

## **Solicitation 12623-825**

# **Fleet Maintenance and Management Services**

## **Bid Designation: Public**



## **City of Fort Lauderdale**

## Bid 12623-825

### Fleet Maintenance and Management Services

Bid Number	<b>12623-825</b>
Bid Title	<b>Fleet Maintenance and Management Services</b>
Bid Start Date	<b>Feb 28, 2022 4:55:31 PM EST</b>
Bid End Date	<b>Apr 26, 2022 2:00:00 PM EDT</b>
Question & Answer End Date	<b>Mar 28, 2022 5:00:00 PM EDT</b>
Bid Contact	<b>Laurie Platkin, NIGP-CPP, CPPB</b> <b>Senior Procurement Specialist</b> <b>Finance - Procurement Division</b> <b>954-828-5138</b> <b>lplatkin@fortlauderdale.gov</b>
Contract Duration	<b>5 years</b>
Contract Renewal	<b>See Specifications</b>
Prices Good for	<b>120 days</b>
Pre-Bid Conference	<b>Mar 8, 2022 9:00:00 AM EST</b> <b>Attendance is mandatory</b> <b>Location: PRE-BID CONFERENCE for 12623-825 - Fleet Maintenance and Management Services will be located at Central Maintenance Garage Facility located at</b>  <b>220 SW 14th Avenue</b> <b>Fort Lauderdale, Florida 33312</b>
Bid Comments	<p>The City of Fort Lauderdale, Florida (City) is seeking qualified, experienced, and licensed firm(s) to provide the management, maintenance, and repairs of its fleet, fuel sites, carwash maintenance, and other fleet advisory services for the City, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).</p> <p><b>PLEASE NOTE: Paper bid submittals will not be accepted. It is the sole responsibility of the Contractor to ensure that their bid is submitted electronically through BidSync at <a href="http://www.bidsync.com">www.bidsync.com</a> no later than the time and date specified in this RFP.</b></p> <p><b>For information concerning <u>procedures for responding to this solicitation</u> , contact Senior Procurement Specialist, Laurie Platkin, at (954) 828-5138 or email at <a href="mailto:LPlatkin@fortlauderdale.gov">LPlatkin@fortlauderdale.gov</a> . Such contact shall be for clarification purposes only.</b></p> <p><b>For additional information go to <a href="http://www.BidSync.com">www.BidSync.com</a>.</b></p> <p><b>BID OPENING: <a href="#">Join ZoomGov Meeting - BEST IF USED IN CHROME, EDGE OR DIRECTLY IN ZOOM APP.</a></b></p> <p><b><a href="https://fortlauderdale.zoomgov.com/j/1604470962?pwd=Y3lZMVIkTXpUTjdmaWUzaDVianAzZz09">https://fortlauderdale.zoomgov.com/j/1604470962?pwd=Y3lZMVIkTXpUTjdmaWUzaDVianAzZz09</a></b></p> <p><b>Meeting ID: 160 447 0962</b></p> <p><b>Password: 12623</b></p> <p><b>JOIN BY TELEPHONE</b>  <b>US: +1 669 254 5252 or +1 646 828 7666 or +1 669 216 1590 or +1 551 285 1373</b></p>

**Added on Mar 3, 2022:  
ADDENDUM 1**

This addendum is being issued to make the following change(s):

1. Updated five (5) year Price Sheet replacing three (3) year Price Sheet.

2. In response to questions 2 and 6 the following subsection added:

3.27.3.7 To control the quality of parts supplied from a third-party parts provider, the expectation is there will be a collaboration between the fleet maintenance/ management provider, parts provider, and Fort Lauderdale Fleet Services. Should a parts quality arise, Fort Lauderdale Fleet Services should be notified, and they will address the quality issue to be corrected. The ultimate decider is Fort Lauderdale Fleet Services. All other terms, conditions, and specifications remain unchanged.

All other terms, conditions, and specifications remain unchanged.

**Added on Mar 8, 2022:  
ADDENDUM 2**

This addendum is being issued to make the following change(s):

1. Updated Line item 12623-825-01-01

From: 12623-825--01-01 - Fleet Maintenance and Management Services: Total Targeted and Non-Targeted – Years 1, 2 and 3 Combined

To: 12623-825--01-01 - Fleet Maintenance and Management Services: Total Targeted and Non-Targeted – **Years 1, 2, 3, 4 and 5 Combined**

2. Providing Bid Conference Sign-In Sheets and provided business cards.

All other terms, conditions, and specifications remain unchanged.

**Added on Mar 10, 2022:  
ADDENDUM 3**

This addendum is being issued to make the following change(s):

1. Change in Section 2.45 Service Organization Controls

From:

2.45 Service Organization Controls

The Contactor should provide a current SSAE 18, SOC 2, Type I report with their proposal. Awarded Proposer will be required to provide an SSAE 18, SOC 2, Type II report annually during the term of this contract. If the Proposer cannot provide the SSAE 18, SOC 2, Type I report at time of proposal submittal, a current SOC 3 report will be accepted.

To:

2.45 **Service Organization Controls – N/A**

2. In response to Question 13: Addition of sub-section

3.21.9.2.1 Note: In the last year there were a total of 341 service calls. Each service call had an estimated average length of 3 hours for a total of 1023 hours.

All other terms, conditions, and specifications remain unchanged.

**Added on Mar 11, 2022:  
ADDENDUM 4**

This addendum is being issued to make the following change(s):

1. Providing Inventory List of Tools and Equipment

All other terms, conditions, and specifications remain unchanged.

Added on Mar 29, 2022:  
ADDENDUM 5

This addendum is being issued to make the following change(s):

1. In response to question 51, providing two-year history of the current contractor's performance measures.
2. In response to question 53, updated Price Sheet V3 to solicitation. Now includes separate line for start-up costs.

All other terms, conditions, and specifications remain unchanged.  
Added on Mar 31, 2022:  
ADDENDUM 6

This addendum is being issued to make the following change(s):

1. In response to question 59, the following link will provide access to 12 months of recent repair history for equipment and vehicles. <https://www.fortlauderdale.gov/home/showdocument?id=66431&t>
2. In response to question 60, Garage Keepers Legal Liability language has changed.

From:

Garage Keepers Legal Liability

Coverage shall be purchased for the Contractor's liability for damage or other loss, including comprehensive and collision risks, to the vehicles while in the care, custody, and control of the Contractor. Coverage form must be on a direct primary basis with limits equal to the highest possible replacement cost value of vehicles in the care, custody, and control of the Contractor at any one time.

To:

Garage Keepers Legal Liability

Coverage shall be purchased in an amount not less than \$5,000,000 per occurrence for the Contractor's liability for damage or other loss, including comprehensive and collision risks, at replacement cost value, to the vehicles while in the care, custody, and control of the Contractor. Coverage form must be on a direct primary basis.

All other terms, conditions, and specifications remain unchanged.  
Added on Apr 12, 2022:  
ADDENDUM 7

This addendum is being issued to make the following change(s):

1. In response to question 36, revised Price Sheet V4 attached including two tabs.
  - a. 12623-825 Pricing Sheet
  - b. 12623-825 Renewal Pricing Sheet
2. Proposer will provide pricing for
  - a. Targeted and Non-Targeted for years 1-5 combined
  - b. Targeted and Non-Targeted for 2-year Renewal 1
  - c. Targeted and Non-Targeted for 2-year Renewal 2

All other terms, conditions, and specifications remain unchanged.

Added on Apr 19, 2022:  
ADDENDUM 8

This addendum is being issued to make the following change(s):

1. Bid bond information change:

FROM:

2.24.1 A proposal security payable to the City of Fort Lauderdale shall be submitted with the proposal response in the amount of five percent (5%) of the total proposed amount. A proposal security can be in the form of a bid/proposal bond or cashier's check. Proposal security will be returned to the unsuccessful contractor as soon as practicable after opening of proposals. Proposal security will be returned to the successful

CAM #22-0584  
Exhibit 1

**Proposer**

after acceptance of the Payment and Performance Bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or other conditions as stated in Special Conditions or elsewhere in the RFP.

**REVISED TO:**

**2.24.1** A proposal security payable to the City of Fort Lauderdale shall be submitted with the proposal response in the amount of five percent (5%) of the total proposed amount of the initial five (5) year term Targeted Total. Non-Targeted amount should not be included. A proposal security can be in the form of a bid/proposal bond or cashier's check. Proposal security will be returned to the unsuccessful contractor as soon as practicable after the opening of proposals. Proposal security will be returned to the successful Proposer after acceptance of the Payment and Performance Bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or other conditions as stated in Special Conditions or elsewhere in the RFP.

**2. Section 3.5.7.1 added to read as follows:**

**3.5.7** Proposer will include as part of its hiring process employee training and efforts toward employee improvement and shall achieve Automotive Service Excellence (ASE) Blue Seal certification for the Garage facility workforce. All technicians must be ASE certified in, or have adequate experience in, the areas related to their job classification and assignments.  
**3.5.7.1** Proposer shall provide, to the City, a copy of the exit interview for any employee whose job ends during the term of this contract

All other terms, conditions, and specifications remain unchanged.  
 Added on Apr 19, 2022:  
 ADDENDUM 8

This addendum is being issued to make the following change(s):

**1. Change to section 3.21.5.****FROM:****3.21.5 Car Wash and Vacuum Station Management**

The Proposer will administer an agreement for maintenance, monitoring, and repair of the automated car wash unit located at the Garage Facility fueling site. The Proposer will also restock car wash products (soap, wax, etc.) that will be billed to the City as a non-targeted expense. Monthly, the Proposer will pressure wash and clean the carwash. The area surrounding the car wash and vacuum shall be cleaned of trash and debris daily. All costs for maintenance of the car wash and vacuum will be billed to the City by the Proposer as a non-targeted operating cost. City retains responsibility for the maintenance and repair of the wash facility canopies, lights, and other structural components.

**REVISED TO****3.21.5 Car Wash and Vacuum Station Management**

The Proposer will administer an agreement for maintenance, monitoring, and repair of the automated car wash unit located at the Garage Facility fueling site. The Proposer will also restock car wash products (soap, wax, etc.) that will be billed to the City as a non-targeted expense. Bi-weekly, as a targeted service, the proposer will pressure wash the walls and floor within the enclosure for the car wash and brush clean the car wash, due to sensitive electronics, the car wash cannot be pressure cleaned. The area surrounding the car wash and vacuum shall be cleaned of trash and debris daily. All costs for maintenance of the car wash and vacuum will be billed to the City by the Proposer as a non-targeted operating cost. City retains responsibility for the maintenance and repair of the wash facility canopies, lights, and other structural components

All other terms, conditions, and specifications remain unchanged.  
 Added on Apr 22, 2022:  
 ADDENDUM 10

This addendum is being issued to make the following change(s):

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 Exhibit 1  
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**1. Updated Pricing Sheet\_V5 attached**

It was brought to our attention that cells 6B, 6F, 13B and 13F were locked on the 12623-825 Renewal Pricing Sheet. Version 5 has been updated with these cells unlocked.

All other terms, conditions, and specifications remain unchanged.

**Item Response Form**

Item **12623-825--01-01 - Fleet Maintenance and Management Services: A - Total Targeted and Non-Targeted - Years 1, 2, 3, 4 and 5 Combined**

Quantity **1 n/a**

Unit Price

Delivery Location **City of Fort Lauderdale**  
[See RFP Specifications](#)  
 See RFP Specifications  
 Fort Lauderdale FL 33301  
**Qty 1**

**Description**

Fill in Total Targeted and Non-Targeted - Years 1, 2 and 3 Combined from Pricing Sheet  
**Added on Mar 8, 2022:**  
 Enter Total Targeted and Non-Targeted - Years 1, 2, 3, 4, and 5 Combined from Pricing Sheet  
**Added on Apr 12, 2022:**  
 Enter total from Pricing Sheet for A. Targeted and Non-Targeted for years 1-5 combined

Item **12623-825--01-02 - Fleet Maintenance and Management Services: B - Targeted and Non-Targeted for 2-year Renewal 1**

Quantity **1 n/a**

Unit Price

Delivery Location **City of Fort Lauderdale**  
[See RFP Specifications](#)  
 See RFP Specifications  
 Fort Lauderdale FL 33301  
**Qty 1**

**Description**

Enter total from Pricing Sheet for B. Targeted and Non-Targeted for 2-year Renewal 1

Item **12623-825--01-03 - Fleet Maintenance and Management Services: C - Targeted and Non-Targeted for 2-year Renewal 2**

Quantity **1 n/a**

Unit Price

Delivery Location **City of Fort Lauderdale**  
[See RFP Specifications](#)  
 See RFP Specifications  
 Fort Lauderdale FL 33301  
**Qty 1**

**Description**

Enter total from Pricing Sheet for C. Targeted and Non-Targeted for 2-year Renewal 2

City of Fort Lauderdale  
Fleet Maintenance and Management Services  
RFP # 12623-825

## SECTION I – INTRODUCTION AND INFORMATION

### 1.1 Purpose

The City of Fort Lauderdale, Florida (City) is seeking qualified, experienced, and licensed firm(s) hereinafter referred to as the Proposer or Contractor, to provide the management, maintenance, and repairs of its fleet, fuel sites, carwash maintenance, and other fleet advisory services for the City, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

### 1.2 Point of Contact

For information concerning procedures for responding to this solicitation, contact Senior Procurement Specialist, Laurie Platkin, at (954) 828-5138 or email at [LPlatkin@fortlauderdale.gov](mailto:LPlatkin@fortlauderdale.gov). Such contact shall be for clarification purposes only.

For information concerning technical specifications, please utilize the question / answer feature provided by BidSync at [www.bidsync.com](http://www.bidsync.com). Questions of a material nature must be received prior to the cut-off date specified in the RFP Schedule. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync Site). Contractors please note: Proposals shall be submitted as stated in PART IV – Submittal Requirements. No part of your proposal can be submitted via FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. The entire proposal must be submitted in accordance with all specifications contained in this solicitation. The questions and answers submitted in BidSync shall become part of any contract that is created from this RFP.

### 1.3 Pre-proposal Conference and Site Visit

There will be a **MANDATORY** pre-proposal conference and site visit scheduled for this Request for Proposal.

It will be the sole responsibility of the Proposer to attend the pre-proposal/site visit to inspect the City's location(s) facilities systems prior to submitting a bid/proposal. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Proposer has familiarized themselves with the nature and extent of the work, equipment, materials, and labor required.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### 1.4 BidSync

The City of Fort Lauderdale uses BidSync ([www.bidsync.com](http://www.bidsync.com)) to administer the competitive solicitation process, including but not limited to soliciting proposals, issuing addenda, posting results and issuing notification of an intended decision. There is no charge to register and download the RFP from BidSync. Proposers are strongly encouraged to read the various Vendor Guides and Tutorials available in BidSync well in advance of their intention of submitting a proposal to ensure familiarity with the use of BidSync. The City shall not be responsible for a Proposer's inability to submit a Proposal by the end date and time for any reason, including issues arising from the use of BidSync.



It is the sole responsibility of the Proposer to ensure that their bid/proposal is submitted electronically through BidSync at [www.bidsync.com](http://www.bidsync.com) no later than the time and date specified in this solicitation. PAPER BID/PROPOSAL SUBMITTALS WILL NOT BE ACCEPTED. BIDS/PROPOSALS MUST BE SUBMITTED ELECTRONICALLY VIA [WWW.BIDSYNC.COM](http://WWW.BIDSYNC.COM).

#### **1.5 Electronic Bid Openings/Proposal Closings**

Please be advised that effective immediately, and until further notice, all Invitation to Bids, Request for Proposals, Request for Qualifications, and other solicitations led by the City of Fort Lauderdale will be opened electronically via [BIDSYNC.COM](http://BIDSYNC.COM) at the date and time indicated on the solicitation. All openings will be held on the BIDSYNC.COM platform.

Anyone requesting assistance or having further inquiry in this matter must contact the Procurement Specialist indicated on the solicitation, via the Question-and-Answer forum on Bidsync.com before the Last Day for Questions indicated in the Solicitation.

*END OF SECTION*

## SECTION II - SPECIAL TERMS AND CONDITIONS

### 2.1 General Conditions

The RFP General Conditions (Form G-107, Rev. 02/20) are included and made a part of this solicitation.

### 2.2 Addenda, Changes, and Interpretations

It is the sole responsibility of each firm to notify the Buyer utilizing the question / answer feature provided by BidSync and request modification or clarification of any ambiguity, conflict, discrepancy, omission or other error discovered in this competitive solicitation. Requests for clarification, modification, interpretation, or changes must be received prior to the Question and Answer (Q & A) Deadline. Requests received after this date may not be addressed. Questions and requests for information that would not materially affect the scope of services to be performed or the solicitation process will be answered within the question / answer feature provided by BidSync and shall be for clarification purposes only. Material changes, if any, to the scope of services or the solicitation process will only be transmitted by official written addendum issued by the City and uploaded to BidSync as a separate addendum to the RFP. Under no circumstances shall an oral explanation given by any City official, officer, staff, or agent be binding upon the City and should be disregarded. All addenda are a part of the competitive solicitation documents, and each firm will be bound by such addenda. It is the responsibility of each to read and comprehend all addenda issued.

### 2.3 Changes and Alterations

Proposer may change or withdraw a Proposal at any time prior to Proposal submission deadline; however, no oral modifications will be allowed. Modifications shall not be allowed following the Proposal deadline.

### 2.4 Proposer's Costs

The City shall not be liable for any costs incurred by Proposers in responding to this RFP.

### 2.5 Pricing/Delivery

All pricing should be identified on the Cost Proposal page provided in this RFP. No additional costs may be accepted, other than the costs stated on the Cost Proposal page. Failure to use the City's Cost Proposal page and provide costs as requested in this RFP may deem your proposal non-responsive.

Proposer shall propose a firm, fixed price for all services stated in the RFP. All costs including incidentals, such as travel, transportation, per diem, etc. shall be included in your proposal.

### 2.6 Price Validity

Prices provided in this Request for Proposals (RFP) shall be valid for at least One Hundred and Twenty (120) days from time of RFP opening unless otherwise extended and agreed upon by the City and Proposer. The City shall award contract within this time period or shall request to the recommended awarded vendor an extension to hold pricing, until products/services have been awarded.

### 2.7 Invoices/Payment

The City will accept invoices no more frequently than once per month. Each invoice shall fully detail the related costs and shall specify the status of the particular task or project as of the date of the invoice with regard to the accepted schedule for that task or project. Payment will be made within forty-five (45) days after receipt of an invoice acceptable to the City, in accordance with the

Florida Local Government Prompt Payment Act. If, at any time during the contract, the City shall not approve or accept the Contractor's work product, and agreement cannot be reached between the City and the Contractor to resolve the problem to the City's satisfaction, the City shall negotiate with the Contractor on a payment for the work completed and usable to the City.

## **2.8 Related Expenses/Travel Expenses**

All related expenses and costs including travel are to be included in your bid/proposal. The City will not accept any additional costs.

## **2.9 Payment Method**

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program for payments remitted to its vendors. The City has transitioned from traditional paper checks to payment by credit card via MasterCard or Visa. This allows a vendor of the City of Fort Lauderdale to receive payment fast and safely. Checks will no longer be printed and mailed. Payments will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, firms must presently have the ability to accept credit card payment or take whatever steps necessary to implement acceptance of a credit card before the commencement of a contract. See Contract Payment Method form attached.

## **2.10 Mistakes**

The Proposer shall examine this RFP carefully. The submission of a Proposal shall be prima facie evidence that the proposer has full knowledge of the scope, nature, and quality of the work to be performed; the detailed requirements of the specifications/scope of services; and the conditions under which the work is to be performed. Ignorance of the requirements will not relieve the consultant from liability and obligations under the Contract.

## **2.11 Acceptance of Proposals / Minor Irregularities**

**2.11.1** The City reserves the right to accept or reject any or all proposals, part of proposals, and to waive minor irregularities or variances to specifications contained in proposals which do not make the proposal conditional in nature and minor irregularities in the solicitation process. A minor irregularity shall be a variation from the solicitation that does not affect the price of the contract or does not give a respondent an advantage or benefit not enjoyed by other respondents, does not adversely impact the interests of other firms, or does not affect the fundamental fairness of the solicitation process. The City also reserves the right to reissue a Request for Proposal.

**2.11.2** The City reserves the right to disqualify Proposer during any phase of the competitive solicitation process and terminate for cause any resulting contract upon evidence of collusion with intent to defraud or other illegal practices on the part of the Proposer.

## **2.12 Modification of Services**

**2.12.1** While this contract is for services provided to the department referenced in this Request for Proposals, the City may require similar work for other City departments. Successful Proposer agrees to take on such work unless such work would not be considered reasonable or become an undue burden to the Successful Proposer.

**2.12.2** The City reserves the right to delete any portion of the work at any time without cause, and if such right is exercised by the City, the total fee shall be reduced in the same ratio as the estimated cost of the work deleted bears to the estimated cost of the work originally planned. If work has already been accomplished and approved by the City on any portion of a contract resulting from this RFP, the Successful Proposer shall be paid for the work

completed on the basis of the estimated percentage of completion of such portion to the total project cost.

**2.12.3** The City may require additional items or services of a similar nature, but not specifically listed in the contract. The Successful Proposer agrees to provide such items or services and shall provide the City prices on such additional items or services. If the price(s) offered are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those items or services from other vendors, or to cancel the contract upon giving the Successful Proposer thirty (30) days written notice.

**2.12.4** If the Successful Proposer and the City agree on modifications or revisions to the task elements, after the City has approved work to begin on a particular task or project, and a budget has been established for that task or project, the Successful Proposer will submit a revised budget to the City for approval prior to proceeding with the work.

### **2.13 Non-Exclusive Contract**

Proposer agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical services from another vendor at the City's sole option.

### **2.14 Sample Contract Agreement**

A sample of the formal agreement template, which may be required to be executed by the awarded vendor can be found at our website:

<https://www.fortlauderdale.gov/home/showdocument?id=1212>

### **2.15 Responsiveness**

In order to be considered responsive to the solicitation, the firm's proposal shall fully conform in all material respects to the solicitation and all its requirements, including all form and substance.

### **2.16 Responsibility**

In order to be considered as a responsible firm, firm shall be fully capable to meet all of the requirements of the solicitation and subsequent contract, must possess the full capability, including financial and technical, to perform as contractually required, and must be able to fully document the ability to provide good faith performance.

### **2.17 Minimum Qualifications**

Proposers shall be in the business of fleet maintenance and management services and must possess sufficient financial support, equipment, and organization to ensure that it can satisfactorily perform the services if awarded a Contract. Proposers must demonstrate that its firm, or the key staff assigned to the project, have successfully provided services with similar magnitude to those specified in the scope of services to at least one entity similar in size and complexity to the City of Fort Lauderdale or can demonstrate they have the experience with large scale private sector clients and the managerial and financial ability to successfully perform the work.

Proposers shall satisfy each of the following requirements cited below. Failure to do so may result in the proposal being deemed non-responsive.

**2.17.1** Proposer or principals shall have relevant experience in fleet maintenance and management services for at least five years with comparable fleet. General Manager assigned to the work must have experience in direct supervision of all aspects needed to

manage and maintain the City's fleet in a state of repair consistent with the performance standards and service specifications herein and have served as project manager on similar projects for at least three years.

**2.17.2** Before awarding a contract, the City reserves the right to require that a Proposer submit such evidence of qualifications as the City may deem necessary. Further, the City may consider any evidence of the financial, technical, and other qualifications and abilities of a firm or principals, including previous experiences of same with the City and performance evaluation for services, in making the award in the best interest of the City.

**2.17.3** Firm or principals shall have no record of judgments, pending lawsuits against the City or criminal activities involving moral turpitude and not have any conflicts of interest that have not been waived by the City Commission.

**2.17.4** Neither firm nor any principal, officer, or stockholder shall be in arrears or in default of any debt or contract involving the City, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the City.

## **2.18 Lobbying Activities**

ALL CONTRACTORS PLEASE NOTE: Any contractor submitting a response to this solicitation must comply, if applicable, with City of Fort Lauderdale Ordinance No. C-11-42 & Resolution No. 07-101, Lobbying Activities. Copies of Ordinance No. C-11-42 and Resolution No. 07-101 may be obtained from the City Clerk's Office on the 7th Floor of City Hall, 100 N. Andrews Avenue, Fort Lauderdale, Florida. The ordinance may also be viewed on the City's website at <https://www.fortlauderdale.gov/home/showdocument?id=6036>.

## **2.19 Local Business Preference- N/A**

## **2.20 Disadvantaged Business Enterprise Preference- N/A**

## **2.21 Protest Procedure**

**2.21.1** Any Proposer who is not recommended for award of a contract and who alleges a failure by the city to follow the city's procurement ordinance or any applicable law, may follow the protest procedure as found in the city's procurement ordinance within five (5) days after a notice of intent to award is posted on the city's web site at the following link: <https://www.fortlauderdale.gov/government/departments-a-h/finance/procurement-services/notices-of-intent-to-award>.

**2.21.2** The complete protest ordinance may be found on the city's web site at the following link: [https://library.municode.com/fl/fort\\_lauderdale/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTVFI\\_DIV2PR\\_S2-182.1PRSO](https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-182.1PRSO).

