COMMISSION AGENDA REPORT

M-11

COMMISSION MEETING DATE: 04-03-2012	→ AGENDA ITEM:	M-11
)MMISSION REPORT NO: 12-0627		P
Albert Carbon 03-09-5012 16-33-44 DEPARTMENT DIRECTOR'S SIGNATURE	DEPT: Public Works	
Albert J. Carbon, P.E., Public Works Director, 954-828-52 AUTHOR'S NAME, TITLE, AND TELEPHONE NUMBER	90	
Lee R. Feldman 03-29-2012 15, 6-35 CITY MANAGER'S SIGNATURE		
TITLE 1: AMENDMENT 10 - WORK AUTHORIZATION	16724.70 - KEITH AND SCHNARS,	P.A \$60,590
TITLE 2: IMPERIAL POINT LARGE WATER MAIN SUBJECT:		The second region in the second region region in the second region regio
Amendment 10 to Work Authorization 16724.79 construction phase services for Imperial Po), in the amount of \$60,590 pint Large Water Main -Phas	, providing a
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REQUESTED ACTION (STAFF RECOMMENDATION - C	ONTENT OF MOTION):	
Motion to approve.		P C
		i constat
· ·		
© REGULAR AGENDA	CONFERENCE	
 Motion Motion for Discussion Public Hearing Ordinance Presentation Purchase Consent Resolution 		Commission Reports Nanager Reports
Public Notice Advertised: FUNDS APPROPRIATION/TRANSFER (provide index of	ode, subobject, and title of subob	ject):
See Exhibit 4 for funding information.	MENT ITEMS ONLY	
PROCUREMENT REFERENCE NO:	TRANSACTION TYPE:	
BIDS SOLICITED/RECEIVED:	WBE:	ATE BID:
Vendor:	MBE:	IO BID:
Amount: Details:		
/ Journal (1000)		



January 9, 2012 Revised January 23, 2012

Dated the 3rd day of April, 2012

Mr. Jorge Holguin, Project Manager City of Fort Lauderdale 100 North Andrews Avenue Fort Lauderdale, Florida 33301

RE: WORK AUTHORIZATION NO. 16724.70, Amendment No. 10

Imperial Point Large Water Main Construction Phase Services

Additional Services Agreement (Amendment No. 10) P.O. #02704

City of Fort Lauderdale Project No. 10571-11720 Keith and Schnars, P.A. Project No. 16724.70

Dear Mr. Holguin:

In accordance with the terms and conditions of the Professional Services Agreement, approved by the City Commission on February 20, 2001, between Keith and Schnars, P.A. ("K&S") and The City of Fort Lauderdale ("CITY"), for the provision of professional general/civil engineering consulting services, this request for additional services is submitted for your consideration and approval. The work associated with Amendment No. 10 will be invoiced as Additional Services to Work Authorization No. 16724.70, approved on December 2, 2003.

K&S has provided design and permitting services for the proposed water main improvements. The CITY has requested additional services to include periodic construction observation and inspection services as required for certification and close-out of permits with Broward County Health Department (HRS). K&S inspection services shall be limited to shop drawing review, observation of testing, and periodic construction observation as necessary to certify conformance to bid documents. All other services related to inspection and monitoring of construction activities will be provided by CITY. The CITY will provide appropriate notice for K&S to be responsive. In addition to construction inspection, CITY has requested that K&S prepare as-built surveys required for certification. K&S shall compile certification package for submittal to permitting agencies using as-builts and documentation provided by CITY.

