

DOCUMENT ROUTING FORM

③ of each Task Order
4/11/13

NAME OF DOCUMENT: **DEROSE DESIGN CONSULTANTS INC TASK ORDERS #3 AND #4 FOR ENGINEERING SERVICES FOR GREEN EDUCATION CENTER AT HOLIDAY PARK SOCIAL CENTER - TOTAL \$32,634**

Approved Comm. Mtg. on **April 2, 2013** CAM # **13-0135** ITEM: **M-2**

Routing Origin: CAO ENG. COMM. DEV. OTHER _____

Also attached: copy of CAR copy of document ACM Form 3 originals

On 4/3/13 LB forwarded to: **MARYANN JOHNSTON, PUBLIC WORKS ENGINEERING**

1.) Approved as to Content: *Stacey Brand*
Department Director

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED YES NO
Capital Improvement Projects

2.) Approved as to Funds Available: by *David R. ...* Date: 4.5.13
Finance Director

Amount Required by Contract/Agreement \$ 11,997.00 T.O.3 21,437.00 T.O.4 Funding Source: GEECBG09B

Dept./Div. PBS/ENG Index/Sub-object 3199 Project # N/A

3.) City Attorney's Office: Approved as to Form:# 3 Originals of each to City Mgr. By: CARRIE SARVER

CS
Carrie Sarver

PROCESSED
FLAHERDALE
CITY ATTORNEY'S OFFICE
2013 APR 8 PM 12:12

4.) Approved as to content: Assistant City Manager:
By: _____ By: _____
Stanley Hawthorne, Assistant City Manager Susanne Torriente, Assistant City Manager

- 5.) City Manager: Please sign as indicated and forward 3 originals of each to Mayor.
- 6.) Mayor: Please sign as indicated and forward 3 originals of each to Clerk.
- 7.) To City Clerk for attestation and City seal.

INSTRUCTIONS TO CLERK'S OFFICE

8.) City Clerk: retains one original document and forwards 2 original of each documents to **MARYANN JOHNSTON, PUBLIC WORKS ENGINEERING**

Original Route form to Linda Blanco, CAO
 Attach _____ certified copies of Reso. # _____ Fill-in date

2013 APR 10 AM 11:21

4/11

Since 1979



DeRose Design Consultants, Incorporated

STRUCTURAL • CIVIL • LAND PLANNING • ENVIRONMENTAL • ELECTRICAL • MECHANICAL

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Pompano Beach, FL 33069
954-942-7703 • Fax 954-942-7933

9620 N.E. 2nd Ave. • Suite 203
Miami Shores, FL 33138
305-249-3674 • Fax: 305-249-3410

Website: <http://www.deroseconsultants.com>

City Project No.: P11633
City Contact: Frank Snedaker, A.I.A.
City E.P.O. No.: _____
Fort Lauderdale, FL

Approved on the 2nd day of April, 2013

CITY OF FORT LAUDERDALE
GREEN EDUCATION CENTER AT HOLIDAY PARK SOCIAL CENTER
Proposal for
Design Structural Engineering Services
TASK ORDER NO. 3

Scope of Consulting Services

between

The City of Fort Lauderdale, Florida

and

DeRose Design Consultants, Inc.
Contact: Lawrence DeRose, P.E.
Tel: 954-942-7703
Fax: 954-942-7933

TASK ORDER #3

Dated this 2nd day of April, 2013

CITY PROJECT NO. P11633 **GREEN EDUCATION CENTER AT HOLIDAY PARK SOCIAL CENTER** **STRUCTURAL ENGINEERING SERVICES**

PROFESSIONAL SERVICES

This Task Order is being entered into pursuant to the Master Agreement for Structural Engineering Consultant Services Continuing Contract approved by City Commission on January 19, 2011 and as amended on June 5, 2012 between the City of Fort Lauderdale (CITY) and DeRose Design Consultants, Inc. (CONSULTANT).

GENERAL PROJECT DESCRIPTION

CONSULTANT shall provide for structural engineering services and documentation services associated with the modifications to the existing single story 9,500 ft², Holiday Park Social Center facility located at 738 N Federal Hwy, Fort Lauderdale. The proposed modifications will be limited to the structural engineering for the mechanical and electrical systems proposed for the facility.

GENERAL CATEGORY OF SERVICES

The project will require professional structural design and engineering services.

SPECIFIC SCOPE OF BASIC SERVICES

Basic services will be provided under the following tasks:

Task 1 Preliminary Engineering

Upon issuance of written Notice to Proceed, the CONSULTANT shall proceed with Task 1.

This work will precede the construction document phase and involve the planning the structural scope of work. Our structural scope includes supports for the proposed PV system and roof top equipment.

Task 2 Final Structural Engineering

CONSULTANT shall prepare working drawings and specifications, which establish the extent, quantity and quality of the work to be done by the Contractor. All Structural plans will be completed. At the end of this phase, the drawings will be ready for submission to the Building Department.

Deliverables to be submitted shall be electronic drawing files compatible with current City CAD Standards, as well as plot files in PDF format & three (3) sets of 24"x36" plan sheets. CONSULTANT

shall visit the site and attend up to two {2} meetings with CITY to discuss progress.

