



DOCUMENT ROUTING FORM

Rev: 6 | Revision Date: 10/01/2024

1L

CITY MANAGER AND MAYOR'S REVIEW AND/OR SIGNATURE COVERSHEET

1) ORIGINATING OFFICE:

Routing Start Date: 12/16/2024 Agenda Item Non-Agenda Item

Document Title: Retroactive Agreement for the Riverwalk Floating Dock Construction Phase II – Florida Floats, Inc. d/b/a Bellingham Marine – 485-Day Extension – (Commission District 2)

Commission Mtg. Date: 12/3/2024 CAM #: 24-0804 Item #: CM-1

Routing Origin: Finance Department - Procurement Division CAM attached: Yes No

Router Name: Shamori Aldridge Ext: 6238 Action Summary attached: Yes No

CIP FUNDED: YES NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include land, real estate, realty, or real.

2) CITY ATTORNEY'S OFFICE (CAO):

Documents to be signed/routed? Yes No Is the attached Granicus document Final? Yes No

Number of originals attached: _____ Approved as to Form: Yes No

Attorney's Name: Rhonda Montoya Hasan Initials: RMH

Continue Routing To: FIN (if applicable) Date: _____ and then to CCO Date: 12/19/24

3) CITY CLERK'S OFFICE (CCO):

of originals: 1 Routed to: WAY Date: 12/20/24

4) CITY MANAGER'S OFFICE: CMO LOG #: Dec 57 Document received from: _____

ASSIGNED TO: SUSAN GRANT, ACTING CITY MGR. ANTHONY FAJARD, ASST. CITY MGR.
 ACTING ASST. CITY MANAGERS.: BEN ROGERS, CHRIS COOPER LAURA REECE
 ACTING CRA EXECUTIVE DIRECTOR APPROVED FOR CITY MANAGER'S SIGNATURE

CITY MANAGER TO SIGN PER ACM OR AcACM (Initial): _____

A. FAJARDO B. ROGERS C. COOPER L. REECE PENDING APPROVAL (See comments)

Comments/Questions: _____

Forward originals to CCO for continuous routing to Mayor Date to CCO: 12/24/24

5) MAYOR/CRA CHAIRMAN: Please sign as indicated and forward the originals to the City Clerk's Office for a final processing and review of attestation and/or seal, if applicable. Date to CCO: _____

6) INSTRUCTIONS TO CITY CLERK'S OFFICE: Please retain a scan record copy and forward originals to:

Dept.: Fin-Procurement *Name: Shamori Aldridge Ext 6238

*Please scan the record copy to the City Clerk once review and sign at the last level of government (Federal, State, County) is complete.

Scan Date: _____ Attach certified Resolution # _____ Yes No Original form route to CAO

Returned 12/27/24
CMH
TMA 24-0651

