

**INTERLOCAL AGREEMENT**  
**BETWEEN THE**  
**BROWARD METROPOLITAN PLANNING ORGANIZATION**  
**AND THE**  
**CITY OF FORT LAUDERDALE**  
**FOR**  
**ADMINISTRATIVE SERVICES**

THIS INTERLOCAL AGREEMENT ("Agreement") dated this 8th day of October, 2015, by and between the **BROWARD METROPOLITAN PLANNING ORGANIZATION**, ("BMPO"), and the **CITY OF FORT LAUDERDALE**, a municipal corporation organized under the laws of the State of Florida ("City").

WITNESSETH:

**WHEREAS**, Section 339.175, Florida Statutes, provides for the designation of a minimum of one metropolitan planning organization for each urbanized area of the state and the creation and operation of such metropolitan planning organizations pursuant to an interlocal agreement entered into pursuant to Section 163.01, Florida Statutes; and

**WHEREAS**, the Governor of Florida has designated the BMPO as the metropolitan planning organization for the urbanized area within Broward County and the BMPO is duly created and operated pursuant to an interlocal agreement between the Florida Department of Transportation and the affected units of general purpose local governments within the urbanized area within Broward County; and

**WHEREAS**, Section 339.175(2), Florida Statutes, provides that the BMPO shall be considered a legally independent governmental entity distinct from the state or the governing bodies of the local governments represented on the governing board of the BMPO; and

**WHEREAS**, the BMPO is a legally independent government entity distinct from the City and is authorized pursuant to Sections 339.175(6)(g) and 163.01, Florida Statutes, and has the authority to contract with the City for the provision of certain services to accomplish its transportation planning and programming duties and administrative functions all within the parameters as specified in this Agreement; and

7-7-15  
CM-21  
15-0903

**WHEREAS**, it is the purpose and intent of this Agreement, to permit the City and the BMPO to make the most efficient use of their respective powers, resources and capabilities by enabling them to cooperate on the basis of mutual advantage and provide a means by which the parties may exercise their respective powers, privileges and authorities that they share in common and that each might exercise separately; and

**WHEREAS**, the BMPO wishes to obtain certain administrative support services from the City to assist the BMPO in managing the continuing, cooperative, and comprehensive transportation planning process mandated by state and federal law and is authorized by Sections 339.175(6)(g) and 163.01, Florida Statutes, to contract with the City for same; and

**WHEREAS**, the City declares that entering into this Administrative Services Agreement serves a legitimate municipal purpose and has the authority to enter into this Agreement to provide the services hereinafter described; and

**WHEREAS**, on July 7, 2015, the City Commission authorized the Mayor and City Manager to execute this Agreement with the BMPO to perform these Administrative Services as hereinafter described; and

**WHEREAS**, on September 10, 2015, the BMPO Board authorized the appropriate BMPO officials to execute this Agreement with the City to perform these Administrative Services as hereinafter described; and

**WHEREAS**, the BMPO and the City desire to enter into this Agreement to define the administrative support services to be provided to the BMPO by the City and the duties and obligations of each party to the other are set forth therein.

**NOW, THEREFORE**, in consideration of the promises and mutual covenants and undertakings set forth herein, and for such other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the BMPO and City agree as follows:

## **SECTION 1**

### **DEFINITIONS AND IDENTIFICATIONS**

For purposes of this Agreement, reference to one gender shall include the other, use of the plural shall include the singular, and use of the singular shall include the plural. The following definitions apply unless the context in which the work or phrase is used requires a different definition:

- 1.1 "BMPO Administrative Functions" – means any administrative services except capital.

- 1.2 “Agreement” -- means this document, Sections 1 through 10, inclusive. Other terms and conditions are included in the exhibits and documents that are expressly incorporated by reference.
- 1.3 “BMPO” -- The Broward Metropolitan Planning Organization is the federally designated transportation policy making board for Broward County, Florida.
- 1.4 “BMPO Board” -- The Broward Metropolitan Planning Organization governing Board.
- 1.5 “City” -- The City of Fort Lauderdale, Florida, a municipal corporation of the State of Florida.
- 1.6 “Cost Center” -- A City established transportation agency fund account to provide the BMPO with advance funding, which will be fully reimbursed by the BMPO through Federal, State or local grants as such funding shall be received from time to time
- 1.7 “Recitals” -- The Whereas recitals set forth above are true and correct and are incorporated herein.

