



DOCUMENT ROUTING FORM

**RUSH** 2/1/19Today's Date: 1/31/2019DOCUMENT TITLE: Grant Application to FDOT for \$110,616 for Senior TransportationCOMM. MTG. DATE: 1/22/19 CAM #: 19-0116 ITEM #: CR-6 CAM attached: ☒ YES ☐ NORouting Origin: PKR Router Name/Ext: Gina Rivera Action Summary attached: ☒ YES ☐ NOCIP FUNDED: ☐ YES ☐ NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, or real.

2) City Attorney's Office: Documents to be signed/routed? ☐ YES ☐ NO # of originals attached: ____Is attached Granicus document Final? ☐ YES ☐ NOApproved as to Form: ☐ YES ☐ NODate to CCO: 2/1/19Kimberly C. Mosley
Attorney's Namekgac
Initials3) City Clerk's Office: # of originals: 1 Routed to: Aixa Ext 5364 Date: 2/1/194) City Manager's Office: CMO LOG #: Jan-92Document received from: Wendy Gonyea 2/1/19
Gina Rivera 1/30/2019Assigned to: CHRIS LAGERBLOOM ☒ LINDA LOGAN-SHORT ☐ RHODA MAE KERR ☐
CHRIS LAGERBLOOM as CRA Executive Director ☐☐ APPROVED FOR C. LAGERBLOOM'S SIGNATURE ☐ N/A C. LAGERBLOOM TO SIGN

PER ACM: L. L-SHORT _____ (Initial/Date) R. KERR _____ (Initial/Date)

☐ PENDING APPROVAL (See comments below)

Comments/Questions: _____

Forward ____ originals to ☐ Mayor ☐ CCO Date: _____

5) Mayor/CRA Chairman: Please sign as indicated. Forward ____ originals to CCO for attestation/City seal (as applicable) Date: _____

INSTRUCTIONS TO CITY CLERK'S OFFICECity Clerk: Retains 0 original and forwards 1 originals to Gina Rivera (Name/Dept/Ext)Attach ____ certified Reso # ____ ☐ YES ☐ NO

Original Route form to CAO

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

NOT APPLICABLE

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

1001

8. APPLICANT INFORMATION:

*** a. Legal Name:** Fort Lauderdale Parks and Recreation Department

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000319

*** c. Organizational DUNS:**

0722195950000

d. Address:

*** Street1:** 701 South Andrews Avenue

Street2:

*** City:** Fort Lauderdale

County/Parish:

*** State:**

FL: Florida

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:** 33316-1031

e. Organizational Unit:

Department Name:

Parks and Recreation

Division Name:

Recreation

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Gina

Middle Name:

*** Last Name:**

Rivera

Suffix:

Title: Grants and Special Projects Coordinator

Organizational Affiliation:

*** Telephone Number:** 954-828-5786

Fax Number:

*** Email:** Grivera@fortlauderdale.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.513

CFDA Title:

Enhanced Mobility of Senior and Individuals with Disabilities

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

To enhance the quality of life and independence of seniors and individuals with disabilities via the purchase of two minibuses and the support of Fort Lauderdale transportation program and services.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

FL-22

* b. Program/Project

All

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 09/01/2019

* b. End Date: 08/30/2020

18. Estimated Funding (\$):

* a. Federal	108,708.80
* b. Applicant	13,588.60
* c. State	13,588.60
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	135,886.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name: Chris

Middle Name:

* Last Name: Lagerbloom

Suffix:

* Title:

City Manager

* Telephone Number: 954-828-5013

Fax Number:

* Email: clagerbloom@fortlauderdale.gov

* Signature of Authorized Representative:

* Date Signed:

020119

Florida Department of Transportation



49 U.S.C. Section 5310

Capital & Operating Assistance Application – SFY 2020

Formula Grants for the Enhanced Mobility of
Seniors and Individuals with Disabilities

CFDA 20.513

Legal Applicant Name: Fort Lauderdale Parks and Recreation Department

☒ **First Time Applicant** ☐ **Previous Applicant**

Project Type and Service Area of this Application (check all that apply):

☐ **Large Urban Service Area**

☒ **Small Urban Service Area**

☐ **Rural Service Area**

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Please Note

This grant application is color coded based on which type of award you are applying for.

Forms and exhibits in **purple** must be completed for **all** applications.

All Applications


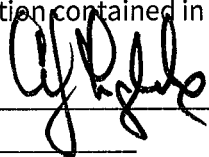
Forms and exhibits in **red** apply to capital applications, exclusively.

Capital Applications

Forms and exhibits in **blue** apply to operating applications, exclusively.

Operating Applications

Applicant Information

		49 U.S.C. Section 5310, Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities: GRANT APPLICATION	
Agency (Applicant) Legal Name: City of Fort Lauderdale Parks and Recreation Department			
Physical Address (No P.O. Box): 701 South Andrews Avenue			
Applicant's County: Broward If Applicant has offices in more than one county, list county where main office is located			
City:	State:	Zip + 4 Code:	Congressional District:
Fort Lauderdale	FL	33316-1031	FL-22
Federal Taxpayer ID Number: 59-6000319			
Applicant Fiscal period start and end dates: 9/30/18 to 10/1/19 <i>State Fiscal period from: July 1, 2019 to June 30, 2020</i>			
Applicant's DUNS Number: 072219595 <i>Unique 9-Digit number issued by Dun & Bradstreet. May be obtained free of charge at: http://fedgov.dnb.com/webform</i>			
Project's Service Area: Broward County <i>List the county or counties that will be served by the proposed project.</i>			
Executive Director: Phil Thornburg		Grant Contact Person (if different than Executive Director): Gina Rivera	
Telephone: (954) 828-5349		Telephone: (954) 828-5786	
Fax:		Fax:	
E-mail Address: Pthornburg@fortlauderdale.gov		Email Address: Grivera@fortlauderdale.gov	
Current Vehicle Inventory: ____ Vans ____ Vans/Lifts ____ Sedans or Minivans Enter Number in Fleet 2 Buses/Cutaways 130 Other ____ N/A			
Authorizing Representative certifying to the information contained in this application is true and accurate. Signature (Authorizing Representative) [blue ink]:  Printed Name: Chris Lagerbloom Title: City Manager Email Address: Clagerbloom@fortlauderdale.gov			

*Must attach a Resolution of Authority from your Board (original document) for the person signing **ALL** documents on behalf of your agency. See Exhibit B

Checklist

Each of the below items must be included with your Section 5310 Grant Application submittal in the same order as the checklist.