It is anticipated that work associated with this Amendment will be funded in part by the transfer of \$4,650.55 from existing unbilled tasks and supplemented by additional funds in the amount of \$60,590.00 for a **net change of** \$55,939.45. The following table provides a summary of new tasks and transfers:

Existing Tasks to be Amended

Task	Description	Contract Task Amount	Previously Billed	Amount this Amendment (No. 10)	Amended Task
		ф г ooo oo	(0.045.45)		Amount
0002Z	Amd #6, Reimbursible Allowance	\$ 5,000.00	(\$ 845.45)	(\$4,154.55)	\$0.00
05007	Amd #5, Design Eng. Services	\$ 6,400.00	(\$ 6,240.00)	(\$160.00)	\$ 0.00
22002	Geometric Control Plan	\$ 8,880.00	(\$ 8,800.00)	(\$ 80.00)	\$ 0.00
SUB03	Amd. #1, Geotech Investigations	\$ 6,645.00	(\$ 6,390.00)	(\$255.00)	\$ 0.00
	Total Tasks Affected	\$ 26,925.00	(\$22,275.45)	(\$4,649.55)	\$ 0.00
	<u>New</u>	Tasks to be A	Added		
<u>Task</u>	<u>Description</u>	Estimated Timeframe	Estimated Hours	Task Amount	Type of Billing
8.03	Pre-Construction Services	6 weeks	l 60 l	\$ 6 700 00 l	T&M

					D9
8.03	Pre-Construction Services	6 weeks	60	\$ 6,700.00	T&M
8.04	Periodic Inspection Services	44 weeks	192	\$ 21,650.00	T&M
8.05	Partial Certifications	12 weeks	80	\$9,000.00	LS
8.06	Meetings & Respond to RFI's	44 weeks	80	\$8,480.00	T&M
8.07	As-built Survey Services	44 weeks	180	\$14,760.00	LS
	Total of New Tasks			\$ 60,590.00	

AMENDMENT TO THE SCOPE OF SERVICES

8.0 CONSTRUCTION PHASE SERVICES:

K&S will provide periodic inspection services as necessary to provide certification that improvements are constructed in conformance with approved bid documents. The Project is expected to have a 44-week duration. The level of service will vary depending upon the extent of activity. K&S services are to supplement CITY's daily construction observations and are provided only to the extent necessary to provide certification. Services do not include review of change order requests, pay requisitions, preparation of as-builts, testing, punch-lists or project close out; these services are provided through CITY.

8.03 Pre-Construction Services

K&S will provide limited pre-construction services upon request from CITY to include:

- Update/renew permits,
- Attend preconstruction meeting as with selected Contractor as coordinated by CITY,



 Provide technical review of Contractor's shop drawings and product data for conformance with approved construction documents.

Services under this task will be performed on a T&M basis using approved rates and budget with an anticipated timeframe of 6 weeks and estimate of 60 hours.

8.04 <u>Periodic Inspection Services</u>

Periodic Inspections by K&S will supplement CITY's daily efforts to the extent necessary for certification. The CITY will monitor construction progress on a day-to-day basis and shall report contractor activities to K&S. Based upon reports provided by CITY and contractor progress, K&S will coordinate periodic inspections with CITY. Services are estimated at an average of 4 hours per week throughout construction period and include the following:

- Occasional on-site observation of the work in progress to confirm construction in compliance with approved permit and plans. Report to CITY non-confirming issues which would impact certification to HRS. K&S shall not communicate directly with the City's Contractor. All communications with the Contractor will be through the CITY.
- Observe pressurization and bacteriological testing as needed.

Services under this task will be performed on a T&M basis using pre-approved rates and budgets with an anticipated timeframe of 44 weeks and estimate of 192 hours.

8.05 Partial Certifications

In an attempt to minimize disruption, improvements will be constructed in segments resulting in partial certifications of each segment. It is anticipated that up to six (6) Partial Certifications may be necessary. Each partial certification will include a complete submittal to HRS. Test reports (bacteriological and pressure), other documentation, and checks for certification fees will be provided to K&S for review. Upon acceptance, K&S will prepare and process certification submittals to HRS. The last partial certification will include final certification and close-out of the project in entirety. Services include:

- As-builts review for sufficiency,
- Upon review of documents, prepare signed and sealed letter of certification to HRS.
- Prepare and process submittal to HRS.

8.06 Meetings and Response to RFI's

Upon the request of the CITY, K&S shall attend meetings related to the services provided through this amendment. Meetings are anticipated to require less than 20 hours over the duration of the project. In addition K&S will provide technical interpretations, clarifications, and response to RFI's



at the request of the CITY. Such requests are anticipated to require less than 80 hours over the duration of the project.

