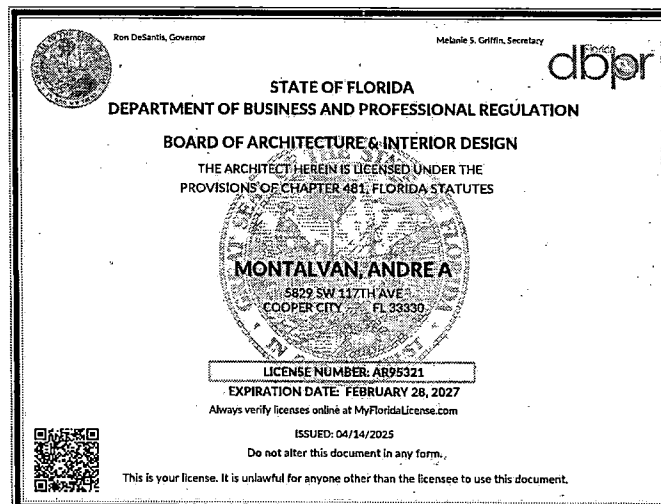
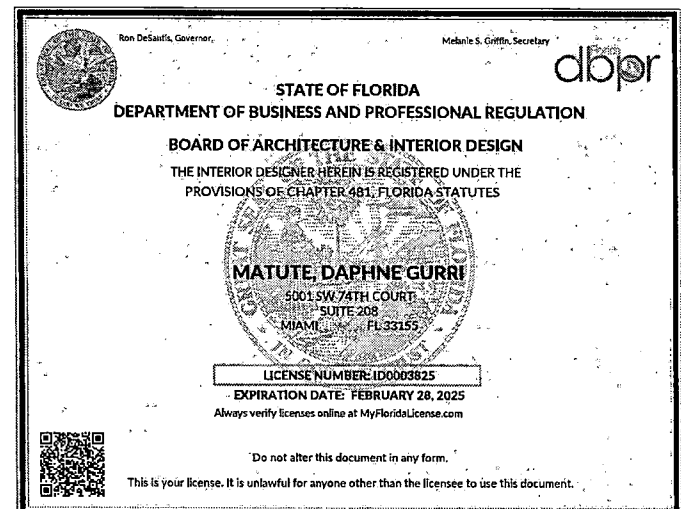
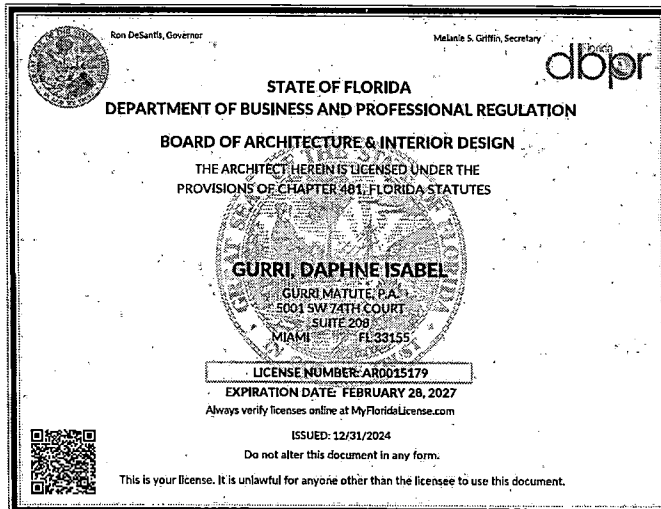
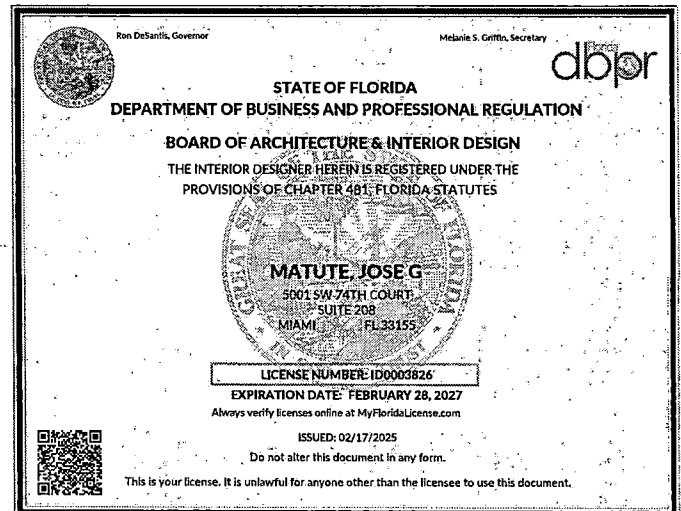
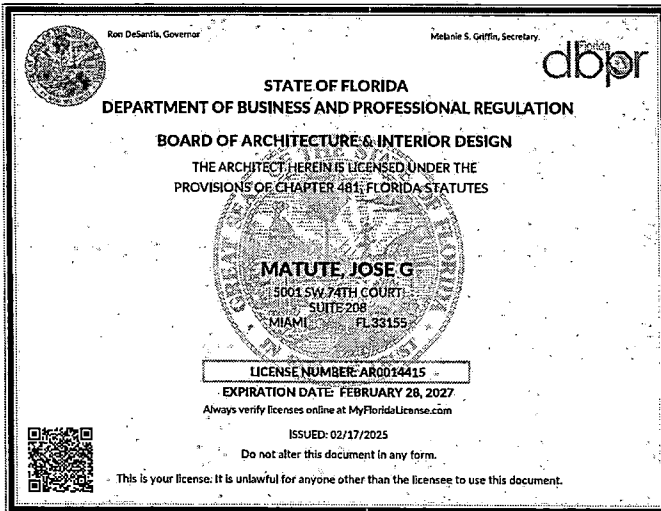
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

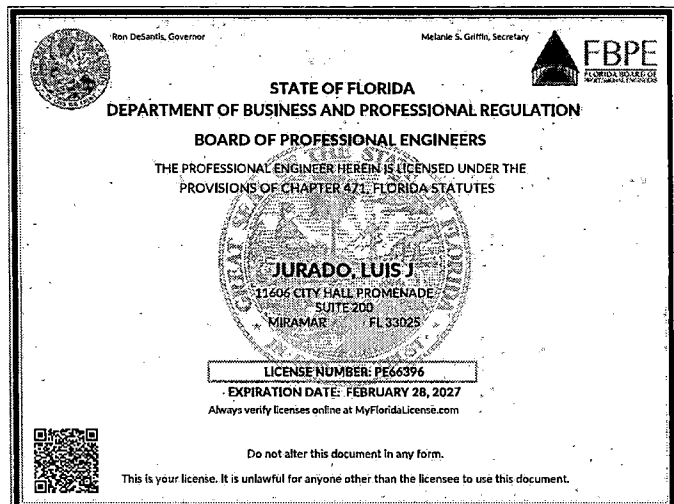
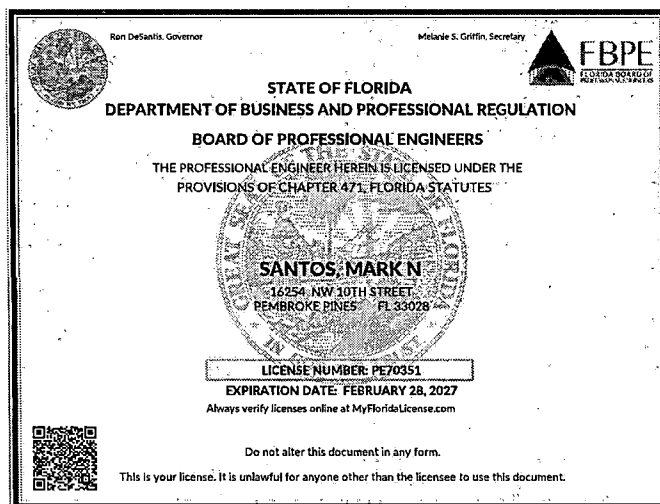
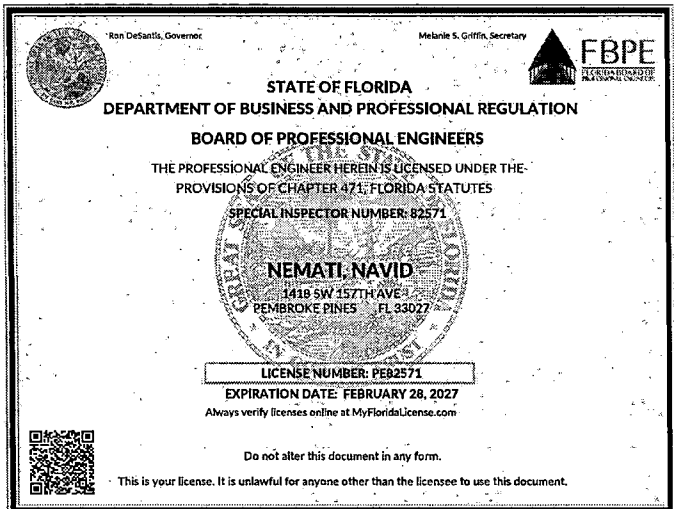
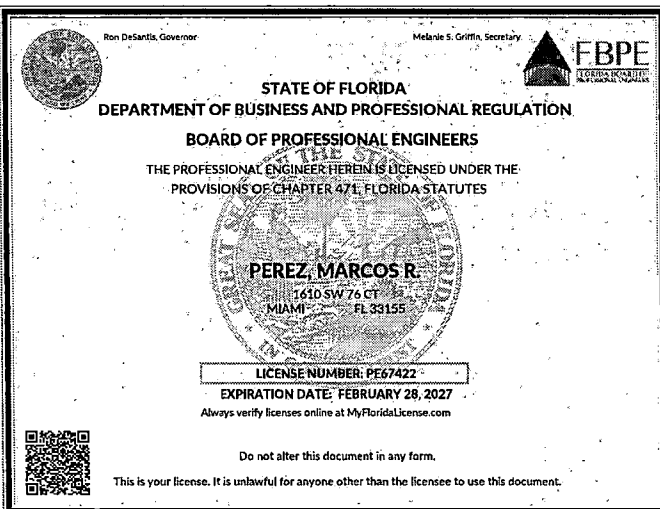
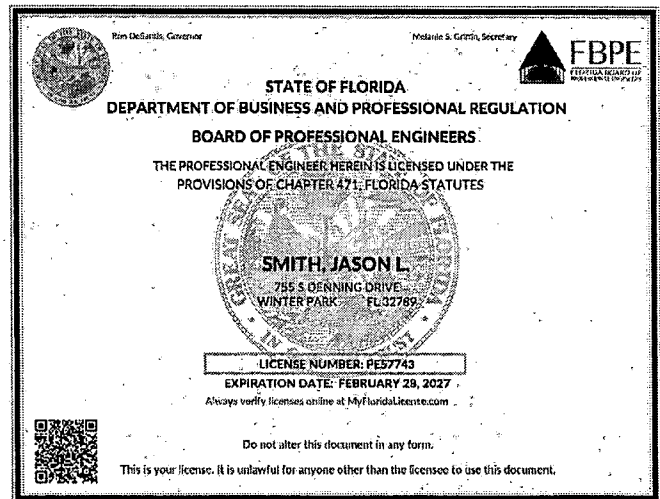
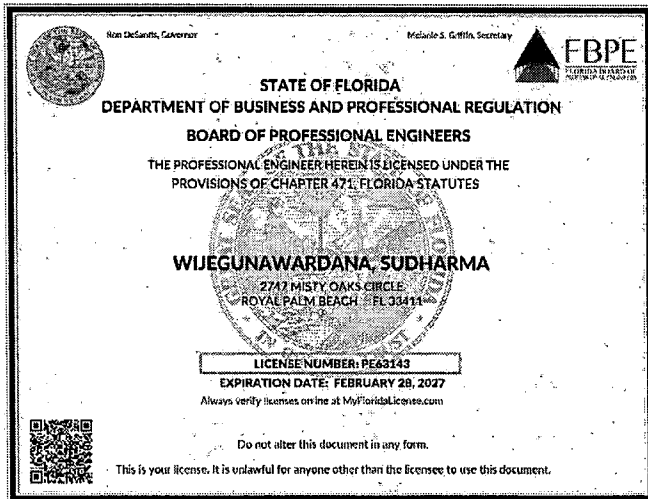
Julian has a wide spectrum of experience in the engineering & construction industry for over 24 years specializing in project controls and project management including an extensive knowledge of CPM scheduling on very large and complex programs. He has led key roles on many multi-billion-dollar programs in airports, ports, water & wastewater, power plants, manufacturing facilities and commercial and residential construction. He also has experience in several project delivery methods ranging from Program Management to Design-Build, including CM at Risk and for fee. Some of his specific skill sets includes overall project planning, construction phasing, program and construction scheduling, contracts management, change management, claims/dispute resolution, risk management, and quality assurance/quality control. He has developed construction procedures, processes, systems and has also been involved with several claims analysis, value engineering and constructability studies. Certifications: Planning & Scheduling Professional (PSP); Certified Cost Consultant (CCC); Certified Earned Value Professional (EVP); LEED Accredited Professional (LEED AP)

