

#21-1146

TO:

CRA Chairman & Board of Commissioners

Fort Lauderdale Community Redevelopment Agency

FROM:

Chris Lagerbloom, ICMA-CM, Executive Director

DATE:

December 7, 2021

TITLE:

Resolution Approving Funding for the CRA Residential Façade and

Landscaping Program - \$300,000 - (Commission District 3)

Recommendation

Staff recommends the Community Redevelopment Agency (CRA) Board of Commissioners adopt a Resolution to continue funding of the Northwest-Progresso-Flagler Heights Community Redevelopment Agency's (NPF-CRA) Residential Façade and Landscaping Program in the amount of \$300,000 for Fiscal Year (FY) 2022.

Background

On February 5, 2019, the CRA Board approved a modification to the Northwest-Progresso-Flagler Heights Community Redevelopment Area Incentive Programs by adding the "Residential Façade and Landscaping Program" (RFL), (CAM#19-0056). The RFL program is designed to provide funding for the beautification of single-family residential homes and includes external painting and landscaping.

The objective of the RFL program is to improve the visual landscape of the NPF-CRA area, to enhance the pride of ownership, and to improve property values by providing homeowners with a means to beautify their homes and landscapes. The program is also designed to complement NPF-CRA efforts to provide infill housing by first targeting areas where infill housing will be constructed. A copy of the Location Map; the CRA Residential Paint and Landscaping Brochure; Program Agreement; the NPF-CRA Advisory Board Minutes of November 10, 2020; CAM #21-0046; and the Resolution are attached as Exhibits 1 through 6.

Properties eligible for improvements under this program are single-family residential homes, either owner-occupied or tenant-occupied. Under the program, the NPF-CRA provides up to \$5,000 per property for external painting and landscaping. This includes patching, pressure cleaning, exterior painting and xeriscape landscaping.

Staff recommends funding in the amount of \$300,000 to continue providing the RFL program in the Durrs and Home Beautiful Park communities. Staff recommends to continue the program due to the large number of applications and to complement the

construction of new infill housing planned in both areas.

Program Guidelines

Single-family homes, either owner-occupied or single-family tenant-occupied, with a need for exterior improvements are eligible for this program. The Executive Director or his designee may waive the eligibility requirements in order to allow multi-family properties, consisting of two (2) to four (4) units, to participate in the program.

Once approved, property owners must submit a completed application and right of entry and liability waiver agreement (Exhibit 3). Three estimates from licensed and insured contractors are also required. The application and right of entry and liability waiver agreement is reviewed by NPF-CRA staff and approved by the Executive Director prior to the commencement of any exterior improvements.

Upon completion, the improvements are inspected by NPF-CRA staff to assure that the completed work is satisfactory prior to approving payments. The maintenance of all homes participating in the RFL program is subject to normal City of Fort Lauderdale code policies.

Consistency with the NPF-CRA Community Redevelopment Plan

Section 8.C., titled "Other City and CRA Government Functions – CRA Incentives and Programming," provides that the CRA will establish incentive programs as deemed appropriate to address redevelopment obstacles and these incentive programs may be modified, expanded, eliminated, or added as a new program at any time.

A major component of the redevelopment strategy for the NPF-CRA is the revitalization of the residential neighborhoods. The Residential Façade and Landscaping Program is used to improve the visual impact of the residential properties and to enhance the pride of ownership, as well as the property values, in the entire redevelopment area. The program is consistent with the NPF-CRA Community Redevelopment Plan which provides for physical improvements to enhance the overall environment and to improve the quality of life in the area.

Resource Impact

There is a fiscal impact to the CRA in the amount of \$300,000 in Fiscal Year 2022 in the account listed below.

