



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#22-1148**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** January 10, 2023

**TITLE:** Resolution Approving the Consolidated Budget Amendment to Fiscal Year  
2023 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission adopt a resolution amending the Fiscal Year (FY) 2023 Budget, FY 2023 – FY 2027 Community Investment Plan (CIP) and the FY 2023 Personnel Complement.

**Background**

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends the City Commission amend the FY 2023 Final Budget, FY 2023 – FY 2027 Community Investment Plan and the FY 2023 Personnel Complement, as revised, by approving the following transfers and appropriations:

**Transportation and Mobility**

**A. Transfer Between Capital Projects – Parking Fund – Parking Barrier Island Wayfinding Signage – \$75,000**

The Transportation and Mobility Department has two projects related to Parking Barrier Island Wayfinding Signage and would like to consolidate the projects for better project tracking, management, and transparency.

Staff recommends the City Commission amend the FY 2023 -FY 2027 Community Investment Plan in the amount of \$75,000 to consolidate the two Parking Barrier Island Wayfinding Signage projects into one.

**Source:**

<i>Funds available as of December 13, 2022</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-8999-545-60-6599-P12741	Parking Barrier Wayfinding Signage	Capital Outlay/ Construction	\$75,000	\$75,000	\$75,000
<b>TOTAL AMOUNT →</b>					<b>\$75,000</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-8999-545-60-6599-P12810	Parking Wayfinding Barrier Island Signage	Capital Outlay/ Construction	\$600,000	\$540,193	\$75,000
<b>TOTAL AMOUNT →</b>					<b>\$75,000</b>

**B. Appropriation of Fund Balance – General Fund – Circuit Micro Transit Program – \$260,000**

On August 16, 2022, the City Commission authorized \$350,000 (\$260,000 General Fund and \$90,000 Parking Fund) for a six-month pilot program for micro transit services. Based on the success of the pilot, City staff recommends extending the pilot program for an additional six months. The pilot program funds the operations of a transportation circulator with two routes. The first route is the Downtown Transportation Circulator, an on-demand ridesharing service, covering Downtown Fort Lauderdale, Las Olas Boulevard, and the Beach, at an estimated cost of \$260,000 for seven months (March 2023 thru September 2023). This service expands accessibility and mobility in the City through connections to the larger transit network, including Brightline, Broward County Transit, and LauderGo Community Shuttle. The service also provides connection to cultural hubs such as the MASS District, Parker Playhouse, and Broward Center for the Performing Arts, which are underserved by transit in the evenings and on weekends. The second route is the Parking Garage Transportation Circular, a fixed route service with designated stops and covering selective City-owned Beach Parking Garages/Lots. This route will be funded using available Parking Funds that were allocated for the Seabreeze Tram services, which was suspended during the pilot program.

Staff recommends that the City Commission amend the FY 2023 Operating Budget in the amount of \$260,000 for the operations of the Downtown Transportation Circulator.

Source:

<i>Funds available as of December 2, 2022</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balances and Reserves/ Appropriated Fund Balance	N/A	N/A	\$260,000
<b>TOTAL AMOUNT →</b>					<b>\$260,000</b>

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-8060-544-40-4299	Community Bus	Other Operating Expenses/ Other Contributions	\$527,120	\$55,157	\$260,000
<b>TOTAL AMOUNT →</b>					<b>\$260,000</b>

**C. Transfer Between Capital Projects – Parking Fund – City Parking Garage Projects – \$3,374,806**

The Transportation and Mobility Department requests that funding in the amount of \$3,374,806, in the Parking Administration and City Park Garage Repairs project be transferred to the following projects that currently have shortfalls:

