

# SURVEY AND MAPPING CONSULTING SERVICES

Prepared For: **CITY OF FORT LAUDERDALE**  
100 N. Andrews Avenue, #619  
Fort Lauderdale, Florida 33301

RFQ#  
246-11375

Due Date/Time:  
February 25, 2014  
2:00 P.M.



**Calvin, Giordano & Associates, Inc.**  
EXCEPTIONAL SOLUTIONS™



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## SECTION 2 PROPOSAL LETTER /LETTER OF INTEREST / PROPOSAL SIGNATURE FORM

See the following pages.





February 25, 2014

City of Fort Lauderdale  
Procurement Services Division  
100 N. Andrews Avenue, #619  
Fort Lauderdale, FL 33301

**RE: RFQ # 246-11375, Survey and Mapping Consulting Services**

Dear Selection Committee Member:

**Calvin, Giordano & Associates, Inc. (CGA)** is pleased to submit our qualifications to provide Surveying Services to the City of Fort Lauderdale. CGA is a multi-disciplinary firm that has been doing business in the South Florida area since 1937. Calvin, Giordano & Associates has grown from a two-man land surveying operation to a large multi-disciplinary firm employing over 300 employees located in Fort Lauderdale, Florida. CGA is one of the largest and oldest surveying firms in South Florida with offices in Fort Lauderdale, Homestead, West Palm Beach, Port St. Lucie, Clearwater, Jacksonville and Atlanta, GA providing services to both private and public sectors. Our team has outstanding qualifications and capabilities specifically related to the objectives of the City.

CGA's professional surveyors collective experience has provided well over 60 years of surveying and mapping services in the South Florida area. They are experts in all 11 different types of surveying as defined in the State of Florida Minimum Technical Standards as adopted by the Florida Board of Professional Surveyors and Mappers. With many years of experience in municipal work we will provide you with the devotion, wisdom, and expertise that will produce a cost efficient product the City will be proud of.

CGA has the capability to field five (5) fully equipped survey crews using state-of-the-art methods including 3D Laser Scanning, reflectorless total stations and GPS with the RTK Link.

Our assembled team will bring to the City of Fort Lauderdale quality project management and superior surveying experience along with the state-of-the-art surveying technology. CGA's surveying services include:

- Record or as-built
- Condominium
- Construction
- Boundary
- GPS Control
- Hydrographic
- Topographic
- Quantity
- Right-of-Way
- Maintenance Mapping
- Route
- Coastal permitting
- Vertical Geodetic
- Design
- Specific Purpose
- Horizontal Geodetic
- Platting
- Mean High Water
- Retracement and Restoration of Section Corners
- Legal Descriptions
- Expert Witness
- Laser Scanning
- Engineering (Utilities and Roadways)
- Condemnation
- Submerged Land Lease

Building Code Services  
Coastal Engineering  
Code Enforcement  
Construction Engineering & Inspection  
Construction Services  
Contract Government  
Data Technologies & Development  
Emergency Management Services  
Engineering  
Governmental Services  
Indoor Air Quality  
Landscape Architecture & Environmental Services  
Municipal Engineering Planning  
Public Administration  
Redevelopment & Urban Design  
Renewable Energy  
Resort Development  
Surveying & Mapping  
Transportation Planning & Traffic Engineering  
Utility & Community Maintenance Services  
Water Resources Management

1800 Eller Drive, Suite 600  
Fort Lauderdale, FL 33316  
Phone: 954.921.7781  
Fax: 954.921.8807



Greg Clements, PSM will serve as the Primary Contact and Project Manager. He can be reached at (954) 921-7781 or at [gcllements@cgasolutions.com](mailto:gcllements@cgasolutions.com).

**PRIMARY CONTACT/PROJECT MANAGER**

Greg Clements, PSM  
Director, Surveying and Mapping  
1800 Eller Drive, Suite 600  
Fort Lauderdale, Florida 33316  
Phone: (954) 921-7781  
[gcllements@cgasolutions.com](mailto:gcllements@cgasolutions.com)

Thank you for giving us the opportunity to respond to this RFQ. We know that given the opportunity, we have the team and dedication to help the City of Fort Lauderdale meet its objective for this project with the highest degree of professionalism, which will result in the successful completion of all services related to this contract.

Sincerely,  
**CALVIN, GIORDANO & ASSOCIATES, INC.**


  
Dennis J. Giordano  
President

**BID/PROPOSAL SIGNATURE PAGE**

**How to submit bids/proposals:** Proposals must be submitted by hard copy only. It will be the sole responsibility of the Bidder to ensure that the bid reaches the City of Fort Lauderdale, City Hall, Procurement Services Division, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Bids/proposals submitted by fax or email will NOT be accepted.

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this bid/proposal.

**Please Note:** All fields below **must** be completed. If the field does not apply to you, please note N/A in that field.

Submitted by:  February 20, 2014  
(signature) (date)

Name (printed) Dennis J. Giordano Title: President

Company: (Legal Registration) Calvin, Giordano & Associates, Inc.

**CONTRACTOR, IF FOREIGN CORPORATION, MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).**

Address: 1800 Eller Drive, Suite 600

City Fort Lauderdale State: FL Zip 33316

Telephone No. (954) 921-7781 FAX No. (954) 921-8807 Email: dgiordano@cgasolutions.com

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): \_\_\_\_\_

Payment Terms (section 1.04): \_\_\_\_\_ Total Bid Discount (section 1.05): \_\_\_\_\_

Does your firm qualify for MBE or WBE status (section 1.09): MBE NA WBE NA

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

Addendum No.

Date Issued

**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. **HAVE YOU STATED ANY VARIANCES OR EXCEPTIONS BELOW? BIDDER MUST CLICK THE EXCEPTION LINK IF ANY VARIATION OR EXCEPTION IS TAKEN TO THE SPECIFICATIONS, TERMS AND CONDITIONS.** If this section does not apply to your bid, simply mark N/A in the section below.

Variations:

None

revised 11-29-11





## SECTION 3 QUALIFICATIONS OF THE FIRM

Calvin, Giordano & Associates, Inc. (CGA) is a multi-disciplinary firm that began as a small two person-surveying firm in Florida over 76 years ago. From 1937 to 2014 we have grown to over 300 employees, expanded geographically with offices in Fort Lauderdale, West Palm Beach, Port St. Lucie, Homestead, Clearwater, Jacksonville and Atlanta, Georgia.

Since its inception, CGA has served as professional consultants to various municipalities throughout Florida including the Cities of Sunny Isles Beach, Hollywood, Miami Beach, North Miami Beach, Pembroke Pines, Dania Beach, Weston and the Towns of Surfside, Medley, Davie, and Bay Harbor Island, many of which have been repeat clients for more than twenty (20) years.

Calvin, Giordano & Associates has strategically added an exceptionally broad range of services to meet our clients' needs. Our professional services include:

- Survey and Mapping
- Construction Management Services and Inspection
- Civil Engineering
- Electrical Engineering
- Coastal Engineering
- Stormwater Management
- Redevelopment and Urban Design
- Landscape Architecture
- Transportation Planning
- Traffic Engineering Services
- Planning and Zoning
- Geographical Information Services
- Building Code Services
- Code Enforcement
- Information Technologies
- Environmental and Permitting
- Indoor Air Quality
- Emergency Management Services
- Utilities

### STANDARD FORM 330

See the following pages for Calvin, Giordano & Associates Standard Form 330.

