



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#14-0117

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: January 22, 2014

TITLE: Motion to approve a one-year unit priced contract for annual point excavation (potholing) and utility designation services - Invitation to Bid (ITB) 643-11301 - \$202,750

Recommendation

It is recommended that the City Commission award a one-year unit priced contract for annual point excavation (potholing) and utility designation services, project P11944, to the lowest cost, responsive, and responsible bidder, F.R. Aleman and Associates, Inc., in the estimated annual amount of \$202,750, and authorize the City Manager to approve three, one-year renewal options contingent upon appropriation of funds.

Work orders under this contract in a cumulative amount over \$25,000 will be brought back to the City Commission for approval in compliance with Section 2-179(5) of the Code of Ordinances.

Background

ITB 643-11301 was opened on October 30, 2013 with two bids received. Staff has reviewed the qualifications and experience of F.R. Aleman and Associates, Inc., and has determined that this firm is capable of performing the necessary work.

The annual point excavation (potholing) and utility designation services contract provides for exposure and identification of underground utilities using vacuum excavation methods to locate utilities. The utility information is used in the design and construction of utility improvement projects and in ensuring project constructability. Work is generally issued to the contractor through work orders on an as-needed basis. Purchases made on this contract use the awarded unit cost prices on an as-needed, per available funding basis and are expensed from individual City-approved projects.

Resource Impact

There is an estimated fiscal impact to the City in the amount of \$202,750. Purchases are made on an as-needed basis and charged to individual budgets per available funds and in accordance with established unit pricing.

<i>Funds available as of January 10, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	PURCHASE AMOUNT
001-PBS040101-3299	ENGINEERING ADMINISTRATION	SERVICES AND MATERIALS/OTHER SERVICES	\$146,944.00	\$110,210.00	\$40,000.00
450-PBS060101-3437	UTILITIES ENGINEERING	SERVICES AND MATERIALS/OTHER SERVICES	\$921,171.00	\$706,879.00	\$162,750.00
PURCHASE TOTAL →					\$202,750.00

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan* initiative, included within the **Infrastructure Cylinder of Excellence**, specifically advancing:

- **Goal 2:** Be a sustainable and resilient community.
- **Objective 1:** Proactively maintain our water, wastewater, road and bridge infrastructure.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We Are Ready*

Attachment

Exhibit 1 – Bid tabulation 643-11301

Prepared by: Rick Andrews, Procurement Specialist II
Elizabeth Cohen, Procurement Specialist I

Department Director: Hardeep Anand, P.E., Public Works