## **SECTION 2**

### **PURPOSE AND SCOPE**

- 2.1 The purpose of this Agreement is to set out the terms and conditions applicable to the City’s acceptance of providing BMPO Administrative Services.
- 2.2 The City shall provide Administrative Services (the “Services”) to the BMPO and the BMPO staff to assist in managing the continuing, cooperative and comprehensive transportation planning process for the urbanized area with Broward County. The BMPO shall reimburse the City for the Services rendered.

## **SECTION 3**

### **CITY RESPONSIBILITY**

- 3.1 The City agrees to create a Cost Center and to assign funding necessary, in an amount of no greater than \$3,000,000, (the “Funding Amount”) for the BMPO to access from time to time to operate its accounts payable, accounts receivable and payroll functions consistent with approved BMPOs Unified Planning Work Program (Two Year Budget).

3.2 The City shall include the BMPO Cost Center in the City's budget. The City shall include the BMPO Cost Center in the annual audit performed by independent auditors. The BMPO shall independently audit, at its own additional expense, the BMPO Cost Center. The Parties agree to provide to each other and any other third party all information necessary to complete said audit(s) of the Cost Center. The Parties agree that audit report(s) shall be furnished to each other and other agencies as required by the Federal and State single audit guidelines.

## **SECTION 4**

### **BMPO RESPONSIBILITY**

4.1 The BMPO shall prepare and submit to the City when adopted from time to time the BMPO's Unified Planning Work Program as mandated by Federal and State law.

4.2 The City will provide BMPO with a quarterly report of drawn downs and repayments. Upon receipt of the report, BMPO should submit funds to pay the outstanding balance within fifteen (15) days from the BMPO's receipt of applicable Federal reimbursement funds.

4.3 The BMPO agrees to operate an accounting system.

4.4 The BMPO agrees to reimburse the Cost Center provided by the City as per section 4.2.

4.5 The BMPO agrees notwithstanding the foregoing, that the BMPO, as a distinct legal entity, shall bear the ultimate responsibility and liability to ensure that all required financial reporting, including, but not limited to, the filing of applicable tax returns, has been completed in a timely manner.

4.6 The BMPO agrees that the City is not responsible for any BMPO liability and is only responsible for providing the BMPO the Cost Center and to deposit the requested funding into the Cost Center as may be necessary for operating BMPO Administrative Functions.

**SECTION 5****COMPENSATION**

5.1 In consideration for the Services provided by the City, the BMPO shall reimburse the City for all costs incurred by the City for the Services described in Section 3 above, including indirect costs.

5.2 The BMPO agrees to compensate the City for the Services in the amount of \$3,500.00 a month, to be paid quarterly (January, March, June, and September of each calendar year). The Parties agree that the BMPO will commence paying the \$3,500.00 monthly fee, as specified in this Section 5, to the City when requested funds become available for access by the BMPO. The first initial payment amount will be prorated as may be appropriate. The City acknowledges and accepts the agreed compensation to be reasonable reimbursement to the City for the Services described in Section 3 above.

5.3 The City agrees to invoice the and BMPO agrees to make payment to the City each quarter in arrears for the Services rendered to the BMPO as defined in Section 5.2.

5.4 Payments from the BMPO shall be made to the City at the address provided in the notice section contained herein.

**SECTION 6****TERM AND TERMINATION**

6.1 This Agreement shall commence upon the Effective Date (as defined below) and shall continue in full force for a period of five (5) years, unless otherwise terminated by either party as provided in this Section. This Agreement is subject to renewal by approval of the City Commission no later than February 28, 2020 for successive five (5) year terms, conditioned upon a minimum of one hundred eighty (180) days prior notice to the BMPO, or unless otherwise canceled by either the City or the BMPO as provided below.

6.2 Either party may terminate this Agreement for convenience at any time with one hundred eighty (180) days prior notice to the other party.

6.3 In the event of a default by either party, the non-defaulting party shall notify the other party, in writing of the default and of the time to cure the default ("Notice to Cure"). If such default is not cured, or sufficient effort is not made by the defaulting party, as determined solely by the non-defaulting party, to cure said default within thirty (30) business days after the date of the Notice to Cure, the non-defaulting party may terminate this Agreement upon sixty (60) days written notice to the other party.

