



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#13-0436

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee Feldman, ICMA-CM, City Manager

DATE: April 2, 2013

TITLE: Motion to approve a two year contract for citywide towing services –
Request for Proposal (RFP) 135-11084 - \$460,000 (two year revenue
total)

Recommendation

It is recommended that the City Commission approve a two-year contract for towing services citywide to top ranked proposer West Way Towing, Inc., in the annual revenue amount of \$230,000, (two year revenue amount of \$460,000), and authorize the City Manager to approve all renewal options.

Background

On January 29, 2013 the Procurement Services Division released an RFP for vehicle towing services. The City received four proposals on February 22, 2013. Site visits were scheduled with all four proposers allowing the evaluation committee to inspect their facilities and vehicles, inspect the condition of equipment, and inspect the inside and outside storage areas, including the crime scene storage facility, which was required to be located within the City of Fort Lauderdale. The evaluation committee also reviewed record keeping procedures, reference checks, staffing capabilities, implementation plan/technical approach and qualifications. Mac's Towing was deemed non-responsive, as they did not meet the requirement that the storage facility for vehicles relative to crime scene investigations be within the City of Fort Lauderdale as stated in the RFP.

On March 8, 2013 the evaluation committee consisting of Captain Eric Broгна, Lieutenant Michael Dew, retired Sergeant Larry Abrams, and Community Inspections Supervisor Skip Margerum met and ranked West Way Towing, Inc. the top ranked proposer.

Resource Impact

There will be a positive fiscal impact to the City for fiscal year 2013 in the amount of \$230,000.

FUNDS AVAILABILTY LOCATION:

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBOBJECT NAME	AMOUNT
2013	001	01	General Fund	FIN040301	Other General Fund Revenues	N907	Towing Fees	\$230,000
TOTAL								\$230,000

Attachment

Exhibit 1 – Evaluation Committee Tabulation 135-11084

Prepared by: Michael F. Walker, Manager, Procurement and Contracts
Carrie Keohane, Administrative Assistant I

Department Director: Chief Frank Adderley, Police