

**DOCUMENT ROUTING FORM**

*One of each agreement circled 12/16/12 (L)*

NAME OF DOCUMENT: Event Agreements with the City of Fort Lauderdale as follows: 1) St. Jerome Fall Festival 2) Novemberfest 2012 3) Float Parade 4) Healthy Living - Better Health 5) Day of the Dead Celebration 6) Coral Ridge Green Market at Plaza 3000 7) Medicare Informational - CVS/Pharmacy 8) Museum of Discovery MAD for MODS Gala 9) Flavors of Fort Lauderdale 10) Souls to Polls (Walk-On)  
11) Dolphins Cycling Challenge (Walk-On to add additional day)  
Approved Comm. Mtg. on October 16, 2012 CAM# 12-2243

*See 10/2/12 m-3 for agreement*

ITEM:  M-04  PH -  O -  CR -  R12 DEC 3 PM 4:00

Routing Origin:  CAO  ENG.  COMM. DEV.  OTHER \_\_\_\_\_

Also attached:  copy of CAR  copy of document  ACM Form  # \_\_\_\_\_ originals

By: \_\_\_\_\_ forwarded to: \_\_\_\_\_  
Initials

1.) Approved as to Content: [Signature]  
Department Director

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED  YES  NO  
Capital Improvement Projects

2.) Approved as to Funds Available: by \_\_\_\_\_ Date: \_\_\_\_\_  
Finance Director

Amount Required by Contract/Agreement \$ \_\_\_\_\_ Funding Source: \_\_\_\_\_

Dept./Div. \_\_\_\_\_ Index/Sub-object \_\_\_\_\_ Project # \_\_\_\_\_

3.) City Attorney's Office: Approved as to Form: # \_\_\_\_\_ Originals to City Mgr. By: \_\_\_\_\_

Harry A. Stewart \_\_\_\_\_ Cole Copertino X [Signature] Robert B. Dunckel \_\_\_\_\_  
Ginger Wald \_\_\_\_\_ D'Wayne Spence \_\_\_\_\_ Paul G. Bangel \_\_\_\_\_  
Carrie Sarver \_\_\_\_\_ DJ Williams-Persad \_\_\_\_\_

4.) Approved as to content: Assistant City Manager:  
By: \_\_\_\_\_ Stanley Hawthorne, Assistant City Manager  
By: \_\_\_\_\_ Susanne Torriente, Assistant City Manager

5.) Acting City Manager: Please sign as indicated and forward :# \_\_\_\_\_ originals to Mayor.

6.) Mayor: Please sign as indicated and forward :# \_\_\_\_\_ originals to Clerk.

7.) To City Clerk for attestation and City seal.

**INSTRUCTIONS TO CLERK'S OFFICE**

8.) City Clerk: retains one original document and forwards \_\_\_\_\_ original documents to \_\_\_\_\_  
 Copy of document to \_\_\_\_\_  Original Route form to \_\_\_\_\_  
 Attach \_\_\_\_\_ certified copies of Reso. # \_\_\_\_\_  Fill-in date \_\_\_\_\_

RECEIVED  
FT LAUDERDALE  
CITY ATTORNEY'S OFFICE  
2012 OCT 30 AM 8:47

*12/16*

**CITY OF FORT LAUDERDALE**

**OUTDOOR EVENT AGREEMENT**

THIS AGREEMENT is made by and between:

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida, referred to hereinafter as "City",

and

YOUTH FOR CHRIST OUTREACH MINISTRY, INC., a non - profit corporation operating under the laws of Florida, whose principal place of business is 675 NW 22<sup>nd</sup> Road, Ft. Lauderdale, Florida 33311 and who is referred to hereinafter as "Applicant" or "Sponsor".

