



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: April 1, 2014

TITLE: Resolution approving the consolidated budget amendment

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2014 Budget.

Background

Budget amendments are consolidated into one agenda item for consideration at the first meeting of each month.

Examples of recommended actions within the consolidated budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2014 Operating Budget and Community Investment Plan by approving the following transfers and appropriations:

City Commission

A. Transfer between capital and operating budgets – General Capital Projects Fund and General Fund – District 2 Park project appropriations - \$57,600

In effort to enhance City parks and to improve vehicular safety, the following appropriations from the District 2 Park project are recommended:

- \$50,000 – to create a dog bark park at Holiday Park. An additional \$50,000 has been pledged from private donations;
- \$5,000 – to re-stamp and paint speed humps along 18th and 19th streets in Poinsettia Heights; and
- \$2,600 – to replace the decorative signage in Poinsettia Heights.

Staff recommends that the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the General and General Capital Projects Funds, in the amount of \$57,600 to facilitate the dog park, maintenance of the speed humps, and decorative sign replacements in District 2.

Fire-Rescue

B. Acceptance of grant funding and appropriation – Grants Fund – Citizens Corps Program - \$7,000

The City of Fort Lauderdale was awarded a grant in the amount of \$7,000 from the State of Florida Division of Emergency Management to operate the Citizen Corps Program. The grant does not require a cash match. This grant program promotes partnership between local emergency personnel and citizens, by training citizens in basic emergency preparedness, response and recovery skills and other preparation necessary to function as auxiliary personnel to first responders. Funds will be used to pay for training supplies and equipment. The grant acceptance, CAM 14-0375, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2014 operating budget by amending the appropriate revenue and expense accounts in the Grants Fund in the amount of \$7,000 to facilitate the Citizens Corps Program.

C. Acceptance of grant funding and appropriation – Grants Fund – Community Emergency Response Team (CERT) Program - \$7,000

The City of Fort Lauderdale was awarded a grant in the amount of \$7,000 from the State of Florida Division of Emergency Management to operate the Community Emergency Response Team (CERT) Program. The grant does not require a cash match. This grant program promotes partnership between local emergency personnel and citizens, by training citizens in basic emergency preparedness, response and recovery skills and other preparation necessary to function as auxiliary personnel to first responders. Funds will be used to pay for training supplies and equipment. The grant acceptance, CAM 14-0374, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2014 operating budget by amending the appropriate revenue and expense accounts in the Grants Fund in the amount of \$7,000 to facilitate the Community Emergency Response Team (CERT) Program.

D. Acceptance of grant funding and appropriation – Grants Fund – Urban Area Security Initiative (UASI) Program - \$174,869.92

The City of Fort Lauderdale was awarded a sub-grant in the amount of \$174,869.92 from the Department of Homeland Security via the State of Florida Division of Emergency Management to operate the City's Urban Area Security Initiative (UASI) programs. The grant does not require a cash match. Funding will be used to purchase training supplies and equipment for the Community Emergency Response Team and Regional Citizens Corps, Emergency Operations Center enhancements and maintenance, SWAT responder kits and Chemical, Biological, Radiological, Nuclear (CBRN) training. The grant acceptance, CAM 14-0372, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2014 operating budget by amending the appropriate revenue and expense accounts in the Grants Fund in the amount of \$174,869.92 to facilitate the Urban Area Security Initiative (UASI) programs.

Information Technology Services

E. Transfer between capital projects – General Capital Project and Central Services Funds – Kronos Workforce Timekeeping Expansion and ERP- \$210,898

The Kronos Workforce Timekeeping Expansion project was approved by the City Commission, June 18, 2013 (CAM 13-0780) for a version 6.4 upgrade. However, after an analysis and site visit conducted by Kronos, a version 7 upgrade is recommended. This upgrade requires system reconfigurations and additional software, servers, and licenses. The estimated cost of the additional items is \$133,945. The funding source for the additional funding is recommended from the Radio Communications/Microwave

Replacement project, which is complete. The contract change order, CAM 14-0427, will be presented April 15, 2014 to the City Commission.

