




**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager   
Greg Chavarria (Sep 19, 2023 08:49 EDT)

**DATE:** September 19, 2023

**TITLE:** **REVISED M-1** Motion Approving Event Agreements and Related Road Closures for Vegan Block Party: Fall Festival, 2023 Halloween Block Party (Victoria Park Residential), Day of the Dead Celebration and Boardroom Bar 10<sup>th</sup> Anniversary Car Show - (**Commission Districts 1 and 2**)

**Recommendation**

Staff recommends the City Commission approve event agreements and requests for road closures with Vegan Ventures, LLC, Victoria Park Civic Association, Inc., 3J Hospitality, LLC and Faber Brothers, LLC, in substantially the form attached, and authorize execution of the agreement by the City Manager.

**Background**

City staff has been working closely with the event organizers regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed, and the event organizers were advised of the noise ordinance and possible concerns.

The organizers will pay for all event costs and submit the required certificates of insurance. The event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their respective areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of the event agreement is contingent upon the City Attorney’s Office receiving and approving a validly executed agreement.

<b>Event 1: <u>Vegan Block Party: Fall Festival</u> (District 2)</b>	
Applicant:	Vegan Ventures, LLC.

Date/Time:	Saturday, October 14, 2023 (2:00pm – 8:00pm)
Location:	Esplanade Park 400 SW 2nd St, Fort Lauderdale, FL 33312
Set Up Date/Time:	Friday, October 13, 2023 (10:00am – 5:00pm)
Breakdown Date/Time:	Saturday, October 14, 2023 (8:00pm – 11:59pm)
Road Closing:	Yes – (12:00m – 11:59pm) Full Road Closure <ul style="list-style-type: none"> <li>• SW 2<sup>nd</sup> Street (between SW 4<sup>th</sup> Ave and SW 5<sup>th</sup> Ave)</li> </ul>
Alcohol:	Yes
Amplified Music:	Saturday, October 14, 2023 (10:00am – 8:00pm)
Special Permission:	Amplified Music/Extended Road Closure – No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

<b><u>Event 2: 2023 Halloween Block Party (Victoria Park Residential) (District 2)</u></b>	
Applicant:	Victoria Park Civic Association, Inc.
Date/Time:	Saturday, October 28, 2023 (4:30pm – 8:30pm)
Location:	Victoria Park Neighborhood NE 12 <sup>th</sup> Ave (from 4 <sup>th</sup> Street to 6 <sup>th</sup> Street) NE 13 <sup>th</sup> Ave (from 4 <sup>th</sup> Street to 6 <sup>th</sup> Street) NE 5 <sup>th</sup> Street (from 12 <sup>th</sup> Ave to 13 <sup>th</sup> Ave)
Set Up Date/Time:	Saturday, October 28, 2023 (3:00pm – 4:30pm)
Breakdown Date/Time:	Saturday, October 28, 2023 (8:30pm – 10:00pm)
Road Closing:	<b>Yes</b> – Full Road Closure <b>Saturday, October 28, 2023 (3:00pm – 10:00pm)</b> <ul style="list-style-type: none"> <li>• NE 12th Ave (from 4th Street to 6th Street)</li> <li>• NE 13th Ave (from 4th Street to 6th Street)</li> <li>• NE 5th Street (from 12th Ave to 13th Ave)</li> </ul>
Alcohol:	No
Amplified Music:	No
Special Permission:	Amplified Music/Extended Road Closure – No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

<u>Event 3: Day of the Dead Celebration (District 2)</u>	
Applicant:	3J Hospitality, LLC
Date/Time:	Saturday, November 4, 2023 (4:00pm – 10:00pm)
Location:	<b>Backyard</b> 100 SW 3 <sup>rd</sup> Ave, Fort Lauderdale, FL 33312
Set Up Date/Time:	Saturday, November 4, 2023 (8:00am – 4:00pm)
Breakdown Date/Time:	Saturday, November 4, 2023 (10:00pm – 11:00pm)
Road Closing:	Yes - Full Road Closure (8:00am - 11:00pm) <ul style="list-style-type: none"> <li>• SW 3<sup>rd</sup> Ave (Broward Blvd to SW 2<sup>nd</sup> Street)</li> </ul>
Alcohol:	Yes – sold inside 3J Hospitality grounds
Amplified Music:	<b>Yes</b> Saturday, November 4, 2023 (5:00pm – 10:00pm)
Special Permission:	Amplified Music/Extended Road Closure - No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

<u>Event 4: Boardroom Bar 10<sup>th</sup> Anniversary Car Show (District 1)</u>	
Applicant:	Faber Brothers, LLC
Date/Time:	Sunday, October 8, 2023 (1:00pm – 5:00pm)
Location:	4:30 Boardroom Bar 3343 NE 32 <sup>nd</sup> Street, Fort Lauderdale, FL 33308
Set Up Date/Time:	Sunday, October 8, 2023 (10:00am – 1:00pm)
Breakdown Date/Time:	Sunday, October 8, 2023 (5:00pm – 6:00pm)
Road Closing:	<b>Yes – Full Road Closure</b> <b>Sunday, October 8, 2023 (10:00am – 6:00pm)</b> <ul style="list-style-type: none"> <li>• North and Southbound Lanes of 32<sup>nd</sup> Street (from A1A to 32<sup>nd</sup> Ave)</li> </ul>
Alcohol:	Yes – Sold from the surrounding establishments
Amplified Music:	No
Special Permission:	Amplified Music/Extended Road Closure – No
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

**Resource Impact**

Revenue related to these agreements is included in the FY 2023 operating budget in the accounts listed below.

<i>Funds available as of September 5, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT / ACTIVITY NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-6025-574-347-200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$163,000	\$152,300	\$800
<b>TOTAL AMOUNT ►</b>					<b>\$800</b>

**Strategic Connections**

This item is a 2022 Top Commission Priority, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community.
- Objective: Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*. This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

**Attachments**

- Exhibit 1 – Vegan Block Party: Fall Festival Application
- Exhibit 1a – Vegan Block Party: Fall Festival Site Plan
- Exhibit 1b – Vegan Block Party: Fall Festival Agreement
- Exhibit 2 – 2023 Halloween Block Party (Victoria Park Residential) Application
- Exhibit 2a – 2023 Halloween Block Party (Victoria Park Residential) Site Plan
- Exhibit 2b – 2023 Halloween Block Party (Victoria Park Residential) Agreement
- Exhibit 3 – Day of the Dead Celebration Application

Exhibit 3a – Day of the Dead Celebration Site Plan  
Exhibit 3b – Day of the Dead Celebration Agreement  
Exhibit 4 – Boardroom Bar 10<sup>th</sup> Anniversary Car Show Application  
Exhibit 4a - Boardroom Bar 10<sup>th</sup> Anniversary Car Show Site Plan  
Exhibit 4b - Boardroom Bar 10<sup>th</sup> Anniversary Car Show Agreement  
Exhibit 5 – October 2023 Special Event Calendar  
Exhibit 6 – November 2023 Special Event Calendar

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Prepared by: Brittany Henry, Special Events Coordinator, Parks and Recreation  
Department

Department Director: Phil Thornburg, Parks and Recreation Department






# REVISED M-1 (Commission Agenda Memo #23-840)

Final Audit Report

2023-09-19

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