

Finding 4 - Lack of Formal Agreement for Fuel Consumption and Billing with the Housing Authority

<u>Issue No:</u>	536			
<u>Date of Finding:</u>	10/03/2024			
<u>Final Date of Completion</u>	04/30/2026			
<u>Responsible Person 1</u>	Dnewstrom	Name	Title	Department
	Drew Newstrom		Program Manager	Public Works
<u>Responsible Person 2</u>				
<u>Correction Plan Status:</u>	Partially Implemented	<u>Finding Type:</u>	Finding	
<u>Next Milestone</u>	Draft an interlocal agreement with the Housing Authority			
<u>Milestone Date of Completion</u>	01/30/2026			
<u>Department:</u>	Public Works			
<u>Audit Initiator</u>	Commission Audit			
<u>Title:</u>	Finding 4 - Lack of Formal Agreement for Fuel Consumption and Billing with the Housing Authority			
<u>Issue / Observation</u>	The Housing Authority of the City of Fort Lauderdale, a related but separate organization, has 58 active user profiles with fuel card access in the E.J. Ward system, including six generic, non-specific profiles (such as Section 8, Poinciana Poinciana, etc.).			
<u>Recommendation:</u>	The City Auditor's Office (CAO) recommends that the City Manager work with the Public Works Director to establish a formalized agreement with the Housing Authority addressing the guidelines for fuel consumption, the corresponding billing procedures and rates, and the management of active user profiles.			
<u>Correction Plan:</u>	Fleet Services will work with the City Attorney to draft an interlocal agreement with the Housing Authority addressing the guidelines for fuel consumption, the corresponding billing procedures and rates, and the management of active user profiles. Once an agreement has been drafted it will be brought to the City Commission for consideration on approving the item. (Timeline: 18 months).			
<u>Current Status:</u>	Public Works staff has been working with the City Attorney's Office to finalize an Interlocal Agreement (ILA) with the Housing Authority. A draft agreement was completed and sent to the Housing Authority, which responded with minor revisions. The City Attorney's Office is now confirming whether Commission approval is required before finalizing.			