In addition, staff recommends closing out the Radio Communications Microwave Replacement project after funding the Kronos Upgrade project. All remaining funds will be moved into the Enterprise Resource Planning (ERP) project. All three of these projects are citywide projects.

Staff recommends the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the General Capital Projects and Central Services Funds in the amount of \$210,898.13 to facilitate the completion of the Kronos Workforce Timekeeping Expansion project, further funding of the ERP system and closing the Communications Microwave Replacement project.

Parks and Recreation

F. Transfer between capital projects – Special Obligation Construction 2011 Bond Funds – Concession stand at Osswald Park – \$177,000

The new baseball fields at Osswald Park have been completed, however, additional funding is needed for the concession stand and other ancillary items at this time. Staff received approval from the Orange Bowl Committee to use the remaining City funds in the Carter Park Orange Bowl project to fund the new concession stand at Osswald Park. Funding in the amount of \$177,000 is recommended to be transferred from the completed Orange Bowl project at this time.

Staff recommends that the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Special Obligation Construction 2011 Bond in the amount of \$177,000 to facilitate construction of a concession stand and other ancillary items at Osswald Park.

Resource Impact

The fiscal impact in the various funds is outlined in the tables below. The letters below correspond to the descriptions in the background section of this document.

Where applicable, the approval of companion agenda items listed below is contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Related CAM(s): 14-0375, 14-0374, 14-0372

City Commission

A. Transfer between capital and operating budgets –General Capital Projects Fund and General Fund - District 2 Park project appropriations - \$57,600

Transfer/Appropriate From:

Funds available as of March 21, 2014

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
331-P11725-6599	District Two Park	Capital Outlay/Construction	\$111,318.00	\$110,762.00	\$57,600.00
				TRANSFER TOTAL →	\$57,600.00

Transfer/Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
331-P12046-6599	Dog Park at Holiday Park	Services-Materials/Construction	\$0.00	\$0.00	\$50,000.00
001-TAM040102-3437	Transportation Traffic	Services-Materials/Imp Repair & Maintenance	\$523,355.00	\$438,698.00	\$5,000.00
001-PKR062401-3299	Landscape Services	Services-Materials/Other Services	\$1,056,903.00	\$675,775.00	\$2,600.00
				TRANSFER TOTAL →	\$57,600.00

Fire-Rescue

B. Acceptance of grant funding and appropriation – Grants Fund – Citizens Corps Program - \$7,000

Appropriate:

Funds available as of March 21, 2014

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GCORPS13-C314	Citizens Corps Program	Intergovt Revenue/DHS Pass Thru Div of Emergency Managment	\$0.00	\$0.00	\$7,000.00
APPROPRIATION TOTAL →					\$7,000.00

Appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GCORPS13-3928	Citizens Corps Program	Office Supplies	\$0.00	\$0.00	\$500.00
129-GCORPS13-3949	Citizens Corps Program	Uniforms	\$0.00	\$0.00	\$6,000.00
129-GCORPS13-4355	Citizens Corps Program	Print Shop Service Charge	\$0.00	\$0.00	\$500.00
APPROPRIATION TOTAL →					\$7,000.00

C. Acceptance of grant funding and appropriation – Grants Fund – Community Emergency Response Team (CERT) Program - \$7,000

Appropriate:

Funds available as of March 21, 2014

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GCERT14-C314	Community Emergency Response Team	DHS Pass thru State of Florida Division of Emergency Management	\$0.00	\$0.00	\$7,000.00
APPROPRIATION TOTAL →					\$7,000.00

Appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GCERT14-4337	Community Emergency Response Team	Service Charge Fire	\$0.00	\$0.00	\$5,000.00
129-GCERT14-3946	Community Emergency Response Team	Tools and Equipment <\$5,000	\$0.00	\$0.00	\$2,000.00
APPROPRIATION TOTAL →					\$7,000.00