## **SECTION 5**

### **COMPENSATION**

5.1 In consideration for the Services provided by the City, the BMPO shall reimburse the City for all costs incurred by the City for the Services described in Section 3 above, including indirect costs.

5.2 The BMPO agrees to compensate the City for the Services in the amount of \$3,500.00 a month, to be paid quarterly (January, March, June, and September of each calendar year). The Parties agree that the BMPO will commence paying the \$3,500.00 monthly fee, as specified in this Section 5, to the City when requested funds become available for access by the BMPO. The first initial payment amount will be prorated as may be appropriate. The City acknowledges and accepts the agreed compensation to be reasonable reimbursement to the City for the Services described in Section 3 above.

5.3 The City agrees to invoice the and BMPO agrees to make payment to the City each quarter in arrears for the Services rendered to the BMPO as defined in Section 5.2.

5.4 Payments from the BMPO shall be made to the City at the address provided in the notice section contained herein.

## **SECTION 6**

### **TERM AND TERMINATION**

6.1 This Agreement shall commence upon the Effective Date (as defined below) and shall continue in full force for a period of five (5) years, unless otherwise terminated by either party as provided in this Section. This Agreement is subject to renewal by approval of the City Commission no later than February 28, 2020 for successive five (5) year terms, conditioned upon a minimum of one hundred eighty (180) days prior notice to the BMPO, or unless otherwise canceled by either the City or the BMPO as provided below.

6.2 Either party may terminate this Agreement for convenience at any time with one hundred eighty (180) days prior notice to the other party.

6.3 In the event of a default by either party, the non-defaulting party shall notify the other party, in writing of the default and of the time to cure the default ("Notice to Cure"). If such default is not cured, or sufficient effort is not made by the defaulting party, as determined solely by the non-defaulting party, to cure said default within thirty (30) business days after the date of the Notice to Cure, the non-defaulting party may terminate this Agreement upon sixty (60) days written notice to the other party.

6.4 Upon termination of this Agreement, each party shall turn over to the other party within a reasonable period of time (not to exceed 90 days) all records held by it with respect to this Agreement.

## **SECTION 7**

### **EFFECTIVE DATE**

The Agreement shall be effective as of October 1, 2015 and the City Clerk shall file a fully executed copy of this Agreement with the Clerk of the Circuit Court of Broward County, Florida, pursuant to Chapter 163, Part 1, Florida Statutes.

## **SECTION 8**

### **INDEMNIFICATION**

#### **GOVERNMENTAL IMMUNITY**

8.1 Nothing herein is intended to serve as a waiver of sovereign immunity by any party nor shall anything included herein be construed as consent to be sued by third parties in any matter arising out of this Agreement or any other contract. The BMPO and the City are state agencies or political subdivisions as defined in Chapter 768.28, Florida Statutes, and shall be fully responsible for the acts and omissions of their agents or employees to the extent permitted by law.

8.2 To the fullest extent permitted by law, the City and BMPO agree to indemnify and hold the other's officials, employees and agents harmless from liabilities, damages, losses and costs including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the other, and other persons employed or utilized by that party in the performance of this Agreement. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

**SECTION 9****BOOKS AND RECORDS**

9.1 Each party shall retain all records related to this Agreement and any Services funded hereunder in accordance with the State of Florida public records retention law and applicable Federal rules and regulations. Each party shall have access to such records, for the purposes of inspection and audit, until such time as the law allows said records to be destroyed.

9.2 Section 9.1 shall survive the expiration or termination of this Agreement.

**SECTION 10****GENERAL PROVISIONS**

10.1 *Assignment.* Neither this Agreement nor any right or interest created herein shall be assigned, transferred, or encumbered without the prior written consent of the other party.

10.2 *Notices.* Any notices required by this Agreement shall be in writing and shall be (as elected by the party giving such notice) hand delivered by messenger, or alternatively, may be sent by U.S. certified mail, return receipt requested. Notices shall be provided to the following:

*As to the City:*

City of Fort Lauderdale  
Attention: City Manager  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301

With a copy to:

City of Fort Lauderdale Attorney's Office  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301

*As to the BMPO:*

Broward Metropolitan Planning Organization  
Attention: Executive Director  
Trade Centre South  
100 West Cypress Creek Road, Suite 850  
Fort Lauderdale, FL 33390-2112

With a copy to:

