COMMISSION MEETING DATE: )MMISSION REPORT NO: rREPARED BY:

Albert Carbon azas, 3
$12-0627$

DEPARTMENT DIRECTOR'S SIGNATURE
Albert J. Carbon, P.E., Public Works Director, 954-828-5290
DEPT: Public Works
碞

AUTHOR'S NAME, TITLE, AND TELEPHONE NUMBER
Lee R. Feldman O-2s.202 is Ea
CITY MANAGER'S SIGNATURE
TITLE 1: AMENDMENT 10-WORK AUTHORIZATION 16724.70-KEITH AND SCHNARS, P.A. - $\$ 60.590$
TITLE 2: IMPERIAL POINT LARGE WATER MAIN
SUBJECT:

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Amendment 10 to Work Authorization 16724.70, in the amount of $60,590, providing
construction phase services for Imperial Point Large Water Main - Phase II.

REQUESTED ACTION (STAFF RECOMMENDATION - CONTENT OF MOTION):
\begin{tabular}{|c|c|c|c|}
\hline \multicolumn{4}{|l|}{Motion to approve.} \\
\hline - REGULAR AGENDA & & r CONFERENCE & \\
\hline (6. Motion & \(\bigcirc\) Motion for Discussion & C Old/New Business & \(\bigcirc\) City Commission Reports \\
\hline \(r\) Public Hearing & \(\bigcirc\) Ordinance & C Exec Closed Door & \(\bigcirc\) City Manager Reports \\
\hline \(\bigcirc\) Resolution & \(\bigcirc\) Presentation & Conference Reports & \\
\hline \(\bigcirc\) Purchase & \(\bigcirc\) Citizen Presentation & C Advisory Boards & \\
\hline \(\bigcirc\) Consent Resolution & & & \\
\hline
\end{tabular}

Public Notice Advertised:
FUNDS APPROPRIATION/TRANSFER (provide index code, subobject, and title of subobject):
\begin{tabular}{ll} 
See Exhibit 4 for funding information. & 困 \\
\hline
\end{tabular}

FOR PROCUREMENT ITEMS ONLY

1...

January 9, 2012
Revised January 23, 2012
Dated the Brd day of_Apric 2012

Mr. Jorge Holguin, Project Manager
City of Fort Lauderdale
100 North Andrews Avenue
Fort Lauderdale, Florida 33301

\author{
RE: WORK AUTHORIZATION NO. 16724.70, Amendment No. 10 \\ Imperial Point Large Water Main \\ Construction Phase Services \\ Additional Services Agreement (Amendment No. 10) P.O. \#02704 \\ City of Fort Lauderdale Project No. 40574 117 20 \\ Keith and Schnars, P.A. Project No. 16724.70
}

Dear Mr. Holguin:
In accordance with the terms and conditions of the Professional Services Agreement, approved by the City Commission on February 20, 2001, between Keith and Schnars, P.A. ("K\&S") and The City of Fort Lauderdale ("CITY"), for the provision of professional general/civil engineering consulting services, this request for additional services is submitted for your consideration and approval. The work associated with Amendment No. 10 will be invoiced as Additional Services to Work Authorization No. 16724.70, approved on December 2, 2003.

K\&S has provided design and permitting services for the proposed water main improvements. The CITY has requested additional services to include periodic construction observation and inspection services as required for certification and close-out of permits with Broward County Health Department (HRS). K\&S inspection services shall be limited to shop drawing review, observation of testing, and periodic construction observation as necessary to certify conformance to bid documents. All other services related to inspection and monitoring of construction activities will be provided by CITY. The CITY will provide appropriate notice for K\&S to be responsive. In addition to construction inspection, CITY has requested that \(K \& S\) prepare as-built surveys required for certification. K\&S shall compile certification package for submittal to permitting agencies using as-builts and documentation provided by CITY.

It is anticipated that work associated with this Amendment will be funded in part by the transfer of \(\$ 4,650.55\) from existing unbilled tasks and supplemented by additional funds in the amount of \(\$ 60,590.00\) for a net change of \(\$ 55,939,45\). The following table provides a summary of new tasks and transfers:

City of Fort Lauderdale Project No. 1857411720
Keith and Schnars Project No. 16724.70

