



Response For Supplier: law offices of steven a schaedt

Event # : 55-0

Name: Criminal Defense Attorney Services

Description: The City of Fort Lauderdale, Florida, ("City"), is seeking proposals from qualified criminal defense attorneys or law firms, ("Contractor" or "Proposer"), to provide legal representation, as special counsel, for indigent defendants charged with City of Fort Lauderdale municipal violations, for the City Attorney's Office, in accordance with the terms, conditions, and specifications contained in this Request for Proposals ("RFP").

Date created: May 12, 2023
10:38:38 AM EDT

Date submitted: May 26, 2023
10:48:30 AM EDT

Preview date:

Q & A open date: May 2, 2023
11:00:00 AM EDT

Open date: May 2, 2023
11:00:00 AM EDT

Q & A close date: May 18,
2023 11:00:00 AM EDT

Close date: May 26, 2023
11:00:00 AM EDT

Dispute close date:

Responded To: 1 Out of 1 Lines

Total Bid Amount: 96,250.00 **Response Currency:** USD

Question Responses

Question	Answer	Attachment
Did you sign and date all mandatory documents?	Yes	bid.pdf

Response Attachments

Attachment
forms.pdf
PROCUREMENT BID 55-0.pdf

Event # 55-0: Criminal Defense Attorney Services

Line Responses

Line 1: Criminal Defense Services per case

Description: Criminal Defense Services per case

Item: CRIMINAL DEFENSE SVCS. PER CASE Criminal Defense Services per case

Commodity Code: 961-49 Legal Services, Attorneys

Quantity: 550.0000 **Unit of Measure:** EA

Bid Quantity: 550.0000

Unit Price: 175.0000

Extended Amount: 96,250.00

No Charge: No

No Bid: No

**THE LAW OFFICES OF
STEVEN A. SCHAET, ESQ
15 Southwest 10th Street
Fort Lauderdale, Florida 33315
PHONE: (954) 728-3477**

A FULL-SERVICE LAW FIRM

City of Ft. Lauderdale Procurement Service Division

Bid Number: #55-0

Bid Title: Criminal Defense Attorney Services

Bid Proposal by The Law Office of Steven A. Schaet

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Executive Summary

Greetings, this is the proposal by Steven A. Schaet, Esq. whose main office is located in Downtown Ft. Lauderdale at 15 SW 10th Street, Ft. Lauderdale FL, 33315. My office has been in the same location for over 15 years and it is conveniently located just 4 blocks from the main courthouse. My office is a sole proprietorship with several staff members who assist with filing motions, answering calls, setting appointments, bookkeeping and such. My main assistant and Office Manager Aixa Espinal, who was the Office Manager when I held this same contract with the city of Ft. Lauderdale from 2010 to 2014. My main assistant is Lisa Gingras who has been with the office for 5 years. She is very familiar with all aspects of handling the Municipal Ordinance violations.

The proposed bid is for \$175.00 per case.

Experience

I graduated from Law School in 1998 and immediately began working with the Brevard County Public Defender's office as a public defender handling all misdemeanor charges. I worked in that office from October 1998 to April of 1999 and then relocated to Broward County where I immediately was hired to work at the Broward County Public Defender's office. While at the Broward office I handled both misdemeanor charges as well as felony matters from April 1999 up and to August of 2000 when I left the office to open my own office.

I opened my own office in August of 2000 and I have continued to focus my career exclusively on Criminal Defense. In my 20 plus years of practicing I easily have over 50 jury trials, 100's of nonjury trials and countless motions all dealing with criminal defense.

All of the trials I have been associated with, the 50 plus jury and 100's of nonjury trials I have been the first chair attorney.

I meet all of your requirements outlined in your bid packet and will be in compliance with 2.26 Insurance Requirements upon getting the contract from your city.

