



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: March 17, 2015

TITLE: Stormwater Rate Study – Burton & Associates, Inc. - \$59,903

Recommendation

It is recommended that the City Commission award a contract for a stormwater rate study to the top ranked proposer, Burton & Associates, Inc. (Burton), in substantially the form attached, in the amount of \$59,903.

Background

In November 2014, the Procurement Services Division issued Request for Proposal (RFP) 455-11533 for a stormwater rate study. In December 2014, the RFP closed with a total of two responses. Proposals were received from Burton & Associates, Inc. and Raffelis Financial Consultants, Inc.

The RFP required proposers to evaluate alternative stormwater rate structures and the impact of each upon properties for options such as land use and sizes of properties, and risk levels within the City.

Burton & Associates, Inc. proposed the following project approach:

- Update ten year revenue sufficiency analysis for the Stormwater Fund
- Update the cost allocation to property classes
- Evaluate the stormwater rate structure and develop rates under alternative scenarios
- Present the results to City Management and City Commission
- Prepare a report of the results of the study

In January 2015, the evaluation committee consisting of Susan LeSage, Financial Administrator, chairman; Annalise Mannix, Senior Project Manager and Laura Reece, Assistant Budget Manager, met with Robert McKenney, Procurement Specialist II, to evaluate the proposals and rank the firms according to the evaluation criteria. The criteria and rankings are shown in the table below:

| Stormwater Rate Study Ranking | | Burton | Raftelis Financial |
|-------------------------------|--------|----------|--------------------|
| Evaluation Criteria | Weight | RANK | RANK |
| Understanding Overall Needs | 35% | 1 | 2 |
| Experience | 35% | 1 | 2 |
| Cost | 30% | 1 | 2 |
| OVERALL RANKING | | 1 | 2 |

Resource Impact

There will be a fiscal impact to the City in the amount of \$59,903.

| <i>Funds available as of February 24, 2015</i> | | | | | |
|------------------------------------------------|----------------------|---------------------------------------------------|------------------------------|---------------------------------|----------|
| ACCOUNT NUMBER | INDEX NAME (Program) | OBJECT CODE/ SUB-OBJECT NAME | AMENDED BUDGET (Object Code) | AVAILABLE BALANCE (Object Code) | AMOUNT |
| 470-PBS660502-3199 | Stormwater | Services & Materials/ Other Professional Services | \$897,455 | \$782,854 | \$59,903 |
| TOTAL → | | | | | \$59,903 |

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included with the Infrastructure Cylinder of Excellence, specifically advancing:

- Goal 2: Be a sustainable and resilient community.
- Objective 1: Proactively maintain our water, wastewater, road, and bridge infrastructure.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Ready.*

Attachments

- Exhibit 1 – Bid Tabulation
- Exhibit 2 – Final Rankings
- Exhibit 3 – Burton Proposal
- Exhibit 4 – Agreement

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