## **2.22 Public Entity Crimes**

Proposer, by submitting a proposal, certifies that neither the Proposer nor any of the Proposer's principals has been placed on the convicted vendor list as defined in Section 287.133, Florida Statutes (2018), as may be amended or revised. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in

excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

## 2.23 Subcontractors

**2.23.1** If the Contractor proposes to use subcontractors in the course of providing these services to the City, this information shall be a part of the bid/proposal response. Such information shall be subject to review, acceptance, and approval of the City, prior to any contract award. The City reserves the right to approve or disapprove of any subcontractor candidate in its best interest and to require Contractor to replace subcontractor with one that meets City approval.

**2.23.2** Contractor shall ensure that all of Contractor's subcontractors perform in accordance with the terms and conditions of this Contract. Contractor shall be fully responsible for all of Contractor's subcontractors' performance, and liable for any of Contractor's subcontractors' non-performance and all of Contractor's subcontractors' acts and omissions. Contractor shall defend, at Contractor's expense, counsel being subject to the City's approval or disapproval, and indemnify and hold harmless the City and the City's officers, employees, and agents from and against any claim, lawsuit, third-party action, or judgment, including any award of attorney fees and any award of costs, by or in favor of any Contractor's subcontractors for payment for work performed for the City.

**2.23.3** Contractor shall require all its subcontractors to provide the required insurance coverage as well as any other coverage that the contractor may consider necessary, and any deficiency in the coverage or policy limits of said subcontractors will be the sole responsibility of the contractor.

## 2.24 Proposal Security

**2.24.1** A proposal security payable to the City of Fort Lauderdale shall be submitted with the proposal response in the amount of five percent (5%) of the total proposed amount. A proposal security can be in the form of a bid/proposal bond or cashier's check. Proposal security will be returned to the unsuccessful contractor as soon as practicable after opening of proposals. Proposal security will be returned to the successful Proposer after acceptance of the Payment and Performance Bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or other conditions as stated in Special Conditions or elsewhere in the RFP.

**2.24.2** BidSync allows Proposers to submit bid/proposal bonds electronically directly through their system using **Surety 2000**. For more information on this feature and to access it, contact BidSync customer care department.

**2.24.3** The Proposer may choose to mail their original executed bid/proposal bond or upload the bid/proposal bond on BidSync to accompany their electronic proposal and then deliver the original, signed and sealed bid/proposal bond within five (5) business days from the solicitation end date or it will be determined as non-responsive. A bid/proposal security in the form of a cashier's check must be an original document and must be submitted at time of the bid/proposal due date. If choosing the cashier's check method, plan in advance to send via United States Postal Service or air freight carrier to ensure cashier's check arrives on or before bid opening/proposal closing deadline.

**A.** Deliver via United States Postal Service or air freight carrier to City of Fort Lauderdale City Hall, Procurement Services Division, 6<sup>th</sup> Floor, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301.

- B.** Include company name, solicitation number and title clearly indicated outside of the envelope.

**2.24.4** Failure of the successful Proposer to execute a contract, provide a Performance Bond, and furnish evidence of appropriate insurance coverage, as provided herein, within thirty (30) days after written notice of award has been given, shall be just cause for the annulment of the award and the forfeiture of the proposal security to the City, which forfeiture shall be considered, not as a penalty, but as liquidation of damages sustained.

## **2.25 Payment and Performance Bond**

**2.25.1** The Proposer shall within fifteen (15) working days after notification of award, furnish to the City a Payment and Performance Bond, in the amount of the proposed annual contract value as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Payment and Performance Bond. The Performance Bond must be executed by a surety company or recognized standing to do business in the State of Florida and having a resident agent.

**2.25.2** The Proposer must have a Financial Size Categories (FSC) rating of no less than "A-" by the latest edition of Best's Key Rating Guide, or acceptance of insurance company that holds a valid Florida Certificate of Authority issued by the State of Florida, Department of Insurance, and are members of the Florida Guarantee Fund.

**2.25.3** Acknowledgement and agreement is given by both parties that the amount herein set for the Payment and Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

## **2.26 Insurance Requirements**

**2.26.1** As a condition precedent to the effectiveness of this Agreement, during the term of this Agreement and during any renewal or extension term of this Agreement, the Contractor, at its sole expense, shall provide insurance of such types and with such terms and limits as noted below. Providing proof of and maintaining adequate insurance coverage are material obligations of the Contractor. The Contractor shall provide the City a certificate of insurance evidencing such coverage. The Contractor's insurance coverage shall be primary insurance for all applicable policies. The limits of coverage under each policy maintained by the Contractor shall not be interpreted as limiting the Contractor's liability and obligations under this Agreement. All insurance policies shall be through insurers authorized or eligible to write policies in the State of Florida and possess an A.M. Best rating of A-, VII or better, subject to approval by the City's Risk Manager.

**2.26.2** The coverages, limits, and endorsements required herein protect the interests of the City, and these coverages, limits, and/or endorsements shall in no way be relied upon by the Contractor for assessing the extent or determining appropriate types and limits of coverage to protect the Contractor against any loss exposures, whether as a result of this Agreement or otherwise. The requirements contained herein, as well as the City's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under this Agreement.

**2.26.3** The following insurance policies and coverages are required:

**Commercial General Liability**

Coverage must be afforded under a Commercial General Liability policy with limits not less than:

- \$1,000,000 each occurrence and \$2,000,000 aggregate for Bodily Injury, Property Damage, and Personal and Advertising Injury
- \$1,000,000 each occurrence and \$2,000,000 aggregate for Products and Completed Operations

Policy must include coverage for contractual liability and independent contractors.

The City, a Florida municipal corporation, its officials, employees, and volunteers are to be covered as an additional insured with a CG 20 26 04 13 Additional Insured – Designated Person or Organization Endorsement or similar endorsement providing equal or broader Additional Insured Coverage with respect to liability arising out of activities performed by or on behalf of the Contractor. The coverage shall contain no special limitation on the scope of protection afforded to the City, its officials, employees, and volunteers.

**Business Automobile Liability**

Coverage must be afforded for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage in an amount not less than \$1,000,000 combined single limit each accident.

If the Contractor does not own vehicles, the Contractor shall maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

**Garage Keepers Legal Liability**

Coverage shall be purchased for the Contractor's liability for damage or other loss, including comprehensive and collision risks, to the vehicles while in the care, custody, and control of the Contractor. Coverage form must be on a direct primary basis with limits equal to the highest possible replacement cost value of vehicles in the care, custody, and control of the Contractor at any one time.

**Garage Liability**

Coverage must be afforded in an amount not less than \$1,000,000 per occurrence and must cover the Contractor and the Contractor's employees for the Contractor's garage and related operations while any and all vehicles covered under this Agreement are in the care, custody, and control of the Contractor.

**Pollution and Remediation Legal Liability (Hazardous Materials)**

For the purpose of this section, the term "hazardous materials" includes all materials and substances that are designated or defined as hazardous by Florida or federal law or by the rules or regulations of Florida or any federal agency. If work being performed involves hazardous materials, the Contractor shall procure and maintain any or all of the following coverage, which will be specifically addressed upon review of exposure.

**Contractors Pollution Liability Coverage**

For sudden and gradual occurrences and in an amount not less than \$1,000,000 per claim arising out of this Agreement, including but not limited to, all hazardous materials identified under the Agreement.



**Disposal Coverage**

The Contractor shall designate the disposal site and furnish a Certificate of Insurance from the disposal facility for Environmental Impairment Liability Insurance, covering liability for sudden and accidental occurrences in an amount not less than \$1,000,000 per claim and shall include liability for non-sudden occurrences in an amount not less than \$1,000,000 per claim.

**Hazardous Waste Transportation Coverage**

The Contractor shall designate the hauler and furnish a Certificate of Insurance from the hauler for Automobile Liability insurance with Endorsement MCS90 for liability arising out of the transportation of hazardous materials in an amount not less than \$1,000,000 per claim limit and provide a valid EPA identification number.

**Workers' Compensation and Employer's Liability**

Coverage must be afforded per Chapter 440, Florida Statutes. Any person or entity performing work for or on behalf of the City must provide Workers' Compensation insurance. Exceptions and exemptions will be allowed by the City's Risk Manager, if they are in accordance with Florida Statute.

The Contractor waives, and the Contractor shall ensure that the Contractor's insurance carrier waives, all subrogation rights against the City, its officials, employees, and volunteers for all losses or damages. The City requires the policy to be endorsed with WC 00 03 13 Waiver of our Right to Recover from Others or equivalent.

The Contractor must be in compliance with all applicable State and federal workers' compensation laws, including the U.S. Longshore Harbor Workers' Act and the Jones Act, if applicable.

**2.26.4 Insurance Certificate Requirements**

- 2.26.4.1** The Contractor shall provide the City with valid Certificates of Insurance (binders are unacceptable) no later than ten (10) days prior to the start of work contemplated in this Agreement.
- 2.26.4.2** The Contractor shall provide to the City a Certificate of Insurance having a thirty (30) day notice of cancellation; ten (10) days' notice if cancellation is for nonpayment of premium.
- 2.26.4.3** In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested, and addressed to the certificate holder.
- 2.26.4.4** In the event the Agreement term or any surviving obligation of the Contractor following expiration or early termination of the Agreement goes beyond the expiration date of the insurance policy, the Contractor shall provide the City with an updated Certificate of Insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The City reserves the right to suspend the Agreement until this requirement is met.
- 2.26.4.5** The Certificate of Insurance shall indicate whether coverage is provided under a claims-made or occurrence form. If any coverage is provided on a claims-made form, the Certificate of Insurance must show a retroactive date, which shall be the effective date of the initial contract or prior.
- 2.26.4.6** The City shall be named as an Additional Insured on all liability policies, with the exception of Workers' Compensation.
- 2.26.4.7** The City shall be granted a Waiver of Subrogation on the Contractor's Workers' Compensation insurance policy.

**2.26.4.8** The title of the Agreement, Bid/Proposal/Contract number, event dates, or other identifying reference must be listed on the Certificate of Insurance.

The Certificate Holder should read as follows:

City of Fort Lauderdale  
Procurement Services Division  
100 N. Andrews Avenue  
Fort Lauderdale, FL 33301

**2.26.5** The Contractor has the sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. Any costs for adding the City as an Additional Insured shall be at the Contractor's expense.

**2.26.6** If the Contractor's primary insurance policy/policies do not meet the minimum requirements, as set forth in this Agreement, the Contractor may provide evidence of an Umbrella/Excess insurance policy to comply with this requirement.

**2.26.7** The Contractor's insurance coverage shall be primary insurance as respects to the City, a Florida municipal corporation, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, a Florida municipal corporation, its officials, employees, or volunteers shall be non-contributory.

**2.26.8** Any exclusion or provision in any insurance policy maintained by the Contractor that excludes coverage required in this Agreement shall be deemed unacceptable and shall be considered breach of contract.

**2.26.9** All required insurance policies must be maintained until the contract work has been accepted by the City, or until this Agreement is terminated, whichever is later. Any lapse in coverage shall be considered breach of contract. In addition, Contractor must provide to the City confirmation of coverage renewal via an updated certificate should any policies expire prior to the expiration of this Agreement. The City reserves the right to review, at any time, coverage forms and limits of Contractor's insurance policies.

**2.26.10** The Contractor shall provide notice of any and all claims, accidents, and any other occurrences associated with this Agreement shall be provided to the Contractor's insurance company or companies and the City's Risk Management office as soon as practical.

**2.26.11** It is the Contractor's responsibility to ensure that any and all of the Contractor's independent contractors and subcontractors comply with these insurance requirements. All coverages for independent contractors and subcontractors shall be subject to all of the applicable requirements stated herein. Any and all deficiencies are the responsibility of the Contractor.

## **2.27 Award of Contract**

A Contract (the "Agreement") may be awarded by the City Commission. The City reserves the right to execute or not execute, as applicable, a contract with the Proposer(s) that is determined to be in the City's best interests. The City reserves the right to award a contract to more than one Proposer, at the sole and absolute discretion of the City.

**2.28 Unauthorized Work**

The Successful Proposer(s) shall not begin work until a Contract has been awarded by the City Commission and a purchase order has been issued. Proposer(s) agree and understand that the issuance of a Purchase Order and/or Task Order shall be issued and provided to the Successful Proposer(s) following Commission award; however, receipt of a purchase order and/or task order shall not prevent the Successful Proposer(s) from commencing the work once the City Commission has awarded the contract and notice to proceed is issued.

**2.29 Damage to Public or Private Property**

Extreme care shall be taken to safeguard all existing facilities, site amenities, irrigation systems, vehicles, etc. on or around the job site. Damage to public and/or private property shall be the responsibility of the Proposer and shall be repaired and/or replaced at no additional cost to the City.

**2.30 Safety**

The Proposer (s) shall adhere to the Florida Department of Transportation's Uniform manual on Traffic Control for construction and maintenance work zones when working on or near a roadway. It will be the sole responsibility of the Proposer to make themselves and their employees fully aware of these provisions, especially those applicable to safety.

The Contractor will furnish adequate safety equipment and comply with OSHA regulations established by the Federal Government, the State of Florida and amendments and changes that may occur from time to time. The Proposer will maintain safety records in connection with its operation of City facilities recording the relevant details regarding any accidents or injuries occurring on City property.

All work will be conducted in a safe manner and will comply with the requirements of State and local rules and regulations and OSHA safety standards to include Lockout-tagout safety procedures. Prior to commencement of the work, the Proposer will meet in conference with a representative designated by the City to discuss and develop a mutual understanding relative to the administration of the Safety Program.

If at any time the Proposer fails or refuses to comply with Federal, State, or City safety requirements, the City may issue an order to stop all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop order will be made the subject of any claims for excess cost, damages or extensions of time against the City, its agents or employees.

The Proposer will report to the City all accidents (personal injury, vehicular or equipment damage) within 24 hours of their occurrence or discovery.

**2.31 Uncontrollable Circumstances ("Force Majeure")**

The City and Proposer will be excused from the performance of their respective obligations under this agreement when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, civil commotion, malicious damage, act or omission of any governmental authority, delay or failure or shortage of any type of transportation, equipment, or service from a public utility needed for their performance, provided that:

**2.31.1** The non-performing party gives the other party prompt written notice describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

**2.31.2** The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

**2.31.3** No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure; and

**2.31.4** The non-performing party uses its best efforts to remedy its inability to perform. Notwithstanding the above, performance shall not be excused under this Section for a period in excess of two (2) months, provided that in extenuating circumstances, the City may excuse performance for a longer term. Economic hardship of the Proposer will not constitute Force Majeure. The term of the agreement shall be extended by a period equal to that during which either party's performance is suspended under this Section.

## **2.32 Canadian Companies**

In the event Proposer is a corporation organized under the laws of any province of Canada or is a Canadian federal corporation, the City may enforce in the United States of America or in Canada or in both countries a judgment entered against the Proposer. The Proposer waives any and all defenses to the City's enforcement in Canada, of a judgment entered by a court in the United States of America. All monetary amounts set forth in this Contract are in United States dollars.

## **2.33 News Releases/Publicity**

News releases, publicity releases, or advertisements relating to this contract, or the tasks or projects associated with the project shall not be made without prior City approval.

## **2.34 Manufacturer/Brand/Model Specific Request – N/A**

## **2.35 Contract Period**

The initial contract term shall commence upon date of award by the City or October 1, 2022, whichever is later, and shall expire five (5) years from that date. The City reserves the right to extend the contract for two (2), additional two (2) year terms, providing all terms conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.

In the event services are scheduled to end because of the expiration of this contract, the Proposer shall continue the service upon the request of the City as authorized by the awarding authority. The extension period shall not extend for more than 270 days beyond the expiration date of the existing contract. The Proposer shall be compensated for the service at the rate in effect when this extension clause is invoked by the City.

## **2.36 Fixed and Firm Contract**

Prices quoted shall be firm for the initial contract term of five (5) year(s). No cost increases shall be accepted in this initial and any renewal contract term. Please consider this when providing pricing for this request for proposal.

## **2.37 Service Test Period – N/A**

## **2.38 Contract Coordinator**

The City may designate a Contract Coordinator whose principal duties shall be:

- Liaison with Proposer.
- Coordinate and approve all work under the contract.
- Resolve any disputes.

- Assure consistency and quality of Proposer's performance.
- Schedule and conduct Proposer performance evaluations and document findings.
- Review and approve for payment all invoices for work performed or items delivered.

### **2.39 Contractor Performance Reviews and Ratings**

The City Contract Coordinator may develop a Contractor performance evaluation report. This report shall be used to periodically review and rate the Contractor's performance under the contract with performance rating as follows:

- Excellent Far exceeds requirements.
- Good Exceeds requirements
- Fair Just meets requirements.
- Poor Does not meet all requirements and contractor is subject to penalty provisions under the contact.
- Non-compliance Either continued poor performance after notice or a performance level that does not meet a significant portion of the requirements.
- This rating makes the Contractor subject to the default or cancellation for cause provisions of the contract.

The report shall also list all discrepancies found during the review period. The Contractor shall be provided with a copy of the report and may respond in writing if he takes exception to the report or wishes to comment on the report. Contractor performance reviews and subsequent reports will be used in determining the suitability of contract extension.

### **2.40 Substitution of Personnel**

In the event the Proposer wishes to substitute trained, qualified, personnel for those listed in the proposal, the City shall receive prior notification and have the right to review, test and approve such substitutions, if deemed necessary. If the City has reasonable evidence to believe that an employee of the Proposer is incompetent or has performed his or her employment in an objectionable manner, the City shall have the right to require the Proposer to resolve the situation to the City's satisfaction, provided, however, that the Proposer shall not be required to institute or pursue to completion any action if to do so would violate any law, state statute, city ordinance, contract or employment or union agreement.

### **2.41 Ownership of Work – N/A**

### **2.42 Condition of Trade-In Equipment- N/A**

### **2.43 Conditions of Trade-In Shipment and Purchase Payment- N/A**

### **2.44 Verification of Employment Status**

Any Proposer/Consultant assigned to perform responsibilities under its contract with a State agency is required to utilize the US Department of Homeland Security's E-Verify system (per Executive Order Number 11-02) to verify the employment eligibility of: (a) all persons employed during the contract term by the Proposer to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Proposer to perform work pursuant to the contract with the State agency.

E-VERIFY Affirmation Statement must be completed and submitted with Proposer's response to this RFP.

### **2.45 Service Organization Controls**

The Contactor should provide a current SSAE 18, SOC 2, Type I report with their proposal. Awarded Proposer will be required to provide an SSAE 18, SOC 2, Type II report annually during

the term of this contract. If the Proposer cannot provide the SSAE 18, SOC 2, Type I report at time of proposal submittal, a current SOC 3 report will be accepted.

**2.46 Warranties of Usage**

Any estimated quantities listed are for information and tabulation purposes only. No warranty or guarantee of quantities needed is given or implied. It is understood that the Proposer will furnish the City's needs as they arise.

**2.47 PCI (Payment Card Industry) Compliance**

Proposer agrees to comply with all applicable state, federal and international laws, as well as industry best practices, governing the collection, access, use, disclosure, safeguarding and destruction of protected information.

Proposer and/or any subcontractor that handles credit card data must be, and remain, PCI compliant under the current standards and will provide documentation confirming compliance upon request by the City of Fort Lauderdale, failure to produce documentation could result in termination of the contract.

*END OF SECTION*

## SECTION III - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES

### 3.0 Definitions

- 3.0.1 Confiscated Non-Targeted Work** shall mean work required to bring a confiscated vehicle up to safe and appropriate operating condition before being placed into the fleet with City Managers approval.
- 3.0.2 Net Cost** shall mean cost without any markup and paid for by the City to the extent that they are reflected on completed repair orders. Net cost is defined as the actual price the Proposer paid less any recall, warranty, trade, or core discounts, credits or rebates, cash discounts and volume discounts, insurance refunds or any other discount.
- 3.0.3 Non-Targeted Operating Maintenance and Service Cost** shall mean vehicles or equipment that are department owned and not paying annual maintenance fees.
- 3.0.4 Non-Targeted Vehicles** shall mean vehicles or equipment that are department owned and not paying annual maintenance fees.
- 3.0.5 Non-Targeted Work** shall mean any vehicle or equipment that isn't paying the annual maintenance fees, accidents and other examples noted within this RFP.
- 3.0.6 Overhead Costs** shall mean costs included in the Targeted Operating Budget Cost including indirect expenses incurred for such items as indirect shop supplies, parts, office supplies, uniforms, bonding costs, copying services, non-capitalized equipment, shop tools, training, and insurance. Costs for maintenance and/or repair and/or rental of equipment used in delivering goods and services under the Agreement resulting from this RFP process also are defined as overhead costs.
- 3.0.7 Quick Fix Repairs** shall mean a non-scheduled repair that can be completed in less than one hour when the operator delivers the vehicle/equipment to the Garage Facility for service and chooses to wait for the service. Examples of Quick Fix services are replacing wiper blades, fuses, tires, tire repair, light bulbs, topping off fluids and adding air to tires. This service will be continuously available during normal hours of garage operation.
- 3.0.8 Road Service** shall mean any repair that precludes the operator from bringing the vehicle to the Garage Facility for service and that generally takes less than one hour to complete. Examples are tire repair, dead battery, and broken lights.
- 3.0.9 Targeted Vehicles** shall mean vehicles and equipment that are paying annual maintenance fees.
- 3.0.10 Targeted Operating Maintenance and Service Cost** shall mean work performed on all vehicles and equipment, except for incidents of accidents and user abuse.

### 3.1 Introduction and Summary of Intent

- 3.1.1** The City of Fort Lauderdale, Florida hereinafter referred to as the "City", is seeking competitive proposals from qualified fleet service maintenance providers, hereinafter referred to as the "Proposer", to provide the management, maintenance, and repairs of its fleet, fuel sites, carwash maintenance, and other services as described herein for the City's Fleet Services Program, in accordance with the terms and conditions and specifications/scope of services contained in this Request for Proposal (RFP).

**3.1.2** The City's ongoing mission is to improve the performance of its fleet, reducing costs and fleet downtime while improving fleet reliability and functionality through enhanced fleet maintenance practices. The City desires to enter into an agreement with a Proposer that will provide the best value to the City and that will form the basis of a partnership between the Proposer(s) and the City for the achievement of the City's mission and objectives.

### **3.2 Overview of City of Fort Lauderdale Fleet and Services**

**3.2.2** The City's fleet consists of approximately 1,664 assets and other pieces of equipment that will be maintained by the Proposer (**See Attachment "A" – Vehicle-Equipment Listing**)

#### **3.2.3 Services to be provided include:**

**3.2.3.1** Preventive Maintenance (PM)

**3.2.3.2** Scheduled and unscheduled repairs and maintenance of vehicles and equipment

**3.2.3.3** Repairs due to accident, abuse, and vandalism

**3.2.3.4** Mobile service

**3.2.3.5** Tire service

**3.2.3.6** Towing

**3.2.3.7** Welding and fabrication

**3.2.3.8** New vehicle preparation (make ready)

**3.2.3.9** Vehicle disposal processing

**3.2.3.10** Fleet loaner vehicle management

**3.2.3.11** Other related services required to ensure the effective and economical operation of the City's fleet

**3.2.3.12** Carwash and vacuum site management

**3.2.3.13** Fuel site management

**3.2.3.14** Maintenance of targeted and non-targeted vehicles

**3.2.3.15** Maintenance and preparation of confiscated vehicles to convert to fleet vehicles

**3.2.3.16** In-house warranty repair capability

**3.2.3.17** In-field mobile service Preventative Maintenance (PM) and light maintenance

**3.2.3.18** Quality check subcontractor work and repairs for approve parts, accuracy, and safety

**3.2.4** These services will apply to each City vehicle covered by this contract until it is disposed of by the City.

### **3.3 Responsibilities of the Fleet Maintenance & Management Service Contractor**

**3.3.1** The Proposer shall be required to furnish all supervision, supplies, and labor needed to manage and maintain the fleet in a state of repair consistent with the performance standards and service specifications identified in this RFP.

**3.3.2** The Proposer will be required to prepare new vehicles for service and prepare retired vehicles for sale, pursuant to the provisions herein.

**3.3.3** The Proposer will be responsible for providing any tools and equipment needed (other than those owned by the City under the terms described herein) to provide required services.

**3.3.4** All PM and repair work done by the Proposer shall meet Original Equipment Manufacturer (OEM) specifications and warranties, and repairs and parts must be made in accordance with OEM specifications.



- 3.3.5** Services must be provided during hurricanes, tornadoes, floods, storms, major fires, and other natural or City declared emergencies, as well as during normal business hours.
- 3.3.6** The Proposer shall attend meetings to include, but not limited to, monthly Fleet Users Group meetings, weekly Fleet Services Staff meetings, etc.