Task 3 Structural Engineering addressing the CITY Scope Changes

CONSULTANT shall prepare working drawings and specifications, for the revised scope as directed by the CITY. All structural plans will be completed, establishing the extent, quantity and quality of the work to be done by the Contractor. At the end of this phase, the drawings will be ready for submission to the Building Department.

Deliverables to be submitted shall be electronic drawing files compatible with current City CAD Standards, as well as plot files in PDF format & three {3} sets of 24"x36" plan sheets. CONSULTANT shall visit the site and attend up to two {2} meetings with CITY to discuss progress.

ADDITIONAL SERVICES

If authorized in writing by the City as an amendment to this Task Order, the Consultant shall furnish, or obtain from others, Additional Services as indicated in Article 8 of the Master Agreement.

PROJECT ASSUMPTIONS

- a. The CITY will identify the individuals who will be the points of contact for the project.
- b. The CITY will provide existing architectural, mechanical, electrical and structural drawings.
- c. The CITY will provide the existing equipment data and specifications.
- d. Plans will be prepared in conformance with the current City CAD standards. The Project will comply with the current April 2008 Cad Standard, Addendum 3 dated February 2009.

PERFORMANCE SCHEDULE

All tasks have been completed by CONSULTANT and submitted to the CITY.

METHOD OF COMPENSATION

The services performed under this Task Order will be accomplished using the Not to Exceed method of compensation.

TERMS OF COMPENSATION

Services to be provided for the following Not to Exceed amounts as itemized on the attached Table A.

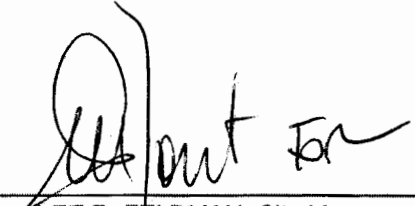
<u>Task</u>	<u>Description</u>	<u>Consultant</u>	<u>Total</u>
1	Preliminary Engineering	\$ 2,051.00	\$ 2,051.00
2	Final Structural Engineering	\$ 7,198.00	\$ 7,198.00
3	Scope Changes	\$ 1,948.00	\$ 1,948.00
TOTAL			\$11,197.00

The CITY will be billed monthly for the estimated percentage of completion. The CITY Project Manager shall provide a standard invoicing format to the CONSULTANT.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

CITY


CITY OF FORT LAUDERDALE, a municipal Corporation of the State of Florida:

By 

LEE R. FELDMAN, City Manager

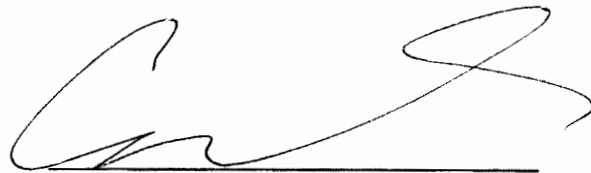
(SEAL)

ATTEST:

By 

JONDA K. JOSEPH, City Clerk

Approved as to form:



CARRIE L. SARVER
Assistant City Attorney

WITNESSES

DEROSE DESIGN CONSULTANTS, INC.,
a Florida corporation

William Cairn
Print Name

By Andre M. Deroose
Andre-M. Deroose / President
Print Name/Title

David C. Covert
Print Name

ATTEST
Lawrence Deroose, V.P.
Print Name/Title

(CORPORATE SEAL)

STATE OF FLORIDA:
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 22 day of Feb, 2013
by Andre M. Deroose and Lawrence Deroose, as President and
Vice-President, respectively, of DEROSE DESIGN a Florida corporation, on behalf
of the corporation. They are personally known to me or have produced
_____ as identification and did did not take an oath.

(SEAL)

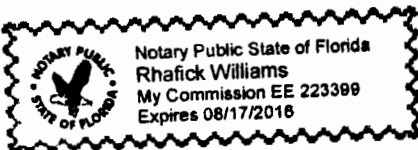
Rhafick Williams

Notary Public, State of Florida
(Signature of Notary taking Acknowledgment)

Rhafick Williams
Name of Notary Typed, Printed or Stamped

08/17/2016
My Commission Expires:

Commission Number EE223399



CITY OF FORT LAUDERDALE
 GREEN EDUCATION CENTER AT HOLIDAY PARK SOCIAL CENTER
 STRUCTURAL SERVICES
 TABLE A

City of Fort Lauderdale #P11633

	Clerical	Professional Senior Designer	Staffing Project Engineer	Principal
Hourly Rate:	\$40.00	\$90.00	\$118.84	\$190.00
Preliminary Engineering	0	8	8	2
Subtotals	\$0	\$720	\$951	\$380
Task 1 Total	\$2,051			
Final Structural Engineering	0	24	36	4
Subtotals	\$0	\$2,160	\$4,278	\$760
Task 2 Total	\$7,198			
Structural Engineering - Scope Changes	0	0	10	4
Subtotals	\$0	\$0	\$1,187	\$760
Task 3 Total	\$1,947			
<hr/>				
Total Budget	\$11,197			