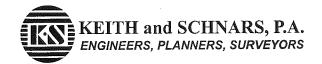
8.07 Water main As-builts

Keith and Schnars Project No. 16724.70

CONSULTANT shall perform field and office services to prepare an As-built Survey of the new 16" D.I.P. Water Main to be installed along Northeast 56th Street. There is approximately 5,771 linear feet of new water line being installed. CONSULTANT shall as-built approximately 4,761 linear feet of new 16" D.I.P. Water Main. CONSULTANT's services do not include the as-built of approximately 1,010 linear feet of "Directional Drilled Water Main".

As-built information shall be obtained at all bends, tees, gate valves, manholes, utility crossings and elevations at approximate 50 foot interval, all within the specified area outlined above. As-built data shall be added in CADD to the Engineering Design Plans. As-builts deliverable will include signed and sealed As-builts.

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WORK AUTHORIZATION NO. 16724.70 Imperial Point Large Water Main Construction Phase Services Amendment to Scope of Services (Amendment No. 10)

8.0 <u>Construction Phase Services:</u>

Total Construction Phase:		\$ 60,590.00
8.07 Water main As-builts	(LS)	\$ 14,760.00
8.06 Project Management Services	(T&M)	\$ 8,480.00
8.05 Partial Certifications	(LS)	\$ 9,000.00
8.04 Periodic Inspection Services	(T&M)	\$ 21,650.00
8.03 Pre-Construction Services	(T&M)	\$ 6,700.00

TOTAL New Tasks \$ 60,590.00
Zero Cost Change Transfer of Funds
Amendment # 10 Additional Funds \$ 55,940.45

L.S. = Lump Sum; N.T.E. = Not to Exceed; T& M = Time & Materials

See Exhibit 'A' for further details regarding Expenses.

THE TIME PERIOD FOR THIS WORK AUTHORIZATION UPON RECEIPT OF PURCHASE ORDER WILL BE:

Pre-Construction Documents.

90 Calendar Days-(From Notice to Proceed)

 Periodic Inspection Services, Partial Certifications, Meetings and response to RFI's. 308 Calendar Days -(From Notice to Proceed)



WORK AUTHORIZATION NO. 16724.70 Imperial Point Large Water Main Construction Phase Services Amendment to Scope of Services (Amendment No. 10)

KEITH and SCHNARS, P.A.	KEITH and SCHNARS, P.A.
By Date 3-6-1/ Tim Hall, P.E. Vice-President, Civil Engineering	By Mark J. Moshier, P.E. Secretary
ATTEST:	
By Diana Byrd. Date 3-6-1. Witness	2 By Deboral X. Horde Bate 3-6-12 Witness

STATE OF FLORIDA COUNTY OF BROWARD

Notary Public State of Florida

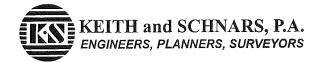
JOI-PHYLE HALLEM MY COMMISSION # DD 984318 EXPIRES: May 10, 2014 Bonded Thru Budget Notary Services

Name of Notary Public Typed, Printed, or Stamped

My Commission Expires: May 10, 2014
DD 984318

Commission Number

(CORPORATE SEAL)



WORK AUTHORIZATION NO. 16724.70 Imperial Point Large Water Main Construction Phase Services Amendment to Scope of Services (Amendment No. 10)

WITNESSES:

[Witness type or print name]

Witness type or print name

CITY OF FORT LAUDERDALE

JOHN P. "JACK" SEILER, Mayor

(CORPORATE SEAL)

ATTEST:

Approved as to form:

