



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#13-0436**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee Feldman, ICMA-CM, City Manager

**DATE:** April 2, 2013

**TITLE:** Motion to approve a two year contract for citywide towing services –  
Request for Proposal (RFP) 135-11084 - \$460,000 (two year revenue  
total)

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**Recommendation**

It is recommended that the City Commission approve a two-year contract for towing services citywide to top ranked proposer West Way Towing, Inc., in the annual revenue amount of \$230,000, (two year revenue amount of \$460,000), and authorize the City Manager to approve all renewal options.

**Background**

On January 29, 2013 the Procurement Services Division released an RFP for vehicle towing services. The City received four proposals on February 22, 2013. Site visits were scheduled with all four proposers allowing the evaluation committee to inspect their facilities and vehicles, inspect the condition of equipment, and inspect the inside and outside storage areas, including the crime scene storage facility, which was required to be located within the City of Fort Lauderdale. The evaluation committee also reviewed record keeping procedures, reference checks, staffing capabilities, implementation plan/technical approach and qualifications. Mac's Towing was deemed non-responsive, as they did not meet the requirement that the storage facility for vehicles relative to crime scene investigations be within the City of Fort Lauderdale as stated in the RFP.

On March 8, 2013 the evaluation committee consisting of Captain Eric Brogna, Lieutenant Michael Dew, retired Sergeant Larry Abrams, and Community Inspections Supervisor Skip Margerum met and ranked West Way Towing, Inc. the top ranked proposer.

**Resource Impact**

There will be a positive fiscal impact to the City for fiscal year 2013 in the amount of \$230,000.

**FUNDS AVAILABILTY LOCATION:**

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2013	001	01	General Fund	FIN040301	Other General Fund Revenues	N907	Towing Fees	\$230,000
<b>TOTAL</b>								\$230,000

**Attachment**

Exhibit 1 – Evaluation Committee Tabulation 135-11084

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Prepared by: Michael F. Walker, Manager, Procurement and Contracts  
Carrie Keohane, Administrative Assistant I

Department Director: Chief Frank Adderley, Police