



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#14-0930

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 19, 2014

TITLE: Motion to approve contract agreement for Mechanical, Electrical and
Plumbing (MEP) Engineering Consulting Services – Request for
Qualifications (RFQ) 946-11367 – Consultants Competitive Negotiations
Act (CCNA)

Recommendation

It is recommended that the City Commission approve a contract agreement for mechanical, electrical and plumbing (MEP) engineering consulting services with the top ranked proposer SGM Engineering, Inc. (SGM) in substantially the form attached and authorize the City Manager to execute said agreement on behalf of the City.

Background

The City solicited consulting engineering firms to provide (MEP) engineering consulting services for various City projects. Work to be accomplished under this contract will include MEP engineering consulting services in a variety of community investment projects. The range of activities includes parks and recreation facilities, parking garages, maintenance buildings, utility pipelines, underground utilities, waste and wastewater treatment plants, marine facilities, bridges and roadways, fire stations and community centers.

The timeline for the solicitation process included the following:

- February 2014 – RFQ 946-11367 was opened with five proposals received from the firms of SGM Engineering, Inc., DeRose Design Consultants, RGD Consulting Engineers, Hammond & Associates, and Project Caine.
- March 2014 – The evaluation committee, consisting of Irina Tokar - Senior Project Manager, Todd Hiteshew - Manager, Environmental Services, Scott Sundermeier - Facilities Manager, Scott Teschky - Senior Project Manager, and Alex Hernandez - Chief Mechanical Inspector met with Ronald Archey, Procurement Specialist II, to evaluate and rank the proposers.

As a result of the evaluation, the committee selected three firms to be shortlisted for oral presentations. The following three firms were selected in alphabetical order:

DeRose Design Consultants
RGD Consulting Engineers
SGM Engineering, Inc.

- April 2014 – the shortlisted firms were invited to make an oral presentation to the evaluation committee. After the presentations were completed, the committee ranked the firms based on the evaluation criteria found in the RFQ.

		SGM Engineering, Inc.	DeRose Design Consultants	RGD Consulting Engineers
EVALUATION CRITERIA		RANK	RANK	RANK
Qualifications of firm including years of experience, licenses, Insurance, current and previous M/WBE participation efforts, other pertinent information	25%	1	2	3
Qualification of Project Team including personnel assigned to work on various projects, project managers, sub-consultants, joint ventures and M/WBE participation efforts	25%	1	2	3
Approach to Scope of Work	25%	1	2	3
Previous Similar Projects; References	25%	1	2	3
Overall Ranking		1	2	3

The City Commission approved the ranking at the June 3, 2014 meeting and authorized the commencement of contract negotiations with SGM Engineering, Inc. (CAM No. 14-0649). On June 12, 2012, the Procurement Services Division negotiated hourly rates with the firm until final rates were agreed upon.

The initial contract agreement will be for a two-year period with two, one-year extension options, subject to City Commission approval.

Resource Impact

There is no fiscal impact to the City. Funding for these services will be from individual projects when services are contracted through individual task orders subject to the availability of funding.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Infrastructure Cylinder of Excellence, specially:

- Goal 2: Be a sustainable and resilient community.
- Objective 1: Proactively maintain our water, wastewater, road, bridge, and facilities infrastructure.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachments

Exhibit 1 – Oral presentation tabulation 946-11367

Exhibit 2 – SGM Engineering, Inc. proposal

Exhibit 3 – DeRose Design Consultants proposal

Exhibit 4 – RDG Consulting Engineers proposal

Exhibit 5 – SGM Engineering, Inc. agreement

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