### **3.4 Quality Assurance Program**

**3.4.1** The Proposer will implement a Quality Assurance Program (QAP) for the management of the repair and maintenance of assigned vehicles. The program will include provisions for meeting specified performance standards, for maintaining quality workmanship, for providing a high level of customer service and for reducing fleet costs incurred by the City. The program will include a predetermined staff person to inspect and verify all work was completed correctly. The Proposer's proposed QAP will be included in their proposal and must include, at minimum, the following:

#### **3.4.1.1 Quality Management**

The Proposer will include a detailed description of the following items:

- 3.4.1.1.1** Fleet availability
- 3.4.1.1.2** PM performance
- 3.4.1.1.3** Repair performance (reworks)
- 3.4.1.1.4** Vehicle safety/reliability
- 3.4.1.1.5** Subcontractor repair work verification to City OEM standards
- 3.4.1.1.6** Customer service
- 3.4.1.1.7** Environmental impact reduction
- 3.4.1.1.8** Cost reduction initiatives
- 3.4.1.1.9** User Feedback
  - A.** A mandatory component of the QAP is User Surveys.
  - B.** Two types of User Surveys will be required:
    - 1.** A survey of individual vehicle/equipment operator satisfaction paper document to be placed in each vehicle when the repairs are completed.
    - 2.** An annual customer satisfaction survey of designated representatives of each user department.

#### **3.4.1.2 Worksite Ethic**

One of the hallmarks of the Proposer's service delivery will be the charging of every employee with responsibility for the quality of his/her efforts.

#### **3.4.1.3 Formal Quality Control Program**

The proposal will include details of how the Proposer will meet the required performance standards, ensure a high level of customer satisfaction, and control costs through efficient management of staff and inventory resources.

### **3.5 Proposer Personnel Complement**

**3.5.1** Proposers must provide a complete detailed staffing plan for performing all work referenced herein. The plan should include identification of the specific job classifications, the number of employees in each job classification, and the amount of time each will devote to the performance of services under the agreement resulting from this RFP process during their regular work shift.

- 3.5.2** At no time during the term of the agreement will the City accept anything less than the eight (8) Emergency Vehicle Technicians (EVT's) required to handle the Fire Rescue vehicle workload or a ratio of one (1) EVT for every six (6) fire apparatus.
- 3.5.3 Staffing Position Requirement:** The Proposer shall include a scope of work and duties for each position below listed.

<b>POSITION</b>	<b># of Full Time Employee(s) Required</b>
General Manager	1
Operations Manager	1
Service Writer	2
Service Writer / Foreman (second shift)	1
Subcontractor Supervisor	1
Office Manager	1
Office Clerk	1
Fuel Site Manager	1
Shop Foreman	1
Emergency Vehicle Technicians (EVT)	8
Tire Technician	1
Courier	2
Heavy Duty Technicians / Fire Support	6
Small Engine Technicians	2
Body & Paint Technician	1
Trainer	1
Facility Technician	1
Light Duty Technician	12
<b>Total</b>	<b>44</b>

- 3.5.4** The Proposer will have the responsibility for selecting personnel to perform the services herein and for determining and providing wages, salaries, and benefits for its employees. The employees of the Proposer shall not be eligible for City benefits or rights. The Proposer will use its best efforts to employ the City's surrounding area residents.

- 3.5.5** The Proposer's General Manager will have a minimum of three (3) years of technical and managerial experience in the field of fleet management, maintenance, and repair in the following specific areas:
- 3.5.5.1** Knowledge of Emergency Vehicle operations
  - 3.5.5.2** Achieving high performance of the fleet operation
  - 3.5.5.3** High quality of maintenance service delivery
  - 3.5.5.4** Accurate diagnosing and repairing of vehicles
  - 3.5.5.5** Managing, developing and leading a highly motivated workforce
- 3.5.6** General Manager should have extensive experience including, but not limited to:
- 3.5.6.1** Implementing quality assurance/quality control procedures and practices
  - 3.5.6.2** Managing and scheduling a preventive maintenance program
  - 3.5.6.3** Assigning and monitoring workload and personnel of similar size fleet operation
  - 3.5.6.4** Procurement of services and repair parts
  - 3.5.6.5** Storage, inventory management, and handling of repair parts and materials
  - 3.5.6.6** Vehicle mounted hydraulic systems
  - 3.5.6.7** Vehicle mounted electronics including Controller Area Network (CAN) bus, On Board Diagnostics (OBDII) and J1939
  - 3.5.6.8** Vehicle mounted cranes and aerial devices
  - 3.5.6.9** Off-Highway construction and lawn equipment
  - 3.5.6.10** Analyzing automated information and producing reports
  - 3.5.6.11** Providing quality customer service
  - 3.5.6.12** Proper storage, use, transporting, and disposal of hazardous and regulated materials
  - 3.5.6.13** Implementing fire, safety, health, and environmental protection requirements
  - 3.5.6.14** Preparing correspondence
  - 3.5.6.15** Inventory control management
  - 3.5.6.16** Implementation of a robust training program for staff and technicians
- 3.5.7** Proposer will include as part of its hiring process employee training and efforts toward employee improvement and shall achieve Automotive Service Excellence (ASE) Blue Seal certification for the Garage facility workforce. All technicians must be ASE certified in, or have adequate experience in, the areas related to their job classification and assignments.
- 3.5.8** In addition, the Proposer will require their technicians to attend ongoing specialized equipment training sessions as required by the City. The City shall be provided copies of current certifications for each technician. Technicians shall receive OEM specific training on current and future models, especially in the diagnostics systems, such as but not limited to Cummins, International, Ford, Peterbilt, and Freightliner.
- 3.5.9** All Proposer employees must meet City pre-employment standards including those associated with drug and alcohol tests, a criminal record check, driver's license history and a fit-for-duty medical examination, as applicable. Proposer will provide make available to the City's Fleet Services a completed checklist showing all required pre-employment requirements have been completed for each new employee hired by the Proposer prior to the employee beginning work.
- 3.5.10** Proposer shall define in their proposal their process for continual review of the status of each employee's driver's license. Any employee with a suspended or revoked driver's license shall not be authorized to drive a City vehicle under any circumstance. The City reserves the right to audit employee records as applicable by law.

- 3.5.11** All Proposer employees who will repair or operate City vehicles or equipment requiring a commercial driver’s license, hazardous materials license/endorsement, school bus license, etc. must have all appropriate license(s) and endorsement(s) within six (6) months of hiring. Copies of current licenses shall be provided to Fleet Services.
- 3.5.12** Proposer must have employees who possess the appropriate certifications and skills for testing and/or repairing fire apparatus, pumps, alternating current (AC) electrical generators and circuits and equipment, and any other specialized vehicles and equipment that is presently in or to be added to the fleet in the future.
- 3.5.13** The Proposer must clearly state the number and type of trained and certified technicians it intends to employ to meet all standby, shift, service, maintenance, and repair work previously noted herein for all Fire Rescue Emergency Service vehicles.
- 3.5.14** Likewise, Proposers shall provide the same for the trained and certified technicians required to repair and maintain heavy equipment, (i.e., cranes, backhoes, loaders, bulldozers, diesel engines and other specialty heavy-duty equipment owned and operated by the City).
- 3.5.15 Emergency Vehicle Technician (EVT) Criteria**
  - 3.5.15.1** For a technician to be considered an EVT Technician they shall have an appropriately classed commercial driver’s license (CDL) as well as a minimum of four (4) EVT Certifications.
  - 3.5.15.2** Proposer shall offer an incentive program for technicians to accumulate additional EVT certifications.
  - 3.5.15.3** As part of the Fire EVT training program, technicians shall attain:
    - 3.5.15.3.1** a minimum of four (4) EVT certifications within two (2) years of starting the role, and
    - 3.5.15.3.2** the proper class CDL license within six (6) months of starting the role and prior to moving into a full, independent technician role.
  - 3.5.15.4** Following is a minimum total EVT Certifications to be assigned to this contract.

EVT CERTIFICATION	REQUIRED MINIMUM
F1 Maintenance, Inspection, and Testing of Fire Apparatus	<b>2</b>
F2 Design and Performance Standards of Fire Apparatus	<b>2</b>
F3 Fire Pumps and Accessories	<b>2</b>
F4 Fire Apparatus Electrical Systems	<b>2</b>
F5 Aerial Fire Apparatus	<b>2</b>
F6 Allison Automatic Transmissions	<b>2</b>
FA4 Advanced Electrical Systems	<b>2</b>
F7 Fire Apparatus Foam Systems	<b>2</b>
F8 Fire Apparatus Hydraulic Systems	<b>2</b>

E-0 Maintenance, Inspection and Testing of Ambulances	<b>2</b>
E-1 Design & Performance Standards of Ambulances	<b>2</b>
E-2 Ambulance Electrical Systems	<b>2</b>
E-3 Ambulance Heating, Air-Conditioning, and Ventilation Systems	<b>2</b>
E-4 Ambulance Cab, Chassis, and Body	<b>2</b>
A-1 Design & Performance Standards and Preventative Maintenance of Aircraft Rescue and Fire-Fighting Vehicles	<b>1</b>
A-2 Chassis and Vehicle Components of Aircraft Rescue and Fire-Fighting Vehicles	<b>1</b>
A-3 Extinguishment Systems of Aircraft Rescue and Fire-Fighting Vehicles	<b>1</b>
M-1 Management Level 1 Exam	<b>1</b>
<b>Total Minimum Certifications Required</b>	<b>32</b>

### 3.5.16 Local Labor

The successful Proposer is encouraged to consider hiring all interested and available current contracted fleet maintenance employees. The successful Proposer will work with the current contractor to minimize disruption of service and to preserve the comprehensive training efforts specific to the City's fleet that have been provided to these personnel by the City and the current contractor.

### 3.5.17 Uniforms

- 3.5.17.1** All technicians will wear uniforms that will include the Provider's and employee's name in a visible location, as well as reflective material that meets American National Standard Institute ANSI/SEA 107-2020 Standard.
- 3.5.17.2** Managerial staff will wear apparel that identifies the Provider's name in a visible location.
- 3.5.17.3** Uniforms shall not be worn torn or damaged.

### 3.5.18 Training

**3.5.18.1** The City places high importance on training to make sure the Provider's personnel are as productive as possible. Successful service delivery relies on people and their commitment to providing the best service possible to clients. In this section, the Provider shall describe its corporate philosophy and its focus on people as the central factor of successful professional service delivery. Provide necessary information in the following areas to outline the Provider's commitment to an ongoing training program. The commitment to this training program must be maintained over the entire term of the Agreement resulting from this RFP process:

- 3.5.18.1.1** Provider's Corporate Training Philosophy
- 3.5.18.1.2** ASE Certification
- 3.5.18.1.3** EVT Certification
- 3.5.18.1.4** Auto Aftermarket Training Network
- 3.5.18.1.5** OEM Training Programs

- 3.5.18.1.6 Provider's Continuing Education Policy
- 3.5.18.1.7 Supervisory/Management Training
- 3.5.18.1.8 Provider's Technician Training Program
- 3.5.18.1.9 Fleet Management Information System
- 3.5.18.1.10 Apprenticeship program is encouraged
- 3.5.18.1.11 Environmental & Sustainability Management System (ESMS)

### 3.5.19 Sensitivity to Confidential and Sensitive Vehicles and Equipment

- 3.5.19.1 Proposer acknowledges that certain property owned by the City is sensitive in nature and requires concerted efforts to ensure that the sensitive nature of such property is not compromised.
- 3.5.19.2 Vehicles designated by the City as unmarked police undercover vehicles will be serviced and maintained by the Proposer. The Proposer will ensure that the confidential and sensitive nature of these vehicles, including, but not limited to, the special equipment inside the vehicles is maintained. Proposer efforts will include, but not be limited to:
  - 3.5.19.2.1 Controlling discussion about vehicles identified as sensitive
  - 3.5.19.2.2 Prohibiting handling and tampering with special machinery and tools
  - 3.5.19.2.3 Ensuring that the integrity of technicians and other staff and subcontractors is sufficient

### 3.5.20 Service Parts Contractor

The City will be engaging an onsite parts vendor (not included in this RFP) who will be required to stock and dispense all parts and provide parts supervision of the City's warehouse located at City's garage facility.

### 3.5.21 Agreement Management

The Fleet Program Manager who will also act as the Contract Coordinator and/or their designee(s) are authorized to act on behalf of the City in all matters relating to work performed as described herein. As such, they will make all decisions should issues arise as to the quality, quantity, character, and classification of service performed by the Proposer.

### 3.5.22 Dispute Resolution

In the event of any dispute between a user department and/or their designee(s) and the Proposer regarding Proposer's performance or the processes, procedures or equipment used by the Proposer to carry out any of the conditions of their service, either party may submit the dispute to the Contract Coordinator or their designee(s). Each party will be given the same opportunity to present its position and a decision will be rendered within twenty (20) business days. The decision of the Contract Coordinator or designee(s) will be final.

### 3.5.23 City Garage Facility and Equipment

- 3.5.23.1 The City owns a Central Maintenance Garage located at 220 SW 14th Avenue, Fort Lauderdale, Florida 33312 ("Garage Facility").  
**(See Attachment "B"- Garage Facility Site Plan)**
- 3.5.23.2 In the event the site is relocated, or additional sites added (within Broward County), the Proposer will adjust accordingly at no cost to the City.
  - 3.5.23.2.1 The City will grant the Proposer a non-exclusive license to use the Garage Facility to perform the fleet services specified herein. This non-exclusive license includes the use of all maintenance and

- repair equipment, tools, service vehicles, furniture, and other assets that are located within or associated with the Garage Facility and are currently used by the existing Proposer.
- 3.5.23.2.2** The City does not warrant or guarantee that safety, environmental or other potential hazards do not exist at the Garage Facility. The Proposer will be responsible for identifying any such hazards or conditions and notifying the City in writing within thirty (30) days of commencement of this contract. Proposer is not liable for identified pre-existing hazards.
- 3.5.23.2.3** Proposer shall not use the Garage Facility or Equipment or other City-furnished property for work on vehicles or equipment not owned or leased by the City unless otherwise authorized by the City's Contract Coordinator in writing. The Garage Facility, equipment or any other City property shall not be used for any personal advantage, business gain, or other personal endeavors by the Proposer or the Proposer's employees other than in the performance of the work herein.
- 3.5.23.2.4** Within ten (10) days of contract being fully executed and notice to proceed, the successful Proposer will schedule a joint garage inspection of the Garage Facility and equipment for the purpose of identifying pre-existing deficiencies pertaining to the buildings, utility systems, equipment, and other assets. The Proposer and the City will jointly develop a complete and systematic inspection and inventory of all structural, mechanical, electrical, and utility systems within the Garage Facility including equipment to which the Proposer will have access during the contract period.
- 3.5.23.2.5** The Proposer shall prepare and submit to the City at their expense a Pre-Existing Deficiency Report describing all observed deficiencies at the Garage Facility and with the equipment noted during the joint inspection within 10 days of notice to proceed. The Proposer shall include and identify, as part of this listing, any feature or system within the Garage Facility that is functional but should be considered for replacement or upgrade due to age or overall condition.
- 3.5.23.2.6** The Proposer will be required to acknowledge equipment inventory list provided by the City for the Proposer's use by signature indicating acceptance. The equipment licensed to the Proposer for the term of the contract will become the responsibility of the Proposer. A physical inventory of all equipment will be conducted annually at the beginning of each budget year by the Proposer and the City. Upon completion or termination of the contract, the equipment will be returned in the same condition in which it was provided to the Proposer, less normal wear from use. The Proposer will be responsible for replacing any stolen, missing, or destroyed assets with a comparable asset approved by the City's Contract Coordinator or designee(s) at the Proposer's expense. Proposer will be responsible for providing specialty tools and miscellaneous office equipment. City retains ownership of all assets (excluding Proposer's computers) upon expiration or termination of contract.

- 3.5.23.2.7** The Proposer will perform monthly facility inspections on or around the 1<sup>st</sup> of every month. An inspection checklist will be generated to include but not limited to cleanliness, safety, signage, etc.
- 3.5.23.2.8** Proposer shall adhere to all applicable statutes, ordinances, rules, regulations, and administrative orders relating to hazardous materials, including the duty to notify the appropriate agency in the event of any violation. A Spill Prevention Control Countermeasure plan (SPCC) will be maintained by Proposer as required. Currently two (2) SPCC's are developed and maintained for the City. In the event of any hazardous material issue, including a violation or spill, the Proposer shall immediately notify the City of such event.
- 3.5.23.2.9** The only authorized take home vehicle will be provided for the on-call "EVT Technician" referenced in section 3.21.2.2.
- 3.5.23.2.10** The City owns forklifts at the Garage Facility that can be used by Proposer. The Proposer's training policy on forklift operations shall be submitted to the City within 30 days of notice to proceed.

### **3.6 Garage Utilities**

The City is responsible for supplying water and electricity to the Garage Facility. The Proposer may use the City's phone system. The Proposer will be responsible to supply internet services. The Proposer will develop and adhere to an energy conservation plan that is consistent with City policy.

### **3.7 Garage and Equipment Maintenance and Repairs**

- 3.7.1** The City will be responsible for the maintenance and repair of Garage Facility structures and equipment contained therein utilized by the Proposer and the property of the City unless such repair is due to the negligence of the Proposer. This excludes service vehicles. The Proposer must inform the City immediately upon determining that any element of the Garage Facility or its contents need repair. The City will give authorization to the Proposer prior to performing repairs.
- 3.7.2** The Proposer will be responsible for accident damage, abuse, and neglect to any City property caused by the Proposer or its Subcontractors. Replacement, repairs, or payment shall be determined by the Contract Coordinator in conjunction with the City's Risk Management Department at the Proposer's sole expense.
- 3.7.3** The Proposer will ensure that vehicle maintenance performance standards will be met, regardless of Garage Facility and shop equipment maintenance and repair needs. Provisions in the plan must specify how this will be accomplished.
- 3.7.4** The Proposer will be responsible for interior and exterior housekeeping and supplies, which includes janitorial services. Proposer shall follow the OSHA general Industry House cleaning standards as a minimum. <https://www.osha.gov/cleaning-industry/standards>.
- 3.7.5** The Proposer shall maintain the shops, offices, parking lot, fuel island, and carwash free of debris, dirt, litter, algae, oil, grease, consistent with Best Management Practices for shop maintenance. **(See Attachment "C"- Shop Best Practices)**

### **3.8 Garage Facility Equipment Changes**

- 3.8.1** The City, from time to time and at its sole discretion, may add equipment and tools to the Garage Facility and will consider the Proposer's recommendations in this regard. These items will be added to the inventory of items that are the Proposer's responsibility as they are put into service. Alternatively, the Proposer may purchase and install equipment in



the Garage Facility upon approval by the City. The City retains ownership of any and all equipment upon expiration or termination of contract.

- 3.8.2 As equipment/tools wear and/or fail it will be the Proposer's responsibility to purchase and replace (i.e., vehicle lifts and tire changers). Upon termination of contract those items will be retained by the City.
- 3.8.3 The City will periodically replace equipment, tools, and service vehicles, as needed. The inventory of items for which the Proposer will be responsible will be amended to reflect these changes. The first month of each fiscal year, the Proposer will provide a written report that provides the description, serial number, cost, and date of purchase of any equipment purchased under the contract for the City and/or any equipment traded or sold or otherwise disposed of during the contract year.
- 3.8.4 The Proposer may, at its expense, change the locks on any and all of the Garage Facility and equipment for the duration of the contract as long it does not restrict entry by other authorized users. Replacement locks must be approved by the City's Contract Coordinator in writing. Duplicate keys for all re-keyed locks will be provided to the City's Contract Coordinator or their designee and identified by tags. If keys are re-keyed then a master key system will be created.
- 3.8.5 The Proposer will be responsible for the security of all properties and assets designated for its use under this contract.

### 3.9 Targeted Services

- 3.9.1 The Proposer will perform the following services and other related services as may be required to assure the continuity of effective and economical operation and management of the City's fleet. The Proposer will furnish all necessary policies and procedures, supervision, labor, tools, parts, materials, supplies, OEM diagnostic software (to include training), and Subcontractor services required to maintain the fleet in a state of repair and service consistent with generally accepted fleet practices, and in accordance with the performance standards specified herein. **Targeted Operating Costs include wages and salaries, fringe benefits, supplies, and any subcontractor services required to perform these services.**
- 3.9.2 The Proposer will perform all preventive maintenance, repair work, and other maintenance services according to a priority system authorized by the City.

### 3.10 Quick Fix

- 3.10.1 The Proposer will provide a "Quick Fix" service for non-scheduled repairs that can be completed in less than one hour when the operator delivers the vehicle/equipment to the Garage Facility for service and chooses to wait for the service. Examples of Quick Fix services are replacing wiper blades, fuses, tires, tire repair, light bulbs, topping off fluids and adding air to tires. This service will be continuously available during normal hours of garage operation.
- 3.10.2 When minor parts and/or fluids are needed for vehicles or equipment for the operators to top off fluids (e.g., diesel exhaust fluid) to avoid the need to go to the garage for service, the Proposer will issue the vehicle/equipment operator a work order that will be provided to the parts warehouse to issue the items.

**3.11 Preventive Maintenance**

**3.11.1** The Proposer will follow the Vehicle Preventive Maintenance (PM) program per the below chart.

Vehicle Type	Schedule
Compact Sedan	Every 5,000 miles or 12 months unless a high idle vehicle
Police Marked Patrol Units	Every 4,000 miles or 6 months
Police Marked K9 Units	Every 3,000 miles or 3 months
Fire Rescue Department Ambulances	Every 3,000 miles or 3 months
Fire Rescue Department Pumpers/Aerial Ladders	Every 3,000 miles or 3 months
Valve Exercise Medium-Duty Trucks	Every 3,000 miles or 3 months
Light and Heavy-Duty Trucks	Every 5,000 miles or 6 months unless a diesel or high idle vehicle. High idle diesel at 2,000 miles or adjusted based on idle hours
Trash Trucks and Front-End Loaders	Every 4,000 miles or 3 months
Sweepers	Every 4,000 miles or 3 months
All Other Vehicles and Equipment	Every 12 months

**3.11.2** The program will be subject to change as suggested by the Proposer or by the City and approved by the City’s Contract Coordinator or their designee in writing. PM programs and inspection forms will be created by the Proposer for each type of vehicle and level of service. A review and approval will need to occur within 90 days of the contract commencement and annually on the first month of the fiscal year to ensure that the inspections reflect new vehicles/equipment in fleet composition. The inspection forms shall include specific tasks or inspections for the type of vehicle (i.e., bucket truck, vac-jetter, and street sweeper). At all times, the PM program must be equivalent to or exceed OEM specifications, United States Department of Transportation (USDOT) and warranty requirements. Proposer will maintain a minimum of 94% compliance for PMs completed on time across the fleet.

**3.11.3** The Proposer will inform user department via electronic mail that the PM service is due for each vehicle/equipment listed in Attachment “A” and notify the user a minimum of one (1) week in advance of the scheduled time. The Proposer will schedule vehicles/equipment for PM based on mileage, hours and/or time and all other scheduled maintenance services to minimize interference with normal City work schedules.

**3.11.4** PM service on certain vehicles and equipment may be required to be provided in the field based on departmental needs, inability to transport to the Garage Facility, or direction from Fleet Services.

**3.11.5** The Proposer will perform timely PM services on all fleet vehicles and equipment. Every effort shall be made to complete PM service on scheduled light duty vehicles less than 10,000 pounds gross vehicle weight (GVW) (i.e., Police marked take-home vehicles and detective

cars) within one-half hour and on scheduled heavy-duty vehicles within two (2) hours. In all cases, the Proposer must complete scheduled PM services on delivered vehicles no longer than within eight working hours of delivery, except for the following:

**3.11.5.1** Fire Rescue pumpers and aerial ladders (14 hours)

**3.11.5.2** Sewer cleaning trucks (12 hours)

**3.11.5.3** Large street sweepers (12 hours)

- 3.11.6** Vehicle users are responsible for delivering their vehicles for service according to a schedule mutually agreed upon by the user and Proposer and for picking up these vehicles once the PM service is completed. A vehicle user may reschedule a service to a mutually agreed upon date and time to ensure that the vehicle PM service will be completed within the allotted time.
- 3.11.7** The Proposer will notify Fleet Services monthly in writing, the vehicle numbers by department of those units that failed to show up for their scheduled PM appointment.
- 3.11.8** If a user fails to deliver their vehicle on schedule, the Proposer will reschedule the vehicle for service. If the vehicle is not delivered for the rescheduled service, the Proposer will notify Fleet Services and the City will notify the department of non-compliance. This process will continue until the vehicle is delivered for the PM service.
- 3.11.9** If the vehicle is not delivered within thirty (30) days of the scheduled PM service or is consistently not delivered for PM service, the City can lock the vehicle out of the automated fueling system or take other appropriate action to promote compliance.
- 3.11.10** User departments may request more frequent PMs if the maintenance and repair and/or manufacturer's recommendations for a specific piece of equipment warrants a change in frequencies due to type of use and idling. PM service should be based on extreme service application.
- 3.11.11** Prior to work under this contract beginning, Proposer will submit their recommended PM Inspection Check-Off Lists specific to each vehicle type to include fluids and filters replaced and intervals for various City vehicles and equipment for review and approval by Fleet Services staff and/or their designee(s).
- 3.11.12** All vehicles/equipment serviced for a PM must have each tire's pressure and condition checked, a safety-check, and a safety checklist prepared to meet or exceed original equipment manufacturer specifications and/or Department of Transportation (DOT) requirements.
- 3.11.13** As part of the PM service, BG oil treatment will be used during each oil change. BG products currently being used, and subject to change, include MOA/DOC (Oil treatment gasoline and diesel), 44K (fuel conditioner), EPR (Engine Performance Restoration), Diesel Particulate Filter (DPF) and Emissions System Restoration and Transmission Cleaner and Conditioner. The BG intake and DPF process will be used on diesel engines to clean the particulate filter.
- 3.11.14** During the PM process the Proposer will inspect and provide fire extinguishers and other roadside safety items on all City vehicles that are considered commercial vehicles arriving for service except for those arriving for Quick Fix repairs.

