



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#22-0150

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: June 7, 2022

TITLE: Motion Approving Agreements for Purchase of Turf Grass Maintenance -
Cemeteries with SFM Landscape Services, LLC and Weed-A-Way, Inc. -
\$143,007.96 -(**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve the purchase of turf grass maintenance services for City cemeteries and authorize the City Manager to execute a one-year agreement with four (4) additional one (1) year renewal options with SFM Landscaping Services, LLC, in substantially the form attached, for an estimated total amount of \$143,007.96 and contingent upon appropriation of funds. Due to the volume of the work anticipated for this service and to prevent any interruption in service, staff also recommends City Commission authorize the City Manager to execute an agreement with Weed-A-Way, Inc., in substantially the form attached and in accordance with the terms, conditions and specifications contained in the Invitation to Bid (ITB) No. 12624-523 for Turf Grass Maintenance – Cemeteries, and contingent upon appropriation of funds.

Background

On December 28, 2021, the Procurement Services Division issued Invitation to Bid (ITB) No. 12624-523 for Turf Grass Maintenance – Cemeteries.

On January 26, 2022, the solicitation ended with eleven (11) vendors responding. Six of the eleven bidders have indicated its status as a Disadvantaged Business Enterprise.

Due to the volume of the work anticipated for this service and to prevent any interruption in service, the recommendation is for the City Commission to authorize an award of multiple agreements to purchase of turf grass maintenance services for City cemeteries. The bid submitted by SFM Landscaping Services, LLC has met the specifications and requirements of the bid and deemed the lowest cost, responsive and responsible bidder. The bid submitted by Weed-A-Way, Inc. has met the specifications and requirements of the bid and deemed the second lowest cost, responsive and responsible bidder.

Resource Impact

There will be a current fiscal year impact in the amount of \$45,000. These funds are

available in the FY 2022 Budget account indicated below. If required, additional funds will be provided by reimbursement from the Cemetery's Perpetual Care Trust Fund.

<i>Funds available as of May 2, 2022</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
430-PKR112203-3299	Cemetery System Maintenance	Services/Materials/Other Services	\$728,590	\$57,756	\$45,000
				TOTAL AMOUNT ►	\$45,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Improve access to and enjoyment of our beach, waterways, parks, and open spaces for everyone

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here

Attachments

- Exhibit 1 – Solicitation
- Exhibit 2 – Bid Tabulation
- Exhibit 3 – SFM Landscape Services, LLC Tabulation
- Exhibit 4 – Weed-A-Way, Inc. Tabulation
- Exhibit 5 – SFM Landscape Services, LLC Agreement
- Exhibit 6 – Weed-A-Way, Inc. Agreement

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