WHEREAS, the Applicant wishes to hold an outdoor event and has submitted an application pursuant to the requirements of Section 15-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida; and

WHEREAS, the Applicant is willing to obtain the requisite insurance, and is willing to indemnify and hold harmless the City of Fort Lauderdale for any damage to persons or property that might occur during or as a result of the outdoor event; and

WHEREAS, on October 16, 2012, by Motion, the City Commission of the City of Fort Lauderdale authorized the proper City officials to execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties agree as follows:

The foregoing recitals are true and correct, and:

**1. Effective Date.**

The Effective Date of this Agreement is the date upon which City Commission approval is granted.

**2. Outdoor Event.**

The Applicant is permitted to operate or sponsor the "Novemberfest 2012" (referred to hereinafter as the "Event") outdoors only at the location(s) and time(s) set forth in the attached Outdoor Event Agreement Schedule One, which is attached hereto and made a part hereof.

### 3. General Requirements.

- (1) If the Event includes use of fireworks, in advance of the Event the Applicant shall obtain a fireworks permit from the City's Fire Department. The Applicant shall comply with all applicable state laws regarding the use of fireworks.
- (2) The Applicant shall provide sanitary facilities of the type and in a sufficient number specified by the requirements established by the City's Department of Sustainable Development.
- (3) The Applicant shall coordinate with the City's Department of Sustainable Development who will schedule appropriate City staff to conduct electrical inspections of all electrical facilities whether power is supplied by local utilities or is self-provided by generator systems. The Applicant shall permit the City staff to conduct electrical inspections of all electrical facilities.
- (4) If the Event includes the sale or distribution of any food or beverages, the Applicant shall comply with all applicable state, county and City health code requirements.
- (5) If the Event includes use of tents, awnings, or canopies, in advance of the Event the Applicant shall submit current flameproof certificates to the City's Fire Department. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the use of any tents, awnings, or canopies.
- (6) In advance of the Event the Applicant shall submit a written plan to the City police department that regards crowd control and traffic direction. The Applicant shall not hold or sponsor the Event until the police department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the crowd control and traffic direction plan. Police costs shall be exempt from prior notice requirements.
- (7) In advance of the Event the Applicant shall submit a written plan to the City's Fire Department that regards fire safety and EMS. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the fire safety and EMS plans. Fire and EMS costs shall be exempt from prior notice requirements.
- (8) Unless the Applicant meets the requirements for exception found in Section 15-184 of the Code of Ordinances of the City of Fort Lauderdale, Florida, in

Applicant shall pay the cost of repair or challenge the City's report by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**5. Reimbursement of expenses.**

Should the City incur expenses as a result of the Event the City shall provide the Applicant with an invoice of expenses. Within fourteen days of the Applicant's receipt of any invoice the Applicant shall pay the invoice or challenge the City's invoice by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**6. Authority of the City of Fort Lauderdale City Manager.**

The City of Fort Lauderdale City Manager and his designee, the Director of the City of Fort Lauderdale Parks and Recreation Department (referred to hereinafter as "the Director") shall have the authority to suspend all or any part of the Event when the City Manager or the Director determines that the Event, or its attendees, or its spectators, pose(s) a threat to the public health, safety, or welfare. The City Manager also reserves the right to immediately revoke permission and to suspend or terminate the event or any portion of it if any of the elements of the agreement are violated.

**7. Compliance with laws.**

- (1) The Applicant shall at all times comply with all federal and state laws or statutes, and with the rules, regulations, and ordinances of City and any other governmental agency having jurisdiction including, but not limited to, those relating to noise, building, zoning, gambling, fire protection, liquor regulation, and hours of operation. The Applicant shall further take all precautions and use extreme care to conduct its operations in a safe and prudent manner with respect to its agents, employees and visitors to its Event.
- (2) The Applicant shall comply with the applicable sections of the Americans with Disabilities Act of 1990 (42 U.S.C. 126), which prohibits discrimination of handicapped individuals by denying them the right to participate in or benefit from the services provided at the Event. The Applicant understands that it is responsible for compliance with this Act. The Applicant guarantees that individuals with disabilities will be able to attend, enter, and use all the facilities at the Event.
- (3) The Applicant agrees to secure and pay for all licenses and permits required by any governmental agency having jurisdiction, including City. If the Event

includes the use of any item that is or that may be protected from infringement, such as but not limited to copyrights, patents and trademarks, the Applicant shall, in advance of the Event, provide City with documentation that shows that the Applicant has obtained the applicable license, permit or permission and that all associated all fees have been paid in full. The provisions of this paragraph apply specifically, but not exclusively, to ASCAP, BMI, SESAC, and any other similar organization that may require written permission and payment of a fee for use of protected material