History with Indigent Clients

My history and experience with indigent clients is extensive. As you may or may not know, I held this same contract with the City of Ft. Lauderdale from late 2010 to the middle of 2014 until I lost this contract because the current city public defender under bid my offer by \$1.50, and further I am currently your Public Defender as I have been for the last five years. During my time as your city public defender, I worked with your city prosecutors and always enjoyed an excellent relationship with them even though we technically have adversarial positions on the cases. We continue to have excellent relationships today. Further not only am I your city public defender "PD" but I am also currently the city public defender for the following cities: **Hollywood, Hallandale, Dania Beach, Pompano Beach, Deerfield Beach, Davie, Cooper City and Lauderhill**. I have enjoyed being their city attorney now for close to 7-9 years depending on the city. I encourage you to speak to the other city attorneys whom I work for and the prosecutors I deal with in court on a regular business. Quite frankly, there is no other attorney in Broward County which has handled more municipal ordinance violations "MO" than I have. My experience with MO cases can't be matched. Some of the judges that I appear before have called me the king of Open Container trials because I have yet to lose one. While serving as the city PD for all of these cities I have always been readily available to go to court on a moments notice because of my office location and if I was unavailable for any particular reason I can always procure another attorney to stand in for me as well.

Office Contact Information and Structure of the Office

15 SW 10 Street, Ft. Lauderdale FL, 33315

Phone: 954-728-3477

Fax: 954-728-3478

Cell: 954-478-5079

Email: Schaetlaw@hotmail.com

Limited Liability Corporation registered in the State of Florida

Substitute Attorney

Chris O'toole

1132 SE 3rd Ave, Ft. Lauderdale FL, 33316

Phone/Fax: 954-524-9990

Mr. O'toole has 21 plus years of experience as both an assistant state attorney in Broward County and a criminal defense attorney. Mr. O'toole has his own office and is also conveniently located close to the courthouse.

Mr. O'toole also meets all of the requirements concerning first chair experience and insurance stipulations.

Scope of City's Needs

Better than anyone else, I know the city's indigent clients needs as well as the city's needs. As the current city public defender for 7 other cities my understanding of each city's needs is extensive. I fully recognize that each and every client not able to pay for an attorney should be able to have one regardless of the charge. This is where I can assist with my extensive knowledge and experience in handling these types of matters. Each day I am in court handling indigent clients needs and how best to address their issues. I have gone out of my way to help clients reestablish relationships with their loved ones, securing housing, helping them obtain identification and financial stability. I will continue to work with the judges, the counselors, and others to try to find help to alleviate the indigent arrest problem in Ft. Lauderdale while at the same time trying to assist my clients needs to better themselves to avoid being arrested in the future. My approach to handling all these matters will continue to be what I am doing now, every day, every week and every month because like I said I am currently handling 7 cities cases, all of them extremely happy with my work.

My office staff and I are certainly capable of taking on additional cases, especially these cases because of the system we have had in place handling these matters for 13 years now.

References

Mark Skipper -- Attorney

Office: 954-551-6555

Judge Michael Davis – County Court Judge

Office: 954-831-7819

Christopher McClenic --- City Prosecutor for the City of Hollywood

Cell: 954-336-3229

Required Forms

- • Bid Proposal \$175.00 per case.

Also see attached form

- • Non-Collusion Statement

See attached

- • Non-Discrimination Certification Form

See attached

- • Local Business Price Preference

See attached

- • Contract Payment Method

In place Visa payment system through Bank of America

See attached

- • Sample Insurance Certificate

See attached

- • Florida Bar Member in Good Standing

See Attached

Closing Statement

I would like to take this opportunity to provide some information that may not have been added above. I have held the City of Ft. Lauderdale contract prior to this opportunity for a period of 4 years all the while never receiving a complaint to the city about my representation but quite the opposite, glowing reviews. I took over this contract at the end of 2010 on the recommendation of Scott Walker, a former assistant city attorney, the current city prosecutor Dina Kaizen and Judge Fry who was the prior city public defender. I only lost the contract due to someone under bidding me by \$1.50. During my tenure as your city public defender other cities contacted Ft. Lauderdale and all of them were given the recommendation that I be hired to represent their city. Those cities as listed above are Hollywood, Hallandale, Lauderhill, Deerfield Beach, Pompano Beach and Dania Beach. Each listed city can be contacted to get their opinion about me as well and I also encourage you to contact the city prosecutors from those cities as well as your own city of Ft. Lauderdale prosecutors to get their opinion about my work, experience and attitude.

