

4-17-18  
PUR-1  
REVISED



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#18-0130**

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager *lnf.ld*

**DATE:** April 17, 2018

**TITLE:** **REVISED PUR-1** -Motion to Approve Contract for Purchase of Crossing  
Guard Services – The Butler Group of South Florida, LLC d/b/a NEXTAFF  
(Miami) – \$1,865,506

**Recommendation**

It is recommended that the City Commission award a two-year contract, in substantially the form attached, for the purchase of crossing guard services with The Butler Group of South Florida, LLC d/b/a NEXTAFF (Miami) in the amount of \$1,865,506, and authorize the City Manager to approve two one-year renewal options, contingent upon appropriation of funds.

**Background**

According to Florida Statute (316.75), crossing guard services must be administered by FDOT certified trainers. It is more advantageous for the City to outsource such services, than to operate an in-house training and certification program. The City's crossing guard program is currently fully funded by parking fine surcharge. There are 18 schools located within the Fort Lauderdale City limits. It is anticipated that 95 school crossing guards will be required for each school day. The crossing guard schedule and complete list of schools where they will be dispatched is included in the Solicitation.

On January 29, 2018, the Procurement Services Division issued Invitation to Bid No. 12102-783 and received six bids. The bid submitted by The Butler Group of South Florida, LLC d/b/a NEXTAFF (Miami) has met all of the specifications of the bid and has been deemed the lowest cost, responsive and responsible bidder. Nextaff (Miami)'s bid is only a 1% higher than our current contract, which is with the same company and will be expiring on May 31<sup>st</sup> 2018.

**Resource Impact**

There is a current fiscal year impact in the amount of \$265,650. Future expenditures are contingent upon approval and appropriation of future annual budgets.

<i>Funds available as of April 3, 2018</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
146-POL030203-3219	School Crossing Guards	Services/ Materials/ Crossing Guards	\$950,987	\$515,619	\$265,650
<b>TOTAL AMOUNT ►</b>					<b>\$265,650</b>

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Safety Cylinders of Excellence, specifically advancing:

- Goal 9: Be the safest urban coastal City in South Florida through preventative and responsive police and fire protection.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

### **Attachments**

Exhibit 1 – Solicitation

Exhibit 2 – Bid Tabulation

Exhibit 3 – Contract

Exhibit 4 – Exhibit B to Contract

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