

**STATE HOUSING INITIATIVES PROGRAM
COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO)
RENTAL REHABILITATION LOAN AGREEMENT**

THIS AGREEMENT is entered into this _____ day of _____, 2025, by and

between:

CITY OF FORT LAUDERDALE, a Florida municipal corporation
(hereinafter referred to as “City”),

and

**FORT LAUDERDALE COMMUNITY DEVELOPMENT
CORPORATION**, a Florida not-for-profit corporation (hereinafter
referred to as “Participant” or “Owner”).

WHEREAS, the City Commission of the City of Fort Lauderdale, Florida adopted Ordinance No. C-93-20 on February 18, 1993, which created a Local Housing Assistance Trust Fund, established a Local Housing Partnership, and established a Local Housing Assistance Program to participate in the State Housing Initiatives Partnership (“SHIP”), which provide funds for affordable housing programs; and

WHEREAS, the City of Fort Lauderdale has met all the prerequisites for participation in the State Housing Initiatives Program for eligible housing activities and projects; and

WHEREAS, pursuant to Resolution No. 22-70, the City Commission adopted the 2022-2025 SHIP Program Local Housing Assistance Plan (LHAP) in accordance with Rule Chapter 67-37, Florida Administrative Code, as part of the SHIP Program which contains a Rental Development Strategy to provide funding for the construction or rehabilitation of affordable rental units; and

WHEREAS, the Participant has applied for funding to rehabilitate the Identified Properties described below; and

WHEREAS, as described in CAM NO. 25-0098 on January 22, 2025, the City allocated an amount not to exceed **\$278,600.00** including charge for renovation and restoration of our rental properties and lien recording fee using 2022-2023 SHIP funds for a Community Housing Development Organization (CHDO); and

WHEREAS, Participant is a HUD-designated CHDO and thereby qualified to rehabilitate affordable rental units for low-income households and submitted a work proposal for the properties located at:

- Property ID: 5042 04 20 0220

also known as 100 N.W. 14th Avenue, Fort Lauderdale, Florida 33311 (third lien position); subject to the following liens; (1) Mortgage to THE CITY of Fort LAUDERDALE, mortgagee(s), recorded in O.R. Book 33229, Page 1069, modified by Modification Agreement recorded in O.R. Book 36218, Page 1359, subordinated by that certain Subordination Agreement recorded in O. R. Book 36389, Page 662, Limitation of Right of Future Advances recorded in O.R. Book 36857, Page 1963, O.R. Book 36857, Page 1965, O. R. Book 36857, Page 1967, and Limitation of Right of Future Advances recorded in O.R. Book 36857, Page 1969, Subordination recorded in O.R. Book 50915, Page 880, Public Records of Broward County, Florida.

(2) Mortgage to Florida Community Loan Fund, Inc, mortgagee(s), recorded in O.R. Book 50915, Page 884, and Mortgage Modification Agreement recorded in Instrument Number 118085350, Public Records of Broward County, Florida.

- Property ID: 5042-04-20-0170

also known as 1215 – 1221 N.W. 1st Street, Fort Lauderdale, Florida 33311 (third lien position); subject to the following liens; (1) Mortgage to THE CITY of Fort LAUDERDALE, mortgagee(s), recorded in O.R. Book 33229, Page 1069, modified by Modification Agreement recorded in O.R. Book 36218, Page 1359, subordinated by that certain Subordination Agreement recorded in O. R. Book 36389, Page 662, Limitation of Right of Future Advances recorded in O.R. Book 36857, Page 1963, O.R. Book 36857, Page 1965, O. R. Book 36857, Page 1967, and Limitation of Right of Future Advances recorded in O.R. Book 36857, Page 1969, Subordination recorded in O.R. Book 50915, Page 880, Public Records of Broward County, Florida.

(2) Mortgage to Florida Community Loan Fund, Inc., mortgagee(s), recorded in O.R. Book 50915, Page 884, and Mortgage Modification Agreement recorded in Instrument Number 118085350, Public Records of Broward County, Florida.

- Property ID: 5042-04-20-0240

Also known as 1324 N.W. 2nd Street, Fort Lauderdale, Florida 33311 (third lien position); subject to the following liens: (1) Mortgage to THE CITY of Fort LAUDERDALE, mortgagee(s), recorded in O.R. Book 33229, Page 1069, modified by Modification Agreement recorded in O.R. Book 36218, Page 1359, subordinated by that certain Subordination Agreement recorded in O. R. Book 36389, Page 662, Limitation of Right of Future Advances recorded in O.R. Book 36857, Page 1963, O.R. Book 36857, Page 1965, O. R. Book 36857, Page 1967, O.R. Book 36857, Page 1969, another Subordination recorded in O.R. Book 50915, Page 880, Public Records of Broward County, Florida.