Funds available as of	November 17, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT	
119-CRA092210-4204	Residential Façade and Landscaping FY 22	Other Operating Expense/Operating Subsidies	\$300,000	\$300,000	\$300,000	
			TOTA	L AMOUNT >	\$300,000	

Strategic Connections

This item is a 2021 (Top) Commission Priority, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Enhance the City's identity through public art, well-maintained green spaces, and streetscapes

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan, specifically advancing:

- The Neighborhood Enhancement Focus Area
- The Housing Element
- Objective: Be a community of strong, beautiful and healthy neighborhoods

Attachments

Exhibit 1 - Location Map

Exhibit 2 - CRA Residential Paint and Landscaping Brochure

Exhibit 3 - Program Application

Exhibit 4 - NPF-CRA Advisory Board Approved Minutes of November 10, 2020

Exhibit 5 - CAM #21-0046

Exhibit 6 - Resolution

Prepared by: Eleni Ward-Jankovic, CRA Housing and Economic Development Manager

Jonelle Adderley, CRA Project Coordinator

Department Director: Chris Lagerbloom, ICMA-CM, Executive Director

ROLL CALL

Present 5 - Vice Chair Heather Moraitis, Commissioner Steven Glassman,
Commissioner Robert L. McKinzie, Commissioner Ben Sorensen, and
Chair Dean J. Trantalis

MOTIONS

M-1 21-1160 Motion Approving Minutes for November 2, 2021 Community Redevelopment Agency Board Meeting - (Commission Districts 2 and 3)

APPROVED

Aye: 5 - Vice Chair Moraitis, Commissioner Glassman, Commissioner McKinzie, Commissioner Sorensen and Chair Trantalis

RESOLUTIONS

R-1 21-1134 Resolution Approving Budget Amendment - Return Central City
Community Redevelopment Agency (CRA) Fund Balance for
Reallocation - (Commission District 2)

ADOPTED

Aye: 5 - Vice Chair Moraitis, Commissioner Glassman, Commissioner McKinzie, Commissioner Sorensen and Chair Trantalis

R-2 21-1146 Resolution Approving Funding for the CRA Residential Façade and Landscaping Program - \$300,000 - (Commission District 3)

ADOPTED

Aye: 5 - Vice Chair Moraitis, Commissioner Glassman, Commissioner McKinzie, Commissioner Sorensen and Chair Trantalis

Resolution Approving a \$4,000,000 CRA Development Incentive Program Loan to 909 NW 6th St. LLC for a Mixed-Use Commercial Development Project to be Located at 909 Sistrunk Boulevard, Authorizing the Executive Director to Execute Any and All Related Instruments, and Delegating Authority to the Executive Director to Take Certain Actions - (Commission District 3)

ADOPTED

Aye: 5 - Vice Chair Moraitis, Commissioner Glassman, Commissioner McKinzie, Commissioner Sorensen and Chair Trantalis

R-4 21-1166 Resolution Authorizing Budget Amendment - Appropriation of Escrow Account Funds and Central Beach Wayfindings & Information

R-3

21-1145

RESOLUTION NO. 21-19 (CRA)

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF OF FORT LAUDERDALE COMMUNITY THE CITY REDEVELOPMENT AGENCY APPROVING ADDITIONAL FUNDING IN THE AMOUNT OF \$300,000 FOR THE RESIDENTIAL FAÇADE AND LANDSCAPING PROGRAM FOR NORTHWEST-PROGRESSO-FLAGLER **HEIGHTS** AREA: DELEGATING AUTHORITY TO THE EXECUTIVE & DIRECTOR TO APPROVE AWARDS TO QUALIFIED APPLICANTS AND TO EXECUTE ANY AND ALL DOCUMENTS RELATING TO SUCH AWARDS: AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 163, Part III of the Florida Statutes, the Community Redevelopment Plan for the Northwest-Progresso-Flagler Heights Community Redevelopment Area ("NPF-CRA") was adopted in 1995 under Resolution 95-170; and

WHEREAS, on or around 2001, the Board of Commissioners of the Fort Lauderdale Community Redevelopment Agency approved incentive programs to combat slum and blight and to stimulate economic development in the NPF-CRA; and

WHEREAS, on February 5, 2019, the Fort Lauderdale Community Redevelopment Agency ("CRA") created a new incentive for façade and landscaping improvements for the River Gardens/Sweeting Estates neighborhood; and

WHEREAS, NPF-CRA staff recommends increasing funding for the program and expanding to the Durrs and Home Beautiful Park neighborhoods; and

WHEREAS, on November 10, 2020, the NPF-CRA Redevelopment Advisory Board recommended approval of the modifications to the Residential Façade and Landscaping Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FORT LAUDERDALE COMMUNITY REDEVELOPMENT AGENCY.

