



**Housing Opportunities, Mortgage Assistance, & Effective Neighborhood Solutions, Inc.**

690 Northeast 13<sup>th</sup> Street, Suite # 102 • Fort Lauderdale, Florida 33304

[www.HOMESFL.org](http://www.HOMESFL.org) • Telephone (954) 563-5454 • Fax (954) 764-5303

**Solicitation 224 HOME – ARP Tenant Based Rental Assistance Rental & Supportive Services**

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**4.2.2. EXECUTIVE SUMMARY**

**Housing Opportunities, Mortgage Assistance, and Effective Neighborhood Solutions, Inc.**

**H.O.M.E.S., Inc., located at 690 13<sup>th</sup> Street, Fort Lauderdale, FL 33304** is pleased to present this proposal to the the City of Fort Lauderdale Housing & Community Development Division in response to “event #224” which seeks a qualified, agency with demonstrated experience in operating a Tenant Based Rental Assistance and providing Supportive Services to the qualifying population identified in the City of Fort Lauderdale’s HOME ARP Allocation Plan (Exhibit 1) in accordance with the terms, conditions, and specifications contained in the Request for Proposals (RFP).

Established 25 years ago, H.O.M.E.S, Inc. is a well-respected not-for-profit in the business of providing housing services in Fort Lauderdale and Broward County, including a Tenant Based Rental Assistance (TBRA) Program along with Support Services. H.O.M.E.S., Inc. possesses the sufficient financial support, equipment, and organizational capacity to ensure that we can satisfactorily perform all the required services.

H.O.M.E.S, Inc. recognizes that in September 2021, HUD published Notice CPD-21-10 establishing the requirements for HOME-ARP which may be used for tenant-based rental assistance (TBRA) and to provide supportive services. The Tenant Based Rental Program will be developed and also provide supportive services to the qualifying population as defined in Notice CDP-21-10. HOME-ARP can be used for a range of supportive services for individuals and families, including but not limited to costs associated with childcare, skill-building, mental health services, outpatient health services, substance use treatment services, case management, and housing retention. H.O.M.E.S, Inc. is mindful that the proposed HOME ARP funding is \$100,000.00 for Support Services and \$150,000 for Tenant Based Rental Assistance (TBRA), of which 10% of the combined award (\$25,000) will be dedicated to fund administrative expenses (overhead, exclusive of dedicated staffing and expenses) incurred by the program.

#### **4.2.3. H.O.M.E.S., Inc. EXPERIENCE & QUALIFICATIONS**

##### **• ORGANIZATION EXPERIENCE**

Organization: "Housing Opportunities, Mortgage Assistance, & Effective Neighborhood Solutions, Inc.", founded by Katharine S. Barry in 1998, is a non-profit Florida corporation doing business as H.O.M.E.S., Inc., a 501(c)(3) tax-exempt charitable organization with the IRS, and sales tax exempt with the State of Florida.

Mission: Providing Quality Community & Economic Development benefiting at-risk/disadvantaged lower income Broward County Residents and Neighborhoods.

Board: Local volunteer Board of Directors who live and/or work in Broward County.

History:

##### **NEW HOMES + NEIGHBORHOOD REVITALIZATION**

(Unincorporated Washington Park & Hollywood)

Collaborative projects - involving neighborhood associations, local governments, other non-profits, etc...

33 scattered residential lots were purchased, titles cleared, "Low" and "very low" income first-time purchasers were provided homebuyer education, financial counseling, and down-payment assistance.

New quality homes were built for these buyers, and infrastructure improvements were made by local governments - to create holistic long-term positive change to specific neighborhoods. (1999 - 2005)

##### **"NSP" - NEIGHBORHOOD STABILIZATION HOMEOWNERSHIP PROGRAM**

(Purchase, Rehab, & Resale of Single Family Homes - County-Wide)

One of four non-profit development partners in Broward Alliance for Neighborhood Development's NSP Team, selected by local governments to administer approx. \$28M federal funds aimed at preventing neighborhood deterioration. 175+ foreclosed houses purchased, renovated, and resold to new qualified low-mod income buyers. Program included Buyer Recruitment, Homebuyer Education, Financial Counseling, Down-Payment & Closing Cost Assistance, G.C. bid process, construction oversight, Buyer Contract & Closing process. (2009 - 2015)

#### H.O.M.E.S. & HANDY STRATEGIC ALLIANCE:

HANDY (Helping Abused Neglected Disadvantaged Youth) and H.O.M.E.S. Inc. (Housing Opportunities, Mortgage Assistance, & Effective Neighborhood Solutions, Inc.) are pleased to announce the formation of a strategic alliance effective July 1, 2021. This alliance will allow both organizations to combine their expertise to advance programs, services, and housing that that will expand current services to include kinship and alumni youth aged out of our programs across Broward County.

