

**DOCUMENT ROUTING FORM**

11/13/2013 11:00 AM  
① # 4 only 4/18/14 ②

NAME OF DOCUMENT: Event Agreements with the City of Fort Lauderdale as follows: 1) Dive Bar Christmas Party, 2) Spartan Race Workout, 3) Winterfest Boat Parade Viewing, and 4) Coral Ridge Association Holiday Party

Approved Comm. Mtg. on December 3, 2013 CAM# 13-1531

ITEM:  M-01  PH -  O -  CR -  R

Routing Origin:  CAO  ENG.  COMM. DEV.  OTHER

Also attached:  copy of CAR  copy of document  ACM Form  # \_\_\_\_\_ originals

By: \_\_\_\_\_ forwarded to: \_\_\_\_\_  
Initials

2014 APR -4 AM 09:29  
CITY MANAGER

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

1.) Approved as to Content: \_\_\_\_\_  
Department Director

Please Check the proper box: CIP FUNDED  YES  NO  
Capital Improvement Projects

2.) Approved as to Funds Available: by \_\_\_\_\_ Date: \_\_\_\_\_  
Finance Director

Amount Required by Contract/Agreement \$ \_\_\_\_\_ Funding Source: \_\_\_\_\_

Dept./Div. \_\_\_\_\_ Index/Sub-object \_\_\_\_\_ Project # \_\_\_\_\_

3.) City Attorney's Office: Approved as to Form: # \_\_\_\_\_ Originals to City Mgr. By: \_\_\_\_\_

Harry A. Stewart	_____	Cole Copertino	_____	<input checked="" type="checkbox"/> Robert B. Duncckel	_____
Ginger Wald	_____	D'Wayne Spence	_____	Paul G. Bangel	_____
Carrie Sarver	_____	DJ Williams-Persad	_____		

4.) Approved as to content: Assistant City Manager:

By: \_\_\_\_\_ By: \_\_\_\_\_  
Stanley Hawthorne, Assistant City Manager Susanne Torriente, Assistant City Manager

5.) Acting City Manager: Please sign as indicated and forward :# \_\_\_\_\_ originals to Mayor.

6.) Mayor: Please sign as indicated and forward :# \_\_\_\_\_ originals to Clerk.

7.) To City Clerk for attestation and City seal.

**INSTRUCTIONS TO CLERK'S OFFICE**

8.) City Clerk: retains one original document and forwards \_\_\_\_\_ original documents to \_\_\_\_\_

Copy of document to \_\_\_\_\_  Original Route form to \_\_\_\_\_

Attach \_\_\_\_\_ certified copies of Reso. # \_\_\_\_\_  Fill-in date

**CITY OF FORT LAUDERDALE**

**OUTDOOR EVENT AGREEMENT**

THIS AGREEMENT is made by and between:

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida, referred to hereinafter as "City",

and

CORAL RIDGE ASSOCIATION, INC., a non - profit corporation organized under the laws of Florida, whose principal place of business is c/o Brian Leary, 2870 NE 28<sup>th</sup> Street, Fort Lauderdale, Florida 33306 and who is referred to hereinafter as "Applicant" or "Sponsor".

WHEREAS, the Applicant wishes to hold an outdoor event and has submitted an application pursuant to the requirements of Section 15-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida; and

WHEREAS, the Applicant is willing to obtain the requisite insurance, and is willing to indemnify and hold harmless the City of Fort Lauderdale for any damage to persons or property that might occur during or as a result of the outdoor event; and

WHEREAS, on December 3, 2013, by Motion, the City Commission of the City of Fort Lauderdale authorized the proper City officials to execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties agree as follows:

The foregoing recitals are true and correct, and:

**1. Effective Date.**

The Effective Date of this Agreement is the date upon which City Commission approval is granted.

**2. Outdoor Event.**

The Applicant is permitted to operate or sponsor the "CORAL RIDGE ASSOCIATION HOLIDAY PARTY" (referred to hereinafter as the "Event") outdoors only at the location(s) and time(s) set forth in the attached Outdoor Event Agreement Schedule One, which is attached hereto and made a part hereof.