**8. Transfer of Rights.**

To the extent this Agreement creates rights that vest in the Applicant, the Applicant shall not transfer any rights to any other individual or entity.

**9. Venue.**

Venue to enforce the provisions of this agreement shall be Broward County, Florida.

**10. Incorporation.**

This Outdoor Event Agreement, together with the attached Schedule One constitute the whole of the Agreement between the parties. The written approvals issued by the various City departments or staff members and the various documents submitted by the Applicant, including the application, are supplemental to this Agreement. In the event of a conflict, the terms of this Agreement control.

**[THIS SPACE WAS INTENTIONALLY LEFT BLANK]**

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this the 6<sup>th</sup> day of December, 2012.

WITNESSES:

CITY OF FORT LAUDERDALE

Safes Ali  
Safes Ali

[Witness print/type name]

Yilia Penedo  
Lina S. Penedo

[Witness print/type name]

[Signature]  
Mayor

[Signature]  
City Manager

ATTEST:

Jonda K. Joseph  
City Clerk

Approved as to form:

[Signature]  
Assistant City Attorney

WITNESSES:

YOUTH FOR CHRIST OUTREACH  
MINISTRY, INC.

Winifred McClary

[Signature]  
[Witness print/type name]

Rose Daniel

[Signature]  
[Witness print/type name]

By Dorothy Frazier

DOROTHY B. FRAZIER, PRESIDENT  
[Print/type name and title]

Dorothy Frazier

ATTEST:

(CORPORATE SEAL)

\_\_\_\_\_  
Secretary

STATE OF FLORIDA:  
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 22 day of October, 2012, by DOROTHY B. FRAZIER, as PRESIDENT of YOUTH FOR CHRIST OUTREACH MINISTRY, INC. He/She is personally known to me or has produced personally known as identification.

(SEAL)

[Signature]  
Notary Public, State of Florida (Signature of  
Notary Taking Acknowledgment)



ERICA FREDERICK  
MY COMMISSION # EE 022337  
EXPIRES: September 30, 2014  
Bonded Thru Budget Notary Services

Erica Frederick  
Name of Notary Typed, Printed or Stamped


My Commission Expires:


\_\_\_\_\_  
Commission Number


# Memorandum

To: Harry Stewart, City Attorney  
From: Jeff Meehan, Outdoor Event Coordinator  
Date: September 19, 2012  
Re: Request for Event Agreement

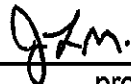
Novemberfest 2012 Please ask your staff to prepare an event agreement for the above named event. Attached to this memo is the application, proof of corporate identification and Schedule 1, which should be attached to the agreement as an exhibit. In addition, the following City Departments have reviewed and approved the plans:


 City Police Department has reviewed the application and requires does not require the applicant to pay for security personnel for crowd control and traffic direction purposes.

 City Fire Department has reviewed the application and approved the proposed safety staffing plan.  
and

 City Risk Manager has reviewed and approved the Certificate of Insurance.  
comprehensive general liability insurance, one million dollars (\$1,000,000).  
liquor liability insurance, five hundred thousand dollars (\$500,000).

 City Building Department has reviewed and approved the proposed use of temporary structures and electrical facilities.

 City Parks and Recreation Department has reviewed and approved the proposed set-up, clean-up plan.

 Other City Department ATF has reviewed and approved the proposed plan.

Please contact me at (954) 828-6075 if you have any questions. Thank you.





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### Detail by Entity Name

#### Florida Non Profit Corporation

YOUTH FOR CHRIST OUTREACH MINISTRY, INC.