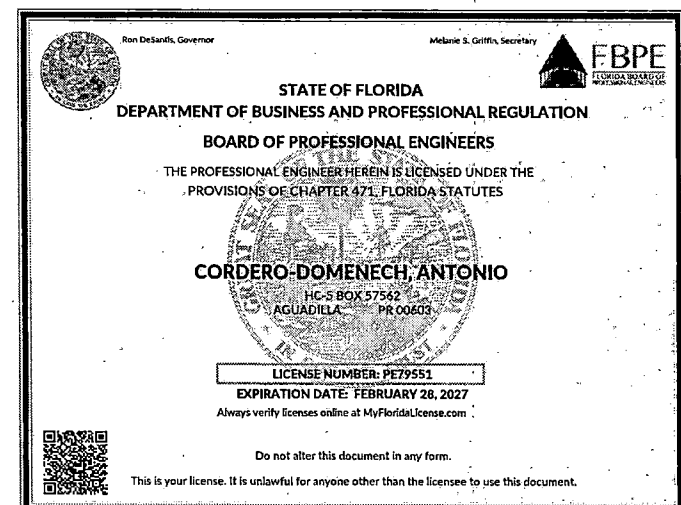
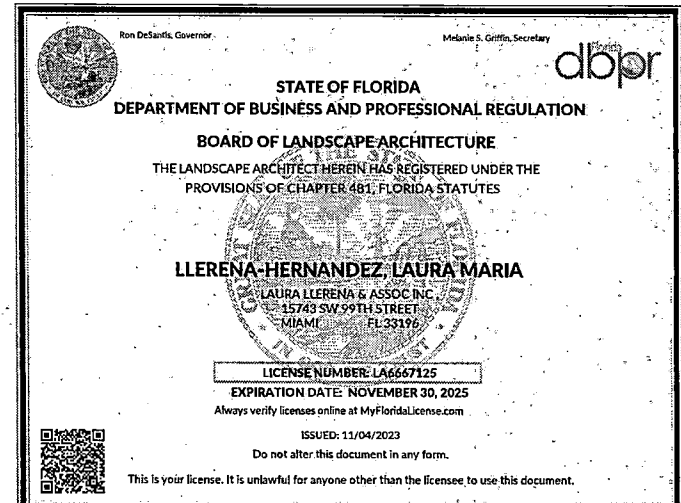
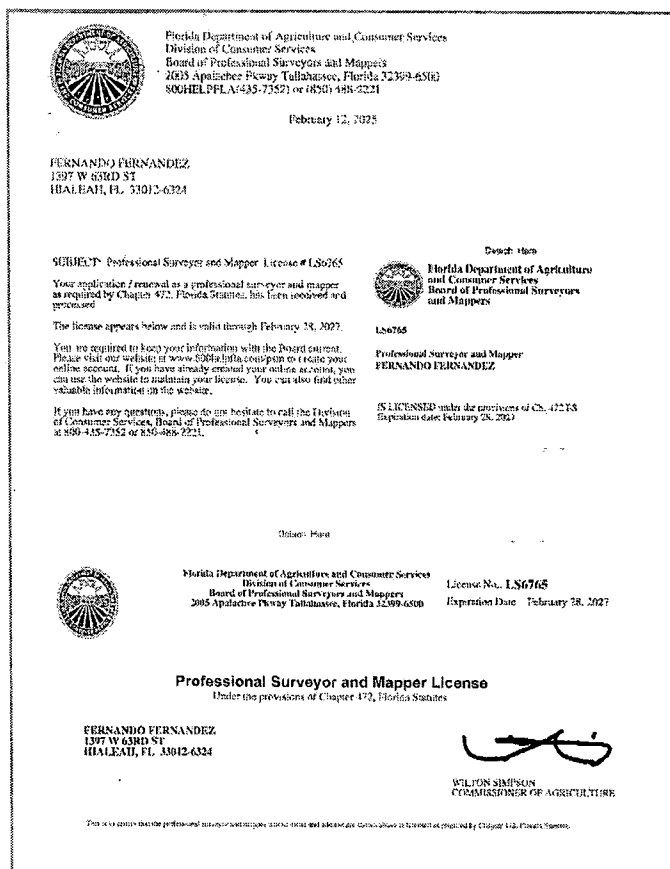
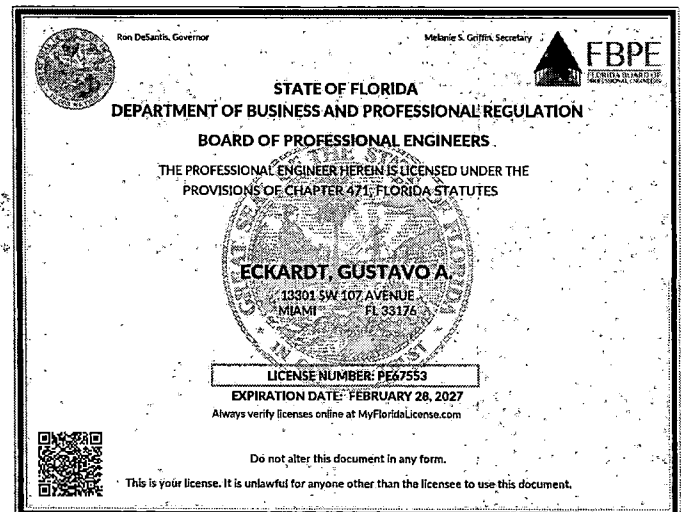
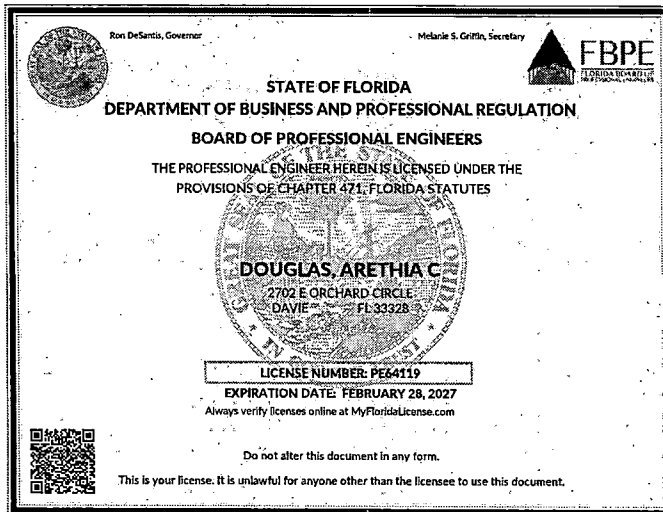
19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) Systemwide Bridge Rehabilitation and Joint Repairs, Miami-Dade Expressway Authority Miami, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2022	CONSTRUCTION (if applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Scheduling Manager: Construction services are to replace all defective bridge joints system-wide and to repair all joint headers on SR-836, SR874, SR-878 and SR 924 expressways. Responsibilities include review of project baseline schedule and monthly schedule updates, risk analysis and mitigation, analysis of variances, earned value management, delay and time impact analysis, scheduling procedures and manual Cost \$2.5M		
b.	(1) TITLE AND LOCATION (City and State) Fort Lauderdale Hollywood International Airport Terminal 5 Broward County, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Scheduling Manager: The new Terminal 5 project includes 180,000 SF of new terminal space with passenger processing, hold rooms and concessions, 5 domestic gates, connector to Terminal 4 and Concourse G with associated landside, apron, and aircraft parking work. Responsibilities includes developing and managing planning, design and construction schedule, provide monthly tracking and reporting, review of contractor baselines and monthly updates, claims review and support and propose recovery plans, monitor and report cash flows, variances and forecasts Cost: \$250M		
c.	(1) TITLE AND LOCATION (City and State) Miami-Dade County Civil and Probate Courthouse Miami, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Scheduling Manager: . The new 23-story Civil and Probate Courthouse for Miami-Dade County will replace the 1928-era courthouse at 73 West Flagler Street through a Public-Private-Partnership (P3). The new building will have 46 courtrooms, space to accommodate future growth and 59 parking spaces. Responsibilities includes the review of developer (design-builder) schedule, provide monthly tracking and reporting, review of contractor baselines and monthly updates, claims review and support and propose recovery plans, monitor, and report cash flows, variances, and forecasts. Cost: \$270M		

Licenses & Registrations

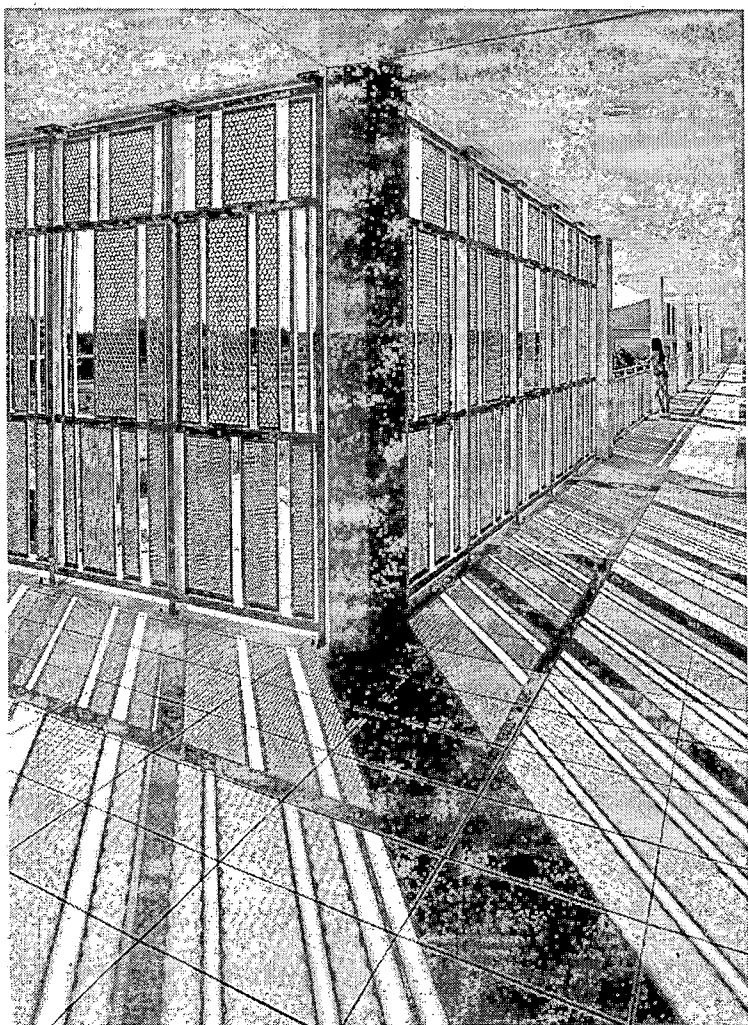






4.2.5

Approach to Scope of Work



Project Understanding

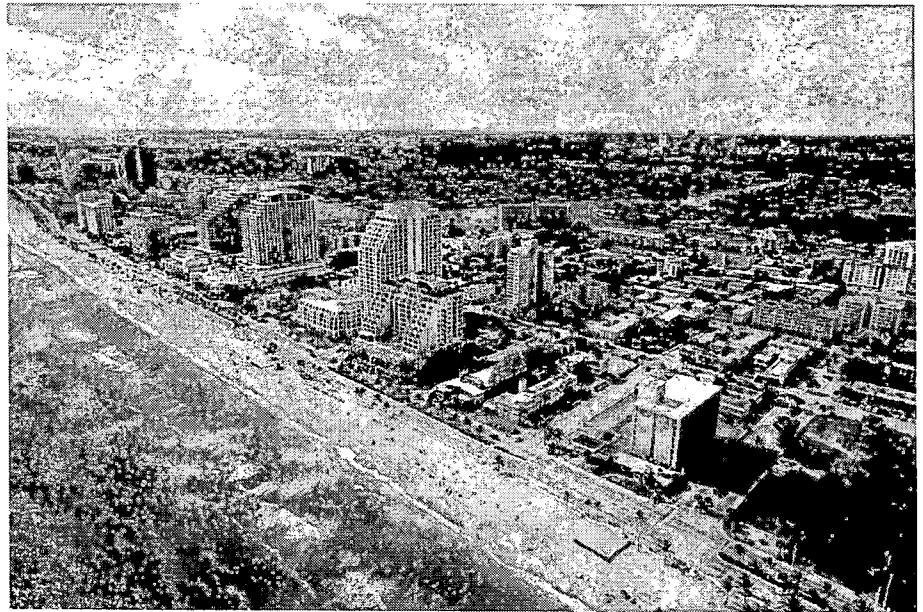
Understanding of the City's Needs, Goals, & Objectives

We understand that the City of Fort Lauderdale seeks an architectural partner that will support its mission to **build community** and realize its vision of being *the City you never want to leave*. This Continuing Services Contract is a critical tool for advancing the City's strategic goals, addressing urgent facility needs, and delivering high-quality public spaces that reflect the City's core values: integrity, compassion, accountability, respect, and excellence.