\section*{Existing Tasks to be Amended}
\begin{tabular}{|c|l|r|c|r|c|}
\hline Task & \multicolumn{1}{|c|}{\begin{tabular}{c} 
Description
\end{tabular}} & \begin{tabular}{c} 
Contract \\
Task Amount
\end{tabular} & \begin{tabular}{c} 
Previously \\
Billed
\end{tabular} & \begin{tabular}{c} 
Amount this \\
Amendment \\
(No. 10)
\end{tabular} & \begin{tabular}{c} 
Amended \\
Task \\
Amount
\end{tabular} \\
\hline \(0002 Z\) & Amd \#6, Reimbursible Allowance & \(\$ 5,000.00\) & \((\$ 845.45)\) & \((\$ 4,154.55)\) & \(\$ 0.00\) \\
\hline 05007 & Amd \#5, Design Eng. Services & \(\$ 6,400.00\) & \((\$ 6,240.00)\) & \((\$ 160.00)\) & \(\$ 0.00\) \\
\hline 22002 & Geometric Control Plan & \(\$ 8,860.00\) & \((\$ 8,800.00)\) & \((\$ 80.00)\) & \(\$ 0.00\) \\
\hline SUB03 & Amd. \#1, Geotech Investigations & \(\$ 6,645.00\) & \((\$ 6,390.00)\) & \((\$ 255.00)\) & \(\$ 0.00\) \\
\hline & & & & & \\
\hline & Total Tasks Affected & \(\$ 26,925.00\) & \((\$ 22,275.45)\) & \((\$ 4,649.55)\) & \(\$ 0.00\) \\
\hline
\end{tabular}

New Tasks to be Added
\begin{tabular}{|c|l|c|c|c|c|}
\hline Task & \multicolumn{1}{|c|}{ Description } & \begin{tabular}{c} 
Estimated \\
Timeframe
\end{tabular} & \begin{tabular}{c} 
Estimated \\
Hours
\end{tabular} & Task Amount & \begin{tabular}{c} 
Type of \\
Billing
\end{tabular} \\
\hline & Pre-Construction Services & 6 weeks & 60 & & \(\$ 6,700.00\) \\
\hline 8.03 & T\&M \\
\hline 8.04 & Periodic Inspection Services & 44 weeks & 192 & \(\$ 21,650.00\) & T\&M \\
\hline 8.05 & Partial Certifications & 12 weeks & 80 & \(\$ 9,000.00\) & LS \\
\hline 8.06 & Meetings \& Respond to RFl's & 44 weeks & 80 & \(\$ 8,480.00\) & T\&M \\
\hline 8.07 & As-built Survey Services & 44 weeks & 180 & \(\$ 14,760.00\) & LS \\
\hline & & & & & \\
\hline & Total of New Tasks & & & \(\$ 60,590.00\) & \\
\hline
\end{tabular}

\section*{AMENDMENT TO THE SCOPE OF SERVICES}

\subsection*{8.0 CONSTRUCTION PHASE SERVICES:}

K\&S will provide periodic inspection services as necessary to provide cerificication that improvements are constructed in conformance with approved bid documents. The Project is expected to have a 44 -week duration. The level of service will vary depending upon the extent of activity. K\&S services are to supplement CITY's daily construction observations and are provided only to the extent necessary to provide certification. Services do not include review of change order requests, pay requisitions, preparation of as-builts, testing, punch-lists or project close out; these services are provided through CITY.

\subsection*{8.03 Pre-Construction Services}

K\&S will provide limited pre-construction services upon request from CITY to include:
- Update/renew permits,
- Attend preconstruction meeting as with selected Contractor as coordinated by CITY,

KEITH and SCHNARS, P.A.
ENGINEERS, PLANNERS, SURVEYORS
- Provide technical review of Contractor's shop drawings and product data for conformance with approved construction documents.

Services under this task will be performed on a T\&M basis using approved rates and budget with an anticipated timeframe of 6 weeks and estimate of 60 hours.

\subsection*{8.04 Periodic Inspection Services}

Periodic Inspections by K\&S will supplement CITY's daily efforts to the extent necessary for certification. The CITY will monitor construction progress on a day-to-day basis and shall report contractor activities to K\&S. Based upon reports provided by CITY and contractor progress, K\&S will coordinate periodic inspections with CITY. Services are estimated at an average of 4 hours per week throughout construction period and include the following:
- Occasional on-site observation of the work in progress to confirm construction in compliance with approved permit and plans. Report to CITY non-confirming issues which would impact certification to HRS. K\&S shall not communicate directly with the City's Contractor. All communications with the Contractor will be through the CITY.
- Observe pressurization and bacteriological testing as needed.

Services under this task will be performed on a T\&M basis using pre-approved rates and budgets with an anticipated timeframe of 44 weeks and estimate of 192 hours.