- 3.11.15** The Proposer shall provide oil sampling annually, except for high idle vehicles that will be required at each oil change for each vehicle/equipment PM for use as a diagnostic aid in determining repairs, service levels and intervals and in adjusting vehicle replacement schedules. All fluid samples shall be sent for analysis within two (2) business days. The oil analysis shall be provided as part of the targeted operating cost at no added cost to the City, and samples showing potential failures will be provided to Fleet Services within 48 hours of receipt of the analysis. The oil sampling program shall include but not be limited to the following:
- 3.11.15.1** All diesel and gasoline main and auxiliary engines
  - 3.11.15.2** Automatic and manual transmissions, transaxles, and similar machinery and tools used in all classes of vehicles
  - 3.11.15.3** Hydraulic systems for all vehicle mounted hydraulics, exclusive of hydraulic brake systems as requested.
- 3.11.16** The City and the Proposer will verify that each vehicle/equipment in the fleet has been given the highest level of PM service for its vehicle class within nine (9) months of the start of this contract.
- 3.11.17** Heavy machinery and tools, including but not limited to, large cranes, rollers, large backhoe loaders, and tractors, which are not suitable for “over the road” transport shall be provided PM service by the Proposer in the field at appropriate intervals by means of a Field Service Truck program. The City may, at its sole discretion, require such vehicles to be maintained and repaired by the Proposer from time-to-time at the Garage Facility.
- 3.11.18** Fire Apparatus shall receive full and adequate PMs, safety checks, and scheduled and emergency repairs at the Garage Facility. Exceptions may be made on the Fire Apparatus such as the ARFF (Aircraft Rescue and Firefighting vehicle), which requires PM services to be completed at the Fire Station, unless major repairs are required.
- 3.11.19** All commercial vehicles in the City’s fleet will receive an annual inspection in accordance with Florida Commercial Motor Vehicle Safety Standards for City Government vehicles. These inspections will occur during the normal vehicle PM cycle.
- 3.11.20** Each time a vehicle is brought in for PM, the Proposer shall check to ensure the vehicle’s interior is cleaned to acceptable standards. The department shall be notified of vehicles deemed to be unclean and will require departments cleaning of vehicle before it is repaired. When checking in a vehicle for service, Proposer will check for any pending work orders and any Parts Available (PAV) items that need to be installed. Proposer shall then check tire’s pressure and condition, check and replenish all fluids according to Original Equipment Manufacturer (OEM) recommendations, and perform a visual safety inspection to ensure serviceability until the next PM service. Vehicles with safety deficiencies will be taken out of service until repairs are complete.

### **3.12 Vehicle Dielectric, Structural, and X-ray Safety Inspections**

- 3.12.1** The Proposer will be responsible for doing all work associated with obtaining annual required certifications on the following asset types: aerial devices, fire apparatus, cranes, and other equipment as required. See following chart:

Quantity	Type of Unit
24	"Claw" Trucks
6	Manlift / Boomlift
7	Bucket Trucks
5	Fire Ladder Trucks
1	Grove RT530 Crane
29	Service Body Trucks with Cranes
1	Gradall Machine
1	Skywatch Trailer
1	Spanco Overhead Hoist
1,850 ft	Ground Ladders, by Foot

**3.12.2** Yearly certification testing including, but not limited to, pump inspections, aerial stress tests, intensified fluoroscopic X-rays, magnafluxing, dye penetrant, ground ladder tests, etc. are required to be performed by a third-party subcontractor licensed for such work at the Proposer's expense. Fire apparatus personnel lift devices shall be inspected in accordance with the latest National Fire Prevention Association (NFPA) guidelines and any other applicable industry standards and practices. The Proposer will furnish Fleet Services and user department final written reports of such inspections and the actions that were taken, or will be taken, to correct any deficiencies noted during the inspections. All identified discrepancies will be repaired before placing the equipment in service.

**3.12.3** Each time a Fire Rescue pumper, aerial ladder, or aerial tower truck pump has major engine, transfer case, and/or pump repairs/overhauls these vehicles must be retested and certified in accordance with the latest National Fire Protection Association (NFPA) and International Organization for Standardization (ISO) standards.

### **3.13 Repairs**

Repairs estimated to cost more than \$1,250 for light-duty vehicles under 10,000 pounds GVW, \$2,500 for heavy-duty vehicles, \$3,750 for off-road equipment, or for any vehicle or piece of equipment when the repair cost is greater than the fair market value of the unit, must be analyzed by the Proposer to determine cost-effectiveness and must be specifically approved by Fleet Services before being made. In such cases, if the Proposer believes that vehicle replacement appears to be more cost-effective than repair such recommendation will be presented in writing to Fleet Services. The City reserves the right to make all final decisions whether to repair or replace a vehicle.

### **3.14 Road Calls and Towing**

**3.14.1** The Proposer will coordinate road service and towing service 24-hours a day, seven (7) days a week. Standby personnel may be utilized for this purpose.

**3.14.2** Road service is defined as any repair that precludes the operator from bringing the vehicle to the Garage Facility for service and that generally takes less than one hour to complete. Examples are tire repair, dead battery, and broken lights.

- 3.14.3** Response time for road calls and towing service (from time of call to arrival on scene) during business hours and within the City's limits will be thirty (30) minutes or less.
- 3.14.4** During non-business hours, response times will not exceed sixty (60) minutes.
- 3.14.5** The Proposer may use its staffing and service vehicles provided by the City under this contract or use a subcontractor.
- 3.14.6** The City also has a towing service contract that the City may, at the request of the Proposer and at the City's sole discretion, allow the Proposer to use if desired. Details of the current towing contract can be found at:  
<https://www.fortlauderdale.gov/Home/ShowDocument?id=38782>.

### **3.15 Warranty and Recall Work**

The Proposer will administer all warranties and recalls, both for vehicles and parts, associated with management of the City's fleet. The Proposer will obtain authorization from various vehicle manufacturers to perform in-house warranty work on City vehicles. Such work will be reimbursed directly to the Proposer by the manufacturer and the City will be held harmless from payment for such work. Work performed by the Proposer for which reimbursement is provided by the manufacturers will not be billed to the City. The Proposer can send warranty or recall work out to others, subject to applicable provisions of the manufacturer's warranty, when it is more cost-effective to the City to do so. The Proposer will be responsible for any deductible on work performed at a dealership. The cost of repairs made if a vehicle is sent out for suspected warranty work when the suspected problem is not covered under warranty, will be absorbed by the Proposer as part of the annual targeted operating cost.

### **3.16 Road Testing**

The Proposer must conduct a road test on all vehicles that have had safety-related repairs or adjustments (e.g., brakes, steering, etc.). These vehicles must pass a road test to be performed by an Automotive Service Excellence (ASE) Certified Technician or a skilled technician, with the appropriate class driver's license, and be deemed safe to operate by the Proposer prior to being returned to service.

### **3.17 Assessment of Confiscated Vehicles**

Vehicles confiscated by the Police Department may be placed into the fleet. Upon request, the Proposer will assess confiscated vehicles under consideration for use by the City. The requesting department must gain the Fleet Manager's and City Manager's approval prior to accepting the vehicle for inspection and approving for fleet maintenance. The work required to bring a confiscated vehicle up to safe and appropriate operating condition before being placed into the fleet will be considered non-targeted work. Once in the fleet, all future work will be considered targeted operating cost work. In addition, if requested, the Proposer will assist the City in preparing confiscated vehicles not selected for use by the City for disposal. City Manager must approve any vehicles added to the targeted vehicle fleet.

### **3.18 New Vehicle Preparation and Vehicle Disposal**

**3.18.1** The Proposer will prepare newly acquired vehicles for service. The City acquires approximately 150 vehicles on an annual basis. New vehicle preparation takes place throughout the entire year. Preparation includes installing City-supplied license plates, inspections, cleaning, installation of fire extinguishers, on-board fuel data collection devices (CANceivers from EJ Ward), Global Positioning System (GPS), Automatic Vehicle Locator (AVL), first aid kits, decals, vehicle numbers, department names, and

installation of accessory equipment and other special equipment. Proposer will coordinate radio installation with City's Information Technology Services Department's (ITS) radio shop and computer and/or camera equipment with the City's ITS and/or their provider. For the Police Department vehicles installations and GPS/AVL, this work may also involve such items as installation of security screens, rear seat inserts, gun locks, trunk organizers, etc. Proposer will need to provide transport for vehicles from the emergency equipment installation vendor.

- 3.18.1.1** The Proposer may utilize the City provided vinyl cutting machine and associated computer software to cut the decals, numbers, and department designation (decal materials purchased and provided by the City) for all City vehicles and install same (or make arrangements to install same at the Proposer's expense) on City vehicles and equipment. The Proposer must also replace decals and/or graphics as required for small equipment. The Proposer will not be responsible for installing major decals, such as vehicle wraps. The City will include the graphics requirements for Fire apparatus, Police marked units, and rolling stock units in the purchase specifications and the graphic costs will be borne by the City. The City is responsible for the purchase of the security screens, rear seat inserts, gun locks, trunk organizers, fuel data collection devices, AVL equipment, etc. and the shipment of same to the Proposer for installation. The cost of license plates and vehicle registration are borne by the City.
- 3.18.1.2** The Proposer will inspect and ensure proper operation of all new vehicles as well as out-sourced after-market work and accident repair. This will include checking and correcting all fluid levels, lighting, and a road test. Any incomplete installations, work and/or repairs performed by subcontractors or under warranty will be documented by the Proposer. Proposer can perform work and can seek payment following approval from subcontractor responsible for the incomplete work. If the Proposer performs the corrective work, the Proposer will submit to the subcontractor actual time and material costs for these repairs, for potential reimbursement from the new vehicle manufacturer.
- 3.18.1.3** Proposer will input all required vehicle description data into the Fleet Management Information System (FMIS). This data is used to maintain and update the five-year replacement plan with current mileage, cost per mile, maintenance cost for the life of the vehicle.
- 3.18.1.4** The Proposer will support the City in its administration of the vehicle disposal program. The City disposes of approximately 150+ vehicles on an annual basis. Vehicles are disposed of throughout the entire year. Currently, auctions are handled by an off-site vendor. Proposer will support this program by assisting the auction company with picking up vehicles from the City. Preparation for sale will include removing tags and special equipment such as fuel management software and/or GPS units; interior and exterior cleaning of vehicles, performing minor repairs and doing associated paperwork. Markings from Police vehicles must be completely removed, with no decal impressions remaining, as prescribed by Florida State Statute 319.14 (5)(a). Proposer will also re-install OEM backseats (currently stored by the City) into police vehicles that previously had cages installed. Removal of certain equipment such as City radios, will be handled by the appropriate in-house City departments. If the Proposer fails to remove any City property from vehicles before auction, they will be responsible for retrieving or replacing missing items.

- 3.18.1.5** After being taken out of service, the Proposer will be responsible for arranging the parking of these vehicles on City property in a manner that is acceptable to both the City.
- 3.18.1.6** The vehicles taken out of service for sale are not to be stripped of parts or otherwise cannibalized by the Proposer without the written approval of the Fleet Program Manager.

### **3.19 Welding and Fabrication**

Welding and fabrication work are an integral part of the service provided by the Proposer. Examples of this work are welding and repairing tailgate hinges, fabricating and installing hinge pins for dump truck bodies, replacing rusted floors and sides on dump bodies and similar type work, repairing buckets on loading equipment, repairing and modification of Fire apparatus including, but not limited to, knobs, rods, tubes, brackets, vehicle door hinges, housings, and sleeves. Rust repairs, not including rust due to corrosion on beach vehicles, will be considered targeted repairs. Rust repairs on beach vehicles are considered non-targeted repairs. All welding work must be performed by a certified welder.

### **3.20 Investigations and Audits**

The Proposer will support the City with technical investigations, failure analyses, and audits related to the Fleet. Such investigations may involve accidents, fires, or other issues of a technical nature.

### **3.21 Loaners and Fleet Sharing Vehicles**

The City currently operates a fleet loaner program that is offered to City employees when a vehicle is turned in for a PM or other maintenance. As part of its targeted service, the Proposer will handle all aspects of managing the loaner fleet and fleet sharing vehicles, including managing the reservation system, issuing clean vehicles to City staff in accordance with City procedures, inspecting vehicles upon loaning and again upon return, as well as maintaining records and providing reports as directed by Fleet Services.

#### **3.21.1 User Abuse Repairs**

It is the responsibility of the Proposer to notify the City whenever a vehicle requires repairs due to suspected abuse by the user. The repair will not commence until the user Department provides either an account number or Risk Management claim number to cover the entire cost of necessary repairs. In such cases, the Proposer will proceed to repair the vehicle (subject to limitations specified elsewhere) and will provide the City with documentation of the suspected abuse. The City will then conduct an investigation and determine whether user abuse did occur. If abuse is found, City will involve the user in the review of the damage and repair estimates, designate the repair as chargeable to the user department(s) and inform the vehicle user's supervisor of the findings.

#### **3.21.2 Emergency Service**

**3.21.2.1** The Proposer will comply with City employee reporting and call-out procedures associated with providing stand-by fleet maintenance and repair support during emergencies declared by the City and any event requiring the Proposer to extend operating hours. The Proposer will provide requested staffing support in conformance to the requirements in the City's Continuity of Operations Plan (COOP) and Fleet Services Hurricane Plan, which is implemented during City declared emergencies. The City will notify the Proposer when an emergency situation arises including the nature and anticipated duration of the response needed from the Proposer. The Proposer will be on-site and providing service



with a full complement of personnel within one hour of notification that emergency services are required.

- 3.21.2.2** It is the intent of this program to minimize downtime of front line and reserve fire apparatus and that this service shall include a 24-hour on-call certified EVT for all apparatus repairs. The Fire Rescue pumpers, aerial ladders/pumpers, tower/pumper, hazmat tractor/trailer and ambulances are vehicles that will require high priority maintenance and repairs by the Proposer's heavy-duty technicians and certified EVT personnel for EVT specific repairs to minimize downtime and return them to service. Emergency and other designated repairs will be done in the field at the equipment's respective storage locations. The on-call EVT technician shall be provided a take home City vehicle outfitted for this purpose that is only to be used when performing a service call for a city vehicle. This vehicle, like all city vehicles, is equipped with a GPS system and the operator must follow all City rules and policies as well all applicable state traffic laws.
- 3.21.2.3** The cost of labor (overtime) during emergency service will be treated separately from the annual maintenance and service budget and will be billed as non-targeted, however, parts replaced will be included in the budgeted costs under the assumption that the part would have failed anyway. Part failure attributable to operator abuse or neglect, however, will be considered a non-targeted operating maintenance and service cost.

### **3.21.3 Management of Waste**

- 3.21.3.1** The Proposer will be responsible for proper storage and disposal of all wastes (e.g., used oils, oil filters, parts washing fluid, coolants, tires, oil/water separators associated with the shop bays, etc.) and hazardous substances generated during the course of services provided under this contract. Hazardous substances shall include, but are not limited to, flammables, explosives, radioactive materials, asbestos, polychlorinated biphenyls (PCBs), chemicals known to cause cancer or reproductive toxicity, pollutants, contaminants, hazardous wastes, toxic substances or related material, petroleum and petroleum products, and substances declared to be hazardous or toxic under any law or regulation now or later enacted or promulgated by any governmental authority.
- 3.21.3.2** Disposal of all waste materials will be done in accordance with City, County, State and Federal laws and regulations, at the Proposer's expense. The Proposer will train its employees in working with and handling hazardous materials and will obtain all necessary permits for storage, handling and disposing of waste materials and keep on file for audit purposes and readily available for review by the City.
- 3.21.3.3** The Proposer shall not cause or permit to occur by its agents, servants, representatives, or employees any violation of any federal, state, or local law ordinance, code, rule, or regulation now or later enacted, related to environmental conditions on, under, or about the Garage Facility, or arising from Proposer's use or occupancy of the Garage Facility, including, but not limited to, soil and ground water conditions.
- 3.21.3.4** The Proposer may, in the City's sole discretion under the circumstances, "piggyback" on the City's current agreements for hazardous waste disposal, but a separate agreement between the Proposer and the Waste Disposal Company(s) indemnifying and holding the City harmless will be required.
- 3.21.3.5** The Proposer will maintain records on site, including Safety Data Sheets (SDS) and contingency plans for handling a spill or other mishap, on all hazardous chemicals and other hazardous wastes, which will contain the materials' origin,

use, transportation, and ultimate distribution and disposal. The Proposer and its agents indemnify and hold harmless the City from any and all claims relating to waste disposal and transportation.

**3.21.3.6** If any authority or third party demands that a clean-up plan be prepared and/or clean-up be undertaken because of any deposit, spill, discharge, or other release of hazardous substances related to Proposer’s actions, then Proposer shall, at Proposer’s expense, prepare and submit the required plans and all related bonds and other financial assurances and carry out all work required by such clean-up plans.

**3.21.3.7** The Proposer’s obligations and liabilities under this section shall survive the expiration or termination of the Agreement resulting from this RFP process as such obligations and liabilities relate to negligent actions or omissions of the Proposer.

**3.21.4 Fuel Station Management**

**3.21.4.1** The City currently operates and maintains five (5) fleet fuel locations with five (5) automated fuel management systems. These systems consist of twelve (12) fuel tanks with a total capacity of 175,000 gallons. All sites are open 24 hours a day and 365 days a year.

**3.21.4.2** Each site will provide some or all of the following:

- 3.21.4.2.1** Diesel
- 3.21.4.2.2** Unleaded
- 3.21.4.2.3** Diesel Exhaust Fluid (DEF)

**3.21.4.3** All five (5) sites are automated. The Proposer will be responsible for coordinating repairs 24 hours a day, 7 days per week for all the above fuel management systems to assure an uninterrupted flow of fuel transaction data to the fuel management system as a targeted operating cost item. The Proposer shall notify Fleet Services of the estimated technician response time within two (2) hours of problem reported.

Location Name	Address	UST/AST	Capacity in Gallons (Each Tank)	Unleaded (Count)	Diesel (Count)	Total Tanks Onsite	DEF Tank (All AST)
Garage Facility	220 SW 14th Avenue, Fort Lauderdale	UST	20000	3	1	4	500
Fiveash Water Treatment Plant	949 NW 38th Street, Oakland Park	UST	20000	3	1	4	500
GT Lohmeyer (GTL) Waste Water Treatment Plant	1401 SE 21st Street, Fort Lauderdale	AST	10000	N/A	1	1	100
Fire Station 53	2200 Executive Airport Way, Fort Lauderdale	UST	4000	N/A	1	1	100
Lauderdale Memorial Park Cemetery	2001 SW 4th Avenue, Fort Lauderdale	AST	500	1	1	2	N/A

**3.21.4.4** Proposer, at their expense, will coordinate with an Environmental Engineering agency to develop a Spill Prevention Control Countermeasures (SPCC) plan for

fuel and maintenance sites as required. Current Hazardous material and tank certifications must be properly displayed at each fuel site.

- 3.21.4.5** Fleet Services maintains an automated fuel management system to monitor and record all fuel transactions and associated activities and information. The Proposer will be responsible for maintaining the integrity of the current process whereby vehicle users are provided calibrated CANceiver (EJ Ward) and/or fuel keys (FOBS) by Fleet Services staff to obtain fuel in conjunction with their City issued personal identification cards. The transfer of the captured data is essential as it directly affects when vehicles are scheduled for PM inspection. In addition, the Proposer will be responsible for data collection and record keeping and for collecting, analyzing, and reporting fuel and related information as required by the City and in accordance with U.S. Environmental Protection Agency (EPA) and State regulations.
- 3.21.4.6** The City will be responsible for administering agreements for monthly/annual maintenance, repair, and inspections of the five (5) Fuel Sites for the following items:
- 3.21.4.6.1** fuel dispensers,
  - 3.21.4.6.2** fuel tanks,
  - 3.21.4.6.3** all ancillary equipment
    - A.** air compressor and associated equipment
    - B.** fire suppression equipment at 38<sup>th</sup> Street and Central garage fuel islands
    - C.** line leak detectors
    - D.** automatic leak detection units
    - E.** fuel dispenser filters
    - F.** associated conduit and wiring
    - G.** phone lines
    - H.** modems for data communication
    - I.** items and for fuel site cleaning and re-supply
- 3.21.4.7** While these agreements are the responsibility of the City, the Proposer will ensure they have staff present during all fuel related inspections and to immediately report to the City if any deficiencies are noticed. The Proposer will be directly responsible for monitoring and requesting fuel terminal maintenance and repair for the automated fueling system, 24 hours a day, seven (7) days a week, as a targeted operating cost item. The costs of all associated pump, automated fuel system, fuel station repairs, etc. are the responsibility of the City.
- 3.21.4.8** The Proposer will monitor fuel levels, send out daily fuel level status reports, and request and coordinate fuel deliveries directly from fuel supplier. Proposer shall be present at the fuel sites during all fuel delivery operations to record and verify the amount of fuel delivered, to observe the delivery process, and to report immediately any problems. The Proposer will ensure all Environmental and Safety practices are demonstrated during delivery of bulk fuel and DEF. The Proposer will also dispense fuel additives, stabilizers, etc. (purchased by the City) into the fuel tanks as directed by the City. The Proposer will deliver all original fuel delivery paperwork to the appropriate Fleet personnel as soon as possible but no later than 24 hours after delivery.
- 3.21.4.9** The Proposer will conduct a daily visual inspection and verify operation on all fuel site locations according to City procedures.
- 3.21.4.10** Proposer will be responsible to perform the items listed below, although it is not meant to be an exclusive listing. The labor to perform these items should be included in the targeted operating cost.
- 3.21.4.10.1** Clean-up of minor spills

- 3.21.4.10.2** Performing light repairs such as replacing broken hoses, fuel nozzles, air & water hoses
- 3.21.4.10.3** Troubleshoot EJ Ward terminal and fuel pump issues and contact fuel management and/or fuel maintenance vendor to determine repair or if a more technical diagnosis is required by the fuel management company
- 3.21.4.10.4** Programming hose modules, replacing damaged hoses and small components, such as hose reels, etc.
- 3.21.4.11** The Proposer will monitor the level of water in all tanks daily at all five (5) fuel sites. When the water level exceeds two (2) inches in depth, as measured by either the automatic tank monitoring system or manually by a fuel measuring stick, the Proposer will immediately notify Fleet Services designee and the City's fuel site maintenance provider in writing via electronic mail as well as verbally. At the City's expense, the Proposer will be responsible for managing the removal and disposal of the water according to EPA) and State regulations.
- 3.21.4.12** The Proposer will monitor fuel inventory levels daily utilizing electronic measurement devices, currently a Pneumercator (at GTL) and Veeder-Root (at all other locations), in order to detect possible leaks and to reorder fuel at pre-specified minimum stocking levels. The Proposer will perform inventory reconciliation in accordance with Environmental EPA and State regulations. In addition, the Proposer is required to monitor the automated tank gauging system located at some sites on a daily basis and log those inspections.
- 3.21.4.13** The Proposer will be on-call 24 hours a day, seven (7) days a week to respond to fuel system problems that may occur and must respond within thirty (30) minutes after notification from the City. Outside of Garage Facility hours of service the response will be billed as non-targeted operating cost.
- 3.21.4.14** Any problems noted during an on-site inspection, or through monitoring of the fuel management system, will be corrected immediately per EPA and State regulations. The Proposer will notify the City immediately upon discovery of an actual or suspected fuel leak or spill. Verbal notification will be followed up with a written electronic notification within one (1) hour of verbal notification. The City and the Proposer will notify other appropriate authorities as required.
- 3.21.4.15** The City currently owns two fuel delivery trucks. The trucks have a capacity of 2,800 gallons each with two (2) compartment aluminum tanks. The Proposer will provide a minimum of three (3) personnel who are properly licensed and trained to drive these trucks, replenish the fuel in the trucks tanks, and to dispense fuel from same into City assets, whether on-site or off-site.
- 3.21.4.16** Prior to the Hurricane season, Proposer will test the fuel trucks for proper operation and ensure they are filled with fuel. During a declared emergency event, Proposer will ensure properly trained staff is available to operate the fuel delivery trucks and dispense fuel where it is deemed necessary by the City.
- 3.21.4.17** The cost of any City-procured fuel used by the Proposer, including fuel used while conducting work for the City, shall be logged and credited to the City on the Proposer's monthly invoice.

### **3.21.5 Car Wash and Vacuum Station Management**

The Proposer will administer an agreement for maintenance, monitoring, and repair of the automated car wash unit located at the Garage Facility fueling site. The Proposer will also restock car wash products (soap, wax, etc.) that will be billed to the City as a non-targeted expense. Monthly, the Proposer will pressure wash and clean the carwash. The area surrounding the car wash and vacuum shall be cleaned of trash and debris daily. All costs

for maintenance of the car wash and vacuum will be billed to the City by the Proposer as a non-targeted operating cost. City retains responsibility for the maintenance and repair of the wash facility canopies, lights, and other structural components.