(2) Mortgage to Florida Community Loan Fund, Inc. mortgagee(s), recorded in O.R. Book 50915, Page 884, and Mortgage Modification Agreement recorded in Instrument Number 118085350, Public Records of Broward County, Florida.

- Property ID: 4942-34-06-7370
Also Known as 520 N.W. 18th Avenue, Fort Lauderdale, Florida 33311 (third lien position); subject to the following liens; City of Fort Lauderdale, mortgagee(s), recorded in O.R. Book 51313, Page 840, Public Records of Broward County, Florida.
- Property ID: 5042-04-20-0618
Also known as 1429 N.W. 3rd Street, Fort Lauderdale, Florida 33311 (first lien position), (collectively “IP” or “Identified Properties”)

Which legal descriptions are attached hereto and incorporated herein as Exhibit “A”; and

WHEREAS, subject to the conditions stated herein and in compliance with SHIP and the City’s Local Housing Assistance Plan, the City seeks to provide funding for the Participant to rehabilitate the affordable rental housing project in order to provide affordable rental housing to eligible individuals under the SHIP Rental Development Strategy.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**ARTICLE I
PURPOSE**

- 1.1 The purpose of this Agreement is to outline the requirements by which the City will provide funds to the Participant in order to rehabilitate rental properties located at 100 N.W. 14th Street, Fort Lauderdale, Florida 33311, 1215 – 1221 N.W. 1st Street, Fort Lauderdale, Florida 33311, 1324 N.W. 2nd Street, Fort Lauderdale, Florida 33311, 520 N.W. 18th Avenue, Fort Lauderdale, Florida 33311 and 1429 N.W. 3 Street, Fort Lauderdale, Florida 33311.
- 1.2 The funds approved herein shall be evidenced by a 0% interest loan repayable at the end of 15 years. Notwithstanding, the Identified Properties shall remain affordable in perpetuity. As a condition to receive funding under this Agreement, the Participant must execute a promissory note in the amount funded for the scope of work, secured by a mortgage and restrictive covenant, in form and substance acceptable to the City.

**ARTICLE II
DEFINITIONS**

The terms defined in Article II shall have the following meanings in this Participation Agreement, except as otherwise expressly provided herein:

- 2.0 “Affordable Rents” means payment for rent that does not exceed thirty percent (30%) of the gross monthly gross income of the low-income person or household, including utility charges.

- 2.1. “Agreement” means all documents signed and executed as part of this package, for the purpose of carrying out the responsibilities.
- 2.2. “Carrying Costs” means landscape care and water, electric and sanitary services, all property maintenance costs, insurance on the property, and builders risk insurance required to protect the Property.
- 2.3. “CITY” means the City of Fort Lauderdale.
- 2.4. “Effective Date” means the date this Agreement was approved by the City Commission.
- 2.5. “FI” means Financial Institution.
- 2.6. “HCD” means the Fort Lauderdale’s Housing and Community Development Division.
- 2.7. “HCD Approval” means the written approval of the HCD Manager or designee.
- 2.8. “HCD Manager” means the Housing & Community Development Division Manager or designee.
- 2.9. “Identified Property” or “IP” means a property that has been identified for rehabilitation by the Participant pursuant to the terms of this Agreement.
- 2.10. “Low Income” or “LI” means persons/households whose annual income does not exceed eighty percent (80%) of the Area Median Income (AMI).
- 2.11. “Participant” means the Fort Lauderdale Community Development Corporation.
- 2.12. “Construction Costs” means impact fees, all development and building permit fees, cost of preparing plans and specifications, building plans, inspection fees, connection fees, construction materials, contractor services and subcontractor labor costs or any other fees required in order to bring the dwelling up to a standard that meets the City Code, Florida Building Code and all other codes, laws and regulations associated thereto associated with the scope of work and as authorized and approved by HCD.

**ARTICLE III
FUNDING AND METHOD OF PAYMENT**

- 3.0. The maximum SHIP funds payable to Participant by the City under this Agreement shall not exceed a total loan amount of **Two Hundred Seventy-Eight Thousand Six Hundred and No/100 Dollars (\$278,600.00)**.
- 3.1. The Participant shall request construction funds from the City for payment of all eligible Construction Costs on a reimbursement basis.

