



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#17-1260

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: November 7, 2017

TITLE: Motion to Approve an Event Agreement with St. Jerome Catholic School,
Inc. for St. Jerome Catholic Church and School Fall Festival 2017

Recommendation

It is recommended that the City Commission approve an event agreement with St. Jerome Catholic School, Inc. and authorize execution of the agreement by the City Manager. If the Commission is in agreement with the applicant's request for extended hours, a separate motion of a time certain should be made.

Background

City staff has been working closely with the event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and event organizers were advised of the noise ordinance and possible concerns.

The organizer will pay for all event costs and submit the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified as appropriate regarding events in their areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of the event agreement is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

The event organizer, St. Jerome Catholic School, Inc., did not execute an Event Agreement before holding its previous event in the city. Staff will work closely with the Event Organizer to ensure that the proposed Event Agreement is timely executed prior to the requested event.

Effective October 1, 2015 the City began to enforce the noise requirements outlined in Exhibit 1.

Event:

Applicant: St. Jerome Catholic School, Inc.
 Event Name: St. Jerome Catholic Church and School Fall Festival 2017
 Date/Time: Thursday, November 16, 2017 (6:00pm – 10:00pm); Friday, November 17, 2017 (6:00pm – 11:00pm); Saturday, November 18, 2017 (12:00pm – 11:00pm); Sunday, November 19, 2017 (12:00pm – 8:00pm)
 Location: St. Jerome’s Catholic Church- 2601 SW 9th Ave
 Road Closing: No
 Alcohol: Yes
 Amplified Music: Yes – Thursday, November 16, 2017 (6:00pm – 9:00pm)*; Friday, November 17, 2017 (6:00pm – 10:00pm)*; Saturday, November 18, 2017 (12:00pm – 10:00pm)*; Sunday, November 19, 2017 (12:00pm – 8:00pm)
 Insurance Required: Yes
 Banners: No
 Pending Code Violations: No
 Application Fee: \$400.00

*** The event organizer has requested a special exemption to allow music for this event until 10:00pm on Thursday, November 16, 2017 and until 11:00pm on Friday, November 17, 2017 and Saturday, November 18, 2017.**

Resource Impact

There is a positive fiscal impact in the amount of \$200.00.

<i>Funds available as of October 1, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR033401-K029	Community Events	Charge for Service/Non-sponsor Charges	\$175,000	\$0	\$400
				TOTAL AMOUNT ►	\$400

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 4: Be a healthy community with fun and stimulating recreational activities for our neighbors.
- Objective 2: Celebrate our community through special events and sports.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachments

Exhibit 1 – Commission Memo #15-055

Exhibit 2 – St. Jerome Catholic Church and School Fall Festival 2017 Application

Exhibit 2a – St. Jerome’s Catholic Church and School Fall Festival 2017 Site Plan

Exhibit 2b – St. Jerome’s Catholic Church and School Fall Festival 2017 Agreement

Prepared by: Carolyn Bean, Parks & Recreation

Department Director: Phil Thornburg, Parks & Recreation