

DEC 3, 2013 PH-2

Lauderdale BMW

PROVIDED BY
STEVE WHEKRY

Memo

To:
From: Service Management
CC:
Date: July 9, 2013
Re:

To all employees,

In the interest of safety and as an effort to keep the working relationship between Lauderdale BMW / MINI and the surrounding neighborhood strong, there is a need to limit the areas used for moving vehicles and for performing road testing along with the speeds being driven. The side streets behind the Service Center are not to be used whatsoever. Only the main streets of Andrews Ave, SE 17th St, Davie Blvd, SR 84 and US1 are to be driven on. Posted speed limit signs must be obeyed around the Service Center and caution must be used when driving through Service Center parking areas. This can be a highly volatile issue if not adhered to. Thank you for your attention in this matter.

Sincerely,

Service Management

I understand this information and am fully aware of what is asked of me:

Employee _____ Date _____

Manager _____ Date _____