3.2 This Agreement will be considered a Preliminary Award, until the Participant has provided the following documents to HCD for written approval to rehabilitate the identified eligible property(ies):

- Construction Budget Scope of Work described on Exhibit “B”;
- Fully executed Contractor Agreement;
- Project Timeline for completion of all work;
- Evidence of procurement for Scope of Work;
- Title Search Report in form and substance acceptable to the City;
- Such other information requested by the City to underwrite this project.

Once the documentation is received, the City shall review and underwrite the project and ensure the project is sustainable over the loan period of fifteen (15) years. Such information shall be due within thirty days after this Agreement is approved by the City Commission.

3.3 The Participant shall maintain adequate records to support and justify all charges, expenses for the scope of work for a minimum of five (5) years after completion of work or a longer period of time if an audit is ongoing or if a lawsuit is pending or instituted or if the Participant has received notice to preserve its records, in which case the records shall be preserved until the matter has been finally resolved. City reserves the right to inspect records and project sites to determine that reimbursement and compensation requests are reasonable. The City also reserves the right to withhold payment until adequate documentation has been provided and reviewed.

3.4 The Participant shall submit a final construction reimbursement invoice upon completion. Final payment shall be made after the City has determined that the scope of work has been completed which may involve physical inspections of the IP and the units, proof that certificate of completions and/or occupancy have been issued by the governing authority, files and documentation delivered, and units have been placed in service in full compliance with SHIP regulations, including submission of completion reports and documentation of eligible occupancy, property standards and recording of restrictive covenants and mortgage and execution of promissory note.

ARTICLE IV GRANT ACTIVITIES

4.0 The Participant will use the allocated SHIP funds to fund the scope of work described in Exhibit “B” in accordance with the construction budget approved by HCD.

4.1 The Construction must meet the City’s Florida Building Code and all other applicable laws or regulations.

4.3.1 The Participant shall provide an itemized contractor’s estimate for the scope of work for the Identified Properties, ensuring that the costs are consistent with industry standards. In addition, a timeline within which the scope of work will be

completed shall be submitted to HCD. The scope of work must be completed within one hundred fifty days (150) starting from February 7, 2025.

HCD must review and approve the scope of work and said scope must be consistent with HCD's Construction Standards.

4.3.2 Prior to beginning the construction process, the Participant shall provide a written contract between contractor and the Participant to cover the scope of work within 30 days from the date the City Commission approves this Agreement. The Participant shall be responsible for obtaining all City final inspection approvals.

4.4 If HCD approves the Participant's submittals in writing the following shall occur:

Prior to the City disbursing any proceeds, the Participant shall:

- Execute a mortgage in favor of the City to secure the note and promissory note in the amount of \$278,600. The City will enjoy the lien status as reflected in the sixth Whereas clause.
- Execute for recording a declaration of restrictive covenants imposing the affordability restrictions on the Identified Properties and requirements that the IP must remain a permanently affordable rentals.
- This loan is not assumable, and the mortgage shall contain a due on sale clause in the event of the sale, transfer or conveyance of the Identified Properties.
-

4.5 FINANCIAL RESPONSIBILITIES

4.5.1 Reimbursable Construction Costs. The Participant shall submit one invoice to HCD for Reimbursable Construction Costs.

4.5.2 Construction Costs. The maximum cost for construction payable by City is as approved by HCD but shall not exceed \$278, 600.00 without further authorization from the City Commission.

4.6 CONSTRUCTION OR REHABILITATION OF PROPERTY

4.6.1 The Participant shall take those actions necessary to obtain the documents required for permitting. The Participant will be responsible for obtaining all necessary permits for construction, hiring all contractors, supervising all construction, and ensuring that the IP Property meets requirements of the Florida Building Code, local codes, and federal regulations for housing quality standards and those required to commence and complete rehabilitation of the IP Property. Further, Participant shall comply with the American with Disabilities Act, if applicable. The Participant shall be responsible for and obtain all final certificates of occupancy or completion, as applicable.

- 4.6.2 The Participant shall be responsible for obtaining all final releases from contractor subcontractors, and laborers prior to applying for a final inspection and provide proof of same to HCD if requested.
- 4.6.3 The Participant shall insure that the contractor is licensed, bonded, insured and qualified to complete the scope of work described in Exhibit “B”

**ARTICLE V
RESTRICTIONS ON PROPERTY**

- 5.0 A Property rehabilitated or assisted by the Participant using SHIP funds shall meet the affordability requirements for a period of 15 years, and the IP must remain affordable perpetually.
- 5.1 All residential units assisted with SHIP funds must be occupied by low-income households at or below 80% of the current SHIP Income Limits.
- 5.2 All individuals or families of each unit must pay Affordable Rents.

