



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#25-0600

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: August 19, 2025

TITLE: Motion Approving an Outdoor Event Agreement, Request for Road Closures, and Music Exemption with Las Olas Association, Inc. for the 63rd Annual Christmas on Las Olas on December 2, 2025 - **(Commission District 4)**

Recommendation

Staff recommends the City Commission approve an outdoor event agreement with requests for road closures and an amplified music extension with Las Olas Association, Inc., in substantially the form attached, and authorize execution of the agreement by the City Manager or the City Manager's designee.

Background

On March 18, 2025, Las Olas Association, Inc., submitted an outdoor event application for the 63rd Annual Christmas on Las Olas to be held on December 2, 2025. The event will take place on Las Olas Boulevard between SE 6 Avenue and SE 11 Avenue from 5:00 p.m. to 10:00 p.m. Christmas on Las Olas began in 1962 and has since occurred annually. The application was submitted prior to the 90-day application deadline therefore the outdoor event application fee is \$200. The event impacts are limited to Tuesday, December 2, 2025, which includes the setup period, event period, and breakdown period.

The event organizer attended the May 14, 2025, outdoor events meeting to review the event details with City staff, including the Parks & Recreation Department, Transportation and Mobility Department, Police Department, and Fire Department. The outdoor events meetings focus on operational logistics, cross departmental coordination, and event organizer requirements.

This event organizer is requesting the following special permissions that require City Commission approval:

- Road Closures - East Las Olas Boulevard between SE 6 Avenue and SE 11 Avenue.
- Amplified Music Exemption – Per Memorandum No. 19-076 (Exhibit 1), special

events are not allowed to have amplified music after 9:00 p.m. (Sunday – Thursday) or after 10:00 p.m. (Friday and Saturday). The event organizer is requesting an exemption to allow amplified music to be played for one additional hour on Tuesday, December 2, 2025.

Amplified Music Exemption		
Date	Time Limit	Special Permission Request
Tuesday, December 2, 2025	9:00 p.m.	10:00 p.m.

City staff invited the surrounding civic associations to the outdoor events meeting as well as shared a copy of the application and site plan. Upon approval, the City’s online events calendar will be updated to reflect this event.

The event agreement defines the responsibilities of the event organizer such as covering the associated event expenses and the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Authorization for the execution of the event agreement is contingent upon the City Attorney’s Office reviewing and approving as to form all documents prior to execution by the City Manager or designee.

Resource Impact

Revenue related to these agreements is included in the FY 2025 operating budget in the accounts listed below.

<i>Funds available as of July 22, 2025</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT / ACTIVITY NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-6025-574-347-200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$90,000	\$64,211.50	\$200
TOTAL AMOUNT ►					\$200

Strategic Connections

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We are Here.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area

- The Parks, Recreation & Open Spaces Area
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our city.

Attachments

Exhibit 1 – Memorandum No. 19-076

Exhibit 2 – 63rd Annual Christmas on Las Olas Event Agreement

Prepared by: Brittany Henry, Senior Administrative Assistant, Parks and Recreation

Department Director: Carl Williams, Parks and Recreation