- George English Parking Lot Improvements \$3,874. Additional funds are required to cover the cost of Change Order No. 1, to install thermoplastic instead of regular paint for the parking lines.
- Commercial Road Parking Improvements \$2,200,000. The initial budget left for this project might be insufficient based on estimates for construction from other projects and preliminary recommendation of the engineer. Additional funds will be used to cover construction costs and CEI (Construction, Engineering and Inspection).
- Pelican Lot Parking Improvements \$120,000. Additional funds are needed for construction costs and CEI. The initial budget left for this project might be insufficient based on proposal received for other projects of similar scope.
- Venice Lot Parking Improvements \$120,000. Additional funds to cover construction costs and CEI. The initial budget left for this project might be insufficient based on proposal received for other projects of similar scope.
- Nautical Parking Lot Improvements \$150,000. Additional funds to cover construction costs and CEI. The initial budget did not include recent inflationary costs and is underfunded based upon the proposals received.
- City Hall Parking Garage Improvements \$200,000. The FY 2023 budget includes \$100,000 for a structural assessment. City staff recommend allocating funds to address any deficiencies that are identified in the assessment.
- Temporary Fire Station \$580,932. The Natchez parcel, controlled by the Parking Fund, is being developed into a surface parking lot and a site for the temporary Fire

Station 13. The project experienced unforeseen challenges and delays which caused the initial agreement with the contractor to expire. In anticipation of a new agreement, staff recommends that funds be allocated to the project so that any cost increases from inflation, scope changes or remobilization, can be funded without further delaying the project.

Staff recommends the City Commission amend the FY 2023 - FY 2027 Community Investment Plan and FY 2023 Operating Budget in the amount of \$3,374,806 for the City Parking Garage Projects.

Source:

<b>Funds available as of December 22, 2022</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-461-8999-545-60-6599-P12183	Parking Administration and City Park Garage Repairs	Capital Outlay/ Construction	\$7,997,923	\$6,949,947	\$3,374,806
<b>TOTAL AMOUNT →</b>					<b>\$3,374,806</b>

Use:

<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-461-8999-545-60-6599-P12736	George English Parking Lot Improvements	Capital Outlay/ Construction	\$125,000	\$106,641	\$3,874
10-461-8999-545-60-6599-P12766	Commercial Road Parking Improvements	Capital Outlay/ Construction	\$750,000	\$550,359	\$2,200,000
10-461-8999-545-60-6599-P12739	Pelican Lot Parking Improvements	Capital Outlay/ Construction	\$100,000	\$100,000	\$120,000
10-461-8999-545-60-6599-P12738	Venice Lot Parking Improvements	Capital Outlay/ Construction	\$100,000	\$100,000	\$120,000
10-461-8999-545-60-6599-P12737	Nautical Parking Lot Improvements	Capital Outlay/ Construction	\$100,000	\$99,583	\$150,000
10-461-8017-545-30-3199	Parking City Hall Garage	Services/ Materials/ Other Prof Services	\$118,797	\$55,656	\$200,000
10-461-9100-522-60-6599-P12509	Temporary Fire Station13	Capital Outlay/ Construction	\$0	\$0	\$580,932
<b>TOTAL AMOUNT →</b>					<b>\$3,374,806</b>

**D. Appropriation of Fund Balance and Modification of the Personnel Complement – Parking Systems Operations – New Project Manager I Position – \$112,227**

The Parking Services Division requests to increase the budget by \$112,227 and to modify the personnel complement with the addition of one (1) position to add a Project Manager I position. In 2020, the Parking Services Division created a work program to address aging parking facilities, improve conditions, and deliver modern amenities and services for its users. The majority of the initial projects are scheduled for construction in 2023 as the planning, design, and/or procurement efforts were completed in 2022. Given the condition of the parking facilities and the available funds, staff requests this new position

to assist with moving projects forward.

Staff recommends the City Commission amend the FY 2023 Operating Budget and Personnel Complement in the amount of \$112,227 for the addition of one (1) Project Manager I position.