Our team recognizes that the City is embarking on an ambitious and holistic transformation, as outlined in **Press Play Fort Lauderdale 2029** and the **Community Investment Plan**. These strategic initiatives guide investments across public safety, housing, infrastructure, transportation, parks, public spaces, and economic development. The architectural services provided under this contract must therefore be flexible, responsive, and deeply attuned to the community's evolving priorities.

We understand that anticipated projects will range from small-scale facility repairs to complex renovations and new construction, including:

- **Public safety and life safety upgrades**, such as renovations to fire and ocean rescue facilities,



- lifeguard towers, and security enhancements.
- **Community-focused spaces**, including parks, playgrounds, theaters, community centers, and sports fields that strengthen neighborhood connectivity and engagement.
- **Infrastructure and resiliency improvements**, like seawall restoration, ADA compliance upgrades, HVAC and roofing replacements, and marine/waterfront structures that support the City's sustainability and climate-resilience goals.
- **Mobility and access improvements**, such as sidewalk replacements, parking garage renovations, and enhancements that encourage multimodal transportation use.
- **Facility modernization**, including assessments and phased renovations to extend the life and functionality of civic buildings.

We are particularly mindful of the City's focus on measurable outcomes, including reducing

emergency response times, expanding access to affordable housing, achieving water system compliance, and increasing park accessibility. Our role is to ensure that every design intervention contributes to these broader objectives through thoughtful planning, innovative solutions, and attention to community identity.

Our team is prepared to support the City in executing its Community Investment Plan, which allocates millions toward critical capital improvements. We understand that projects must be delivered with a high level of accountability and transparency, maximizing the public value of every dollar spent. We are also experienced in coordinating with multiple City departments and stakeholders to align priorities and minimize operational disruption during design and construction.

With a deep appreciation for the City's diverse built environment—from its iconic waterfronts to its vibrant neighborhoods—we are committed to delivering work that reflects local

character, activates the senses, and promotes long-term resilience. Our team brings the agility, technical expertise, and collaborative spirit needed to help Fort Lauderdale realize its strategic vision and remain a city its residents are proud to call home.

Understanding of Continuing Contracts

With more than 29 years of experience, our firm has successfully managed numerous Continuing Services contracts for clients such as Miami Dade College, the United States Army Corps of Engineers – Savannah District, the City of Miami, City of Coral Gables, the City of Deerfield Beach, Broward College, Palm Beach State College, Memorial Health System, Cleveland Clinic, Broward Health System, University of Miami, and others. Through this experience, we have identified the key elements necessary for the success of contracts of this nature, ensuring efficient, high-quality project delivery:

1. Clear Scope of Work

- Define the types of projects and services covered (e.g., design, renovations, studies, feasibility assessments, etc.).
- Specify deliverables for typical tasks, such as construction documents, site evaluations, or compliance reviews.

2. Flexible and Scalable Framework

- Accommodate varying project sizes and scopes, from small renovations to large infrastructure

improvements.

- Ensure the contract allows for flexibility in addressing the client's evolving needs.

3. Performance Standards

- Define quality standards for deliverables, including adherence to building codes, regulations, and client-specific guidelines.
- Establish measurable benchmarks, such as deadlines, budget adherence, and project quality.

4. Effective Communication and Collaboration

- Use collaborative tools like BIM (Autodesk Revit), SharePoint, and platforms like Microsoft Teams to ensure streamlined project management.
- Maintain regular touchpoints and clear communication protocols for task orders and approvals.

5. Familiarity with Client-Specific Guidelines

- Understand and integrate the client's processes, such as County or government regulations.
- Align designs with programmatic needs, sustainability goals, and aesthetic standards.

6. Efficient Task Order Process

- Establish a clear process for issuing and responding to task orders, including timelines for proposal submission and approvals.
- Create a method for prioritizing tasks when multiple orders are issued simultaneously.

7. Cost Control and Risk Mitigation

- Implement systems to track budgets, schedules, and change orders to avoid cost overruns and delays.
- Leverage tools like Newforma and Procore for efficient project management and documentation.

8. Relationships and Trust

- Build a strong relationship with the client by delivering high-quality work consistently.
- Offer proactive solutions and foster open dialogue to demonstrate value beyond the scope of basic services.

9. Value-Added Expertise

- Offer insights into innovative practices, such as sustainable design or advanced construction techniques.
- Demonstrate familiarity with integrating art and culture into architectural projects, which could align with programs like Art in Public Places.

By ensuring these aspects are well-defined and executed, our firm can foster long-term, mutually beneficial relationships through this contract.

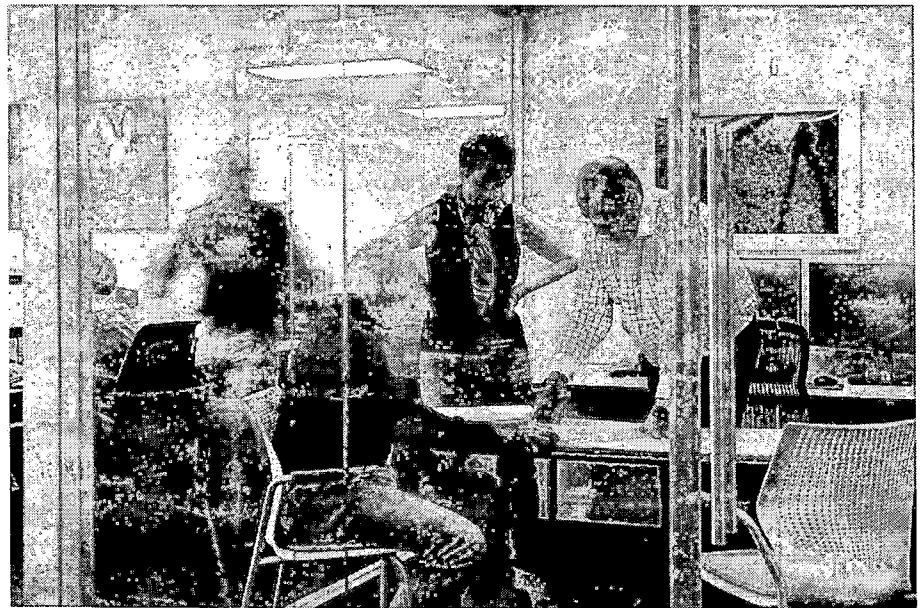
Approach

Pre-Design Phase

To kick off each project under our this contract, we prioritize a seamless setup of communication channels and project management protocols tailored to the City's specific needs. Gurrimate's Project Manager, Fabio Segre, will serve as the primary point of contact, managing the communication cadence and establishing the frequency and format (email, phone, in-person meetings) to support effective coordination.

Our first steps involve convening a kick-off meeting with the City's leadership to align on project objectives, establish a chain of command, and clarify decision-making authority. This ensures all stakeholders are engaged early and ready for swift, informed decision-making. Mr. Segre will oversee the initial scope-to-budget validation and, where necessary, involve Daphne Gurri for strategic discussions with facilities and maintenance teams to confirm project goals.

A priority task involves gathering existing as-builts, reports, and pertinent tests (such as asbestos surveys or baseline test and balance reports) for our field investigation. This investigation includes physical observations of visible conditions across disciplines. Should any concealed conditions require further investigation, selective



Methods of Investigating Existing Conditions



Request As-Builts



Visual Inspection



Building Scans



Thermal Imaging/X-ray



Building Systems Testing



Destructive Testing

demolition may be recommended. Simultaneously, we will validate the initial project scope, correlating it with projected costs. This analysis forms the foundation of a Scope and Validation Report that will include narrative inputs from all engineering and consulting disciplines, setting a clear Basis of Design.

Finally, during the Pre-Design phase, our BIM Manager, Magali Peniche, ACP, will lead the development of the BIM Execution Plan. Ms. Peniche brings extensive experience managing complex BIM integrations across multiple disciplines, ensuring that all project elements are efficiently coordinated. This plan will be shared with the entire team

of subconsultants and the City's for review and approval. Before advancing to the Schematic Design/ Design Development phase, we will incorporate any feedback from the City into the revised, final Scope Validation Report, ensuring all project components are synchronized and optimized for successful execution.

Schematic Design & Design Development Phase

As the project transitions into the Schematic and Design Development phases, Mr. Segre will lead the team in preparing preliminary design documents across all required disciplines. Our internal quality assurance checks are planned one and a half weeks before each

submission to ensure precision. Principal José G. Matute will review final documents before they are shared with the City, maintaining our commitment to excellence.

A preliminary cost estimate and schedule will accompany each design package, and we'll incorporate any feedback from the City to keep the project on track with respect to budget and timing. Regular meetings with the City's representatives will address input from all user groups, facilities, and maintenance teams, ensuring all considerations are captured as we finalize the design.

Construction Documents

In the Construction Document (CD) phase, our team collaborates closely with the City's teams, refining detailed drawings, technical specifications, and final equipment selections before the 50% CD submittal. Each deliverable includes a refined cost estimate and project schedule to keep the project within the approved budget.

Code Review

The CD phase is a crucial point for a comprehensive code review. Our team, including MEP/FP Engineers, Structural Engineers, Civil Engineers, Landscape Architects, and any other specialized consultants, will thoroughly examine the finalized plans and specifications to ensure they meet all relevant building codes and standards. This review will include the Florida Building Code, ADA requirements, NFPA regulations, as well as any other



applicable codes and standards. In addition, we will ensure compliance with the City's specific guidelines, including those related to sea-level rise and resilience, to guarantee that the project is not only code-compliant but also prepared for future environmental challenges. This meticulous review ensures that the design is both safe and sustainable, meeting all regulatory and project-specific requirements.

Construction Administration

In the Construction Administration (CA) phase, our team maintains a visible, active presence on-site, conducting regular inspections to ensure adherence to project specifications and the City's standards. We'll manage RFIs, oversee submittal reviews, and issue site instructions as needed, prioritizing clear and responsive communication with the contractor to prevent delays and minimize potential change orders.

Our Construction Administration team, led by Mr. Segre, remains engaged through close-out and into the warranty phase, ensuring that all project phases meet Gurrmatute's

high standards and serve the City's operational needs fully. This proactive, hands-on approach safeguards the City's interests and supports successful project delivery at every stage.

Current Workload

Our firm has the capacity and proven experience to successfully manage this continuing services contract alongside our current workload. We are structured to handle multiple, concurrent projects of varying scopes and complexities without compromising quality, responsiveness, or schedule. Our internal resource planning processes ensure that each project is staffed appropriately based on its unique requirements and critical milestones. We take pride in our ability to remain agile while maintaining a strong focus on our clients' goals, priorities, and timelines. This disciplined yet flexible approach allows us to deliver consistent results—even under demanding schedules—while fostering long-term, collaborative client relationships.

Project Name	Current Phase	Projected Completion
Broward Health		
Broward Health Buildings 100-150	Construction Administration	12/2025
City of Coral Gables		
Toledo & Alava Park	Construction Administration	06/2025
Gondola Building	Construction Documents	08/2025
Rotary Park	Construction Documents	11/2025
City of Miami		
Virginia Key Restroom Renovation	Permitting	09/2025
Buena Vista Park	Construction Documents	11/2025
Florida International University		
North Field Support Building	Construction Administration	06/2025
Trish and Dan Bell Chapel	Construction Administration	12/2025
HCA Florida		
4th Floor Behavioral Health Unit Refresh	Construction Administration	06/2025
Neuro Radiology Procedure Suite	Construction Administration	06/2025
Miami-Dade Aviation Department		
Airport Operations Center/Emergency Operations Center	Bid Award	2026
North Terminal Baggage Handling System	Design Development	2031
Customs Border Patrol Training Facility	Construction Documents	07/2026
Miami-Dade County		
Jail Replacement	Construction Documents	02/2026
Nicklaus Children's Hospital		
APCP Office Additions	Construction Administration	06/2025
University of Miami		
School of Architecture Building 35-1 Renovation	Schematic Design	2026
School of Law Moot Courtroom	Design Development	2026
United States Army Corps of Engineers		
Ft. Eisenhower Polygraph Office	Construction Documents	08/2025
Ft. Benning Building 128 Repair	Construction Documents	07/2025

Available Facilities

With all of our team members located within the Tri-County area we are strategically positioned to efficiently service the City of Fort Lauderdale. Our proximity allows for rapid site visits, in-person meetings, and on-the-ground responsiveness, ensuring timely coordination with City staff, consultants, and contractors throughout every phase of a project.

Gurri Matute PA

5001 SW 74th Court, Suite 208
Miami, FL 33155

10 Fairway Drive, Suite 215
Deerfield Beach, FL 33441

CMTA

2 Harvard Cir., Suite 100
West Palm Beach, FL 33409

O'Donnell/Naccarato

5757 Waterford District Dr Suite 255
Miami, FL 33126

Walker Consultants

110 E Broward Blvd Suite 910
Fort Lauderdale, FL 33301

PDS, Inc.

