



January 17, 2025

Contract Number: ITB No. 178-1

NOTICE FOR: Wolmer De Oliveira
Encop, Inc.
7858 SW 3rd St.
North Lauderdale, FL 33068

FROM: Alex Torres, Senior Project Manager
701 S. Andrews Avenue
Fort Lauderdale, FL 33316

SUBJECT: Project Numbers 12753 Cooley's Landing Park Admin Building
Notice to Proceed for **CONSTRUCTION – CORRECTION**

1. This is your authorization to commence Construction on Cooley's Landing Park Admin Building under ITB No. 178-1, starting on 2/3/2025. The work shall be carried out regularly and uninterruptedly with sufficient force to ensure its timely completion. Substantial Completion shall be achieved within 90 calendar days (at 5/3/2025), and Final Completion within 60 calendar days from substantial completion (at 7/2/2025). Prior to Final Completion and submittal of the final pay application, all punch list items must be addressed, and all applicable items identified in Section 01780 – Contract Closeout must be completed.
2. Please note, the Contract Price shall not be exceeded without prior approval of the City's Project Manager, and without written approval in the form of a modified purchase order.
3. Additionally, the Contract Time may only be changed by a Change Order. Any claim for an extension of the Contract Time shall be based on written notice delivered to the Project Manager within ten (10) days of the occurrence of the event giving rise to the claim.
4. An electronic copy of the City's approved payment form has been provided for your use in processing all applications for payment. Please reference purchase order number 7132 on all applications for payment.
5. The City's Project Manager for this project will be Alex Torres, Senior Project Manager. Please direct all communications to Alex Torres, at 954-828-6231, or at atorres@fortlauderdale.gov.

Sincerely,

PARKS AND RECREATION DEPARTMENT

701 S ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33316

TELEPHONE (954) 828-PARK (7275)

WWW.FORTLAUDERDALE.GOV





Alex Torres

Senior Project Manager – City Manager’s Office

cc: Ben Rogers, Acting City Manager
Carl Williams, Director – Parks and Recreation
Amy Jean-Baptiste, Deputy Director – Parks and Recreation
Enrique Sanchez, Deputy Director – Parks and Recreation
Alex Torres, Senior Project Manager – Parks and Recreation
File

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