**STANDARD FORM 330  
ARCHITECT - ENGINEER QUALIFICATIONS**

**PART I - CONTRACT-SPECIFIC QUALIFICATIONS**

**A. CONTRACT INFORMATION**

1. TITLE AND LOCATION <i>(City and State)</i> <b>SURVEY AND MAPPING CONSULTING SERVICES CITY OF FORT LAUDERDALE, FLORIDA</b>	
2. PUBLIC NOTICE DATE <b>FEBRUARY 5, 2014</b>	3. SOLICITATION OR PROJECT NUMBER <b>RFQ # 246-11375</b>

**B. ARCHITECT-ENGINEER POINT OF CONTACT**

4. NAME AND TITLE <b>GREG CLEMENTS, PSM - DIRECTOR OF SURVEYING AND MAPPING</b>		
5. NAME OF FIRM <b>CALVIN, GIORDANO &amp; ASSOCIATES, INC.</b>		
6. TELEPHONE NUMBER <b>(954) 921-7781</b>	7. FAX NUMBER <b>(954) 921-8807</b>	8. E-MAIL ADDRESS <b>GCLEMENTS@CGASOLUTIONS.COM</b>

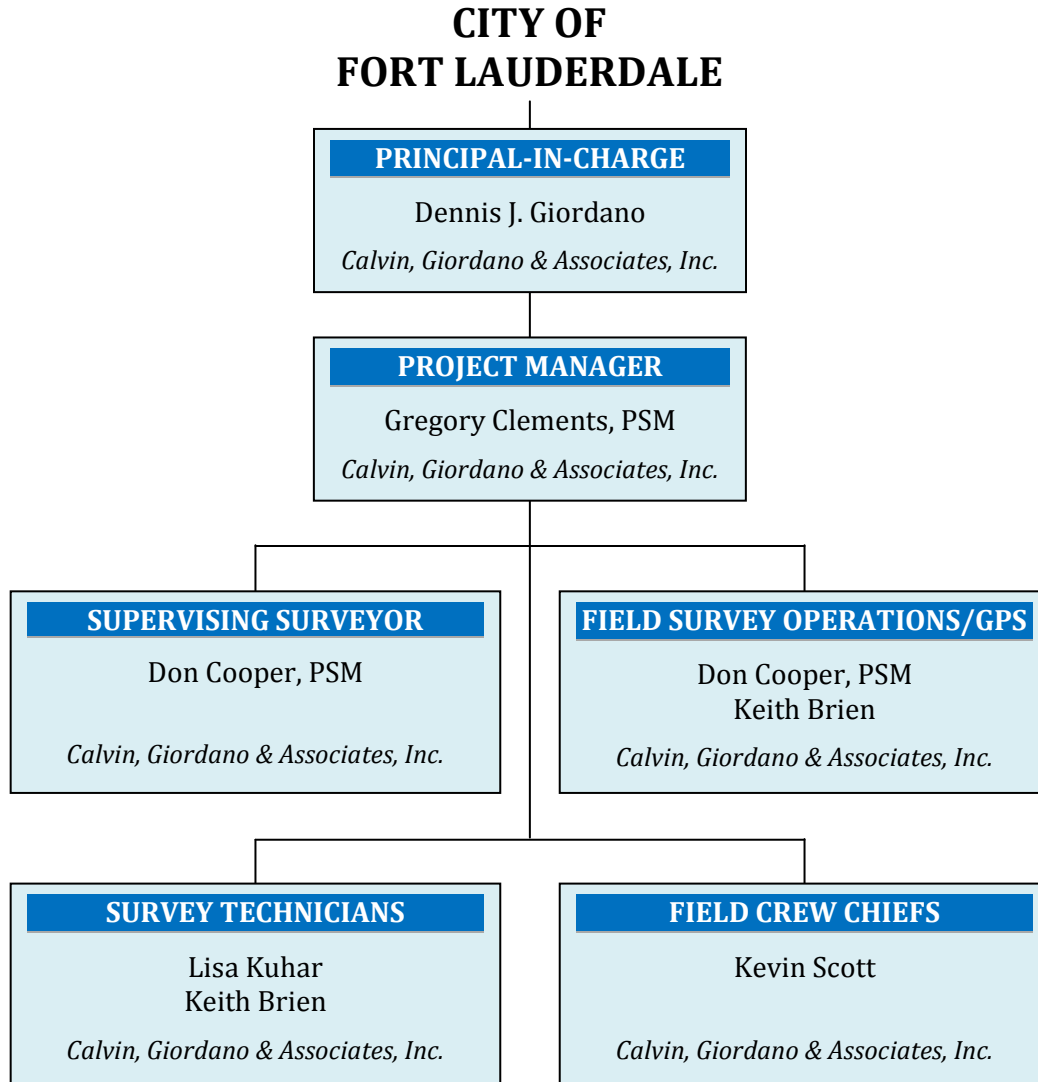
**C. PROPOSED TEAM**

*(Complete this section for the prime contractor and all key subcontractors.)*

	<i>(Check)</i>			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	<b>X</b>			Calvin, Giordano & Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	1800 Eller Drive, Suite 600 Fort Lauderdale, Florida 33316	Surveying and Mapping
b.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		



**D. ORGANIZATIONAL CHART**



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>1</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>WESTON CITY-WIDE INFRASTRUCTURE</b> <b>Weston, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>On-Going</b>	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER <b>City of Weston</b>	b. POINT OF CONTACT NAME <b>Denise Barrett</b> <b>Communications Director</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 385-2000</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The City of Weston was incorporated in 1996 and is currently home to over 61,000 residents. The City contains over 27 square miles with boundaries on the west at the Everglades L-33 levy, on the north and east at I-75, and on the south at the C-11 canal/Griffin Road. Calvin, Giordano & Associates provides land surveying, engineering, landscaping, planning, and construction services for multitude of projects within the City. A new City Hall and Public Works building, along with extensive roadway improvements, such as traffic signalization, and under grounding the electric power on State Road 84 are just a few of the recent projects. Surveying services collected roadway signage for all public roads in the City. The data collected included submeter GPS location and a photograph of the signage. The information was delivered to the Data Technologies & Development Department at CGA who then imported the data to the City's GIS database.

Calvin, Giordano & Associates has been City Engineers/Surveyors for Weston for more than a decade, and can state that it was one of the few communities that had power before, during and after the hurricane Wilma. In addition, our emergency team responded immediately to restore the Infrastructure to the same level of service.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Calvin, Giordano & Associates, Inc.	Fort Lauderdale, Florida	Boundary and Topographic Survey
b.			
c.			



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>2</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>WO14R1, S-124 CANAL</b> <b>Broward County, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2009</b>	CONSTRUCTION <i>(If applicable)</i>


**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>South Florida Water Management District (SFWMD)</b>	b. POINT OF CONTACT NAME <b>Amelia Rodriguez-Alers</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 682-6605</b>
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

WO14R1, S-124 canal was a boundary topographic survey for \$ 13,233.75, located in Broward County at Conservation Area 2B and the West boundary of Markham Park





**SOUTH FLORIDA WATER MANAGEMENT DISTRICT**

October 28, 2009

Mr. Dennis Giordano  
Calvin, Giordano & Associates, Inc.  
1800 Eller Drive, Suite 600  
Ft. Lauderdale, FL 33316

**Subject: 460000947 – WO14R1 - Final Performance Review**  
**General Engineering and Professional Services**

Dear Mr. Giordano:


Enclosed is the Final performance review for Work Order 460000947 – WO14R1. A running average score of  $\geq 3.00$  is required to maintain active contract status in the General Engineering and Professional Services contract pool.

Evaluation Interval	Evaluation Score
Final	4.750

Your firm's running average for this work order is: 4.750

If you have any questions regarding this evaluation, please contact me at (561) 682-6420. Thank you for your efforts on behalf of the District.

Sincerely,

  
Donna Lavery  
Section Leader - Contracts

cc: Amelia Rodriguez-Alers, MSC 7323  
Evaluation File

mc

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Calvin, Giordano & Associates, Inc.	Fort Lauderdale, Florida	Boundary and Topographic Survey
b.			
c.			