Assistant City Attorney

7

44 Survey Party - 4 Person 30 Transportation Planner 26 Project Manager III 06 CADD Operator 02 Admin. Asst. Proposal Preparation TASK NO.: '05011 PROJECT NO.: 18571 (1720 PROJECT NAME: Imperial Point Large Water Main - Phase I WORK AUTHORIZATION 43 Survey Party - 3 Person 29 Technician I 25 Technician II 17 Project Engineer/Designer 12 Landscape Architect (RLA) 09 Scientist I 08 Economic/Financial Analyst 04 Community Liaison Amd 10 Preconstruction Services 8.03 \$12 Survey Party - 2 Person 18 Project Manager I 16 Associate Planner 15 Planner (AICP) 11 Graphic Designer OTAL HOURS 9 Professional Engineer (P.E.) 4 Landscape Architect (LA) 3 Field Representative Senior Field Representative Survey Field Crew Supervisor Senior Project Engineer Senior Member Senior Project Manager Scientist II Project Manager II Prof. Land Surveyor (P.L.S. & Mapper) CLASSIFICATION HOURS TASK 60 50 5 NUMBER: 16724.70 Amendment No. 10 HOURLY \$200.00 \$125.00 \$105.00 \$115.00 \$100.00 \$135.00 \$75.00 \$65.00 \$70.00 \$55.00 \$85.00 \$80.00 \$75.00 \$85.00 \$85.00 \$95.00 \$90.00 \$60.00 \$75.00 \$65.00 \$55.00 \$60.00 \$60.00 \$75.00 \$75.00 \$40.00 \$65.00 \$65.00 \$60.00 PROPOSAL DOLLARS \$5,750.00 \$950.00 \$0.00 MANAGER: Roberto Goncalves Jr PROJECT DEPT. CODE: 05 PREPARED BY: RG to Plotting, Shipping, Tolls & Parking BEGINNING DATE: A. TOTAL REIMBURS EXP. APPROVED BY: T. Hall DIRECT EXPENSES: Misc. Including but not limited REIMBURSABLE EXP. BLUEPRINT/REPROS SUBCONSULTANT C SUBCONSULTANT A PRINTS & GRAPHICS PERMIT FEES SUBCONSULTANT C **EQUIPMENT/SUPPLIES** PERMIT FEES SUBCONSULTANT D SUBCONSULTANT B EQUIPMENT/SUPPLIES SUBCONSULTANT D SUBCONSULTANT B SUBCONSULTANT A TOTAL BUDGET TOTAL DIRECT LABOR TOTAL DIRECT EXPENSES (A+B+C) DATE: 01/10/12 DATE: 01/10/12 EST, COST EXHIBIT 'A ENGINEER-PLANNERS-SURVEYORS PROJECT SUMMARY SHEET KEITH and SCHNARS, P.A. \$6,700.00 \$6,700.00 PRINT NO RELATED

T&N

TOTAL DOLLARS

\$6,700.00

ENDING DATE:

Page A-1

PROJECT NAME: Imperial Point Large Water Main - Phase I WORK AUTHORIZATION
PROJECT NO.: 10571 (1720 NUMBER: 16724.70 Amendment No. 10

Amd #10 Periodic Inspection Services 8.04

TASK NO.: 05012

PROJECT

dment No. 10 MANAGEF

MANAGER: Roberto Goncalves

DEPT. CODE: 05

EXHIBIT 'A'

KEITH and SCHNARS, P.A.
ENGINEER-PLANNERS-SURVEYORS
PROJECT SUMMARY SHEET

44 Survey Party - 4 Person TOTAL DOLLARS 29 Technician I 26 Project Manager III 22 Senior Member 21 Senior Project Manager 02 Admin. Asst. TOTAL HOURS 24 Project Manager II 20 Prof. Land Surveyor (P.L.S. & Mapper) 19 Professional Engineer (P.E.) 18 Project Manager I 17 Project Engineer/Designer 09 Scientist I 08 Economic/Financial Analyst 07 Scientist II 06 CADD Operator 04 Community Liaison Proposal Preparation 15 Planner (AICP) 12 Landscape Architect (RLA) 3 Field Representative 11 Graphic Designer 6 Associate Planner 4 Landscape Architect (LA) Survey Party - 2 Person Survey Field Crew Supervisor Transportation Planner Technician II Senior Project Engineer Survey Party - 3 Person Senior Field Representative CLASSIFICATION HOURS TASK 192 122 HOURLY RATE \$125.00 \$105.00 \$115.00 \$200.00 \$135.00 \$100.00 \$75.00 \$65.00 \$70.00 \$55.00 \$65.00 \$85.00 \$80.00 \$95.00 \$90.00 \$75.00 \$75.00 \$65.00 \$55.00 \$60.00 \$60.00 \$75.00 \$60.00 \$85.00 \$65.00 \$60.00 \$40.00 \$85.00 \$75.00 PROPOSAL DOLLARS \$21,650.00 \$12,200.00 \$9,450.00 \$0.00