HANDY and H.O.M.E.S. Inc. share a mission of providing quality community and economic development for at-risk/disadvantaged lower income youth, residents, and neighborhoods throughout Broward County. This partnership will not only strengthen and build community support but will also help residents from spiraling into economic despair and help break the cycle of poverty for current and future generations.

“We are thrilled to announce the strategic alliance between HANDY and H.O.M.E.S. Inc. and look forward to expanding on an incredibly strong partnership by joining forces to provide affordable housing and other critical resources to those with limited earning potential in Broward County,” said Kirk Brown, CEO of HANDY. “Our shared passion of helping youth and families throughout the community, will be able to fortify the quality of life for low-income residents and provide reasonable and safe housing environments, while expanding on vital programs and services that embrace, educate and empower youth. This alliance allows us to create more opportunities for children and families in our community to help them succeed.”

#### On-Going YOUTH SUPPORTIVE HOUSING & SELF-SUFFICIENCY PROGRAM

Work: (Serving all of Broward since 2009)

Provides quality apartments, job coaching, paid internships, financial capability classes, life coaching, and emergency help for young adults (and their children) after state foster and relative care end. This project – operating since mid-2009 - has prevented homelessness for 200+ at-risk youth and children and provided a stable community setting from which they can work, attend school, learn essential life skills, and become independent contributing members of our Broward community.

#### PATHWAYS PROGRAM EMERGENCY LANDING SPACE

(Serving all of Broward since 2023)

Provides emergency housing in a shared transitional apartment setting, job coaching, paid internships, financial capability classes, life coaching, and other wrap around emergency support for young LGBTQ adults. (This project – operating since 2023 - will prevent homelessness for up to 6 at-risk youth at a time and provide a stable community setting from which they can stabilize, work, attend school, learn essential life skills, and become independent contributing members of our Broward community. This program also supports the transition of these youth from the emergency setting to more stable and affordable housing.

#### RENTAL HOUSING for LOWER-INCOME & SPECIAL NEEDS RESIDENTS

(Ft. Lauderdale, since 2006)

33 scattered rental units - serving target populations, at affordable rental rates. Properties are renovated and maintained at a quality standard, to reduce neighborhood slum & blight, and provide decent housing.

#### NEIGHBORHOOD REVITALIZATION

(13th St. Corridor/ Central City CRA in Ft. Lauderdale, since 2007)

- Helped create & chaired the 13th St. Business Alliance in 2008, now the Central City Alliance, with mission to improve & transform our business district (still on Board);

- Helped create Central City CRA (Community Redevelopment Area) in 2011 to eradicate slum & blight in our neighborhood; helped create Redevelopment Plan; served on Central City CRA Advisory Board;
- Helped lead numerous neighborhood improvement & beautification initiatives, including festivals, fun runs, landscaping, public art projects, clean-ups, & painting.
- Renovated buildings, landscaped, & created gardens on 2.3 acre Campus in Central City CRA area. Created CityFarm Community Garden on our non-profit Campus (2009 – to date);
- Created an Artists Collective on our Campus, utilizing commercial & residential space.

#### HEALTH & WELLNESS PROGRAM

An innovative Outdoor Kitchen facility in our Garden serves as a base for teaching tenants and other local at-risk groups – in a fun and interactive way – about cooking, nutrition, health & wellness topics.

#### “BMSD” SINGLE FAMILY AFFORDABLE HOMEOWNERSHIP PROJECT

(2017 to date)

New single-family homes being built on scattered sites in the Broward Municipal Services District (BMSD), in partnership with Broward County and other non-profits – for sale to low & moderate workforce residents.

#### RAPID REHOUSING

(Serving all of Broward since 2021)

Provide rapid rehousing and supportive services to individuals and families experiencing homelessness. These services include tenant-based rental assistance in scattered sites and non-applicant affiliated housing. Case management and housing navigation services are also provided to support individuals and families in meeting permanent/stable housing as well as economic self-sufficiency.