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>3</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>WATER MAIN REPLACEMENT DESIGN</b> <b>Surfside, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2009</b>	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER <b>Town of Surfside</b>	b. POINT OF CONTACT NAME <b>Mike Crotty</b> <b>Town Manager</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(305) 861-4863</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Calvin, Giordano & Associates upgraded approximately 33,000 linear feet of water main for the Town's potable water distribution system. Information was then provided to our Engineering Department to design the new water main. Services provided by our Survey Department were as follows:

- Horizontal and Vertical Control Surveys
- Base mapping
- Delineating right-of-way lines on roads
- Route Survey on roads with proposed water mains which includes locations of improvements and topographical information extending to the right-of-way lines

Cost of Survey: \$25,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Calvin, Giordano & Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Survey and Mapping; Civil Engineering
b.			
c.			



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>4</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>PEMBROKE PINES ROAD IMPROVEMENTS</b> <b>Pembroke Pines, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2010</b>	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER <b>City of Pembroke Pines</b>	b. POINT OF CONTACT NAME <b>Martin Gayeski</b> <b>Assistant City Manager</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 437-1116</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CGA was contracted to establish horizontal and vertical control for ten (10) miles of route survey, establish baselines tied to section lines and to locate all improvements in roadway. We measured cross sections every 100' and set benchmarks every 1000' as well as performing as-built surveys after construction of roadway improvements.

Cost of Survey: \$170,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Calvin, Giordano & Associates, Inc.	Fort Lauderdale, Florida	Route Survey and As-Builts
b.			
c.			



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b> <b>5</b>
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<b>21. TITLE AND LOCATION (City and State)</b> <b>DANIA CUTOFF CANAL CROSSING</b> <b>Hollywood, Florida</b>	<b>22. YEAR COMPLETED</b>	
	<b>PROFESSIONAL SERVICES</b> <b>2012</b>	<b>CONSTRUCTION</b> <i>(If applicable)</i> <b>On-Going</b>

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> <b>Florida Power &amp; Light Company (FPL)</b>	<b>b. POINT OF CONTACT NAME</b> <b>Sharon Amoto, TS4/JW</b>	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> <b>(561) 904-3686</b>
---	--	--

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

CGA provided complete route survey of 21 miles of an existing FPL transmission line. Project was tied to State Plane Coordinates and included research of road right-of-ways and easements.

Cost of Survey: \$240,000



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>a.</b> Calvin, Giordano & Associates, Inc.	Fort Lauderdale, Florida	Survey, Right-of-Ways, Ease
<b>b.</b>		
<b>c.</b>		

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>6</b>
---	--

21. TITLE AND LOCATION <i>(City and State)</i> <b>PARKSIDE DRIVE IMPROVEMENTS</b> <b>Parkland, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2007 - 2010</b>	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER <b>City of Parkland</b>	b. POINT OF CONTACT NAME <b>Jim Berkman</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 346-2160</b>

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CGA has a continuing contract with the City of Parkland to perform surveying, civil engineering, transportation engineering and planning services. One of the tasks associated with that contract is the Parkside Drive improvement project. CGA performed a design survey from Holmberg Road to Loxahatchee Road along Parkside Drive. Services included researching the public record, calculating a base map into AutoCAD, establishing control, field locations and elevations of existing improvements and drafting a route survey for the project.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Calvin, Giordano & Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, Florida	(3) ROLE Boundary and Topographic Survey
b.			
c.			

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>7</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>ROUTE SURVEY ON PHIPPEN WAITERS ROAD</b> <b>Dania Beach, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2011</b>	CONSTRUCTION <i>(If applicable)</i>

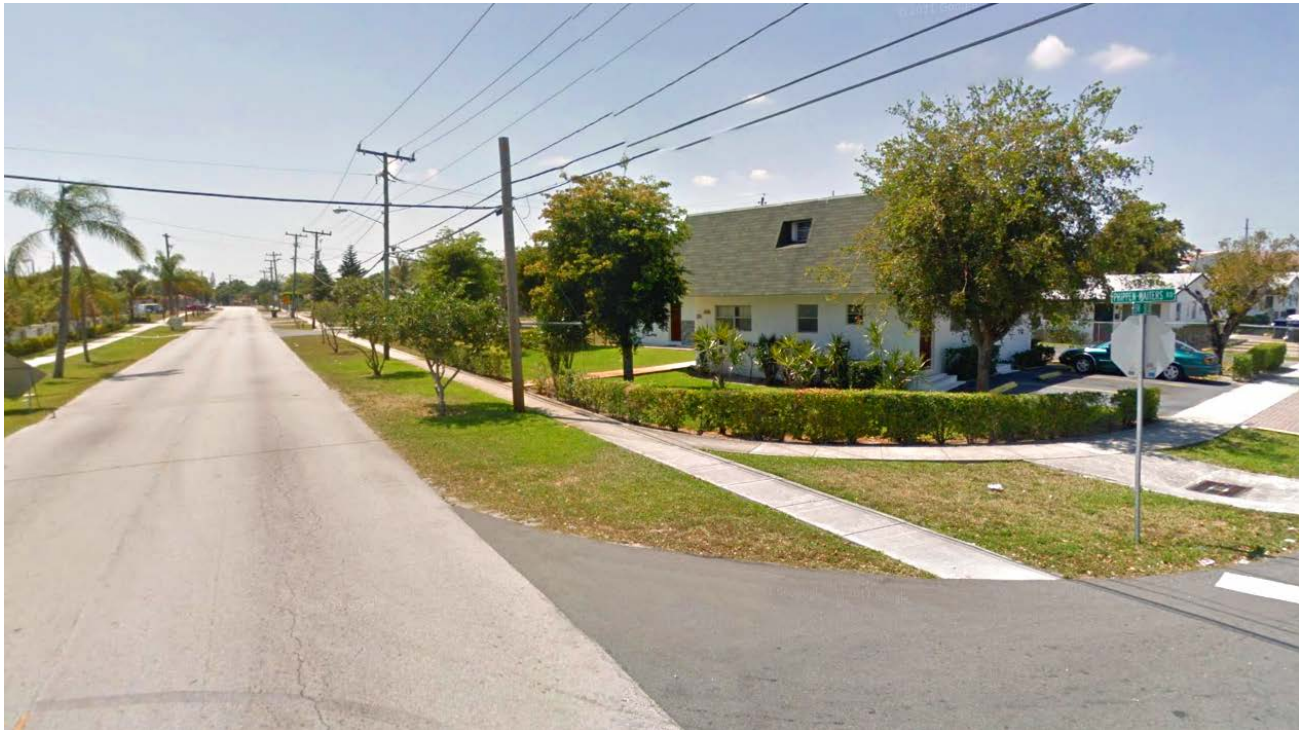
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER <b>City of Dania Beach</b>	b. POINT OF CONTACT NAME <b>Jeremy Earle, Executive Director</b> <b>Dania Beach CRA</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 924-6800 ext 3732</b>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CGA's survey team prepared a detailed Route Survey of approximately 5700 linear feet of Phippen Road. This Project involved research and verification of the dedicated right-of-way. This particular road was difficult to research because it is one of the oldest roads in the oldest City in the County. Survey located all improvements within the Right-of-Way and extended 20' beyond each right-of-way line. Cross sections were taken every 100 feet in most areas and in areas of particular concern elevations were taken on a 50 foot grid. Rim elevations were measured for all utility structures. This design /route survey was prepared to be used in the design of a major Landscape improvements.

Consultant Cost: \$24,750.00



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Calvin, Giordano & Associates, Inc.	Fort Lauderdale, Florida	Surveying and Mapping
b.			
c.			



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>8</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>GULFSTREAM PARK RACETRACK EXPANSION PROJECT</b> <b>Hallandale Beach, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>Gulfstream Park Racing Association</b>	b. POINT OF CONTACT NAME <b>Jan Hansen</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 455-6603</b>
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

Calvin, Giordano & Associates surveying department was hired to perform overall boundary surveys, topographical surveys, off-site design surveys, platting, prepare sketch and descriptions for taxing parcels and miscellaneous easements. Boundary surveys for partial release for mortgages and establishing leasing holds.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Calvin, Giordano & Associates, Inc.	Fort Lauderdale, Florida	Survey, and Engineering
b.			
c.			