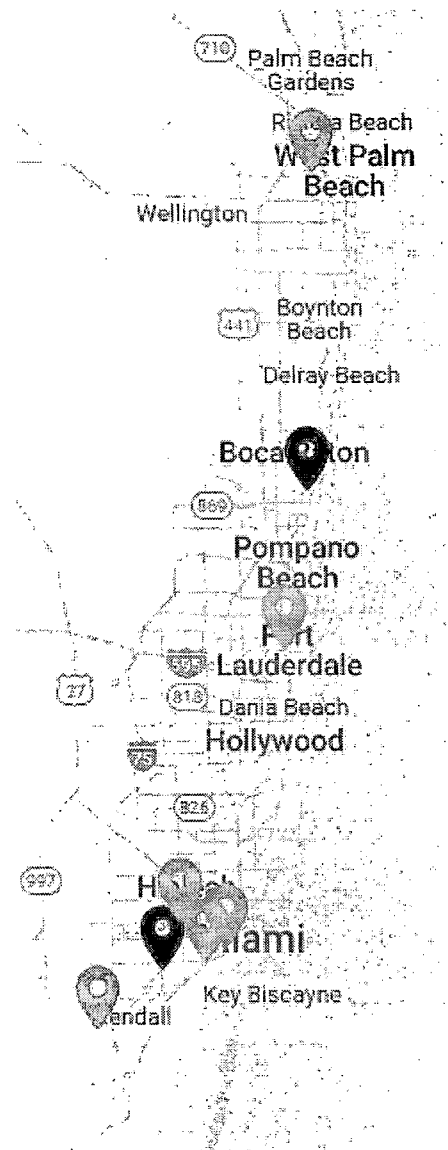
2050 Coral Way Suite 505
Miami, FL 33145

Laura Llerena & Associates, Inc.

13170 SW 128th St Suite 100
Miami, FL 33186

Program Controls Inc.

3150 SW 38th Avenue, Suite 1304
Miami, FL 33146



Technological Capabilities & Other Available Resources

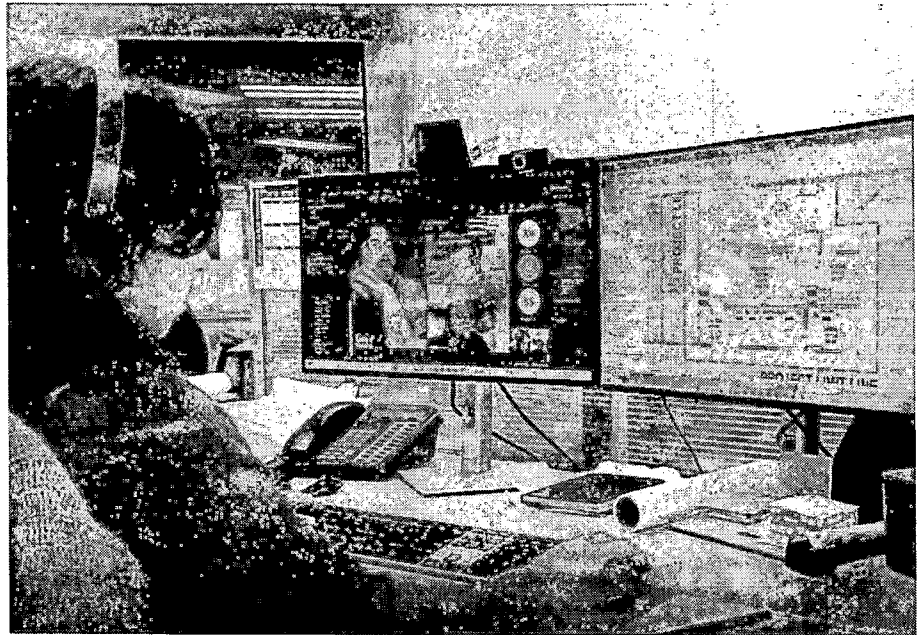
Technology-Driven Project Management

At Gurrimate, we employ a robust set of systems and tools to ensure every project stays on schedule, within budget, and in compliance with County guidelines and regulations. Our team's deep familiarity with these standards allows us to integrate them seamlessly throughout the project life cycle.

Building Information Modeling (BIM)

We are a technology-driven architecture firm, integrating advanced tools to enhance communication and reduce the likelihood of costly changes during construction. Autodesk Revit is our primary BIM tool, which we use to perform Clash Detection on 3D models. This proactive step helps us identify potential conflicts—like structural beams interfering with mechanical systems—before construction begins, reducing the risk of delays or change orders.

Our expertise in Revit allows us to create detailed, real-time visualizations of spaces, enabling owners to virtually explore the project and make informed decisions. Revit's ability to apply finishes and lighting creates photo-realistic images that give a clear preview of the final product. Additionally, we ensure that our BIM processes align with



County guidelines, meeting all local standards and expectations.

Project Management & Cost Control Tools

To maintain tight control over project schedules and budgets, we use a suite of advanced tools that streamline communication and collaboration. These include:

- **SharePoint & Newforma** for managing project documentation and ensuring smooth communication among stakeholders.
- **Procore & Bluebeam** for real-time construction management, helping us track changes, streamline workflows, and manage both budgets and timelines.
- **Archisnapper** for efficient site inspections, punch lists, and field reports, allowing for swift issue tracking and documentation.
- **Microsoft Teams & Zoom** for real-time virtual collaboration, enabling quick decision-making regardless of location.

Avoiding Cost Overruns, Change Orders, & Delays

Our multidisciplinary approach ensures projects are delivered on time, within budget, and to the highest quality standards. Revit's clash detection reduces design conflicts, while Procore's real-time budget tracking mitigates the risk of cost overruns. Our deep familiarity with County regulations allows us to anticipate compliance issues, reducing permitting delays. These tools, combined with proactive communication, ensure smooth project delivery, on time and within budget.

Parking Design

With today's rapidly changing landscape of ride apps, new mobility options, autonomous and electric vehicles, and sustainability, parking facilities must be designed with flexibility to accommodate new usage patterns and vehicle characteristics. Throughout all this change, they must still be designed to be efficient, user-friendly, durable, and cost

effective. This begins with studying and understanding the requirements of the facility's users today and in the future.

Walker's creative professionals, backed by more than 60 years of experience, will craft a facility that will function well today and decades into the future.

- Functional design
- Queuing analysis and traffic simulation
- Wayfinding and signage
- Lighting and MEP
- Adaptive reuse
- Automated parking guidance systems (APGS)
- Automated vehicle storage and retrieval systems (AVSRS)
- Parking access and revenue control systems (PARCS)
- Sustainable design and construction
- Parksmart certification
- Design-build project delivery

Curb Management

The curb is more than just vehicle storage or a path of travel: it is there to serve people. It's a vital community space and one of the most extensive and valuable assets in a city. A good curb design promotes access and activity, drawing more customers for businesses.

Walker aligns public and private sector goals through tools including zoning, parking regulations, traffic engineering, and financing mechanisms. With active and intentional curb management,



The University of Miami engaged Walker Consultants to conduct a parking and transportation analysis. The University was experiencing a strain on parking availability due to development and growth in enrollment. Walker helped the University gain a comprehensive grasp of parking operational approaches, set clear objectives, and harmonize both current and future strategies with these goals.

communities can make access more equitable between different users, improve level of service for everyone, collect data on transportation behaviors, and create a sustainable revenue source.

Walker's curb management team can help you create plans, policies, and designs that bring order, enhance safety, support local business, and provide better access and mobility options.

- Collect data to understand existing curb inventory and current usage patterns, and model future demands
- Engage the community and businesses on mobility needs and curb prioritization
- Determine how underused parking lots, off-street loading zones, and garages can take pressure off of the curb
- Integrate pick-up and drop-off in design for existing and new parking facilities
- Evaluate how mobility trends and changing curb demands and allocation affect private vehicle parking availability and revenues
- Determine curb access fees, model pro forma financial impacts, and implement these fees
- Implement data collection, monitoring technology, and analytics to adapt policies based on trends, agreements, RFPs, and regulations
- Draft mobility operator/vendor agreements and regulations
- Design specifications for technology to monitor curb usage, optimize allocation, and enforce regulations
- Choose the right technology option for implementation

4.2.6

History & Past Performance



History and Past Performance

Miami Dade College Continuing Services Architectural Services | Miami-Dade County, Florida

Miami Dade College
Mr. Jose A. Diego Ruiz
Program Manager
305.237.6209
jdiego@mdc.edu
11011 SW 104th St. Building L,
L124-2 | Miami, FL 33176

Gurrimatute is providing full A/E services for projects less than \$4 million construction cost and \$400,000 for studies including reviewing existing zoning ordinances and building codes, construction documents, final working drawings, specifications, and bid documents, and construction management.

Project Name & Title	Construction Cost	Subst. Completion
Homestead Campus Breezeway Ceiling Replacement	\$336,600	2021
Space Planning Study for Honors College	N/A	2021
Medical Campus Plaza Renovation	\$583,540	2023
Repairs to the Exterior Envelope of Buildings 1000 A & B, 200, and 3000	\$602,701	2023
Padrón Campus Building 6 Leak Analysis	N/A	2023

Palm Beach State College Architect Services Agreement on a Continuing Basis | Palm Beach County, Florida

Palm Beach State College
Mr. James Storms
Assistant Mgr. Facilities Planning & Construction
561.868.3656
stormsj@palmbeachstate.edu
4200 Congress Avenue
Lake Worth, Florida 33461

Gurrimatute is providing full A/E services to Palm Beach State College and all five of their campuses. Projects include new buildings, remodeling/renovation, maintenance & repairs, as well as, studies, facility assessments, programming and cost estimates. Maximum construction cost of \$1M.

Project Name & Title	Construction Cost	Subst. Completion
Engineering Technology Lab Remodeling – Planning, Programming & Schematic Design	N/A	2023
Panther's Closet & Panther's Pantry	\$250,000	2023

City of Coral Gables Professional Services Agreement | Miami-Dade County, Florida

City of Coral Gables
Lis Ferrer
Project Engineer
305.460.5031
lferrer@coralgables.com
2800 SW 72nd Avenue
Miami, FL 33155

Gurrimatute is providing full A/E services to the City of Coral Gables for projects with a maximum construction cost of 1.3M. Projects include architectural services for parks, renovations, maintenance & repairs, construction documents, final working drawings, facility assessments, programming and cost estimates.

Project Name & Title	Construction Cost	Subst. Completion
Rotary Park	\$121,545	In progress
Gondola Building Reconstruction	\$120,297	In progress
Toledo & Alava Park	\$550,000	In progress

Granada Pro-Shop Diner Renovation	\$1,325,071	2024
Pierce Park Renovation	\$45,675	2023
Salvadore Park Playground	\$68,430	2022
Granada Golf Course Rain Shelters	\$72,915	In progress
Public Works CIP Build Out	\$20,155	In progress
Kerdyk Park Playground Renovation	\$16,450	2020
Street Ends Existing Conditions Assessment	\$48,423	2020

City of Miami Professional Services Agreement | Miami-Dade County, Florida
City of Miami

Mr. Anthony Amador
Project Manager
 305.416.1747
 aamador@miamigov.com
 444 SW 2nd Avenue, 8th Floor
 Miami, Florida 33130

Gurmatute is providing full A/E services to the City of Miami. Our projects span new construction, renovations, maintenance, and repairs, along with interior design, programming, and cost estimating. We've contributed to a variety of city facilities, including public parks, office spaces, and police department buildings

Project Name & Title	Construction Cost	Subst. Completion
Virginia Key North Point Park Restroom Renovation	\$1,655,300	2023
E-Plan Building Department Renovation 2nd, 3rd, & 4th Floor	\$2.2M	2018
Coral Way Community Center Playground	\$1.4M	2017
Curtis Park Community Center	\$10.5	2023
Miami Police North Station Restroom Renovation	\$96,225	2022
Silver Bluff Park Perimeter Fence	\$34,492	2024
Buena Vista Park Restroom Renovation	\$60,108	2023
Coral Way Park New Restroom	\$87,045	2024

University of Miami Continuing Services | Miami-Dade County, Florida
University of Miami

