



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#23-0792**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** September 19, 2023

**TITLE:** Motion Approving an Agreement for the purchase of a Net Zero Plan for the  
City of Fort Lauderdale with WSP USA Inc.- \$149,999 - (**Commission  
Districts 1, 2, 3 and 4**)

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**Recommendation**

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for the purchase of a Net Zero Plan for the City of Fort Lauderdale for an initial one-year term amount of \$149,999; and authorize the City Manager to approve a one-year renewal, to provide for additional time, if required, at no cost to the City to complete the services.

**Background**

In December 2021, the City Commission approved by resolution goals to achieve Net Zero greenhouse gas emissions in both City's government by 2040 and in the community by 2050 (CAM 21-1121). To achieve those goals, funding was allocated in the FY23 Budget to develop a Net Zero Plan (Plan) that will identify a pathway to achieve the City's net-zero greenhouse gas emissions (GHG) goals through feasible yet ambitious actions. The Plan will address both GHG emissions from government operations and from the community as a whole. The plan will (1) model multiple GHG emissions reduction strategies; (2) recommend prioritized actions aligned with City's needs, values, and resources; and (3) provide general cost estimates to implement each strategy. Plan development will include reviewing existing City goals, plans and data; collecting input from internal and external stakeholders; developing a draft plan; obtaining input on that draft, and then finalizing the Plan. The Plan will provide an ambitious but viable pathway for the City to achieve its net-zero goals. The Plan will recognize that achieving net zero is not entirely within the City's control and will require actions by other multiple third-party stakeholders and technological advances.

On May 19, 2023, the Procurement Services Division issued Request for Proposals (RFP) Event 95 - Net Zero Plan for the City of Fort Lauderdale. On June 13, 2023, the event closed and a total of four (4) firms submitted proposals:

- CAPSUS LLC (CAP)

- EXP U.S. Services Inc. (EXP)
- Longevity Partners (LP)
- WSP USA Inc (WSP)

None of the firms listed their status as a Disadvantaged Business Enterprise (DBE).

On July 13, 2023, the Evaluation Committee (Committee) met to evaluate and rank the proposals based on the following criteria:

Understanding of and approach to the scope of work	20%
Technical capabilities – analytical and modeling capacity related to greenhouse gas emissions, energy, and transportation systems	15%
Qualifications – Experience with similar projects, references, past performance, years in business	20%
Branding and communications skills – capacity to develop program branding and develop and facilitate stakeholder outreach	15%
Total Project Cost	30%
<b>TOTAL PERCENT AVAILABLE:</b>	<b>100%</b>

Proposals were considered and all firms were deemed responsible and responsive, and after initial scoring it was determined to shortlist EXP and WSP to give oral presentations to the Committee.

On July 28th and August 1, 2023, the Committee met to hear the presentations from EXP and WSP, respectively. After the presentations, the Committee convened, scored, and confirmed the final rankings.

Staff recommends the Commission award a one-year agreement with an option to renew for an additional year to allow for additional time at no cost to the City to WSP for a Net Zero Plan for the City of Fort Lauderdale.

**Resource Impact**

There will be a fiscal impact to the City in the amount of \$149,999 for this agreement. Funds for this agreement are available in the FY 2023 Sustainability Operations account listed below.

<i>Funds available as of August 8, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE* (Character)	AMOUNT
10-001-7040-537-30-3199	Sustainability Operations	Services/ Materials / Other Professional Services	\$513,039	\$239,969	\$149,999
				<b>TOTAL AMOUNT ►</b>	\$149,999

\* Includes funds in the amount of \$149,999 available/committed in requisition #5338.

### **Strategic Connections**

This item is a *2023 Top Commission Priority*, advancing the Infrastructure and Resilience initiative.

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Infrastructure Focus Area
- Goal 1: Build a sustainable and resilient community.
- Objective: Ensure climate change resiliency and implement mitigation strategies, incorporating partnership actions and cross-jurisdictional plans.
- Objective: Promote energy efficiency and the expansion of renewable energy sources.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan specifically advancing:

- The Infrastructure Focus Area
- The Climate Change Element
- Goal 1: Develop mitigation and adaptation strategies to reduce emissions that contribute to climate change.

### **Attachments**

- Exhibit 1 - Solicitation Event No. 95
- Exhibit 2 - Short List Summary Scores
- Exhibit 3 - Final Summary Scores and Tabulation
- Exhibit 4 - CAP Proposal
- Exhibit 5 - EXP Proposal
- Exhibit 6 - LP Proposal
- Exhibit 7 - WSP Proposal
- Exhibit 8 - E95 - CoFL-WSP - Net Zero Plan Agreement

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