



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#13-1390

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: November 5, 2013

TITLE: Motion authorizing the proper City Officials to execute a one year agreement with four one-year renewal options with Averett Enterprises, LLC (Michael S. Averett), for services as a Swim Instructor.

Recommendation

It is recommended that a motion authorizing the proper City Officials to execute a one year agreement, with four, one-year renewal options, with Averett Enterprises, LLC (Michael S. Averett), competitive swimming instructor with the City's USA Swimming and U.S. Masters Swimming club team program, Swim Fort Lauderdale, in the estimated annual amount of \$40,120.00, from November 13, 2013, through November 12, 2014, and authorizing the City Manager, or his designee, to approve renewal options, contingent upon approval and appropriation of funds.

Background

The City contracts with swim professionals to conduct competitive programs including classes, practices, and specialty instruction/clinics at the Fort Lauderdale Aquatic Complex. Due to the nature of competitive sports and the operational needs of the team, Mr. Averett will be serving as an assistant swim coach to ensure the continued success of the City's USA Swimming and U.S. Masters Swimming club team, Swim Fort Lauderdale with a current membership of 327 participants.

Per Section 2-172(a)(9), Code of Ordinances, recreational program instructors are exempt from the ordinance requiring competition. Either party may cancel the contract upon 30-days' notice. Mr. Averett has completed and passed a background check including those required by USA Swimming and/or U.S. Masters Swimming. In addition, the Risk Manager will review and approve all insurance liability certificates.

Resource Impact

Based on the agreement, Mr. Averett will be compensated on a per diem basis for days worked for scheduled practices, regular programming, and team competitions at a rate of \$136 per day, not to exceed 295 days annually. Additionally, should Mr. Averett desire to conduct specialty clinics or private instruction, he will be compensated with

70% of the fees received from specialty clinics, private instruction, and other approved programs, and the City will retain the remaining 30%.

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the **Public Places Cylinder of Excellence**, specifically advancing:

- **Goal 4:** Be a healthy community with fun and stimulating recreational activities for our neighbors.
- **Objective 1:** Offer diverse range of youth, adult, and senior recreational programming.

This item advances the Fast Forward Fort Lauderdale Vision Plan 2035: We are Here.

Attachment:

Ex 1 Instructor Agreement

Prepared by: Jeff Stafford, Assistant Aquatic Complex Manager

Department Director: Phil Thornburg