\subsection*{8.05 Partial Certifications}

In an attempt to minimize disruption, improvements will be constructed in segments resulting in partial certifications of each segment. It is anticipated that up to six (6) Partial Certifications may be necessary. Each partial certification will include a complete submittal to HRS. Test reports (bacteriological and pressure), other documentation, and checks for certification fees will be provided to K\&S for review. Upon acceptance, K\&S will prepare and process certification submittals to HRS. The last partial certification will include final certification and close-out of the project in entirety. Services include:
- As-builts review for sufficiency,
- Upon review of documents, prepare signed and sealed letter of certification to HRS,
- Prepare and process submittal to HRS.

\subsection*{8.06 Meetings and Response to RFl's}

Upon the request of the CITY, K\&S shall attend meetings related to the services provided through this amendment. Meetings are anticipated to require less than 20 hours over the duration of the project. In addition K\&S will provide technical interpretations, clarifications, and response to RFl's
at the request of the CITY. Such requests are anticipated to require less than 80 hours over the duration of the project.

\subsection*{8.07 Water main As-builts}

CONSULTANT shall perform field and office services to prepare an As-built Survey of the new \(16^{\prime \prime}\) D.I.P. Water Main to be installed along Northeast \(56^{\text {th }}\) Street. There is approximately 5,771 linear feet of new water line being instalied. CONSULTANT shall asbuilt approximately 4,761 linear feet of new 16" D.I.P. Water Main. CONSULTANT's services do not include the as-built of approximately 1,010 linear feet of "Directional Drilled Water Main".

As-built information shall be obtained at all bends, tees, gate valves, manholes, utility crossings and elevations at approximate 50 foot interval, all within the specified area outlined above. As-built data shall be added in CADD to the Engineering Design Plans. Asbuilts deliverable will include signed and sealed As-builts.
(Remainder of this Page Intentionally Left Blank)

\title{
WORK AUTHORIZATION NO. 16724.70 \\ Imperial Point Large Water Main \\ Construction Phase Services \\ Amendment to Scope of Services (Amendment No. 10)
}

\subsection*{8.0 Construction Phase Services:}
\begin{tabular}{lcc} 
8.03 Pre-Construction Services & (T\&M) & \(\$ 6,700.00\) \\
8.04 Periodic Inspection Services & (T\&M) & \(\$ 21,650.00\) \\
8.05 Partial Certifications & (LS) & \(\$ 9,000.00\) \\
8.06 Project Management Services & (T\&M) & \(\$ 8,480.00\) \\
8.07 Water main As-builts & (LS) & \(\$ 14,760.00\) \\
Total Construction Phase: & & \(\$ 60,590.00\)
\end{tabular}

TOTAL New Tasks \(\quad \$ 60,590.00\)
Zero Cost Change Transfer of Funds (\$4.649.55)
Amendment \# 10 Additional Funds \(\$ 55,940.45\)
L.S. \(=\) Lump Sum; N.T.E. \(=\) Not to Exceed; \(T \& M=\) Time \& Materials

See Exhibit ' \(A\) ' for further details regarding Expenses.
THE TIME PERIOD FOR THIS WORK AUTHORIZATION UPON RECEIPT OF PURCHASE ORDER WILL BE:
- Pre-Construction Documents.
- Periodic Inspection Services, Partial Certifications, Meetings and response to RFl's .

90 Calendar Days-(From Notice to Proceed)
308 Calendar Days -(From Notice to Proceed)

\title{
WORK AUTHORIZATION NO. 16724.70
}

Imperial Point Large Water Main
Construction Phase Services
Amendment to Scope of Services (Amendment No. 10)

KEITH and SCHNARS, P.A.


KEITH and SCHNARS, P.A.

ATTEST:


STATE OF FLORIDA

\section*{COUNTY OF FROWARD}

The foregoing instrument was acknowledged before me this 64 day of March, 2012 , by Tim Hall, P.E. and Mark J. Moshier, P.E. as Vice President and Secretary respectively, of Keith and Schnars, P.A., a Florida Corporation, on behalf of the corporation. They are personally known to me and did not take fri- helle Ctallem


Name of Notary Public Typed, Printed, or Stamped

My Commission Expires: May 10, 2014
DD 984318
Commission Number
(CORPORATE SEAL)

\section*{WORK AUTHORIZATION NO. 16724.70 Imperial Point Large Water Main Construction Phase Services Amendment to Scope of Services (Amendment No. 10)}

(CORPORATE SEAL)
ATTEST:


Approved as to form:

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KEITH and SCHNARS, P.A.
ENGINEERS, PLANNERS, SURVEYORS



KEITH and SCHNARS, P.A.
ENGINEERS, PLANNERS, SURVEYORS
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