☒ Applicant Information

PART I - APPLICANT ELIGIBILITY

☒ Application Checklist (this form)

☒ Eligibility Questionnaire

☒ Exhibit A: Cover Letter

☒ Exhibit B: Governing Board's Resolution

☒ Exhibit C: Coordinated Public Transit-Human Service Transportation Plan

☒ Exhibit D: CTC Agreement or Certification

☒ Exhibit E: Certification of Incorporation (*Required for all first-time private non-profit applicants*)

☒ Exhibit F: Proof of Non-Profit Status

☐ Exhibit G: Local Clearinghouse Agency/RPC Cover Letter (*Required if proposed project is for facilities*)

Date received: _____

☒ Exhibit H: Public Hearing Notice

PART II - FUNDING REQUEST

☒ Form A-1: Current System Description

☒ Form A-2: Fact Sheet

☒ Organization Chart

☒ Form A-3: Proposed Project Summary

☒ Form B-1: Financial Capacity – Proposed Budget for Transportation Program

☒ Proof of Local Match

☒ Form B-2: Operations Phase- Estimate of Project Costs by Budget Category

☒ Form B-3: Capital Request

☒ Completed Sample Order Form(s)

☒ Form C: Current Vehicle and Transportation Equipment Inventory

PART III - REQUIRED DOCUMENTS

☒ Exhibit I: FDOT Certification and Assurances

☒ Exhibit J: Standard Lobbying Certification

☒ Exhibit K: Leasing Certification

☒ Exhibit L: Certification of Equivalent Service

☒ Form 424: Application for Federal Assistance

☒ Exhibit M: Federal Certifications and Assurances

☒ Exhibit N: Transportation Operating Procedure (*Applies to Section 5310-only Applicants*)

☒ Exhibit O: Title VI Plan

☐ Exhibit P: Protection of the Environment (*Required if the proposed project is for facilities*)

☒ Exhibit Q: Triennial Review – CAP Closeout

PART I – APPLICANT ELIGIBILITY

Eligibility Questionnaire

This questionnaire applies to returning applicants. If you are a current grant sub-recipient and are not compliant with all FDOT and FTA Section 5310 requirements, you will not be eligible to receive grant funds until compliance has been determined. You must be in compliance at time of grant award execution.

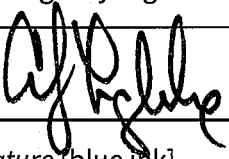
Are you a returning applicant? *If yes, please answer all questions. If no, disregard remaining questions in this questionnaire.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has your agency completed a Triennial Oversight Review? N/A If yes, what date(s) did the review occur? _____ If yes, is your agency currently in compliance?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Review Scheduled <input type="checkbox"/> Was not notified by FDOT District Office <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If your agency is not in compliance, do you have a corrective action plan to come into compliance? If yes, what is the date of corrective action closeout? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Did your agency complete the "Section 5310 Program Performance Measures Annual Report"? If no, what date will your agency submit the report? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your agency registered on SAM.gov?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<div style="border-bottom: 1px solid black; height: 40px; margin-bottom: 5px;">  </div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"> Signature [blue ink] </div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"> Chris Lagerbloom, City Manager </div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"> Typed Name and Title </div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"> 020119 </div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"> Date </div>	



Exhibit A: Cover Letter

**STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
GRANT APPLICATION**

Fort Lauderdale Parks and Recreation Department submits this Application for the Section 5310 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Fort Lauderdale Parks and Recreation Department further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless FDOT and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 1st day of February, 2019 with an original resolution or certified copy of the original resolution authorizing *Christopher J. Lagerbloom, City Manager* to sign this Application.

Fort Lauderdale Parks and Recreation Department

Agency Name

Signature [blue ink]

Christopher J. Lagerbloom, City Manager

Typed Name and Title of Authorized Representative

02 01 19

Date

Office of the City Manager

100 North Andrews Avenue, Fort Lauderdale, Florida 33301
Telephone (954) 828-5013 Fax (954) 828-5599
www.fortlauderdale.gov



**STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
GRANT APPLICATION**

Fort Lauderdale Parks and Recreation Department submits this Application for the Section 5310 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Fort Lauderdale Parks and Recreation Department further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless FDOT and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 1st day of **February, 2019** with an original resolution or certified copy of the original resolution authorizing **Chris Lagerbloom, City Manager** to sign this Application.

Fort Lauderdale Parks and Recreation Department

Agency Name

Signature [blue ink]

Chris Lagerbloom, City Manager

Typed Name and Title of Authorized Representative

020119
Date

Office of the City Manager

100 North Andrews Avenue, Fort Lauderdale, Florida 33301

Telephone (954) 828-5013, Fax (954) 828-5599

www.fortlauderdale.gov



Exhibit B: Governing Board's Resolution

(On Agency Letterhead)

CERTIFICATION

I certify this to be a true and correct copy of the record of the City of Fort Lauderdale, Florida.

WITNESSETH my hand and official seal of the City of Fort Lauderdale, Florida, this the 29th day of January, 20 19

Lynette M. [Signature] City Clerk

RESOLUTION NO. 19-14

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA, APPROVING THE SUBMISSION OF A MATCHING GRANT APPLICATION IN THE AMOUNT OF ONE HUNDRED TEN THOUSAND SIX HUNDRED SIXTEEN DOLLARS (\$110,616) TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR SENIOR TRANSPORTATION VEHICLES, AND DELEGATING AUTHORITY TO THE CITY MANAGER TO EXECUTE THE GRANT APPLICATION AND ANY AND ALL DOCUMENTS NECESSARY OR INCIDENTAL THERETO.

WHEREAS, pursuant to Chapter 49, United States Code, Section 5310, the U.S. Department of Transportation Federal Transit Administration ("FTA") provides funding to the Florida Department of Transportation ("FDOT") through its program entitled "Enhanced Mobility of Seniors and Individuals with Disabilities" for disbursement in the form of matching grants to subrecipients such as state or local governmental entities that operate a public transportation service; and

WHEREAS, if awarded a grant from FDOT, the Section 5310 funds may be used by the City of Fort Lauderdale for capital and/or operating expenses for transit services to seniors and/or individuals with disabilities; and

WHEREAS, City staff is seeking grant funding in the amount of One Hundred Ten Thousand Six Hundred Sixteen Dollars (\$110,616) to acquire two ADA compliant 12-passenger mini buses to support the Parks and Recreation Department programming, which must be matched by a 10% contribution (\$11,062) from FDOT and a 10% contribution (\$11,062) from the City; and

WHEREAS, the FTA requires the submission of a Resolution adopted by the City Commission to accompany the grant application setting forth the City's commitment of the matching funds;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA:

SECTION 1. That the City Commission hereby approves the submittal of the grant application to the Florida Department of Transportation requesting an award in the amount of \$110,616, and the City Manager of the City of Fort Lauderdale, Florida is hereby authorized to execute the grant application and any and all necessary documents incidental thereto.

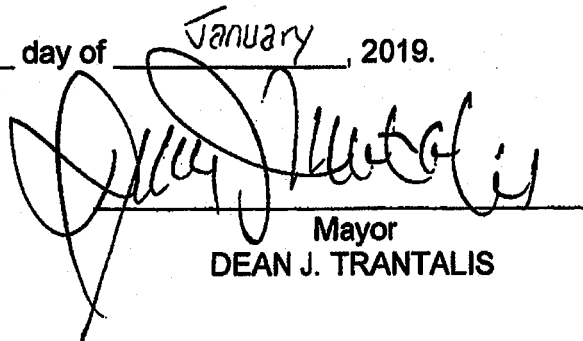
SECTION 2. That if awarded, the City Manager is authorized to take all appropriate actions to present the necessary funding commitment to the City Commission for approval of the City's funding requirement of \$11,062, according to the application guidelines.

SECTION 3. That if awarded, the City's match would be committed and made available at the start of the grant award period.