### 3. General Requirements.

- (1) If the Event includes use of fireworks, in advance of the Event the Applicant shall obtain a fireworks permit from the City's Fire Department. The Applicant shall comply with all applicable state laws regarding the use of fireworks.
- (2) The Applicant shall provide sanitary facilities of the type and in a sufficient number specified by the requirements established by the City's Department of Sustainable Development.
- (3) The Applicant shall coordinate with the City's Department of Sustainable Development who will schedule appropriate City staff to conduct electrical inspections of all electrical facilities whether power is supplied by local utilities or is self-provided by generator systems. The Applicant shall permit the City staff to conduct electrical inspections of all electrical facilities.
- (4) If the Event includes the sale or distribution of any food or beverages, the Applicant shall comply with all applicable state, county and City health code requirements.
- (5) If the Event includes use of tents, awnings, or canopies, in advance of the Event the Applicant shall submit current flameproof certificates to the City's Fire Department. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the use of any tents, awnings, or canopies.
- (6) In advance of the Event the Applicant shall submit a written plan to the City police department that regards crowd control and traffic direction. The Applicant shall not hold or sponsor the Event until the police department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the crowd control and traffic direction plan. Police costs shall be exempt from prior notice requirements.
- (7) In advance of the Event the Applicant shall submit a written plan to the City's Fire Department that regards fire safety and EMS. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the fire safety and EMS plans. Fire and EMS costs shall be exempt from prior notice requirements.
- (8) Unless the Applicant meets the requirements for exception found in Section 15-184 of the Code of Ordinances of the City of Fort Lauderdale, Florida, in

advance of the Event the Applicant shall provide a certificate of insurance satisfactory to the City's Risk Manager. The certificate shall show that the Applicant has obtained comprehensive general liability insurance with a policy limit of not less than one million dollars (\$1,000,000.00) combined single limit coverage, which shall include property damage, bodily injury, and death. The "City of Fort Lauderdale" shall be named as an additional insured. If the Event includes the dispensing, serving, sale, or distribution of any alcoholic beverage, the Applicant shall in addition provide liquor liability insurance with a policy limit of not less than of five hundred thousand dollars (\$500,000.00). The Applicant shall not hold or sponsor the Event until the City's Risk Manager has provided written approval of the Applicant's certificate of insurance or insurance policy.

- (9) The Applicant shall indemnify and hold harmless the city for any damage to person or property that occurs during or as a result of the operation of the Event.
- (10) In advance of the Event the Applicant shall submit a written plan to the City's Parks and Recreation Department that indicates the proposed location of any temporary structure, such as a barricade, fence, tent, concession stand, ticket booth, grandstand. The written plan shall include information about the planned removal of any temporary structure after the Event. The Applicant shall not hold or sponsor the Event or erect any temporary structure until the City's Parks and Recreation Department has provided written approval of the Applicant's temporary structure plan. The Applicant shall bear the cost necessary to implement the temporary structure plan.
- (11) The sale, possession, or consumption of any alcoholic beverage at the Event is subject to approval by the City Commission in accordance with Section 15-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

#### **4. Restoration of public property.**

If the Event includes use of public property the Applicant shall be responsible for, and shall maintain, all areas of the public property used. Maintenance means the prompt and complete removal of Event-generated trash or debris and the repair or restoration of any public property that was damaged as a result of the Event. Public property means real and personal property that is not privately owned and includes, but is not limited to, any sidewalk or paved surface, any tree, plant, shrub, bench, light fixture, traffic signal, parking meter, trash barrel or sign.

