



DOCUMENT ROUTING FORM

Rev: 6 | Revision Date: 10/01/2024

CITY MANAGER AND MAYOR'S REVIEW AND/OR SIGNATURE COVERSHEET

1) ORIGINATING OFFICE:

Routing Start Date: 12/4/2024 Agenda Item Non-Agenda Item

Document Title: 1ST AMENDMENT - Oceanside Park and Greenspace Maintenance - ITB 244 - J-MAC Cleaning Services Inc.

Commission Mtg. Date: 12/3/2024 CAM #: 24-1094 Item #: CP-2

Routing Origin: Finance Department - Procurement Division CAM attached: Yes No

Router Name: Matthew Eaton Ext: 5141 Action Summary attached: Yes No

CIP FUNDED: YES NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement etc. Term "Real Property" include land, real estate, realty, or real.

2) CITY ATTORNEY'S OFFICE (CAO):

Documents to be signed/routed? Yes No Is the attached Granicus document Final? Yes No

Number of originals attached: 1 Approved as to Form: Yes No

Attorney's Name: Patricia SaintVil-Joseph Initials: *PSJ*

Continue Routing To: FIN (if applicable) Date: _____ and then to CCO Date: 12/05/24

3) CITY CLERK'S OFFICE (CCO):

of originals: 1 Routed to: WAY Date: 12/05/24

4) CITY MANAGER'S OFFICE: CMO LOG #: DEC 8 Document received from: CCO 12/5/24

ASSIGNED TO: SUSAN GRANT, ACTING CITY MGR. ANTHONY FAJARD, ASST. CITY MGR.
ACTING ASST. CITY MANAGERS.: BEN ROGERS, CHRIS COOPER LAURA REECE
ACTING CRA EXECUTIVE DIRECTOR APPROVED FOR CITY MANAGER'S SIGNATURE

CITY MANAGER TO SIGN PER ACM OR AcACM (Initial): _____

A. FAJARDO B. ROGERS C. COOPER L. REECE PENDING APPROVAL (See comments)

Comments/Questions: _____

Forward originals to CCO for continuous routing to Mayor Date to CCO: _____

5) MAYOR/CRA CHAIRMAN: Please sign as indicated and forward the originals to the City Clerk's Office for a final processing and review of attestation and/or seal, if applicable. Date to CCO: _____

6) INSTRUCTIONS TO CITY CLERK'S OFFICE: Please retain a scan record copy and forward originals to:

Dept.: Fin-Procurement *Name: Matthew Eaton Ext 5141

*Please scan the record copy to the City Clerk once review and sign at the last level of government (Federal, State, County) is complete.
Scan Date: _____ Attach certified Resolution # _____ Yes No Original form route to CAO



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#24-1094

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: December 3, 2024

TITLE: Motion Approving First Amendment to Add Location and Annual Increase Amount to the Oceanside Park and Greenspace Maintenance Agreement - J-MAC Cleaning Services Inc. - \$72,970 - (**Commission District 2**)

Recommendation

Staff recommends the City Commission approve a First Amendment, in substantially the form attached, to add a location and annual increase of \$72,970 from \$94,370 to \$167,340 to the initial two (2)-year contract term and three (3) additional one (1)-year renewal options to the Oceanside Park and Greenspace Maintenance contract with J-MAC Cleaning Services Inc., increasing the potential total amount from \$471, 850 to \$836,700.

Background

On April 2, 2024 (Commission Agenda Memo #24-0245), the City Commission awarded an agreement to J-MAC Cleaning Services Inc. for Oceanside Park and Greenspace Maintenance (Invitation to Bid Event No. 244). This Agreement was awarded for an initial two (2)-year contract term with three (3) additional one (1)-year renewal options, for a potential total of five (5) years. This Agreement is to keep a clean environment by maintaining the turf, landscape and restrooms, and litter control at Las Olas Oceanside Park (LOOP), 3000 East Las Olas Boulevard. It also includes the maintenance of three greenspaces near Las Olas Oceanside Park (LOOP), located at 2900 East Las Olas Boulevard, 2925 East Las Olas Boulevard, and 300 Las Olas Circle.