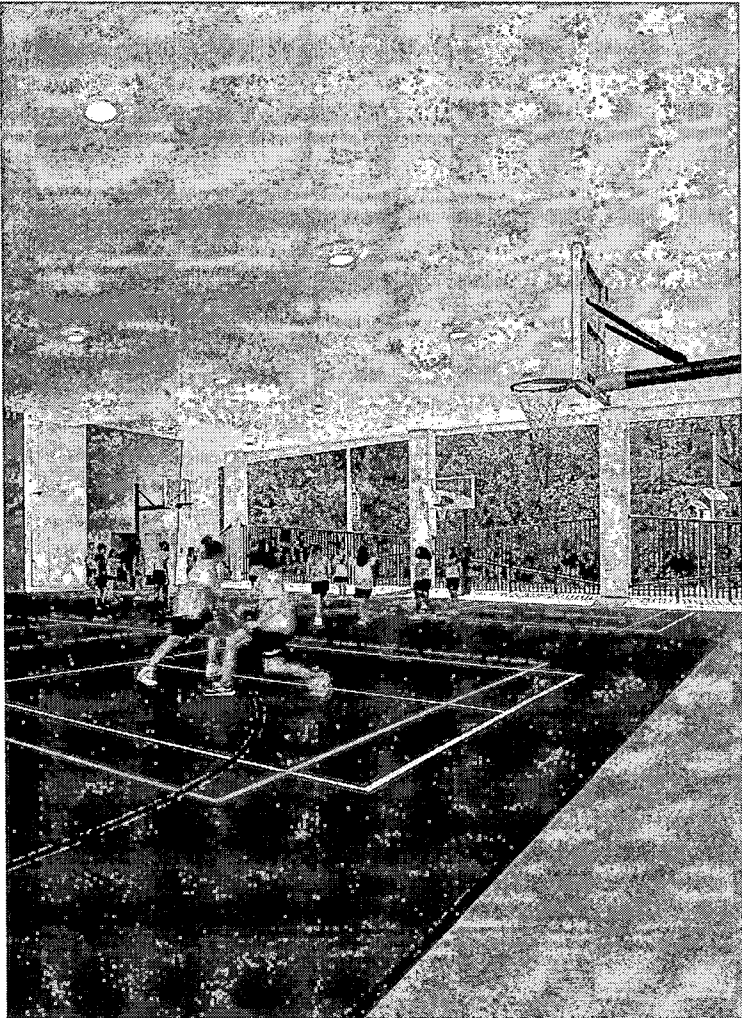
Mr. Mike Sardiñas
Senior Architect
 305.284.8993
 mike.sardinas@miami.edu
 1535 Levante Avenue
 Coral Gables, FL 33146

Gurmatute is providing full A/E services to the University of Miami, mainly in the Coral Gables campus. Our work ranges from classroom and office renovations to full floor upgrades.

Project Name & Title	Construction Cost	Subst. Completion
Cox Science Building Exterior Window & Door Replacement	\$900,000	2014
Ashe Memorial Building 1st and 2nd Floor Renovation	\$2.5M	2023
School of Architecture Building 35-1 Renovation	\$396,936	In progress
School of Law Moot Courtroom	\$180,000	In progress

4.2.7

References



SPECIFIC REFERENCES FORM

The contractor shall have previous construction experience in the State of Florida with projects of similar scope and scale (or larger). Complete this form in its entirety. **Note: Do not include proposed team members or parent/subsidiary companies as references in your submittal.**

PRIME BIDDER'S NAME: Gurri Matute PA

CLIENT NO. 1 – Name of firm to be contacted: City of Miami

Address: 444 SW 2nd Avenue, 8th Floor, Miami, Florida 33130

Contact Person: Anthony Amador

Phone No: 305.416.1747

Contact E-Mail Address: aamador@miamigov.com

Project Performance Period: 01/2025 to Present
Dates should be in mm/yy format

Project Name: City of Miami Curtis Park Community Center

Location of Project: Miami, Florida

Description of the overall scope: Design a one-story, ±8,000 GSF community center at Curtis Park to replace the existing facility. The new building will include a multi-purpose room, warming kitchen, computer lab, three classrooms, two offices, arts & crafts room with sink, outreach space, reception area, restrooms with exterior access, IT room with charging stations, fitness room, janitor's closet, interior and exterior storage, and a covered outdoor pavilion. An Art in Public Places component will be integrated into the building or site.

Description of work that was self-performed by Bidder: This one-story, 8,100 sf community center at Curtis Park includes a 1,439 sf recreation multi-purpose room, kitchen, computer lab, classrooms, administrative offices, arts and craft room, reception area, restrooms, IT room with laptop charging stations, fitness room, large sport equipment storage, and outdoor pavilion. The building was also designed as a Resiliency Hub, with back-up generator and solar trees provided by FPL.

SPECIFIC REFERENCES FORM

CLIENT NO. 2 – Name of firm to be contacted: Miami-Dade County PROS

Address: 275 NW 2nd Street, 4th Floor, Miami, Florida 33128

Contact Person: Joel Arango

Phone No: 305.755.5453

Contact E-Mail Address: Joel.Arango@miamidade.gov

Project Performance Period: 01/2010 to 01/2019
 Dates should be in mm/yy format

Project Name: Greynolds Park Renovations & Improvements

Location of Project: North Miami Beach, Florida

Description of the overall scope: The scope of services includes master planning/site planning, landscape

architecture, historic preservation, civil engineering, surveying, archaeological services, wayfinding, and general

architectural and engineering services for renovating existing structures and preparing new additions. The project

scope involves a master plan/site plan with a detailed cost estimate (organized by life safety and ADA, revenue

generation, historic preservation, and other priorities), beautification of Miami Gardens Drive, new toll guard booths,

ADA compliance, a new public courtyard, repairs to walking and biking trails, structural assessment and repair design

for pedestrian footbridges, and renovations to existing historic structures including the maintenance building (former carriage house), caretaker's house, and existing culverts.

Description of work that was self-performed by Bidder: Phase I: This project included the restoration

and reconstruction of the pedestrian bridges, water restoration in three specific areas to improve the water flow in the

rookery, and clean-out of the historic culverts. Phase II: Included the remainder of the project scope including ADA

repairs, new sidewalks from the right-of-way all the way inside of the park, beautification of Miami Gardens Drive,

new entrances to the park at the west and east entrances (new ticket booths, new approach, and car stacking),

new perimeter fence on the west property line, remodeling of restrooms in the park, historic restoration and repairs to

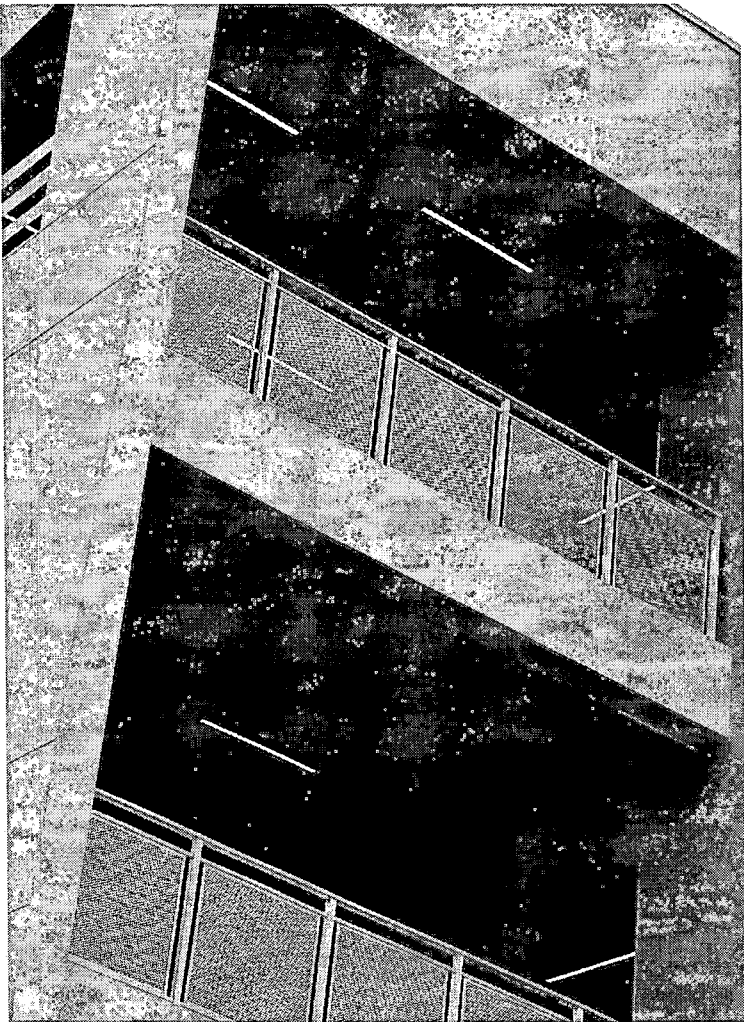
historic structures throughout the park.

SPECIFIC REFERENCES FORMCLIENT NO. 3 – Name of firm to be contacted: City of Coral GablesAddress: 2800 SW 72nd Avenue, Miami, Florida 33155Contact Person: Lis FerrerPhone No: 305.460.5031Contact E-Mail Address: lferrer@coralgables.comProject Performance Period: 04/2021 to 08/2021
Dates should be in mm/yy formatProject Name: Salvadore Park Playground ExpansionLocation of Project: Coral Gables, Florida

Description of the overall scope: Conversion of an existing playground into a fully inclusive and accessible park including barrier removal and installation of specially designed playground equipment for children in wheelchairs and children with sensory disorders. Additional services included landscaping, energy saving lighting, site furniture, and exterior and interior renovations for the restrooms.

Description of work that was self-performed by Bidder: The project at Salvadore Park focused on converting the entire park into a fully inclusive and accessible park. This was achieved by the removal of barriers in the sidewalks and paths leading from the parking lot into the park and throughout the park. Additionally, new playground equipment was introduced that would permit easy transfer from a wheelchair as well as playground equipment for autistic children. Additional improvements made to the park include landscaping, energy saving light sources, installation of artificial turf, site furniture, drinking fountains, exterior and interior renovations of restrooms, and additional cosmetic maintenance (pressure washing, painting, etc.).

4.2.8 Minority/ Women (M/WBE) Participation



WBENC

WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

Gurri Matute, P.A.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: March 12, 2018

Expiration Date: March 12, 2026

WBENC National Certification Number: WBE1800434

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council Florida, a WBENC Regional Partner Organization.



WBENC FLORIDA
WOMEN'S BUSINESS ENTERPRISE COUNCIL

Authorized by Nancy Allen, President & CEO
Women's Business Enterprise Council Florida

NAICS: 541310, 541330, 541340, 541350, 541410, 541420
UNSPSC: 72131600, 81101508



Great Lakes
Business
COUNCIL



WBENC METRO
WOMEN'S BUSINESS ENTERPRISE COUNCIL
METRO

WBENC TEXAS
WOMEN'S BUSINESS ENTERPRISE COUNCIL
TEXAS



WBENC EAST
WOMEN'S BUSINESS ENTERPRISE COUNCIL
EAST

WBENC ORV
WOMEN'S BUSINESS ENTERPRISE COUNCIL
ORV

WBENC PACIFIC
WOMEN'S BUSINESS ENTERPRISE COUNCIL
PACIFIC

WBENC
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC SOUTH
WOMEN'S BUSINESS ENTERPRISE COUNCIL
SOUTH

WBENC WEST
WOMEN'S BUSINESS ENTERPRISE COUNCIL
WEST

**Office of Small Business Development**

111 NW 1 Street, 19th Floor
Miami, Florida 33128
T 305-375-3111 F 305-375-3160
miamidade.gov

March 27, 2024

Daphne Gurri
Gurri Matute, P.A.
5001 SW 74 COURT SUITE 208
MIAMI, FL 33155

Approval Date: March 26, 2024 - Disadvantaged Business Enterprise (DBE)
Anniversary Date: March 26, 2025

Dear Daphne Gurri,

Miami-Dade County Office of Small Business Development (SBD), is pleased to notify you that your firm is certified under the Florida Unified Certification Program (UCP). Your firm meets the eligibility requirements for certification as a Disadvantaged Business Enterprise (DBE) in accordance with 49 CFR Part 26.

DBE certification is continuous with no expiration date; however, firms are required to attest that there are no changes via the No Change Declaration form on or before the firm's anniversary date to remain certified. You will be notified of your annual responsibilities in advance of the Anniversary Date listed above. You must submit the annual No Change Declaration form no later than the Anniversary Date to maintain your eligibility. Your firm will be listed in the UCP DBE Directory which can be accessed through the Florida Department of Transportation's website: <http://www3b.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/>.

DBE certification is NOT a guarantee of work, but it enables the firm to compete for and perform contract work on all USDOT Federal Aid (FAA, FTA and FHWA) projects in Florida as a DBE contractor, sub-contractor, consultant, sub-consultant or material supplier.

If at any time there is a material change in your firm, you must advise this office by sworn affidavit and supporting documentation within thirty (30) days. Changes include, but are not limited to ownership, officers, directors, management, key personnel, scope of work performed, daily operations, on-going business relationships with other firms, individuals or the physical location of your firm. After our review, you will receive instructions as to how you should proceed, if necessary. Failure to comply will result in action to remove your firm's DBE certification.

It is strongly recommended that you register your firm as a vendor with Miami-Dade County. To register, you may visit: <http://www.miamidade.gov/procurement/vendor-registration.asp>. Thank you for your interest in doing business with Miami-Dade County. If you have any questions or concerns, you may contact our office at 305-375-3111 or sbdcert@miamidade.gov.

