



TO: CRA Chairman & Board of Commissioners
Fort Lauderdale Community Redevelopment Agency

FROM: Lee R. Feldman, ICMA-CM, CRA Executive Director

DATE: July 11, 2017

TITLE: Motion to Approve Contract for Purchase of Construction Contract Audit Services - \$330,000

Recommendation

It is recommended that the Community Redevelopment Board (CRA) of Commissioners approve a contract, in substantially the form attached, with Carr, Riggs & Ingram, LLC, for the purchase of Construction Contract Audit Services, in the amount of \$330,000.

Background

On January 18, 2017, the CRA Board of Commissioners and the City Commission approved a construction contract with Skanska USA Building Inc. and a Guaranteed Maximum Price (GMP) in the amount of \$49,379,324 for the Las Olas Boulevard Corridor Improvement Project.

The City Auditor's Office identified the need to engage the services of an outside firm to provide ongoing construction auditing during the course of construction for the remaining projects in the Beach Area CRA to ensure that public funds are used in accordance with all agreements and contracts. Those projects include the Las Olas Boulevard Corridor Improvement Project Phases I and II and the Aquatic Center renovation.

The goal of a construction audit is to reduce risks, meet project goals, and reduce cost overruns. The consultant will monitor project progress and quality, audit contractor cost records, financial and budgetary reporting, control processes, and monitor close-out and contract compliance with an aim to provide an independent and balanced assessment and reporting on project performance.

Since the proposed construction audit services will oversee the Las Olas Boulevard Corridor Improvement Project Phases I and II, and the Renovation of the Aquatic Center, the expenditure complies with the Beach Community Redevelopment Plan, as both projects are listed as major public improvement projects in the Redevelopment Plan Concept.

The background of the solicitation process includes the following:

- March 7, 2017 – Request for Proposal (RFP) 571-11919 was issued for Construction Contract Audit Services.
- April 10, 2017 – The RFP closed with a total of seven firms submitting proposals including:
Baker Tilly Virchow Krause (Baker Tilly)
Carr, Riggs & Ingram LLC (CRI)
CSA Central (CSA)
Kaufman, Rossin & Co
Marsh Minick
R. L. Townsend
YIP Associates/Nova Consulting
- May 18, 2017 – The evaluation committee consisting of Marco Hausy, Assistant City Auditor III; Don Morris, CRA Manager and Laura Reece, Budget Manager met with AnnDebra Diaz, Senior Procurement Specialist, to begin the evaluation process. The committee provided an initial evaluation and ranking of the seven firms based upon the evaluation criteria shown below. The committee voted to obtain Best and Final Offers (BAFOs) from the top three ranked firms.

EVALUATION CRITERIA	WEIGHT
Firm Qualifications	20%
General Staff Qualifications	20%
Project Specific Staff Qualifications	20%
Overall Quality of Submission	10%
Approach	30%
Total	100%

The firms were ranked as follows:

- CRI (1st Place)
- Baker Tilly (2nd Place)
- CSA (3rd Place)
- R.L. Townsend (4th Place)
- YIP Associates/Nova Consulting (5th Place)
- Kaufman, Rossin & Co (6th Place)
- Marsh Minick (7th Place)

- May 25, 2017 – The City received the BAFOs from the three top ranked firms.
- June 6, 2017 – The evaluation committee met to review the BAFOs, finalize the

review of proposals, and recommend top ranked proposer, CRI for award.

Resource Impact

There will be a fiscal impact to the CRA for Fiscal Year 2017 in the amount of \$100,000. Future expenditures are contingent upon approval and appropriation of the annual budget. Future expenditures will be approximately \$230,000 in FY 2018.

Funds available as of June 30, 2017					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-CRA070605-3101	Beach Redevelopment	Services- Materials/Acct & Auditing	\$341,056	\$116,959	\$100,000
APPROPRIATION TOTAL ►					\$100,000

Strategic Connections

This item is a *Commission Annual Action Plan* priority, advancing the Beach Community Redevelopment Agency.

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 3: Be a community that finds opportunities and leverages partnerships to create unique, inviting, and connected gathering places that highlight our beaches, waterways, urban areas and parks.
- Objective 1: Improve access to and enjoyment of our beach, Riverwalk, waterways, parks, and open spaces for everyone.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachment(s)

- Exhibit 1 – Solicitation
- Exhibit 2 – Final Ranking
- Exhibit 3 – CRI Proposal
- Exhibit 4 – Baker Tilly Proposal
- Exhibit 5 – CSA Proposal
- Exhibit 6 – R.L. Townsend Proposal
- Exhibit 7 – YIP Associates/Nova Consulting Proposal
- Exhibit 8 – Kaufman, Rossin Proposal
- Exhibit 9 – Marsh Minick Proposal
- Exhibit 10 – CRI Agreement

Prepared by: Marco Hausy, City Auditor
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