#### • KEY STAFF NARRATIVE

**Olivia Charleton** is the TBRA/ Housing Director at H.O.M.E.S., Inc. and brings over 35 years of relevant work experience to our team. From her lived experience as a formerly impoverished homeless mother to her professional work as a property manager, her relatability is among the great gifts Olivia brings our organization. With compassion and empathy, she speaks the language of the clients we serve.

**Destiny Williams**, TBRA/ Fiscal Cash Manager, is a hardworking young professional who has a passion of bridging the gap within her community. She was educated at Alabama State University with a bachelor’s in criminal justice. Since then, her passion has driven her to work in community corrections, case management for neglected and abused youth, as well as provide career exploration for those in disadvantaged communities. Destiny is originally from the Fort Lauderdale area and is passionate about helping people achieve life altering goals.

**Marilyn K. Gallington**, TBRA/ Housing Navigator, Case Manager, began her career in the title insurance field. As a marketing representative, her ability to multitask with lenders, mortgage brokers, realtors and attorneys prepared her for the housing counseling world. One on one Housing Counseling and facilitating home buyer education workshops is a passion for her. Marilyn joined The Housing Foundation of America, Inc. a leading HUD-approved 501(c)(3) non-profit organization 11 years ago. Her collaboration with other agencies has made her the go-to counselor for various CRA bank officers and Community Development personnel at local municipalities including the cities of Fort Lauderdale, Pompano Beach, Hallandale Beach, Miramar and Pembroke. She has assisted Habitat for Humanity, The Urban League, HOMES, Inc. and the Broward Alliance for Neighborhood Development with their programs. Marilyn has

assisted hundreds of families with obtaining and retaining their homes and provided families with a sense of belonging to their community, a stable place to live, and a step forward with building wealth through home ownership.

#### • **MANAGEMENT TEAM EXPERIENCE**

**Linda Taylor** is Chief Executive Officer of H.O.M.E.S., Inc. Taylor joined the agency in 2007, was appointed CEO and co-lead with Founder Katharine S. Barry in 2017, and became principal executive in 2021. Linda's 24 years of nonprofit experience has focused on affordable housing and wealth creation programs working with LMI populations, including ten years in management with the Urban League of Broward County. Prior she was an investment banker with Citigroup. Professional licensure has included Series 7, Series 63 and Life Insurance as well as real estate sales. A Florida native, Linda has two children and one granddaughter.

The H.O.M.E.S. CEO serves on a Racial Equity Task Force of local CEO's organized by the Children's Services Council of Broward County. The goal of this organization is to create solutions, educational opportunities and training for racial equity and inclusion. The H.O.M.E.S. CEO continues to focus on diversity in hiring practices, being certain to offer opportunities of employment to all qualified diverse individuals. H.O.M.E.S. has created a Racial Equity Plan.

**Ronit Amir-Campos** has been the CFO of H.O.M.E.S., Inc. since 2017. Before coming on board, she held a position as an accountant in a construction company in Weston. Ronit was born in Israel and arrived in the United States when she was 21 years old after serving in the Israeli Air Force in Israel. Before moving to the Miami area, she lived and worked in New York. Ronit now lives in Weston, FL and enjoys classical music, salsa dancing, healthy cooking and nature hikes.

**Guy Thomas Kempe**, H.O.M.E.S, Inc. Director of Real Estate & Grants, is an experienced real estate developer and Vice President Community Development with a long career and demonstrated history of working in the non-profit organization management sector, with real estate project management for affordable housing. Guy is skilled in Nonprofit Organizations, Strategic Planning, Grassroots Organizing, Arts, Politics, Board Leadership, Environmental Activism, Government, Media Relations, Coalition Building and Housing Programs. Although a newer resident of South Florida, in November 2023 Guy was appointed to serve on the City of Fort Lauderdale Central City Redevelopment Advisory Board (CRAAB.)

#### **(4.2.3) UNDERSTANDING OF HOME-ARP PROGRAM**

##### • **HOME-ARP TBRA**

HOME-ARP funds may be used to provide tenant-based rental assistance ("HOME-ARP TBRA") and supportive services to individuals and families that meet one of the Qualifying Populations as defined by HUD and in conformance with the City's HOME-ARP allocation plan. HOME-ARP TBRA may be utilized for security deposit and utility deposit assistance; and counseling of prospective tenants regarding landlord/tenant responsibilities, methods of locating suitable units and equal housing opportunity laws. H.O.M.E.S, Inc. shall be responsible for developing, maintaining and adhering to policies and procedures for the TBRA program in accordance with HUD-CPD-21-10.