**ARTICLE VI
RESPONSIBILITY FOR PROPERTY**

- 6.0 The Participant will pay when due all taxes, assessments, whether special or ordinary, water rates and other governmental charges, fines, and impositions, of every kind and nature whatsoever, now and hereafter imposed on the mortgaged property, and will pay when due every amount of indebtedness secured by any lien of which the lien of the City’s Mortgage is expressly subject. The Participant will keep all buildings now existing, or which may hereafter be erected or installed in the land mortgaged hereby, insured against loss by fire and other hazards, casualties and contingencies. All policies shall list the City as a loss payee or additional insured as appropriate. The Participant shall keep the Identified Properties well maintained and in standard condition and repair during the term of this Agreement.

**ARTICLE VII
PROCUREMENT**

- 7.1 The Participant shall establish procurement procedures to ensure that materials and services are obtained in a cost-effective manner. The Participant shall not award work to any officer, director or employee of Participant or family member of any of the above. At all times, the parties performing the scope of work should be unaffiliated and unrelated to the parties listed herein.

**ARTICLE VIII
CERTIFICATIONS**

- 8.0 The Participant certifies that it shall comply with the following requirements:

- 8.1 Nondiscrimination, equal opportunity, site selection and neighborhood standards identified at 24 CFR 92.202 and 92.350.
- 8.2 Drug-free workplace, identified at 24 CFR 24.
- 8.3 Affirmative marketing and minority outreach, identified at 24 CFR 92.351.
- 8.4 Labor standards, identified at 24 CFR 92.354.
- 8.5 Disbarred or suspended contractors, identified at 24 CFR 24.
- 8.6 Conflict of Interest, identified at 24 CFR 92.356.
- 8.7 Fair Housing Laws.

And any other applicable Code or Ordinance as required by the Federal Government, State Government, County and City.

ARTICLE IX COMPLIANCE MONITORING

- 9.0 This project shall comply with the rules and regulations of 24 CFR Part 5 (Income Limits, Annual Income, Rent, and Examinations for the Public Housing and Section 8 Programs) and the State Housing Initiatives Partnership Program as authorized by Florida Statutes, Chapter 420.907 and the Florida Administrative Code 67-37, and related to:
 - a. Income limits
 - b. Definition of Affordability
 - c. Maximum rent
 - d. Non-discrimination

The manager of the Identified Properties must remain in contact with HCD during the 15-year SHIP loan period and must remain in compliance with SHIP requirements. The manager must stay updated on income qualification training by completing re-training at least once every three years and provide proof to City of this training.

Annually, staff from HCD will conduct a monitoring visit to review income compliance and affordability of rent/housing costs, as well as complete an inspection of the physical condition of the SHIP assisted unit and the overall property.

At least thirty (30) days prior to this monitoring site visit, the CHDO will provide the following:

1. A completed annual re-certification of income eligibility for each SHIP-assisted rental unit using the current residential income certification form and including required verification of household income and assets.
2. Proof of Affordability of Unit.
3. Certificate of Hazard Insurance naming the City of Fort Lauderdale Housing & Community Division as co-insured.

**ARTICLE X
TERMINATION OF AGREEMENT**

- 10.0 In the event funds to finance the project set forth in this Agreement become unavailable, the obligations of the City hereunder may be terminated upon no less than twenty-four hours written notice to the other party. Notwithstanding, the terms and conditions of the Note, Mortgage and Restrictive Covenants are not waived to the extent SHIPS funds are disbursed.
- 10.1 If the Participant fails to perform any of the provisions or terms of this Agreement, the City may, by written notice of breach to the Participant, terminate all or any part of this Agreement.
- 10.2 Termination shall be upon no less than twenty-four hours' notice, in writing, delivered by certified mail, or in person.
- 10.3 No waiver by the City of any breach of any provision of this Agreement shall be deemed to be a waiver of any other provision or be construed to be a modification of the terms of this Agreement.
- 10.4 Any notice by either party under this Agreement should be deemed sufficient if given in writing and hand delivered or sent by registered or certified mail, postage prepaid and return receipt requested, to the appropriate parties indicated below:

(a) As to the City: Susan Grant
Acting City Manager
City of Fort Lauderdale
101 NE 3rd Avenue, Suite 2100
Fort Lauderdale, Florida 33301

With a copy to: D'Wayne M. Spence
Interim City Attorney
City of Fort Lauderdale
1 East Broward Blvd., Suite 1320
Fort Lauderdale, Florida 33301

