



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: February 4, 2014

TITLE: Resolution approving the consolidated budget amendment

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2014 Budget.

Background

Budget amendments are consolidated into one agenda item for consideration at the first meeting of each month.

Examples of recommended actions within the consolidated budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2014 Operating Budget and Community Investment Plan by approving the following transfers and appropriations:

Information Technology Services

A. Appropriation between capital and operating budgets - Central Services Fund – Upgraded Software System project - \$215,000

On June 18, 2013 (CAM 13-0780) the City Commission approved the purchase of the expansion of the Kronos Workforce Timekeeping System for a total cost of \$415,000. Phase I of the project was funded and appropriated in the amount of \$200,000. The final portion of the funding was budgeted in the FY 2014 operational budget and is recommended to be transferred into the project in the amount of \$215,000.

Staff recommends the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Central Services Fund in the amount of \$215,000 to facilitate the next phase of the expansion of the Kronos Workforce Timekeeping System.

B. Transfer between capital projects – Central Services Fund – Regional Consolidated Dispatch and Records Management System project - \$48,775

On January 22, 2014 (CAM 14-0126) the City Commission approved the Regional Consolidated Dispatch and Records Management System project. The project will test and analyze radio communications coverage for the Fort Lauderdale and Broward County radio communications systems. Estimated cost of the testing and analysis is \$48,775, which will be funded from the Radio Communications Microwave Replacement project.

Staff recommends the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Central Services Fund in the amount of \$48,775 to facilitate testing and analysis of the Fort Lauderdale and Broward County radio communications systems within the service area of Fort Lauderdale for both medium and large buildings.

Parks and Recreation

C. Appropriate between operating and capital budgets – General Fund and General Capital Projects Fund – Stranahan Park Fencing - \$21,334

On July 2, 2013 (CAM 13-0815), the City Commission approved the purchase of a fence to protect exotic and unique native plants, trees, and shrubs at the Stranahan Park in the amount of \$85,000. However, the actual cost to install the decorative fencing is \$92,286. Additional funds of \$21,334 are needed to complete the project. Staff recommends funding from the general fund. The contract award is a companion item (CAM 14-0144) on this agenda.

Staff recommends that the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the

General Fund and General Capital Projects Fund in the amount of \$21,334 to facilitate completion of the Stranahan Park Fencing project.

D. De-appropriation of grant funding – Grants and Park Impact Fee Funds – Land Water Conservation Fund Grant - \$400,000

The City appropriated and accepted a grant June 4, 2013 (CAM 13-1688) from the Florida Department of Environmental Protection (FDEP) for the purposes of purchasing the Rivermont property. The City was recently notified that the owner of the property, Regent Bank, did not accept the City's offer and has closed the transaction with another customer. Staff recommends that the grant in the amount of \$200,000 be de-appropriated and the City match of \$200,000 be returned to its original location for future use.

Staff recommends the City Commission amend the FY 2014 operating budget by amending the appropriate accounts in the Grants and Park Impact Fee Funds in the amount of \$400,000 to de-appropriate grant and City match funding due to the Rivermont property no longer being purchased.

Public Works

E. Appropriation from fund balance – General Fund - Expansion of 24-hour Customer Service Center/Additional Service Clerks - \$97,152

The City's 24 hour Customer Service Center is experiencing an influx in calls related to utility service and billing, maintenance, and general inquiries. Staff also anticipates an even higher call volume once all non-emergency calls are transferred from the Regional Call Center. To reduce customer call wait time and increase staff efficiency, an expansion of the current level of service is recommended to add three (3) new Service Clerks. These new positions will be dedicated staff to handle calls after midnight and weekends. Estimated cost of the personnel services is \$97,152, which includes salaries and benefits for three (3) new positions for eight months, one workstation, and computer with appropriate software.

Staff recommends that the City Commission amend the FY 2014 operating budget by amending the appropriate accounts in the General Fund in the amount of \$97,152 to facilitate the expansion of the 24 hour Customer Service Center.