### **3.21.6 Additional (Targeted) Operating Services**

- 3.21.6.1** The Proposer will dispose of all vehicles and vehicle parts that are not handled through the auction process. For example, if the Proposer is given permission by Fleet Services to cannibalize parts from a vehicle, the Proposer must arrange for disposal of the “remains” of that vehicle within a timeframe agreed upon between Proposer and Fleet Services. Revenue from the sale of vehicles belongs to the City. The Proposer will comply with all applicable disposal laws.
- 3.21.6.2** The Proposer will perform make-ready work on all seasonal equipment such as ball field rakes and reel mowers. according to a schedule worked out with equipment users. Reel mowers will be repaired, bed-knives adjusted, and blades sharpened two times a year in preparation for the busy season.
- 3.21.6.3** The Proposer will perform make-ready work on all emergency response equipment used in hurricane emergency relief operations at the beginning of the hurricane season in June of each year.
- 3.21.6.4** The Proposer will assist the City in operator training, as may be requested by user departments, for all new and existing vehicles and equipment if such training is authorized by Fleet Services.
- 3.21.6.5** The Proposer will participate in test programs sponsored by equipment or parts manufacturers that are approved by Fleet Services.
- 3.21.6.6** The Proposer will provide or secure locksmith services, including key duplication service and opening locked vehicles including programmable keys and key fobs. Keys or key fobs that are lost/destroyed by abuse will be billed as non-targeted services. If the Proposer loses the key or key fob to a vehicle, they will be responsible for replacing same.
- 3.21.6.7** The Proposer will participate in alternative fuel vehicle and fuel consumption and emissions product testing as instructed by the City.
- 3.21.6.8** The Proposer will repair all vehicle interior damage due to wear to include worn or ripped seats, cracked dashboards, worn door panels, etc.

### **3.21.7 Additional (Non-Targeted) Operating Services**

- 3.21.7.1** The City may direct the Proposer to perform additional tasks. If additional tasks are required, a written task order will be provided to the Proposer detailing the tasks to be performed. The Proposer shall submit a proposal to perform specified tasks on a fixed price basis, which will be itemized by direct labor, parts, Subcontractor services, and materials. The City will accept or reject the proposal by written notification within ten (10) business days, except if City Commission approval is required. *The current amount that requires Commission approval is \$100,000 and over.* If accepted, the Proposer will perform such assignments in accordance with an agreed-to schedule.
- 3.21.7.2** Non-targeted operating repairs will be subject to a flat-rate labor guide that is mutually acceptable to both the City and the Proposer adjusted for variables such as after-market installed equipment, special built equipment, modifications to equipment. Except during normal operating hours, these hours will be reimbursed to the City.

### **3.21.7.3 Accident and Vandalism Repairs**

- 3.21.7.3.1** The Proposer will be responsible for processing accident repairs, working in conjunction with the City's Risk Management Claims Adjuster, including obtaining repair estimates, transportation of vehicles to/from the repair site (if required), repair quality and timeliness, and administration, the payment of invoices (charged as non-targeted on the Proposer's monthly invoice and not part of the Proposer's targeted operating cost), and coordination with Risk Management for collection property damage claims. All written repair estimates will be filed in the vehicle file with the hard copy of the repair order.
- 3.21.7.3.2** A total of three (3), written competitive estimates will be obtained for accident repairs, one of which can be the Proposer. The City will monitor the procedures used by the Proposer, and the City reserves the right to increase the required number of competitive estimates or to exclude the Proposer from participating, or both. The Proposer shall ensure multiple vendors are available to provide repairs and able to complete repairs in the shortest amount of time.
- 3.21.7.3.3** It is the City's preference that parts used by subcontractors to repair City vehicles be OEM. If OEM parts are not available, then replacement parts will meet or exceed the quality of the parts furnished originally for the equipment (OEM). However, if the original manufacturer has updated the quality of the parts for current production, parts supplied will equal or exceed the updated quality.
- 3.21.7.3.4** In cases where windshields incur minor damage (commonly called "dings") and can be safely repaired, then they may be repaired by a certified windshield repair technician so long as the damage is not obstructive of the view of the driver. In cases where the windshield is cracked, the windshield should be replaced. If the vehicle's windshield contains electronics that must be calibrated, then that should be done before the vehicle goes back into service.

### **3.21.8 Outside Repairs**

The Proposer will be responsible for arranging, managing, and paying for the performance of outside repairs and will have full responsibility for subcontracted work. This subcontracted work will be reviewed as necessary by the City to ensure that the outside repair versus in-house repair decision remains justified and remains the most cost-effective approach for the City; this includes non-targeted services. The Proposer will be responsible for the transporting of City vehicles to and from outside repair shops and dealerships unless other arrangements are approved by the City and/or the respective using department. Fleet Services staff shall have the authority to approve or disapprove subcontractors and outside vendors.

### **3.21.9 Hours of Service**

**3.21.9.1** At a minimum, the Garage Facility must be open Monday through Friday from 6:30 am to 10:00 pm and on Saturdays from 8:00 am to 3:30 pm. The Saturday workforce should consist of a minimum of six (6) technicians consisting of two (2) supporting Fire Rescue, two (2) supporting light shop activities, and two (2) supporting heavy shop activities. The Saturday workday will be a standard shift (not overtime) for some portion of the technician workforce (including the certified EVTs that work on Fire Rescue vehicles) that will have a standard work week of Tuesday through Saturday. A Saturday workforce assures continuation of

the work required to maintain the Public Safety vehicles but may also be used to meet other pressing workload requirements as deemed necessary by the Proposer or Fleet Services. Repairs and Maintenance on Fire Rescue vehicles must be performed by appropriately qualified and certified technicians.

- 3.21.9.2** The City desires an assigned on-call person to respond to other vehicle service requests (such as heavy duty, transportation trams and/or Law Enforcement vehicles). Pricing should be based on the annual cost for the on-call hourly rate only. Pricing will be a targeted operating cost. Proposer will charge actual hours worked. Standby personnel may be paid up to 4 hours per week of standby time charged to the City. Proposer may charge for the hourly rate for hours worked should a call be received. This on-call position will not be provided with a City take home vehicle.
- 3.21.9.3** In addition, the Proposer must have a qualified technician at the site of every two-alarm or larger fire for the duration of the fire when requested by Fire Rescue. Response times for this technician must meet the needs of Fire Rescue as well as the response times noted in 3.14 Road Calls and Towing. On-call service will also be provided for all vehicles during emergencies, special events, and other occasions.
- 3.21.9.4** The Proposer must have the repair Facility open every City workday and, at the Proposer's discretion, may also remain open on City designated scheduled holidays as long as those days are not considered overtime and/or premium pay workdays. If the Proposer decides to stay open on a City holiday, they must not expect delivery of vehicles scheduled for PM or other City services. Current holidays observed by the City and subject to change at the City's sole discretion include New Year's Day, Martin Luther King's Birthday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving and Friday after, and Christmas Day.

### **3.21.10 Fleet Management and Information System (FMIS)**

- 3.21.10.1** The City will own, maintain and provide all necessary training for its Fleet Management and Information Software (FMIS). This system will include a fleet management and a fuel management program and database. The City will also purchase, own, and maintain other software modules, programs, and data bases for Fleet operations (such as telematics support). The Proposer will be provided the requisite administrative and operational permissions to that software as necessary to conduct their operations.
- 3.21.10.2** The Proposer will procure, own, install, implement, and maintain all computers & hardware necessary for an electronic record keeping and reporting for all services being provided under this contract. The Proposer shall be responsible at their sole expense for all support, maintenance, and upgrades of that hardware with approval of the City's Contract Administrator or designee.
- 3.21.10.3** The Proposer must provide at least one of its employees to be their system administrator of the City's FMIS. This individual, or their back-up designee, must be located on-site, granted necessary administrative permissions, and available to work in conjunction with the City's computer network system administrator. The system will include life cycle reporting, real time technician status, real time parts status, and integrate with the fuel management system to allow vehicle mileage uploads to schedule PMs.

**3.21.11 Fleet Management Information System Contractor Responsibility**

**3.21.11.1** The Proposer will be responsible to provide computer stations and/or tablets at its sole expense. Proposer is responsible for maintenance, hardware, IT support, and data lines, extra licenses as needed to support additional network logins or custom links, and all other aspects necessary to maintain a separate FMIS required by their corporate headquarters.

**3.21.11.2** The Proposer will provide an email system that will serve the needs of all its employees designated to have email. No provisions will be made for any Proposer employee to have a City email address. If Proposer desires additional custom reports beyond the City's subscription, the Proposer will be responsible for any and all related expenses.

**3.21.12 ISO-14001**

**3.21.12.1** ISO-14001 is an international standard for Environmental Management Systems.

**3.21.12.2** The City of Fort Lauderdale operates an Environmental & Sustainability Management System (ESMS) that meets the requirements of the International Organization for Standardization (ISO) 14001:2015 at various City locations. An important part of the ESMS relates to the control of Proposers, subcontractors and persons working for or on behalf of the City of Fort Lauderdale who are required to comply with relevant environmental policies and procedures. The nature of these activities is such that proposer's and subcontractor's personnel have significant potential to affect environmental performance and regulatory compliance within the City of Fort Lauderdale. Therefore, Proposer's personnel and City's personnel must work together to achieve the goals of the environmental policy, objectives and targets, and the protection of the environment. Proposers must be aware of the importance of compliance with relevant environmental legislation and regulations, and of the consequences of non-compliance. Conformance with the environmental policy and all requirements is expected of all proposers, subcontractors, suppliers, and their employees while working on or within a site regulated by the City's ESMS. Failure to follow these requirements may be grounds for withholding of progress payments, and up to termination for cause of any contract, and any other legal remedies available to the City or other regulatory entity.

**3.21.12.3** The City's ESMS environmental policy, objectives and targets that each proposer shall be required to comply with can be found at the following link: <https://qyr.fortlauderdale.gov/greener-government/greening-our-routine-esms>.

**3.21.12.4** Maintaining a clean work area is vital to the safety of personnel, the well-being of our environment, as well as the general appearance of the City facility. The Proposer shall maintain the shop, offices, and fleet parking lot, free of all debris, dirt, clutter, grease, spills, and follow Automotive Repair Shop Best Management Practices. The Proposer will participate in the ISO-14001 audits and mock exercise emergency drills.

**3.21.12.5** An Environmental and Sustainable Management System (ESMS) is a structure or framework within which an organization provides an orderly and consistent approach to environmental concerns through the allocation of resources, assignment of responsibility, and ongoing evaluation of practices, procedures, and processes.



- 3.21.12.5.1** Environmental Aspect (Aspect): means an element of City of Fort Lauderdale's organization's activities, products or services that can interact with the natural environment.
- 3.21.12.5.2** Environmental Impact (Impact): means any change to the natural environment, whether adverse or beneficial, wholly or partially, resulting from an organization's activities, products or services.
- 3.21.12.5.3** Objective: means an overall environmental goal, arising from the environmental policy, that an organization sets itself to achieve, and which is quantified where practical.
- 3.21.12.5.4** Target: means a detailed performance requirement, quantified where practicable, applicable to the organization or parts thereof, that arises from the environmental objectives and that needs to be set and met in order to achieve those objectives.
- 3.21.12.6** The City's ESMS requires that any person performing work or services (Proposers and Subcontractors) on the City's sites or assets, where the potential exists for a significant environmental impact, shall be aware of the requirements and importance of the City's ESMS and is competent to perform the job assigned.
- 3.21.12.7** The Proposer will follow all City ESMS initiatives to ensure ISO14001 compliance. Initiatives include but are not limited to the following:
- 3.21.12.7.1** Recycling all paper products
  - 3.21.12.7.2** Recycling all cardboards
  - 3.21.12.7.3** Recycling all metals
  - 3.21.12.7.4** Properly disposing/recycling used tires
  - 3.21.12.7.5** Safeguarding the storm drain system
  - 3.21.12.7.6** Properly handling products that can negatively impact the environment
  - 3.21.12.7.7** Including a chemical consumption reduction plan to include seeking environmentally safe alternatives
  - 3.21.12.7.8** Recycling waste oil
  - 3.21.12.7.9** Properly disposing/recycling antifreeze
  - 3.21.12.7.10** Recycling batteries
  - 3.21.12.7.11** Following the City's idling policy
  - 3.21.12.7.12** Following an electricity consumption reduction initiative
  - 3.21.12.7.13** Training all employees working under this agreement in ISO-14001 compliance as required
- 3.21.12.8** The City reserves the right to ban any chemicals and/or fluids from being used or stored on City sites.
- 3.21.12.9** In their RFP response, the Proposer shall include a list of all subcontractors proposed to provide services in connection to any Agreement that may arise from this request for proposals. The Proposer shall maintain a list of all subcontractors used to provide products or services under this contract. The City reserves the right to prohibit any Proposer's subcontractors from providing products or services on any City site or asset if it is found that they have any negative environmental history or if any gross practice is observed that may negatively impact the environment.
- 3.21.12.10** Subcontractors must be aware of the City's ESMS targets and objectives, as well as the impact resulting from their organization's activities, products or services.

**3.21.13 Work Orders**

When a vehicle is delivered for maintenance or service a work order shall be created within fifteen (15) minutes by the Proposer.

**3.21.14 Performance Standards**

City departments rely on vehicles to perform their functions in a highly demanding environment, requiring urgency in completing maintenance and repair work. The Proposer will meet the performance standards below. Labor disputes, strikes, and other events, except those beyond the Proposer’s control, will not relieve the Proposer of meeting these standards.

**3.21.15 Vehicle Turnaround Time – Standards**

**3.21.15.1 24- Hour Turnaround Time Standard**

The following minimum percentages of all maintenance and repair must be completed within 24 hours of the vehicle’s delivery to the Garage Facility or request for in-field service within 24 hours of notification of a maintenance requirement (all downtime will be tracked 24 hours a day 7 days per week):

Performance Measure	Acceptable Minimum
<b>TURNAROUND TIME - % OF REPAIRS COMPLETED WITHIN 24 HOURS</b>	
EMS	84% and above
FIRE RESCUE	84% and above
POLICE	84% and above
PUBLIC WORKS (EXCLUDES STREET SWEEPER / VAC – JETTER)	84% and above
TRANSPORTATION & MOBILITY	84% and above
INFORMATION TECHNOLOGY SERVICES	84% and above
PARKS & RECREATION	84% and above
SUSTAINABLE DEVELOPMENT	84% and above
STREET SWEEPER / VAC-JETTER	84% and above
<b>OVERALL FLEET</b>	<b>84% and above</b>

**3.21.15.2 48-Hour Turnaround Time Standard**

The following minimum percentages of all maintenance and repair work must be completed within 48 hours of the vehicle’s delivery to the Garage Facility or request for in-field service or within 48 hours of notification of a maintenance requirement (all downtime will be tracked 24 hours a day 7 days per week).

Performance Measure	Acceptable Minimum
<b>TURNAROUND TIME - % OF REPAIRS COMPLETED WITHIN 48 HOURS</b>	
EMS	89% and above
FIRE RESCUE	89% and above
POLICE	89% and above
PUBLIC WORKS (EXCLUDES STREET SWEEPER / VAC – JETTER)	89% and above
TRANSPORTATION & MOBILITY	89% and above
INFORMATION TECHNOLOGY SERVICES	89% and above
PARKS & RECREATION	89% and above
SUSTAINABLE DEVELOPMENT	89% and above
STREET SWEEPER / VAC-JETTER	89% and above
<b>OVERALL FLEET</b>	<b>89% and above</b>

**3.21.15.3 Accident or Vandalism Repairs**

It is the expectation of the City that vehicles out of service for accident or vandalism repairs be fixed and placed back into service in the shortest amount of time possible. To attain this, the Proposer is expected to obtain a minimum of three quotes and to consider the amount of time necessary for the vendor to begin and complete the work when deciding who the most responsive bidder may be. The final authorization to move forward with work on accident/vandalism repairs will ultimately come in writing from the Risk Management Department.

**3.21.15.4 Vehicles Awaiting Repair Authorization from the City**

In cases where the Proposer is awaiting repair authorization from the City to proceed with a targeted repair, the period from which turnaround time is measured will begin with the City’s authorization to proceed with the repair.

**3.21.15.5 Major Component Overhauls or Replacements**

For major component overhauls or replacements within the first four (4) months of the initial contract year, the amount of time allowed for these repairs will be decided by the City as a function of the need for the vehicle and the nature of the repair.

**3.21.15.6 Vehicles Exempted by the City**

In instances where the City decides that it would be in the City’s best interest to temporarily waive vehicle turnaround performance standards for all or selected vehicles, the City will provide the Proposer written notification of this decision including specification of the time period for which these standards will be relaxed.

**3.21.15.7 Confiscated Vehicles**

Confiscated vehicles are not included in the computation of this performance standard until they become a contracted, targeted expense at which time they will be included in the computation.

**3.21.15.8** The Proposer is responsible for notifying the representatives of user departments by telephone and by e-mail when any vehicle will be out-of-service for maintenance or repair for more than 24 hours.

**3.21.16 Fleet Availability**

**3.21.16.1** The Proposer will maintain minimum percentages as follows for fleet availability:

Performance Measure	Acceptable Minimum
<b>DAILY FLEET AVAILABILITY</b>	
EMS	93% and above
FIRE RESCUE	95% and above
POLICE	95% and above
PUBLIC WORKS (EXCEPT STREET SWEEPER / VAC – JETTER)	93% and above
TRANSPORTATION & MOBILITY	93% and above
INFORMATION TECHNOLOGY SERVICES	93% and above
PARKS & RECREATION	93% and above
SUSTAINABLE DEVELOPMENT	93% and above
STREET SWEEPER / VAC-JETTER	95% and above
<b>OVERALL FLEET</b>	<b>93% and above</b>

**3.21.16.2** Vehicle availability will be defined as follows:

- 3.21.16.2.1** The total available hours for each fleet user or group of vehicles and time period.
- 3.21.16.2.2** For the purposes of downtime calculations, available hours for all vehicles will be tracked 24 hours a day 7 days per week, and 365 days per year.
- 3.21.16.2.3** Down-time hours are calculated and identified by each fleet group of vehicles (scheduled downtime, unscheduled downtime, road call downtime)
- 3.21.16.2.4** The total downtime hours are calculated by dividing the total number of downtime hours by total available hours for each identified class or department.
- 3.21.16.2.5** Excluded from the computation are vehicles that are awaiting repair authorizations from the City; vehicles that are out-of-service as a result of user abuse, vandalism, accidents, manufacturer recalls, warranty work, or Acts of God; and those specifically exempted by the City, including non-targeted and confiscated vehicles.

**3.21.17 Preventive Maintenance**

The Proposer will maintain a minimum percentage of 94% and above for PM inspections completed on time.

**3.21.18 Rework**

**3.21.18.1** All materials, parts, and workmanship furnished by the Proposer will be of a high standard and free from defects and imperfections and meet all OEM standards and specifications. Parts and labor costs resulting from rework will be the Proposer’s responsibility with no costs incurred by the City. The Proposer will track and identify in its invoicing multiple repairs for the same deficiency on the same vehicle (rework) and will not bill the City for any rework expenses that occur within the following timeframes:

**3.21.18.1.1** Engine and Transmission Overhauls – 12 months or 12,000 miles (whichever occurs first)

**3.21.18.1.2** All Other Work – 90 days or 4,500 miles (whichever occurs first)

**3.21.18.2** No more than two percent (2%) of rework per month is the City’s standard. All rework work orders will be provided with the monthly statement.

**3.21.18.3** Rework must be given the highest priority of repair and be performed within 24 hours after City’s notification of Proposer’s need for corrective action or self-identification by the Proposer.

**3.21.18.4** The Contract Coordinator and/or designee will have final decision-making authority if a dispute arises regarding rework. Any rework identified by the City and not identified by the Proposer will promptly provide a credit on the next invoice.

**3.21.18.5** The Proposer will maintain a rework percentage of 2% or less across the total fleet each month.

**3.22 Liquidated Damages**

**3.22.1** The Proposer will be assessed liquidated damages each month for performance that falls short of specified performance standards.

**3.22.2** At the end of each month, the Proposer and the City will review and compile the penalties and/or incentives assessed to or received by the Proposer.

**3.22.3** The monthly Proposer invoice will be adjusted to reflect liquidated damages assessed for the month.

**3.22.4 Performance Measures:**

**3.22.4.1 Personnel Complement - Liquidated Damages**

Position	FTE Positions Required	Monthly Penalty
General Manager	1	\$500
Operations Manager	1	\$400
Service Writer	2	\$200 (per position)
Service Writer / Foreman (second shift)	1	\$200
Subcontractor Supervisor	1	\$200

Office Manager	1	\$200
Office Clerk	1	\$100
Fuel Site Manager	1	\$100
Shop Foreman	1	\$200
Emergency Vehicle Technicians (EVT)	8	\$300 (per position)
Tire Technician	1	\$100
Courier	2	\$100 (per position)
Heavy Duty Technicians / Fire Support	6	\$200 (per position)
Small Engine Technicians	2	\$100 (per position)
Body & Paint Technician	1	\$100
Trainer	1	\$200
Facility (Utility) Worker	1	\$100
Light Duty Technician	12	\$100 (per position)
<b>Total Minimum Staffing Requirement</b>	<b>44</b>	
(Staff shall be considered full time if they work in excess of 32 hours weekly)		

**3.22.5 Daily Fleet Availability**

User Department	ACCEPTABLE MINIMUM	Monthly Penalty	Monthly Incentive
EMS	93% and above	\$200	\$50
FIRE RESCUE	95% and above	\$200	\$50
POLICE	95% and above	\$200	\$50
PUBLIC WORKS (EXCEPT STREET SWEEPER/VAC-JETTER)	93% and above	\$100	\$50
TRANSPORTATION & MOBILITY	93% and above	\$100	\$50
INFORMATION TECHNOLOGY SERVICES	93% and above	\$100	\$50
PARKS & RECREATION	93% and above	\$100	\$50
SUSTAINABLE DEVELOPMENT	93% and above	\$100	\$50
STREET SWEEPER / VAC-JETTER	95% and above	\$200	\$50
<b>OVERALL FLEET</b>	<b>93% and above</b>	<b>\$150</b>	<b>\$50</b>

**3.22.6 Turnaround time within 24 hours**

User Department	ACCEPTABLE MINIMUM	Monthly Penalty	Monthly Incentive
EMS	84% and above	\$200	\$50
FIRE RESCUE	84% and above	\$200	\$50
POLICE	84% and above	\$200	\$50
PUBLIC WORKS (EXCEPT STREET SWEEPER/VAC-JETTER)	84% and above	\$100	\$50
TRANSPORTATION & MOBILITY	84% and above	\$100	\$50
INFORMATION TECHNOLOGY SERVICES	84% and above	\$100	\$50
PARKS & RECREATION	84% and above	\$100	\$50
SUSTAINABLE DEVELOPMENT	84% and above	\$100	\$50
STREET SWEEPER / VAC-JETTER	84% and above	\$200	\$50
<b>OVERALL FLEET</b>	<b>84% and above</b>	<b>\$150</b>	<b>\$50</b>

**3.22.7 Turnaround time within 48 hours**

User Department	ACCEPTABLE MINIMUM	Monthly Penalty	Monthly Incentive
EMS	89% and above	\$200	\$50
FIRE RESCUE	89% and above	\$200	\$50
POLICE	89% and above	\$200	\$50
PUBLIC WORKS (EXCEPT STREET SWEEPER/VAC-JETTER)	89% and above	\$100	\$50
TRANSPORTATION & MOBILITY	89% and above	\$100	\$50
INFORMATION TECHNOLOGY SERVICES	89% and above	\$100	\$50
PARKS & RECREATION	89% and above	\$100	\$50
SUSTAINABLE DEVELOPMENT	89% and above	\$100	\$50
STREET SWEEPER / VAC-JETTER	89% and above	\$200	\$50
<b>OVERALL FLEET</b>	<b>89% and above</b>	<b>\$150</b>	<b>\$50</b>

**3.22.8 Preventative Maintenance (PM)**

The minimum represents the high-quality service delivery that the Proposer will meet as “acceptable” for the city.

TOTAL FLEET	ACCEPTABLE MINIMUM	Monthly Penalty	Monthly Incentive
% of PM inspections completed on time	94% and above	\$500	\$200

**3.23 Record Keeping and Reporting**

**3.23.1 Contractor Records:**

Upon prior notice by the City, the Proposer will provide authorized City representative’s access at all reasonable times to all electronic and hard data, books, records, correspondence, instructions, plans, drawings, receipts, vouchers, timecards, and memoranda, and will provide to the City cost verification for work. As a governmental entity, communications with the City may be subject to the Florida Sunshine Law.

**3.23.2 Reference Files and Procedures:**

The Proposer will maintain on site, either electronically, hard copy, etc., a complete file of service manuals, parts manuals, service bulleting, lubrication charts and other information needed to properly service and repair the fleet. These records become the property of the City at contract termination or conclusion. All records become the property of the City at contract termination or conclusion.

**3.23.3 Vehicle and Repair Order History:**

A hard copy folder will be kept on site for each vehicle and piece of equipment in the fleet which will contain documentation of the vehicle/equipment make, model, year and serial number, warranty information, and invoice information. The folder will contain copies, by repair order number, of any sublet or sub-contract maintenance and repair work done. Some users may require, and the Proposer must provide them with, a copy of repair orders for their vehicles at the time that maintenance or repair work is completed. These records will be maintained on-site for a period of one year after the vehicle is disposed as required by State of Florida Records Retention regulations.