<u>SECTION 1</u>. That the recitals set forth above are true and correct and are incorporated in this Resolution.

<u>SECTION 2</u>. That the Board of Commissioners hereby approves additional funding in the amount of \$300,000 for the Residential Façade and Landscaping Program and modifications to the Program Guidelines as reflected in CAM 21-1146.



The City of Fort Lauderdale Community Redevelopment Agency Northwest - Progresso - Flagler Heights Residential Facade and Landscaping Program Application & Agreement

INSTRUCTIONS: You must be the property owner to complete this application. Only one (1) application per household will be processed. For more information or to request assistance in completing this application, please contact the Fort Lauderdale Community Redevelopment Agency at (954) 828-4508 or 8229.

Return to: The City of Fort Lauderdale Community Redevelopment Agency, 914 Sistrunk Boulevard, Suite 200, Fort Lauderdale, FL 33311.

Name: Nyree Kelly
Property Address: 949 NW 16th Ave
Mailing Address (If different from above):
Home Phone: () Cell Phone: 9546169314 E-Mail Address: Kellydanyelle@yahcoccom Type of Improvement Requested: Paint Landscape
I HEREIN CERTIFY, REPRESENT AND WARRANT THAT I AM THE SOLE PROPERTY OWNER OF THE ADDRESS ABOVE AND NO OTHER PARTY'S SIGNATURE IS REQUIRED TO APPROVE THE IMPROVEMENTS. I FURTHER CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. APPLICANT'S SIGNATURE: 144. 15/15/2024 PRINT NAME: 14. 16. 16. 16. 16. 16. 16. 16. 16. 16. 16

This Agreement is by and between, where Kelly (the "Owner(s)") of the property commonly identified as: OHO NW 16 Ave Folio No(s).: 504204160250 Fort Lauderdale FL City/Town

Street (attach legal description if available) (referred to hereafter as the "Property")

And

Fort Lauderdale Community Redevelopment Agency, a community redevelopment agency organized pursuant to Chapter 163, Part III of the Florida Statutes ("NPFCRA").

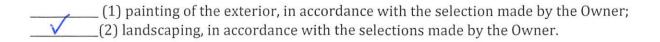
RECITALS

Whereas, the NPFCRA was created in part to the improve the appearance of the Northwest, Progresso Flagler Heights Community Redevelopment Area ("CRA Area"); and

Whereas, the NPFCRA has created a program for exterior improvements for owners in the CRA Area, which may provide, at the discretion of the NPFCRA, up to \$5,000 for certain exterior improvements to existing homes.

TERMS

Now therefore, in consideration of one or more of the following activities to be conducted on the Property, the Owner(s) thereof hereby grants to NPFCRA a right of entry and access to the Property and a waives liability against NPFCRA, its employees, agents and public officials, for activities conducted under this Agreement in order to conduct one or more activities on the Property:



Owner may select a contractor from a list of approved contractors created by NPFCRA. Alternatively, Owner may select a qualified contractor of its own choosing. Before the NPF CRA will make any disbursements, the Owner must provide adequate and sufficient documentation that it has procured a minimum of three (3) bids from qualified contractors, and upon selecting one of the bids, Owner must provide a copy of the contract between the Owner and the Contractor, a copy of the contractor's license and proof of insurance and such other information as requested by the NPFCRA. The NPFCRA reserves the right to reject any contractor it deems unqualified in its sole discretion. Further, if a notice of commencement is required, the NPFCRA must be listed on the Notice as an additional party to receive notice to owner. The NPFCRA shall make one disbursement to the Owner when the work is completed and inspected by the NPFCRA. Notwithstanding, the NPFCRA reserves the right to issue a joint check payable to the Owner and the Contractor and to withhold payment to the Owner and issue a check directly to a subcontractor or lien or providing notice to owner to the NPFCRA. In some instances, the NPFCRA may require partial and/or final releases of liens in its sole discretion.

This right of entry and waiver of liability granted by the Owner(s) is a requirement in order to access the funds under the Residential and Landscaping Program (the "Program"), which was established by the Fort Lauderdale Community Redevelopment Agency Board of Commissioners. The purpose of the Program is to provide assistance to qualified home owners to landscape, paint the exterior of their homes and/or complete other improvements to the facade of their homes.