Sincerely,

Jeanise Cummings-Labossiere
Section Chief, Small Business Development

NAICS & Industry Title: (Your firm is eligible to compete for and perform work on all USDOT Federal Aid projects throughout Florida and may earn DBE or ACDBE credit for work performed in the following areas.)

NAICS 541310: ARCHITECTURAL SERVICES
NAICS 541410: INTERIOR DESIGN SERVICES

4.2.9 Sub- consultants



Our Subconsultants

For this wide-ranging contract, Gurrimate has taken careful consideration in selecting a team of subconsultants whose expertise aligns directly with the types of projects outlined in the City's Capital Improvement Plan (CIP). These include aviation and taxiway improvements, parking structure updates, Complete Streets initiatives, parks and playground renovations, community centers, sports fields, and many more. Our team was selected not only for their technical capabilities and relevant project experience but also for their **proven** performance—both through our first-hand collaborations and their successful history of delivering projects for the City of Fort Lauderdale. We stand behind their ability to provide timely, cost-effective, and high-quality solutions across this diverse scope of work.

CMTA, Inc.

MEP/FP Engineering

CMTA is a multi-specialty firm that focuses on building systems engineering – designing cost-effective, energy-efficient, high-performance buildings. We function as a trusted partner and guide for the owner and design team bringing energy reduction, decarbonization, and health and wellness goals to fruition. As CMTA strives to improve the built environment, we also invent



In 2016, Gurrimate completed the restoration and adaptive reuse of the Historic Hampton House with O'Donnell & Naccarato (formerly Douglas Wood & Associates) and Laura Llerena & Associates. This historic preservation project received numerous awards including from AIA Miami, AIA Florida, and Dade Heritage Trust.

products, set national goals, and work to transform the market to improve results for everyone. We define our innovative approach to engineering as – Building Science Leadership.

We are Data Driven, and Results Proven. Over the last 20 years, we have collected utility data on our projects, allowing us to continually improve our approach. This database means we design from verified information and not engineering theories, as well as understand how to make these buildings a reality without extra first costs.

O'Donnell & Naccarato

Structural Engineering

O'Donnell & Naccarato's structural engineering practice has grown from a 3-person company in 1981 into a national firm of over 120 people spread over eight offices. O&N provides structural solutions for buildings across all construction market sectors with projects located throughout every part of the

United States. Our founders, Bill O'Donnell and Pete Naccarato were dedicated to developing longstanding relationships with our clients first and foremost. They combined this passion with a focus on quality and creative engineering to provide solutions for clients that not only help complete very successful projects but also strengthen those relationships. This passion and focus are embedded in the O&N culture and continues today. They have enabled our firm to grow, thrive and expand; providing the opportunity to engineer ever-more complex structures and establish further valued relationships. We bring this vast experience and creativity to the design of new structures as well as to the expansion, renovation, and restoration of older ones; all to help the owner obtain the highest and best use for their property.

O'Donnell & Naccarato has provided structural engineering services for more than 200 projects for City of Coral Gables, City of Miami, City of

Miami Beach, Miami-Dade County and City of Fort Lauderdale including engineering services for Las Olas Boulevard Corridor Improvement Project. Our work spans new construction, complex renovations, recertification, adaptive reuse, and additions across a wide range of sectors. This experience has given us a deep understanding of local regulations and the functional demands of various building types. With a seasoned team, we deliver efficient, innovative solutions tailored to each project's unique needs.

Walker Consultants

Structural Parking Consultants

Walker Consultants provides planning, design, engineering, forensics, restoration, and building envelope consulting services. As a 100% employee-owned company, Walker takes pride in the quality of its work and the value delivered to clients. The firm's culture is rooted in integrity, honesty, and high standards.

Established in 1965 as a structural and civil engineering firm, Walker has grown to include architects, building envelope experts, forensic engineers, transportation planners, and parking consultants—expanding its capabilities to offer clients cost-effective and innovative solutions.

Solutions from Start to Finish – and Beyond

At the earliest stages of a project, Walker Consultants offers parking planning and consulting services, including financial analysis. During the design phase, the firm provides

building envelope design, peer reviews, and quality control checks for all types of structures. For parking structures, Walker delivers industry-leading design services addressing architectural, structural, functional, and mechanical components.

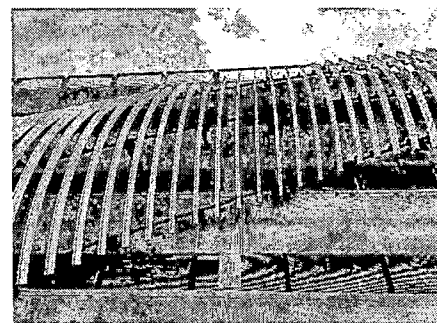
For existing structures, Walker supports owners with maintenance through comprehensive assessments and investigations. These services assist in maintaining optimal conditions and provide critical reviews and advanced analyses in the event of failures. The firm's experts develop cost-effective, durable repair designs and asset management plans for all types of facilities. Additional services include assessments of safety, ADA compliance, MEP systems, and overall property conditions.

Looking beyond the structure, Walker's specialists enhance the user experience with forward-thinking solutions that improve accessibility. These services include curb management, multimodal planning, parking operations reviews, and technology integration. Walker's tailored, inclusive approach to planning prioritizes innovation and stakeholder engagement.

PDS, Inc.

Civil Engineering & Surveying

Premiere Design Solutions, Inc. (PDS) is a local minority firm, established in Florida on June 19, 2007, with headquarters in Broward County in the City of Miramar, and offices in the City of Miami, FL. PDS is licensed, insured, and certified to

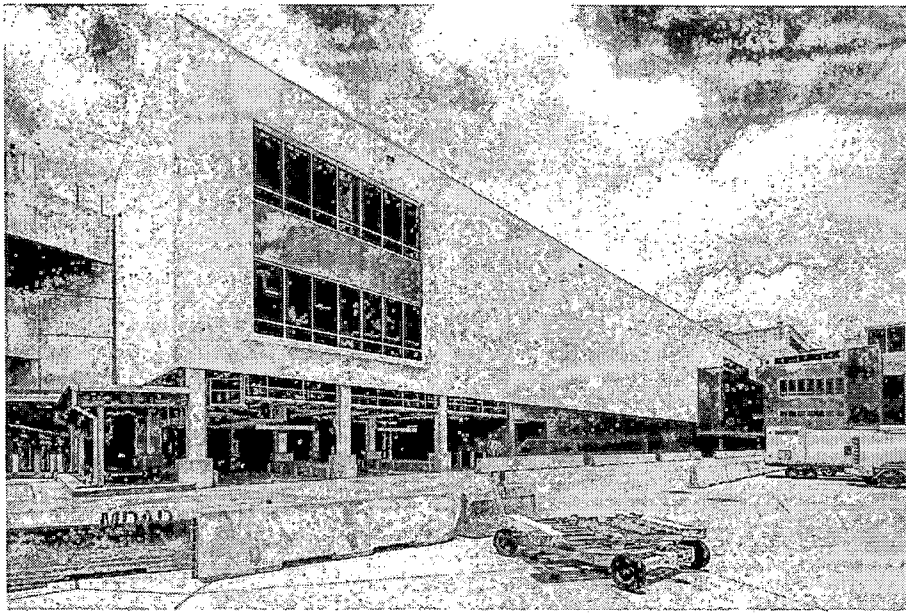


Case Study: Design Implementation of The Las Olas Parking Garage

Walker provided structural engineering services for the Las Olas Parking Garage which serves as a landmark entrance to the beach front providing parking for beach goers and visitors to Fort Lauderdale. Its dynamic façade screen contains color-changing waveform media, as a result of the Architect's vision for the parking structure as a grand, sweeping gesture. The design is a modern riff on a wave pattern and incorporates signature elements of the barrier island onto the screen wall.

do business in the State of Florida, providing Professional Engineering Services, and having qualifications and technical categories of work pre-approved by Broward County, Miami-Dade County and FDOT.

PDS has currently 35 full-time employees and brings over 100 years of combined experience in the engineering field. For the last 17 years, PDS has been providing Professional Engineering, Surveying and Mapping Services to numerous cities, and various government agencies like Broward County Transit (BCT), Broward County Aviation Department (BCAD), Broward County Water and Wastewater Services (BCWWS), Miami-Dade Water and Sewer Department (WASD), Miami-Dade Transit Division (MDT), Miami-Dade Aviation Department (MDAD), and Florida Department of Transportation (FDOT), most of which have been funded by County and Federal funds. PDS has also secured



Gurrmatute was part of a team with PDS, Inc. design the New South-Central Checked Baggage Inspection System, Checked Baggage Reconciliation Areas Baggage Handling System Building at Miami International Airport. This 71,000 sf. \$177M project achieved LEED Gold Certification and was designed for Sea Level Rise.

continuing engineering contracts with all mentioned agencies.

PDS has developed an important strength in the local market and has great experience providing Professional Civil Engineering, Surveying and Construction Administration services to Parks and Recreation projects such as the FTL Parks Bond Program and the Broadview Park Survey in the City of Fort Lauderdale; the Doral Parks Bond Program Central Park in the City Doral; the Bennet Lifter Park Improvements in the City of Miami Gardens; the Plantation Central Park Multipurpose in the City of Plantation; and the AD Barnes Park, Camp Matcumbe Park, and Haulover Park in the City of Miami.

PDS fully understands the scope of work of this RFQ and is completely qualified to meet its requirements. We are confident in our ability to provide prompt and professional services on a project-by-project basis, with

expertise in general Civil Engineering Design, Survey and CA services. One of the primary challenges of this project is addressing multiple work orders simultaneously, and we believe it is crucial to respond to each of them promptly. Therefore, our personnel are capable of rotating roles to ensure efficient and timely completion of tasks. This strategic approach allows us to manage multiple contracts, including emergency ones, ensuring reliability, redundancy, and the timely execution of all work orders.

Laura Llerena & Associates

Landscape Architecture

Established in April 1980, Laura Llerena & Associates, Inc. (LL&A) became the first woman-owned landscape architecture firm in Miami-Dade County. As a certified Disadvantaged Business Enterprise, the firm holds certifications with numerous municipalities throughout South and Central Florida. Over

the course of 45 years, LL&A has built a strong reputation for delivering quality, reliable work and providing comprehensive landscape architecture design services.

The firm's expertise spans a wide range of services, including landscape design, irrigation design, hardscape and site amenity design, landscape lighting, construction detailing, specification writing, construction estimating, construction administration, and peer reviews. LL&A integrates some of the most innovative techniques in contemporary landscape architecture and has successfully collaborated with both public and private sector clients within and beyond Florida.

LL&A's design philosophy centers on creating welcoming, visually compelling outdoor spaces that reflect the unique character of South Florida. The firm is committed to sustainability and cost-efficiency, often employing techniques such as Xeriscaping – an approach that uses native, drought-tolerant, and low-maintenance plant materials. This strategy not only enhances the aesthetic and ecological value of a site, but also reduces long-term maintenance and water usage, making it especially beneficial for LEED-certified projects.

With a high level of involvement from concept through completion, LL&A brings extensive experience in site analysis, cost estimating, contract administration, construction management, and field inspections. The firm is deeply committed to every phase of the design and

implementation process, ensuring consistent quality and attention to detail.

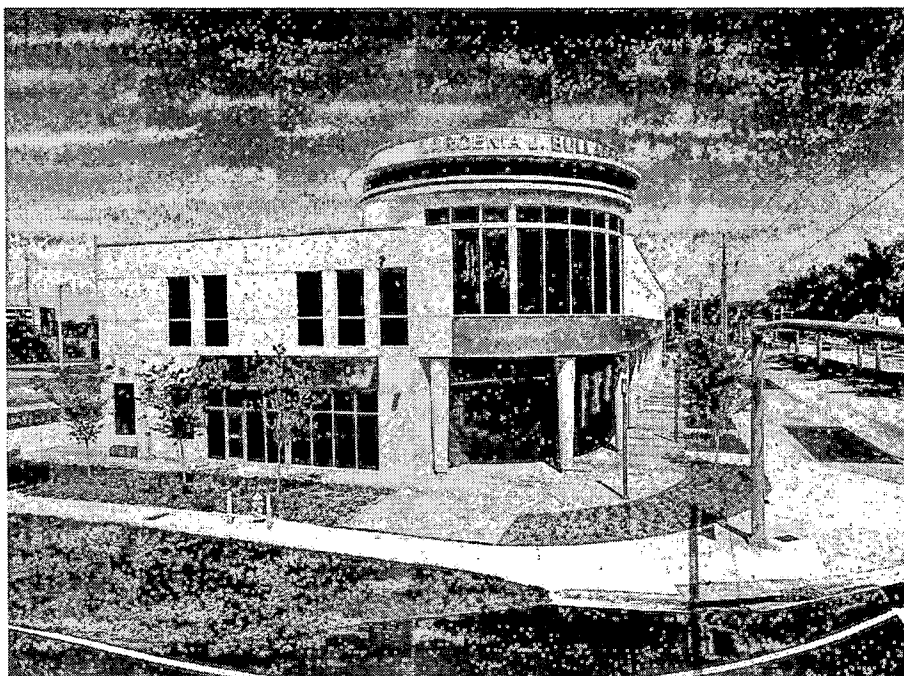
Laura Llerena & Associates, Inc. stands out for its thorough understanding of project-specific needs, scopes, and local codes, enabling the team to deliver tailored, effective landscape architecture solutions for a diverse array of clients.