Showing 1 of 1 results.



Steven Allen Schaet

Bar #156345

Eligible to Practice Law in Florida

Law Office of Steven A. Schaet, Esq.

Law Offices of Steven A. Schaet

15 SW 10th St

Fort Lauderdale, FL 33315-1207

Office: **954-728-3477**

Cell: **954-728-3477**

Fax: 954-728-3478

schaetlaw@hotmail.com

Showing 1 of 1 results.

Need legal help?

Visit The Florida Bar Lawyer Referral Service





NON-COLLUSION STATEMENT

By signing this offer, the vendor/contractor certifies that this offer is made independently and free from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents, and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME

RELATIONSHIPS

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

Authorized Signature

Steven Schaeft

Name (Printed)

President

Title

5/24/2023

Date



**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

- A. Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability, or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

Authorized Signature

Steven Schaet, President

Print Name and Title

5/24/2023

Date



CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept the credit card or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below, you agree with these terms.

Please indicate which credit card payment you prefer:

MasterCard

Visa

Bank of America

Company Name

Steven Schaet

Name (Printed)

President

Title

Signature

5/24/2023

Date



LOCAL BUSINESS PREFERENCE

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this ITB, as applicable to the local business preference class claimed **at the time of bid submittal.**

Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the Local Business Preference Class claimed:

- A) Copy of City of Fort Lauderdale current year business tax receipt, or Broward County current year business tax receipt, **and**
- B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:

https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2_AD_ARTVFI_DIV2PR_S2-186LOBUPR

Definitions: The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.
4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.



LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

(1) is a Class A Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt and a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

Business Name

(2) is a Class B Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt or a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

Business Name

(3) is a Class C Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.

Business Name

(4) requests a Conditional Class A classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

Business Name

(5) requests a Conditional Class B classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

Business Name

(6) is considered a Class D Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration.

Law Office of Steven Schaet

Business Name

BIDDER'S COMPANY: Law office of Steven Schaet

AUTHORIZED COMPANY PERSON: Steven Schaet 5/24/2023
PRINT NAME SIGNATURE DATE



DISADVANTAGED BUSINESS ENTERPRISE (DBE) PREFERENCE

Section 2-185, Code of Ordinances of the City of Fort Lauderdale, provides for a disadvantaged business preference.

In order to be considered for a DBE Preference, a bidder must include a certification from a government agency, as applicable to the DBE Preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a DBE Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the DBE Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **or** State of Florida active registration **and/or**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the disadvantaged business preference.

THE COMPLETE DBE PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: <https://www.fortlauderdale.gov/home/showpublisheddocument?id=56883>

Definitions

- a. The term "disadvantaged class 1 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- b. The term "disadvantaged class 2 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business within the limits of the city with a full-time employees and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- c. The term "disadvantaged class 3 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the Tri-County area and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.
- d. The term "disadvantaged class 4 enterprise" shall mean any disadvantaged business enterprise that does not qualify as a Class A, Class B, or Class C business, but is located in the State of Florida and provides supporting documentation of its disadvantaged certification as established in the City's Procurement Manual.



DISADVANTAGED BUSINESS ENTERPRISE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the disadvantaged business enterprise price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this solicitation. Violation of the foregoing provision may result in contract termination.

(1) is a disadvantaged class 1 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

(2) is a disadvantaged class 2 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business within the limits of the city with a full-time employee(s) and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

(3) is a disadvantaged class 3 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the Tri-County area and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

Business Name

(4) is a disadvantaged class 4 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that does not qualify as a Class A, Class B, or Class C business, but is located in the State of Florida and provides supporting documentation of its disadvantaged certification as established in the City's Procurement Manual.