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APPROVED BY: T. Hall
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DATE: 01/10/12 DATE: 01/10/12

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PROJECT NO.: 40671 PROJECT NAME: Imperial Point Large Water Main - Phase IWORK AUTHORIZATION NUMBER: 16724.70 Amendment No. 10

TASK NO.: 05013

PROJECT

MANAGER: Roberto Goncalves

ENGINEER-PLANNERS-SURVEYORS PROJECT SUMMARY SHEET KEITH and SCHNARS, P.A.

EXHIBIT 'A'

44 Survey Party - 4 Person 32 Senior Field Representative 30 Transportation Planner 29 Technician I 26 Project Manager III 25 Technician II 24 Project Manager II 23 Senior Project Engineer Proposal Preparation 22 Senior Member 20 Prof. Land Surveyor (P.L.S. & Mapper) 19 Professional Engineer (P.E.) 16 Associate Planner 15 Planner (AICP) 12 Landscape Architect (RLA) 11 Graphic Designer 09 Scientist I 08 Economic/Financial Analyst 06 CADD Operator 04 Community Liaison 02 Admin. Asst. 18 Project Manager I 17 Project Engineer/Designer 14 Landscape Architect (LA) 07 Scientist II Amd #10 Partial Certifications 8.05 OTAL DOLLARS 13 Field Representative OTAL HOURS Survey Party - 2 Person Survey Field Crew Supervisor Senior Project Manager Survey Party - 3 Person CLASSIFICATION HOURS TASK 8 HOURLY RATE \$100.00 \$135.00 \$125.00 \$105.00 \$115.00 \$75.00 \$65.00 \$70.00 \$55.00 \$65.00 \$200.00 \$75.00 \$85.00 \$85.00 \$80.00 \$90.00 \$60.00 \$75.00 \$55.00 \$85.00 \$60.00 \$95.00 \$60.00 \$75.00 \$40.00 \$65.00 \$75.00 \$65.00 PROPOSAL DOLLARS \$9,000.00 \$3,600.00 \$5,400.00 \$0.00 DEPT, CODE: 05

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Page A-3

44 Survey Party - 4 Person 32 Senior Field Representative 29 Technician I 26 Project Manager III 25 Technician II 24 Project Manager II 23 Senior Project Engineer 08 Economic/Financial Analyst 07 Scientist II 06 CADD Operator 04 Community Liaison Proposal Preparation TASK NO.: 05014 PROJECT NO.: 10571 PROJECT NAME: Imperial Point Large Water Main - Phase IWORK AUTHORIZATION TOTAL HOURS 17 Project Engineer/Designer 12 Landscape Architect (RLA) 09 Scientist I 22 Senior Member 20 Prof. Land Surveyor (P.L.S. & Mapper) 19 Professional Engineer (P.E.) 16 Associate Planner 14 Landscape Architect (LA) D2 Admin. Asst. 8 Project Manager I 5 Planner (AICP) 3 Field Representative Amd #10 Meetings & RFI's 8.06 Survey Field Crew Supervisor Transportation Planner Graphic Designer Survey Party - 3 Person Survey Party - 2 Person Senior Project Manager CLASSIFICATION 1120 HOURS TASK 8 56 NUMBER: 16724.70 Amendment No. 10 HOURLY RATE \$100.00 \$200.00 \$125.00 \$105.00 \$115.00 \$135.00 \$85.00 \$75.00 \$65.00 \$55.00 \$65.00 \$90.00 \$75.00 \$85.00 \$65.00 \$70.00 \$80.00 \$95.00 \$75.00 \$65.00 \$55.00 \$60.00 \$85.00 \$75.00 \$75.00 \$60.00 \$60.00 \$60.00 \$40.00 PROPOSAL DOLLARS \$6,440.00 \$2,040.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0,00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 MANAGER: Roberto Goncalves DEPT. CODE: 05 PROJECT BEGINNING DATE: PREPARED BY: RG A. TOTAL REIMBURS EXP. to Plotting, Shipping, Tolls & Parking APPROVED BY: T. Hall DIRECT EXPENSES: Misc. Including but not limited REIMBURSABLE EXP. EQUIPMENT/SUPPLIES SUBCONSULTANT A PRINTS & GRAPHICS EQUIPMENT/SUPPLIES SUBCONSULTANT D SUBCONSULTANT C SUBCONSULTANT A **BLUEPRINT/REPROS** SUBCONSULTANT D SUBCONSULTANT C SUBCONSULTANT B PERMIT FEES SUBCONSULTANT B PERMIT FEES TOTAL BUDGET TOTAL DIRECT LABOR TOTAL DIRECT EXPENSES (A+B+C) DATE: 01/10/12 DATE: 01/10/12 EST. COST EXHIBIT 'A' ENGINEER-PLANNERS-SURVEYORS PROJECT SUMMARY SHEET KEITH and SCHNARS, P.A. \$8,480.00 \$8,480.00