Program Controls, Inc.

Cost Estimating

Program Controls Inc. (PCI) is a minority-owned firm providing professional services on large and complex programs in government and public sectors for over 23 years. PCI has been the controls lead on many large programs in South Florida and is currently providing such services at City of Ft Lauderdale, Broward County and various other public agencies in South Florida. PCI is certified as a MBE/CBE by the State of Florida and Broward County. Some of the projects in Broward County include – project controls at FLL Terminal 5, Broward Transit, City of Ft Lauderdale Prospect Lake Water plant and I/I Program and cost estimating for EPD Labs, Ron Cochran Public Safety Bldg., Port Everglades SOC and Air Monitoring stations. In addition, PCI has delivered program controls services to many programs in Miami-Dade, Palm Beach and Key West.

PCI has a great team of trained and skilled controls professionals who have been the force behind firm's superior and successful



Laura Llerena & Associates was a subconsultant on the design of the Larcenia J. Bullard Building for Miami-Dade County. New 15,000 sf two-story building with retail space, a take-out restaurant and a gallery space on the 1st floor to showcase the history and art of the local Richmond Heights area. The 2nd floor has a community multipurpose room and office space. The project scope includes the design of the entire site with 48 parking spaces. The building achieved LEED Silver Certification.

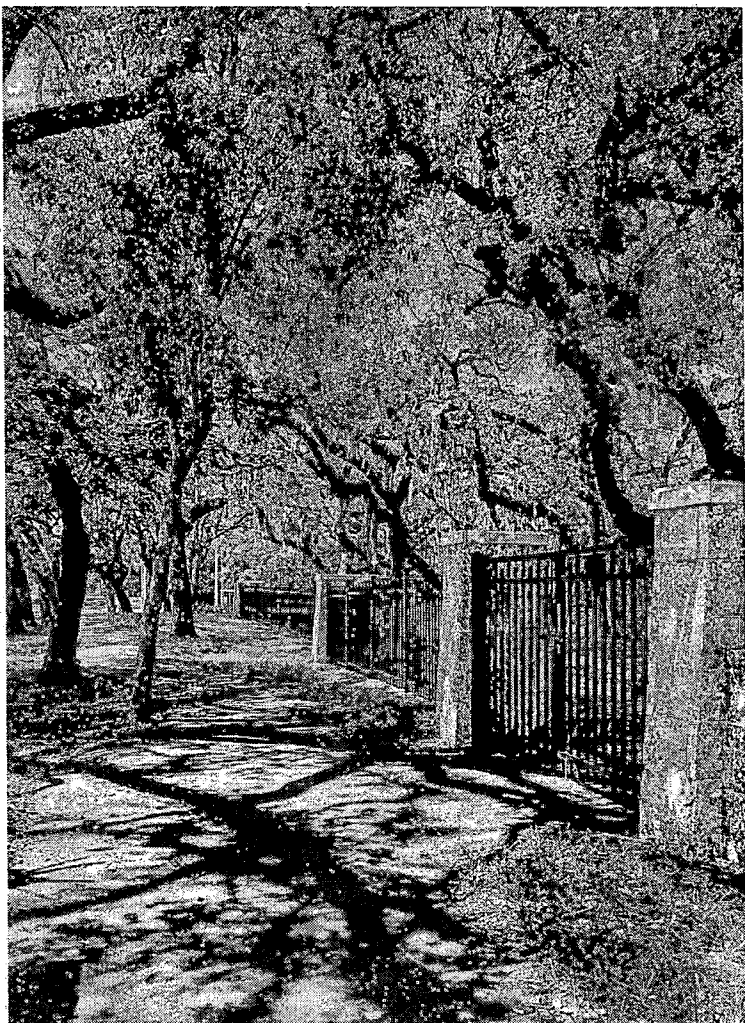
KPIs to developing core processes, procedures, and systems.

We pride ourselves on our quality and timely services on all the projects and programs. We have a proven record of performance with every project we have ever worked on. Our team led by local controls leaders is one of the most experienced and qualified team in South Florida. We know the local market, local construction industry, local architects and engineers and local contractors. Our estimators having worked with General Contractors know how the bids are put together. Our schedulers know how to build in South Florida and can develop realistic and constructible phased schedules. Based in South Florida and having worked on these programs, our team members are intimately familiar with local regulations and procedures,

local market and interact and coordinate with various Departments and Divisions. In addition, being local assures the responsiveness and delivery with a sense of urgency

4.2.10

Required Forms





CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 11/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Collinsworth Ins & Risk Mgmt Services In P.O. Box 661628 Miami Springs FL 33266	CONTACT NAME: Erinn E Collinsworth PHONE (A/C No. Ext): (786) 930-4795 FAX (A/C No.): (786) 930-4794 E-MAIL ADDRESS: caitlyn@collinsworthinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Gurri Matute P.A. 5001 SW 74th Court Miami FL 33155 (305) 661-0069	INSURER A: RLI Insurance Co. NAIC # 13056	
	INSURER B: Travelers Cas & Surety Co 19038	
	INSURER C: Arch Insurance Company 11150	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES RG **CERTIFICATE NUMBER:** Cert ID 18588 (1) **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:		PSB0011213	07/12/2024	07/12/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		PSA0003678	07/12/2024	07/12/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$		PSE0005569	07/24/2024	07/12/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	UB-3R020151	11/07/2024	11/07/2025	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability		PAAEP0105106 Claims Made Basis	11/07/2024	11/07/2025	Each Claim \$ 2,000,000 Policy Aggregate \$ 4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Professional Liability deductible is \$5,000 each claim/\$15,000 Aggregate per policy period

CERTIFICATE HOLDER
CANCELLATION

"Specimen Certificate" For Proposal Purposes	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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LOCAL BUSINESS PREFERENCE

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this ITB, as applicable to the local business preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the Local Business Preference Class claimed:

- A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **and**
- B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:

https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2_AD_ARTVFI_DIV2PR_S2-186LOBUPR

Definitions: The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.
4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.



LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

- (1) _____ is a **Class A** Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt **and** a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (2) _____ is a **Class B** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt **or** a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (3) _____ is a **Class C** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.

Gurri Matute PA

Business Name

- (4) _____ requests a **Conditional Class A** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (5) _____ requests a **Conditional Class B** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

Business Name

- (6) _____ is considered a **Class D** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration.

Business Name

BIDDER'S COMPANY: **Gurri Matute PA**

AUTHORIZED COMPANY PERSON: **Daphne I. Gurri**

PRINT NAME

SIGNATURE

05/22/2025

DATE

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

VALID OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025**Business Name:** DAPHNE GURRI**Receipt #:** 316-280649
Business Type: ARCHITECT (ARCHITECT)**Owner Name:** GURRI MATUTE PA
Business Location: 10 FAIRWAY DR STE 215
DEERFIELD BEACH
Business Phone: 305-661-0069**Business Opened:** 08/01/2016
State/County/Cert/Reg:
Exemption Code:

Rooms

Seats

Employees

Machines

Professionals

1

For Vending Business Only						
Number of Machines:			Vending Type:			
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
30.00	0.00	0.00	0.00	0.00	0.00	30.00

Receipt Fee

30.00

Packing/Processing/Canning Employees

0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS**THIS BECOMES A TAX RECEIPT****WHEN VALIDATED**

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

DAPHNE GURRI
5001 SW 74 CT STE 208
MIAMI, FL 33155

Receipt # WWW-23-00273038
Paid 07/19/2024 30.00

2024 - 2025**BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT**

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

VALID OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025**Business Name:** DAPHNE GURRI**Receipt #:** 316-280649
Business Type: ARCHITECT (ARCHITECT)**Owner Name:** GURRI MATUTE PA
Business Location: 10 FAIRWAY DR STE 215
DEERFIELD BEACH
Business Phone: 305-661-0069**Business Opened:** 08/01/2016
State/County/Cert/Reg:
Exemption Code:

Rooms

Seats

Employees

Machines

Professionals

1

For Vending Business Only						
Number of Machines:			Vending Type:			
Signature	Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Total Paid
	30.00	0.00	0.00	0.00	0.00	30.00

Receipt # WWW-23-00273038
Paid 07/19/2024 30.00



DISADVANTAGED BUSINESS ENTERPRISE (DBE) PREFERENCE

Section 2-185, Code of Ordinances of the City of Fort Lauderdale, provides for a disadvantaged business preference.

In order to be considered for a DBE Preference, a bidder must include a certification from a government agency, as applicable to the DBE Preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a DBE Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the DBE Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **or** State of Florida active registration **and/or**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the disadvantaged business preference.

THE COMPLETE DBE PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: <https://www.fortlauderdale.gov/home/showpublisheddocument?id=56883>

Definitions

- a. The term "disadvantaged class 1 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- b. The term "disadvantaged class 2 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business within the limits of the city with a full-time employees and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- c. The term "disadvantaged class 3 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the Tri-County area and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- d. The term "disadvantaged class 4 enterprise" shall mean any disadvantaged business enterprise that does not qualify as a Class A, Class B, or Class C business, but is located in the State of Florida and provides supporting documentation of its disadvantaged certification as established in the City's Procurement Manual.



DISADVANTAGED BUSINESS ENTERPRISE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the disadvantaged business enterprise price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this solicitation. Violation of the foregoing provision may result in contract termination.

- (1) is a disadvantaged class 1 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

- (2) is a disadvantaged class 2 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business within the limits of the city with a full-time employee(s) and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

- (3) is a disadvantaged class 3 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the Tri-County area and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

- (4) is a disadvantaged class 4 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that does not qualify as a Class A, Class B, or Class C business, but is located in the State of Florida and provides supporting documentation of its disadvantaged certification as established in the City's Procurement Manual.

Gurri Matute PA
Business Name

- (5) is not considered a Disadvantaged Enterprise Business as defined in the City of Fort Lauderdale Ordinance Sec.2-185 and does not qualify for DBE Preference consideration.

Business Name

BIDDER'S COMPANY: Gurri Matute PA

AUTHORIZED COMPANY PERSON: Daphne I. Gurri

PRINT NAME

SIGNATURE

05/22/2025

CAM #26-0247
Exhibit 3
Page 89 of 102

WBENC

WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

Guuri Matute, P.A.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: March 12, 2018

Expiration Date: March 12, 2026

WBENC National Certification Number: WBE1800434

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council Florida, a WBENC Regional Partner Organization.



WBENC FLORIDA
WOMEN'S BUSINESS ENTERPRISE COUNCIL

Authorized by Nancy Allen, President & CEO
Women's Business Enterprise Council Florida

NAICS: 541310, 541330, 541340, 541350, 541410, 541420
UNSPSC: 72131600, 81101508



Greater Los Angeles
Business
COUNCIL



WBENC METRO
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC MICHIGAN
WOMEN'S BUSINESS ENTERPRISE COUNCIL



WBENC EAST
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC ORV
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC PACIFIC
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC SOUTH
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC WEST
WOMEN'S BUSINESS ENTERPRISE COUNCIL

**Office of Small Business Development**

111 NW 1 Street, 19th Floor
Miami, Florida 33128
T 305-375-3111 F 305-375-3160
miamidade.gov

March 27, 2024

Daphne Gurri
Gurri Matute, P.A.
5001 SW 74 COURT SUITE 208
MIAMI, FL 33155

Approval Date: March 26, 2024 - Disadvantaged Business Enterprise (DBE)
Anniversary Date: March 26, 2025

Dear Daphne Gurri,

Miami-Dade County Office of Small Business Development (SBD), is pleased to notify you that your firm is certified under the Florida Unified Certification Program (UCP). Your firm meets the eligibility requirements for certification as a Disadvantaged Business Enterprise (DBE) in accordance with 49 CFR Part 26.

DBE certification is continuous with no expiration date; however, firms are required to attest that there are no changes via the No Change Declaration form on or before the firm's anniversary date to remain certified. You will be notified of your annual responsibilities in advance of the Anniversary Date listed above. You must submit the annual No Change Declaration form no later than the Anniversary Date to maintain your eligibility. Your firm will be listed in the UCP DBE Directory which can be accessed through the Florida Department of Transportation's website: <http://www3b.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/>.

DBE certification is NOT a guarantee of work, but it enables the firm to compete for and perform contract work on all USDOT Federal Aid (FAA, FTA and FHWA) projects in Florida as a DBE contractor, sub-contractor, consultant, sub-consultant or material supplier.