F. Transfer between capital projects and operating budgets – General Capital Projects Fund and General Fund – Marine Facilities Repairs - \$297,188

The annual marine facilities contract is used for repairs and minor improvement to the City's marine facilities. It provides for a wide variety of repairs as need arises throughout the year. It contains, but is not limited to, items such as furnishing and installing piling, signs, and fender systems. Current necessary repairs do not qualify as capital asset

expenditures and must be expensed as operating repair and maintenance. A transfer of funds from the annual marine facilities project to the operating budget is recommended to accomplish the necessary marine facilities repairs.

Staff recommends that the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the General Capital Projects Fund and General Fund in the amount of \$297,188 to facilitate the completion of annual marine facilities repairs throughout the City.

Sustainable Development

G. Appropriation from fund balance - Central Beach Area Community Redevelopment Agency – Las Olas Boulevard Corridor Project/Consultant Design Services - \$4,950,000,

To facilitate the contract agreement for the design and implementation of Las Olas Boulevard corridor project, funding in the amount of \$4,950,000, (\$4,500,000 for the project and \$450,000 engineering fees) is recommended. The project includes streetscape improvements to the Las Olas Boulevard Corridor, providing open space at the Oceanside Parking lot, developing a new parking garage adjacent to the Las Olas Boulevard Bridge and the Intracoastal promenade along the perimeter of the Intracoastal parking lot. Funding for this project will be requested at the Community Redevelopment Agency Board meeting, February 18, 2014. The contract agreement is a companion item (CAM 14-0161) on this agenda.

Staff recommends the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Community Redevelopment Agency (CRA) Fund in the amount of \$4,950,000 to facilitate the design of the Las Olas Boulevard Corridor Project, contingent upon the Central Beach Community Redevelopment Agency (CRA) Board of Directors approval of the same, scheduled on February 18, 2014.

Resource Impact

The fiscal impact in the various funds is outlined in the tables below. The letters below correspond to the descriptions in the background section of this document.

Where applicable, the approval of companion agenda items listed below is contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Related CAM(s): 14-0161

Information Technology Services

A. Appropriation between capital and operating budgets - Central Services Fund – Upgraded Software System project - \$215,000

Appropriate From:

<i>Funds available as of January 28, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
581-ITS040101-6405	Application Services	Capital Outlay/Computer Software	\$319,600.00	\$319,600.00	\$215,000.00
APPROPRIATION TOTAL →					\$215,000.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
581-P11922.581-6550	Kronos Upgrade	Capital Outlay/Administration	\$200,000.00	\$0.00	\$215,000.00
APPROPRIATION TOTAL →					\$215,000.00

B. Transfer between capital projects – Central Services Fund – Regional Consolidated Dispatch and Records Management System - \$48,775

Transfer From:

<i>Funds available as of January 28, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
331-P11712.331-6599	Radio Communications Microwave Replacement	Capital Outlay/Construction	\$3,616,407.00	\$289,541.00	\$48,775.00
TRANSFER TOTAL →					\$48,775.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
581-P12009.581-6546	Regional Consolidated Dispatch & Records Mgmt System	Capital Outlay/Testing Services	\$587,266.00	\$47,486.00	\$48,775.00
TRANSFER TOTAL →					\$48,775.00

Parks and Recreation

C. Appropriation between operating and capital budgets – General Fund and General Capital Projects Fund – Stranahan Park Fencing - \$21,334

Appropriate From:

<i>Funds available as of January 28, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-PKR070501-3404	FACILITY MAINTENANCE SUPPORT	SERVICES/MATERIALS/ COMPONENTS/PARTS	\$979,521.00	\$643,846.00	\$21,334.00
APPROPRIATION TOTAL →					\$21,334.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
331-P11924.331-6599	STRANAHAN PARK FENCE	CAPITAL OUTLAY- CONSTRUCTION	\$85,000.00	\$70,952.00	\$21,334.00
APPROPRIATION TOTAL →					\$21,334.00

