



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#14-0928

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 19, 2014

TITLE: Motion to approve final ranking and authorization to commence contract negotiations for Architectural and Construction Administration for Fire Station No. 8 – Request for Qualifications (RFQ) 946-11423 – Consultants Competitive Negotiations Act (CCNA)

Recommendation

It is recommended that the City Commission approve the final ranking as set forth below and authorize the commencement of contract negotiations for Architectural and Construction Administration for Fire Station No. 8 with the top ranked proposer CPZ Architects, Inc. (CPZ) and based on the City staff's recommendation, the City Commission certify CPZ as qualified pursuant to law and the City's regulations, and find that CPZ is fully qualified to render the required service.

Background

The City solicited consulting firms for the planning, design, and construction administration of the new Fire Station No. 8. Work to be accomplished under this contract will include, but is not limited to, architectural turnkey design and review services. CPZ will be responsible for working in cooperation with officials of the City, or their designees, and with the City's engineers and/or architects to supervise and administer the design and construction of this project. The architectural design services may include the preparation of preliminary plans and elevations, renderings, and general features.

CPZ will study the specific requirements associated with the fire station's design standards. CPZ will advise the City on the most effective way to implement the overall project in terms of architectural motifs for structures within the limits imposed by structural, time, and budget requirements. CPZ will coordinate the preparation of construction documents, including engineering calculations and drawings and plans. They will assist the City with regard to public information and public meetings.

CPZ will be required to provide overall coordination and management while maintaining conventional and electronic files (database) of all documentation and correspondence

relating to the project.

The timeline for the solicitation process included the following:

- May 2014 – Request for Qualifications 946-11423 was opened with eleven proposals received from the firms of MC Harry Associates Inc., Lunz Prebor Fowler Architects, CPZ Architects, Inc., PGAL, Cartaya and Associates Architects, ACAI Associates, Inc., Glavovic Studio, Kosinski Architecture, Inc., Walters Zackria Associates, Inc., Alleguez Architecture, Inc., and Synalovski Romanik Saye, LLC.
- June 2014 – The evaluation committee, consisting of Tamira Coffman – Asst. Public Works Director, Scott Teschky - Senior Project Manager, Pedram Zohrevand – Assistant City Engineer, Jeffery Benjamin – Construction Manager, and Jason Boutilier – Performance Analyst, met with Ronald Archey, Procurement Specialist II, to evaluate and rank the proposers based on the criteria found in the RFQ. As a result of the evaluation, the committee selected three firms to be short-listed for oral presentations. The three firms selected in alphabetical order were:

ACAI Associates, Inc.
CPZ Architects, Inc.
PGAL

- July 2014 - the short-listed firms were invited to make an oral presentation to the evaluation committee. After the presentations were completed, the committee ranked the proposals based on the evaluation criteria in the RFQ. During the review and comparison of proposals, local business preference was considered and incorporated in the RFQ rankings.

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|---|-----|----------------------------|-----------------------------|------|
| | | CPZ Architects, Inc. | ACAI Associates, Inc. | PGAL |
| EVALUATION CRITERIA | | RANK | RANK | RANK |
| Qualifications of firm including years of experience, licenses, Insurance, current and previous M/WBE participation efforts, other pertinent information | 25% | 1 | 2 | 3 |
| Qualification of Project Team including personnel assigned to work on various projects, project managers, sub-consultants, joint ventures and M/WBE participation efforts | 25% | 1 | 2 | 3 |
| Approach to Scope of Work | 25% | 1 | 2 | 3 |
| Previous Similar Projects; References | 25% | 1 | 2 | 3 |
| Overall Ranking | | 1 | 2 | 3 |

Staff is requesting approval to commence contract negotiations with the top ranked firm, CPZ.

Resource Impact

There is no fiscal impact to the City. Funding for these services will be from individual projects when services are contracted through individual task orders subject to the availability of funding.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Infrastructure Cylinder of Excellence, specifically advancing:

- Goal 2: Be a sustainable and resilient community.
- Objective 1: Proactively maintain our water, wastewater, road, bridge, and facilities infrastructure.
- Goal 9: Be the safest urban coastal City in South Florida through preventative and responsive police and fire protection.
- Objective 2: Provide quick and exceptional fire, medical, and emergency response

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachments

Exhibit 1 – Oral presentation tabulation 946-11423

Exhibit 2 – CPZ Architects, Inc. proposal

Exhibit 3 – ACAI Associates, Inc. proposal

Exhibit 4 - PGAL proposal

Prepared by: Ronald Archey, Procurement Specialist II
Elizabeth Cohen, Administrative Assistant I

Department Director: Hardeep Anand, P.E., Public Works