(b) As to the Participant: Dennis Wright, President
Fort Lauderdale Community Development Corporation
1033 NW 6th Street, #204

Fort Lauderdale, Fl 33311

**ARTICLE XI
INDEMNIFICATION CLAUSE**

The Participant shall indemnify and save harmless and defend City, its public officials, officers, agents, servants, and employees from and against any and all lawsuits, judgments, settlements, claims, demands or causes of action of whatsoever kind or nature arising out of error, omission, negligent act, conduct or misconduct of the Participant, its agents, servants, or employees in the performance of its services and obligations under this Agreement. Without limiting the foregoing, any and all such claims, relating to personal injury, death, damage to property, defects in material or workmanship, violation of any applicable statute, ordinance, administrative order, rule, regulation or decree are included in this indemnity.

**ARTICLE XII
AMENDMENT**

The parties reserve the right to modify, by mutual consent, terms, and conditions of this Agreement in order to successfully and fully complete the grant activities and services listed. Any such amendments must be reduced to writing and executed by the authorized official of the City and an authorized representative of the Participant.

**ARTICLE XIII
VENUE**

This Agreement shall be governed by the laws of the State of Florida, with venue lying in Broward County, for the purpose of any litigation that may arise here from.

**ARTICLE XIV
PUBLIC RECORDS**

IF THE PARTICIPANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES (2023), TO THE PARTICIPANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CITY CLERK'S OFFICE, 1 EAST BROWARD BOULEVARD, SUITE 444, FORT LAUDERDALE, FLORIDA 33301, PHONE: 954-828-5002, EMAIL: PRRCONTRACT@FORTLAUDERDALE.GOV.

PARTICIPANT shall:

1. Keep and maintain public records that ordinarily and necessarily would be required by the CITY in order to perform the service.
2. Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or

copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2023), as may be amended or revised, or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this Agreement if PARTICIPANT does not transfer the records to the CITY.
4. Upon completion of the Agreement, transfer, at no cost, to the CITY all public records in possession of PARTICIPANT or keep and maintain public records required by the CITY to perform the service. If PARTICIPANT transfers all public records to the CITY upon completion of this Agreement, PARTICIPANT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If PARTICIPANT keeps and maintains public records upon completion of this Agreement, PARTICIPANT shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

ARTICLE XV
AFFIDAVITS

- 15.0 Participant shall certify and execute the Anti-Human Trafficking Affidavit attached hereto as Exhibit "D" and Affidavit of Compliance with Foreign Entity Laws attached hereto as Exhibit "C".

[THIS SPACE WAS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the date set forth below.

**CITY OF FORT LAUDERDALE, A
MUNICIPAL CORPORATION OF THE STATE
OF FLORIDA**

By: _____
Dean J. Trantalis, Mayor

Date: _____

By: _____
Susan Grant, Acting City Manager

Approved as to form and correctness:
D'Wayne M. Spence, Interim City Attorney

By: _____
Lynn Solomon, Esq. , Assistant City Attorney

ATTEST:

David R. Soloman, City Clerk

PARTICIPANT

IN WITNESS WHEREOF, this Agreement has been duly executed by the Participant, as of the date set forth below.

WITNESSES:

PARTICIPANT:

Witness #1 signature

**FORT LAUDERDALE COMMUNITY
DEVELOPMENT CORPORATION, a
Florida not-for-profit corporation**

[Witness #1 print or type name]

By: _____
Dennis Wright, President

Witness #2 signature

Witness #2 print name

STATE OF: FLORIDA
COUNTY OF: BROWARD

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ day of _____, 2025, by **Dennis Wright**, as President of Fort Lauderdale Community Development Corporation.

Signature of Notary Public, State of Florida

Name of Notary Typed, Printed or Stamped

Personally Known _____ OR Produced Identification _____
Type of Identification Produced _____

EXHIBIT "A"
LEGAL DESCRIPTION

Lot 10 less the East 20 feet thereof and all of Lot 11, Block 2 of of SEMINOLE FOREST, according to the Plat thereof, as recorded in Plat Book 14, at Page 16, of the Public Records of Broward County, Florida.

Folio No.: 5042-04-20-0220

Address: 100 NW 14th Avenue

Lot 8, Block 17, DORSEY PARK 3RD ADDITION, according to the Plat thereof, recorded in Plat Book 24, Page 24, of the Public Records of Broward County, Florida.

Folio No.: 5042-04-26-0410

Address: 520 NW 18th Avenue

Lots 3, 4, 5, and 6, in Block 2, of SEMINOLE FOREST, according to the Plat thereof, as recorded in Plat Book 14, at Page 16, of the Public Records of Broward County, Florida.

