



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#17-0561

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: July 11, 2017

TITLE: Motion to Approve Irrigation Upgrades at Sunset Memorial Gardens Cemetery as a Cemetery Systems Capital Improvement, Approve a Price Proposal for the Purchase of Irrigation Upgrades through the National Joint Powers Alliance Contract 071415-GGI, and Authorize the City Manager to Take All Administrative Actions Necessary Subject to the Approval by the City Attorney's Office - \$120,000

Recommendation

It is recommended that the City Commission approve improvement irrigation upgrades as a capital improvement at Sunset Memorial Gardens Cemetery and approve a price proposal for the purchase of the irrigation upgrades through the National Joint Powers Alliance (NJPA) Indefinite Quantity Construction Contracting Systems and Related Services in the estimated amount of \$120,000; and authorizing the City Manager to take all administrative actions necessary subject to the approval of the City Attorney's Office.

Background

In April 2015, CFS Funeral Services, Inc., also known as Carriage Funeral Services ("Carriage"), recommended an expansion of the automated irrigation systems at Lauderdale Memorial Park and Sunset Memorial Gardens. The request for this capital improvement purchase exceeds the contractually agreed upon Compensation and Capital Improvement Plan with Carriage. Pursuant to Section 10-47(a)(2)d., Code of Ordinances of the City of Fort Lauderdale, Florida, the income of the perpetual care trust fund can be used as follows:

(2) Expenditures. The income of the perpetual care trust shall be used only for the following purposes:

d. Capital improvements to the cemetery system when recommended by the cemetery system board of trustees and approved by the city commission may be funded with excess accumulated income from all years, provided that the finance director has determined that such action will not adversely affect the perpetual operation and maintenance of the cemetery system.

At its March 9, 2017 meeting, the Cemetery System Board of Trustees made a motion to recommend the expenditure of up to \$120,000 for irrigation upgrades at Sunset Memorial Gardens Cemetery from the income of the Perpetual Care Trust. The motion

passed 9 to 1. The Director of Finance has determined that such action will not adversely affect the perpetual operation and maintenance of the cemetery system.

Pursuant to Section 2-198, Code of Ordinances of the City of Fort Lauderdale, Florida, “[t]he city manager or the city manager’s designee shall have the authority to join with other units of government in cooperative purchasing plans when the best interest of the city would be served thereby.” Staff is recommending using the NJPA contract because it provides operational efficiency and expediency. Pursuant to the terms of the contract the Gordian Group has submitted the attached price proposal from Shiff Construction & Development, Inc. for the proposed irrigation upgrade at an estimated cost of \$116,792.23. The estimated cost of \$116,792.23 is within the amount of \$120,000 approved by the Cemetery System Board of Trustees. Once the price proposal is approved, a purchase order will be submitted in an amount not to exceed \$120,000.

Resource Impact

There will be a fiscal impact in the amount of \$120,000 contingent upon the approval of the Consolidated Budget Amendment CAM 17-0703.

Funds available as of July 6, 2017					
ACCOUNT NUMBER	INDEX NAME (Program)	GL ACCOUNT	AMENDED BUDGET	AVAILABLE BALANCE	PURCHASE AMOUNT
627-P12307.627-6599	Irrigation Upgrade Sunset Memorial Gardens	Capital Outlay / Construction	\$0	\$0	\$120,000
PURCHASE TOTAL ►					\$120,000

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 3: Be a community that finds opportunities and leverages partnerships to create unique, inviting and connected gathering places that highlight our beaches, waterways, urban areas and parks.
- Objective 1: Improve access to and enjoyment of our beach, Riverwalk, waterways, parks, and open spaces for everyone.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Related CAM

#17-0703

Attachments

Exhibit 1 - Cemetery System Board of Trustees Minutes of March 9, 2017

Exhibit 2 - NJPA Contract Documents

Exhibit 3 - Price Proposal

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