



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#19-0163**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** May 21, 2019

**TITLE:** Ordinance Amending the City of Fort Lauderdale Procurement Ordinance  
- **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

It is recommended that the City Commission adopt an ordinance amending the City of Fort Lauderdale Procurement Ordinance.

**Background**

The proposed ordinance revision will replace the finance director with the procurement and contracts manager as the chief procurement officer. It will also provide clarification of the local vendor selection provision and will amend the list of exclusions from the competitive solicitation and mandatory commission approval amount. In addition, this ordinance authorizes the City Manager or his designee to execute certain contracts. Moreover, at the direction of the City Commission, this ordinance amends the definition of "request for proposals" to require the inclusion of price as a weighted factor.

Lastly, in order to ensure solicitations are written without bias, staff strongly recommends revising the existing bid protest procedure by adding a protest procedure specifically for protest of specifications. This new procedure would allow a protest of specifications between the date of the electronic release of a solicitation and five days prior to the date the bids or proposals are due. It is expected that this would avoid some formal award protests from occurring as the specifications could be resolved prior to proposal submissions.

Staff recommends the City Commission approve this ordinance on first reading as they are in the best interests of the City.

**Resource Impact**

There is no fiscal year impact associated with this action.

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing resources wisely and sustainably.

This item also furthers the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are United*.

### **Attachment**

Exhibit 1 – Ordinance

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