Alan L. Gabriel, Esq.  
 BMPO General Counsel  
 Weiss Serota Helfman Cole & Bierman, P.L.  
 200 E. Broward Blvd., Suite 1900  
 Fort Lauderdale, Florida 33301

### 10.3 *Litigation; Venue; Limitation of Actions; Waiver of Jury.*

10.3.1 This Agreement shall be construed and interpreted, and the rights of the parties hereto determined, in accordance with Florida law. The parties submit to the jurisdiction of Florida courts. The parties agree that proper venue for any suit concerning this Agreement shall be Broward County, Florida. In any litigation arising under this Agreement, each party shall bear its own costs and attorney fees. To ENCOURAGE PROMPT AND EQUITABLE RESOLUTION OF ANY LITIGATION, EACH PARTY HEREBY WAIVES ITS RIGHTS TO A TRIAL BY JURY IN ANY LITIGATION RELATED TO THIS AGREEMENT.

10.3.2 In the event of a breach of this Agreement or if enforcement of this Agreement shall be required, the BMPO and City agree to reasonably cooperate with each other and take all appropriate and necessary action to secure payment of all applicable compensation or reimbursement of funds, and that no party (the BMPO or City) shall be liable to the other for damages; however, a party may be subject to equitable remedies such as mandamus or specific performance.

10.4 *Waiver.* It is hereby agreed to by the parties that no waiver of breach or any of the covenants or provisions of this Agreement shall be construed to be a waiver of any succeeding breach of the same or any covenant.

10.5 *Entire Agreement.* This Agreement expresses the entire agreement of the parties, and no party shall be bound by any promises or representations, verbal or written, made prior to the date hereof which are not incorporated herein. Any subsequently general planning contract and/or work authorization accepted by the BMPO and the City shall be subject to the general terms and conditions of this Agreement.

10.6 *Counterparts.* This Agreement may be executed in one or more counterparts, each of which shall be an original, but together such counterparts shall constitute only one instrument.

10.7 *Failure to Perform.* Should any party involuntarily fail to perform any of their respective obligations pursuant to this Agreement, this Agreement may be terminated.

10.8 *Severability.* If any section, sentence, clause or phrase of this Agreement is found to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Agreement.

10.9 *Further Assurances.* The parties hereby agree to execute, acknowledge and deliver and cause to be done, executed, acknowledged and delivered all further assurances and to perform such acts as shall reasonably be requested of them in order to carry out this Agreement.

10.10 *Joint Preparation.* The parties acknowledge that they have sought and received whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligation herein and that the preparation of this Agreement has been their joint effort. The language agreed to express their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

10.11 *Priority of Provisions.* If there is a conflict or inconsistency between any term, statement, requirement, or provision of any exhibit attached hereto, any document or events referred to herein, or any document incorporated into this Agreement by reference and a term, statement, requirements, or provision of this Agreement, the term, statement, requirement, or provision contained in Sections 1 through 10 of this Agreement shall prevail and be given effect.

10.12 *Compliance With Laws.* The parties shall comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations in performing its duties, responsibilities, and obligations pursuant to this Agreement.

10.13 *Amendments.* No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by the City of Fort Lauderdale City Commission and the BMPO Board or others delegated authority to or otherwise authorized to execute same on their behalf.

10.14 *Prior Agreements.* This document represents the final and complete understanding of the parties and incorporates or supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein. The parties agree that there is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representation or agreement, whether oral or written.

10.15 *Representation Of Authority.* Each individual executing this Agreement on behalf of a party hereto hereby represents and warrants that he/she is, on the date he/she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full legal authority.

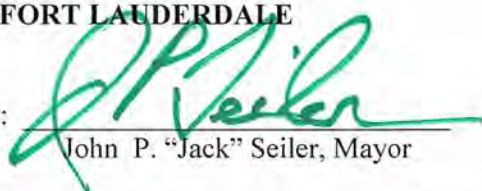
[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

**AGREEMENT BETWEEN THE BROWARD METROPOLITAN PLANNING ORGANIZATION  
AND THE CITY OF FORT LAUDERDALE FOR ADMINISTRATIVE SERVICES**

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Agreement on the respective dates under each signature: BMPO, signing by and through its Chair and Executive Director, duly authorized to execute same, and City, signing by and through its Mayor and City Manager, attested to and duly authorized to execute same.