Business Name

(5) is not considered a Disadvantaged Enterprise Business as defined in the City of Fort Lauderdale Ordinance Sec.2-185 and does not qualify for DBE Preference consideration.

Law Office of Steven Schaet

Business Name

BIDDER'S COMPANY: Law Office of Steven Schaet

AUTHORIZED COMPANY PERSON: Steven Schaet
PRINT NAME

5/24/23
SIGNATURE

5/24/23
DATE



E-VERIFY AFFIRMATION STATEMENT

Solicitation/Bid /Contract No: #55-0

Project Description:
City Public Defender for Indigent Defendants

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- A. all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- B. all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

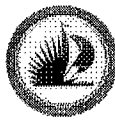
The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name: Law Office of Steven Schaet

Authorized Company Person's Signature: [Signature]

Authorized Company Person's Title: Steven Schaet, President

Date: 5/24/2023



REFERENCES

A minimum of three (3) references shall be provided. It is the responsibility of the Bidder/ Proposer to ensure that the information provided is accurate and current. The City may find your firm non-responsive for providing wrong and or outdated information. Additional references may be provided on a separate page.

Company Name: Law Office of Mark Skipper
 Address: 15 SW 10th Street, Fort Lauderdale, FL 33315
 Contact Person: Mark Skipper
 Title: Attorney
 Phone #: 954-551-6555
 Email: _____
 Contract Value: _____
 Year(s): _____
 Description: _____

Company Name: Judge Michael Davis, Circuit Court Judge
 Address: 201 SE 6th Str., Ft. Lauderdale, FL 33301
 Contact Person: Judge Michael Davis
 Title: Judge
 Phone #: 954-831-7819
 Email: _____
 Contract Value: _____
 Year(s): _____
 Description: _____

Company Name: Christopher McClenic
 Address: City of Hollywood, 2600 Hollywood Blvd., Hollywood, FL 33020
 Contact Person: Christopher McClenic
 Title: Attorney
 Phone #: 954-336-3229
 Email: _____
 Contract Value: _____
 Year(s): _____
 Description: _____

CITY OF FORT LAUDERDALE BID/PROPOSAL CERTIFICATION

Please Note: It is the sole responsibility of the bidder/proposer to ensure that their response is submitted electronically through the ~~City of Fort Lauderdale Bid/Proposal System~~ prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) Law Office of Steven Schaet EIN (Optional): _____

Address: 15 SW 10th Street

City: Fort Lauderdale State: FL Zip: 33315

Telephone No.: 954-728-3477 FAX No.: 954-728-3478 Email: schaetlaw@hotmail.com

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): 1

Total Bid Discount (section 1.05 of General Conditions): 0

Check box if your firm qualifies for DBE (section 1.09 of General Conditions):

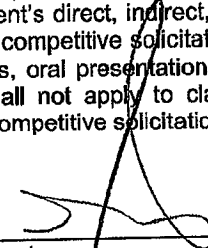
ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:
Steven Schaet
 Name (printed)
5/24/2023
 Date


 Signature
President
 Title

revised 09-2022

Line Responses (5,000 row record limit)

Line #	Item	Description	Vendor Item	Vendor Item Description	Line Quantity	Response Quantity	Unit of Measure	Unit Price	No Charge	No Bid	No Bid Reason	Response Exists	Questions Exist	Is Awarded
*1	CRIMINAL DEFENSE SVCS. PER CASE	Criminal Defense Services per case			550.0000	550.0000	EA	175.00000000	No	No		Yes	No	No



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MYLO LLC/PHS 37277676 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME: PHONE (866) 467-8730 (A/C, No, Ext):		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURED Law Office of Steven A Schaet, LLC 15 SW 10TH ST FORT LAUDERDALE FL 33315-1207	INSURER A: Twin City Fire Insurance Company		NAIC# 29459
	INSURER B: Hartford Casualty Insurance Company		NAIC# 29424
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability			37 SBM BE5352	04/05/2023	04/05/2024	EACH OCCURRENCE	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE	
							AGGREGATE	
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	37 WEC AS0J4Z	04/09/2023	04/09/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$100,000
							E.L. DISEASE -EA EMPLOYEE	\$100,000
							E.L. DISEASE - POLICY LIMIT	\$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Those usual to the Insured's Operations.

