



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: January 22, 2014

TITLE: Motion to award a three-year contract for airport security services –
Request for Proposal (RFP) 545-11298 - \$1,116,750 (three year cost),
and a contract extension for current airport security services for up to sixty
(60) days, contract 795-10158 - \$53,666.

Recommendation

It is recommended that the City Commission award a three-year contract for the purchase of airport security services to AlliedBarton Security Services LLC, utilizing the City's Contract Form P-001, in substantially the form attached, in the estimated annual amount of \$372,250 (three-year estimated amount of \$1,116,750), contingent upon approval of the Aviation Advisory Board scheduled for January 23, 2014, and authorize the City Manager to approve two, one-year renewal options, contingent upon appropriation of funds, and to approve a month-to-month extension for up to sixty (60) days for the current security services with U.S. Security Associates, Inc. per current unit prices, in the estimated amount of \$53,666.

Background

The Airport staff worked with the City's Procurement Division to develop an RFP to solicit qualified security firms for the Executive Airport and Downtown Helistop. The Airport currently utilizes a security contractor to provide 24-hour site security, initial response to aircraft/airport incidents, emergencies and Air Traffic Control Tower assistance requests. The timeline for this solicitation process included the following:

- October 2013 – An RFP was issued for Airport Security Services. A pre-bid conference and site visit meeting was held on October 30, 2013 at the Airport Administration building for perspective bidders.
- November 2013 – The bid closed with a total of ten firms submitting proposals in response to the RFP.

- December 2013 – The evaluation committee consisting of Scott Kohut, Airport Operations Supervisor; Mark Cervasio, Assistant Airport Manager; and Joseph Hoover, Police Sergeant and Airport Detail Coordinator met with AnnDebra Diaz, Procurement Specialist, to evaluate the ten proposals and select the three top ranked firms:
 - AlliedBarton Security Services
 - CSI Corporation
 - Navarro Security Group, Inc.
- December 2013 – Each firm was invited to make an oral presentation to the committee. After the presentations were completed, the committee ranked the proposers according to the evaluation criteria.

		CSI Corporation	Navarro Security	Allied Barton Security
EVALUATION CRITERIA		RANK	RANK	RANK
Understand overall needs	20%	3	2	1
Experience, qualifications, past performance	20%	3	2	1
Experience providing airfield patrol services	30%	3	2	1
Cost to the City	30%	1	2	3
OVERALL RANKING		3	2	1

Including all evaluation criteria, the final tabulations were first place ranked proposer, AlliedBarton Security Services; second place ranked proposer, Navarro Security Group; and third place ranked proposer, CSI Corporation.

AlliedBarton has current and extensive security experience and received positive references from North Perry and Fort Lauderdale-Hollywood International Airports. The company uses integrated technology and online solutions for reporting, record keeping, and monitoring and has a strong regional support structure.

A month-to-month extension for up to 60 (sixty) days with the current vendor is necessary to allow sufficient time for the transition to the awarded vendor.

Resource Impact

There will be a fiscal impact to the City in the amount of \$239,791 in FY 2014. Future expenditures are contingent upon approval and appropriation of the annual budget. Future year expenditures will be \$372,250 in FY 2015, \$372,250 in FY 2016, and \$186,125 in FY 2017.

Funds available as of 01/09/2014					
ACCOUNT NUMBER	INDEX NAME (PROGRAM)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	PURCHASE AMOUNT
468-TAM010101-3249	EXECUTIVE AIRPORT	SERVICES AND MATERIALS/SECURITY SERVICES	\$2,050,642	\$1,394,410	\$239,791
PURCHASE TOTAL ►					\$ 239,791

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the **Business Development Cylinder of Excellence**, specifically advancing:

Goal 7: Be a well-positioned City within the global economic and tourism markets of the South Florida region, leveraging our airports, ports, and rail connections.

Objective 4: Deliver best-in-class regional general aviation airport amenities and services to domestic and international stakeholders.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Prosperous*.

Attachments

Exhibit 1 - Bid Tabulation RFP 545-11298

Exhibit 2 - Final Rankings RFP 545-11298

Exhibit 3 – Agreement

Exhibit 4 – AlliedBarton Security Services Proposal

Exhibit 5 – Navarro Security Group Proposal

Exhibit 6 – CSI Corp/King Intelligence & Security Services Proposal

Prepared by: AnnDebra Diaz, Procurement Specialist II
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Department Director: Diana Alarcon, Transportation and Mobility