SECTION 4. That the office of the City Attorney shall review and approve as to form all documents prior to their execution by the City Manager.


SECTION 5. That this resolution shall be in full force and effect upon final passage.

ADOPTED this the 22 day of January, 2019.



Mayor
DEAN J. TRANTALIS

ATTEST:



City Clerk
JEFFREY A. MODARELLI

Exhibit C: Coordinated Public Transit-Human Service Transportation Plan

The projects selected for funding under the Section 5310 program must be included in a locally developed, coordinated public transit-human services transportation plan (Coordinated Plan) that was "developed through a process that includes representatives of public, private, and non-profit transportation and human services providers and participation by members of the public."

Reference: FTA C 9070.1G Chapter V

Certification

Fort Lauderdale Parks and Recreation Department certifies and assures to the Florida Department of Transportation regarding its application for assistance under 49 U.S.C. 5310 that this grant request is included in a coordinated plan compliant with Federal Transit Administration Circular FTA C 9070.1G.

- (a) The name of this coordinated plan:

Broward County Transportation Disadvantaged Service Plan Major Update

- (b) The agency that adopted this coordinated plan:

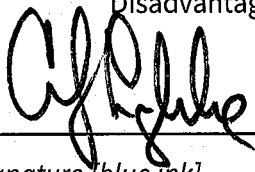
Transportation Disadvantaged Local Coordinating Board

- (c) The date the coordinated plan was adopted:

September 2017

- (d) Section and page in the coordinated plan that identifies the project or need your agency is fulfilling:

Goal 1, Page 19 "Ensure Availability of Transportation Services to Persons Who Are Transportation Disadvantaged."



Signature [blue ink]

Chris Lagerbloom, City Manager

Typed Name and Title of Authorized Representative

02.01.19

Date

Exhibit D: CTC Agreement or Certification

See Grant Application Instruction Manual for CTC Agreement requirements.

Exhibit E: Certification of Incorporation

All first-time private non-profit applicants must include a copy of their certification of incorporation here. You may insert the certification as a PDF or print and attach the document to your final application.

Exhibit F: Proof of Non-Profit Status

All private non-profit applicants must include proof of non-profit status here. You may insert the proof of status as a PDF or print and attach the document to your final application.

Exhibit G: Local Clearinghouse Agency/RPC Cover Letter

If grant application is for facilities, please include a copy of the cover letter submitted to the local clearinghouse agency or RPC. You may insert the letter as a PDF or print and attach the document to your final application.

Exhibit H: Public Hearing Notice

Attach a copy of the notice of public hearing and an affidavit of publication here, **if applicable (see instruction manual)**. You may insert the notice as a PDF or print and attach the document to your final application.

Public Notice-Sample

All interested parties within **(Counties Affected)** are hereby advised that **(Public Agency)** is applying to the Florida Department of Transportation for a capital grant under Section 5310 of the Federal Transit Act of 1991, as amended, for the purchase of **(Description of Equipment)** to be used for the provision of public transit services within **(Defined Area of Operation)**.

This notice is to provide an opportunity for a Public Hearing for this project. This public notice is to ensure that this project and the contemplated services will not duplicate current or proposed services provided by existing transit or paratransit operators in the area.

This hearing will be conducted if and only if a written request for the hearing is received by **(Specify due date)**.

Requests for a hearing must be addressed to **(Public Agency Name and Address)** and a copy sent to **(Name and Address of Appropriate FDOT District Office)**.

All public notices must include the following language:

Florida Law and Title VI of the Civil Rights Act of 1964 Prohibits Discrimination in Public accommodation on the basis of race, color, religion, sex, national origin, handicap, or of marital status.

Persons believing, they have been discriminated against on these conditions may file a complaint with the Florida Commission on Human Relations at 850-488-7082 or 800-342-8170 (voice messaging)

PART II - FUNDING REQUEST

Form A-1: Current System Description

- (a) Please provide a brief general overview of the organization type (i.e., government authority, private non-profit, etc.) including its mission, program goals, and objectives (Maximum 300 words).

The City of Fort Lauderdale is comprised of the offices of the City Commission, City Manager, City Attorney, City Auditor, and City Clerk, along with nine departments: Finance, Fire-Rescue, Human Resources, Information Technology Services, Parks and Recreation, Police, Sustainable Development, Public Works, and Transportation and Mobility.

As a department of the City, Parks and Recreation offers a wide range of programs and activities to meet the health, recreation, and leisure needs of neighbors. The department promotes health and fitness, stimulates social interaction, and fosters community engagement to enhance quality of life. The department is fully accredited by Commission for Accreditation of Park and Recreation Agencies (CAPRA), in confirmation of the commitment to provide neighbors with quality parks and recreation programming and services, along with efficient and effective operations. The department's divisions include Administration, Cemeteries, Facilities Maintenance, Marine Facilities, Parks, Recreation, and Sanitation Services. The Mission of the Fort Lauderdale Parks and Recreation Department is to provide fun and rewarding activities - in safe, attractive environments - accessible to all. Our vision is to be a national leader in providing high quality facilities, activities, and experiences to our neighbors and visitors. The Recreation Division has been providing transportation services for more than 17 years. The goal of this initiative is to provide safe, reliable, and efficient transportation services to seniors and people with disabilities to increase their access to engagement, socialization and quality of life improvements.

- (b) Please provide information below:

- Organizational structure (**attach an organizational chart at the end of this section**)
- Total number of employees in organization 408
- Total number of transportation-related employees in the organization 5

- (c) Who is responsible for insurance, training, management, and administration of the agency's transportation programs? (Maximum 100 words)

The City of Fort Lauderdale maintains a program of self-insurance. Accordingly, claims made against the City are administered through the Risk Management Division.

The Parks and Recreation supervisors assigned to manage departmental transportation services are responsible for ensuring that all employees receive proper training in acceptable procedures and appropriate personal protective equipment. Supervisors are responsible for explaining safety rules, including standards, practices and regulations, to personnel under their supervision and taking the appropriate steps for all employees to follow the safety rules of the City.

- (d) How are the operations of the transportation program currently funded? What are the sources of the funding (e.g., state, local, federal, private foundations, fares, other program fees)? (Maximum 200 words)

Of the City of Fort Lauderdale's general fund revenues, approximately 60% are derived from taxes. As a Department of the City, the Parks and Recreation Department receives funding from the City's the General fund. The City recognizes that many long-term community benefits can be gained by encouraging engagement and healthy lifestyles. As such, the City's Parks and Recreation Department offers programs to improve the quality of life of community residents. Program participants may register for Club 55+, a program that encourages active adults to enjoy endless opportunities at City parks for a discounted annual membership rate. Residents may also qualify for a fee reduction. Transportation will be included as part of the registration fee.

- (e) How does your agency ensure that passengers are eligible recipients of 5310-funded transportation service? (Maximum 200 words)

Fort Lauderdale's Parks and Recreation Department, and our community partners work together to ensure that there are places for residents to be active and engaged such as in parks, pools, gyms, and recreation centers. As a Department, we provide programs and activities to help reduce negative health-related impacts. In furtherance of our mission and vision, we conduct youth, adult, senior, athletic, teen, and aquatic programs. We also provide after-care, summer camp, adult fitness and wellness programs. Program patrons are required to register to participate in programming. Transportation logs are maintained for transportation participants. Recreation Division staff will document compliance with Section 5310-funded transportation services and will submit all reports as required.

