



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: February 2, 2021

TITLE: Motion Approving Agreement for Operations and Maintenance of
Community Shuttle Transit Service – Limousines of South Florida, Inc. -
\$3,750,087.84- **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends the City Commission approve a three-year agreement, in substantially the form attached, for the purchase of Operations and Maintenance of Community Shuttle Transit Service with Limousines of South Florida (“LSF”), in the estimated three-year amount of \$3,750,087.84; and authorize the City Manager to approve two (2), two-year renewal options, contingent upon satisfactory vendor performance and appropriation of funds.

Background

The City of Fort Lauderdale is responsible for five (5) shuttle routes as part of Broward County Transit’s (BCT) Community Shuttle Program. The routes improve mobility and connectivity within the City, covering areas that larger buses are unable to serve, and linking them to BCT routes. Described shuttles provide transit services to almost 200,000 customers throughout the City. Currently, the City piggybacks the City of Lauderdale Lakes contract (19-3410-04R). Described contract is set to expire on April 30, 2021.

On October 5, 2020, the Procurement Services Division issued Request for Proposals No. 12439-815 - Operations and Maintenance of Community Shuttle Transit Service for the Department of Transportation and Mobility (“TAM”).

On November 18, 2020, the City received four proposals in response to the solicitation. One proposer indicated they are either a Minority Business Enterprise, Women Business Enterprise, or Small Business Enterprise. The four proposals received are as follows:

- Bus.com (“BUS”)
- First Transit, Inc. (“FTI”)
- Limousines of South Florida, Inc. dba LSF Shuttle (“LSF”)
- Maruti Mobility Management

On December 7, 2020, the RFP Evaluation Committee (“Committee”) consisting of Transportation and Mobility and Public Works staff: Nina Verzosa, Transit Planner II;

Gail Jagessar, Grants and Special Projects Coordinator; and Sandy Leonard, Fleet Manager reviewed the proposals. The Committee met with Laurie Platkin, Senior Procurement Specialist, to evaluate and rank the proposals based on the following criteria:

Qualifications and Experience Overall quality of Proposal, including responsiveness and comprehensiveness. Adequacy and appropriateness of proposed staffing plan, with consideration to key personnel qualifications. This also includes quality of the proposed vehicle maintenance program, equipment, and facilities	15%
Technical Plan Adequacy of financial, managerial, and technical resources to successfully carry out the required services and meet required service standards	30%
Client References and Performance History Record of past performance providing similar services to other transit agencies and/or municipalities	15%
Innovation Capability to fulfill required and optional innovative technologies to support current and future operations of the City	10%
Cost Based on proposed Cost per Revenue Hour	30%
Cost – Scenario A – Weighted Percentage - 5%	
Cost – Scenario B – Weighted Percentage - 10%	
Cost – Scenario C – Weighted Percentage - 10%	
Cost – Scenario D – Weighted Percentage - 5%	
TOTAL PERCENT AVAILABLE:	100%

Following the review of bid documentation, staff determined the following firms would give oral presentations to the Committee:

- BUS
- FTI
- LSF

On December 18, 2020, the firms completed oral presentations for to the Committee. After the presentations, the committee met. Upon deliberations, the Committee felt that additional information was required from the three proposers to make a final selection.

On December 20, 2020, additional questions from the Committee were sent to the proposers. All proposer responses were received and reviewed by the Committee on December 21, 2020, and on December 22, 2020, the committee met for final evaluation and rankings, and LSF was ranked as the highest ranked proposer. Refer to Exhibit 6 for

final ranking. Staff recommends the City Commission award a three-year contract to LSF for operations and maintenance of community shuttle transit service.

Resource Impact

There will be a current fiscal year impact to the City in the amount of \$606,793. Funds for this purchase are available in the FY 2021 Budget in the account listed below.

Funds available as of January 20, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-TAM060101.001-4204	COMMUNITY BUS	OTHER OPERATING EXPENSES / OPERATING SUBSIDIES	\$1,362,370	\$712,256	\$606,793
TOTAL AMOUNT ►					\$606,793

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Infrastructure Focus Area
- Goal 2: Build a multi-modal and pedestrian friendly community.
- Objective: Improve transportation options and reduce congestion by working with partners

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We Are Connected*

Attachments

- Exhibit 1 – Solicitation
- Exhibit 2 – Bus.com
- Exhibit 3 – First Transit, Inc.
- Exhibit 4 – Limousines of South Florida, Inc. dba LSF Shuttle
- Exhibit 5 – Maruti Mobility Management
- Exhibit 6 – Final Ranking
- Exhibit 7 – Agreement

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