H.O.M.E.S, Inc will determine with documentation that the qualifying household's contribution to rent is affordable to the qualifying household based on a proper determination of the household's income. If the household is receiving project-based or tenant-based rental assistance, the household cannot be required

to contribute more towards rent than the amount permitted by the requirements of the applicable rental assistance program will Eligible Costs: HOME-ARP funds may be used to provide rental assistance, security deposit assistance, utility deposits, and utility payments to qualifying households. HOME-ARP may pay up to 100% of these costs for a qualifying household.

Up to 5 percent of its HOME-ARP allocation to pay operating expenses of CHDOs and other nonprofit organizations that will carry out activities with HOME-ARP funds. A PJ may also use up to an additional 5 percent of its allocation to pay eligible costs related to developing the capacity of eligible nonprofit organizations to successfully carry out HOME - ARP eligible activities

- **Eligible Supportive Services under HOME-ARP**

HOME-ARP funds may be used to provide a Tenant Based Rental Program with Supportive Services to qualifying individuals or families who meet the definition of a qualifying population in HUD's Notice CPD-21-10. Members of the qualifying population must be beneficiaries of the Tenant Based Rental Assistance Program.

There are three categories specifically included as supportive services under HOME-ARP:

- a. McKinney-Vento Supportive Services: McKinney-Vento Supportive Services under HOME-ARP are adapted from the services listed in section 401(29) of McKinneyVento.
- b. Homelessness Prevention Services: HOME-ARP Homelessness Prevention Services are adapted from eligible homelessness prevention services under the regulations at 24 CFR 576.102, 24 CFR 576.103, 24 CFR 576.105, and 24 CFR 576.106, and are revised, supplemented, and streamlined in Section VI.D.4.c.i below.
- c. Housing Counseling Services: Housing counseling services under HOME-ARP are those consistent with the definition of housing counseling and housing counseling services defined at 24 CFR 5.100 and 5.111, respectively, except where otherwise noted.

The requirements at 24 CFR 5.111 state that any housing counseling, as defined in 24 CFR 5.100, required under or provided in connection with any program administered by HUD shall be provided only by organizations and counselors certified by the Secretary under 24 CFR part 214 to provide housing counseling, consistent with 12 U.S.C. 1701x.

For supportive services, before disbursing any HOME-ARP funds to any entity, City of Fort Lauderdale as the PJ shall execute a legally binding written agreement in compliance with HOME-ARP requirements with H.O.M.E.S, Inc. as the contractor or subrecipient providing the supportive services (that includes the date of the signature of each person signing the agreement).

H.O.M.E.S, Inc. shall provide City with monthly reports and shall comply with any additional reporting requirements as set forth in HUD-CPD-21-10. In addition, H.O.M.E.S, Inc. shall provide any and all reports necessary for the City to meet its reporting requirements pursuant to HUD-CPD-21-10, including but not limited to Section 92.509, with respect to Subrecipient's use of the HOME ARP Funds.

#### **4.2. SERVICES PLAN**

H.O.M.E.S., Inc. shall provide all required services from our main campus located at 690 NE 13<sup>th</sup> Street in the city of Fort Lauderdale.

## Scope of Work/Services

**Task A-** H.O.M.E.S., Inc. shall develop a HOME-ARP Tenant Based Rental Assistance Program to provide Tenant-based Rental Assistance (HOME-ARP TBRA) to individuals and families that meet one of the Qualifying Populations defined in HUD-CDP-21-10. The HOME-ARP TBRA Program shall provide: Rent, security deposits, utility deposits, and utility costs for qualifying household. Upon award, H.O.M.E.S. Inc. shall create a budget and provide staffing to administrate the Program. H.O.M.E.S, Inc. shall provide the following:

1. Program Marketing
2. Program Operation documents
3. Applicant intake and qualification
4. Lease agreement certification
5. Payments for rent, utilities and security deposits
6. Invoicing to the City for reimbursement
7. Provide HUD funding compliance documentation to include but not be limited to; client demographics
8. Record keeping and reports H.O.M.E.S., Inc. will create budgeting and staffing to undertake the HOME-ARP TBRA Program and provide operational procedures and forms for the HOME-ARP TBRA Program.