- (f) To what extent does your agency serve minority populations? Is your agency minority-owned? (Maximum 200 words)

In Fort Lauderdale, members of the community are called "neighbors" and City employees are referred to as "community builders." As community builders, the City of Fort Lauderdale makes concerted efforts to build community and remove barriers whether they are changes in infrastructure or in policy, to enable all our neighbors to live healthful lives. Departmental programs are designed not only to promote fun and recreation, but to discourage sedentary and non-healthful activity for all. We engage our seniors with activities and programs geared to improving and sustaining improved health and wellness. Fort Lauderdale demographics include: 32% African-American, 17% Hispanic, 48% White, 3% other. These groups will be the direct beneficiaries of this funding opportunity.

(g) Who drives the vehicles used for 5310-funded transportation services?

- How many drivers do you have? 4
- Do your drivers have CDL certifications if required for the types of vehicles used?

Drivers possess a CDL driver's license with a passenger endorsement and school bus endorsement.

(h) Fully explain your transportation program:

- Service hours, planned service, routes and trip types;
- Staffing-include plan for training on vehicle equipment such as wheelchair lifts, etc.;
- Records maintenance-who, what methods, use of databases, spreadsheets etc.;
- Vehicle maintenance-who, what, when and where. Which services are outsourced (e.g., oil changes)? Include a section on how vehicles are maintained without interruptions in service
- System safety plan
- Drug-free workplace; and
- Data collection methods, including how data was collected to complete Form A-2.

*Note: If the applicant is a CTC, **relevant pages** of a TDSP and AOR containing the above information may be provided. **Please do not attach the entire plan or report.** If the applicant is a "5310 only agency," relevant pages of a TOP containing the above information may be provided.*

The overall goal of this transit program is to enhance the quality of life and provide independence for Fort Lauderdale seniors and individual with disabilities through the provision of quality and reliable transportation programs and services. Two minibuses will be utilized to transport program registrants to Parks and Recreation activities. Buses used to transport participants are scheduled based upon anticipated programs and activities. Programming may take place from Monday through Saturday.

Administrative responsibilities include:

1. Direct compliance with Section 5310 requirements.
2. Direct compliance with the Fort Lauderdale Parks Rec System Safety Program Plan.
3. Assure annual safety inspection of all operational buses.
4. Suspension of any vehicle not believed safe or which poses potential danger to public safety.
5. Verify and documentation of valid driver licenses for driver employees.
6. Require training and testing programs for all employees.
7. Ensure employees obtain the necessary documentation for riders.
8. Provide written, operational, and safety procedures to all employees.
9. Document driver periods of work and on-duty hours.
10. Enforce drug-free work place policies.
11. Enforce bus safety inspections.
12. Direct the preventative maintenance program insuring buses are regularly and systematically inspected, maintained and document all maintenance actions.

Four employees (Recreation Instructor IIs) will drive the two buses. They are supervised by a Recreation Program Coordinator. Transportation logs are kept for all utilizing the transportation services. Those logs were used by the Senior Recreation Programmer to compile the responses for Form A-2.

Employees are responsible for complying with safety rules and exercising good judgment in safety matters. As a condition of employment, employees are required to comply with all the City safety rules, as specified in the City's Policy and Standards Manual (PSM) and Parks and Recreation Department Administrative Policies and Procedures. Supervisors are responsible for ensuring that employees receive proper training and for explaining safety rules, including standards, practices and regulations and taking the appropriate steps for all employees to follow the safety rules of the City.

Maintenance and preventative maintenance fall under the responsibility of Public Works, Fleet Maintenance Division. It is the responsibility of Fleet Services to recommend and furnish fuel efficient, functional, reliable and economical vehicles and equipment necessary for City operations. The maintenance and repair of City vehicles and equipment has been privatized (outsourced) since 1981. Fleet Services is responsible to oversee the Fleet Management and Maintenance Services contract, which is currently with First Vehicle Services. First Vehicle Services is also responsible for the procurement of all parts and material, the parts inventory, and the day-to-day management of the City's fuel sites and light duty vehicle car wash.

Form A-2: Fact Sheet

	Calculations ¹ (current system)	Current System	Calculations ¹ (if grant is awarded)	If Grant is Awarded (Estimates are acceptable)
1	Number of total one-way trips served by the agency PER YEAR (for entire system). * Please include calculations.	2 x 10 summer camps x 2 = 40; 5 schools x 39 wks. x 17 drop-offs = 3,315; 2 WBC x 4 sites x 2 = 16; 1 SPG x 4 sites x 2 = 8; 2 Club 55 x 12 months x 2 = 48; 2 teens x 12 months x 2 = 48	Additional 15 x 2 (1 trip x 12 months + 3 special outings = 15 x 2) 3,475 + 30 one-way trips	3,505
2	Number of one-way passenger trips provided to seniors and individuals with disabilities PER YEAR. *	2 outings x 12 months x 2 pickups x 2 drop-offs = 96	3 outings x 12 months + 3 special outings x 2 pickups x 2 drop-offs	156
3	Number of individual senior and disabled clients (unduplicated) PER YEAR.	445	445 + increased # of members	600
4	Total number of vehicles used to provide service to seniors and individuals with disabilities.	1 minibus; 1 large bus	2 minibuses	2

1 If a software program is used to obtain the required data for the fact sheet, please include the source of the data, i.e., Trapeze).

	Calculations ¹ (current system)	Current System	Calculations ¹ (if grant is awarded)	If Grant is Awarded (Estimates are acceptable)
5	Number of 5310 vehicles used to provide service to seniors and individuals with disabilities eligible for replacement.	0	2 minibuses	2
6	Total fleet vehicle miles traveled to provide service to seniors and individuals with disabilities PER YEAR.	960	3 outings x 12 months + 3 outings x 40 miles = 1,560	1,560
7	Total number of square miles of service coverage.	110 miles		110 miles
8	Number of days that vehicles are in operation to provide service to seniors and individuals with disabilities AVERAGE PER YEAR.	24	3 outings x 12 months + 3 specials outings = 39	39

		Calculations ¹ (current system)	Current System	Calculations ¹ (if grant is awarded)	If Grant is Awarded (Estimates are acceptable)
9	Number of hours of service AVERAGE PER DAY.	5.25 hours average	5.25 hours	5.25 hours average	5.25 hours
10	Number of hours of service PER YEAR.	5.25 hrs. x 24 outings = 126 hrs.	126 hours	5.25 x 36 + 3 = 192	192 hours
11	Posted hours of normal operation agency provides service to seniors and individuals with disabilities PER WEEK (This does not include non-scheduled emergency availability).		M-F: 113 Saturday: 12 Sunday: Total (WEEK): 125		M-F: 113 Saturday: 12 Sunday: Total (WEEK): 125

*One-way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, and then exits the vehicle. Each different destination would constitute a passenger trip.

Form A-3: Proposed Project Summary

All Applicants

(a) How will the grant funding be used?