T&M (N.T.E.)

TOTAL DOLLARS

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ENDING DATE:

Page A-4

PRINT NO RELATED

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		PREPARED BY: R. Krisak					
		(A+B+C)					
	\$14,760.00	TOTAL BUDGET	\$0.00	\$125.00			44 Survey Party - 4 Person
			\$4,200.00	\$105.00	40		43 Survey Party - 3 Person
LS	\$14,760.00	C. TOTAL DIRECT LABOR	\$5,100.00	\$85.00	60		42 Survey Party - 2 Person
			\$0.00	\$60.00	100000		36 Permit Coordinator
		B. TOTAL DIRECT EXPENSES	\$0.00	\$65.00			32 Senior Field Representative
			\$0.00	\$70.00			30 Transportation Planner
			\$0.00	\$55.00	Control of the contro		29 Technician I
			\$0.00	\$115.00			26 Project Manager III
		EQUIPMENT/SUPPLIES	\$3,900.00	\$65.00	60		25 Technician II
		MEALS	\$0.00	\$100.00			24 Project Manager II
		PERMIT FEES	\$0.00	\$85.00			23 Senior Project Engineer
		BLUEPRINT/REPROS	\$0.00	\$200.00			22 Senior Member
		SUBCONSULTANT D	\$0.00	\$135.00	2 170000 2 170000 2 170000 2 170000 2 170000 2 170000 2 170000 2 170000		21 Senior Project Manager
		SUBCONSULTANT C	\$960.00	\$80.00	12		20 Prof. Land Surveyor (P.L.S. & Mapper)
		SUBCONSULTANT B	\$0.00	\$95.00			19 Professional Engineer (P.E.)
		SUBCONSULTANT A	\$0.00	\$90.00	2000000		18 Project Manager I
		DIRECT EXPENSES:	\$600.00	\$75.00	CO	upervisor	17 Project Engineer/Designer/Field Crew Supervisor
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			\$0.00	\$55.00			13 Field Representative
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		PERMIT FEES	\$0.00	\$75.00			08 Economic/Financial Analyst
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		SUBCONSULTANT C	\$0.00	\$65.00			06 CADD Operator
		SUBCONSULTANT B	\$0.00	\$60.00			04 Community Liaison
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Page A-5	EXHIBIT 'A'	DEPT. CODE: _22			72-74 74 74-	8.0/	I ASK NAME: Amd To Water Main Asbuilts 8.07
							N
SHEET	PROJECT SUMMARY SHEET	,					
SURVEYORS	ENGINEER-PLANNERS-SURVEYORS	Line Manager: Roberto Goncalves	70.	NUMBER 16724.70.	Z	U	PROJECT NO.: 16724.70- (1720
3 PA	KEITH and SCHNARS, P.A.	Project Manager: Tim Hall, P.E.	ATION	WORK AUTHORIZATION	. <	r Main	PROJECT NAME: Imperial Point Large Water Main