The City shall inspect the Event site location(s) for damage within twenty-four hours of the conclusion of the Event and the City shall provide the Applicant with a written report of any damage found on public property. The report shall state the cost of repair(s) necessary to restore the public property. Within fourteen days of the Applicant's receipt of this report the

Applicant shall pay the cost of repair or challenge the City's report by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**5. Reimbursement of expenses.**

Should the City incur expenses as a result of the Event the City shall provide the Applicant with an invoice of expenses. Within fourteen days of the Applicant's receipt of any invoice the Applicant shall pay the invoice or challenge the City's invoice by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**6. Authority of the City of Fort Lauderdale City Manager.**

The City of Fort Lauderdale City Manager and his designee, the Director of the City of Fort Lauderdale Parks and Recreation Department (referred to hereinafter as "the Director") shall have the authority to suspend all or any part of the Event when the City Manager or the Director determines that the Event, or its attendees, or its spectators, pose(s) a threat to the public health, safety, or welfare. The City Manager also reserves the right to immediately revoke permission and to suspend or terminate the event or any portion of it if any of the elements of the agreement are violated.

**7. Compliance with laws.**

- (1) The Applicant shall at all times comply with all federal and state laws or statutes, and with the rules, regulations, and ordinances of City and any other governmental agency having jurisdiction including, but not limited to, those relating to noise, building, zoning, gambling, fire protection, liquor regulation, and hours of operation. The Applicant shall further take all precautions and use extreme care to conduct its operations in a safe and prudent manner with respect to its agents, employees and visitors to its Event.
- (2) The Applicant shall comply with the applicable sections of the Americans with Disabilities Act of 1990 (42 U.S.C. 126), which prohibits discrimination of handicapped individuals by denying them the right to participate in or benefit from the services provided at the Event. The Applicant understands that it is responsible for compliance with this Act. The Applicant guarantees that individuals with disabilities will be able to attend, enter, and use all the facilities at the Event.
- (3) The Applicant agrees to secure and pay for all licenses and permits required by any governmental agency having jurisdiction, including City. If the Event

includes the use of any item that is or that may be protected from infringement, such as but not limited to copyrights, patents and trademarks, the Applicant shall, in advance of the Event, provide City with documentation that shows that the Applicant has obtained the applicable license, permit or permission and that all associated all fees have been paid in full. The provisions of this paragraph apply specifically, but not exclusively, to ASCAP, BMI, SESAC, and any other similar organization that may require written permission and payment of a fee for use of protected material

**8. Transfer of Rights.**

To the extent this Agreement creates rights that vest in the Applicant, the Applicant shall not transfer any rights to any other individual or entity.

**9. Venue.**

Venue to enforce the provisions of this agreement shall be Broward County, Florida.

**10. Incorporation.**

This Outdoor Event Agreement, together with the attached Schedule One constitute the whole of the Agreement between the parties. The written approvals issued by the various City departments or staff members and the various documents submitted by the Applicant, including the application, are supplemental to this Agreement. In the event of a conflict, the terms of this Agreement control.

**[THIS SPACE WAS INTENTIONALLY LEFT BLANK]**

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this  
the 14<sup>th</sup> day of April, 2014.

WITNESSES:

CITY OF FORT LAUDERDALE

Jeanette A. Johnson  
Jeanette A. Johnson  
[Witness print/type name]

Miranda Slott  
MIRANDA SLOTT  
[Witness print/type name]

[Signature]  
Mayor

[Signature]  
City Manager

ATTEST:

[Signature]  
City Clerk

Approved as to form:

[Signature]  
Assistant City Attorney

WITNESSES:

Diane H. Hamlin

Diane H. Hamlin

[Witness print/type name]

Carolyn M. Swanson

Carolyn M. Swanson

[Witness print/type name]

CORAL RIDGE ASSOCIATION, INC.

By Betsy V. Dow

BETSY DOW, PRESIDENT

[Print/type name and title]

ATTEST:

(CORPORATE SEAL)

SPWD  
Secretary

STATE OF FLORIDA:  
COUNTY OF Broward:

The foregoing instrument was acknowledged before me this 14<sup>th</sup> day of November, 2013, by BETSY DOW as PRESIDENT of CORAL RIDGE ASSOCIATION, INC. He/She is personally known to me or has produced \_\_\_\_\_ as identification.

