



INTRODUCTION

This Change Order document ("Change Order") is subject to all terms and conditions of the Software Services Agreement (or, if applicable, the Professional Services Agreement) between **Infor (US), LLC** ("Infor") and **City of Fort Lauderdale** ("CoFL", or "Subscriber", or "Customer") with an Effective Date of **October 31, 2016** (the "Services Agreement"). and constitutes a change to the Services Work Order identified below by Work Order Number ("Work Order"). All terms of the Services Agreement and Work Order are incorporated herein by reference. Capitalized terms not defined in this Change Order are defined in the Services Agreement or Work Order. In the event of a conflict, the terms of this Change Order control over the terms of the Services Agreement and Work Order.

1.0 CHANGE ORDER

Licensee (customer)	City of Fort Lauderdale
Project Name	ERP Restart: CloudSuite Financials, Supply Chain, GHR and Payroll Implementation Project
Project Number	32513018
Project Manager	Horace Griffin
Project Phase	Construction
Product(s)	CloudSuite Financials, Supply Chain, GHR and Payroll

Work Order Number	OP-04321096
Change Number	11
Issue Number	N/A
Description	Project go-live delay
Requestor	City of Fort Lauderdale
Identified Date	December 1, 2022
Prepared By	Tayiba Garcia, Bethany Holland

1.1 Preliminary Identification and Assessment

Describe the change in detail

The go-live for Global Human Resources (GHR) has been delayed from June 26, 2023, to September 18, 2023 due to the CoFL resource constraints.

Reason for the change

The project requires an extension of the Infor team for 3 months of additional labor in order to accommodate the delay of the GHR go-live to September 18, 2023 to support implementation activities through go-live and post go-live support (as described in the services work order.)

The CoFL has encountered key Phase 2 staff turnover impacting the original timeframe for the June 26, 2023 go-live.

High level impact assessment

The impact to this change request is a fixed fee extension of currently staffed project roles, as previously allocated through post go-live support:

- Solution Architect, Senior
- GHR Consultant, Senior
- Offshore GHR Consultant, Senior
- Payroll Consultant, Senior
- Offshore Payroll Consultant, Senior
- Project Manager
- Technical Project Manager, Principal
- Delivery Executive

1.2 Detailed Impact Analysis

Impact on project plan (including estimated timelines)

- The duration of Construction and Transition are lengthened to accommodate completion of data migrations, testing cycles and go-live readiness. Optimize is delayed as a result of the additional weeks of Construction and Transition activities.
- The cost impact of the extension is reflected below in the Services Fee section.

Target date (for implementation)

- The targeted go-live date for the project is September 18, 2023

Impact on resource requirements

The following roles will be extended to support project activities:

- Solution Architect, Senior
- GHR Consultant, Senior
- Offshore GHR Consultant, Senior

Impact on resource requirements

- Payroll Consultant, Senior
- Offshore Payroll Consultant, Senior
- Project Manager
- Technical Project Manager, Principal
- Delivery Executive

No resource changes are anticipated as a result of this timeline extension.

Impact on project cost

- The impact of this Change Order is outlined in the Services Fee section below.

Other Projects Affected

- None identified

Fixed Price Service Fee for Additional Services Provided under this Change Order

Resource/Activity/Task	Fixed Fee
Infor CloudSuite GHR Go-Live Timeline Extension	
Total Change Order Amount	\$584,335.00*

Invoicing for fixed price service fees are scheduled as follows:

- July 2023 invoice amount: \$200,000.00
- August 2023 invoice amount: \$200,000.00
- September 2023 invoice amount: \$184,335.00

*Travel and living expenses are included in the fees stated herein

Who needs to be notified of the change

- CoFL
 - Susan Grant
 - Tameka McKay
- Infor
 - Keith Pace – Vice President
 - Bethany Holland – Delivery Executive
 - Horace Griffin – Project Manager

1.0 2.0 CHANGE APPROVAL / PAYMENT

By signing below, Licensee authorizes Infor to proceed with the work set forth in this Change Order and bill Licensee per the payment terms set forth in the original Work Order for any additional Services fees. Please return a signed copy of this Change Order to Infor PSO.

THE PARTIES have executed this Change Order through the signatures of their respective authorized representatives.

INFOR:	City of Fort Lauderdale:
Signature:	Signature:
Printed Name:	Printed Name:
Title:	Title:
Address:	Address:
Address:	Address:
Signature Date:	Signature Date:
	City of Fort Lauderdale:
	Signature:
	Printed Name:
	Title:
	Address:
	Address:
	Signature Date:



IN WITNESS WHEREOF, the City executes this Change Order as follows:

ATTEST:

CITY OF FORT LAUDERDALE

David R. Soloman, City Clerk

By: _____
Greg Chavarria
City Manager

Date: _____

Approved as to form:
D'Wayne Spence, Interim City Attorney

By: _____
Rhonda Montoya Hasan
Assistant City Attorney