

**CITY OF FORT LAUDERDALE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

**AMENDMENT #001 TO THE FY 2013 – 2014 PARTICIPATION AGREEMENT
WITH
MOUNT BETHEL HUMAN SERVICES CORPORATION, INC.**

THIS AMENDMENT, entered into on August 20, 2014 by the City of Fort Lauderdale (also known as the "City") and Mount Bethel Human Services Corporation, Inc. (also known as the "Participant").

WHEREAS, the City entered into an agreement with the Participant effective October 1, 2013, in accordance with the 2013-2014 Annual Action Plan approved on July 9, 2013 (CAM # 13-0993);

WHEREAS, the City receives Community Development Block Grant ("CDBG") funding from the U.S. Department of Housing and Urban Development ("HUD") to undertake particular activities, including the provision of childcare services to eligible persons under Title I of the Housing and Community Development Act of 1974, as amended ("HCD Act"), Public Law 93-383; and

WHEREAS, the City approved a substantial amendment to the 2009-2010, 2010-2011, 2011-2012 and the 2012-2013 Annual Action Plans on March 4, 2014 (CAM # 14-0247 / PH 03) and submitted it to HUD; and

WHEREAS, both parties wish to modify the Agreement to increase the allocation of funding by \$170,000 and also to add the additional services, as described below; and

WHEREAS the Plans provide for funding for Participant's program and authorize the proper City Officials to enter into this Amendment.

NOW, THEREFORE, both parties mutually agree that the original Agreement is hereby amended as follows:

A. PART I (SCOPE OF SERVICES) – SECTION A – ACTIVITIES

The following sentence is added to Part I-Section A.

The Participant will add the following to its eligible activities. Funds will provide low-income Fort Lauderdale families who meet prescribed criteria neighborhood based support services which include, but not limited to, child care, case management, information and referral, parenting education and support and employability/self-sufficiency training.

B. PART II (TERM AND TIME OF PERFORMANCE)

The following sentence is added to Part II.

The additional funding providing to the Participant will be expended as follows:

- Minimum of \$113,582.91 must be expended by July 15, 2014;

- Remaining CDBG funds must be expended by September 30, 2014;

In order to meet the July 15, 2014 expenditure deadline, reimbursement requests must be submitted at least 5 calendar days in advance of the timeline. The Participant's final reimbursement request must be submitted by October 15, 2014.

If the Participant fails to meet any of the agreed upon expenditure terms, the City shall not be obligated to provide additional funding as contemplated under this Agreement.

C. PART III (BUDGET)

The following is added to Part III.

The budget summary sheet for the additional Program activities is attached hereto as **Exhibit B**. Any indirect costs charged must be consistent with the conditions of this Agreement. Participant shall meet the deliverables, outcomes, performance indicators and expend funds obtained pursuant to this Amendment in accordance with **Exhibit B**.

D. PART IV (PAYMENT)

The first sentence of Part IV is deleted and replaced with the following:

It is expressly agreed and understood that the total amount to be paid by the City under this Agreement shall not exceed \$390,000.00.

The following is added to Part IV.

Reimbursements for the payment of eligible expenses shall be made against the line item budget specified in **Exhibit B** herein and in accordance with performance indicators. Expenses for general administration shall also be paid against the line item budget specified in **Exhibit B** and in accordance with performance.

E. PART XV (AUTHORIZED SIGNATORY)

The entire sentence of Part XV is deleted and replaced with the following

Pursuant to approval by the City of a substantial amendment to the 2009-2010, 2010-2011, 2011-2012 and the 2012-2013 Annual Action Plans on March 4, 2014, the Manager of Housing and Community Development for the City and the City Manager are authorized to execute this Amendment on behalf of the City.

F. PART XVII (HUD FUNDING)

The entire sentence of Part XVII is deleted and replaced with the following:

This Agreement is contingent upon HUD approving the substantial amendment to the 2009-2010, 2010-2011, 2011-2012 and the 2012-2013 Annual Action Plans as approved by the City Commission on March 4, 2014 and upon HUD funds being made available to the City.

G. EXHIBIT A

The following scope of work is added to Exhibit A.

Add 120 clients to be served for the Neighborhood Empowerment & Self Sufficiency (NESS) Program.

H. EXHIBIT B

Exhibit B is attached to this Amendment. The additional funds shall be expended in accordance with the Budget Summary Sheet.

I. EXHIBIT C

The following Performance Indicators are added to Exhibit C.

1. A minimum of 30 clients will receive gainful employment.
2. 120 clients will complete project activities (i.e. resume writing, interviewing skills and etc.)

