



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#26-0007**

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**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Rickelle Williams, City Manager

**DATE:** February 3, 2026

**TITLE:** Motion Approving an Outdoor Event Agreement and Request for Road Closures with Sistrunk Historical Festival, Inc. for the Sistrunk Historical Parade / Festival on February 28, 2026, on Sistrunk Boulevard from NW 9 Avenue to NW 15 Avenue - **(Commission District 3)**

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**Recommendation**

Staff recommends the City Commission approve an outdoor event agreement and request for road closures with Sistrunk Historical Festival, Inc., in substantially the form attached, and authorize execution of the agreement by the City Manager or the City Manager's designee.

**Background**

On September 10, 2025, Sistrunk Historical Festival, Inc. submitted an outdoor event application for the Sistrunk Historical Parade / Festival to be held on Sistrunk Boulevard from NW 9 Avenue to NW 15 Avenue. The event is scheduled from 8:00 a.m. to 8:00 p.m. on Saturday, February 28, 2026. The event organizers coordinated event details with the All-Star Classic, Inc. / Sistrunk 5k which occurs immediately before the parade and festival. The event began more than thirty (30) years ago and continues to be held annually in partnership with the City of Fort Lauderdale.

The February 3, 2026, City Commission Regular Meeting agenda includes five (5) outdoor events that are seeking to host its event on February 28, 2026. City staff reviewed the five (5) outdoor event applications and don't anticipate any major conflicts as the event times, impacted areas, and operational needs vary across the five (5) events. The five (5) outdoor events include:

1. Sistrunk Historical Parade and Festival (CAM #26-0007)
2. The All-Star Classic – Sistrunk 5k (CAM #26-0006)
3. Rhythm and Vine 10 Year Anniversary (CAM #26-0015)
4. Dolphins Cancer Challenge XVI (CAM #26-0016)
5. Las Olas Art Fair (CAM #26-0115)

The parade is roughly one (1) mile long and begins at 8:45 a.m. at the intersection of NW 9 Avenue and Sistrunk Boulevard. The festival will begin at 11:00 a.m. on Sistrunk Boulevard once the parade concludes.

The application was submitted prior to the ninety (90)-day application deadline therefore the outdoor event application fee is \$200. The event impacts will begin on Friday, February 27, 2026, and are scheduled to end on Saturday, February 28, 2026, which includes the setup period, event period, and breakdown period.

The event organizers attended the October 8, 2025, outdoor events meeting to review the event details with City staff including the Parks and Recreation Department, Transportation and Mobility Department, Police Department, and Fire Department. The outdoor events meeting focuses on operational logistics, cross departmental coordination, and event organizer requirements.

The event organizer is requesting special permissions that require City Commission approval. The road closure request for the parade route includes Sistrunk Boulevard, NW 10 Avenue, NW 5 Court and NW 9 Avenue as further defined within Exhibit 1 and described below.

- Road Closures –
  - Parade
    - Sistrunk Boulevard from NW 21 Avenue to NW 10 Avenue;
    - NW 10 Avenue from Sistrunk Boulevard to NW 5 Court;
    - NW 5 Court from NW 10 Avenue to NW 9 Avenue; and
    - NW 9 Avenue from NW 5 Court to NW 5 Street.
  - Festival
    - Sistrunk Boulevard from NW 15 Avenue to NW 9 Avenue.

City staff invited the surrounding civic associations to the outdoor events meeting as well as shared a copy of the application and site plan. Upon approval, the City's online events calendar will be updated to reflect this event.

The event agreement defines the responsibilities of the event organizer such as covering the associated event expenses and the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Authorization for the execution of the event agreement is contingent upon the City Attorney's Office reviewing and approving as to form all documents prior to execution by the City Manager or designee.

## **Resource Impact**

Revenue related to these agreements is included in the Fiscal Year (FY) 2026 Operating Budget in the account listed below.

<b><i>Funds available as of January 14, 2026</i></b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME (Program)</b>	<b>ACCOUNT / ACTIVITY NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AMOUNT RECEIVED (Character)</b>	<b>AMOUNT</b>
10-001-6025-574-347-200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$30,000	\$0	\$200
<b>TOTAL AMOUNT ►</b>					<b>\$200</b>

## **Strategic Connections**

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We are Here.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Area
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our city.

## **Attachment**

Exhibit 1 – Sistrunk Historical Parade / Festival Event Agreement

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Prepared by: Brittany Henry, Senior Administrative Assistant, Parks and Recreation

Department Director: Carl Williams, Parks and Recreation