Check all that apply:

☒ Vehicle(s) →

 ☒ Expansion

 ☐ Replacement

☒ Equipment →

 ☒ Expansion

 ☐ Replacement

☐ Mobility Management

☐ Preventative
Maintenance

☐ Operating →

 ☐ Expansion

 ☐ Continuing Service

(b) In which geographic area(s) will the requested grant funds be used to provide service?

☐ Urban (UZA)

☒ Small Urban (SUZA)

☐ Rural

Complete the service area percentages for the geographic areas where the requested grant funds will be used to provide service

Example:

If your agency makes 500 trips per year and 100 of those trips are urban then:

100 UZA trips/ 500 total trips = .2 * 100 = 20% UZA service area

UZA	/	=	% UZA service area
SUZA 3,475	/ 110	= 31.60	% Small Urban service area
Rural	/	=	% Rural service area
Number of trips, revenue service hours, or revenue service miles within specified geographic area	Divided by	Total number of trips, revenue service hours, or revenue service miles	Equals Percentage of service within specified geographic area

Calculate the funding split for the geographic areas where the requested grant funds will be used to provide service.

UZA		X		=	\$
SUZA	108,708.80	X	31.60	=	\$34,351.98
Rural		X		=	\$
Total amount requested		Multiplied by	Percentage of service within specified geographic area	Equals	Funding split

NOTE: When invoicing for operating projects, you must use the above funding split on your invoice summary forms.

Once you have determined the funding split between UZA, SUZA and Rural, you will need to calculate the match amount.

NOTE: Operating Assistance (50% Federal and 50% Local): N/A

UZA	X	.5 Federal & .5 Local	=	\$	\$
SUZA	X	.5 Federal & .5 Local	=	\$	\$
Rural	X	.5 Federal & .5 Local	=	\$	\$
Funding Split	Multiplied by	.5 Federal & .5 Local	Equals	Federal	Local

NOTE: Capital Assistance (80% Federal, 10% State and 10% Local):

UZA	X	.8 Federal & .1 State & .1 Local	=	\$	\$	\$	
SUZA	34,351.98	X	.8 Federal & .1 State & .1 Local	=	\$27,481.58	\$3,435.20	\$3,435.20
Rural	X	.8 Federal & .1 State & .1 Local	=	\$	\$	\$	
Funding Split	Multiplied by,	.8 Federal & .1 State & .1 Local	Equals	Federal	State	Local	

How will the grant funding improve your agency's transportation service? Provide a general description of the project components to be funded via this agreement.

Our departmental programs are designed not only to promote fun and recreation but discourage sedentary and non-healthy activity. We offer engagement opportunities for our seniors via activities and programs geared to improve and sustain improved health and wellness.

Section 5310 grant funds will be used exclusively for the purchase of capital equipment. Two 12-passenger minibuses will be acquired to be driven by City staff. The minibuses will be incorporated into the City of Fort Lauderdale, Parks and Recreation Department fleet to serve the community needs via the Recreation Division. Bus service will be provided for registered seniors and individuals with disabilities. The City of Fort Lauderdale has a growing senior population. Presently, seniors are being transported to program and outings via school bus. As this is not the most comfortable option for seniors, many are not utilizing this service. Grant funding will allow the senior program to be expanded to its highest and best use.

The grant award will be used to purchase two 12-passenger mini-buses with ADA capability including two-way radios and security camera for each. The City's cash match for the capital purchase is estimated at: \$13,588.60. As driver service costs will be provided in-kind, operational costs are not being requested via this grant.

(c) Provide a description of the project location, please include at least one of the below. Use attachments if necessary:

- Transportation service geographical limits
- Maps
- Illustration/graphic of project area

The Parks and Recreation Department's Club 55+ encourages active adults to enjoy endless opportunities at 12 City parks. Activities include art, chair yoga, jewelry making, keenagers, line dance, mahjongg, outings, party bridge, pickleball, special events, walking club, yoga, zumba and much more. Events and outings take place throughout Broward County. Occasionally, outings may take place within the Tri-County area. The January 2019 activity schedule is provided as an example and is included as an Attachment to this application.

Routine programming is conducted at the following 12 City Parks:

Bass Park

2750 NW 19th Street
Fort Lauderdale, FL 33311
954-828-8498

Beach Community Center

3351 NE 33rd Avenue
Fort Lauderdale, FL 33308
954-828-4610

Carter Park

1450 W. Sunrise Boulevard
Fort Lauderdale, FL 33311
954-828-5411

Croissant Park

245 W. Park Drive
Fort Lauderdale, FL 33315
954-828-6154

George English

1101 Bayview Drive
Fort Lauderdale, FL 33304
954-828-4620

Holiday Park

1150 G. Harold Martin Drive
Fort Lauderdale, FL 33304
954-828-5383

Hortt Park

1700 SW 14th Court
Fort Lauderdale, FL 33312
954-828-7275 (PARK)

Lauderdale Manors Park

1340 Chateau Park Drive
Fort Lauderdale, FL 33311
954-828-5412

Osswald Park

2220 NW 21st Avenue

Fort Lauderdale, FL 33311

954-828-6455

Riverland Park

950 SW 27th Avenue

Fort Lauderdale, FL 33312

954-828-5320

Riverside Park

555 SW 11th Avenue

Fort Lauderdale, FL 33312

954-828-6153

Warfield Park

1000 N. Andrews Avenue

Fort Lauderdale, FL 33304

954-828-6120

(d) Describe project components in detail. Please explain the challenges or difficulties that your agency will overcome if awarded these funds.

Will it be used to:

- Provide more hours of service?
- Expand service to a larger geographic area?
- Provide shorter headways?
- Provide more trips?
- Project schedule, is this a continuation of services or an expansion?
- What is the project size?

Section 5310 grant funds are requested to purchase two minibuses to assist with implementation of programs for seniors. The City of Fort Lauderdale has a growing senior population. Presently, the seniors may be transported to program outings via school bus (when it is available) as the buses are also used to transport youth program participants. Outings/trips are scheduled throughout Broward County and may also take place in the Tri-County area. As this is not the most comfortable option for seniors, many are opting to not utilize this service and forego participation in program outings. Grant funding will allow the senior program to be expanded to its highest and best use.

Challenges this grant award will be used to overcome:

1. Capital purchase of two minibuses
2. Increase the number of planned outings from 24 outings to 39 per year
3. Expand the number of program participants from 445 to 600

(e) If this grant is not fully funded, can you still proceed with your transportation program? Explain.

Fort Lauderdale is a popular tourist destination and the City including its senior population continues to grow. In 2013 the City Commission adopted the Fort Lauderdale citywide vision plan. This plan lays out the need for desired improvements including transportation service. The Department is currently implementing the Club 55 program; however, it is not operating at its highest and best use. Presently, seniors are being transported via school bus to various outings and events throughout Broward County. Events and activities are occasionally scheduled in the Tri-County area. Senior scheduling must coordinate with the school buses used to transport children to departmental youth programs. As a school bus is not the most practical method to transport seniors, many seniors don't participate in the outings. Should the City of Fort Lauderdale be awarded Section 5310 funding, the needs as outlined to us by the community and in concert with the Broward Transit CTC will be realized. A fully funded grant request will enable the City of Fort Lauderdale to meet the growing transportation needs of seniors and the transportation disadvantaged.