The increase in award will extend service to DC Alexander Park and is allowable as specified in the Invitation to Bid language, Section 2.12.3, Modification of Services. DC Alexander Park was newly re-opened on October 18, 2024, and is expected to be a popular spot for locals, visitors, and events. DC Alexander Park includes an extensive playground system, recreational area, large amounts of tropical landscaping, large restrooms and an expansive beach viewpoint. To keep the park in a pristine and inviting condition, a maintenance contractor is required to perform the daily maintenance.

Resource Impact

Funds for this agreement in the amount of \$72,970 are available in the FY 2025 Budget in the account listed below:

Funds available as of November 4, 2024					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-6034-572-30-3222	General Parks Maintenance	Services & Materials – Custodial Services	\$9,632,397	\$8,315,908	\$72,970
TOTAL AMOUNT ►					\$72,970

Strategic Connections

This is a 2024 Commission Priority, advancing Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2029 Strategic Plan*, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan* specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Spaces Area
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

Attachments

Exhibit 1 - J-MAC Cleaning Services Inc. Agreement

Exhibit 2 - Commission Agenda Memo #24-0245

Exhibit 3 - First Amendment to Agreement

Exhibit 4 - Quote to add DC Alexander

Prepared by: Glenn Marcos, Chief Procurement Officer, Finance
 Astrid Sperling, Senior Administrative Assistant, Parks and Recreation
 Heather Rose, Senior Procurement Specialist, Finance
 Matthew Eaton, Senior Administrative Assistant, Finance

Department Directors: Carl Williams, Parks and Recreation
 Linda Short, Finance

details

File #: 241094 Version: 1

Type: CONSENT PURCHASE

Title: Motion Approving First Amendment to Add Location and Annual Increase Amount to the Oceanside Park and Greenspace Maintenance Agreement - J-MAC Cleaning Services Inc. - \$72,970 - (Commission District 2)

Mover: Steven Glassman Second: Pam Beasley-Pittman

Result: Pass

Agenda note:

Minutes note:

Action: APPROVED

Action text: APPROVED

consent votes (0:0)

0 records

Person Name	Vote
No records to display.	



Department of State / Division of Corporations / Search Records / Search by Entity Name /

Detail by Entity Name

Florida Profit Corporation

J-MAC CLEANING SERVICES INC.

Filing Information

Document Number P11000002283
FEI/EIN Number 27-4695598
Date Filed 01/07/2011
Effective Date 01/06/2011
State FL
Status **ACTIVE**

Principal Address

3201 NW 97th Street
Miami, FL 33147

Changed: 12/10/2019

Mailing Address

7673 LaSalle Blvd
Miramar, FL 33023

Changed: 04/02/2019

Registered Agent Name & Address

SHEPARD, CURTIS
7673 LASALLE BLVD
MIRAMAR, FL 33023

Name Changed: 04/25/2024

Address Changed: 04/25/2024

Officer/Director Detail

Name & Address

Title **President**

Shepard, Judy S
7673 LaSalle Blvd
Miramar, FL 33023

Title coo

Sheftall, Jeremiah A
10780, N PRESERVE WAY #102
MIRAMAR, FL 33025

Annual Reports

Report Year	Filed Date
2022	06/10/2022
2023	03/19/2023
2024	04/25/2024

Document Images

04/25/2024 -- ANNUAL REPORT	View image in PDF format
03/19/2023 -- ANNUAL REPORT	View image in PDF format
06/10/2022 -- ANNUAL REPORT	View image in PDF format
03/07/2021 -- ANNUAL REPORT	View image in PDF format
03/25/2020 -- ANNUAL REPORT	View image in PDF format
12/10/2019 -- AMENDED ANNUAL REPORT	View image in PDF format
12/03/2019 -- AMENDED ANNUAL REPORT	View image in PDF format
04/02/2019 -- ANNUAL REPORT	View image in PDF format
04/02/2018 -- ANNUAL REPORT	View image in PDF format
04/14/2017 -- ANNUAL REPORT	View image in PDF format
02/03/2016 -- ANNUAL REPORT	View image in PDF format
04/05/2015 -- ANNUAL REPORT	View image in PDF format
08/31/2014 -- ANNUAL REPORT	View image in PDF format
04/30/2013 -- ANNUAL REPORT	View image in PDF format
04/27/2012 -- ANNUAL REPORT	View image in PDF format
03/30/2011 -- FEI#	View image in PDF format
01/07/2011 -- Domestic Profit	View image in PDF format