#### Filing Information

Document Number 744080  
 FE/EIN Number 592655555  
 Date Filed 08/28/1978  
 State FL  
 Status ACTIVE  
 Last Event REINSTATEMENT  
 Event Date Filed 04/23/1986  
 Event Effective Date NONE

#### Principal Address

675 NW 22ND ROAD  
 FT. LAUDERDALE FL 3331-1 US  
 Changed 04/02/2011

#### Mailing Address

675 NW 22ND ROAD  
 FT. LAUDERDALE FL 3331-1 US  
 Changed 04/02/2011

#### Registered Agent Name & Address

FRAZIER, DOROTHY B  
 2025 NW 13TH AVENUE  
 FT. LAUDERDALE FL 33311 US  
 Name Changed: 04/02/2011  
 Address Changed: 04/02/2011

#### Officer/Director Detail

**Name & Address**

Title PCEO  
 FRAZIER, DOROTHY B  
 2025 NW 13TH AVENUE  
 FT. LAUDERDALE FL 33311

Title VP  
 FRAZIER-JORDAN, DOROTHY  
 7075 GALLOWAY PT  
 RIVERDALE GA 30209

Title VS  
 DANIEL, ROSE  
 3511 NW 35TH STREET  
 LAUDERDALE LAKES FL 33309

Title D  
 MCCLARY, WINIFRED  
 675 NW 22ND ROAD  
 FT. LAUDERDALE FL 33311

Title D

DANIEL, MAURICE  
3511 NW 35TH STREET  
FT LAUDERDALE FL 33309

Title D

ANDERSON, CHERYL  
291 PLANTATION CENTRE,  
MACON GA 30210 US

**Annual Reports**

**Report Year Filed Date**

2010 05/27/2010  
2011 04/02/2011  
2012 04/29/2012

**Document Images**

- [04/29/2012 -- ANNUAL REPORT](#)
- [04/02/2011 -- ANNUAL REPORT](#)
- [05/27/2010 -- ANNUAL REPORT](#)
- [05/03/2010 -- ANNUAL REPORT](#)
- [04/16/2009 -- ANNUAL REPORT](#)
- [02/13/2008 -- ANNUAL REPORT](#)
- [02/23/2007 -- ANNUAL REPORT](#)
- [04/19/2006 -- ANNUAL REPORT](#)
- [03/07/2005 -- ANNUAL REPORT](#)
- [01/09/2004 -- ANNUAL REPORT](#)
- [04/04/2003 -- ANNUAL REPORT](#)
- [05/21/2002 -- ANNUAL REPORT](#)
- [06/20/2001 -- ANNUAL REPORT](#)
- [02/27/2000 -- ANNUAL REPORT](#)
- [03/22/1999 -- ANNUAL REPORT](#)
- [05/19/1998 -- ANNUAL REPORT](#)
- [04/18/1997 -- ANNUAL REPORT](#)
- [06/04/1996 -- ANNUAL REPORT](#)
- [06/14/1995 -- ANNUAL REPORT](#)

**Note:** This is not official record. See documents if question or conflict.

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State of Florida, Department of State

Application # \_\_\_\_\_

**Application for a Special Use Permit for a Temporary Event**  
**to be held on a public street, sidewalk or other public place**

The application will be reviewed by our administrative staff to determine the following criteria:

- 1. Facility requested
- 2. Compliance with City ordinances
- 3. Special permits required
- 4. Charges your organization will incur when City assistance and/or services are required
- 5. Security requirements
- 6. Environmental issues/effects on surrounding areas

**PART I: EVENT REQUEST**

Event name: NovemberFest 2012

Purpose of event (check one):  Fundraiser  Awareness  Recreation  Other Give back to Community

Requested location: 675 NW 22<sup>nd</sup> Road, Fort Lauderdale

Estimated daily attendance: 175 - 190

Requested dates and time of event:

	DATE	DAY	BEGIN	END
EVENT DAY 1:	<u>11/10/12</u>	<u>Saturday</u>	<u>12 noon AM/PM</u>	<u>3 AM/PM</u>
EVENT DAY 2:	_____	_____	_____ AM/PM	_____ AM/PM
EVENT DAY 3:	_____	_____	_____ AM/PM	_____ AM/PM
SETUP:	<u>11/10/12</u>	<u>Saturday</u>	<u>7 AM/PM</u>	
BREAKDOWN:	<u>11/10/12</u>	<u>Saturday</u>	<u>7 AM/PM</u>	

Has this event been held in the past?  Yes  No

If yes, please list past dates and locations: 11/11/06, 11/10/07, 11/8/08 (same location)

**Detailed** event description (include activities, entertainment, vendors, etc.): NovemberFest is a community block party event designed to give back to the community that Youth for Christ Outreach Ministries serves. The event will include live entertainment, food and games for the youth.

Organization name: Youth for Christ Outreach Ministries, Inc.

Address: 675 NW 22<sup>nd</sup> Road City, State, Zip: Ft Lauderdale, FL 33311

Phone: (954) 581-5603 Fax: (954) 581-1126

Corporation name: Youth for Christ Outreach Ministries, Inc.  
(as it appears in articles of Incorporation)

Date of Incorporation: 1976 State Incorporated In: FL Federal ID #: 59-2655555

Two authorizing officials for the organization:  
President: Dorothy B. Frazier Phone: (954) 581-5603

Secretary: Rose Daniel Phone: (954) 581-5603

Event Coordinator: Daneka Miller Will you be on-site?  Yes  No

Title: Event Coordinator Phone: (954) 581-5603 Cell: (954) 325-6866

E-mail address: zac2mac6@aol.com Fax: (954) 581-1126

Additional Contact: Graylin Stitt Will you be on-site?  Yes  No

Title: Event Consultant Phone: (954) 534-6618 Cell: (954) 534-6618

E-mail address: graylinstitt@gmail.com Fax: n/a

Event production company (if other than applicant): n/a

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: (day) \_\_\_\_\_ (night) \_\_\_\_\_ (cell) \_\_\_\_\_

E-mail address: \_\_\_\_\_ Fax: \_\_\_\_\_

**PART III: EVENT INFORMATION**

Are you planning to charge admission?  Yes  No  
If yes, how much? \$ \_\_\_\_\_

Are you requesting to fence the event?  Yes  No

Are you planning on having any type of concession?  Yes  No  
If yes, State Health Dept. must be notified 10 days prior to event. Call John Litscher at 954-632-8094.

Are you planning on serving free alcoholic beverages?  Yes  No  
If yes, to whom will it be given? \_\_\_\_\_

Are you planning to have any type of amusement rides?  Yes  No  
If yes, name of company: \_\_\_\_\_

What type of rides are you planning? \_\_\_\_\_  
(All rides must be approved by the State of Florida Bureau of Fair Rides and all permits must be secured prior to opening. Contact Ron Jacobs at (850) 921-1530.

Are you planning to play or have music?  Yes  No  
If yes, what music format(s) will be used? (amplified, acoustic, recorded, live, disc jockey, etc):

Amplified Live Music

List the type of equipment you will use (speakers, amplifier, drums, etc):

Speakers, Keyboards, Drums Amplifiers

Will you use any type of soundproofing equipment?  Yes  No

List the days and times music will be played: Saturday (11/10) from 12 noon to 3pm

How close is the event to the nearest residence? Approximately 100 ft

Will your event require road closings?  Yes  No  
If yes, list requested streets and times in detail: \_\_\_\_\_

NW 7<sup>th</sup> Street from NW 22<sup>nd</sup> Road - West of 22<sup>nd</sup> Road to 2234 NW 7<sup>th</sup> Street

**\*\*\*\*PLEASE NOTE\*\*\*\*** You are required to secure barricades and/or directional traffic signs for road closings. Please attach a layout of your traffic plan, including the placement and number of barricades, signs, directional arrows, cones, and message boards, as well as the name of the company you will be using. Your traffic plan must be approved by the Police Dept. which may terminate any event occurring without the proper use of barricades.