**3.23.4 FMIS Requirements:**

The Proposer will utilize the City’s FMIS system to establish and maintain an electronic record keeping and reporting system for all services being provided. This will include records of all maintenance, repair and servicing activity performed on each vehicle.

**3.23.5 Ownership of Records:**

All vehicle and equipment files and all fleet related electronic data are the property of the City. Within 72 hours of request, all of this information shall be turned over to the City at no additional cost in whatever format (digital and or paper) the City requests.

**3.23.6 Billing Information:**

The Proposer will generate automated information to support chargebacks to fleet users for maintenance and repair services.

**3.23.7 Daily Report:**

The Proposer will verify all comments, status and parts issued or on order prior to sending out the daily report showing vehicle number and status of all vehicles that are in process of repair and/or maintenance. This report should be sent out nightly at the conclusion of the night shift to recipients on an e-mail list that will be provided by Fleet staff.

**3.23.7.1** A separate report shall be completed daily for Fire.

**3.23.7.2** A daily report shall be provided to include, but not limited to:



- 3.23.7.2.1 Vehicles currently in the shop with estimated completion dates
- 3.23.7.2.2 Daily shop challenge, concern, opportunity for improvement
- 3.23.7.2.3 Fire Apparatus Report

### 3.23.8 Monthly Report:

The Proposer will submit a monthly report to the City on or before the 10th calendar day of the month following the reporting period. The report will summarize the month's work within the parameters defined by the daily report. A remediation plan shall be included for any area that does not meet the minimum contract requirements.

- 3.23.8.1 Staffing levels
- 3.23.8.2 Technician EVT & ASE certifications checklist
- 3.23.8.3 Completed checklist showing all required pre-employment requirements for new employees
- 3.23.8.4 Fleet availability performance
- 3.23.8.5 Parts fill rate performance
- 3.23.8.6 PM appointments scheduled and not delivered (by Department)
- 3.23.8.7 PM performance
- 3.23.8.8 24-hour turn around performance
- 3.23.8.9 48-hour turn around performance
- 3.23.8.10 Rework performance report, including copy of re-work orders
- 3.23.8.11 Vehicle turn around compliance
- 3.23.8.12 Past due PM report
- 3.23.8.13 Remediation review for any underperformance item
- 3.23.8.14 Monthly facility inspection

### 3.23.9 Transition Report:

The Proposer will submit a written report at the conclusion of the four (4) month transition period that reviews the degree to which the Proposer's transition plan was completed on time and the results obtained.

### 3.23.10 Annual Report:

- 3.23.10.1 On the first year anniversary of the effective date of the Agreement and every other yearly anniversary date thereafter, the Proposer will submit to the City a written annual report that summarizes the year's activity in a format agreed upon by the Proposer and the City. The Proposer will provide a statement indicating the financial solvency of the Contactor as part of the annual report. This may take the form of a standard issued certified corporate report or certified statement of the Proposer's financial condition as provided by an independent Certified Public Accountant. The Proposer will also include in the annual report the results of the annual customer satisfaction survey, required in the Quality Assurance Program previously discussed, in a format acceptable to the City.
- 3.23.10.2 A joint inspection of the Fleet Garage and equipment shall be scheduled annually on contract date, and a report noting any new deficiencies will be delivered to the City at least two (2) weeks before the annual meeting. The City will determine the appropriate action to take in response to any deficiencies identified.
- 3.23.10.3 A physical inventory of all equipment will be conducted annually at the beginning of each budget year by the Proposer and the City. This inventory must provide the description, serial number, cost and date of purchase of any

equipment purchased under the contract for the City and/or any equipment traded or sold or otherwise disposed of during the contract year.

### **3.23.11 Complaints:**

The Proposer will maintain a record of all complaints for inspection by the City and will furnish a monthly report listing the name and department of the person issuing the complaint, the time and date the complaint was received, the nature of the complaint, and the disposition of each complaint. The Proposer may be required, upon notification from the City, to do a follow-up contact with the management of the department user to assure satisfaction has been achieved. The Proposer will respond to complaints from the City within 24 hours after a complaint is received. The Proposer will include the resolution of such complaints in the monthly report.

### **3.23.12 Ad Hoc Reports:**

The Proposer may be required to assist in the generation/input of any Ad Hoc reports as the City or any of its user departments may request. In addition, some users may require copies of repair orders when vehicles are picked up to document costs incurred that are eligible for Federal reimbursement. All such request must go through the City's Fleet Services.

## **3.24 Contractor Cost Components and Billing**

**3.24.1** Proposer will submit invoicing based on the following cost components:

**3.24.1.1** Targeted Budget Costs

**3.24.1.2** Non-Targeted Budget Costs

**3.24.1.3** Performance Standards - Incentives and Penalties

### **3.24.2 Targeted Operating Costs**

**3.24.2.1** Targeted operating costs are those costs incurred by the Proposer to perform the required maintenance and repair services as detailed in section 4.3.1.

**3.24.2.2** The City will pay the Proposer an amount up to the total targeted operating cost. Costs incurred by the Proposer to perform targeted operating services, less credits and/or liquidated damage assessments.

**3.24.2.3** Targeted operating cost will be adjusted annually to correspond to increases or decreases in fleet size (on a vehicle-equivalent basis as specified by the City) if such changes are at more than ten percent (10%) (higher or lower) by vehicle equipment class.

**3.24.2.4** The City will accept one invoice per month in payment for Targeted Operating Budget Services.

**3.24.2.4.1** Each invoice will be adjusted as appropriate for performance rewards/liquidated damages, for any rework services including warranty reimbursements, fuel used by the Proposer's assigned vehicles, costs incurred directly by the City for Targeted Operating Budget Services, etc.

**3.24.2.4.2** Monthly invoices will be submitted in paper format to Fleet Services for review, approval, and payment.

**3.24.2.4.3** All costs invoiced for targeted operating services shall be actual net costs as paid by the Proposer.

**3.24.2.4.4** The first month's invoice for targeted operating services shall not exceed 1/12 of the total targeted operating cost.

**3.24.2.5** The monthly invoice for all costs will include a statement certifying that the charges billed to the City are true and accurate and were incurred in the

performance of the terms of the Agreement resulting from this RFP process. Such statement will be signed by the Proposer's authorized representative.

### **3.24.3 Non-Targeted Operating Costs**

- 3.24.3.1** Non-targeted operating costs are those incurred by the Proposer to perform non-targeted operating services as detailed in section 4.3.2.
- 3.24.3.2** The City will establish a budget annually for non-targeted operating services.
- 3.24.3.3** The City will determine whether a service qualifies as a non-targeted operating service.
- 3.24.3.4** All costs incurred in providing non-targeted operating services must be authorized in advance and in writing by the City to be eligible for reimbursement.
- 3.24.3.5** The City will pay the Proposer for non-targeted operating services on a straight cost-reimbursement basis with no markups applied.
  - 3.24.3.5.1** All parts, materials and subcontractor costs incurred by the Proposer in providing Non-Targeted Operating Budget Services will be charged at net cost without any markup and paid for by the City to the extent that they are reflected on completed repair orders. Net cost is defined as the actual price the Proposer paid less any recall, warranty, trade, or core discounts, credits or rebates, cash discounts and volume discounts, insurance refunds or any other discount.
- 3.24.3.6** The City will pay for any labor costs incurred by the Proposer when such cost is in addition to the Proposer's normal labor cost. If non-targeted operating service work is done during normal work hours by the core staff, the Proposer will not charge the City for this labor.
- 3.24.3.7** The City will accept one invoice a month for costs incurred for Non-Targeted Operating Budget services provided during the month or not previously invoiced.
  - 3.24.3.7.1** Invoices will be submitted in paper format to Fleet Services for review, approval, and payment.
  - 3.24.3.7.2** Invoices for non-targeted operating services must include line-item documentation of costs incurred (e.g., wages, parts, subcontractor services, etc.) as well as documentation of the City's authorization to incur non-targeted operating costs.
  - 3.24.3.7.3** Each non-targeted operating expense must be accompanied by individual work orders with associated labor charges, parts costs, and subcontracted services will be delineated.
  - 3.24.3.7.4** Non-targeted operating labor charges made by the Proposer will only reflect labor costs incurred by the Proposer as a result of performing non-targeted operating work. If the Proposer performs non-targeted operating work without incurring any additional labor cost (e.g., using its existing personnel without increasing overtime, etc.) no charge to the City for labor will be made.
- 3.24.3.8** The monthly invoice for all costs will include a statement certifying that the charges billed to the City are true and accurate and were incurred in the performance of the terms of the Agreement resulting from this RFP process. Such statement will be signed by the Proposer's authorized representative.

### **3.24.4 Transition Costs**

- 3.24.4.1** The transition period is that time between the award of an Agreement by Commission and completion of the first four (4) months of Agreement services.

**3.24.4.2** The Proposer is responsible for any and all costs associated with the four-month transition period of this new Agreement. The City will not be billed for any transition costs.

### **3.25 Notice of Intent Not to Renew**

**3.25.1** The services to be provided in this agreement are critical to the City and must continue without interruption. Therefore, if the awarded Proposer chooses not to renew the agreement, the Proposer is required to provide the City a written notice of such intent at least two hundred and forty (240) days before the expiration of the agreement term.

**3.25.2** Should the Proposer fail to provide timely notice, the City reserves the right to require continued performance of the Agreement by the Proposer under the terms of the Agreement for a period of up to two hundred and seventy (270) days from receipt of written notice of intent or from the date of expiration of the Agreement, whichever is later.

### **3.26 Phase In/Phase Out**

If upon expiration or termination of this Agreement, the Proposer is not re-awarded the work, the Proposer will, upon written notification from the City, provide phase-in, phase-out services for up to one hundred and twenty (120) days after this agreement expires or is terminated. After notification, the Proposer will cooperate in good faith with a successor in determining the nature and extent of the services, including the development of a mutually acceptable transition plan, subject to approval by the City. The Proposer will provide sufficient, experienced personnel during the transition period to ensure that all services called for by the Agreement are maintained at the specified level of Agreement performance. The Proposer will cooperate with the successor in allowing as many personnel as practical to remain on the job in order to provide the continuity and consistency of the services called for by the Agreement. Toward this end, the Proposer will disclose necessary personnel records and allow its successor to conduct on-site interviews with its employees. The Proposer being phased out will be paid for services rendered as agreed upon in the succession plan.

### **3.27 Parts Operation (Section included to provide clarity on responsibilities of parts provider – not part of bid process)**

#### **3.27.1 Issuing Parts**

**3.27.1.1** The Proposer will request parts from the City's parts management vendor (hereinafter called "parts vendor").

**3.27.1.2** The parts vendor will procure, stock, and furnish all parts, materials, supplies, and fluids required for the operation and maintenance of all City vehicles in accordance with best management practices and to support OEM and City standards/specifications. From time to time the City may require the parts vendor to increase its inventory of parts and materials to meet City operational needs including emergency operations. Proposer shall determine trend analysis and stock parts due to failure or wear. The Proposer will maintain a perpetual inventory of all parts, materials, supplies, and fluids in the FMIS.

**3.27.1.3** Parts used to maintain and repair the fleet will, at a minimum, meet or exceed the quality of the parts furnished originally for the equipment (OEM equivalent). All rebuilt and/or remanufactured parts or components must meet or exceed the manufacturer's reconditioning standards. If more than one grade of product is available that meets the requirements of this section, the City will designate which grade will be made available for use. The City reserves the right of final

approval of all product lines. The City will require the use of BG oil additives for each vehicle. Proposer must be eligible to apply BG product and warranty.

- 3.27.1.4** The Proposer will not cannibalize parts from City vehicles for use on other vehicles without prior authorization of Fleet Services.
- 3.27.1.5** When parts are being ordered, an urgency will be placed on the shipping as necessary. Consideration should be made based on type of vehicle and service provided.
- 3.27.1.6** The parts vendors software/program must be able to share and import costs of parts into the City's FMIS.

### **3.27.2 Access to Parts Room**

The parts vendor will be responsible for the security of the parts room and will authorize appropriate City personnel for access to the parts room as required. The City will give notice prior to entering the parts room.

### **3.27.3 Quality of Parts to be Furnished**

- 3.27.3.1** Parts furnished to the City will meet or exceed the quality of the parts furnished originally for the equipment (OEM). However, if the original manufacturer has updated the quality of the parts for current production, parts supplied will equal or exceed the updated quality. Failure to provide items of such quality will be cause for rejection and/or return of said item.
- 3.27.3.2** Failure to provide quality parts shall be cause for rejection by the City and/or return of the parts to the Proposer.
- 3.27.3.3** The Proposer shall be responsible for vehicle or equipment damage costs caused by use of sub-standard parts, supplies, and fluids.
- 3.27.3.4** Used parts may be utilized only when all other sources have been exhausted, and then only with written approval by Fleet Services.
- 3.27.3.5** Rebuilt/remanufactured parts will be dismantled and reconstructed as necessary; all internal and external parts cleaned and made free from rust and corrosion; all impaired, defective, or substantially worked parts restored to a sound condition or replaced with new, rebuilt or unimpaired used parts; all missing parts replaced with new or rebuilt parts; and such other operations performed as are necessary to put the product in sound working condition. All rebuilt or remanufactured parts must conform to the manufacturer's reconditioning tolerances. The City's preference is to obtain remanufactured parts that carry a warranty.
- 3.27.3.6** It is the responsibility of the Proposer and technicians to ensure that the proper type and weight of oils, lubricants, grease, and other similar materials used to maintain or repair City fleet vehicles are used. All such products must conform to minimum standards established by vehicle manufacturers.

*END OF SECTION*

## SECTION IV – SUBMITTAL REQUIREMENTS

### 4.1 Instructions

- 4.1.1** The City of Fort Lauderdale uses BidSync ([www.bidsync.com](http://www.bidsync.com)) to administer the competitive solicitation process, including but not limited to soliciting proposals, issuing addenda, responding to questions / requests for information. There is no charge to register and download the RFP from BidSync. Proposers are strongly encouraged to read the various vendor Guides and Tutorials available in BidSync well in advance of their intention of submitting a proposal to ensure familiarity with the use of BidSync. The City shall not be responsible for a Proposer's inability to submit a proposal by the end date and time for any reason, including issues arising from the use of BidSync.
- 4.1.2** Careful attention must be given to all requested items contained in this RFP. Proposers are invited to submit proposals in accordance with the requirements of this RFP. Please read entire solicitation before submitting a proposal. Proposers must provide a response to each requirement of the RFP. Proposals should be prepared in a concise manner with an emphasis on completeness and clarity. Notes, exceptions, and comments may be rendered on an attachment, provided the same format of this RFP text is followed.
- 4.1.3** All information submitted by Proposer shall be typewritten or provided as otherwise instructed to in the RFP. Proposers shall use and submit any applicable or required forms provided by the City and attach such to their proposal. Failure to use the forms may cause the proposal to be rejected and deemed non-responsive.
- 4.1.4** Proposals shall be submitted by an authorized representative of the firm. Proposals must be submitted in the business entities name by the President, Partner, Officer or Representative authorized to contractually bind the business entity. Proposals shall include an attachment evidencing that the individual submitting the proposal, does in fact have the required authority stated herein.
- 4.1.5** All proposals will become the property of the City. The Proposer's response to the RFP is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters, or other material submitted in connection with this RFP and the Contract to be executed for this RFP, subject to the provisions of Chapter 119.07 of the Florida Statutes. Any language contained in the Proposer's response to the RFP purporting to require confidentiality of any portion of the Proposer's response to the RFP, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFP constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the Proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records. In the event of Contract award, all documentation produced as part of the Contract shall become the exclusive property of the City.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT [PRRCONTRACT@FORTLAUDERDALE.GOV](mailto:PRRCONTRACT@FORTLAUDERDALE.GOV), 954-828-5002, CITY CLERK'S OFFICE, 100 N. ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301.**

Proposer shall:

1. Keep and maintain public records required by the City in order to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2018), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this contract if the Proposer does not transfer the records to the City.
4. Upon completion of the Contract, transfer, at no cost, to the City all public records in possession of the Proposer or keep and maintain public records required by the City to perform the service. If the Proposer transfers all public records to the City upon completion of this Contract, the Proposer shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Proposer keeps and maintains public records upon completion of this Contract, the Proposer shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

**4.1.6** By submitting a response Proposer is confirming that the firm has not been placed on the convicted vendors list as described in Section §287.133 (2) (a) Florida Statutes; that the only person(s), company or parties interested in the proposal as principals are named therein; that the proposal is made without collusion with any other person(s), company or parties submitting a proposal; that it is in all respects fair and in good faith, without collusion or fraud; and that the signer of the proposal has full authority to bind the firm.

#### **4.2 Contents of the Proposal**

The City deems certain documentation and information important in the determination of responsiveness and for the purpose of evaluating proposals. Proposals should seek to avoid information in excess of that requested, must be concise, and must specifically address the issues of this RFP. The City prefers that proposals be no more than 100 pages in one complete pdf document. Required forms may be in addition to the 100 pages. The proposals should be organized, divided, and indexed into the sections indicated herein. These are not inclusive of all the information that may be necessary to properly evaluate the proposal and meet the requirements of the scope of work and/or specifications. Additional documents and information

should be provided as deemed appropriate by the respondent in proposal to specific requirements stated herein or through the RFP.

#### **4.2.1 Table of Contents**

The table of contents should outline in sequential order the major areas of the submittal, including enclosures. All pages should be consecutively numbered and correspond to the Table of Contents.

#### **4.2.2 Executive Summary**

Each Proposer must submit an executive summary that identifies the business entity, its background, main office(s), and office location that will service this contract. Identify the officers, principals, supervisory staff, and key individuals who will be directly involved with the work and their office locations. The executive summary should also summarize the key elements of the proposal.

#### **4.2.3 Experience and Qualifications**

Indicate the firm's number of years of experience in providing the professional services as it relates the work contemplated. Provide details of past projects for agencies of similar size and scope, including information on your firm's ability to meet time and budget requirements. Indicate the firm's initiatives towards its own sustainable business practices that demonstrate a commitment to conservation. Indicate business structure, IE: Corp., Partnership, LLC. Firm should be registered as a legal entity in the State of Florida; address, phone number, fax number, E-Mail address, web site, contact person(s), etc. Relative size of the firm, including management, technical and support staff; licenses and any other pertinent information shall be submitted. Resumes of personnel assigned to this contract should be included.

#### **4.2.4 Approach to Scope of Work**

Provide in concise narrative form, your understanding of the City's needs, goals, and objectives as they relate to the work, and your overall approach to accomplishing the work contemplated. Give an overview on your proposed vision, ideas, and methodology. Describe your proposed approach to the work.

Proposers should include the following:

- Quality Assurance Plan
- Safety Plan
- List of Subcontractors to be used to support work
- Staffing Plan
  - Include managing work during slowdowns or strikes and other challenges
- Transition Plan

Also provide information on your firm's current workload and how this contract will fit into your workload. Describe available facilities, technological capabilities, and other available resources you offer for the awarded contract.

Additionally, the proposal should specifically address:

- A. Who
- B. What
- C. When
- D. Where



- E. Why
- F. How

#### 4.2.5 References

Provide at least three references, preferably government agencies, for contracts with similar scope as listed in this RFP. **Information must be current and include:**

- Client/Entity Name, address, contact person, telephone and E-mail addresses.
- Description of work.
- Year the contract was completed.
- Total cost of the contract estimated and actual.

**Note:** Do not include City of Fort Lauderdale work or staff as references to demonstrate your capabilities. The Committee is interested in work experience and references other than the City of Fort Lauderdale.

#### 4.2.6 Pricing Proposal

##### 4.2.6.1 Targeted (Contract) Operating Budget Cost Proposal

The following instructions and definitions apply to the completion of the Targeted Operating Costs:

##### 4.2.6.1.1 Personnel:

The number of full-time personnel equivalents (FTEs) – (1 FT = 2,080 hours per year) proposed for each personnel category listed on the Targeted Operating Budget Cost Schedule will be noted along with the corresponding total personnel cost for this category. Personnel costs must be broken down into wages and salaries and fringe benefit costs by job classification. Any bonuses awarded by the Provider to personnel as a result of cost savings realized under the Agreement resulting from this RFP process relative to the Targeted Operating Budget Cost will not be reimbursed by, and should not be included in the cost to, the City.

*\*Note: Any personnel who works a minimum of 32 hours per week but still seeks to be considered an FTE under this contract shall request permission, with justification, in writing from the Contract Manager.*

##### 4.2.6.1.2 Parts, Supplies, and Outside Costs:

The Provider will charge the City for labor and outside services when the items or services are used on City vehicles and equipment, as reflected in the Provider's completed repair orders. No markup will be added to the Provider's net cost for the items, administration cost, or services charged to the City.

##### 4.2.6.1.3 Overhead Costs:

Overhead costs included in the Targeted Operating Budget Cost will include indirect expenses incurred for such items as indirect shop supplies, parts, office supplies, uniforms, bonding costs, copying services, non-capitalized equipment, shop tools, training, and insurance. Costs for maintenance and/or repair and/or rental of equipment used in delivering goods and services under the Agreement resulting from this RFP process also are defined as overhead costs. The Proposer will charge

the City for such overhead expenses as they are incurred and at the Proposer's net cost without markup. Indirect costs incurred by the Proposer in connection with the following will not be reimbursed by and should not be included in the cost to the City: bad debts, donations, entertainment, fines and penalties, lobbying, defense of criminal charges and alcoholic beverages.

#### **4.2.6.2 Non-Targeted (Contract) Operating Budget Costs**

The following instructions and definitions apply to Non-Targeted Operating Costs:

- 4.2.6.2.1** The technician labor rate will be billed at the technician's labor rate as proposed in Targeted Operating Costs proposal
- 4.2.6.2.2** If the technician labor rate is overtime, the labor rate will be billed at no more than time and a half of the technician's labor rate as proposed in Targeted Operating Costs proposal
- 4.2.6.2.3** All outsourced repairs will be billed to the City as a pass through with no mark-up allowed
- 4.2.6.2.4** Estimated in house non-targeted labor budget will be approximately \$28,000 per year
- 4.2.6.2.5** For the initial year of the contract the average amount of accident repairs will be budgeted at approximately \$770,000

#### **4.2.7 Minority/Women (M/WBE) Participation – N/A**

#### **4.2.8 Subcontractors**

Proposer must clearly identify any subcontractors that may be utilized during the term of this contract.

#### **4.2.9 Required Forms**

##### **A. Proposal Certification**

Complete and attach the Proposal Certification provided herein.

##### **B. Cost Proposal**

Provide firm, fixed, costs for all services/products using the form provided in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

##### **C. Non-Collusion Statement**

This form is to be completed, if applicable, and inserted in this section.

##### **D. Non-Discrimination Certification Form**

This form is to be completed and inserted in this section.

##### **E. Contract Payment Method**

This form must be completed and returned with your proposal. Proposers must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

**F. E-Verify Affirmation Statement**

This form must be completed and returned with your proposal.

**G. Sample Insurance Certificate**

Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for the required coverage and limits.

**H. W-9 for Proposing Firm**

This form must be completed and returned with your proposal.

**I. Active Status Page from Division of Corporations – Sunbiz.org**

Provide PDF of current page with your proposal.

*END OF SECTION*

**SECTION V – EVALUATION AND AWARD**

**5.1 Evaluation Procedure**

**5.1.1 Bid/Proposal Tabulations/Intent to Award**

Notice of Intent to Award Contract/Bid/Proposal, resulting from the City’s Formal solicitation process, requiring City Commission action, may be found at: <http://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award>. Tabulations of receipt of those parties responding to a formal solicitation may be found at: <http://www.fortlauderdale.gov/departments/finance/procurement-services/bid-results>, or any interested party may call the Procurement Services Division at 954-828-5933.

**5.1.2** Evaluation of proposals will be conducted by an Evaluation Committee, consisting of a minimum of three members of City Staff, or other persons selected by the City Manager or designee. All committee members must be in attendance at scheduled evaluation meetings. Meetings may be in person or virtual. Proposals shall be evaluated based upon the information and references contained in the responses as submitted.

**5.1.3** The Committee may short list Proposals that it deems best satisfy the weighted criteria set forth herein. The committee may then conduct virtual interviews and/or require virtual oral presentations from the short-listed Proposers. The Evaluation Committee shall then re-score and re-rank the short-listed firms in accordance with the weighted criteria.

**5.1.4** The City may require visits to the Proposer’s facilities to inspect record keeping procedures, staff, facilities and equipment as part of the evaluation process.

**5.1.5** The final ranking and the Evaluation Committee’s recommendation may then be reported to the City Manager for consideration of contract award.

**5.2 Evaluation Criteria**

**5.2.1** The City uses a mathematical formula to determine the scoring for each individual responsive and responsible firm based on the weighted criteria stated herein. Each evaluation committee member will rank each firm by criteria, giving their first ranked firm a number 1, the second ranked firm a number 2, and so on. The City shall multiply that average ranking by the weighted criterion identified herein to determine the total the points for each Proposer. The lowest average final ranking score will determine the recommendation by the evaluation committee to the City Manager.