This right of entry and access to the Property is hereby granted by the Owner to the NPFCRA and its contractors and their subcontractors thereof, employees, and authorized agents, for the purpose of accomplishing the above purpose. The Owner agrees and warrants to hold harmless NPFCRA, its officers, agents, employees or assigns for damage of any type, whatsoever, either to the above described Property or to any persons present thereon and hereby releases, discharges and waives and releases NPFCRA from any action against NPFCRA, its officers, agents, employees, or assigns from all liability to Owner(s), Owner(s)'s children, relatives, guests, representatives, assigns, or heirs, for defects in the work product, bodily injury, death or property damage that Owner(s) may suffer in connection with any activities on the Property, whether caused solely or partially by the NPFCRA, its officers, agents, employees, or assigns.

I/we have read this Right of Entry and Liability Waiver Agreement, or it has been read to me/us, and I/we fully understand its terms, understand that I have given up substantial rights by signing it, am aware of its legal consequences, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and intend for my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

After the improvements are completed, Owner agrees to maintain the improvements at his or her expenses. NPFCRA shall have no obligation to maintain the improvements. Further, NPFCRA shall have no liability for any defects in the quality of the work product.

Owner understands and acknowledges if it does not understand the legal consequence of signing this Agreement, it is encouraged to seek the advice and counsel of an attorney.

WHEREOF, the undersigned has caused this Right of Entry and Waiver of Liability Agreement to be executed on this day of May, 2024

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

Property Owner(s):	
Nyree Kelly [Print Name]	[Print Name]
Signature]	[Signature]
Witness: [Signature] STATE OF FLORIDA COUNTY OF BROWARD	Jonelle Addoley [Print Name]
The foregoing instrument was acknor □ online, this \bdot day of \bdot MAY	nowledged before me by means of a physical presence, 2025 by NYREE KELY
Notary Public, State of Florida OTA OWENGEBAR Name of Natura Torond Printed on S	CIJA OMENGEBAR Notary Public - State of Florida Commission # 3H 430303 My Comm. Expires Aug 7, 2027 Bonded through National Notary Assn.
Name of Notary Typed, Printed or S	Stamped
Personally Known QR Type of Identification Produced	Produced Identification

WITNESSES:

AGENCY:

FORT LAUDERDALE COMMUNITY **REDEVELOPMENT AGENCY,** a body corporate and politic of the State of Florida created pursuant to Part III, Chapter 163

Susan Grant, Acting Executive Director

[Witness type or print name]

Approved as to form and correctness:

Thomas J. Ansbro

City Attorney / General Counsel

ATTEST:

David R. Soloman, **CRA Secretary**

Lynn Solomon,

Assistant General Counsel



Landscaping Design Selection Agreement

Property Owner Name: Wyree Kelly (Please print)
Property Address: 949 NW 16th Ave (Please print)
The undersigned property owner agrees to meet with the landscaper to discuss their individual design. 10 10 10 10 10 10 10 10 10 10

Property Maintenance Agreement

Property Owner Name: Wree Kelly (Please print)
Property Address: 949 NW 16th Ave (Please print)
The undersigned property owner agrees to maintain the property improvements and and scaping 5/15/2024 Property Owner's Signature Date



PROPERTY SUMMARY

Tax Year: 2024

Property ID: 504204160250

Property Owner(s):KELLY,NYREE

Mailing Address:949 NW 16 AVE FORT LAUDERDALE, FL 33311

Physical Address: 949 NW 16 AVENUE FORT LAUDERDALE, 33311

Property Use: 01-01 Single Family

Millage Code: 0312

Adj. Bldg. S.F: 1383 Bldg Under Air S.F: 1292

Effective Year: 1951

Year Built: 1950

Units/Beds/Baths: 1 / 2 / 1

Deputy Appraiser: Residential Department

Appraisers Number: 954-357-6831

Email: realprop@bcpa.net

Zoning: RD-15 - RESIDENTIAL SINGLE FAMILY

AND DUPLEX/MEDIUM DENSITY

Abbr. Legal Des.: LINCOLN PARK FIFTH ADD

AMEN PLAT 7-3 B LOT 1,2 BLK 5

Year	Land	Building / Improvement	Agricultural Saving	Just / Market Value	Assessed / SOH Value	Tax
2024	\$15,000	\$319,020	0	\$334,020	\$308,950	
2023	\$15,000	\$265,870	0	\$280,870	\$280,870	\$5,907.28
2022	\$15,000	\$250,680	0	\$265,680	\$265,680	\$5,500.97

