



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#25-0400**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Rickelle Williams, City Manager

**DATE:** June 30, 2025

**TITLE:** Motion Approving an Agreement for an Owner's Representative for City Hall  
– Jacobs Project Management Co. – \$3,500,000 – (**Commission Districts  
1, 2, 3 and 4**)

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**Recommendation**

Staff recommends the City Commission approve an agreement, in substantially the form attached, for an Owner's Representative for the City Hall construction project (the Project), with Jacobs Project Management Co. (Jacobs), in the amount of \$3,500,000.

**Background**

In April 2023, the City of Fort Lauderdale experienced a significant rain event that damaged vital components within the City Hall building. The City Hall building was constructed in 1969 and given the age and condition of the building, a decision was made to demolish the building. The City Hall building demolition started in July 2024 and was completed in May 2025.

To support the delivery of a new City Hall facility, the City initiated a formal competitive procurement process to retain an owner's representative to manage the planning, design, and construction phases of the Project from inception to completion.

On November 1, 2024, the Procurement Services Division issued Request for Qualifications (RFQ) Event No. 398-2 – Owner's Representative for City Hall, in accordance with the Consultants' Competitive Negotiation Act, Florida Statutes, Section 287.055, which governs the procurement of professional services such as construction management and planning. The RFQ was advertised through the City's online strategic sourcing platform, and an optional virtual pre-proposal meeting was held on November 15, 2024, to familiarize interested firms with the project scope and requirements.

The original proposal deadline of December 16, 2024, was extended, and the City ultimately received seven (7) proposals by the final submission date of January 15, 2025, from the following firms:

1. AECOM Technical Services, Inc.
2. Colliers Project Leaders USA NE, LLC

3. CSA Central, Inc.
4. Jacobs Project Management Co.
5. Stantec Consulting Services Inc.
6. Stiles Corporation d/b/a Stiles Construction
7. WTP America, LLC

On February 19, 2025, Stiles Corporation informed the Procurement Services Division of its decision to withdraw from the evaluation process. The remaining six (6) proposals were reviewed for compliance with the solicitation requirements and were deemed responsive and responsible.

A five (5)-member Evaluation Committee (EC) composed of City staff from the Development Services Department, Transportation and Mobility Department, Public Works Department, Parks and Recreation Department, and the Office of Management and Budget convened on February 21, 2025, to review and score the proposals based on the following weighted criteria:

CRITERIA	PERCENTAGE
Qualifications of the Project Team	35%
Approach to Scope of Work and Project Methodology	25%
Municipal Project Experience and Similar Size Projects	30%
Communications & Outreach Plan	10%
<b>TOTAL</b>	<b>100%</b>

Following the evaluations, the EC shortlisted the top three (3) firms to proceed to the next step in the solicitation process of oral presentations and interviews. The firms (listed in alphabetical order) were:

1. AECOM Technical Services, Inc.
2. CSA Central, Inc.
3. Jacobs Project Management Co.

On March 10, 2025, the EC conducted oral presentations and a question-and-answer session with the shortlisted firms. After thorough deliberation, the EC ranked Jacobs Project Management Co. as the highest-ranked, responsive, and responsible firm.

City staff subsequently entered into negotiations with Jacobs. The resulting agreement, in the not-to-exceed amount of \$3,500,000, defines comprehensive services across all project phases, including pre-design, design, pre-construction, construction, and post-construction. The proposed agreement is task order-based to allow for flexibility in navigating and managing project needs. The scope of services includes, but not limited to, budget and schedule oversight, stakeholder coordination, value engineering, and ensuring compliance with all permitting and procurement regulations.

Staff recommends award to Jacobs Project Management Co. to serve as the owner's representative for the new City Hall project.

### **Resource Impact**

There is a fiscal impact to the City in the amount of \$3,500,000. Funds for this agreement in the amount of \$3,500,000 are available in the Fiscal Year 2025 Budget/CIP in the account listed below:

<b><i>Funds available as of June 17, 2025</i></b>					
<b>ACCOUNT NUMBER</b>	<b>PROJECT NAME (Program)</b>	<b>CHARACTER/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)*</b>	<b>PURCHASE AMOUNT</b>
10-331-9100-519-60-6599-P12864	City Hall Replacement	Capital Outlay /Construction	\$8,882,868	\$8,768,377	\$3,500,000
<b>PURCHASE TOTAL ►</b>					<b>\$3,500,000</b>

\* Includes funds in the amount of \$3,500,000 Committed/Available in Requisition #16308.

### **Strategic Connections**

This item is a *FY 2025 Commission Priority*, advancing the Affordable Housing and Economic Development initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

The item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We are Here.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan, specifically advancing:

- The Internal Support Area
- Capital Improvements Element
- Goal 1: The City will strive to provide infrastructure as appropriate to meet the standards set forth within the comprehensive plan elements, by preserving, modifying and replacing existing infrastructure and providing new infrastructure related to growth and resiliency.
- The Neighborhood Enhancement Area
- Urban Design Element
- Goal 1: The City of Fort Lauderdale shall promote high-quality and sustainable building design elements which complement the public realm.

### **Attachments**

Exhibit 1 – Solicitation

Exhibit 2 – Final Ranking

Exhibit 3 – Jacobs Project Management Co. Proposal

Exhibit 4 – Agreement

Prepared by: Glenn Marcos, Chief Procurement Officer, Finance  
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Department Directors: Linda Short, Finance

Charter Officer: Rickelle Williams, City Manager