**CITY**

**CITY OF FORT LAUDERDALE**

By: 

John P. "Jack" Seiler, Mayor

1<sup>st</sup> day of September, 2015

By: 

Lee R. Feldman, City Manager

26<sup>th</sup> day of August, 2015

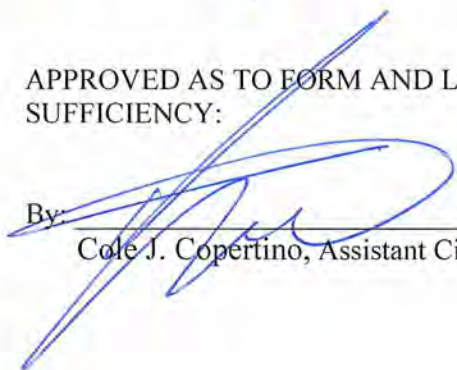
ATTEST: 

Jeffrey A. Modarelli

City Clerk

(SEAL)

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:

By: 

Cole J. Copertino, Assistant City Attorney

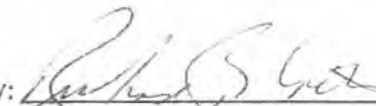
**AGREEMENT BETWEEN THE BROWARD METROPOLITAN PLANNING ORGANIZATION  
AND THE CITY OF FORT LAUDERDALE FOR ADMINISTRATIVE SERVICES**

**BMPO**

BROWARD METROPOLITAN PLANNING  
ORGANIZATION

By:   
\_\_\_\_\_  
Gregory Stuart, Executive Director

This 8<sup>th</sup> day of October, 2015.

By:   
\_\_\_\_\_  
Richard Blattner, Chair

This 8<sup>th</sup> day of October, 2015.

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY FOR THE USE OF AND  
RELIANCE BY THE BMPO ONLY:

By:   
\_\_\_\_\_  
Alan L. Gabriel,  
BMPO General Counsel  
Weiss Serota Helfman Cole & Bierman, P.L.

(BMPO October 8, 2015)

P5 ✓ 9/3/15 L

## DOCUMENT ROUTING FORM

NAME OF DOCUMENT: Interlocal Agreement Broward County Metropolitan Planning Organization for Administrative Services.

CCM: 7/7/2015, CAM 15-0903 Item: CM-21

Routing Origin: ☒ CAO Also attached: ☒ copy of CAM ☒ Original Documents

City Attorney's Office: Approved as to Form \_5\_ Originals and Delivered to City Manager

Assistant City Attorney: CJC

Sr. Assistant City Attorney: \_\_\_\_\_

CIP FUNDED ☐ YES ☐ NO  
Capital Investment / Community Improvement Projects

**Capital Investment / Community Improvement Projects** defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

2) **City Manager:** Please sign as indicated and forward \_5\_ originals to Mayor.

3) **Mayor:** Please sign as indicated and forward \_5\_ originals to Clerk for attestation and City seal.

### INSTRUCTIONS TO CLERK'S OFFICE

4) **City Clerk:** Retains one COPY and forwards \_5\_ original d execution by Broward County.

☒ Original Route form to \_Sharon Dreesen

CJC 6/2/16  
Corrected pg. 5  
5 orig's pages  
sent to Sharon  
Dreesen for forwarding  
to Broward MPO.

CITY CLERK

2017 MAR -2 PM 2:13

9/3/15 (L)

**DOCUMENT ROUTING FORM**

NAME OF DOCUMENT: Interlocal Agreement Broward County Metropolitan Planning Organization for Administrative Services.

CCM: 7/7/2015, CAM 15-0903 Item: CM-21

Routing Origin: ☒ CAO Also attached: ☒ copy of CAM ☒ Original Documents

City Attorney's Office: Approved as to Form \_5\_ Originals and Delivered to City Manager

Assistant City Attorney: CJC

Sr. Assistant City Attorney: \_\_\_\_\_

CIP FUNDED ☐ YES ☐ NO  
Capital Investment / Community Improvement Projects

**Capital Investment / Community Improvement Projects** defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

2) **City Manager:** Please sign as indicated and forward \_5\_ originals to Mayor.

3) **Mayor:** Please sign as indicated and forward \_5\_ originals to Clerk for attestation and City seal.

**INSTRUCTIONS TO CLERK'S OFFICE**

4) **City Clerk:** Retains one COPY and forwards \_5\_ original documents to: Sharon Dreesen for execution by Broward County.

☒ Original Route form to \_Sharon Dreesen