EXEMPTIONS AND TAXING AUTHORITY INFORMATION

	County	School Board	Municipal	Independent
Just Value	\$334,020	\$334,020	\$334,020	\$334,020
Portability	0	0	0	0
Assessed / SOH	\$308,950	\$308,950	\$308,950	\$308,950
Granny Flat				
Homestead	0	0	0	0
Add. Homestead	0	0	0	0
Wid/Vet/Dis	0	0	0	0
Senior	0	0	0	0
Exemption Type	0	0	0	0
Affordable Housing	0	0	0	0
Taxable	\$308,950	\$334,020	\$308,950	\$308,950

SALES HISTORY FO	OR THIS PARCEL	LAND CALCU	LAND CALCULATIONS			
Date	Туре	Price	Book/Page or Cin	Unit Price	Units	Type
11/21/2021	Quit Claim Deed Non-Sale Title Change	\$100	117763764	\$3.00	5,000 SqFt	Square Foot
11/24/2020	Quit Claim Deed Non-Sale Title Change	\$100	116891413			
07/09/2002	Quit Claim Deed	\$100	33527 / 724			
01/05/1999	Quit Claim Deed	\$3,100	29779 / 176			

RECENT SALES IN THIS SUBDIVISION

Property ID	Date	Type	Qualified/ Disqualified	Price	CIN	Property Address
504204160410	02/29/2024	Warranty Deed	Qualified Sale	\$320,000	119475361	931 NW 16 TER FORT LAUDERDALE, FL 33311
504204160301	12/29/2023	Warranty Deed	Qualified Sale	\$240,000	119316808	901 NW 16 AVE FORT LAUDERDALE, FL 33311
504204160320	11/13/2023	Warranty Deed	Qualified Sale	\$335,400	119233973	908 NW 16 TER FORT LAUDERDALE, FL 33311
504204160350	10/23/2023	Warranty Deed	Qualified Sale	\$335,400	119190953	932 NW 16 TER FORT LAUDERDALE, FL 33311
504204160454	10/13/2023	Warranty Deed	Non-Sale Title Change	\$152,500	119181120	910 NW 17 AVE FORT LAUDERDALE, FL 33311

SPECIAL ASSESSMENTS									SCHOOL
Fire	Garb	Light	Drain	Impr	Safe	Storm	Clean	Misc	North Fork Elementary: F
Ft Lauderdale Fire-rescue (03)						(F1)			Parkway Middle:
Residential (R)									Fort Lauderdale High: A
1						1.00			

ELECTED OFFICIALS

Property Appraiser Marty Kiar

County Comm. District

County Comm. Name Robert McKinzie

US House Rep. District 20

US House Rep. Name Sheila Cherfilus-McCormick

Florida House Rep.

District

Florida House Rep. Name Daryl Campbell

Florida Senator District 32

Florida Senator Name Rosalind Osgood

School Board Member Dr. Jeff Holness

Broward County Commission Deed Doc Stamps: \$0.70

RECORDATION REQUESTED BY / RETURN TO:

WFG Lender Services 2625 Townsgate Road, Suite 101 Westlake Village, CA 91361 File No. 1924313FL

This document prepared by: HEATHER MAYER, ESQ. 3109 Spring Glen Rd., Suite 303 Jacksonville, FL 32207 716-634-3405

Parcel ID No.: 50-42-04-16-0250

QUITCLAIM DEED

THIS DEED made and entered into on this $2 \mid \text{day of November}, 20 \mid 2 \mid \text{odd}$, by and between Kelly Sisters LLC, a Florida limited liability company, whose address is 949 NW 16th Avenue, Fort Lauderdale, FL 33311, hereinafter referred to as Grantor(s) and Nyree Kelly, a single woman, whose address is 949 NW 16th Avenue, Fort Lauderdale, FL 33311, hereinafter referred to as Grantee(s).

