



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#24-0047

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: February 20, 2024

TITLE: Motion Approving an Agreement for Elevator Repair and Maintenance -
Eastern Elevator Service Inc. - \$500,000 - **(Commission Districts 1, 2, 3
and 4)**

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for elevator repair and maintenance services with Eastern Elevator Service Inc., for an initial two (2) year contract term and an amount of \$500,000; and authorize the City Manager to approve two (2) additional one-year renewal options, for an estimated annual amount of \$250,000 and a potential total contract amount of \$1,000,000.

Background

The Parks and Recreation Department requires elevator maintenance and repair services for Citywide facilities. The services include furnishing all labor, tools, equipment, materials and supplies to provide full maintenance service, including all inspections, adjustments, tests, parts or component replacements, and repairs to keep the elevator in continuous use at their established capacity and efficiency and for their intended purpose. The locations include the Aquatic Complex, Parking Services building, Public Works buildings and Fire-Rescue stations.

On November 22, 2023, the Procurement Services Division issued Invitation to Bid (ITB) Event No. 202-2 for Elevator Repair and Maintenance, which opened on December 14, 2023. A total of two (2) responses were received.

The City's current Elevator Maintenance and Repair contractor is Maverick Untied Elevator LLC. The current contract expires on March 5, 2024. Due to various performance concerns, staff deemed the current contractor, Maverick United Elevator LLC, non-responsible.

The next bid provided by Eastern Elevator Service Inc. met the bid requirements and is deemed the low, responsive, and responsible bidder.

Resource Impact

Funds for this agreement in the amount of \$250,000 are available in the FY 2024 Budget in the account listed below:

Funds available as of January 23, 2023					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-6040-519-30-3428	Facility Maintenance Support	Services/Materials / Bldg Rep & Maint	\$3,357,610	\$1,720,918	\$250,000
TOTAL AMOUNT ►					\$250,000

Strategic Connections

This is a 2024 Commission Priority, advancing the Public Places initiative.

This item supports the Press Play Fort Lauderdale 2024 Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Improve access to and enjoyment of our beach, waterways, parks, and open spaces for everyone

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Spaces Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Agreement

Prepared by: Carolyn Bean, Assistant to the Director, Parks and Recreation
Heather Rose, Senior Procurement Specialist, Finance
Matthew Eaton, Senior Administrative Assistant, Finance

Department Directors: Carl Williams, Parks and Recreation
Linda Short, Finance