Will your road closings affect access to parking spaces or parking lots?  Yes  No  
**\*\*\*\*PLEASE NOTE\*\*\*\*** All road closings which result in loss of revenue from inaccessible parking spaces will be billed to the event organizer and must be paid in full before the event. Please call Keela Black at 828-3794.

Will any recyclable materials be utilized at this event?  Yes  No  
(Materials that can be recycled include all clean paper, cardboard, glass, plastic drink containers, aluminum cans, and milk or juice boxes.) Please refrain from the use of Styrofoam plates and cups.

Who will provide clean up services for garbage and recyclables? YFC Volunteers

Contact Name: Graylin Stitt Phone: (954) 534-6618

**\*\*\*\*NOTE\*\*\*\*** All grounds must be cleaned up **immediately** after completion of event. Recycling should be done at all City facilities and parks. Recycling may be provided by your organization, a private company or in some cases by the City of Fort Lauderdale. You are responsible for securing recycling services. Contact Janet Townsend

EXHIBIT 2  
AM 12-2243  
PAGE 3 of 6

Department of Sustainable Development Building Services Division at (954) 828-5191 before setting up.

Company: \_\_\_\_\_ License #: \_\_\_\_\_

Name of electrician: \_\_\_\_\_ Phone: \_\_\_\_\_

**PART IV: APPLICANT'S ACCEPTANCE**

The information I have provided on this application is true and complete to the best of my knowledge.

Before receiving final approval from the City Commission, I understand that I (and the production company, if applicable) must furnish an original certificate of General Liability insurance naming the City of Fort Lauderdale as additionally insured in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager, and an original certificate of liquor liability insurance in the amount of \$500,000 if alcohol is being served.

I understand that a Parks and Recreation sponsored activity has precedence over the above schedule and I will be notified if any conflicts arise.

I understand that the City of Fort Lauderdale Police Department will determine all security requirements and that EMS is required by City Ordinance to be onsite during all outdoor events.

I understand that the City has a noise ordinance. If at any time during the event it is determined by law enforcement personnel, code enforcement personnel, parks and recreation personnel, or any other city representative that the entertainment or music is causing a noise disturbance, I will be directed to lower the volume to an acceptable level as determined by City staff. If a second noise disturbance arises during the event, I may be directed to shut down the music or entertainment for the remainder of the event. I agree to abide by all provisions of the noise control ordinance and understand that my failure to do so may result in a civil citation, a physical arrest, or the shutting down of the event.

Dorothy Frazier  
Name of applicant

Pastor  
Title

September 5, 2012  
Date

~~Please email completed application~~ **Please email completed application at least 96 days ahead of your planned event to:**  
**[imeehan@fortlauderdale.gov](mailto:imeehan@fortlauderdale.gov)**

Please mail the \$100.00 application fee (payable to the City of Fort Lauderdale) to:  
Jeff Meehan, Outdoor Event Coordinator  
1350 W. Broward Boulevard, Fort Lauderdale, FL 33312  
Phone: (954) 828-6075 Fax: (954) 828-5650

**Please include the following with the application:**

- \* **Event site plan – including stage(s), other entertainment locations, activities, booths, restrooms, canopies, dumpsters, fencing, generators, etc.**
- \* **Traffic/detour plan - including the placement and number of barricades, signs, directional arrows**

1. Are you planning to have canopies (no sides) for this event?  Yes  No

How many and what sizes? \_\_\_\_\_

Name of Company: \_\_\_\_\_

*A building permit is required. Please contact Capt. Bruce Strandhagen at 954-828-5080.*

2. Are you planning to have tents (with sides) for this event?  Yes  No

How many and what sizes? \_\_\_\_\_

Name of Company: \_\_\_\_\_

*A building permit, exit signs, emergency lights, fire extinguishers, and "No Smoking" signs are required for tents. A fire watch at overtime rate may apply. Contact Capt. Bruce Strandhagen at 954-828-5080.*

**\*\*\*\*PLEASE NOTE\*\*\*\*** All permits required by the Florida Building Code must be obtained through the Building Department (including but not limited to electrical, structural, plumbing). Contact the Department of Sustainable Development Building Services Division at 954-828-6520.