**5.2.2 Weighted Criteria**

<b>Proposer’s Approach/Methodology</b>	<b>35%</b>
Approach to Project	
Quality Assurance Plan	
Transition Plan	
Staffing Plan	
Proposer Ability to Execute Work	
<b>Resources and Availability</b>	<b>25%</b>

Experience of Organization and Personnel Assigned to Contract	
Financial Stability	
<b>Past Performance</b>	<b>10%</b>
Reference Checks	
<b>Cost Proposal</b>	<b>30%</b>
<b>TOTAL PERCENT AVAILABLE:</b>	<b>100%</b>

### 5.3 Contract Award

The City reserves the right to award a contract to that Proposer who will best serve the interest of the City. The City reserves the right, based upon its deliberations and in its opinion, to accept or reject any or all proposals. The City also reserves the right to waive minor irregularities or variations of the submittal requirements and RFP process.

*END OF SECTION*

**SECTION VI - COST PROPOSAL PAGE**

**Proposer Name:** \_\_\_\_\_

Proposer agrees to supply the products and services at the prices bid/proposed on the pricing sheet in accordance with the terms, conditions and specifications contained in this RFP.

Proposer shall quote firm, fixed, costs for all services/products identified in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

**Notes:**

- Define each cost element on a separate page.
- Explain changes from year-to-year.
- Provide a description of your benefits program, including contents, eligibility, and co-pay shares.

**Submitted by:**

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

12623-825 Pricing Sheet

**Targeted Operating Budget Services - Detailed Price Proposal**

Salaries and Wages	Year 1	Year 2	Year 3	Year 4	Year 5
Management / Admin. Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Labor (based on fleet size and category as included in the bid documents)	\$ -	\$ -	\$ -	\$ -	\$ -
Other Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Salaries and Wages Sub Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Additional Items	Year 1	Year 2	Year 3	Year 4	Year 5
Indirect Shop Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Overhead	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Admin. and Management Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Start-Up Costs	\$ -	N/A	N/A	N/A	N/A
<b>Additional Items Sub Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Estimated Cost - Supplied by the City	Year 1	Year 2	Year 3	Year 4	Year 5
Sub Provider Services	\$ 352,000.00	\$ 356,000.00	\$ 360,000.00	\$ 365,000.00	\$ 370,000.00
<b>Estimated Costz Sub Provider Totals</b>	<b>\$ 352,000.00</b>	<b>\$ 356,000.00</b>	<b>\$ 360,000.00</b>	<b>\$ 365,000.00</b>	<b>\$ 370,000.00</b>

<b>Targeted Yearly Totals</b>	<b>\$ 352,000.00</b>	<b>\$ 356,000.00</b>	<b>\$ 360,000.00</b>	<b>\$ 365,000.00</b>	<b>\$ 370,000.00</b>
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**Targeted - Years 1, 2, 3, 4 and 5 Combined Total \$ 1,803,000.00**

**Non-Targeted Operating Budget Services - Detailed Hourly Rate Proposal**

Position Description	Estimated Number of Hours for Years 1, 2, 3, 4 and 5	Price Per Hour	Sub Totals
In-House Technician Labor - Regular Business Hours	4,900	\$ -	\$ -
In-House Technician Labor - Overtime Hours	1,000	\$ -	\$ -
<b>Labor Total</b>			<b>\$ -</b>

**Non-Targeted Operating Budget Services - Outsourced Repairs**

<i>Estimated costs for vehicles that require work to be outsourced. These costs shall be passed through to the city as a cost-for-cost with no markup allowed.</i>					
Costs	Year 1	Year 2	Year 3	Year 4	Year 5
Outsourced Body and Mechanical Repairs - Estimated Annual Total - Supplied by the City	\$ 770,000.00	\$ 780,000.00	\$ 790,000.00	\$ 800,000.00	\$ 810,000.00
<b>Outsourced Repair Costs - Totals</b>	<b>\$ 770,000.00</b>	<b>\$ 780,000.00</b>	<b>\$ 790,000.00</b>	<b>\$ 800,000.00</b>	<b>\$ 810,000.00</b>

**Non-Targeted Labor and Outsourced Repair Costs Combined Total \$ 3,950,000.00**

**Targeted and Non-Targeted - Years 1, 2, 3, 4 and 5 Combined Total \$ 5,753,000.00 A**

Company Name

Proposer's Signature and Date

12623-825 Renewal Pricing Sheet

**Targeted Operating Budget Services - Detailed Price Proposal**

Salaries and Wages	Renewal 1	Years	Renewal 1 Subtotals
Management / Admin. Personnel	\$ -	2	\$ -
Labor (based on fleet size and category as included in the bid documents)	\$ -	2	\$ -
Other Personnel	\$ -	2	\$ -
<b>Salaries and Wages Renewal 1 Total</b>			<b>\$ -</b>

Renewal 2	Years	Renewal 2 Subtotals
\$ -	2	\$ -
\$ -	2	\$ -
\$ -	2	\$ -
<b>Salaries and Wages Renewal 2 Total</b>		<b>\$ -</b>

Additional Items	Renewal 1	Years	Subtotals
Indirect Shop Supplies	\$ -	2	\$ -
Fringe Benefits	\$ -	2	\$ -
Overhead	\$ -	2	\$ -
Corporate Admin. and Management Fees	\$ -	2	\$ -
<b>Additional Items Renewal 1 Total</b>			<b>\$ -</b>

Renewal 2	Years	Renewal 2 Subtotals
\$ -	2	\$ -
\$ -	2	\$ -
\$ -	2	\$ -
\$ -	2	\$ -
<b>Additional Items Renewal 2 Total</b>		<b>\$ -</b>

Estimated Cost - Supplied by the City	Renewal 1 Year 1	Renewal 1 Year 2
Sub Provider Services	\$ 375,000.00	\$ 380,000.00

Renewal 2 Year 1	Renewal 2 Year 2
\$ 385,000.00	\$ 390,000.00

**Estimated Cost - Sub Provider Services - Renewal 1 Combined** \$ **755,000.00**

**Estimated Cost - Sub Provider Services - Renewal 2 Combined** \$ **775,000.00**

**Total Targeted - Salaries & Wages, Additional Items, Sub Provider - Renewal 1** \$ **755,000.00**

**Total Targeted - Salaries & Wages, Additional Items, Sub Provider - Renewal 2** \$ **775,000.00**

**Non-Targeted Operating Budget Services - Detailed Hourly Rate Proposal**

Position Description	Estimated # of Hours for Each Renewal 2 Year Period	Renewal 1 - Price Per Hour	Sub Totals
In-House Technician Labor - Regular Business Hours	1,960	\$ -	\$ -
In-House Technician Labor - Overtime Hours	400	\$ -	\$ -
<b>Labor - Renewal 1 Total</b>			<b>\$ -</b>

Renewal 2 - Price Per Hour	Sub Totals	
\$ -	\$ -	
\$ -	\$ -	
<b>Labor - Renewal 2 Total</b>		<b>\$ -</b>

**Non-Targeted Operating Budget Services - Outsourced Repairs**

*Estimated costs for vehicles that require work to be outsourced. These costs shall be passed through to the city as a cost-for-cost with no markup allowed.*

Costs	Renewal 1 Year 1	Renewal 1 Year 2	Renewal 2 Year 1	Renewal 2 Year 2
Outsourced Body and Mechanical Repairs - Estimated Annual Total - Supplied by the City	\$ 820,000.00	\$ 830,000.00	\$ 840,000.00	\$ 850,000.00

**Non-Targeted Operating Budget Services - Outsourced Repairs Cost - Renewal 1** \$ **1,650,000.00**

**Non-Targeted Operating Budget Services - Outsourced Repairs Cost - Renewal 2** \$ **1,690,000.00**

**Total Non-Targeted - Renewal 1** \$ **1,650,000.00**

**Total Non-Targeted - Renewal 2** \$ **1,690,000.00**

**Total Targeted and Non-Targeted - Renewal 1** \$ **2,405,000.00** **B**

**Total Targeted and Non-Targeted - Renewal 2** \$ **2,465,000.00** **C**

Company Name

Proposer's Signature and Date



Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	FM CL 01	V0725	FORD	C9000 RIOT CONTROL VEHICLE	92	15
FIR	1FTEX1C87GFA65038	2016	FORDX	F150 EC 4X2	78A	6
PBS	1FD0X5GT0GEA84077	2016	FORDX	F550 EC 4X2 DRW	24AX	7
POL	1N6BD0CT8GN764529	2016	NSSMT	FRONTIER EC 4X2	20A	8
PKR	3C6JR6AG0GG253938	2016	DODGE	RAM 1500 RC 4X2	21A	8
FIR	1FTEX1C89GFA65039	2016	FORDX	F150 EC 4X2	78A	6
POL	1N4AL3AP5GN308020	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3APXGC125871	2016	NSSMT	ALTIMA	03A	7
PBS	1N6BD0CT3GN760629	2016	NSSMT	FRONTIER EC 4X2	20AX	8
DSD	1FMCU0F72GUC89953	2016	FORDX	ESCAPE 4X2	33A	10
FIR	1FM5K8AR4GGB80964	2016	FORDX	EXPLORER INTERCEPTOR 4X4	76A	6
PBS	1DW524KZVFF673777	2016	JHNR	524K	46AX	8
PBS	1FTBW2YM2GKA01451	2016	FORDX	TRANSIT T350	32AX	8
POL	JTDKBRFU0G3010960	2016	TOYOT	PRIUS HYBRID	12A	7
POL	13SKA142XF1KB1074	2015	SUNLITE	TRAILER	92	0
PBS	1T0310LXPGF291798	2016	JHNR	310L	56AX	8
POL	1C6RR7KT1GS199210	2016	DODGE	RAM	92	
PBS	1FF135GXCFE401192	2016	JHNR	135G	55AX	6
PKR	3C6JR6AG5GG285672	2016	DODGE	RAM 1500 RC 4X2	21A	8
PBS	1T0410LXCGF294685	2016	JHNR	410L	56AX	8
PKR	316000311	2016	TOROX	REELMASTER 3100-D	60A	5
PKR	316000225	2016	TOROX	REELMASTER 3100-D	60A	5
PKR	315000141	2016	TOROX	44850 686 TURF AERATOR	65A	5
PKR	316000119	2016	TOROX	44860 687 TURF AERATOR	65A	6
PKR	316000146	2016	TOROX	WORKMAN HD	62A	5
PKR	316000186	2016	TOROX	GROUNDMASTER 7200	61A	6
PKR	316000649	2016	TOROX	GREENSMASER 3150-Q	61A	6
PKR	316000151	2016	TOROX	GROUNDMASTER 7200	61A	6
PKR	314000265	2016	TOROX	GROUNDMASTER 4000D	63A	5
PKR	316000175	2016	TOROX	WORKMAN HDX-D	62A	5
PKR	316000179	2016	TOROX	WORKMAN HDX-D	62A	5
PKR	315001471	2016	TOROX	WORKMAN MD	62A	5
PKR	316000206	2016	TOROX	GREENSMASER 1600	63A	3
PKR	316000267	2016	TOROX	GROUNDMASTER 4500D	63A	5
TAM	AHG813361	2016	BOBCT	TOOLCAT 5600	66BX	8
PBS	1HTMMMML6GH433354	2016	INT	4300	25AX	7
POL	4T1BF1FK6GU248063	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK7GU603404	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK5GU248281	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK4GU249258	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK8GU607414	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK9GU608989	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK4GU607748	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK0GU610338	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK7GU257516	2016	TOYOT	CAMRY	03A	7
POL	4T1BF1FK9GU605302	2016	TOYOT	CAMRY	03A	7
POL	1N4AL3AP2GN370023	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP1GN370286	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP3GN372170	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP3GN372671	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP7GN369529	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP8GN369765	2016	NSSMT	ALTIMA	03A	7

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	1N4AL3AP5GN369772	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP7GN370468	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3APXGN371923	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP2GN374234	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP1GN374242	2016	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP3GN375313	2016	NSSMT	ALTIMA	03A	7
POL	1C3CCCFB2GN185765	2016	CHRYSLER	200	03A	7
POL	1C3CCCFB6GN185767	2016	CHRYSLER	200	03A	7
POL	1C3CCCFB0GN185764	2016	CHRYSLER	200	03A	7
POL	1C3CCCFB4GN185766	2016	CHRYSLER	200	03A	7
POL	1C3CCCFB8GN185768	2016	CHRYSLER	200	03A	7
POL	1C3CCCFBXGN185769	2016	CHRYSLER	200	03A	7
POL	1C3CCCFB6GN185770	2016	CHRYSLER	200	03A	7
POL	1C3CCCFB8GN185771	2016	CHRYSLER	200	03A	7
POL	1C3CCCFB3GN185774	2016	CHRYSLER	200	03A	7
POL	1C3CCCFB7GN185776	2016	CHRYSLER	200	03A	7
FIR	3GCUKNEH5GG301764	2016	CHRYSLER	SILVERADO 1500 CC 4X4	78A4	8
POL	1HTMMMMN4GH432852	2016	INT	4300	18B	10
PBS	3HAWNSUTXHL722226	2017	INT	7500	26CX	7
PBS	1FT7X2A62GEC72961	2016	FORD	F250 EC 4X2	22AX	8
TAM	316000231	2016	TOROX	GROUNDMASTER 7200	61AX	6
FIR	3FA6P0UU2HR144072	2017	FORD	FUSION HYBRID	12A	7
FIR	3FA6P0UU4HR144073	2017	FORD	FUSION HYBRID	12A	7
FIR	3FA6P0UU6HR144074	2017	FORD	FUSION HYBRID	12A	7
FIR	3FA6P0UU8HR144075	2017	FORD	FUSION HYBRID	12A	7
TAM	3N6CM0KN7GK698004	2016	NSSMT	NV200	30AX	8
PBS	3N6CM0KN8GK697928	2016	NSSMT	NV200	30AX	8
TAM	3FA6P0UU1HR144080	2017	FORD	FUSION HYBRID	12AX	7
TAM	3FA6P0UU5HR144079	2017	FORD	FUSION HYBRID	12AX	7
POL	2C4RDGBG3GR383074	2016	DODGE	GRAND CARAVAN	30A	7
POL	2C4RDGBG5GR383075	2016	DODGE	GRAND CARAVAN	30A	7
POL	2C4RDGBG7GR383076	2016	DODGE	GRAND CARAVAN	30A	7
POL	2C4RDGBG9GR383077	2016	DODGE	GRAND CARAVAN	30A	7
FIR	1FT7W2B61GEC67333	2016	FORD	F250 CC 4X4	78A4	8
PKR	1FVACYDTXHHJE7602	2017	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYDT1HHJE7603	2017	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYDT3HHJE7604	2017	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYDT5HHJE7605	2017	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYDT7HHJE7606	2017	FRGHT	M2-106 GRAPPLE	25EX	6
PBS	3N6CM0KN8GK697637	2016	NSSMT	NV200	30AX	8
PKR	A5CUBB2DVHA810141	2017	CLBCR	CA700	67AX	5
PKR	1FDBF6PM4GKB41232	2016	FORD	TRANSIT 350 DRW	23B	8
PKR	1FDBF6PM6GKB41233	2016	FORD	TRANSIT 350 DRW	23B	8
PKR	1FDBF6PM8GKB41234	2016	FORD	TRANSIT 350 DRW	23B	8
FIR	JK1AFCM1XHB522945	2017	KAW	KAF620	92	2
FIR	JK1AFCM11HB522976	2017	KAW	KAF620	92	2
PBS	1GCVKNEH2HZ111622	2017	CHRYSLER	SILVERADO 1500 CC 4X4	21A4X	8
PBS	1FTYR1ZM7HKA34909	2017	FORD	TRANSIT T250 CARGO	31AX	8
POL	2C3CDXAT5HH567108	2017	DODGE	CHARGER	02A	7
POL	3FA6P0LU8HR318504	2017	FORD	FUSION HYBRID	12A	7
POL	3FA6P0LUXHR318505	2017	FORD	FUSION	12A	7

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	3FA6P0LU1HR318506	2017	FORDX	FUSION	12A	7
POL	3FA6P0LU3HR318507	2017	FORDX	FUSION	12A	7
POL	3FA6P0LU7HR318509	2017	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0LU3HR318510	2017	FORDX	FUSION	12A	7
POL	3FA6P0LU5HR318511	2017	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0LU7HR318512	2017	FORDX	FUSION	12A	7
POL	3FA6P0LU9HR318513	2017	FORDX	FUSION	12A	7
POL	1N4AL3AP3HN327005	2017	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP2HN319896	2017	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP7HC212113	2017	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP0HN348846	2017	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP2HN346130	2017	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP8HN346276	2017	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP6HN319223	2017	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP7HN348424	2017	NSSMT	ALTIMA	03A	7
POL	1G1ZC5ST3HF221807	2017	CHVRL	MALIBU	03A	7
POL	1G1ZC5ST7HF223382	2017	CHVRL	MALIBU	03A	7
POL	1G1ZC5ST3HF226733	2017	CHVRL	MALIBU	03A	7
POL	1G1ZC5STXH226650	2017	CHVRL	MALIBU	03A	7
POL	1G1ZC5ST4HF223775	2017	CHVRL	MALIBU	03A	7
POL	1G1ZC5ST0HF222414	2017	CHVRL	MALIBU	03A	7
POL	1G1ZC5ST4HF222724	2017	CHVRL	MALIBU	03A	7
POL	2G11X5S31H9163402	2017	CHVRL	IMPALA	03A	7
POL	2G11X5S3XH9162815	2017	CHVRL	IMPALA	03A	7
POL	2G11X5S37H9162724	2017	CHVRL	IMPALA	03A	7
POL	2G11X5S38H9164238	2017	CHVRL	IMPALA	03A	7
POL	2G11X5S31H9163724	2017	CHVRL	IMPALA	03A	7
POL	2G11X5S36H9165405	2017	CHVRL	IMPALA	03A	7
POL	2G11X5S32H9164381	2017	CHVRL	IMPALA	03A	7
POL	2G11X5S36H9166800	2017	CHVRL	IMPALA	03A	7
PKR	2C4RDGBG7HR707533	2017	DODGE	GRAND CARAVAN	30A	8
PKR	1LV3038ECGG102720	2016	JHNDR	3038E	56A	6
ITS	3FA6P0UUXHR318518	2017	FORDX	FUSION HYBRID	12AX	7
DSD	3FA6P0LU0HR318514	2017	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU2HR318515	2017	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU4HR318516	2017	FORDX	FUSION HYBRID	12A	7
PKR	1FT7W2A61HED45239	2017	FORDX	F250 CC 4X2	21A	8
PKR	1FT7W2A68HED45240	2017	FORDX	F250 CC 4X2	21A	8
PKR	1FT7X2A62HED44596	2017	FORDX	F250 EC 4X2	21A	8
PKR	1FT7X2A64HED44597	2017	FORDX	F250 EC 4X2	21A	8
PKR	1FT7X2A61HED44850	2017	FORDX	F250 EC 4X2	21A	8
PBS	1FD0X4GT9GEC72994	2016	FORDX	F450 EC 4X2 DRW	24BX	7
PBS	WDYPF4CC7GP309531	2016	DODGE	SPRINTER 3500	32AX	8
PBS	1F65F5KY9H0A00002	2017	FORDX	F550 DRW STEPVAN	32AX	8
PKR	1PY5065ELGG101214	2016	JHNDR	5065E	56A	8
DSD	3FA6P0LU6HR318517	2017	FORDX	FUSION HYBRID	12A	7
DSD	1FMCU0F74HUD43769	2017	FORDX	ESCAPE 4X2	33A	10
DSD	1FMCU0F70HUD43770	2017	FORDX	ESCAPE 4X2	33A	10
DSD	1FMCU0F72HUD43771	2017	FORDX	ESCAPE 4X2	33A	10
DSD	1FMCU0F74HUD43772	2017	FORDX	ESCAPE 4X2	33A	10
DSD	1FMCU0F76HUD43773	2017	FORDX	ESCAPE 4X2	33A	10

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
DSD	1FMCU0F78HUD43774	2017	FORDX	ESCAPE 4X2	33A	10
DSD	3FA6P0LU0HR336978	2017	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU2HR336979	2017	FORDX	FUSION	12A	7
DSD	3FA6P0LU9HR336980	2017	FORDX	FUSION	12A	7
DSD	3FA6P0LU0HR336981	2017	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU2HR336982	2017	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU6HR336984	2017	FORDX	FUSION HYBRID	12A	7
FIR	1FT7W2B68HED59394	2017	FORDX	F250 CC 4X4	78A4	8
FIR	1FT7W2B6XHED59395	2017	FORDX	F250 CC 4X4	78A4	8
FIR	1FT7W2B61HED59396	2017	FORDX	F250 CC 4X4	78A4	8
FIR	1FT7W2B63HED59397	2017	FORDX	F250 CC 4X4	78A4	8
FIR	1FT7W2B65HED59398	2017	FORDX	F250 CC 4X4	78A4	8
FIR	1FT7W2B67HED59399	2017	FORDX	F250 CC 4X4	78A4	8
FIR	1FT7W2B6XHED59400	2017	FORDX	F250 CC 4X4	78A4	8
PBS	AR1K13503	2017	BOBCT	E35	55AX	8
PKR	1FVACYFE3JHJN9714	2018	FRGHT	M2-106 GRAPPLE	25E	6
PKR	JTDKDTB30H1597243	2017	TOYOT	PRIUS C HYBRID	12A	7
PKR	1FTYR1ZM1HKB01553	2017	FORDX	TRANSIT T250 CARGO	31A	8
PKR	1FTYR1ZM3HKB01554	2017	FORDX	TRANSIT T250 CARGO	31A	8
PKR	1FTYR1ZM0HKB01561	2017	FORDX	TRANSIT T250 CARGO	31A	8
PKR	1FTYR1ZM2HKB01562	2017	FORDX	TRANSIT T250 CARGO	31A	8
PKR	1FTYR1ZM4HKB01563	2017	FORDX	TRANSIT T250 CARGO	31A	8
PKR	1FTYR1ZM6HKB01564	2017	FORDX	TRANSIT T250 CARGO	31A	8
PKR	1FDRF3G62HED44845	2017	FORDX	F350 RC 4X2	23C	7
PKR	1FDRF3G6XHED33219	2017	FORDX	F350 RC 4X2	23C	7
PKR	1FTBF2A6XHED44598	2017	FORDX	F250 RC 4X2	22A	8
PKR	1FTBF2A61HED44599	2017	FORDX	F250 RC 4X2	22A	8
PKR	1FTBF2A6XHED20544	2017	FORDX	F250 RC 4X2	22B	8
PKR	1FTBF2A61HED20545	2017	FORDX	F250 RC 4X2	22B	8
PKR	1FTBF2A63HED20546	2017	FORDX	F250 RC 4X2	22B	8
PKR	1FTBF2A65HED20547	2017	FORDX	F250 RC 4X2	22B	8
POL	1FT7X2A63HED33333	2017	FORDX	F250 EC 4X2	22A	8
POL	1FMJU1FT0HEA66820	2017	FORDX	EXPEDITION SSV 4X2	17B	7
POL	1FMJU1FT2HEA66821	2017	FORDX	EXPEDITION SSV 4X2	17B	7
POL	1FMJU1FT4HEA66822	2017	FORDX	EXPEDITION SSV 4X2	17B	7
POL	1FMJU1FT6HEA66823	2017	FORDX	EXPEDITION SSV 4X2	17B	7
POL	2C4RDGBG7HR708147	2017	DODGE	GRAND CARAVAN	30A	7
PKR	1FVACYFE5JHJN9715	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYFE7JHJN9716	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYFE9JHJN9717	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYFE0JHJN9718	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYFE2JHJN9719	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYFE9JHJN9720	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYFE0JHJN9721	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYFE2JHJN9722	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FDUF5GY6HED44824	2017	FORDX	F550 RC 4X2 DRW	24A	7
PKR	1FDOW4GY0HED44603	2017	FORDX	F450 CC 4X2	24A	7
PKR	1VR2151J5H1003010	2017	VRMER	SC802	53B	8
ITS	1GCVKNEH4HZ274384	2017	CHVRL	SILVERADO 1500 CC 4X4	21A4X	8
PKR	1N6AD0CU8HN747087	2017	NSSMT	FRONTIER EC 4X2	20A	8
POL	1FM5K7B8XHGC90306	2017	FORDX	EXPLORER 4X2	03B	7
POL	1FM5K7B88HGC90305	2017	FORDX	EXPLORER 4X2	03B	7
POL	2C4RDGBG3HR713099	2017	DODGE	GRAND CARAVAN	30A	7
POL	2C4RDGBG6HR713100	2017	DODGE	GRAND CARAVAN	30A	7
POL	2C4RDGBG1HR719323	2017	DODGE	GRAND CARAVAN	30A	7