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>9</b>
---	--

21. TITLE AND LOCATION <i>(City and State)</i> <b>PGA NATIONAL PARK</b> <b>Palm Beach Gardens, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2008</b>	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>City of Palm Beach Gardens</b>	b. POINT OF CONTACT NAME <b>Todd B. Engle</b> <b>Director of Construction Services</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(561) 804-7012</b>
---	--	---

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

PGA National Park was constructed in 1985 and has housed a number of city programs such as soccer, flag football and basketball, adult softball, tennis and basketball. Additional holiday events were hosted here as well. The site includes: 4 Multi-purpose Fields, 2 Lighted Adult Softball Fields, 2 lighted Basketball Courts, 2 lighted tennis Courts, Frisbee Golf Course, Playground, 2 Picnic Pavilions, and Restroom Facility

Calvin, Giordano & Associates, Inc. (CGA) prepared boundary and topographic surveys for the design of new athletic fields. Services included locations and elevations of existing improvements. Underground utilities were located and as-built in order for the project engineer to design upgrades and additions in the proposed design area. After design CGA was retained by the City of construction staking and as-built the new improvements to the park.

Cost of Survey: \$21,000



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Calvin, Giordano & Associates, Inc.	Fort Lauderdale, Florida	Surveying
b.			
c.			

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <b>10</b>
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21. TITLE AND LOCATION <i>(City and State)</i> <b>WATER TREATMENT PLANT EXPANSION TO 18 MGD</b> <b>Pembroke Pines, Florida</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2009</b>	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER <b>City of Pembroke Pines</b>	b. POINT OF CONTACT NAME <b>Marty Gayeski</b> <b>Assistant City Manager</b>	c. POINT OF CONTACT TELEPHONE NUMBER <b>(954) 437-1116</b>
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

CGA was hired to perform boundary surveys, topographical surveys and off-site design surveys for the water treatment plant in the City of Pembroke Pines. This project was completed on time and under budget.

Cost of Survey: \$25,000



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. Calvin, Giordano & Associates, Inc.	Hollywood, Florida	Boundary Surveys, Topographical Surveys, Off-Site Design Surveys
b.		
c.		



**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)										
		1	2	3	4	5	6	7	8	9	10	
Dennis J. Giordano	Principal-in-Charge	X	X	X	X	X	X	X	X	X	X	X
Gregory Clements, PSM	Supervising Surveyor	X	X	X	X	X	X	X	X	X	X	X
Don Cooper, PSM	Supervising Surveyor / Field Survey Operations / GPS	X	X	X	X	X	X	X	X	X	X	X
Keith Brien	Field Survey Operations /GPS / Survey Technician	X	X	X	X	X	X	X	X	X	X	X
Lisa Kuhar	Survey Technician	X	X	X	X	X	X	X	X	X	X	X
Kevin Scott	Survey Crew Chief	X	X	X	X	X	X	X	X	X	X	X

**26. EXAMPLE PROJECTS KEY**

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Weston City-Wide Infrastructure	6	Parkside Drive Improvements
2	WO14R1, S124 CANAL	7	Route Survey on Phippen Waiters Road
3	Water Main Replacement Design	8	Gulfstream Park Racetrack Expansion Project
4	Pembroke Pines Road Improvements	9	PGA National Park
5	Dania Cutoff Canal Crossing	10	Water Treatment Plant Expansion to 18 MGD

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE



b. DATE

**FEBRUARY 20, 2014**

c. NAME AND TITLE

**Dennis J. Giordano, President**

<b>ARCHITECT-ENGINEER QUALIFICATIONS</b>	1. SOLICITATION NUMBER (If any) <b>RFQ 246-11375</b>
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**PART II - GENERAL QUALIFICATIONS**

*(If a firm has branch offices, complete for each specific branch office seeking work.)*


2a. FIRM (OR BRANCH OFFICE) NAME <b>CALVIN, GIORDANO &amp; ASSOCIATES, INC.</b>			3. YEAR ESTABLISHED <b>1937</b>	4. DUNS NUMBER <b>FEIN 65-0013869</b>
2b. STREET <b>1800 ELLER DRIVE, SUITE 600</b>			5. OWNERSHIP TYPE <b>CORPORATION</b>	
2c. CITY <b>FORT LAUDERDALE</b>	2d. STATE <b>FL</b>	2e. ZIP CODE <b>33316</b>	a. SMALL BUSINESS STATUS	
6a. POINT OF CONTACT NAME AND TITLE <b>GREG CLEMENTS, PSM - DIRECTOR OF SURVEYING AND MAPPING</b>			7. NAME OF FIRM <i>(If block 2a is a branch office)</i>	
6b. TELEPHONE NUMBER <b>(954) 921-7781</b>	6c. E-MAIL ADDRESS <b>GCLEMENTS@CGASOLUTIONS.COM</b>			
8a. FORMER FIRM NAME(S) <i>(If any)</i> <b>M.E. BERRY &amp; ASSOCIATES / BERRY &amp; CALVIN, INC.</b>			8b. YR. ESTABLISHED <b>1937 / 1985</b>	8c. DUNS NUMBER <b>044297369</b>

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number <i>(see below)</i>
		(1) FIRM	(2) BRANCH			
02	Administrative	81			Codes; Standards, Ordinances	1
10	Chemical Engineers	1			Construction Management	4
12	Civil Engineers	21			Cost Estimating	4
15	Construction Inspector	21			Educational Facilities	3
21	Electrical Engineers	2			Environmental Impact Studies, Assessments or Statements	4
39	Landscape Architects	4			Highways; Streets; Airfield Paving; Parking Lots	4
47	Planners: Urban/Regional	9			Hospital & Medical Facilities	4
52	Sanitary Engineers				Irrigation; Drainage	6
	Permitting Specialists	20			Landscape Architecture	4
38	Surveyors	6			Office Building; Industrial Parks	3
60	Transportation Engineers	3			Planning (Community, Regional Area-wide & State)	4
08	Computer CADD Technicians	5			Planning (Site, Installation, and Project)	7
38	Field Surveyors	10			Sewage Collection, Treatment and Disposal	4
29	GIS/Data Technology Specialists	8			Surveying; Platting; Mapping; Flood Plain Studies	8
	Code Enforcement Specialist	20			Storm Water Handling & Facilities	6
24	Environmental Specialists	2			Traffic & Transportation Engineering	3
24	Environmental Field Crew	1			Urban Renewals; Community Development	4
39	Landscape Designers / Inspectors	4			Water Supply; Treatment and Distribution	8
07	Biologist(s)/Indoor Air Quality	1			Zoning; Land Use Studies	3
	<b>Other Employees</b>	82				
<b>Total</b>		301				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	0	1. Less than \$100,000	6. \$2 million to less than \$5 mil	7. \$5 million to less than \$10 mil	8. \$10 million to less than \$25 mil
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	9. \$25 million to less than \$50 mil	10. \$50 million or greater	
c. Total Work	8	3. \$250,000 to less than \$500,000			
		4. \$500,000 to less than \$1 mil			
		5. \$1 million to less than \$2 mil			

**12. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE <b>FEB. 20, 2014</b>
c. NAME AND TITLE <b>DENNIS J. GIORDANO, PRESIDENT</b>	





## SECTION 4 QUALIFICATIONS OF THE PROJECT TEAM

Standard Form 330 resumes are provided on the following pages.