**Task B-** H.O.M.E.S., Inc shall provide Supportive Services for HOME-ARP TBRA Program. H.O.M.E.S., Inc will create budgeting and staffing to undertake the Supportive Services program. H.O.M.E.S., Inc. will develop operation procedures, policies and forms for Supportive Services. H.O.M.E.S., Inc. shall provide the following three categories of supported services identified under HOME-ARP.

- i. McKinney-Vento Supportive Services: McKinney-Vento Supportive Services under HOME ARP are adapted from the services listed in section 401(29) of the McKinney-Vento Homeless Assistance Act (“McKinney-Vento Supportive Services”) (42 U.S.C. 11360(29)). Version 07-2022
- ii. Homelessness Prevention Services: HOME-ARP Homelessness Prevention Services are adapted from certain eligible homelessness prevention services under the Emergency Services Grant(ESG) regulations at 24 CFR Part 576
- iii. Housing Counseling Services: Housing counseling services under HOME-ARP are those consistent with the definition of housing counseling and housing counseling services defined at 24 CFR 5.100 and 5.111, respectively, except that homeowner assistance and related services are not eligible HOME-ARP activities

### 4.2.6 MINORITY/WOMEN (M/WBE) PARTICIPATION

H.O.M.E.S, Inc. is a not-for-profit business led by a diverse volunteer board. The CEO of the organization is a woman of color. Accordingly, H.O.M.E.S, Inc. is enthusiastically supportive of all efforts to employ and nurture certified M/WBE as defined by the Florida Small and Minority Business Assistance Act of 1985. However, it is unlikely that this HOME-ARP TBRA & Supportive Services program will present an opportunity to engage M/WBE in program delivery beyond M/WBE property owners who may provide leases for eligible program participants who are their tenants.

### 4.2.7 SUBCONTRACTORS

H.O.M.E.S, Inc. does not propose to utilize any subcontractors for this program during the term of this contract.

#### **4.2.8 REQUIRED DOCUMENTATION (Attached)**

- A. PROPOSAL CERTIFICATION
- B. NON-COLLUSION STATEMENT
- C. NON-DISCRIMINATION CERTIFICATION FORM
- D. E-VERIFY AFFIRMATION STATEMENT
- E. SAMPLE INSURANCE CERTIFICATE
- F. W-9 FOR PROPOSAL PRICING
- G. ACTIVE STATUS PAGE FROM DIVISION OF CORPORATIONS – SUNBIZ.ORG

#### **4.3 REFERENCES (Attached)**

- Children’s Services Council of Broward County



## **A. PROPOSAL CERTIFICATION**

**CITY OF FORT LAUDERDALE BID/PROPOSAL CERTIFICATION**

**Please Note:** It is the sole responsibility of the bidder/proposer to ensure that their response is submitted electronically through the City's on-line strategic sourcing platform prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) HOUSING OPPORTUNITIES, MORTGAGE ASSISTANCE & EFFECTIVE NEIGHBORHOOD SOLUTIONS, INC. EIN (Optional): 65-0870280

Address: 690 NE 13TH STREET

City: FORT LAUDERDALE State: FL Zip: 33304

Telephone No.: 954-563-5454 FAX No.: \_\_\_\_\_ Email: GTKEMPE@HOMESFL.ORG

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): \_\_\_\_\_

Total Bid Discount (section 1.05 of General Conditions): \_\_\_\_\_

Check box if your firm qualifies for DBE (section 1.09 of General Conditions):

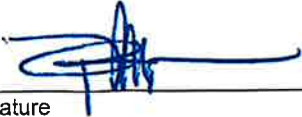
**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

**VARIANCES:** If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by: \_\_\_\_\_  
GUY THOMAS KEMPE  
 Name (printed) \_\_\_\_\_  
1/15/2024  
 Date \_\_\_\_\_



Signature \_\_\_\_\_  
H.O.M.E.S, Inc. DIRECTOR OF REAL ESTATE  
 Title \_\_\_\_\_

revised 09-2022

**AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS**  
**(Florida Statute- §287.138, 692.201, 692.202, 692.203, and 692.204)**

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source:§ 287.138(2)(a), Florida Statutes)
2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source:§ 287.138(2)(b), Florida Statutes)
3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source:§ 288.007(2), Florida Statutes)
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes)
6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(I), Florida Statutes)
7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.
8. **(Only applicable if purchasing real property)** Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source:§§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)

The undersigned is authorized to execute this affidavit on behalf of Entity.

