



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#20-0606**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE** August 18, 2020

**TITLE:** Motion Accepting Coronavirus Relief Fund (CRF) Funds and Using the  
Services of Housing Foundation of America Inc. to Process the intake for  
the Rental and Mortgage Assistance Program - **(Commission Districts 1,  
2, 3 and 4)**

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**Recommendation**

It is recommended that the City commission approve a motion to accept the CRF Funds in the amount of \$727,500 and approve an award to Housing Foundation of America Inc. for administration of a Rental/utilities and Mortgage/utilities Assistance Program. It is further recommended that the commission authorize the City Manager to execute all documents associated with the acceptance and allocation of the CFR funds.

**Background**

The State of Florida has been awarded funds pursuant to, section 601(d) of the Social Security Act, as amended by section 5001 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136 passed on March 27, 2020

The Florida Housing and Finance Corporation (FHFC) received \$120 million for distribution to eligible State Housing Incentives Partnership (SHIP) jurisdictions. The City of Fort Lauderdale will receive \$727,500 to administer eligible and allowable housing activities as defined by the Coronavirus Relief Fund Subrecipient Agreement, Exhibit 1. The agreement outlines the period of performance as March to December 2020, with final closeout report due February 2021.

To meet this stringent deadline and to expeditiously serve eligible Fort Lauderdale residents, the City will utilize the services of Housing Foundation of America, Incorporated. Under Sec. 2-176. - Application and exclusions of the procurement ordinance states that Services provided by, or in partnership with, institutions of higher learning, not-for-profit organizations, state sponsored institutions, and other governmental and public agencies are exempt for the competitive bid process but requires mandatory commission approval. As a registered 501 C 3 Housing Foundation of America, Inc meets this criterion. The entity has the staffing capacity to ensure that the

spending deadline is achieved. Using the services of Housing Foundation of America will also prevent a fiscal impact to the City's General Fund budget. The fee to Housing Foundation for these services will be approximately \$48,000.00 to process up to 72 application and review up 100 applications.

The total CRF funds of \$727,500.00 will be utilized as follows:

Rent/ Utility Assistance: \$250,000.00

Mortgage / utility assistance and project delivery fees \$404,750.00 (the grant allow a maximum of 5% for project delivery)

Program Administration \$72,750.00 (this includes the \$48,000.00t that will be paid to Housing Foundation of America, Inc).

The Services to be administered and the amounts allocated are outlined in the CRF Public notice, Exhibit 2

### **Resource Impact**

This action will result in a positive impact to the City in the amount of \$727,500, which will be appropriated to the accounts below contingent upon the approval of the CAM# 20-0093.

#### **Source:**

<i>Funds available as of July 28, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-GCARE20SH-C136	Coronavirus State Housing Relief	Intergovernmental Revenue/ CARES Act State Housing Pass Thru	\$0	\$0	\$727,500.00
<b>TOTAL AMOUNT →</b>					<b>\$727,500.00</b>

#### **Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-GCARE20SH-8001	Coronavirus State Housing Relief	Grant Services/ Program Funds	\$0	\$0	\$727,500.00
<b>TOTAL AMOUNT →</b>					<b>\$727,500.00</b>

**Strategic Connection**

This item is a *Press Play Fort Lauderdale Strategic Plan 2024* initiative, specifically advancing:

- The Neighborhood Enhancement Focus Area
- Goal 4: Build a thriving and inclusive community of neighborhoods.
- Objective: Affordable Housing incentives

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035*: We are here.

**Attachments**

Exhibit 1 – Coronavirus Relief Fund (CRF) Subrecipient Agreement, FHFC

Exhibit 2 – CRF Public Notice with funding allocation

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Prepared by Rachel Williams, Housing and Community Development

Charter Officer: Chris Lagerbloom, ICMA-CM City Manager