Folio No.: 504204200170

Address: 1215-1221 NW 1st Street

Lot 12, Block 2, Seminole Forest, according to the plat thereof, as recorded in Plat Book 14, Page 16, Public Records of Broward County, Florida.

Folio No.: 504204200240

Address: 1324 N.W. 2nd Street

The West 25 Feet of Lot 8 and the East of 30.35 Feet of Lot 9, Block 7, Seminole Forest, according to the plat thereof, as recorded in Plat Book 14, Page 16, Public Records of Broward County, Florida.

Folio No.: 504204200618

Address: 1429 NW 3rd ST.

EXHIBIT "B"
SCOPE OF WORK

Rental Property Location	Description of Challenges	Est. Cost
<p>Building Address: 100 NW 14th Avenue Fort Lauderdale, FL, 33311</p> <p>Building Description: This building consists of ten (10) units located at the same address.</p>	<p>Roof Replacement:</p> <ul style="list-style-type: none"> Strip the existing roof down to the roof deck. Apply asphalt primer to the current deck. Install 2 Ply GAF Gafglass Ply IV glass felt with Bitumar Type IV Asphalt <p>Install GAF Mineral Surfaced Cap Sheet with Bitumar Low order Type IV Asphalt.</p> <ul style="list-style-type: none"> Remove shingles down to the existing roof deck. Replace any damaged or rotten plywood, up to 100 square feet (additional materials will incur costs of \$6 per square foot for plywood and \$15 per linear foot for 1x8). Install two (2) layers of #30 paper over the existing deck, secured with tin caps properly spaced per the Florida Building Code. Provide and install Three (3) Tab shingles. Owner to select colors from contractor provided samples. Replace all vents, pipes, and other protrusions shall be adequately sealed and flashing installed to comply with the product approval associated with roofing application. Install 3x3 metal drip edge at perimeter of pop-up roofs. Clean up all debris from the roof and surrounding area, ensuring the site is tidy and safe. 	\$66,000
Subtotal	(10 Units at \$6,600)	\$66,000
<p>Building Address: 1215 NW 1st Street Fort Lauderdale, FL, 33311</p> <p>Building Description: This building consists of eight (8) units located at Cont.</p>	<p>Impact Windows:</p> <ul style="list-style-type: none"> Remove and install new windows on the 1st and 2nd floors, using Hurricane Impact Windows approved by Broward County. All windows must be Single Hung and feature Bronze Frames. Guarantee that each window is installed accurately, complying with all local building codes and regulations. Effectively seal and insulate around each window to enhance energy efficiency and minimize noise. Clear away all debris from the installation process, ensuring the site is clean and ready for use. <p>Exterior Paint:</p> <ul style="list-style-type: none"> Pressure wash and clean exterior of building to remove dirt and loose paint. Prep windows and other components not to receive paint from overspray. Prime and paint exterior walls and doors with Flat Latex Paint by Sherwin Williams or Equal. Colors to be selected by owner. Prime and paint exterior doors with Flat Latex Paint by Sherwin Williams. Clean and prep railing to receive DTM (paint for metal components). Colors to be selected by owner 	\$35,000
		\$15,000

Subtotal	(8 Units at \$6,250)	\$50,000
<p>Building Address: 1221 NW 1st Street Fort Lauderdale, FL, 33311</p> <p>Building Description: This building consists of eight (8) units located at the same address.</p>	<p>Impact Windows:</p> <ul style="list-style-type: none"> Remove and install new windows on the 1st and 2nd floors, using Hurricane Impact Windows with a Dade County Product Approval and or FL Product Approval. All windows must be Single Hung and feature Bronze Frames. • Guarantee that each window is installed accurately, complying with all local building codes and regulations. Effectively seal and insulate around each window to enhance energy efficiency and minimize noise. Clear away all debris from the installation process, ensuring the site is clean and ready for use. 	\$35,000

	<p>Exterior Paint:</p> <ul style="list-style-type: none"> Pressure wash and clean exterior of building to remove dirt and lose paint. Prep windows and other components not to receive paint from overspray. Prime and paint exterior walls and doors with Flat Latex Paint by Sherwin Williams or Equal. Colors to be selected by owner. Prime and paint exterior doors with Flat Latex Paint by Sherwin Williams. Clean and prep railing to receive DTM (paint for metal components). Color to be selected by owner. 	\$15,000
--	---	----------