3. Are you planning to have fireworks?  Yes  No

Name of company conducting the show: \_\_\_\_\_

*A permit is required for all pyrotechnics displays. Contact Capt. Wendy D'Agostino at 954-828-5884.*

4. Are you having food vendors?  Yes  No

How many and what kind? \_\_\_\_\_

**A fire extinguisher is required for each food booth. If a propane tank is used for a fuel source, it must be secured on the outside of the booth. A Fire inspection is required for all food booths. If the inspection is during non-working hours the cost will be \$75 per hour.**

## **OPERATIONS/EMS**

### Special Event Detail Guidelines:

- \* One rescue unit/cart for 500 to 5,000 people in attendance (sustained attendance)
- \* Two rescue units/carts for 5,000 to 10,000 people in attendance (sustained attendance)
- \* One more rescue unit/cart per 5,000 additional people
- \* One command person if two or more rescue units/carts are required

The number of rescue units and paramedics is determined according to attendance and other risk factors.

1. Does your event require EMS medical standby services based on the guidelines above? YES \_\_\_\_\_ NO

2. What is your estimated sustained attendance? 100

1. Does your event require use of police vehicles? Yes \_\_\_\_\_ No X

If yes, A Hold-Harmless Agreement must be signed and Liability coverage of a minimum of **ONE MILLION DOLLARS** must be provided.

2. Is this a new or previously held event? New \_\_\_\_\_ Previous X

If yes, Previous date(s)? 11/11/06, 11/10/07, 11/8/08

3. Any established security, traffic, or other appropriate plan(s)? Yes \_\_\_\_\_ No X

If yes, besides Fort Lauderdale Police, who will you be using for this plan?  
(private security company, volunteers, etc.)

4. Do you have an established detail of off-duty officers? Yes \_\_\_\_\_ No X

If yes, who is your Police department contact?

5. Any notable entertainers or special circumstances scheduled for your event?  
Yes \_\_\_\_\_ No X

Who/What? \_\_\_\_\_

6. Is there alcohol being sold or given away? Yes \_\_\_\_\_ No X

7. Are there any road closures required? Yes X No \_\_\_\_\_

If so what roads/intersections? NW 7<sup>th</sup> Street from NW 22<sup>nd</sup> Road - West of 22<sup>nd</sup> Road to 2234 NW 7<sup>th</sup> Street

8. What is your estimated attendance? 100 sustained

I understand the off duty rate for Police personnel for ALL special events is calculated at a 3-hour minimum rate. I also understand there is a 24 hour cancellation requirement to avoid the 3 hour minimum payment per officer. The hourly rate and costs to be incurred by the event organizer will be quoted on the City of Ft. Lauderdale Special Events "Cost Estimate" worksheet developed at the Special Events logistics meeting and provided to the organizer. All payments will be paid within two (2) weeks of the payroll being submitted.

Dorothy Frazier  
Name

12/5/12  
Date



## SCHEDULE ONE

1. Name of Applicant: The First Christian Church of Fort Lauderdale, Inc
2. Name of Outdoor Event: Novemberfest 2012
3. Date and time of Event: Saturday, November10, 2012 (12 PM- 3 PM)  
Set Up Saturday, November 10, 2012 (7 AM)  
Break Down Saturday, November 10, 2012 (7 PM)
4. Event Location: 675 NW 22<sup>nd</sup> Road
5. Road Closings: Yes- NW 7<sup>th</sup> Street from NW 22<sup>nd</sup> road west to NW 22<sup>nd</sup> road to 2234 NW 7<sup>th</sup> Street
6. Alcohol: No