**FIRST AMENDMENT TO AGREEMENT FOR
OCEANSIDE PARK AND GREENSPACE
MAINTENANCE**

THIS FIRST AMENDMENT to Agreement for Oceanside Park and Greenspace Maintenance (“First Amendment”) entered into on December 5, 2024 (“Effective Date”), by and between the **City of Fort Lauderdale**, a Florida municipality, (“CITY”), with its principal address located at 101 NE 3 Avenue, Suite 2100, Fort Lauderdale, FL 33301, and **J-MAC Cleaning Services Inc.**, (“CONTRACTOR”) a Florida profit corporation, with its principal address located at: 3201 Northwest 97 Street, Miami, Florida 33147 (collectively, “Parties” or “parties”).

WHEREAS, on April 2, 2024, the City Commission of the City of Fort Lauderdale approved an agreement with Contractor for an initial two (2)-year contract term with three (3) additional one (1)-year renewal options (Commission Agenda Memo #24-0245) for the performance of professional maintenance services to turf, landscape, restrooms, and litter control at the Las Olas Oceanside Park (LOOP), 3000 East Las Olas Boulevard, and includes the maintenance of three greenspaces near Las Olas Oceanside Park (LOOP), located at 2900 East Las Olas Boulevard, 2925 East Las Olas Boulevard, and 300 Las Olas Circle., Invitation to Bid (ITB) Event No. 244 (“Agreement”); and

WHEREAS, DC Alexander Park in the City of Fort Lauderdale was newly re-opened on October 18, 2024, and is expected to be a popular spot for locals, visitors, and events, and there is a need to maintain the park in a pristine and inviting condition via daily maintenance; and

WHEREAS, Section VI.V. of the Agreement provides the Parties may amend the terms of the Agreement if said amended terms and conditions are contained in a written document executed by both Parties or their respective designee; and

WHEREAS, the Parties wish to amend the Agreement to revise the scope of services and include maintenance services for DC Alexander Park, consistent with Contractor’s price quote dated October 25, 2024;

NOW THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and other good and valuable considerations, the Parties covenant and agree as follows:

1. RECITALS

The foregoing recitals are true and correct in all respects and are incorporated by reference herein.

2. AMENDMENTS

A. The scope of services in the Agreement is hereby revised to include maintenance services for DC Alexander Park, consistent with Contractor’s price quote for services at DC Alexander Park dated October 25, 2024, attached hereto and incorporated herein this First Amendment as “**Exhibit A**”.

B. As a condition precedent to the effectiveness of this Agreement, the Contractor shall provide the City with and affidavit on a form approved by the City and signed by an officer or a representative of the Contractor under penalty of perjury attesting that the Contractor does not use coercion for labor or services defined in Section 787.06, Florida Statutes (2024), as may be amended or revised.

3. **HEADINGS:**

Headings herein are for the convenience of reference only and shall not be considered on any interpretation of this First Amendment or the Agreement.

4. **NO OTHER CHANGES:** Except as modified by this First Amendment, all terms, covenants, obligations and provisions of the Agreement shall remain unaltered, shall continue in full force and effect, and are hereby ratified, approved and confirmed by the Parties in every respect. If the terms and conditions set forth in this First Amendment directly conflict with any provision contained in the Agreement, then this First Amendment shall control.

IN WITNESS WHEREOF, we the undersigned, duly authorized representatives have executed and delivered this First Amendment without reservation having read the terms contained herein and intending to bind the Parties, to be effective as of the First Amendment Effective Date.