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>GREGORY CLEMENTS, PSM</b>	13. ROLE IN THIS CONTRACT <b>PROJECT MANAGER SURVEYING &amp; MAPPING</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>45</b>	b. WITH CURRENT FIRM <b>20</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>CALVIN, GIORDANO &amp; ASSOCIATES, INC. - FORT LAUDERDALE, FL</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> * <b>Bachelor of Business Administration, University of Toledo</b> * <b>Geographic Information Systems I &amp; II, offered under the M.S. in Geography Program, Florida Atlantic University</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> <b>Registered Professional Surveyor &amp; Mapper, Florida, No. 4479</b> <b>Registered Professional Surveyor Ohio, No. 6545</b> <b>Registered Professional Land Surveyor Texas, No. 4197</b>	

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Mr. Clements has 45 years of experience as a surveyor and mapper. He is expert in all phases of land surveying including the retracement of section lines, lot lines, tract lines, right-of-way (ROW) lines, and centerlines. Mr. Clements' responsibilities include preparation of proposals, budget control, quality control (QA/QC), and technical support for the field crews. He also coordinates the preparation of legal descriptions, record plats, ROW maps, boundary surveys, topographical surveys, and acts as the liaison between the client and the firm.

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>SR-953/Le Jeune Road Miami, Florida</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2007</b>	CONSTRUCTION <i>(if applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Mapping supervisor for survey design file and Project Network Control Sheet for Lejeune Road from US-1 to NW 11th Street, approximately 4 miles. <input checked="" type="checkbox"/> Check if project performed with current firm		
b.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>SR-973/Galloway Road Miami, Florida</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2008</b>	CONSTRUCTION <i>(if applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Mapping supervisor for survey design file and Project Network Control Sheet for Galloway Road from SW 40th Street to SW 5th Street, approximately 2 miles. <input checked="" type="checkbox"/> Check if project performed with current firm		
c.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Dade-Levee #3, Transmission Line Survey Miami-Dade County, Florida</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2008</b>	CONSTRUCTION <i>(if applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Design survey for 10.5-mile strip. After design was completed, he field staked approximately 130 structure locations. <input checked="" type="checkbox"/> Check if project performed with current firm		
d.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Gulfstream Park Hallandale Beach, Florida</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>On-going</b>	CONSTRUCTION <i>(if applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Prepared plat boundary and topographic surveys of 260-acre horse track/entertainment complex. Combined aerial mapping techniques with conventional survey methods to produce a high quality drawing under budget. <input checked="" type="checkbox"/> Check if project performed with current firm		
e.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Pembroke Pines City Center City of Pembroke Pines, Florida</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>On-going</b>	CONSTRUCTION <i>(if applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Surveyor for this 137-acre multi-use project which included boundary and topographic surveys, preparation of a plat, recording in the Public Records of Broward County. He was responsible for the preparation of multiple sketch and descriptions for sales contracts, for inclusion in a Community Development District, and for conveyance to public and private entities. <input checked="" type="checkbox"/> Check if project performed with current firm		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>DON COOPER, PSM</b>	13. ROLE IN THIS CONTRACT <b>PROJECT SURVEYOR/FIELD SURVEY OPERATIONS/GPS</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>30</b>	b. WITH CURRENT FIRM <b>11.5</b>

15. FIRM NAME AND LOCATION *(City and State)*  
**CALVIN, GIORDANO & ASSOCIATES, INC. - FORT LAUDERDALE, FL**

16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>B.S., University of Central Florida</b>	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> <b>Professional Surveyor &amp; Mapper, Florida, No. 6269</b>
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Mr. Cooper has 30 years' experience in surveying including 21 years in field positions ranging from Rodman to Party Chief. His experience includes doing subdivision lot and block surveys, land development construction staking, as-built surveys, and boundary and topographical surveys. His experience includes Project Management, Client Meetings, Production Supervision and ALTA/ASCM Land Title Surveys. His current responsibilities include assisting the Director of Field Survey Operations in the daily management of field crews.

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Boundary Survey for a 167 Acre Parcel Pembroke Pines, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE In addition to the information provided by the client, research was required for adjoining ownerships and right-of-way maps for I-75 corridor as well. The survey was accomplished using and overall static GPS traverse that included sectional work along with conventional sub-traverses utilized for finding or setting property corners and locating improvements. At the completion of the AUTOCAD drawing all aspects of the project were reviewed for completeness and compliance with Minimum Technical Standards (MTS).	PROFESSIONAL SERVICES <b>On-going</b>	<input type="checkbox"/> Check if project performed with current firm
b.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>City of Sunny Isles Beach Sunny Isles Beach, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Responsible for developing a base map for GIS by compiling all recorded plats within the City limits.	PROFESSIONAL SERVICES <b>On-going</b>	<input type="checkbox"/> Check if project performed with current firm
c.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Hampton Isles Condominiums Pembroke Pines, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Responsible for downloading and processing electronic data files for field layout work and surveys. Also perform office calculations for field stakeout and check final survey drawings.	PROFESSIONAL SERVICES <b>2007</b>	<input type="checkbox"/> Check if project performed with current firm
d.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>The Villas at Harbor Isles Dania Beach, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Responsible for downloading and processing electronic data files for field layout work and surveys. Provided office calculations for field stakeout and checked final survey drawings on a routine basis.	PROFESSIONAL SERVICES <b>2008</b>	<input type="checkbox"/> Check if project performed with current firm
e.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Warren Henry Infiniti Davie, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager responsible for overseeing Boundary, Foundation and Final Surveys for car dealership site. Performed office calculations for building and miscellaneous layout including dry utilities. Client: Stiles Construction.	PROFESSIONAL SERVICES <b>2008</b>	<input type="checkbox"/> Check if project performed with current firm



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>KEITH BRIEN</b>	13. ROLE IN THIS CONTRACT <b>FIELD SURVEY OPERATIONS/ GPS/SURVEY TECHNICIAN</b>	14. YEARS EXPERIENCE a. TOTAL <b>15</b> b. WITH CURRENT FIRM <b>9.5</b>	
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>CALVIN, GIORDANO &amp; ASSOCIATES, INC. - FORT LAUDERDALE, FL</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>U.S. Army Engineer School U.S. Army Combat Engineer Course</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> <b>Florida Association of Code Enforcement Levels 1 and 2 Civil 3D Course FEMA Emergency Mgmt Qualification VaxCavator Equipment Qualification Leica Scanstation Qualification Leica C10 Scanner Course</b>	

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Mr. Brien has 15 years' experience in surveying including 7 years as a Engineer for the United States Army ranging from CADD Technician, Rodman, Instrument Man and Party Chief. His experience includes subdivision lot and block surveys, land development construction staking, as-built surveys, boundary and topographical surveys. Proficient in using Leica Scanstation for 3-D Surveys. His experiences include Client Meetings, and ALTA/ASCM Land Title Surveys, Airport Runway repairs, Military Basecamp layouts and installation. His current responsibilities include assisting Field Survey Operations in the daily management of field crews, CADD Drafting, Processing of Field Data and Soft Dig of Utilities in Multiple Municipalities.