(f) New agencies only: Have you met with the CTC and, if so, how are you providing a service they cannot? Provide detailed information supporting this determination. *Applications submitted without the appropriate CTC coordination agreement may be rejected by FDOT. Grant awards will not be made without an appropriate coordination agreement.*

This grant application is submitted in coordination with the Broward County Transit CTC. Grant funding provided via this grant will allow for an expansion of community transportation services for seniors and individuals with disabilities. As a contracted Section 5310 transit provider, the Fort Lauderdale Parks and Recreation Department will collaborate and comply with CTC standards, such as:

- a. identify the relationships and responsibilities of the CTC Coordinator;
- c. provide documentation of commitment to system safety;
- d. Implement safety policy, goals and objectives; and,
- e. satisfy Federal, State and Local laws, codes, ordinances and regulations.

We will also comply with CTC requests to conduct periodic announced and unannounced inspections and audits of records such as:

- a. training
- b. vehicle maintenance and repairs records
- c. vehicle inspection
- d. policies and procedures

Capital Requests Only

- (a) If this capital request includes equipment, please describe the purpose of the request.
- (b) If you are requesting a vehicle that requires a driver with a CDL:
 - Do you currently have an adequate number of CDL licensed drivers on staff to operate the requested vehicle(s)? If not, how will you ensure staffing needs are met?
- (c) If the requested vehicles or equipment will be used by a lessee or private operator under contract to the applicant agency, identify the proposed lessee/operator.
 - Include an equitable plan for distribution of vehicles/equipment to lessees and/or private operators.

Fort Lauderdale Parks and Recreation programs afford seniors with opportunities for engagement and socialization, as well as the opportunity to improve health and fitness. Transportation Disadvantaged Section 5310 grant funds will enable the Parks and Recreation Department to provide seniors as well as individuals with disabilities mobility options that would not otherwise be available to them.

- a. Section 5310 Capital funds will be used to obtain two minibuses to support growing senior transportation needs. The buses will be used to transport seniors, as well as the disabled, to Parks and Recreation programs, events, and socialization activities.
- b. Funding will allow senior and those with mobility limitations to advantage of this programming to improve their quality of life. The vehicles purchased will contain wheelchair capability. The Department currently employs four licensed CDL drivers. These drivers are able to meet the needs and demands of this program.
- c. The requested vehicles will not be used by a lessee or private operator. The vehicles will be driven by City of Fort Lauderdale, Parks and Recreation Department staff.

Preventive Maintenance Requests Only

Note: Applicants applying for preventative maintenance costs must have a District-approved Preventative Maintenance (PM) Plan and a cost allocation plan if maintenance activities are performed in-house.

- (a) Please specify Period of Performance (should not exceed one (1) year)
- (b) Please include a list of general PM activities to take place with the funding
- (c) Please list useful life for purchase of any items over \$5,000

N/A

Form B-1: Financial Capacity – Proposed Budget for Transportation Program

Estimated Revenues <i>(See Instruction Manual)</i>	Revenue Amount <i>Entire Transportation program (See Instruction Manual)</i>
Passenger Fares for Transit Service (401)	\$
Special Transit Fares (402)	
School Bus Service Revenues (403)	
Freight Tariffs (404)	
Charter Service Revenues (405)	
Auxiliary Transportation Revenues (406)	606,000
Non-transportation Revenues (407)	130,012
Total Revenue	\$736,012
Other Revenue Categories	
Taxes Levied Directly by the Transit System (408)	
Local Cash Grants and Reimbursements (409)	
Local Special Fare Assistance (410)	
State Cash Grants and Reimbursements (411)	
State Special Fare Assistance (412)	
Federal Cash Grants and Reimbursements (413)	
Interest Income (414)	
Contributed Services (430)	
Contributed Cash (431)	
Subsidy from Other Sectors of Operations (440)	1,350,000
(General Fund)	
Total of Other Revenue	\$
Grand Total All Revenue	\$2,086,012

Estimated Expenses <i>(See Instruction Manual)</i>	Expense Amount <i>Entire Transportation program</i>
Labor (501)	1,297,307
Fringe & Benefits (502)	290,425
Services (503)	126,796
Materials & Supplies (504)	101,593
Vehicle Maintenance (504.01)	4,745
Utilities (505)	6,977
Insurance (506)	
Licenses & Taxes (507)	
Purchased Transit Service (508)	
Miscellaneous (509)*	
Leases & Rentals (512)	4,858
Depreciation (513)	
Grand Total All Expenses	\$1,832,701

Proof of Local Match	
Source	Amount
City of Fort Lauderdale General Funds	13,588.60 \$
	\$
	\$
	\$
	\$
	\$
Total Local Match 50 % of Total Project Cost for operating awards 10% of Total Project Cost for capital awards	13,588.60\$

Attach documentation of match funds directly after this page. Proof may consist of, but not be limited to:

- Transportation Disadvantaged (TD) allocation,
- Written statements from county commissions, state agencies, city managers, mayors, town councils, organizations, accounting firms and financial institutions.

Signature [blue ink]

Chris Lagerbloom, City Manager

Typed Name and Title of Authorized Representative

020119

Date

Form B-2: Operations Phase- Estimate of Project Costs by Budget Category

N/A

Budget Categories Operations (Transit Only)*	Local	Federal	Total
Salaries			
Fringe Benefits			
Contractual Services			
Travel			
Other Direct Costs			
a.			
b.			
c.			
d.			
e.			
f.			
g.			
h.			
i.			
j.			
k.			
l.			
m.			
Indirect Costs			
Projected REVENUE (subtraction)			
Totals	\$	\$	\$

Budget category amounts are estimates. While the contract is active, amounts can be shifted between items without amendment (because they are all within the Operations Phase), but the revised budget must be submitted to the District to be approved and updated in the Florida Accountability Contract Tracking System (FACTS).

Form B-3: Capital Request Form

To identify vehicle type and estimate cost visit <http://tripsflorida.org/>

All vehicle requests must be supported with a completed sample order form in order to generate a more accurate estimating of the vehicle cost. The order form can be obtained from <http://www.tripsflorida.org/contracts.html>

1. Select Desired Vehicle (Cutaway, Minibus etc.)
2. Choose Vendor (use drop down arrow next to vendor name to see information)
3. Select Order Packet
4. Complete Exhibit A (Order Form)

The Florida Department of Management Services Contract can be found at [Florida Department of Management DMS](#)

Vehicle Request

Replacement (R) or Expansion (E)	Fuel Type	Useful Life (See Application Instructions)	Description/ Vehicle Type	Quantity	Estimated Cost (from Order Form)
E	Gas 3.76	4 years	Minibus w/ADA option	2	\$65,906
				Subtotal	\$131,812

*Under Description/Vehicle Type, include the length and type vehicle, lift or ramp, number of seats and wheelchair positions. For example, 22' gasoline bus with lift, 12 ambulatory seats, and 2 wheelchair positions. Any bus options that are part of purchasing the bus itself should be part of the vehicle request and NOT separated out under equipment.

Replacement Vehicles (R)

If the capital request includes replacement vehicles, please list the vehicles in your current fleet that you are intending to replace with the vehicle from your vehicle request. Please list by order of priority.