**Source:**

**Funds available as of December 14, 2022**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-0000-000-399-999	Parking Systems Operations	Balances and Reserves/ Appropriated Fund Balance	N/A	N/A	\$112,227
<b>TOTAL AMOUNT →</b>					<b>\$112,227</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-8014-545-10-1101	Parking Lots	Salaries & Wages/ Permanent Salaries	\$469,826	\$401,142	\$52,874
10-461-8014-545-10-1407	Parking Lots	Salaries & Wages/ Expense Allowance	\$469,826	\$401,142	\$960
10-461-8014-545-10-1413	Parking Lots	Salaries & Wages/ Cell Phone Allowance	\$469,826	\$401,142	\$320
10-461-8014-545-20-2210	Parking Lots	Fringe Benefits/ FRS Pension	\$161,336	\$140,403	\$40,428
10-461-8014-545-20-2301	Parking Lots	Fringe Benefit/ Social Security	\$161,336	\$140,403	\$4,141
10-461-8014-545-20-2401	Parking Lots	Fringe Benefits/ Disability Insurance	\$161,336	\$140,403	\$175
10-461-8014-545-20-2402	Parking Lots	Fringe Benefits/ Life Insurance	\$161,336	\$140,403	\$39
10-461-8014-545-20-2404	Parking Lots	Fringe Benefits/ Health	\$161,336	\$140,403	\$9,591
10-461-8014-545-30-3925	Parking Lots	Services/ Materials/ Office Equipment <\$5,000	\$882,829	\$578,318	\$1,500
10-461-8014-545-40-4119	Parking Lots	Other Operating Expenses/ Training & Travel	\$2,587,741	\$2,585,889	\$2,200
<b>TOTAL AMOUNT →</b>					<b>\$112,227</b>

**E. Transfer between Operating Budgets – General Fund – Reconnecting Communities Grant Writing Services – \$10,446**

The City of Fort Lauderdale, City of Wilton Manors, and City of Oakland Park are collaborating on a planning grant as part of the Federal Reconnecting Communities Pilot Program. The cost for grant writing services for this effort is \$31,338 and the City of Fort Lauderdale’s share is \$10,446. Funds are available in the City’s General Fund grant match account for this purpose.

Staff recommends that the City Commission amend the operating budget in the amount of \$10,446 for grant writing services related to the Reconnecting Communities Grant.

**Source:**

<i>Funds available as of December 19, 2022</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-90-9129	General Fund	Other Uses/ Transfer to Misc Grants	\$525,000	\$525,000	\$10,446
<b>TOTAL AMOUNT →</b>					<b>\$10,446</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-8040-515-40-4299	Transportation Planning	Other Operating Expenses/ Other Contributions	\$403,947	\$374,973	\$10,446
<b>TOTAL AMOUNT →</b>					<b>\$10,446</b>

**Development Services**

**F. Appropriation from Fund Balance – Beach Business Improvement District Fund – Increased Funding for Sponsorships and Purchase of Location Intelligence Analytics Software – \$85,000**

The Beach Business Improvement District (BBID) wants to support the Greater Fort Lauderdale Food & Wine Festival, Inc. in the amount of \$70,000 to produce the Visit Lauderdale Food & Wine Festival event scheduled for January 9 - January 15, 2023. The BBID Advisory Committee unanimously approved the funding request at the November 14, 2022, BBID Advisory Committee meeting.

The Visit Lauderdale Food & Wine Festival offers weeklong food related experiences and events at various locations. There is the Culinary Education Series, the Dining Series, the Bar Fight, and the Poolside BBQ Battle, with the week culminating at the Las Olas Oceanside Park with the Grand Tasting on Saturday, January 14 and the free Picnic in the Park on Sunday, January 15. Funds are available is the Beach Business Improvement District’s fund balance for this purpose.

In January 2022, BBID conducted a Marketing and Rebranding Workshop. One of the topics for discussion was the concern about lack of measurable data to properly evaluate the outcome and impact of BBID funded events and initiatives. At the BBID Advisory Committee meeting on November 14, 2022, the committee discussed using location intelligence analytics software to be able to make better informed, market and data-driven business recommendations for BBID funding requests.

Location intelligence analytics software can be used to evaluate performance, optimize resources, identify trends, and provide understanding of factors that impact initiatives and events. The data generates insight into foot traffic and visitor patterns, visitation trends,

dwelling times, special events analysis, travel and tourism pattern, routes travelled, and demographics etc. It can be analyzed on granular levels, such as by property, district, neighborhood, streets, event, facility, park, open space or any other specified geofenced area. Trends can be analyzed by year, month, week, day, section of day/peak times, or hours, and compared over time. The BBID Advisory Committee unanimously voted to pursue the purchase of a location analytics software for one year for \$15,000.

Staff recommends the City Commission amend the FY 2023 Operating Budget in the amount of \$85,000 for these BBID requested initiatives. There is an associated CAM 22-1157.

