



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#24-0693**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** December 3, 2024

**TITLE:** Motion Approving an Agreement for MicroTransit Pilot Services - Circuit  
Transit Inc. - \$440,000 - **(Commission District 3)**

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**Recommendation**

Staff recommends that the City Commission approve an agreement, in substantially the form attached, for MicroTransit Pilot Services with Circuit Transit Inc., for an initial two-year term in the estimated amount of \$440,000; and authorize the City Manager to approve three (3) additional one-year renewal options, contingent upon appropriation of funds, as applicable.

**Background**

The Florida Department of Transportation (FDOT) awarded the City two (2) Public Transportation Grants to provide MicroTransit services within the northwest area of the City. The grant agreements between FDOT and the City dated June 17, 2020, expire on October 31, 2027, and the remaining grant funds total approximately \$660,000.

The planned service area for the MicroTransit Pilot Services will cover Rock Island Community Development, Lake Aire Palm View Homeowners Association, Golden Heights Neighborhood Association, Dillard Park Homeowners Association, Lauderdale Manors Homeowners Association, River Garden Sweeting Estate Homeowners Association, and Home Beautiful Park Civic Association. The on-demand service will expand accessibility and mobility in the City through connections to the larger transit network, including Broward County Transit and LauderGo Community Shuttle. This service is 100% funded by FDOT and any changes to the service area would require approval by the State.

On March 22, 2024, the Procurement Services Division issued Request for Proposals (RFP) Event No. 161 to solicit proposals from highly qualified, experienced, and licensed firms to provide an on-demand MicroTransit service within the northwest area of the City.

On April 12, 2024, the City received three (3) proposals from:

1. Circuit Transit Inc.
2. Beefree, LLC d/b/a Freebee
3. Slidr, LLC

Slidr, LLC did not submit its packet in accordance with the requirements of the solicitation and was found non-responsive. Based on the submissions, it was determined that Circuit Transit Inc. and Beefree, LLC d/b/a Freebee met all bid requirements and were deemed responsive and responsible bidders.

On June 20, 2024, the Evaluation Committee heard presentations from both firms and the final scores resulted in the selection of Circuit Transit, Inc. During negotiations, changes were made to Circuit Transit, Inc.'s original Cost Proposal which are reflected in Exhibit 3. Circuit Transit Inc. has met all requirements of the solicitation, and it is recommended that the City Commission approve an agreement with Circuit Transit Inc. for MicroTransit Pilot Services.

The resulting agreement may also be used to provide services in any other areas of the City (on-demand or fixed service) based on need, including but not limited to the current or new service areas based on available funding and subject to City Commission approval and contract amendment.

### **Resource Impact**

There is fiscal impact to the City in the amount of \$440,000 for the initial two-year term of this agreement. This funding is from the FDOT grants (20GCORDWNTN and 20GNWCOMM) available in the account listed below. Third-year grant funding is available and will be utilized once the contract is extended after the initial two-year term. Additionally, this contract may be used for the existing micro-transit service or any new micro-transit service subject to funding availability, appropriations, and City Commission approval, as required.

<i>Funds available as of November 12, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-544-30-3299-GCORDWNTN	FDOT TRANSIT CORRIDOR DWNTN OPER COST	OTHER EXPENSES / OPERATING SUBSIDIES	\$365,360	\$334,242	\$220,000
10-129-9300-544-30-3299-20GNWCOMM	FDOT TRANSIT CORRIDOR NW ROUTES OPER COST	OTHER EXPENSES / OPERATING SUBSIDIES	\$400,000	\$326,407	\$220,000
<b>TOTAL AMOUNT →</b>					<b>\$440,000</b>

*\*Includes funds in the amount of \$660,000 Committed/Available within requisition # 6824*

### **Strategic Connections**

This item is a FY2024 *Commission Priority*, advancing the Transportation and Traffic initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Infrastructure & Resilience Focus Area Goal 4: Facilitate an efficient, multimodal transportation network.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Connected.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan, specifically advancing:

- Infrastructure Focus Area
- The Transportation & Mobility Element
- Goal 2: Ensure a cohesive transportation network among local, regional, and state regulatory institutions.

### **Attachments**

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Circuit Transit Inc. Proposal

Exhibit 4 - Negotiated Scope/Statement of Services

Exhibit 5 - Negotiated Pricing Structure

Exhibit 6 - Agreement

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