YEAR	TYPE	MAKE	MILES	VIN	FDOT Control #

Equipment Request

If item requested is after-market, it is recommended to gather and retain at least two estimates for the equipment requested. Purchases must be approved at the local level and follow the Procurement Guidelines.

Description*	Useful Life (See Application Instructions)	Quantity	Estimated Cost
Two-way radio	10 years	2 (@ \$157)	\$314
Security Camera	10 years	2 (@\$1,880)	\$3,760
		Subtotal	\$4,074

* List the number of items and provide a brief description (i.e. two-way or stereo radio, computer hardware/software, etc.)

\$131,812	+	\$4,074	=	\$135,886
Vehicle Subtotal	Plus	Equipment Subtotal	Equals	Total Cost
\$135,886	*	0.8	=	\$108,708.80
Total Cost	Multiplied by	80%	Equals	Federal Request Form 424, Block 18 (a)

Form C: Current Vehicle and Transportation Equipment Inventory Form

Date of Inventory: 1/28/19 “RECREATION DIVISION VEHICLES ONLY”

Vehicle Inventory

Model Year ²	Make/Size/Type	FDOT control # or VIN ³	Ramp or lift?	Seats & W/C positions (i.e. 12+2)	Current Mileage	Previous Mileage (1 year ago)	Current Mileage – Previous Mileage = Mileage from the past year	Vehicle Status (Active/Spare/Other)	Expected Retirement Date	Donated? (Yes/No) If yes, when was the vehicle donated to your agency?	Funding Source ⁴
2014	Ford 350		No	2				Active		No	General Fund (GF)
2018	Ford		No	2	2465			Active		No	GF
2017	Ford			2	2663	1775	2663	Active	2027	No	GF
2017	Dodge Caravan		No	9	4661			Active		No	GF
2017	Ford 450 Thmble		No	30 + 1	2830			Active		No	GF
2018	Thmble Bus		Yes	63 + 1	6122			Active		No	GF
2008	Ford F250			2	76095			Active		No	GF
2008	Int. 4300			3	13435			Active		No	GF
2018	Ford com			2	2465			Active		No	GF

2 Include an asterisk next to model year for the vehicle(s) being replaced
3 Show FDOT control number OR VIN if bought with grant through FDOT. If purchased through other funding, list the complete VIN
4 Identify the grant or other funding source used for purchasing the vehicle/equipment

Model Year ²	Make/Size/Type	FDOT control # or VIN ³	Ramp or lift?	Seats & W/C positions (i.e. 12+2)	Current Mileage	Previous Mileage (1 year ago)	Current Mileage - Previous Mileage = Mileage from the past year	Vehicle Status (Active/Spare/Other)	Expected Retirement Date	Donated? (Yes/No) If yes, when was the vehicle donated to your agency?	Funding Source ⁴
NOTE: Rec Division Vehicles only	Department list attached										

Applicants MUST use this form. If you need more space, add more rows.

Equipment Inventory

Include computer hardware and software, copiers, printers, mobile radios, communication systems, etc.

[illegible]

FDOT Control Number	Agency Control Number	Item Description	Model Number	Year Purchased	Expected Retirement Date	Donated? (Yes/No) If yes, when was the equipment donated to your agency?	Funding Source

NOTE: Applicants MUST use this form. If you need more space, add more rows if needed.

PART III – MANAGERIAL CAPABILITY

Exhibit I: FDOT Certification and Assurances

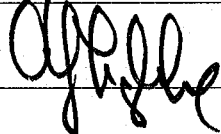
Fort Lauderdale Parks and Recreation Department certifies and assures to the Florida Department of Transportation regarding its Application under U.S.C. Section 5310 dated **February** day of **1st, 2019**

- 1 It shall adhere to all Certifications and Assurances made to the federal government in its Application.
- 2 It shall comply with Florida Statutes:
 - Section 341.051–Administration and financing of public transit and intercity bus service programs and projects
 - Section 341.061 (2)–Transit Safety Standards; Inspections and System Safety Reviews
- 3 It shall comply with Florida Administrative Code **(Does not apply to Section 5310 only recipients)**:
 - Rule Chapter 14-73–Public Transportation
 - Rule Chapter 14-90–Equipment and Operational Safety Standards for Bus Transit Systems
 - Rule Chapter 14-90.0041–Medical Examination for Bus System Driver
 - Rule Chapter 41-2–Definitions
- 4 It shall comply with FDOT's:
 - Bus Transit System Safety Program Procedure No. 725-030-009
(Does not apply to Section 5310 only recipients)
 - Public Transit Substance Abuse Management Program Procedure No. 725-030-035
 - Transit Vehicle Inventory Management Procedure No. 725-030-025
 - Public Transportation Vehicle Leasing Procedure No. 725-030-001
 - Guidelines for Acquiring Vehicles
 - Procurement Guidance for Transit Agencies Manual
- 5 It has the fiscal and managerial capability and legal authority to file the application.
- 6 Local matching funds will be available to purchase vehicles/equipment at the time an order is placed.
- 7 It will carry adequate insurance to maintain, repair, or replace project vehicles/equipment in the event of loss or damage due to an accident or casualty.
- 8 It will maintain project vehicles/equipment in good working order for the useful life of the vehicles/equipment.
- 9 It will return project vehicles/equipment to FDOT if, for any reason, they are no longer needed or used for the purpose intended.
- 10 It recognizes FDOT's authority to remove vehicles/equipment from its premises, at no cost to FDOT, if FDOT determines the vehicles/equipment are not used for the purpose intended,

improperly maintained, uninsured, or operated unsafely.

- 11 It will not enter into any lease of project vehicles/equipment or contract for transportation services with any third party without prior approval of FDOT.
- 12 It will notify FDOT within **24 hours** of any accident or casualty involving project vehicles/equipment, and submit related reports as required by FDOT.
- 13 It will notify FDOT and request assistance if a vehicle would become unserviceable.
- 14 It will submit an annual financial audit report to FDOT (FDOTSingleAudit@dot.state.fl.us), if required.
- 15 It will undergo a triennial review and inspection by FDOT to determine compliance with the baseline requirements. If found not in compliance, it must send a progress report to the local FDOT District office on a quarterly basis outlining the agency's progress towards compliance.

02 01 / 19 Date



Signature of Authorized Representative

Chris Lagerbloom, City Manager

Typed Name and Title of Authorized Representative

Exhibit J: Standard Lobbying Certification

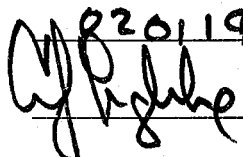
The undersigned (**Contractor**) certifies, to the best of his or her knowledge and belief, that:

- 1 No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," (a copy the form can be obtained from FDOT's website) in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]
- 3 The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

NOTE: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.

The (**Contractor**), certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

8/20/19 Date


Signature of Contractor's Authorized Official

Chris Lagerbloom, City Manager

Typed Name and Title of Authorized Representative

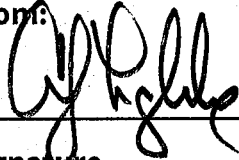
Exhibit K: Leasing Certification

Memorandum for FTA 5310

Date:

02 01 19

From:



Signature

Chris Lagerbloom, City Manager

Typed Name and Title of Authorized Representative

Fort Lauderdale Parks and Recreation Department

Typed Agency Name

To: Florida Department of Transportation, District Office Modal Development Office/Public Transit

Subject: YEAR 2019 GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION, OPERATING OR CAPITAL ASSISTANCE FOR ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM, 49 UNITED STATES CODE SECTION 5310

Leasing:

Will the **Fort Lauderdale Parks and Recreation Department**, as applicant to the Federal Transit Administration Section 5310 Program, lease the proposed vehicle(s) or equipment out to a third-party?