**[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]
[SIGNATURE PAGES TO FOLLOW]**

CITY

ATTEST:

CITY OF FORT LAUDERDALE, a Florida
municipality

By: 
David R. Soloman, City Clerk

By: 
Susan Grant, Acting City Manager

Date: 12/5/24



Approved as to form and correctness:
D'Wayne M. Spence, Interim City Attorney

By: 
Patricia Saint-Vil-Joseph
Assistant City Attorney

CONTRACTOR

WITNESSES:

J-MAC CLEANING SERVICES INC.,
a Florida profit corporation

[Signature]
[Signature]

Print Name

By: [Signature]
Judy S. Shepard, President

[Signature]
[Signature]

Print Name

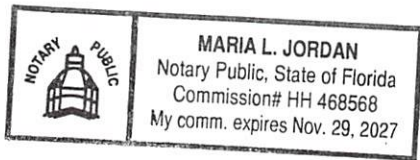
(CORPORATE SEAL)

STATE OF FLORIDA :
COUNTY OF BROWARD :

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 4th day of DECEMBER, 2024, by **Judy S. Shepard**, as President, for **J-MAC CLEANING SERVICES INC.**, a Florida profit corporation.

(NOTARY SEAL)

[Signature]
(Signature of Notary Public - State of Florida)



MARIA L. JORDAN
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known _____ OR Produced Identification

Type of Identification Produced: FL



3201 N.W.97th Street
Miami, Florida, 33147

Date: October 25, 2024

Re: D.C. Alexander Park
501 S. Fort Lauderdale Beach Blvd
Fort Lauderdale, FL 33316.

Quote

Line	Description	Qty.	Rate	Amount
1	D.C. Alexander; Restroom Services	12	\$ 2,200.00	\$ 26,400.00
2	D.C. Alexander; Trash Removal	730	\$ 5.00	\$ 3,650.00
3	D.C. Alexander; Vacuuming/Blowing	24	\$ 30.00	\$ 720.00
4	D.C. Alexander; Artificial Turf and Pedestrian Area Maintenance	365	\$ 40.00	\$ 14,600.00
5	D.C. Alexander; Pressure Washing, Stairs and upper deck	12	\$ 2,000.00	\$ 24,000.00
6	D.C. Alexander; Weed Control	24	\$ 20.00	\$ 480.00
7	D.C. Alexander; Hedge Trimming	24	\$ 30.00	\$ 720.00
8	D.C. Alexander; Tree Trimming	24	\$ 100.00	\$ 2,400.00
			Total	\$ 72,970.00

Judy S Shepard
(305) 793-7344



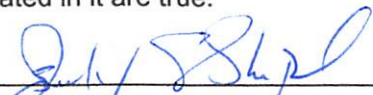
ANTI-HUMAN TRAFFICKING AFFIDAVIT

Rev: 1 | Date: 08/06/2024

The undersigned, on behalf of J-MAC Cleaning Services,
a S Corp (State) Florida (Type of Entity), (“Nongovernmental
Entity”), under penalty of perjury, hereby deposes and says:

1. My name is Judy S Shepard.
2. I am an officer or authorized representative of the Nongovernmental Entity.
3. I attest that the Nongovernmental Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes (2024), as may be amended or revised.

Under penalties of perjury, I declare that I have read the foregoing Anti-Human Trafficking Affidavit and that the facts stated in it are true.

Signature of Officer or Representative: 

Name of Officer or Representative: Judy S Shepard Title: President

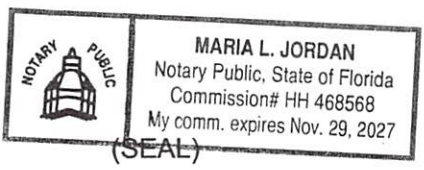
Office Address: 7673 LaSalle Blvd

Email Address: jmaccleaningservice@gmail.com

Main Phone Number: (305) 793-7344 FEIN No.: 27-4695598

STATE OF FLORIDA
COUNTY OF BROWARD

Sworn to and subscribed before me by means of physical presence or online notarization, this 4th day of DECEMBER, 2024, by JUDY S SHEPARD.




(Signature of Notary Public – State of FLORIDA)

MARIA L. JORDAN
Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known OR Produced Identification

Type of Identification Produced FL DL