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i> <b>The Villages at Harbor Isles Dania Beach, Florida</b>		(2) YEAR COMPLETED PROFESSIONAL SERVICES
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Responsible for drafting of Plot Plans, Foundation Surveys, Final Surveys and Various Easement Sketch and Descriptions for client.	<input type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Cobblestone Pembroke Pines, Florida</b>		(2) YEAR COMPLETED PROFESSIONAL SERVICES
b.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Responsible for drafting of Plot Plans, Foundation Surveys, Final Surveys and Various Easement Sketch and Descriptions for client.	<input type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Cobblestone Plaza City of Pembroke Pines, Florida</b>		(2) YEAR COMPLETED PROFESSIONAL SERVICES
c.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Responsible for drafting of Plot Plans, Foundation Surveys, Final Surveys and Various Easement Sketch and Descriptions, ALTA Surveys, Specific Purpose Surveys and removal of Buildings from the N.F.I.P. for client.	<input type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION <i>(City and State)</i> <b>City of Oakland Park Broward County, Florida</b>		(2) YEAR COMPLETED PROFESSIONAL SERVICES
d.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Responsible for the preparation and Field locations of underground utilities using the VaxCavator Machine.	<input type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Camp Bondsteel and Camp Monteith Kosovo</b>		(2) YEAR COMPLETED PROFESSIONAL SERVICES
e.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Responsible for the operation of survey instrument operator, CADD technician and designer of a 680 acre basecamp for NATO forces. Facilities include: Fuel Farm, Sanitation area, Living facilities(SEAHUTS), Aviation Facilities and Security Placements.	<input type="checkbox"/> Check if project performed with current firm	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>LISA KUHAR</b>	13. ROLE IN THIS CONTRACT <b>SURVEY CADD TECHNICIAN</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>13</b>	b. WITH CURRENT FIRM <b>9</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>CALVIN, GIORDANO &amp; ASSOCIATES, INC. - FORT LAUDERDALE, FL</b>			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>BS in Geography, Rowan University, Glassboro, NJ Minor in French Studies, Catholic University, Angers, France Online Distance Learning Program in Geomatics, University of Florida, SUR 4403: Cadastral Principles</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> <b>Florida Surveying and Mapping Society, Broward Chapter Secretary</b>	

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Ms. Kuhar is a Survey CADD Technician with over 11 years of experience in the survey and mapping profession. She has been a CADD Technician at Calvin, Giordano & Associates for over 5 years and has experience reviewing surveys and site plans, drafting subdivision plats, conceptual access plans, drafting boundary and topographic surveys, and route surveys.

**19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Survey CADD Technician City Of Weston, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Member of City Development Review Committee responsible for reviewing Surveys, Plats and site plans for compliance with City, County and State statutes. Also responsible for record keeping of the F.E.M.A. Elevation Certificates as part of compliance with the F.E.M.A. Community Rating System.	PROFESSIONAL SERVICES <b>On-going</b>	<input type="checkbox"/> Check if project performed with current firm
b.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Survey CADD Technician City of West Park, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Member of City Development Review Committee responsible for reviewing Surveys, Plats and site plans for compliance with City, County and State statutes.	PROFESSIONAL SERVICES <b>On-going</b>	<input type="checkbox"/> Check if project performed with current firm
c.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Survey CADD Technician City of Surfside, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Member of City Development Review Committee responsible for reviewing Surveys, Plats and site plans for compliance with City, County and State statutes.	PROFESSIONAL SERVICES <b>On-going</b>	<input type="checkbox"/> Check if project performed with current firm
d.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Survey CADD Technician City of Pahokee, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Prepared sketch and description for the boundary of the City's new Community Redevelopment Area (CRA).	PROFESSIONAL SERVICES <b>2010</b>	<input type="checkbox"/> Check if project performed with current firm
e.	(1) TITLE AND LOCATION <i>(City and State)</i> <b>Survey CADD Technician City of Dania Beach, Florida</b>	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Prepared Boundary, Topographic and Tree surveys of 5acre site of new library and parking garage at City Hall. Prepared Plat of same to be recorded in the Public Records of Broward County.	PROFESSIONAL SERVICES <b>2010</b>	<input type="checkbox"/> Check if project performed with current firm

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>KEVIN SCOTT</b>	13. ROLE IN THIS CONTRACT <b>SURVEY CREW CHIEF</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>26</b>	b. WITH CURRENT FIRM <b>18</b>

15. FIRM NAME AND LOCATION *(City and State)*  
**CALVIN, GIORDANO & ASSOCIATES, INC. - FORT LAUDERDALE, FL**

16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> <b>Chamberlin Academy Port Gibson, Mississippi</b>	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Mr. Scott has been a project surveyor or crew chief with CGA since 1996, with additional state survey experience in Mississippi, and Louisiana. He is experienced with Pipe line surveys, route surveys, design surveys, hydrographic surveys, boundary surveys, topographic surveys, construction layout, and as-built surveys. His attentiveness to details makes him a fast and accurate crew chief.

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	
a.	<b>South Broward Hospital District-new Joe DiMaggio Children's Hospital @ Memorial Regional</b>	<b>On-going</b>	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project surveyor responsible for horizontal and vertical control, layout of building footprint and control lines from ground level through 4 vertical levels for the main hospital facility, Central Energy Plant, Pedestrian Bridge and Roof Corridor. He was also responsible for site infrastructure layout and as-builts of all improvements on site. This data was used to resolve drainage issues at the school.		<input type="checkbox"/> Check if project performed with current firm
b.	<b>Keiser University Pembroke Pines, Florida</b>	<b>On-going</b>	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Field layout of 2 story building and several locations for as-built and for sketch and descriptions required by client. Also final boundary survey of all improvements constructed.		<input type="checkbox"/> Check if project performed with current firm
c.	<b>City of Weston Public Works Weston, Florida</b>	<b>On-going</b>	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Design survey/route for the reconstruction of the 2 entrances the public works facility.		<input type="checkbox"/> Check if project performed with current firm
d.	<b>City of Dania Beach CRA Dania Beach, Florida</b>	<b>2011</b>	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Design/route survey along NW12th AVE. for Landscaping improvements, including establishing horizontal and vertical control as well as establishing the roadway right of way.		<input type="checkbox"/> Check if project performed with current firm
e.	<b>Gulfstream Park Hallandale Beach, Florida</b>	<b>On-going</b>	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Design/route survey along the east property line for the construction of new FPL underground lines to service the horse racing track. Trees and existing conditions we acquired for client.		<input type="checkbox"/> Check if project performed with current firm





## SECTION 5 PROJECT MANAGER'S EXPERIENCE



Mr. Clements is expert in all phases of land surveying including: the retracement of section lines, lot lines, tract lines, right-of-way (ROW) lines, and center lines. Mr. Clements' responsibilities include: preparation of proposals, budget control, quality assurance, quality control and technical support for the field crews.

In his capacity as Director of Surveying Services of the firm, Mr. Clements has gained valuable past experience as the Project Manager for a wide variety of project types that extend beyond his surveying expertise, including some of the project types identified in his resume. His involvement as Project Manager will encompass and infiltrate all aspects of each project's development, ensuring that the City's goals and objectives are effectively met, as well as meeting the expectations of the staff.

Mr. Clements specific expertise includes:

- Leads CGA survey department in the establishment of policies and practices to meet project objectives and goals
- Has experience in implementation of various capital improvement projects for many municipalities
- Is extremely knowledgeable in surveying standards as well as environmental requirements and regulations
- Managed a variety of infrastructure projects with the largest being more than \$155,000 surveying project
- Has more than 44 years of experience in all phases of land surveying including boundary, coastal control, hydrographic, route, topographic, as-built surveys, sketch and descriptions, legal descriptions, record plats, and boundary descriptions for annexations
- Is able to review change orders, project pay requests, schedules and submittals, as well as provide contract administration and quality control



## SECTION 6 APPROACH TO SCOPE OF WORK

Calvin, Giordano & Associates (CGA) has performed various types of surveys over the years including those listed in the scope of services. CGA is able to provide professional services to our clients with the latest technology to the City of Fort Lauderdale including design surveys, construction layout, boundary surveys, preparation of sketches and legal descriptions, mapping, AutoCAD drafting, calculations and other related survey and mapping projects.

### APPROACH TO ACCOMPLISHING THE PROJECT

At Calvin, Giordano & Associates project management is used to organize and meet the client's needs by standardizing routine tasks and reducing the number of tasks that could potentially be forgotten. Our project management teams ensures that available resources are used in the most effective and efficient manner.

The team leader initiates the project by establishing the "Scope of Work" and the associated "Cost". The team leader is also responsible for establishing the time-line and assigning tasks to the various departments and staff within CGA. The design of the project begins at the "Kick-off Meeting". The team is introduced to the scope, the budget and the time-line. The leader defines the various elements of the projects and describes the quality control/quality assurance requirements at this meeting. The team leader periodically reviews the progress of the project to assure meeting the project time and budget as initially defined and updates the client of the progress.

