



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#22-0441**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Alain E. Boileau, City Attorney

**DATE:** June 7, 2022

**TITLE:** Resolution Approving an Order Form, General Terms and Conditions, and  
Addendum, for the Proprietary Purchase of Online Legal Research Services  
– West Publishing Corporation - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

The City Attorney recommends the City Commission adopt a resolution approving an Order Form, General Terms and Conditions, and Addendum, for the proprietary purchase of online legal research services from West Publishing Corporation, a Thomson Reuters business, for five years with an estimated monthly amount of \$2,320.50 (Package 3) with 2% increases in years two, three, four and five, and authorizing the City Attorney to execute the Order Form, General Terms and Conditions, and Addendum, and any other documents necessary to complete the transaction.

**Background**

On May 2, 2017, (CAM No. 17-0564), the City Commission approved a five-year contract with West Publishing Corporation™, a Thomson Reuters business, (“Westlaw”), for online legal research service for the attorneys and paralegals in the City Attorney’s Office, as well as for the Professional Standards Manager in the City’s Office of Professional Standards. Westlaw is again offering a renewal of the Government Plan that will enhance the attorneys’ legal work on behalf of the City. The current contract expires on May 31, 2022.

Westlaw Publishing Corporation made an initial offer for a new five-year contract at a cost of nearly 15% higher. After further negotiations, Westlaw made a second offer at nearly 26% lower than its initial offer for a total savings to the City in the sum of nearly \$82,000.00.

**Resource Impact**

There will be a fiscal impact to the City in the amount of \$2,320.50 per month for the remaining fiscal year total of \$9,282.00. The proposed agreement provides for a cancellation upon thirty day’s written notice in the event of insufficient appropriation of funds.

<i>Funds available as of June 1, 2022</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-ATT010101-3199	City Attorney	Services/Materials/ Other Professional Services	\$1,051,150	\$283,555	\$9,282
<b>TOTAL AMOUNT ►</b>					\$9,282

**Attachments**

Exhibit 1 – Westlaw Contract Rates

Exhibit 2 – Thomson Reuters Order Form, General Terms and Conditions, and Addendum

Exhibit 3 – Resolution

Exhibit 4 – Westlaw Sole Source Letter

Prepared by: Maureen Richards, Law Office Manager, City Attorney's Office

Charter Officer: Alain E. Boileau, City Attorney