**Source:**

**Funds available as of December 13, 2022**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-135-0000-000-399-999	Beach Business Improvement District Fund	Balances and Reserves/ Appropriated Fund Balance	N/A	N/A	\$85,000
<b>TOTAL AMOUNT →</b>					<b>\$85,000</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-135-1430-552-40-4207	Beach Business Improvement District	Other Operating Expenses/ Promotional Contributions	\$876,197	\$409,771	\$70,000
10-135-1430-552-30-3907	Beach Business Improvement District	Services/ Materials/ Data Processing Supplies	\$265,679	\$77,183	\$15,000
<b>TOTAL AMOUNT →</b>					<b>\$85,000</b>

**City Manager's Office**

**Executive Airport**

**G. Transfer Between index codes – Airport Operations Fund – Mid-Field Taxiway Extension and Run-Up Area Project - \$851,580**

On September 9, 2021, the City Commission approved Budget Amendment #21-0098 for the extension of the Mid-Field Taxiway Run-Up Area for the construction cost, engineering fees, project management fees and grant match totaling \$1,265,538.

Upon review of the project, staff determined the approved budgeted amount was allocated to the incorrect index code but in the correct capital project account. The grant for construction services from the Florida Department of Transportation in the amount of \$851,580 should be accounted for in the grant index code for the Mid-Field Taxiway Run-Up Area instead of the grant match account that it was recorded in.

Staff recommends the City Commission amend the FY 2023 – 2027 Community Investment Plan in the amount of \$851,580 for the Midfield Taxiway Extension and Run-up Area Project.

**Source:**

<i>Funds available as of December 14, 2022</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-60-6599-P12474B	Mid-Field Taxiway Extens and Run-Up Area	Capital Outlay/ Construction	\$851,580	\$851,580	\$851,580
<b>TOTAL AMOUNT →</b>					<b>\$851,580</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-60-6599-P12474A	Mid-Field Taxiway Extens and Run-Up Area	Capital Outlay/ Construction	\$1,332,820	\$1,138,395	\$851,580
<b>TOTAL AMOUNT →</b>					<b>\$851,580</b>

**City Manager’s Office**

**H. Appropriation from Fund Balance – General Fund – Not for Profit Grant Participation Agreement with Fort Lauderdale Woman’s Club, Inc. - \$138,000**

On the July 5, 2022 Budget Amendment, funding for the roof replacement for the Fort Lauderdale Woman’s Club was appropriated. The funding was not expended or encumbered prior to the end of the fiscal year. The unspent balance fell to fund balance. The funds are still needed to complete the roof replacement and are being requested to be re-appropriated for this purpose.

Staff recommends the City Commission amend the FY 2023 Operating Budget in the amount of \$138,000 for a Not-for-Profit Grant Participation Agreement with Fort Lauderdale Woman’s Club, Inc.

**Source:**

<i>Funds available as of December 21, 2022</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-399-999	General Fund	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$138,000
<b>TOTAL AMOUNT →</b>					<b>\$138,000</b>



Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-1425-552-40-4210	Real Estate	Other Operating Expenses/ Social Contributions	\$500	\$500	\$138,000
<b>TOTAL AMOUNT →</b>					<b>\$138,000</b>

**Public Works**

**I. Appropriation of Grant Funds - Stormwater Fund - State of Florida Department of Environmental Protection Grant Award for Melrose Manors Neighborhood Improvements Stormwater Project - \$1,000,000**

The City of Fort Lauderdale was awarded a grant of up to \$1,000,000 from the Florida Department of Environmental Protection (FDEP) for the pre-design analysis of the Melrose Manors Neighborhood, to facilitate the completion of the final design and permitting of the stormwater system, which will be constructed to address the widespread flooding during rainfall and tidal events.

There is no City local match funding required to accept this grant. The grant will fund approximately 35 percent of the design project costs.

Staff recommends the City Commission amend the FY 2023 – FY 2027 Community Investment Plan in the amount of \$1,000,000 for the State of Florida Department of Environmental Protection Grant Award to fund the Melrose Manors Neighborhood Improvements Stormwater Project. This item is contingent upon the approval of the grant acceptance CAM 22-1195.