☒ No☐ Yes

If yes, specify to whom:

NOTE: It is the responsibility of the applicant agency to ensure District approval of all lease agreements.

Exhibit L: Certification of Equivalent Service**CERTIFICATION OF EQUIVALENT SERVICE**

Fort Lauderdale Parks and Recreation Department certifies that its demand responsive service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

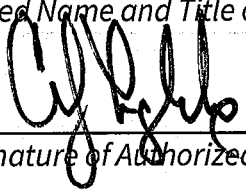
- 1 Response time;
- 2 Fares;
- 3 Geographic service area;
- 4 Hours and days of service;
- 5 Restrictions on trip purpose;
- 6 Availability of information and reservation capability; and
- 7 Constraints on capacity or service availability.

In accordance with 49 CFR Part 37, public entities operating demand responsive systems for the general public which receive financial assistance under 49 U.S.C. 5310 and 5311 of the Federal Transit Administration (FTA) funds must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Such public entities not receiving FTA funds shall also file the certification with the appropriate state office program. Such public entities receiving FTA funds under any other section of the FTA Programs must file the certification with the appropriate FTA regional office. This certification is valid for no longer than one year from its date of filing. Non-public transportation systems that serve their own clients, such as social service agencies, are required to complete this form.

Executed this 1 day of FEB 2019

Chris Lagerbloom, City Manager

Typed Name and Title of Authorized Representative


Signature of Authorized Representative

Form 424: Application for Federal Assistance

Attach the completed Form 424 here. You may insert the completed form as a PDF or print and attach the form to your final application document.

Exhibit M: Federal Certifications and Assurances

Please attach Federal Certifications and Assurances signature page here. You may insert the signed certifications and assurances as a PDF or print and attach the form to your final application document.

Exhibit N: Transportation Operating Procedure (TOP)

(Applies to Section 5310-only Applicants)

Attach the agency's most recent TOP, if not already on file with your District Office. Please refer to the FDOT State Management Plan as amended for current TOP requirement. You may insert the TOP as a PDF or print and attach the document to your final application.

Exhibit O: Title VI Plan

If an applicant has not submitted their most recent Title VI plan to the Department, a copy must be included here. You may insert the Title VI Plan as a PDF or print and attach the document to your final application.

Exhibit P: Protection of the Environment

Required **if the proposed project is for the construction of facilities**. Please see Grant Application Instruction Manual for details.

Exhibit Q: Triennial Review - CAP Closeout

Required if the agency's latest Triennial Review included a Corrective Action Plan. Please submit a copy of the corrective action plan.

END OF APPLICATION

5310 Grant Application Revised on 18 September 2018

Revised by: Jarrell Smith, 5310 Coordinator

FDOT Public Transit Office

605 Suwannee Street (MS 26)

Tallahassee, Florida 32399-0450

Work Phone: 850-414-4045 Email: jarrell.smith@dot.state.fl.us

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: City of Fort Lauderdale

The Applicant agrees to comply with applicable provisions of Categories 01 – 21. _____

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	<u>X</u>
02.	Lobbying.	<u>X</u>
03.	Private Sector Protections.	<u>X</u>
04.	Rolling Stock Reviews and Bus Testing.	<u>X</u>
05.	Demand Responsive Service.	<u>N/A</u>
06.	Intelligent Transportation Systems.	<u>N/A</u>
07.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	<u>N/A</u>
08.	Transit Asset Management Plan, Public Transportation Safety Program, and State Safety Oversight Requirements.	<u>X</u>
09.	Alcohol and Controlled Substances Testing.	<u>X</u>
10.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).	<u>X</u>
11.	State of Good Repair Program.	<u>X</u>
12.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	<u>X</u>
13.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.	<u>X</u>
14.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.	<u>X</u>
15.	Rural Areas and Appalachian Development Programs.	<u>N/A</u>
16.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	<u>N/A</u>
17.	State Safety Oversight Grant Program.	<u>N/A</u>
18.	Public Transportation Emergency Relief Program.	<u>X</u>
19.	Expedited Project Delivery Pilot Program.	<u>X</u>
20.	Infrastructure Finance Programs.	<u>N/A</u>
21.	Construction Hiring Preferences.	<u>X</u>

FTA FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2018 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2018)

AFFIRMATION OF APPLICANT

Name of the Applicant: City of Fort Lauderdale

Name and Relationship of the Authorized Representative: Lee R. Feldman, City Manager

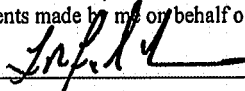
BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2018, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2018.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me or behalf of the Applicant are true and accurate.

Signature



Date: 10-17-18

Name Lee R. Feldman, ICMA-CM

Authorized Representative of Applicant

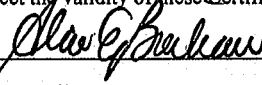
AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): City of Fort Lauderdale

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature



Date: 10-18-18

Name Alain E. Boileau

Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

RESOLUTION NO. 18-120

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER TO PROVIDE AND EXECUTE FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES TO THE FEDERAL TRANSIT ADMINISTRATION, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in April 2018, the Federal Transit Administration ("FTA") received \$4,560,000 flexed through the Florida Department of Transportation ("FDOT") and Broward Metropolitan Planning Organization for the purposes of replacing the retired Sun Trolley community trolley fleet; and

WHEREAS, in February 2018, FDOT authorized the City to use \$1,140,000 in toll revenue credits in lieu of a required 20% local match to the federal funding; and

WHEREAS, the City is preparing a grant application for submittal to the FTA to receive funding in the amount of \$5,700,000, for the purpose of purchasing approximately fifteen new vehicles, as well as the implementation of an ADA-compliant bus stop infrastructure to support the Sun Trolley community bus system; and

WHEREAS, certain Certifications and Assurances are pre-award requirements, generally required by Federal law or regulation; and

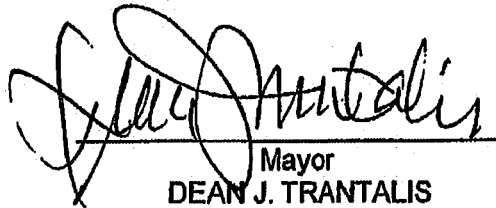
WHEREAS, an authorized representative must select and execute all required Certifications and Assurances relevant to the application before the FTA can award any federal grant funding to the City to support a public transportation project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA:

SECTION 1. That the City Commission authorizes the City Manager to provide and execute Fiscal Year 2018 Certifications and Assurances to the Federal Transit Administration.

SECTION 2. That this Resolution shall be in full force and effect upon its adoption.

ADOPTED this the 19th day of June, 2018.



Mayor
DEAN J. TRANTALIS

ATTEST:



City Clerk
JEFFREY A. MODARELLI