CERTIFICATE HOLDER City of Fort Lauderdale Procurement Service Division 100 N ANDREWS AVE FORT LAUDERDALE FL 33301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Susan L. Castaneda</i>

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For Roadside Assistance: 800-531-8555

Report a claim, get coverage and deductible information, request a tow from the accident scene, schedule an appraisal or reserve a rental car using:

- usaa.com,
- USAA's Mobile App, or
- By calling **210-531-USAA (8722)**, our mobile phone shortcut number #8722 or 800-531-USAA.

Automobile Insurance Identification Card

This identification card is evidence of liability insurance for your vehicle. The card is valid only as long as liability insurance remains in force.

You may be required to produce your identification card at vehicle registration or inspection, when applying for a driver's license, following an accident or upon a law enforcement officer's request.

Keep a copy of the ID card in your vehicle at all times.

For your convenience, additional copies are available on usaa.com.

FFL1 Rev. 6-13

50786-0513_01

FLORIDA AUTOMOBILE INSURANCE IDENTIFICATION CARD
USAA CASUALTY INSURANCE COMPANY

POLICY IDENTIFICATION NO.	CO. CODE	EFF. DATE
00550 55 37C	7101 0	-02865 02/10/23

PERSONAL INJURY PROTECTION BENEFITS
AND PROPERTY DAMAGE LIABILITY

BODILY INJURY
LIABILITY

Name
STEVEN ALLEN SCHAET

VEHICLE DESCRIPTION	VEHICLE IDENTIFICATION NUMBER
YEAR MAKE/MODEL 2017 INFINITI	JN8AZ2NE4H9158315

NOT VALID MORE THAN ONE YEAR FROM EFFECTIVE DATE
Misrepresentation of Insurance is a first degree misdemeanor. Policy coverages extend to a rental car. See outline of coverage.

9800 Fredericksburg Road
San Antonio, Texas 78288

CONTACT US: 210-531-USAA(8722)
OR 800-531-USAA

Additional copies available at usaa.com

CAM #24-0008
Exhibit 3
Page 27 of 31

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
LAW OFFICES OF STEVEN A. SCHAET LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
15 SW 10TH STREET

6 City, state, and ZIP code
FORT LAUDERDALE, FL 33315

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
OR								
Employer identification number								
2	6		3	3	4	9	1	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Date ▶ 5/24/23

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Liability Company

LAW OFFICES OF STEVEN A. SCHAET LLC

Filing Information

Document Number	L08000086751
FEI/EIN Number	N/A
Date Filed	09/11/2008
Effective Date	09/08/2008
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	04/23/2013

Principal Address

15 SW 10TH ST
FORT LAUDERDALE, FL 33315

Changed: 04/06/2010

Mailing Address

15 SW 10TH ST
FORT LAUDERDALE, FL 33315

Changed: 04/06/2010

Registered Agent Name & Address

SCHAET, STEVEN
15 SW 10TH ST
FORT LAUDERDALE, FL 33315

Address Changed: 04/06/2010

Authorized Person(s) Detail

Name & Address

Title MGRM

SCHAET, STEVEN
15 SW 10TH ST
FORT LAUDERDALE, FL 33315

Annual Reports

Report Year	Filed Date
2021	03/17/2021
2022	04/29/2022
2023	04/27/2023

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04/28/2015 -- ANNUAL REPORT	View image in PDF format
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