



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#24-0986

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: October 15, 2024

TITLE: Motion Approving the Final Ranking of Firms, Negotiated Fee Schedules,
and Agreements for Professional Engineering and Program Support
Services for Citywide Undergrounding of Overhead Utilities – Craven,
Thompson & Associates, Inc. and Kimley-Horn and Associates, Inc. –
(Commission Districts 1, 2, 3 and 4)

Recommendation

Staff recommends the City Commission approve the final ranking of firms, negotiated fee schedules, and Agreements, in substantially the forms attached, for Citywide Undergrounding of Overhead Utilities - Professional Engineering and Program Support Services with Craven, Thompson & Associates, Inc. and Kimley-Horn and Associates, Inc., in the initial five-year term, and authorize the City Manager to approve two (2) five-year renewal options, contingent upon appropriation of funds.

Background

The City Commission, in 2010 and 2012, enacted and updated Ordinance C-10-12, creating Chapter 25, Article IV, Division 2 – Undergrounding (Ordinance) within the Code of Ordinances of the City of Fort Lauderdale, which established a process for communities to underground overhead utilities (power, telephone, cable TV, etc.) and created a mechanism for the benefited neighborhood to pay the costs associated with the undergrounding through a special assessment.

The goal of the program was to create a “turnkey” process to develop a project scope, design, and construction cost estimate with the City completing all required coordination with the utility companies on behalf of the benefited neighborhood. In accordance with the Ordinance, following completion of 90% design, the City presents the design, findings, and projected project costs to the neighborhood. A community vote is then held and if 70% of the returned votes are in favor of the action, the City enters into an agreement to complete the design and undergrounding construction. The entire cost for the project is the responsibility of property owners in the benefited neighborhood and is ultimately paid back to the City as a special assessment over a period of 20-30 years.

Since the Ordinance’s inception, the City has progressed with design plans for three (3) neighborhoods and proceeded to the balloting and construction phases with one (1) neighborhood. Additional neighborhoods have shown interest in undergrounding of their overhead utilities, with approximately seven (7) communities considering the program.

On February 21, 2024, the Procurement Services Division issued Request for Qualifications (RFQ) Event No. 135- Citywide Undergrounding of Overhead Utilities, Professional Engineering and Program Support Services, to solicit proposals from qualified firms.

On March 22, 2024, the RFQ closed with a total of five (5) firms submitting proposals:

- 1) Craven, Thompson & Associates, Inc.
- 2) KCI Technologies, Inc.
- 3) Kimley-Horn and Associates, Inc.
- 4) PAR Western Line Contractors, LLC d/b/a Ques
- 5) The Fishel Company d/b/a Team Fishel

On April 26, 2024, the Evaluation Committee (Committee) met to evaluate the proposals. The firms were ranked based on the evaluation criteria shown in the table below.

EVALUATION CRITERIA	WEIGHT (%)
Firm Qualifications and Experience	25
Organization Profile and Project Team	25
Reference and Past Performance	15
Approach to Scope of Work	35
TOTAL	100

The Proposals from PAR Western Line Contractors, LLC d/b/a Ques and The Fishel Company d/b/a Team Fishel were not evaluated as they did not meet the minimum qualification per section 2.8.1 of the solicitation and deemed non-responsive.

The following top three (3) firms were shortlisted for presentations:

- 1) Craven, Thompson & Associates, Inc.
- 2) KCI Technologies, Inc.
- 3) Kimley-Horn and Associates, Inc.

On May 15, 2024, the Committee heard presentations from the three (3) firms. The firms’ presentations were ranked based on the evaluation criteria shown in the table above. The evaluation resulted in the following ranking:

VENDOR	RANK
Kimley-Horn and Associates, Inc.	1
Craven, Thompson & Associates, Inc.	2
KCI Technologies, Inc.	3

The Disadvantaged Business Enterprise Preference is not applicable to this solicitation.

Negotiations have been completed and staff is recommending award to Kimley-Horn and Associates, Inc. as the highest ranked firm and Craven, Thompson & Associates, Inc. as the second ranked firm. Both firms were deemed responsive and responsible.

Resource Impact

There is no current fiscal year impact. Work will be authorized on an as-needed basis and will be subject to Commission approval of appropriations of contributions from the neighborhood associations to fund the individual task orders.

Strategic Connections

This item is a FY 2025 *Commission Priority*, advancing the Infrastructure and Resilience initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Infrastructure and Resilience Focus Area, Goal 3: Be a sustainable and resilient community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready.

Attachments

- Exhibit 1 – Solicitation
- Exhibit 2 – Final Ranking
- Exhibit 3 – Proposal – Craven Thompson
- Exhibit 4 – Proposal – Kimley-Horn
- Exhibit 5 – Fee Schedule – Craven Thompson
- Exhibit 6 – Fee Schedule – Kimley-Horn
- Exhibit 7 – Agreement – Craven Thompson 100424
- Exhibit 8 – Agreement – Kimley-Horn

Prepared by: Glenn Marcos, Chief Procurement Officer, Finance
Ingrid Kindbom, Program Manager I, Public Works
Paulette Hemmings Turner, Senior Procurement Specialist, Finance
Shamori Aldridge, Senior Administrative Assistant, Finance

Department Directors: Alan Dodd, P.E., Public Works
Linda Short, Finance