Name: GUY THOMAS KEMPE Title: DIRECTOR OF REAL ESTATE Entity: H.O.M.E.S, Inc.

Signature:  Date: 1/15/2024

**NOTARY PUBLIC ACKNOWLEDGEMENT SECTION**

STATE OF Florida  
COUNTY OF Broward

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this 15 day of January 2024 by Guy Thomas Kempe, as

Director of Real Estate for H.O.M.E.S., Inc, who is

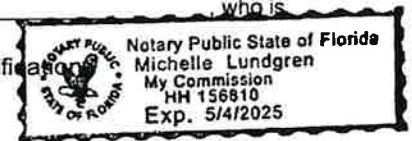
personally known to me or who has produced \_\_\_\_\_ as identification

Notary Public Signature: 

(Notary Seal)

Print Name: Michelle Lundgren

My commission expires: 5/4/25



## **D. E-VERIFY AFFIRMATION STATEMENT**



**E-VERIFY AFFIRMATION STATEMENT**

Solicitation/Bid /Contract No: **EVENT # 224**

Project Description:  
HOME-ARP TENANT BASED RENTAL ASSISTANCE & SUPPORT SERVICES

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- A. all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- B. all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

HOUSING OPPORTUNITIES, MORTGAGE ASSISTANCE & EFFECTIVE NEIGHBORHOOD SOLUTIONS, INC.

Contractor/Proposer/ Bidder Company Name: \_\_\_\_\_

Authorized Company Person's Signature:  \_\_\_\_\_

GUY THOMAS KEMPE, H.O.M.E.S, Inc. DIRECTOR OF REAL ESTATE

Authorized Company Person's Title: \_\_\_\_\_

Date: 1/15/2024

## **B. NON-COLLUSION STATEMENT**



**NON-COLLUSION STATEMENT**

By signing this offer, the vendor/contractor certifies that this offer is made independently and free from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,


3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents, and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

<u>NAME</u>	<u>RELATIONSHIPS</u>
_____	_____
_____	_____
	_____
	_____

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**



---

Authorized Signature  
**GUY THOMAS KEMPE**  
 Name (Printed)

**DIRECTOR OF REAL ESTATE**

---

Title  
**1/15/2024**  
 Date

Rev 09-2022

## **C. NON-DISCRIMINATION CERTIFICATION FORM**





**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH  
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

- A. Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability, or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

A handwritten signature in blue ink, appearing to read 'GUY THOMAS KEMPE', written over a horizontal line.

Authorized Signature

GUY THOMAS KEMPE, DIRECTOR OF REAL ESTATE

Print Name and Title

**1/15/2024**

Date

## **E. SAMPLE INSURANCE CERTIFICATE**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/26/2023

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Customer Service	
Pettineo Insurance Agency, Inc		<b>PHONE (A/C, No, Ext):</b> 954-493-9424	<b>FAX (A/C, No):</b> 9544939424
2428 E Commercial Blvd		<b>E-MAIL ADDRESS:</b> COI@pettineo.com	
Fort Lauderdale FL 33308		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Great American Insurance Company	
		<b>INSURER B:</b> Associated Industries Insurance Company	
		<b>INSURER C:</b> Atergiry Specialty Insurance Company	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	
<b>INSURED</b>		<b>NAIC #</b>	
H.O.M.E.S., Inc.		23140	
690 NE 13th St Ste 101			
Fort Lauderdale FL 33304			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		01-C-PK-P20079259-0	06/01/2023	06/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	AWC1191817	02/01/2023	02/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 100,000
A	Professional Liability		EPP2453047	02/03/2023	02/03/2024	Aggregate Limit: \$1,000,000


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Locations:

690 NE 13th Ave Fort Lauderdale FL, Fort Lauderdale, FL 33304

1234 NE 6th Ave Fort Lauderdale FL, Fort Lauderdale, FL 33304

**CERTIFICATE HOLDER****CANCELLATION**

City of Fort Lauderdale 100 N Andrews Ave  Fort Lauderdale FL 33301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

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**F. W-9 FOR PROPOSAL PRICING**