WITNESSETH: That the said Grantor(s), for and in consideration of the sum of ONE and NO/100 (\$1.00) DOLLAR and other good and valuable consideration, the receipt of which is hereby acknowledged, do this day remise, release and quitclaim to the said Grantee(s) the following described real estate located in Broward County, Florida:

SEE ATTACHED EXHIBIT "A" FOR LEGAL DESCRIPTION

Property Address: 949 NW 16th Avenue, Fort Lauderdale, FL 33311

Prior instrument reference: Instrument Number: 116891413, Recorded: 11/30/2020

This conveyance is subject to easements, covenants, conditions, restrictions, reservations, rights-of-way and limitations of record, if any.

TO HAVE AND TO HOLD the lot or parcel above described together with all and singular the rights, privileges, tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining unto the said Grantee(s) and unto the heirs, administrators, successors or assigns of the Grantee(s) forever in FEE SIMPLE.

IN WITNESS WHEREOF, the said Grantor(s) has/have signed and sealed this deed, this <u>ベー</u> day of
Kelly Sisters LLC, a Florida limited liability company
By: Tyre Kelly Name: Nyree Kelly
Signed, sealed and delivered in the presence of:
Witnesses:
March Grand. Musty
Signature Print Name: Nodin, Grant-Mara
Signature Print Name: 12-20/6, 146
STATE OF Florely COUNTY OF Browned
The foregoing instrument was acknowledged before me by means of [] physical presence or [] on-line notarization, this day of [] day of [] by
Mach In-A-Murry Signature of Notary Public Print Name: No dra Croat Murs My commission expires: 553 2023 My commission expires: 553 2023

No title exam performed by the preparer. Legal description and party's names provided by the party.

EXHIBIT A LEGAL DESCRIPTION

THE FOLLOWING DESCRIBED LAND, SITUATE, LYING AND BEING IN Broward COUNTY, FLORIDA, TO-WIT:

LOTS I AND 2, BLOCK 5, LINCOLN PARK, FIFTH ADDITION, ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK 7, PAGE 3 OF THE PUBLIC RECORDS OF BROWARD COUNTY. FLORIDA.

PARCEL ID NUMBER: 50-42-04-16-0250

PROPERTY COMMONLY KNOWN AS: 949 NW 16TH AVENUE, FORT LAUDERDALE, FL 33311

CITY MANAGER'S OFFICE

DOCUMENT ROUTING FORM

Rev: 3 | Revision Date: 9/1/2022

TODAY'S DATE: May 20, 2024	
DOCUMENT TITLE: Residentia	Facade and Landscaping Program Agreement - Nyree Kelly
COMM. MTG. DATE: 12/7/21 CAM #: 21-1146 ITEM #: RZ CAM attached: VYES NO Jonelle Adderley Routing Origin: Router Name/Ext: 4508 Action Summary attached: VYES NO	
CIP FUNDED: YES NO	Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include land, real estate, realty, or real.
2) City Attorney's Office: Documents to be signed/routed? YES NO # of originals attached: 1	
Is attached Granicus document Final? YES NO Approved as to Form: YES NO	
Date to CCO: 578—701 Attorney's Name: Lynn Solomon Initials:	
3) City Clerk's Office: # of originals	s: Routed to: Ext: Date:
Assigned to: Assigned to: ASSIGNED TO SUSAN GRANT ANTHONY FAJARDO Bun Bugen.	
APPROVED FOR G. CHAVARRIA	' S SIGNATUR E
PER ACM: A. FAJARDO(Initial) S. GRANT(Initial) PENDING APPROVAL (See comments below) Comments/Questions:	
Forward originals to Ma	yor CCO Date:5 30
5) Mayor/CRA Chairman: Please sign as indicated. Forwardoriginals to CCO for attestation/City seal (as applicable) Date:	
INSTRUCTIONS TO CITY CLERK'S OFFICE	
City Clerk: Retains original and forwards originals to:(Name/Dept/Ext)	
Attach certified Reso # YES NO Original Route form to CAO	