



**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** March 4, 2014

**TITLE:** Motion to award a one-year contract for stormwater ditch maintenance –  
Invitation to Bid (ITB) 443-11348 - \$50,125

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**Recommendation**

It is recommended that the City Commission award a one-year contract for stormwater ditch maintenance to the lowest cost, responsive and responsible bidder, McIntyre Maintenance, Inc., utilizing the City's Contract (Form P-0001) in the estimated annual amount of \$50,125, and authorize the City Manager to approve three, one-year renewal options, contingent upon appropriation of funds.

**Background**

This contract provides for the mowing of grass and weeds; trimming of tree overgrowth; and removal of trash, fallen branches, and any other debris from stormwater drainage ditches located in the Melrose Park neighborhood (associated with the 2002 annexation).

The City is responsible for the mowing, trimming, and trash removal of a 2.5 mile stormwater drainage ditch running to the rear of residential and commercial properties throughout the Melrose Park neighborhood. When annexed from Broward County in 2002, the County was performing maintenance service two times per year. When the City took over, the service was increased to four times a year.

The Procurement Services Division sent an ITB to 1,889 vendors and received eight responses. C&M Landscaping, Inc. (C&M), the apparent low bidder, was significantly lower than other bidders. Staff met with C&M to make sure that the contractor had a clear understanding of the scope of work. Subsequent to the meeting, C&M voluntarily withdrew their bid from further consideration. Therefore, staff recommends award to McIntyre Maintenance, Inc. as the lowest cost, responsive and responsible bidder in the estimated annual amount of \$50,125.

### **Resource Impact**

There will be a fiscal impact to the City in the amount of \$50,125.

<i>Funds available as of February 24, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	PURCHASE AMOUNT
470-PBS660505-3237	SWALE CUTBACK	SERVICES – MATERIALS/ LAWN & TREE SERVICE	\$206,323	\$152,482	\$50,125
<b>PURCHASE TOTAL →</b>					<b>\$50,125</b>

### **Strategic Connections:**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Infrastructure Cylinder of Excellence, specifically advancing:

- **Goal 2:** Be a sustainable and resilient community.
- **Objective 1:** Proactively maintain our water, wastewater, road, and bridge infrastructure
- **Objective 2:** Reduce flooding and adapt to sea level rise

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Ready*

### **Attachment**

Exhibit 1 – Bid Tabulation 433-11348

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