Source:

*Funds available as of December 6, 2022*

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-470-9300-538-334-700-P12719A	Melrose Manors Neighborhood Improvements Stormwater Project	Intergovernmental Revenue/ Florida Department of Environmental Protection	\$0	\$0	\$1,000,000
<b>TOTAL AMOUNT →</b>					<b>\$1,000,000</b>

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-470-9300-538-60-6534-P12719A	Melrose Manors Neighborhood Improvements Stormwater Project	Capital Outlay/ Consultant Engineering Fees	\$0	\$0	\$1,000,000
<b>TOTAL AMOUNT →</b>					<b>\$1,000,000</b>

**J. Appropriation of Grant Funds and City Match - Grant Fund, General Fund - State of Florida Department of Environmental Protection Resilient Florida Grant Award for Citywide Vulnerability Assessment - \$160,000**

The City of Fort Lauderdale was awarded a grant of up to \$135,000 from the Florida Department of Environmental Protection (FDEP) Resilient Florida Grant Program for the Citywide Vulnerability Assessment. Under the conditions of the grant award, the City of Fort Lauderdale will develop a Vulnerability Assessment for the City of Fort Lauderdale to meet the criteria in Section 380.093, Florida Statutes (F.S.), to generate elevation certificates of prioritized critical government facilities, and to prepare an adaptation plan which compiles a list of City adaptation projects to address flooding risks in the future.

There is a required City local match funding requirement of \$25,000 to accept this grant, which is available in the General Fund grant match account established for this purpose.

Staff recommends the City Commission amend the FY 2023 operating budget in the amount of \$135,000 for the State of Florida Environmental Protection Grant Award and \$25,000 for the City local match funding requirement for the Citywide Vulnerability Assessment for a total of \$160,000. This item is contingent upon the approval of the grant acceptance of CAM 22-1188.

**Source:**

<b>Funds available as of December 6, 2022</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-129-9300-538-334-500-23GEVA	FY 2023 Florida Department of Environmental Protection Resilient Florida	State Grant - Economic Environment	N/A	N/A	\$135,000
<b>TOTAL AMOUNT →</b>					<b>\$135,000</b>

**Use:**

<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-129-9300-538-30-3104-23GEVA	FY 2023 Florida Department of Environmental Protection Resilient Florida	Services/ Materials/ Arch/Eng Services	N/A	N/A	\$135,000
<b>TOTAL AMOUNT →</b>					<b>\$135,000</b>

**Source: (Cash Match)**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-90-9129	General Fund	Other Uses/ Transfer to Misc Grants	\$525,000	\$525,000	\$25,000
<b>TOTAL AMOUNT →</b>					<b>\$25,000</b>

**Use: (Cash Match)**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-538-30-3104-23GEVAA	FY 2023 Florida Department of Environmental Protection Resilient Florida Match	Services/ Materials/ Arch/Eng Services	N/A	N/A	\$25,000
<b>TOTAL AMOUNT →</b>					<b>\$25,000</b>

**Parks/Public Works**

**K. Appropriation of Unanticipated Revenues and Expenses, Transfer of Funds and Amendment to Personnel Complement (Reduction of 22 Full Time Positions) – Sanitation Fund, General Fund – Service Agreement for Residential Curbside Collection Services and the sale of 21 Petersen Lightning Loaders, Yard Waste Processing and Disposal Services for Construction and Demolition Debris - \$5,070,693**

On August 15, 2022, the Procurement Services Division issued Request for Proposals (RFP) 12717-835 - Residential Curbside Collections Services which included Municipal Solid Waste (MSW), Yard Waste (YW), Recycling (RCY), and Bulk collection services as well as the sale of 21 Petersen Lightning Loaders®. Proposals were considered both by individual services (MSW, YW, RCY and Bulk) as well as a combined option to award of all four services to a single vendor. On September 27, 2022, the Evaluation Committee met to receive presentations from three proposers and subsequently requested the City move forward and negotiate a best and final offer with the top ranked firm(s).

The seven-year contract with Waste Management Inc. of Florida includes all residential curbside collection services including bulk and supplemental post-collections disposal/processing. Bulk collection services would begin March 1, 2023, with remaining curbside cart services beginning July 31, 2023.