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  <b>Housing Opportunities, Mortgage Assistance, and Effective Neighborhood Solutions, Inc</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above  <b>H.O.M.E.S., Inc</b></p> <p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC                     <input type="checkbox"/> C Corporation                     <input type="checkbox"/> S Corporation                     <input type="checkbox"/> Partnership                     <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____  <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>Non-Profit</b> </p> <p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):                  Exempt payee code (if any) _____                  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i></p> <p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.  <b>690 NE 13TH Street, # 101</b></p> <p><b>6</b> City, state, and ZIP code  <b>Fort Lauderdale, FL 33304</b></p> <p><b>7</b> List account number(s) here (optional)</p> <p style="text-align: right;">Requester's name and address (optional)</p>
--	---

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> </tr> </table>										
or										
<b>Employer identification number</b>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; height: 25px; text-align: center;">6</td> <td style="width: 25px; height: 25px; text-align: center;">5</td> <td style="width: 25px; height: 25px; text-align: center;">-</td> <td style="width: 25px; height: 25px; text-align: center;">0</td> <td style="width: 25px; height: 25px; text-align: center;">8</td> <td style="width: 25px; height: 25px; text-align: center;">7</td> <td style="width: 25px; height: 25px; text-align: center;">0</td> <td style="width: 25px; height: 25px; text-align: center;">1</td> <td style="width: 25px; height: 25px; text-align: center;">8</td> <td style="width: 25px; height: 25px; text-align: center;">0</td> </tr> </table>	6	5	-	0	8	7	0	1	8	0
6	5	-	0	8	7	0	1	8	0	

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <b>4/5/23</b>
------------------	----------------------------	----------------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)  
 Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.  
*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*
- Form 1099-INT (interest earned or paid)

**G. ACTIVE STATUS PAGE FROM DIVISION OF CORPORATIONS – SUNBIZ.ORG**

# *State of Florida*

## *Department of State*

I certify from the records of this office that HOUSING OPPORTUNITIES, MORTGAGE ASSISTANCE, & EFFECTIVE NEIGHBORHOOD SOLUTIONS, INC. is a corporation organized under the laws of the State of Florida, filed on October 15, 1998.


The document number of this corporation is N98000005954.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 28, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Fourteenth day of February,  
2023*



  
*Secretary of State*

Tracking Number: 1722663370CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

### **4.3 REFERENCES (Attached)**





**CHILDREN'S SERVICES COUNCIL  
OF BROWARD COUNTY  
MEMBERS:**

*Dr. David H. Kenton, Chair  
Governor Appointee*

*Jeffrey S. Wood, Vice Chair  
Governor Appointee*

*Beam Furr, Secretary  
Broward County Commission*

*Honorable Michael Davis  
Judicial Member*

*Cathy Donnelly  
Governor Appointee*

*Debra Hixon  
Board Member  
Broward County Public Schools*

*Dr. Peter B. Licata  
Superintendent  
Broward County Public Schools*

*Dennis Miles  
Community Director, Southeast &  
Southern Regions  
Department of Children & Families*

*Dr. Paula Thaqi  
Director  
Broward County Health Dept.*

*Vacant  
Governor Appointee*

*Vacant  
Governor Appointee*

**STAFF**

*Cindy J. Arenberg Seltzer  
President/CEO*

**LEGAL COUNSEL**

*John Milledge*

*Garry Johnson*

January 14, 2024

Paulette R. Hemmings Turner  
Senior Procurement Specialist, Finance  
City of Fort Lauderdale, Procurement Services Division  
100 N. Andrews Avenue, Suite 619  
Fort Lauderdale, Florida 33301

Subject: H.O.M.E.S., Inc. Letter of Recommendation for HOME ARP  
Tenant Based Rental Assistance & Supportive Services Program.

Dear Ms. Hemmings Turner:

I am writing to recommend Housing Opportunities, Mortgage Assistance, & Effective Neighborhood Solutions, Inc. (H.O.M.E.S, Inc). to the City of Fort Lauderdale for the Tenant Based Rental Assistance Program (TBRA). Established twenty-five years ago, H.O.M.E.S, Inc., is a well-regarded not-for-profit organization that has provided "Quality Community & Economic Development benefiting at risk/disadvantaged lower income Broward County Residents and Neighborhoods."

The Children's Services Council of Broward County (CSC) has been funding H.O.M.E.S, Inc. for approximately 8 years for their Transitional Independent Living Internship Program, which provides employment eligibility assessment, employability skills training, and job placement coordination services for Transitional Independent Living youth, ages 16 to 22 years of age, residing at H.O.M.E.S., Inc., and within Broward County.