### QUALITY CONTROL/QUALITY ASSURANCE

The quality control process followed at CGA is an ongoing evaluation of all survey decisions and deliverables produced during the entire survey process to ensure compliance with the highest professional standards, contractual obligations and commitments.

Quality is not a quantity, which can be added to a work product through any review process. Therefore our approach to quality includes the belief that it is an integral part of the project. The concept is a major agen-

da item at the kickoff meeting with the design team. All team meetings will address the quality by measuring our progress against the Client's expectations. We meet all product requirements, technical, budget and schedule or we take corrective action to bring the project back in line. This is the reason the weekly team status meetings are required. It also gives all team members a focus as to how their particular task ties into the whole.

These weekly progress meetings are supplemented by a peer review where a project surveyor not assigned to the particular assignment will review the plans with a fresh perspective. Any comments received from this peer review are addressed by the project manager who will make assignments for corrective actions to be taken. All corrections are then resubmitted to the Project Manager for final sign off. This quality review is performed as part of our quality assurance program.

By involving the whole team in the entire project quality process a sense of ownership can develop which keeps team members focused on quality throughout the design process.

### EFFECTIVE EMPLOYEE PERFORMANCE AND TRAINING

The key to effective performance is assigning the right person for the job. CGA's staff represents a highly qualified and experienced professional staff. In an effort to maintain the highest standards, our survey staff receives continuing education to stay on top of the latest industry standards and processes. Through formal training, seminars and in-house technical sharing sessions our staff is kept up to date on changing technology.

Our approach to projects will be of benefit to the City of Fort Lauderdale in the following ways:

- "Scope of Work" identified and detailed along with the cost of project
- Budget established and adhered to



- Time line of project established by experienced staff
- Periodic review of project by the Project Manager to ensure project is meeting budget and time-line
- Periodic review by Project Manager to assess quality and performance
- Peer Review for a fresh perspective and quality assurance

**ABILITY TO PERFORM TASKS**

CGA is aware of the need to provide data that will be cost-effective to gather as well as useful to the City in its final, deliverable format. To this end, CGA runs cost- and schedule-conscious operations that may include the use of robotics.

CGA has survey and CADD personnel in both its Fort Lauderdale and West Palm Beach offices, manpower needs for the City will always be covered for any task, even on short notice and/or with a tight deadline. The firm’s efficiency is also based on the ability to provide services in other disciplines -- this often translates into budget and time savings when the unexpected occurs.

CGA’s four (4) survey crews and four (4) experienced, professional surveyors are capable of providing field survey data for:

- Topographic
- Coastal mapping
- Boundary
- Construction
- Control
- Hydrographic
- Quantity
- Record
- Aerial control
- Condominium
- Legal descriptions
- Right-of-way
- Mean high water
- Special purpose
- Platting
- As-built
- Restoration of corners
- Route
- Horizontal and vertical geodetic
- Engineering design (utilities and roadways)

**CREW AVAILABILITY AND TRAINING**

CGA has four (4) full crews and enough equipment to outfit two additional crews should the workload necessitate it. CGA can guarantee having a crew available whenever the City has a scheduled project. All crew chiefs and field crew are comparable in terms of experience and training. When the City and CGA finalize a contract and a scope of work, CGA will be able to assign crews and crew chiefs to the tasks.

The field surveyors as well as the crew chiefs are trained in basic first aid. A number of the crew chiefs have experience in working in confined spaces (non-active sanitary manholes or open trenches). Additional training will be sought for both crew chiefs and crew if the tasks proposed by the City require it.

**LOCATION AND RESPONSE**

Located within Port Everglades in Fort Lauderdale, a CGA crew can be mobilized to any site in less than 30 minutes. After providing surveying services for over 76 years, few organizations are better prepared than CGA to deliver accurate and concise surveys that will be a valuable tool for future maintenance or general reference.

The combination of field crew and management experience, plus the proximity of the office to the project site, translates into a highly responsive team. The City can expect the work to be done expeditiously, expertly, and well within budget.

**AVAILABLE FACILITIES (EQUIPMENT) AND TECHNOLOGICAL CAPABILITIES**

CGA applies conventional methods and materials to typical survey projects. When a project can benefit from a more “high-tech” approach, GPS, and robotic instruments are utilized to streamline the data flow from the field crew to the CAD technicians.

The following is a complete list of surveying equipment owned and operated by CGA:

- GTS-225 Topcon TTL (4)
- Topcon GPT 3002 (4)
- Topcon GPT 2002 (4)
- Topcon GPT 235W (4)
- Topcon AP-L1A (4)
- Trimble R8 (6)





- Topcon Hiper Lite+ (1)
- Trimble 4800 (2)
- Leica NA2 (Wild NA2) (2)
- Wild NA2 (2)
- Topcon AT-G2 (1)
- Topcon AT-1 (1)
- Topcon AT-S3 (1)
- Topcon DL-101C (1)
- Topcon AT-G2A (2)
- Leica 32X Auto Level (1)
- Topcon F2 Data Collector (1)
- Recon Data Collector (12)
- Topcon Ranger (4)
- Trimble TSCe Datalogger (5)
- Trimble TSC 3 (3)
- Contour XLRic Laser Range Finder (1)
- Trailer Mounted Vacuum
  - Excavator Demonstrator w/Jet Force Jetter (1)
- Hypac Max Hydrographics Software
- Odom Hydrographics System Hydrotrac Hardware
- Leica ScanStation C10 (1)
- Cyclone Model (Software)
- Cyclone CloudWorks Pro (Software)
- Schonstedt Magnetic Locators
- 100-foot Steel Chanin/Reel
- 200-foot Survey Chain
- Tribrock for Triple Prism
- Triple Prism Mount & Prism
- Single Prism Mount & Prism
- Motorola 2-watt Radios
- Kenwood 2-watt Radios
- Bosch Demolition Hammer
- 1000-watt Honda Generator
- Stihl Chain Saw
- Porter Cable 7.25-inch Saw
- Makita Concrete Saw
- Milwaukee Hammer Drill
- AutoCAD Civil 3D 2013
- Microstation V8 GEOPAK Survey
- Carlson Survey, Carlson Civil
- Topcon Hiper Lite+
- Trimble TSC2 (6)

## CAD

While CGA typically works in AutoCAD software using AutoCAD Civil 3D software for the survey data, the firm has individuals in the CAD department who have worked with and are familiar with the Eagle Point Surveying Software. CGA also uses AutoCAD 2014 that is in compliance with CoffL CAD standards. As demonstrated in our submittal, CGA has a large staff of surveyors, field crew, CAD operators, and GPS support specialists.

## SCHEDULING METHODOLOGY (TIME LINE)


Each project is different so for Project scheduling we propose to use critical path method for effectively managing and executing the work in the optimum time.

## FIRM'S CURRENT WORKLOAD

Calvin, Giordano & Associates workload has been steady for the past 18 months; however, there has recently been availability for new projects and Clients. Calvin, Giordano & Associates has been able to accommodate its workload in the fast-paced environment that currently exists in the South Florida area, and with recent staff additions and a decrease in our projected workload, we will have more than ample staff-hour availability dedicated to satisfy the City of Fort Lauderdale's needs.