Subtotal	(8 Units at \$6,250)	\$50,000
<p>Building Address: 1324 NW 2nd Street Fort Lauderdale, FL, 33311</p> <p>Building Description: This building consists of eight (5) units located at the same address.</p>	<p>Exterior Paint:</p> <ul style="list-style-type: none"> • Pressure wash and clean exterior of building to remove dirt and lose paint. • Prep windows and other components not to receive paint from overspray. • Prime and paint exterior walls with Flat Latex Paint by Sherwin Williams. • Prime and paint exterior doors with Flat Latex Paint by Sherwin Williams. 	\$17,500
	<p>Driveway and Parking Lot:</p> <ul style="list-style-type: none"> • The driveway and parking lot are riddled with numerous potholes and large tree roots that have been patched multiple times, necessitating a full resurfacing. • This process will include the removal of the damaged asphalt, resolving underlying problems like tree roots, and applying a new layer of smooth, resilient pavement. • After the resurfacing is finished, clear and vibrant re-striping to effectively direct traffic flow and clearly designate parking spaces. 	\$3,500
	<p>Irrigation System:</p> <ul style="list-style-type: none"> • The lawn is having difficulty thriving and being well-kept because of a malfunctioning irrigation system that requires replacement. • Replace irrigation to provide 100% coverage. • Plan the layout of your irrigation system. • Identify the areas that need watering for watering efficiency. • Install a backflow preventer at the water source to ensure the water supply remains clean and uncontaminated. • Install the sprinklers or drip lines at the designated locations, adjusting the spray patterns and flow rates to ensure even coverage. • Connect the system to a timer to automate the watering schedule. • Install rainwater sensor at roof to shut off and restart system during rainfall. 	\$3,500
	<p>Roof Replacement:</p> <ul style="list-style-type: none"> • Remove the current roof down to the roof deck • Replace any damaged or rotten plywood, up to 100 square feet (additional materials will incur costs of \$6 per square foot for plywood and \$15 per linear foot for 1x8). • Install 3x3 metal flashing at perimeter of roof • Install 2 Ply GAF Gafglass Ply IV glass felt with Bitumar Type IV Asphalt • Install GAF Mineral Surface Cap Sheet using Bitumar Type IV Asphalt. • Ensure proper ventilation and insulation are in place. • Apply flashing around roof penetrations and edges to ensure seal. • Clean up the work site, removing all debris and ensuring no nails or sharp objects are left behind. 	\$25,500

<p>Building Address: 520 NW 18th Avenue Fort Lauderdale, FL, 33311</p> <p>Building Description: This is single-family rental home.</p>	<p>Roof Replacement:</p> <ul style="list-style-type: none"> Remove shingles down to the existing roof deck. Replace any damaged or rotten plywood, up to 100 square feet (additional materials will incur costs of \$6 per square foot for plywood and \$15 per linear foot for 1x8). Install Double #30 felt paper over the existing deck with tin caps spaced to comply with applicable building code. Install 3x3 metal drip edge at perimeter of roof Provide and install Three Tab shingles, with the color to be chosen by the owner from contractor provided samples. Install new flashing around roof penetrations and along eaves to prevent water intrusion. Shingles shall be installed in accordance with the manufacturer's recommendation. Clean up the job site daily, removing all debris and ensuring the property is left in a neat and orderly condition. 	\$17,500
	<p>Replace Gutters:</p> <ul style="list-style-type: none"> Remove the existing gutters. Install 6" seamless aluminum gutters with downspouts Install the gutter hangers along the fascia in accordance with manufacturers recommendations Color to be selected from contractor provided samples. 	\$4,900
	<p>Driveway:</p> <ul style="list-style-type: none"> The driveway and parking lot are riddled with numerous potholes and large tree roots that have been patched multiple times, necessitating a full resurfacing. This process will include the removal of the damaged concrete, resolving underlying problems like tree roots, and replacing the affected areas with fiber infused concrete over well compacted fill. 	\$5,000
	<p>Irrigation System:</p> <ul style="list-style-type: none"> Replace irrigation to provide 100% coverage. Plan the layout of your irrigation system. Identify the areas that need watering for watering efficiency. Install a backflow preventer at the water source to ensure the water supply remains clean and uncontaminated. Install the sprinklers or drip lines at the designated locations, adjusting the spray patterns and flow rates to ensure even coverage. Connect the system to a timer to automate the watering schedule. Install rainwater sensor at roof to shut off and restart system during rainfall. 	\$5,500
	<p>Fencing:</p> <ul style="list-style-type: none"> Replace damaged 4x4 wood posts at 8' on center at rear of property. Each post shall be 8' in length and install with a 2' concrete embedment's into the ground. Replace 2"x4" horizontal rails spaced at 2 1/2' on center as necessary for stability. Replace 1"x 6"x 6' wood slats attached vertically to the horizontal rails Install 4' wide wood framed walk gate to match the wood fencing Install 4' chain-link at front of property with single 3' walk gate and 5' double gate at driveway. 	\$7,700