(SEAL)

Carolyn M. Swanson  
Notary Public, State of Florida (Signature of Notary Taking Acknowledgment)

Carolyn M. Swanson  
Name of Notary Typed, Printed or Stamped

My Commission Expires: July 13, 2017

EE 883246  
Commission Number





## **SCHEDULE ONE**

- 1 Name of Applicant: Coral Ridge Association, Inc
- 2 Name of Outdoor Event: Coral Ridge Association Holiday Party
- 3 Date of Setup: Saturday, December 21, 2013
- 4 Time of Setup: 11:00am
- 5 Date of Event: Saturday, December 21, 2013
- 6 Time of Event: 2:00pm- 4:00pm
- 7 Date of Breakdown: Saturday, December 21, 2013
- 8 Time of Breakdown: 4:00pm
- 9 Event Location: George English Park- 1100 Bayview Drive
- 10 Road Closings: No
- 11 Alcohol: No

# Memorandum

To: Cynthia A. Everett, City Attorney

From: Jeff Meehan, Outdoor Event Coordinator

Date: October 23, 2013

Re: Request for Event Agreement

Coral Ridge Association Holiday Party Please ask your staff to prepare an event agreement for the above named event. Attached to this memo is the application, proof of corporate identification and Schedule 1, which should be attached to the agreement as an exhibit. In addition, the following City Departments have reviewed and approved the plans:

WCS City Police Department has reviewed the application and requires/does not require the applicant to pay for security personnel for crowd control and traffic direction purposes.

RC City Fire Department has reviewed the application and approved the proposed safety and staffing plan (contingent upon compliance with the Florida Fire Prevention Code and passing any required inspections) . *\* pending Risk Management Approval. \**

John City Risk Manager has reviewed and approved the Certificate of Insurance.  
\_\_\_ comprehensive general liability insurance, one million dollars (\$1,000,000).  
\_\_\_ liquor liability insurance, five hundred thousand dollars (\$500,000).

SM ✓ by John City Building Department has reviewed and approved the proposed use of temporary structures and electrical facilities.

John City Parks and Recreation Department has reviewed and approved the proposed set-up, clean-up plan.

John Other City Department: John has reviewed and approved the proposed plan.

Please contact me at (954) 828-6075 if you have any questions. Thank you.

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS



## Detail by Entity Name

Florida Non Profit Corporation CORAL RIDGE ASSOCIATION INC

### Filing Information

**Document Number** 70310759615321411/02/1961FLACTIVE

**FEI/EIN Number** **Date Filed**

**State** **Status** **Principal Address**

C/O BRIAN LEARY  
2870 NE 28 STREET  
FORT LAUDERDALE, FL 33306

Changed: 01/20/2012

### Mailing Address

C/O BETSY DOW  
2133 MIDDLE RIVER DRIVE  
FORT LAUDERDALE, FL 33305

Changed: 02/16/2011

Registered Agent Name & Address DOW, BETSY

2133 MIDDLE RIVER DRIVE  
FORT LAUDERDALE, FL 33305

Name Changed: 02/16/2011

Address Changed: 02/16/2011

### Officer/Director Detail Name & Address

#### Title P/D

DOW, BETSY  
2133 MIDDLE RIVER DRIVE  
FORT LAUDERDALE, FL 33305

#### Title V/D

PETERSON, CHRISTIAN  
2511 NE 12TH COURT  
FORT LAUDERDALE, FL 33304

#### Title T/D

LEARY, BRIAN  
2870 NE 28 STREET  
FORT LAUDERDALE, FL 33306

#### Title S/D

ASHCRAFT, WILLIAM

2736 NE 19 STREET  
FORT LAUDERDALE, FL 33305

Title S/D

WILLIAMS, CHRIS  
2807 NE 26TH PLACE  
FORT LAUDERDALE, FL 33306

Annual Reports

Report Year	Filed Date
2011	02/16/2011
2012	01/20/2012
2013	01/11/2013

Document Images

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