## SECTION 7 REFERENCES

CLIENT / CONTACT	DESCRIPTION OF WORK	DATE OF COMPLETION	COST
<p>Bill Evans Assistant City Manager bevans@sibfl.net</p> <p>City of Sunny Isles Beach 18070 Collins Avenue Sunny Isles Beach, FL 33160 (305) 792-1912 (305) 792-1614 (Fax)</p>	 <p>CGA utilized a Leica ScanStation and Global Positioning System with the use of Real Time Kinematic to perform a survey of the existing location to accurately establish that the parameters of the submerged land lease. This was a requirement to ensure that the newly designed pier was being constructed within the State mandated area. CGA also verified environmental monuments such as the Mean High Water Line (MHWL), Erosion Control Line (ECL) and Mean Low Water Line (MLWL) for Miami-Dade County Environmental Resources Management (DERM) and Florida Department of Environmental Protection (FDEP). Finally, CGA performed a survey of the bottom contours to provide water depth information for the bid documents. This information was integral to the Contractors during the estimating process.</p>	<p>2010 - 2011</p>	<p>Est. Construction \$4,000,000</p> <p>Actual Construction \$4,200,000</p> <p>CGA Survey Fees \$20,000.00</p>



CLIENT / CONTACT	DESCRIPTION OF WORK	DATE OF COMPLETION	COST
<p>Jeremy Earle <i>Executive Director</i> <i>Dania Beach CRA</i> jearle@ ci.dania-beach.fl.us</p> <p>City of Dania Beach CRA 336 East Dania Beach Blvd Dania, Florida 33004 (954) 924-6800, Ext 3732</p>	 <p>CGA's survey team prepared a detailed Route Survey of approximately 5700 linear feet of Phippen Road. This Project involved research and verification of the dedicated right-of-way. This particular road was difficult to research because it is one of the oldest roads in the oldest City in the County. Survey located all improvements within the Right-of-Way and extended 20' beyond each right-of-way line. Cross sections were taken every 100 feet in most areas and in areas of particular concern elevations were taken on a 50 foot grid. Rim elevations were measured for all utility structures. This design/route survey was prepared to be used in the design of a major Landscape improvements.</p>	2011	<p>Est. / Actual- Construction N/A</p> <p>CGA Fees \$24,750.00</p>





CLIENT / CONTACT	DESCRIPTION OF WORK	DATE OF COMPLETION	COST
<p>Denise Barrett <i>Communications Director</i> dbarrett@westonfl.org</p> <p>City of Weston 17200 Royal Palm Blvd Weston, FL 33326 (954) 385-2000 (954) 385-2010 (Fax)</p>	 <p>The City of Weston was incorporated in 1996 and is currently home to over 61,000 residents. The City contains over 27 square miles with boundaries on the west at the Everglades L-33 levy, on the north and east at I-75, and on the south at the C-11 canal/Griffin Road. Calvin, Giordano &amp; Associates provides Surveying and Mapping, engineering, landscaping, planning, and construction services for multitude of projects within the City. A new City Hall and Public Works building, along with extensive roadway improvements, such as traffic signalization, and under grounding the electric power on State Road 84 are just a few of the recent projects. Surveying services collected roadway signage for all public roads in the City. The data collected included submeter GPS location and a photograph of the signage. The information was delivered to the Data Technologies &amp; Development Department at CGA who then imported the data to the City's GIS database.</p> <p>Calvin, Giordano &amp; Associates has been City Engineers/Surveyors for Weston for more than a decade, and can state that it was one of the few communities that had power before, during and after hurricane Wilma. In addition, our emergency team responded immediately to restore the Infrastructure to the same level of service.</p>	<p>1996 - Ongoing</p>	<p>Est. Construction NA</p> <p>Actual Construction NA</p> <p>CGA Fees Construction Continuing Contract</p>



## SECTION 8 MINORITY/WOMEN (M/WBE) PARTICIPATION

CGA is not a Minority/Women Business Enterprise. However, CGA recognizes that we have a personal and professional responsibility to reach out to minority-owned firms and is committed to providing development opportunities for them. CGA continually works regularly with these firms and assist them in professional development by providing support, guidance and a work flow knowledge that they can use to plan and grow their own business.

With offices in throughout South Florida, we have a personal and professional vested interest in the success, growth and betterment of our surrounding environment and all of its inhabitants. CGA will continue our efforts to reinvest in the local community and involve minority and women-owned sub-consultants when ever possible in our projects.

CGA's current commitment to use Minority Business Enterprises is evidenced by the use of the following consultants/vendors/suppliers:

- Black Owned Businesses: Traffic Data Collection; Palm Engineering; Tiny Tim Car Wash, Inc.
- Women-Owned Businesses: Masuen Consulting, Inc.; Seitz, Inc.; Career Exchange; Traffic Survey Specialists Inc.; Dorothy Schawk; EE&G Environmental Svcs; Design & Construction Solutions
- Hispanic Owned Businesses: Nodarse & Associates Inc.; Ojito & Associates; Martinez & Espinosa, CPA; Pistorino & Alam Consulting Engineers; Progressive Design and Engineering, Inc.; Southern Resource Mapping.
- Other Minority Owned Businesses: Chen & Associates; Techno Electric Inc.; Target Engineering; R.J. Behar & Co., Inc., Radise International; Water Resource Management Associates, Inc.



## SECTION 9 LOCAL BUSINESS PREFERENCE (LBP)

See the following page for Calvin, Giordano & Associates local business preference.

**LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT**

The Business identified below certifies that it qualifies for the local BUSINESS preference classification as indicated herein, and further certifies and agrees that it will re-affirm it's local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

(1) \_\_\_\_\_ is a **Class A** Business as defined in City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. A copy of the City of Fort Lauderdale current year Business Tax Receipt **and** a complete list of full-time employees and their addresses shall be provided within 10 calendar days of a formal request by the City.  
 Business Name

(2) \_\_\_\_\_ is a **Class B** Business as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. A copy of the Business Tax Receipt **or** a complete list of full-time employees and their addresses shall be provided within 10 calendar days of a formal request by the City.  
 Business Name


(3) Calvin, Giordano & Associates is a **Class C** Business as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.  
 Business Name

(4) \_\_\_\_\_ requests a **Conditional Class A** classification as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.  
 Business Name

(5) \_\_\_\_\_ requests a **Conditional Class B** classification as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.  
 Business Name

(6) \_\_\_\_\_ is considered a **Class D** Business as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. and does not qualify for Local Preference consideration.  
 Business Name

BIDDER'S COMPANY: Calvin, Giordano & Associates, Inc. \_\_\_\_\_

AUTHORIZED COMPANY PERSON: Dennis J. Giordano, President  February 20, 2014  
 NAME SIGNATURE DATE







# SECTION 10 SAMPLE INSURANCE CERTIFICATE



## CERTIFICATE OF LIABILITY INSURANCE

CALVI-2 OP ID: E1

DATE (MM/DD/YYYY)  
12/30/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Brown & Brown of Florida, Inc. 1201 W Cypress Creek Rd # 130 P.O. Box 5727 Ft. Lauderdale, FL 33310-5727 Stephen E. Patton, AAI	954-776-2222 954-776-4446	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS:
INSURED Calvin, Giordano & Associates, Inc. Attn: Dennis Giordano 1800 Eller Drive #600 Ft. Lauderdale, FL 33316	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Hartford Casualty Ins. Co	NAIC # 29424
	INSURER B : Hartford Ins Co of Midwest	37478
	INSURER C : American Guar & Liab Ins Co	26247
	INSURER D : Hartford Ins. Co. of the S.E.	38261
	INSURER E : Continental Casualty Company	20443
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC		21UUNLK3645	01/01/14	01/01/15	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		21UENJB7000	01/01/14	01/01/15	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		AUC594612805	01/01/14	01/01/15	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A		21WBNO3209	01/01/14	01/01/15	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Professional Liab Claim Made		AEH288358005 RETENTION: \$200,000	08/27/13	08/27/14	Per Claim 2,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
For bid purposes only

CERTIFICATE HOLDER	CANCELLATION
CALVING  Calvin, Giordano & Associates, Inc. 1800 Eller Drive #600 Ft Lauderdale, FL 33316	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 



## SECTION 11 JOINT VENTURES

Not applicable.



## SECTION 12 SUB-CONSULTANTS

None





## SECTION 13 NON-COLLUSION STATEMENT

See the following page for Calvin, Giordano & Associates Non-Collusion Statement.

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

**3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).**

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

**NAME**

**RELATIONSHIPS**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**