The City currently provides bulk collection services to our neighbors utilizing City staff. This contract will result in the outsourcing of these services, resulting in the reduction of twenty-two (22) full-time positions from the Parks and Recreation Department’s personnel complement; the employees who currently fill these positions will be offered other opportunities in the City. This includes:

- 16 Facilities Worker II
- 1 Lead Facilities Worker
- 1 Parks Manager
- 1 Parks Supervisor
- 1 Administrative Aide
- 1 Code Officer
- 1 Heavy Equipment Operator

A future rate increase (estimated at 5%) will be necessary to ensure that the Sanitation fund remains structurally balanced. This item will come before Commission for consideration and adoption in early 2023.

Key annual budget impacts associated with these agreements, (associated with the following CAMs 22-1154, 22-1172 and 22-1176), are detailed in the table on the following page and FY 2023 partial year impacts are provided in the funding boxes.

Key Changes	FY 2023 Adopted Operating Budget	Year 1 Contract	Variance
<b>Expenses</b>			
Collections (Garbage + Yard Waste)	8,198,470	10,712,449	2,513,979
Recycling	1,916,280	2,563,902	647,622
Bulk			
Bulk (Outsourcing and Reduction of 22 positions)	2,824,721	3,822,903	998,182
<b>One-time:</b> Bulk Reduction in vehicle purchases	1,280,537	-	(1,280,537)
	<b>14,220,008</b>	<b>17,099,254</b>	<b>2,879,246</b>
<b>Revenues</b>			
Franchise fees	8,100,000	9,099,391	999,391
Hazardous Waste	-	50,000	50,000
Promotional and Education	30,000.00	70,000	40,000
<b>One time:</b> Sale of vehicles	-	1,875,000	1,875,000
	<b>8,130,000</b>	<b>11,094,391</b>	<b>2,964,391</b>

Staff recommends the City Commission amend the FY 2023 Operating Budget in the amount of \$5,070,693 and reduce the Personnel Complement by twenty-two (22) full-time positions in order to award the new sanitation agreements. There are corresponding

CAMs 22-1154, 22-1172, and 22-1176.

Source:

**Funds available as of December 12, 2022**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-409-6051-534-364-001	Bulk Trash	Gain/Loss on Sale of Vehicles & Equip	NA	NA	\$1,875,000
10-409-7010-534-343-400-PWD182	Finance - Sanitation	Service Charge - Garbage/Solid Waste / Hazardous Waste Collections	\$0	\$0	\$50,000
10-409-7010-534-369-929	Finance - Sanitation	Promotional & Educational PGM	\$30,000	\$30,000	\$40,000
10-409-0000-000-381-001	Sanitation	Transfer from General Fund	\$8,100,000	\$8,100,000	\$324,391
10-409-6051-534-10-1101	Bulk Trash	Permanent Salaries	\$1,566,920	\$1,333,291	\$675,838
10-409-6051-534-10-1310	Bulk Trash	Shift Differential	\$1,566,920	\$1,333,291	\$350
10-409-6051-534-10-1401	Bulk Trash	Car Allowances	\$1,566,920	\$1,333,291	\$6,060
10-409-6051-534-10-1413	Bulk Trash	Cellphone Allowances	\$1,566,920	\$1,333,291	\$840
10-409-6051-534-10-1501	Bulk Trash	Overtime 1.5X Pay	\$1,566,920	\$1,333,291	\$48,887
10-409-6051-534-10-1504	Bulk Trash	Overtime 1X Pay	\$1,566,920	\$1,333,291	\$554
10-409-6051-534-20-2210	Bulk Trash	Pension - FRS	\$787,622	\$711,518	\$22,567
10-409-6051-534-20-2299	Bulk Trash	Pension - Def Cont	\$787,622	\$711,518	\$4,303
10-409-6051-534-20-2301	Bulk Trash	Soc Sec/Medicare	\$787,622	\$711,518	\$49,060
10-409-6051-534-20-2402	Bulk Trash	Life Insurance	\$787,622	\$711,518	\$465
10-409-6051-534-20-2404	Bulk Trash	Health Insurance	\$787,622	\$711,518	\$169,710
10-409-6051-534-30-3804	Bulk Trash	Diesel Fuel	\$1,311,628	\$649,014	\$13,609
10-409-6051-534-30-3928	Bulk Trash	Office Supplies	\$1,311,628	\$649,014	\$338
10-409-6051-534-30-3937	Bulk Trash	Safety/Train Mat	\$1,311,628	\$649,014	\$1,415
10-409-6051-534-30-3946	Bulk Trash	Tools/Equip <\$5,000	\$1,311,628	\$649,014	\$615
10-409-6051-534-40-4119	Bulk Trash	Training & Travel	\$471,456	\$411,275	\$4,554
10-409-6051-534-60-6416	Bulk Trash	Vehicles	\$1,001,160	\$1,001,160	\$1,001,160
10-409-6052-534-10-1101	Public Places Clearing	Permanent Salaries	\$417,382	\$363,937	\$28,131
10-409-6052-534-20-2299	Public Places Clearing	Pension - Def Cont	\$166,528	\$149,359	\$2,532
10-409-6052-534-20-2301	Public Places Clearing	Soc Sec/Medicare	\$166,528	\$149,359	\$2,152