	<ul style="list-style-type: none"> Fencing shall be inclusive of 1 5/8" steel post imbedded into concrete with 1 3/8" top rail. Fencing material shall be galvanize chain link, stretched for maximum tension. 	
Subtotal	(1 Unit at \$40,600)	\$40,600
Building Address: 1429 NW 3 rd Street Fort Lauderdale, FL, 33311	Exterior Paint: <ul style="list-style-type: none"> Pressure wash exterior of building to remove dirt and lose paint. Prep windows and other components not to avoid overspray. Prime and paint exterior walls with Flat Latex Paint. Prime and paint exterior doors with Flat Latex Paint. 	\$16,000
Building Description: This is single-family rental home.	Irrigation System: <ul style="list-style-type: none"> Replace irrigation to provide 100% coverage. Plan the layout of your irrigation system. Identify the areas that need watering for watering efficiency. Install a backflow preventer at the water source to ensure the water supply remains clean and uncontaminated. Install the sprinklers or drip lines at the designated locations, adjusting the spray patterns and flow rates to ensure even coverage. Connect the system to a timer to automate the watering schedule. • Install rainwater sensor at roof to shut off and restart system during rainfall. 	\$6,000
Subtotal	(1 Unit at \$22,600)	\$22,000
Grand Total of Est. Cost	(33 Total Number of Units)	\$278,600

EXHIBIT "C"
AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS

Affidavit of Compliance with Foreign Entity Laws

The undersigned, on behalf of the entity listed below (“Entity”), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes)
2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes)
3. Entity is not organized under the laws of and does not have a principal place of business in, a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes)
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes)
6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(1), Florida Statutes)
7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.
8. (*Only applicable if purchasing real property*) Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source: §§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)
9. The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: _____, 20__ Signed: _____

Entity: _____ Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, this ____ day of _____, 20____, by _____, as _____ for

_____, who is personally known to me or who has produced _____ as identification.

Notary Public Signature: _____

State of Florida at Large (Seal)

Print Name: _____

My commission expires: _____

EXHIBIT "D"
AFFIDAVIT OF COMPLIANCE "KIDNAPPING; CUSTODY OFFENSES; HUMAN TRAFFICKING
AND RELATED OFFENSES (FLORIDA STATUTE 787.06)"

AFFIDAVIT OF COMPLIANCE
“KIDNAPPING; CUSTODY OFFENSES; HUMAN TRAFFICKING AND RELATED OFFENSES”
(FLORIDA STATUTE 787.06)

Effective on July 1, 2024, in order for a bid to be accepted or replied to, or if your entity (also referred to as a City consultant, contractor, vendor, bidder, proposer or other contracting party), (which is any business entity however formed /incorporated) will reply to or enter into a contract with the City, the entity by an officer or representative must complete and execute this affidavit.

This Affidavit must be signed by an officer or representative of the entity and is given under penalties of perjury.

1. The entity is a Florida registered entity (domestic or foreign, and authorized to transact business in the State of Florida) with Principal Address/ Registered Agent currently on file, and in good standing with the Florida Department of State, Division of Corporations.

2. The entity (which includes any business entity however formed/ incorporated) intending to provide goods or services by submitting a bid, proposal, quote, or other response to any City solicitation/notice or serving as a City consultant, contractor, vendor or otherwise entering into any contract (including, without limitation, contract renewal, extension, amendment as applicable) with the City affirms and stipulates that it is not in violation of Section 787.06(13) of the 2024 Florida Statutes entitled “Kidnapping; Custody Offenses; Human Trafficking and Related Offenses.” The entity further affirms to the City as a governmental entity defined in Section 287.138(1) of the 2024 Florida Statutes that it does not use coercion for labor or services as defined in Section 787.06 of the 2024 Florida Statutes.

Pursuant to 92.525 Florida Statutes, under penalties of perjury, I declare I have read the foregoing Affidavit and stated facts state are true, accurate, and complete.

Name: _____ Officer Title: _____

Signature of Officer: _____

Office Address: _____

Email Address: _____ Main Phone Number: _____

(Where persons listed may be reached during regular hours of business)

FEIN No. _/_ - _/_/_/_/_/_/_/_

OR

Name: _____ Representative: _____

Signature of Representative: _____

Office Address: _____

Email Address: _____ Main Phone Number: _____