J. EFFECT OF AGREEMENT

Unless modified herein, all other terms and conditions of the Community Development Block Grant (CDBG) Program Participation Agreement with an effective date of October 1, 2013 remain unchanged and in full force and effect.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the _____ day of _____ 2014.

PARTICIPANT

WITNESSES:

Mount Bethel Human Services Corporation, Inc., a Florida non-profit corporation

Maria A. Wells

By [Signature]
Rosby L. Glover, Executive Director

Maria A. Wells
[Witness print name]

Michael A. Harris

Michaela A. Harris
[Witness print name]

ATTEST:

[Signature]
Secretary

(CORPORATE SEAL)

STATE OF FLORIDA:
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 20th day of August 2014, by **Rosby L. Glover**, as **Executive Director of Mount Bethel Human Services Corporation, Inc.** Who is personally known to me or has produced _____ as identification.

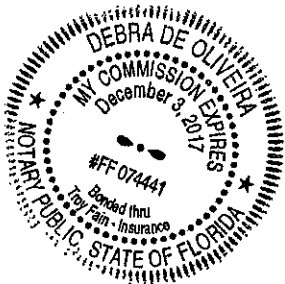
(NOTARY SEAL)

[Signature]
Notary Public, State of Florida (Signature of Notary Taking Acknowledgment)

Debra de Oliveira
Name of Notary Typed, Printed or Stamped

My Commission Expires: 12/3/2017

FF 074441
Commission Number



CITY

CITY OF FORT LAUDERDALE

WITNESSES:

Manuel

MARCIA GARCIA
(Witness print name)

[Signature]

DAVID HARVEY
(Witness print name)

By [Signature]
Jonathan Brown, Housing & Community
Development Manager

By [Signature]
Lee R. Feldman, City Manager

Date 9/8/14

Approved as to form:

[Signature]
Assistant City Attorney



EXHIBIT B

AMENDMENT #001

CDBG BUDGET SUMMARY SHEET – 2013 - 2014

NUMBER OF CLIENTS TO BE SERVED 120
ORGANIZATION Mount Bethel Human Services Corporation, Incorporation
NAME OF PROJECT Neighborhood Empowerment Self – Sufficiency (NESS) Job Training
DATE SUBMITTED March 19, 2014

| Category Number | Category Name Only | CD Funds | Other Funds | Other Funding Sources | Total Funds |
|-----------------------|-------------------------------------|---------------------|-------------|-----------------------|---------------------|
| 1 | Salaries | \$35,450 | N/A | N/A | 35,450 |
| 2 | Fringe | \$5,775 | N/A | N/A | 5,775 |
| 3 | Program Services | \$96,000 | N/A | N/A | 96,000 |
| 4 | Audit | \$1,500 | N/A | N/A | 1,500 |
| 5 | Marketing / Advertisement | \$500.00 | N/A | N/A | \$500.00 |
| 6 | September Billing 2013 Resubmission | \$31,149.37 | N/A | N/A | \$31,149.37 |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | \$ | | | \$ |
| Total CD Funds | | \$170,374.37 | | | |
| Other Funds | | | | | |
| Grand Total | | | | | \$170,374.37 |

SIGNATURE OF AUTHORIZED ORGANIZATION STAFF RESPONSIBLE FOR BUDGET

CDBG BUDGET ITEMIZATION SHEET (AMENDMENT #001)

Organization Mount Bethel Human Services Corp., Inc Funding Year 2013-2014 Date Resubmitted 3/19/14

Project Name Neighborhood Empowerment Self-Sufficiency (NESS) Job Training

| Category Number | Category Breakdown | Category Amount | |
|-----------------|--|---------------------|-------------|
| | | CD Funds | Other Funds |
| 1 | 1 Full -Time Project Coordinator @ \$15,000 | \$15,000 | N/A |
| 1 | 1 Part-Time Project Assistant @ \$10.00 per hour | \$7,200 | N/A |
| 1 | 1 Project Director @ \$11,250 | \$11,250 | N/A |
| 1 | 1 Project Manager @ \$2,000 | \$2,000 | N/A |
| 2 | Fringe Benefits@22% | \$5,775 | N/A |
| 4 | Audit | \$1,500 | N/A |
| 5 | Marketing / Advertisement | \$500.00 | N/A |
| 3 | 120 Clients @ \$800. per month | \$96,000 | N/A |
| 6 | September Billing 2013 Resubmission | \$31,149.37 | N/A |
| | Total Amount | \$170,374.37 | |