Should you have any further questions about H.O.M.E.S, Inc., feel free to reach me at 954-377-1000. Thank you for your attention to this matter.

Sincerely,

*Cindy Arenberg Seltzer*

Cindy Arenberg Seltzer, M.P.A., J.D.  
President/CEO

**CITY OF FORT LAUDERDALE BID/PROPOSAL CERTIFICATION**

**Please Note:** It is the sole responsibility of the bidder/proposer to ensure that their response is submitted electronically through the City's on-line strategic sourcing platform prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) HOUSING OPPORTUNITIES, MORTGAGE ASSISTANCE & EFFECTIVE NEIGHBORHOOD SOLUTIONS, INC. EIN (Optional): 65-0870280

Address: 690 NE 13TH STREET

City: FORT LAUDERDALE State: FL Zip: 33304

Telephone No.: 954-563-5454 FAX No.: \_\_\_\_\_ Email: GTKEMPE@HOMESFL.ORG

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): \_\_\_\_\_

Total Bid Discount (section 1.05 of General Conditions): \_\_\_\_\_

Check box if your firm qualifies for DBE (section 1.09 of General Conditions):

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

**VARIANCES:** If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A.


The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by: GUY THOMAS KEMPE

Name (printed)

1/15/2024

Date



Signature

H.O.M.E.S, Inc. DIRECTOR OF REAL ESTATE

Title

revised 09-2022


**AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS**  
**(Florida Statute- §287.138, 692.201, 692.202, 692.203, and 692.204)**

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source:§ 287.138(2)(a), Florida Statutes)
2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source:§ 287.138(2)(b), Florida Statutes)
3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source:§ 288.007(2), Florida Statutes)
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes)
6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(l), Florida Statutes)
7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.
8. **(Only applicable if purchasing real property)** Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source:§§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)

The undersigned is authorized to execute this affidavit on behalf of Entity.

Name: GUY THOMAS KEMPE Title: DIRECTOR OF REAL ESTATE Entity: H.O.M.E.S, Inc.

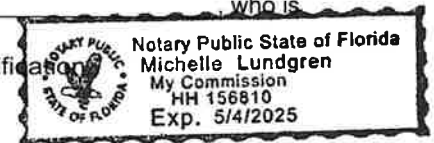
Signature:  Date: 1/15/2024

**NOTARY PUBLIC ACKNOWLEDGEMENT SECTION**

STATE OF Florida  
COUNTY OF Broward

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this 15 day of January 2024 by Guy Thomas Kempe, as Director of Real Estate for H.O.M.E.S., Inc, who is

personally known to me or who has produced \_\_\_\_\_ as identification



Notary Public Signature: 

(Notary Seal)

Print Name: Michelle Lundgren

My commission expires: 5/4/25



**NON-COLLUSION STATEMENT**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,


3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents, and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

<u>NAME</u>	<u>RELATIONSHIPS</u>
_____	_____
_____	_____
	_____
	_____

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**



---

Authorized Signature

**GUY THOMAS KEMPE**

---

Name (Printed)

**DIRECTOR OF REAL ESTATE**

---

Title

**1/15/2024**

---

Date



**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH  
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

- A. Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability, or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

A handwritten signature in blue ink, appearing to read "GUY THOMAS KEMPE", written over a horizontal line.

Authorized Signature

GUY THOMAS KEMPE, DIRECTOR OF REAL ESTATE

Print Name and Title

1/15/2024

Date



**E-VERIFY AFFIRMATION STATEMENT**

Solicitation/Bid /Contract No: **EVENT # 224**

Project Description:  
HOME-ARP TENANT BASED RENTAL ASSISTANCE & SUPPORT SERVICES

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- A. all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- B. all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

HOUSING OPPORTUNITIES, MORTGAGE ASSISTANCE & EFFECTIVE NEIGHBORHOOD SOLUTIONS INC.

Contractor/Proposer/ Bidder Company Name: \_\_\_\_\_

Authorized Company Person's Signature:  \_\_\_\_\_

Authorized Company Person's Title: GUY THOMAS KEMPE, H.O.M.E.S, Inc. DIRECTOR OF REAL ESTATE \_\_\_\_\_

Date: 1/15/2024