If at any time there is a material change in your firm, you must advise this office by sworn affidavit and supporting documentation within thirty (30) days. Changes include, but are not limited to ownership, officers, directors, management, key personnel, scope of work performed, daily operations, on-going business relationships with other firms, individuals or the physical location of your firm. After our review, you will receive instructions as to how you should proceed, if necessary. Failure to comply will result in action to remove your firm's DBE certification.

It is strongly recommended that you register your firm as a vendor with Miami-Dade County. To register, you may visit: <http://www.miamidade.gov/procurement/vendor-registration.asp>. Thank you for your interest in doing business with Miami-Dade County. If you have any questions or concerns, you may contact our office at 305-375-3111 or sbdcert@miamidade.gov.

Sincerely,

Jeanise Cummings-Labossiere
Section Chief, Small Business Development

NAICS & Industry Title: (Your firm is eligible to compete for and perform work on all USDOT Federal Aid projects throughout Florida and may earn DBE or ACDBE credit for work performed in the following areas.)

NAICS 541310: ARCHITECTURAL SERVICES
NAICS 541410: INTERIOR DESIGN SERVICES



NON-COLLUSION STATEMENT

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents, and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

<u>NAME</u>	<u>RELATIONSHIPS</u>
N/A	N/A

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.



 Authorized Signature
Daphne I. Gurri

 Name (Printed)

Principal/Owner

 Title
05/22/2025

 Date



**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

- A. Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability, or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

Authorized Signature

Daphne I. Gurri, Principal/Owner

Print Name and Title

05/22/2025

Date



E-VERIFY AFFIRMATION STATEMENT

Solicitation/Bid /Contract No: 456

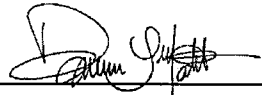
Project Description:

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- A. all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- B. all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name: Gurri Matute PA

Authorized Company Person's Signature: 

Authorized Company Person's Title: Principal/Owner

Date: 05/22/2025



Modernize the employment verification process to

[Learn More](#)

[Enable E-Verify+](#)

My Company Profile

Company Information

Company Name

Gurri Matute PA

Company ID

971825

Employer Identification Number (EIN)

651038126

DUNS Number

858432425

NAICS Code

541

Subsector

Professional, Scientific, and Technical Services

Doing Business As (DBA) Name

Enrollment Date

May 14, 2016

Unique Entity Identifier (UEI)

Total Number of Employees

20 to 99

Sector

Professional, Scientific, and Technical Services

**CONTRACT PAYMENT METHOD**

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept the credit card or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below, you agree with these terms.

Please indicate which credit card payment you prefer:

☐ MasterCard

☒ Visa

Gurri Matute PA

Company Name

Daphne I. Gurri

Name (Printed)

A handwritten signature in black ink, appearing to read "Daphne I. Gurri".

Signature

Principal/Owner

Title

05/22/2025

Date

CITY OF FORT LAUDERDALE BID/PROPOSAL CERTIFICATION

Please Note: It is the sole responsibility of the bidder/proposer to ensure that their response is submitted electronically through the City's on-line strategic sourcing platform prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) Gurri Matute PA EIN (Optional): 65-1038126

Address: 5001 SW 74th Court, Suite 208

City: Miami State: FL Zip: 33155

Telephone No.: 305.661.0069 FAX No.: 305.661.0089 Email: daphneg@gurrimatute.com

Delivery: Calendar days after receipt of Purchase Order (**section 1.02 of General Conditions**): _____

Total Bid Discount (**section 1.05 of General Conditions**): _____

Check box if your firm qualifies for DBE (**section 1.09 of General Conditions**): ☐

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Daphne I. Gurri

Name (printed)

05/22/2025

Date



Signature

Principal/Owner

Title

Reference forms can be found in section 4.2.7.

AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS
(Florida Statute- §287.138, 692.201, 692.202, 692.203, and 692.204)

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes)
2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes)
3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes)
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes)
6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(I), Florida Statutes)
7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.
8. **(Only applicable if purchasing real property)** Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source: §§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)

The undersigned is authorized to execute this affidavit on behalf of Entity.

Name: Daphne I. Gurri Title: Principal/Owner Entity: Gurri Matute PA

Signature:  Date: 05/22/2025

NOTARY PUBLIC ACKNOWLEDGEMENT SECTION

STATE OF Florida
 COUNTY OF Miami Dade

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this 22 day of May, 2025, by Daphne I. Gurri, as

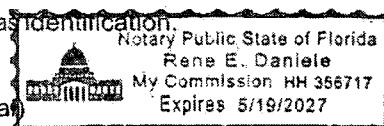
Owner for Gurri Matute PA, who is

personally known to me or who has produced _____ as identification.

Notary Public Signature: 

Print Name: Rene E. Daniele

(Notary Seal)



My commission expires: 5/19/2027

State of Florida

Department of State

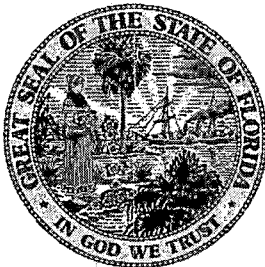
I certify from the records of this office that GURRI MATUTE, P.A. is a corporation organized under the laws of the State of Florida, filed on August 8, 2000.

The document number of this corporation is P00000076167.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 29, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-ninth day of January,
2025*



A handwritten signature in black ink, appearing to be "J. B. ...", written over a horizontal line.

Secretary of State

Tracking Number: 0522823704CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Gurri Matute PA	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership). Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. 5001 SW 74th Court Suite 208	Requester's name and address (optional)
6 City, state, and ZIP code Miami, Florida 33155	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
6	5		-	1	0	3	8	1	2
									6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ► **5/22/2025**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is Backup Withholding*, later.

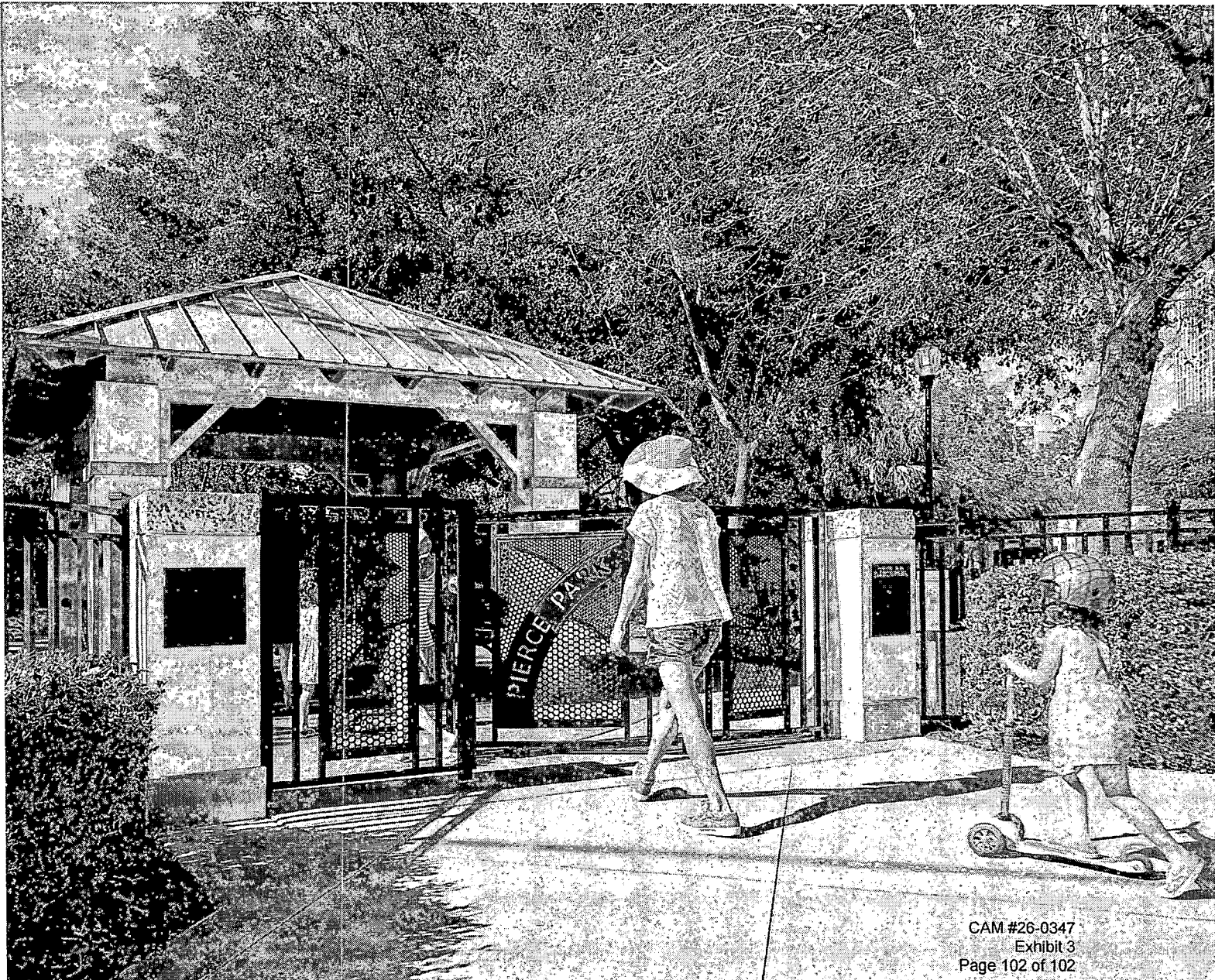
5001 SW 74th Court Suite 208
Miami Florida 33155

10 Fairway Drive Suite 215
Deerfield Beach Florida 33441

305 661 0069
info@gurrimatute.com

AR0015179
gurrimatute.com

GURRIMATUTE



RFQ/EVENT# - 456 Architectural Continuing Services

Prime: Gurri Matute PA

Gurri Matute, PA		
Job Titles:	Unit of Measure	Final Rates
Principal	Hourly	\$ 220.00
Sr. Project Manager	Hourly	\$ 170.00
Project Manager	Hourly	\$ 160.00
Project Coordinator	Hourly	\$ 145.00
Registered Architect	Hourly	\$ 195.00
Architectural Designer	Hourly	\$ 120.00
Senior Interior Designer	Hourly	\$ 170.00
BIM Manager	Hourly	\$ 120.00
Intern Architect/Interior Designer	Hourly	\$ 90.00
Spec Writer	Hourly	\$ 100.00
Clerical	Hourly	\$ 75.00
Engineering, Structural - O'Donnell Naccarato		
Principal	Hourly	\$ 220.00
Professional Engineer	Hourly	\$ 200.00
Project Engineer	Hourly	\$ 150.00
Jr. Engineer	Hourly	\$ 125.00
Project Manager	Hourly	\$ 175.00
Senior Project Manager	Hourly	\$ 190.00
Engineering-General, MEP - Engineering-General; Fire Protection - Engineering - IT - OCI Associates, LLC dba CMTA		
Principal	Hourly	\$ 180.00
Registered Professional Engineer	Hourly	\$ 170.00
Senior Project Manager	Hourly	\$ 160.00
Senior Project Engineer	Hourly	\$ 160.00
IT / AV Systems Design Eng.	Hourly	\$ 150.00
Lighting Design Engineering	Hourly	\$ 140.00
Project Engineer	Hourly	\$ 125.00
Senior Designer	Hourly	\$ 110.00
Designer	Hourly	\$ 100.00
CAD Operator	Hourly	\$ 80.00
Clerical	Hourly	\$ 70.00
Landscape Architecture & Planning - Laura L. Llerena & Assoc.		
Principal	Hourly	\$ 180.00
Architect Staff	Hourly	\$ 85.00
CADD Operator	Hourly	\$ 85.00



DAPHNE GURRI MATUTE
PRESIDENT
3/19/2026

Engineering-Civil /Land Surveying & Mapping /Land Surveying & Mapping/Engineering-Utility - Premier Design Solutions		
Principal	Hourly	\$ 220.00
Project Manager	Hourly	\$ 170.00
Senior Project Engineer	Hourly	\$ 150.00
Chief Surveyor	Hourly	\$ 175.00
Project Engineer	Hourly	\$ 130.00
Inspector	Hourly	\$ 95.00
Administrative Assistant	Hourly	\$ 80.00
CAD/ Computer Technician	Hourly	\$ 90.00
Survey Technician	Hourly	\$ 70.00
Construction Services (Cost Estimating) - Program Controls, Inc.		
Estimating Manager	Hourly	\$ 190.00
Lead Estimator	Hourly	\$ 160.00
MEP Estimator	Hourly	\$ 150.00
Senior Estimator	Hourly	\$ 150.00
Estimator	Hourly	\$ 120.00
Walker Consultants - Engineering, Structural & Bridge (Parking Garages)		
Structural Engineer	Hourly	\$ 225.00
Planning & Design	Hourly	\$ 125.00

DATIVE SURVEY
PREP WORK
Page 2 of 2

3/19/2026