D. De-appropriation of grant funding – Grants and Park Impact Fee Funds – Land Water Conservation Fund Grant - \$400,000

De-appropriate:

<i>Funds available as of January 28, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-P11918.129-C602	Rivermont Park	Intergovernmental Revenue/ US Dept of Interior	\$200,000.00	\$200,000.00	\$200,000.00
DE-APPROPRIATION TOTAL →					\$200,000.00

De-appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-P11918.129-6599	Rivermont Park	Capital Outlay/ Construction	\$200,000.00	\$200,000.00	\$200,000.00
DE-APPROPRIATION TOTAL →					\$200,000.00

Transfer From (Cash Match):

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
350-P11918.350-6599	Rivermont Park	Capital Outlay/ Construction	\$200,000.00	\$200,000.00	\$200,000.00
TRANSFER TOTAL →					\$200,000.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
350-FD350.01	Park Impact Fees Projects	N/A	N/A	N/A	\$200,000.00
TRANSFER TOTAL →					\$200,000.00

Public Works

E. Appropriation from fund balance – General Fund - Expansion of 24-hour Customer Service Center/Additional Service Clerks - \$97,152

Appropriate From:

<i>Funds available as of January 28, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-FD001-9901	General Fund	Other Uses/Anticipated Year End	\$50,619,233.00	\$50,619,233.00	\$97,151.66
APPROPRIATION TOTAL →					\$97,151.66

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
450-PBS050201-1101	Office Operations	Salaries and Wages/Permanent Salaries	\$528,563.00	\$377,359.00	\$68,064.00
450-PBS050201-2299	Office Operations	Fringe Benefits/Pension	\$219,763.00	\$83,879.00	\$6,125.76
450-PBS050201-2301	Office Operations	Fringe Benefits/Soc Sec-Medicare	\$219,763.00	\$83,879.00	\$5,206.90
450-PBS050201-2404	Office Operations	Fringe Benefits/Health Insurance	\$219,763.00	\$83,879.00	\$13,755.00
450-PBS050201-3925	Office Operations	Services & Materials/Office Equipment	\$17,000.00	\$15,957.00	\$4,000.00
APPROPRIATION TOTAL →					\$97,151.66

F. Transfer between capital projects and operating budgets – General Capital Projects Fund and General Fund – Marine Facilities Repairs - \$297,188

Transfer from:

<i>Funds available as of January 17, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
331-P11850.331-6599	MARINE FACILITIES SEAWALL & BUOY 2012-13	CAPITAL OUTLAY/CONST RUCTION	\$284,000.00	\$283,970.38	\$283,970.38
331-P11718.331-6599	ANNUAL MARINE FACILITIES & SEAWALL 11/12	CAPITAL OUTLAY/CONST RUCTION	\$13,302.00	\$13,217.59	\$13,217.59
TRANSFER TOTAL →					\$297,187.97

Transfer to:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-PBS040901-3437	Engineering Design	SERVICES/MATE RIALS/IMPR REP & MAINT	\$330,616.00	\$325,815.00	\$297,187.97
TRANSFER TOTAL →					\$297,187.97

Sustainable Development

G. Appropriation from fund balance - Central Beach Area Community Redevelopment Agency – Las Olas Boulevard Corridor Project/Consultant Design Services - \$4,950,000

Appropriate From:

<i>Funds available as of January 28, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
346-FD346.01-N/A	Central Bch Redevelopment Area	Other Uses/	\$7,000,000.00	\$7,000,000.00	\$4,950,000.00
APPROPRIATION TOTAL →					\$4,950,000.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
346-P11900.346-6599	LAS OLAS BLVD CORRIDOR IMPROVEMENTS	Capital Outlay/Construction	\$500,000.00	\$492,353.00	\$4,500,000.00
346-P11900.346-6501	LAS OLAS BLVD CORRIDOR IMPROVEMENTS	Capital Outlay/Force Account	\$500,000.00	\$492,353.00	\$450,000.00
APPROPRIATION TOTAL →					\$4,950,000.00

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