


12-17-13
PUR-1
REVISED



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#13-1515

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager 

DATE: December 17, 2013

TITLE: REVISED Pur-1 - Motion to award two-year contracts for temporary
personnel services - \$786,600 (two year cost)

Recommendation

It is recommended that the City Commission award two-year contracts for temporary personnel services citywide in substantially the form attached, for services as needed, through the Southeast Florida Government Purchasing Cooperative (Co-Op) contract 13-C-140F to A & Associates, Inc., Albion Staffing Solutions, Inc., and Alpha1 Staffing/Search Firm LLC in the estimated annual amount of \$393,300 (two year estimated amount of \$786,600) collectively.

Background

The City uses temporary personnel services on an "as needed" basis to provide an adequate level of service when there are shortages or unusual demands. This invitation to bid was done by the Southeast Florida Governmental Purchasing Cooperative with the City of Coral Springs acting as the lead agency for twenty-one participating agencies and includes competitive prices for a variety of positions.

Multiple awards are made to the three lowest bidders to ensure availability of personnel when the need arises. Funds for payment of services are generally available from salary savings within each department/division.

The agreements would be coterminous with the City of Coral Springs agreements and would be renewed automatically in the event the City of Coral Springs agreements are renewed. The City of Coral Springs agreements provide for two two-year renewal periods.

In addition, the agreements contain an escalation clause, capped at 4% per year, with exceptions in the event of a revision of the federal minimum wage or the vendor's implementation of the Patient Protection and Affordable Care Act.

Due to the voluminous nature of the vendor responses to the Coral Springs bid, they are available for review in the City Commission Office.

Purchases are made on an as-needed basis and charged to individual budgets per available funds and in accordance with unit pricing.

Resource Impact

~~Purchases are made on an as-needed basis and charged to individual budgets per available funds and in accordance with unit pricing.~~ There will be a potential fiscal impact to the City in the amount of \$375,000 with the Department of Sustainable Development. Additional spending in the calendar year will be subject to funds availability. Future expenditures are contingent upon approval and appropriation of the annual budget.

FUNDS AVAILABILITY LOCATION:

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2014	140	01	Building Fund	DSD034002	Building Permits	3199	Other Prof Svs	\$375,000.00
TOTAL								\$375,000.00

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 11: Be a well-trained, innovative, and neighbor-centric workforce that builds community.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We are Prosperous.*

Attachments

- Exhibit 1 – Bid Tabulation 13-C-140F
- Exhibit 2 – Agreement A & Associates, Inc.
- Exhibit 3 - Agreement Albion Staffing Solutions, Inc.
- Exhibit 4 – Agreement Alpha 1 Staffing/Search Firm LLC
- Exhibit 5 – Invitation to Bid, City of Coral Springs

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