D. Acceptance of grant funding and appropriation – Grants Fund – Urban Area Security Initiative (UASI) Program - \$174,869.92

Appropriate:

Funds available as of March 21, 2014

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GUASI14A-C313	FY13 UASI SWAT C50 1 st Responder Kits	DHS Pass thru City of Miami	\$0.00	\$0.00	\$35,100.00
129-GUASI14B-C313	FY13 UASI EOC Enhancements	DHS Pass thru City of Miami	\$0.00	\$0.00	\$40,000.00
129-GUASI14C-C313	FY13 UASI CERT O/T	DHS Pass Thru City of Miami	\$0.00	\$0.00	\$16,000.00
129-GUASI14C-C313	FY13 UASI CERT Supplies/Equip	DHS Pass Thru City of Miami	\$0.00	\$0.00	\$9,000.00
129-GUASI14D-C313	FY13 UASI CBRNE Training	DHS Pass Thru City of Miami	\$0.00	\$0.00	\$29,769.92
129-GUASICORP16-C313	FY13 UASI Citizen Corp Training & Drills	DHS Pass Thru City of Miami	\$0.00	\$0.00	\$45,000.00
APPROPRIATION TOTAL →					\$174,869.92

Appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GUASI14A-3946	FY13 UASI SWAT C50 1 st Responder Kits	Service-Materials/ Tools & Equip	\$0.00	\$0.00	\$35,100.00
129-GUASI14B-3428	FY13 UASI EOC Enhancements	Service-Materials /Building Repair	\$0.00	\$0.00	\$40,000.00
129-GUASI14C-4337	FY13 UASI CERT O/T	Other Operating Expenses/ Service Charge Fire	\$0.00	\$0.00	\$16,000.00
129-GUASI14C -3999	FY13 UASI CERT Supplies/Equip	Service-Materials/ Other Supplies	\$0.00	\$0.00	\$9,000.00
129-GUASI14D -4101	FY13 UASI CBRNE Training	Other Operating Expenses/Certification Training	\$0.00	\$0.00	\$29,769.92
129-GUASICORP16-3999	FY13 UASI Citizen Corp Training	Service-Materials/ Other Supplies	\$0.00	\$0.00	\$15,000.00
129-GUASICORP16-4104	FY13 UASI Symposium	Other Operating Expenses/Conference	\$0.00	\$0.00	\$20,000.00
129-GUASICORP16-4116	FY13 UASI Drills	Other Operating Expenses/Schools	\$0.00	\$0.00	\$10,000.00
APPROPRIATION TOTAL →					\$174,869.92

Information Technology Services

E. Transfer between capital projects – General Capital Projects Fund and Central Services Funds – Kronos Workforce Timekeeping Expansion - \$210,898

Transfer From:

<i>Funds available as of March 21, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
331-P11712.331	Radion Communications Microwave Replacement	Capital Outlay/Construction	\$3,532,764.00	\$210,898.13	\$210,898.13
TRANSFER TOTAL →					\$210,898.13

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
581-P11922-6550	Kronos Upgrade	Capital Outlay/Administration	\$415,000.00	\$0.00	\$133,945.00
581-P11937-6499	Enterprise Resource Planning (ERP)	Capital Outlay/Administration	\$192,773.00	\$61,213.00	\$76,953.13
TRANSFER TOTAL →					\$210,898.13

Parks and Recreation

F. Transfer between capital projects – Special Obligation Construction 2011 Bond – Concession stand at Osswald Park – \$177,000

Transfer From:

<i>Funds available as of March 21, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
345-P11784-6599	Orange Bowl Field at Carter Park	Capital Outlay/Construction	\$1,500,000.00	\$327,000.00	\$177,000.00
TRANSFER TOTAL →					\$177,000.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
345-P11826-6599	Baseball Fields for Osswald Park	Capital Outlay/Construction	\$0.00	\$0.00	\$177,000.00
TRANSFER TOTAL →					\$177,000.00

Prepared by: Bobbi Williams
Budget Manager: Emilie R. Smith