10-409-6052-534-20-2402	Public Places Clearing	Life Insurance	\$166,528	\$149,359	\$19
10-409-6052-534-20-2404	Public Places Clearing	Health Insurance	\$166,528	\$149,359	\$8,022
10-409-6052-534-40-4119	Public Places Clearing	Training & Travel	\$92,842	\$87,046	\$198
10-409-6055-534-10-1101	Code Maintenance	Permanent Salaries	\$200,557	\$178,185	\$77,127
10-409-6055-534-10-1413	Code Maintenance	Cellphone Allowances	\$200,557	\$178,185	\$240
10-409-6055-534-10-1501	Code Maintenance	Overtime 1.5X Pay	\$200,557	\$178,185	\$356
10-409-6055-534-20-2301	Code Maintenance	Soc Sec/Medicare	\$91,787	\$85,791	\$5,919
10-409-6055-534-20-2401	Code Maintenance	Life Insurance	\$91,787	\$85,791	\$53
10-409-6055-534-20-2404	Code Maintenance	Health Insurance	\$91,787	\$85,791	\$16,432
10-409-6056-534-10-1101	Public Spaces	Permanent Salaries	\$226,142	\$196,016	\$26,098
10-409-6056-534-10-1501	Public Spaces	Overtime 1.5X Pay	\$226,142	\$196,016	\$4,771
10-409-6056-534-20-2299	Public Spaces	Pension - Def Cont	\$103,792	\$89,599	\$2,778
10-409-6056-534-20-2301	Public Spaces	Soc Sec/Medicare	\$103,792	\$89,599	\$2,362
10-409-6056-534-20-2402	Public Spaces	Life Insurance	\$103,792	\$89,599	\$19
10-409-6055-534-60-6416	Code Maintenance	Vehicles	\$218,360	\$218,360	\$218,360
10-409-6052-534-60-6416	Public Places Clearing	Vehicles	\$76,070	\$76,070	\$61,017
<b>TOTAL AMOUNT →</b>					<b>\$4,746,302</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-409-7202-534-30-3255	Collections	Solid Waste Collections	\$13,611,699	\$5,032,694	\$546,578
10-409-7204-534-30-3255	Bulk Programs	Solid Waste Collections	\$250,011	\$239,233	\$2,230,026
10-409-7206-534-30-3255	Recycling	Solid Waste Collections	\$3,226,368	\$36,365	\$386,888
10-409-0000-000-90-9901	Sanitation Fund	Anticipated Year End Balance	NA	NA	\$1,582,810
<b>TOTAL AMOUNT →</b>					<b>\$4,746,302</b>

**Source:**

**Funds available as of December 12, 2022**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-9001-513-323-700	Other General Government Administration	Franchise Fee - Solid Waste	\$8,100,000	\$408,409	\$324,391
<b>TOTAL AMOUNT →</b>					<b>\$324,391</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-0000-000-90-9409	General Fund	Transfer to Sanitation	\$8,100,000	\$8,100,000	\$324,391
<b>TOTAL AMOUNT →</b>					<b>\$324,391</b>

**Strategic Connections**

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Be a leading government organization that manages all resources wisely and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

**Related CAMs**

#22-1157, 22-1195, 22-1188, 22-1154, 22-1172, 22-1176

**Attachment**

Exhibit 1 – Resolution

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