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	2C4RDGBG3HR719324	2017	DODGE	GRAND CARAVAN	30A	7
POL	2C4RDGBG5HR719325	2017	DODGE	GRAND CARAVAN	30A	7
POL	2C4RDGBG7HR719326	2017	DODGE	GRAND CARAVAN	30A	7
FIR	10RLA4B48H5416749	2017	E-Z-GO	2FIVE LSV	9C	8
FIR	1FVACWFC9JHJP4544	2018	FRGHT RESCUE	M2-106	72AF	6
ITS	3N6CMOKN0HK709006	2017	NSSMT	NV200SV	30AX	8
ITS	3N6CMOKNXHK709062	2017	NSSMT	NV200SV	30AX	8
ITS	3N6CMOKN7HK708970	2017	NSSMT	NV200SV	30AX	8
PKR	1FTBF2A61HED53190	2017	FORDX	F250 RC 4X2	22AX	8
PKR	1FT7X2B66HED70911	2017	FORDX	F250 EC 4X4	22A4	8
FIR	1S9A1HND4J1003045	2018	SUTPHEN	MONARCH II	70AF	11
POL	5N1DR2MN6HC670604	2017	NSSMT	PATHFINDER 4X2	03B	7
POL	5N1DR2MN5HC670349	2017	NSSMT	PATHFINDER 4X2	03B	7
PBS	3HAWNSUT3HL441580	2017	INT	7500	38AX	6
PBS	3HAWNSUT5HL441581	2017	INT	7500	38AX	6
POL	1FVACXDT6HHJF1575	2017	FRGHT	M2-106	18B	10
PKR	1FDRF3G61HEE20135	2017	FORDX	F350 RC 4X2 DRW	23B	8
POL	2C3CDXAT4HH605475	2017	DODGE	CHARGER PURSUIT K9	14A	7
POL	2C3CDXAT6HH605476	2017	DODGE	CHARGER PURSUIT K9	14A	7
POL	2C3CDXAG6HH605478	2017	DODGE	CHARGER	03A	7
POL	2C3CDXAG6HH608039	2017	DODGE	CHARGER	03A	7
POL	2C3CDXAG8HH605479	2017	DODGE	CHARGER	02A	7
POL	2C3CDXAG4HH605480	2017	DODGE	CHARGER	02A	7
POL	2C3CDXAG6HH605481	2017	DODGE	CHARGER	02A	7
POL	2C3CDXAG3HH608032	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG5HH608033	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG7HH608034	2017	DODGE	CHARGER	03	7
POL	2C3CDXAG9HH608035	2017	DODGE	CHARGER	03	7
POL	2C3CDXAG2HH608040	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG4HH608041	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG6HH608042	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG8HH608043	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG8HH609726	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAGXHH609727	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG1HH609728	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG3HH609729	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAGXHH609730	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG1HH609731	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG3HH609732	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG5HH609733	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG7HH609734	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG9HH609735	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG0HH609736	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG2HH609737	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG4HH609738	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG6HH609739	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG2HH609740	2017	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG4HH609741	2017	DODGE	CHARGER PURSUIT	02A	7
PKR	1FTMF1C88HFB90341	2017	FORDX	F150 RC 4X2	21AX	8
PKR	1FTMF1C8XHFB90342	2017	FORDX	F150 RC 4X2	21AX	8
PKR	1FTMF1C81HFB90343	2017	FORDX	F150 RC 4X2	21AX	8
PKR	1FTMF1C83HFB90344	2017	FORDX	F150 RC 4X2	21AX	8
PKR	1FTMF1C85HFB90345	2017	FORDX	F150 RC 4X2	21AX	8
PKR	1FT8W3A6XHED70358	2017	FORDX	F350 CC 4X2	22A	8
POL	1FTEX1E82HFC06256	2017	FORDX	F150 EC 4X4	21A4	8
POL	1FT7X2A63JEB04849	2018	FORDX	F250 SUPERCAB	22A	8

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	1FTEX1E84HFC06257	2017	FORDX	F150 EC 4X4	21A4	8
POL	1FTEX1E86HFC06258	2017	FORDX	F150 EC 4X4	21A4	8
POL	1FTEX1E88HFC06259	2017	FORDX	F150 EC 4X4	21A4	8
PKR	1FTEX1E86HFC06261	2017	FORDX	F150 EC 4X4	21A4X	8
PBS	1FDWF6DC8HDB09726	2017	FORDX	F650 5 CY DUMP	25CX	7
PBS	1FDWF6DCXHDB09727	2017	FORDX	F650	25CX	7
PBS	1FDWF6DC1HDB09728	2017	FORDX	F650 5 CY DUMP	25CX	7
PBS	1FDWF6DC3HDB09729	2017	FORDX	F650 5 CY DUMP	25CX	7
PBS	1FDWF6DCXHDB09730	2017	FORDX	F650	25CX	7
PBS	1FDWF6DC1HDB09731	2017	FORDX	F650 5 CY DUMP	25CX	7
PBS	1FDWF6DC3HDB09732	2017	FORDX	F650	25CX	7
PBS	1FDWF6DC5HDB09733	2017	FORDX	F650	25CX	7
PKR	3HAWGTAT7JL245071	2018	INT	7400	26CX	7
PKR	1GCGSBEA1H1231344	2017	CHVRL	COLORADO CC 4X2	20AX	8
FIR	1GCGSBEA1H1236961	2017	CHVRL	COLORADO CC 4X2	78A	8
PKR	1GCGSBEA5H1233156	2017	CHVRL	COLORADO CC 4X2	20A	8
POL	1GCGSBEAXH1232231	2017	CHVRL	COLORADO CC 4X2	20A	8
PKR	1FTYE1ZM5HKB18206	2017	FORDX	TRANSIT T250 CARGO	31AX	8
POL	1FT8W3D66HED80168	2017	FORDX	F350 CC 4X4 DRW	23A4	8
POL	1FT8W3D68HED80169	2017	FORDX	F350 CC 4X4 DRW	23A4	8
PBS	1FDUF4GTOHED70088	2017	FORDX	F450 RC 4X2 DRW	24AX	7
PKR	1FD0W4GY2HEE05207	2017	FORDX	F450 CC 4X2	24C	7
PKR	1FD0W4GY4HEE05208	2017	FORDX	F450 CC 4X2	24CX	8
PKR	1FD0W4GY6HEE05209	2017	FORDX	F450 CC 4X2	24CX	7
PKR	1FD0W4GY2HEE05210	2017	FORDX	F450 CC 4X2	24C	7
PKR	1FD0W4GY4HEE05211	2017	FORDX	F450 CC 4X2	24C	7
PKR	1FD0W4GY6HEE05212	2017	FORDX	F450 CC 4X2	24CX	7
PKR	NHC742763	2017	CASEX	580SN	56A	8
POL	1FTYR2CM3HKB32298	2017	FORDX	TRANSIT T250 CARGO	17B	10
PKR	1FDRF3G61HEE08860	2017	FORDX	F350 RC 4X2 DUMP	23DX	8
PKR	1FDRF3G63HEE08861	2017	FORDX	F350 RC 4X2	23DX	8
PKR	1FDRF3G65HEE08862	2017	FORDX	F350 RC 4X2 DUMP	23DX	8
HRD	2C4RDGBG5HR776883	2017	DODGE	GRAND CARAVAN	30AX	8
POL	1GCRCNEHXHZ336174	2017	CHVRL	SILVERADO 1500 CC 4X2	21A	8
PKR	1FT7X2A64HEE08749	2017	FORDX	F250 EC 4X2	22AX	8
PKR	1FTBF2A66HEE34167	2017	FORDX	F250 RC 4X2	22BX	8
POL	5N1DR2MN3HC660483	2017	NSSMT	PATHFINDER 4X2	03B	7
POL	1FM5K7B88HGD24663	2017	FORDX	EXPLORER FWD	17A	7
POL	1FM5K7B8XHGD24664	2017	FORDX	EXPLORER FWD	17A	7
POL	1FTYR2CMXHKB32296	2017	FORDX	TRANSIT T250 CARGO VAN (CSI)	17B	7
POL	1FTYR2CM1HKB32297	2017	FORDX	TRANSIT T250 CARGO VAN (CSI)	17B	7
POL	1GNLCDEC6HR326012	2017	CHVRL	TAHOE 4X2	03B	7
POL	1GNLCDEC9HR327509	2017	CHVRL	TAHOE 4X2	05	7
POL	1GNLCDEC5HR326230	2017	CHVRL	TAHOE 4X2	03B	7
POL	1GNLCDEC2HR327741	2017	CHVRL	TAHOE 4X2	03B	7
TAM	1FTBF2A64HEE09171	2017	FORDX	F250 RC 4X2 LIFTGATE	22AX	8
TAM	1FTBF2A66HEE09172	2017	FORDX	F250	22AX	8
TAM	1FTBF2A68HEE09173	2017	FORDX	F250 RC 4X2 PU W/LIFTGATE	22AX	8
CRA	1FM5K8AR0HGD59875	2017	FORDX	EXPLORER INTERCEPTOR AWD	15BX	7
CRA	1FM5K8AR2HGD59876	2017	FORDX	EXPLORER INTERCEPTOR AWD	15BX	7
TAM	3N6CM0KN4HK709669	2017	NSSMT	NV200SV	30AX	8
PKR	4T9BU202XHGO35313	2017	TEXAC	EQ2014B	80A	10
PBS	AT81F90182	2017	CTRPL	2CC4000 FORKLIFT 4K CAP	57AX	8
PBS	1T0410LXCHF314399	2017	JHNDR	410L CODE 0024	56AX	8
PKR	1FVACXFC6JHJU0941	2018	FRGHT	M2-106 ALTEC L42A	51A	6
PKR	1FVACXFC8JHJU0939	2018	FRGHT	M2-106 ALTEC L42A	52A	6

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PBS	1FD0X4GT9HEE08753	2017	FORDX	F450 EC 4X2 DRW	24AX	7
PBS	1FD0X5GT9HEE05213	2017	FORDX	F550 EC 4X2	24AX	8
PKR	1FDXF7DE0HDB10705	2017	FORDX	F750 DUMP TRUCK 17 YD	25CX	7
PBS	1FDWF6DC4HDB11439	2017	FORDX	F650 RC	25BX	7
PBS	1FD0X5HT5HEE08754	2017	FORDX	F550 EC 4X4 UTILITY BODY CRANE	24A4X	7
POL	1FT7X2A69HED70080	2017	FORDX	F250 EC 4X2	22A	8
PBS	1FTYR1ZM3HKB47983	2017	FORDX	TRANSIT T250 CARGO VAN	31AX	8
PBS	1FTYR1ZM5HKB47984	2017	FORDX	TRANSIT T250 CARGO	31AX	8
PBS	1FT8W3B61HEE20529	2017	FORDX	F350 CC 4X4	23A4X	8
PBS	1FTBF2A64HEE20509	2017	FORDX	F250 RC 4X2 KUV SERVICE BODY	22BX	8
PBS	1FTBF2A60HEE20510	2017	FORDX	F250 RC 4X2 KUV SERVICE BODY	22BX	8
PBS	1FTBF2A64HEE20511	2017	FORDX	F250 RC 4X2 KUV SERVICE BODY	22BX	8
PBS	1FTBF2A64HEE20512	2017	FORDX	F250 RC 4X2 KUV SERVICE BODY	22BX	8
PKR	1FT8W3C60HEE20228	2017	FORDX	F350 CC 4X2 DRW	23A	8
PBS	1FT8X3C68HEE20247	2017	FORDX	F350 EC 4X2 DRW	23A	8
PKR	1F64F5KY8J0A08996	2018	FORDX	F550 UTILIMASTER STEPVAN	32A	8
PBS	1GCGSBEN4H1316662	2017	CHVRL	COLORADO CC 4X2	20AX	8
PKR	1FDUF4GT6HEE27605	2017	FORDX	F450 RC 4X2 DRW STAKE BODY	24B	7
POL	1GKS2FKC6HR334753	2017	GMCXX	YUKON 4X4 XL	05A4	7
POL	1GKS2FKC2HR336581	2017	GMCXX	YUKON 4X4 XL	05A4	7
PKR	1FT7X2B66HEE34476	2017	FORDX	F250 EC 4X4	22A4	8
PKR	1FT8W3C60HEE34470	2017	FORDX	F350 CC 4X2 DRW	23A	8
TAM	1GCHSBEA0H1297030	2017	CHVRL	COLORADO EC 4X2	20AX	8
PBS	1HTMMMMN4JH058699	2018	INT	4300	25AX	7
PBS	1HTMMMMN7JH058700	2018	INT	4300	25AX	7
PBS	1HTMMMMN9JH058701	2018	INT	4300	25AX	7
PKR	4T9BU2428HG035403	2017	TEXAC	FB2514B	80A	10
TAM	1P06120EKH0010399	2017	JHNDR	6120E	54X	8
PBS	CAT0416FCHWB01320	2017	CTRPL	416F2 BACKHOE	56AX	8
TAM	5DYACC1J6HP008458	2017	JLGIN	T350	57CX	6
PBS	1FD0W5GT2HEE27606	2017	FORDX	F550 CC 4X2	24AX	7
PBS	1FDWW6DC0HDB11440	2017	FORDX	F650 UTILITY BODY	25AX	7
PBS	1FTBF2B67HEE34614	2017	FORDX	F250 RC 4X4	22B4X	8
PBS	1FT8W3B60HEE34468	2017	FORDX	F350 CC 4X4	23A4X	8
TAM	1FT7W2A63HEE50008	2017	FORDX	F250 CC 4X2 KUV UTILITY BODY	22BX	8
TAM	1FTBF2A60HEE49697	2017	FORDX	F250 RC 4X2 SRW	22AX	8
PBS	1FTEX1CB3JKC15611	2018	FORDX	F150 EC 4X2 PICKUP	21AX	8
PBS	3HAWGTAT8JL058390	2018	INT	7400 LELY TANK 4500 GAL	38AX	6
PBS	3HAWGTATXJL058391	2018	INT	7400 LELY TANKER 4500 GAL	38AX	6
PKR	3HAZZMMR6JL473186	2018	INT	7300 ALTEC	52A	6
PKR	4UZABRFC4JCJW7431	2018	THMBL	FRGHT B2 BUS	28A	10
PKR	1FDFE4FS4HDC53303	2017	THMBL	E450 MINI BUS	28A	8
TAM	1FD8W3HT1HEE34634	2017	FORDX	F350 CC 4X4 DRW	23D4X	8
PKR	1FD8X3G60HEE50011	2017	FORDX	F350 CC 4X2 DUMP BODY	23D	8
POL	1N6AD0CU7HN747887	2017	NSSMT	FRONTIER EC 4X2	20A	8
PBS	1DW524KZVHF682899	2017	JHNDR	524K-II WHEEL LOADER 3CY	46AX	8
PBS	1FDUF4GT2HEE49150	2017	FORDX	F450 WELDER BODY	24AX	7
PKR	1FT7X2A61HEE34290	2017	FORDX	F250 EC 4X2	22BX	8
PKR	1FTEX1C8XHKE39182	2018	FORDX	F150 EC 4X2	21A	8
PBS	1GCGSBEN9J1102823	2018	CHVRL	COLORADO CC 4X2	20AX	8
TAM	3280893	2017	CSHMN	HAULER 800X-48	67A	4
PKR	17-136	2017	GILIBERTI	SERVACE ALLOY	66A	8
PKR	1PY5055ECGG102031	2016	JHNDR	5055E AWD	54A	8
PBS	3HAWNTAT8JL342124	2018	INT	7500 VAC-CON 16 YARD	38AX	8
TAM	1000065643	2017	ADVNC	CS7010 HYBRID SWEEPER	69	8
TAM	1000065625	2017	ADVNC	CS7765	41AX	8

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PBS	1HTMMMMR6JH342015	2018	INT	PRO-PATCH ASPHALT	25GX	8
PKR	4T9BU1626HG035455	2017	TEXAC	EQ1614B TRAILER	80AX	10
PKR	1S9000812H1303355	2017	SUNCO	UNKNOWN	86A	6
PBS	1HTMMMMR1JH346747	2018	INT	4300 SBA	25FX	8
PBS	1HTMMMMR1JH346746	2018	INT	4300	25FX	8
PBS	4T9BF2721HG035474	2017	TEXAC	FB2720B	82BX	10
PBS	3HAWGTAR2JL341999	2017	INT	7400 12CY DUMP	26CX	7
PBS	3HAWGTAT5JL473179	2018	INT	7400 SBA	26DX	8
PBS	MAN00000A992518	2018	MANITOU	M70 FORKLIFT	57AX	8
POL	4T9BU1012HG035467	2017	TEXAC	UT51035 TRAILER	80A	10
PKR	4T9BU1010HG035466	2017	TEXAC	UT51035	80AX	10
PBS	1FDRF3GTOHEE99660	2017	FORDX	F350 RC 4X2 DRW	23BX	8
PBS	1FT7W2A62HEE99670	2017	FORDX	F250 CREW CAB	22BX	8
PBS	101462011958	2017	BOMBG	BW 90 AD-5	43AX	6
PBS	1FD0W5GY2HEE85923	2017	FORD	F550 3 CY DUMP	24CX	7
TAM	CAT0420FLHWD02217	2017	CTRPL	420F2 BACKHOE	56AX	8
TAM	1M0855DELHM130932	2017	JHNDR	GATOR XUV 855D	66AX	6
PBS	1FDRF3GT2HEE99661	2017	FORDX	F350 RC 4X2	23BX	8
PBS	1DW524KZCHF683154	2017	JHNDR	524K-II	46AX	8
PKR	4T9PF1825HG035475	2017	TEXAC	EQ1814B	80A	10
PKR	1TC1200ALJT240231	2018	JHNDR	1200A	64A	5
PKR	DWPC24XAKH0000693	2017	DITCH	C24X	53A	6
PBS	4T9BU1625JG035002	2018	TEXAC	EQ1614B	83BX	10
TAM	1FTYR1DM1JKA17634	2018	FORDX	TRANSIT T250	31AX	8
PKR	1FD0W4GY1HEE98981	2017	FORDX	F450 3CY DUMP	24CX	7
PKR	1FD0W4GY3HEE98982	2017	FORDX	F450 3 CY DUMP	24CX	7
PBS	3HAWGTAR3JL342000	2018	INT	7400 12 CY DUMP	26CX	7
PBS	1FDBF6PM4JKA17632	2018	FORDX	TRANSIT T350	23BX	8
PBS	1FTBF2B62HEE99659	2017	FORDX	F250 4X4	22B4X	8
PBS	1FD0W5GT2HEE98983	2017	FORD	F550	24AX	7
TAM	3FA6P0LU4JR146526	2017	FORDX	FUSION HYBRID	12AX	7
PBS	1FMZK1ZM1JKA17520	2018	FORDX	TRANSIT T250 CARGO	31AX	8
PBS	1GCHTBEA9J1129471	2017	CHVRL	COLORADO EC 4X4	20X	8
PBS	Z4525N-58602	2017	GENIE	Z45/25JRT	57CX	7
PKR	1FVACYFE3JHJY2801	2018	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	MH1810-854268	2017	CLBCR	CARRYALL 700	67A	6
PKR	5J5L726B6JA851775	2017	CLBCR	CARRYALL 710 LSV	67A	6
PKR	NT02067M	2018	NWHOL	TS6.120	68AX	4
PKR	NT02068M	2018	NWHOL	TS6.120	68AX	4
PBS	1HTWNTAT1JH346599	2018	INT	7500 AQUATECH	38AX	6
PBS	1HTWNTAT4JH346600	2018	INT	7501 AQUATECH	38AX	6
PBS	1FDRF3G69HED56216	2017	FORDX	F350 RC 4X2 STAKE BODY	23CX	8
PBS	595-R43MZP4Y4X03595	2017	MULDIN	MG618 GRADER	44AX	8
TAM	1TC1575VHHS031231	2017	JHNDR	1575M TERCUT	61AX	6
POL	1FDAF5HT5HED12811	2018	FORDX	F550 SWAT	18A	15
PBS	AT5J12001	2018	BOBCT	A770 WHEEL LOADER	58AX	8
PBS	AT5J11921	2017	BOBCT	A770	58AX	8
PBS	1GT12REYXJF143697	2018	GMCXX	SIERRA 2500 CC 4X4	22A4X	8
DSD	3FA6P0LU6JR146527	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU8JR146528	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LUXJR146529	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU6JR146530	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU8JR146531	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LUXJR146532	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU1JR146533	2018	FORDX	FUSION HYBRID	12A	7
PBS	1HTWGTAT8KH482921	2019	INT	7400 WORKSTAR	38AX	6



Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PBS	1FD0X5GT9HEF26498	2017	FORDX	F550 EC 4X2 DRW	24EX	7
PBS	1FD0X5GT0HEF26499	2017	FORDX	F550 EC 4X2 DRW	24EX	7
PBS	1FD0X5GT3HEF26500	2017	FORDX	F550 EC 4X2	24EX	7
PBS	1FD0X5GT5HEF26501	2017	FORDX	F550 EC 4X2	24EX	7
PBS	1FD0X5GT7HEF26502	2017	FORDX	F550 EC 4X2	24EX	7
PBS	1FTYR1ZM7JKA26430	2018	FORDX	TRANSIT T250 CARGO	31AX	8
PBS	1FTYR1CM9JKA26440	2018	FORDX	TRANSIT T250 CARGO	31AX	8
PBS	1FTYR1ZM0JKA26429	2018	FORD	TRANSIT T250 CARGO	31AX	8
PKR	400636473	2017	TOROX	TOPDRESSER 2500	64A	5
PKR	401325465	2017	TOROX	GROUNDMASTER 7200	61A	5
PKR	401070660	2017	TOROX	SAND PRO 3040	64A	6
PKR	401230561	2017	TOROX	WORKMAN MDX	66A	5
PKR	401230537	2017	TOROX	WORKMAN MDX	66A	5
PKR	401196155	2017	TOROX	GREENSMASER 3150Q	64A	6
PKR	401230483	2017	TOROX	REELMASTER 3100D	63A	5
PKR	03170-401100382	2017	TOROX	REELMASTER 3100D	63A	5
PKR	30881-401332645	2017	TOROX	GROUNDMASTER 4500D	63A	5
PKR	30849-401245639	2017	TOROX	GROUNDMASTER 3505D	63A	5
PKR	400835186	2017	TOROX	PROCORE 648	64A	6
PKR	07385-401318998	2017	TOROX	WORKMAN HDX-D	66A	5
PKR	03607-400619838	2017	TOROX	REELMASTER 5510D	63A	5
PKR	07369-401333162	2017	TOROX	WORKMAN HD	66AX	5
PKR	07235-401034111	2017	TOROX	WORKMAN MDX	66A	5
PBS	AT28D50212	2017	CTRPL	DP50N1-D FORKLIFT	57AX	6
PBS	1FTYR1ZM2JKA32765	2018	FORDX	TRANSIT T250	31AX	8
PBS	1GCGSBEA6J1155704	2018	CHVRL	COLORADO CC 4X2	20AX	8
FIR	JK1AFCM11JB526127	2018	KWSKI	MULE 4010	75A	8
FIR	JK1AFCM1XJB525798	2018	KWSKI	MULE 4010	75A	8
FIR	1S9A1HND9K1003074	2019	SUTPHEN	MONARCH PUMPER	70AF	11
FIR	1FVACWFC3KHKH5558	2019	FRGHT RESCUE	M2-106 OSAGE RESCUE	72AF	6
FIR	1FVACWFC5KHKH5559	2019	FRGHT RESCUE	M2-106 OSAGE RESCUE	72AF	6
PKR	1FDWE3FS5JDC33030	2018	FORDX	E350 KV SERVICE BODY	23BX	8
FIR	1FAHP2L88JG125628	2018	FORDX	INTERCEPTOR SEDAN	77A	6
FIR	1FAHP2L8XJG125629	2018	FORDX	TAURUS INTERCEPTOR	77A	6
DSD	1FTMF1CB3JKE25043	2018	FORDX	F150 RC 4X2	21A	8
PKR	1FD0W5GY8JEC20641	2018	FORDX	F550	24A	7
PKR	1GCGSBN1J1250352	2018	CHVRL	COLORADO CC 4X2	20A	8
PKR	1FT8W3A63JEC46261	2018	FORDX	F350	23A	8
POL	2C3CDXAG0JH265749	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG9JH265751	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG0JH265752	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG2JH265753	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG4JH265754	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG6JH265755	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAGXJH265757	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG1JH265758	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAGXJH265760	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG1JH265761	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG3JH265762	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG5JH265763	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG7JH265764	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG9JH265765	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG0JH265766	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG2JH265767	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG4JH265768	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG2JH265770	2018	DODGE	CHARGER	02A	7

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DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	2C3CDXAG1JH264996	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG4JH265754	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG5JH264998	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG8JH265000	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAGXJH265001	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG1JH265002	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG3JH265003	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG5JH265004	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG7JH265005	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG3JH265003	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG2JH265008	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG4JH265009	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG0JH265010	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG2JH265011	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG4JH265012	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG6JH265013	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG8JH265014	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAGXJH265015	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG1JH265016	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG3JH265017	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG5JH265018	2018	DODGE	CHARGER	02A	7
POL	2C3CDXAG7JH265019	2018	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAT9JH265746	2018	DODGE	CHARGER	14A	5
POL	2C3CDXAT2JH265748	2018	DODGE	CHARGER PURSUIT	14A	5
POL	1FM5K8AR6JGB59735	2018	FORDX	EXPLORER	11A4	7
PKR	1FTBF2A60JEC46489	2018	FORDX	F250 RC 4X2 UTILITY BODY	22B	8
POL	1FBZX2ZG1JKA86704	2018	FORDX	TRANSIT T350 WAGON	32A	8
POL	1C6RR6FG2JS284068	2018	DODGE	RAM 1500 RC 4X2	21A	8
POL	1C6RR7FG2JS274761	2018	DODGE	RAM 1500 CC 4X4	21A4	8
POL	1C6RR6KT5JS287663	2018	DODGE	RAM 1500 CC 4X2	21A	8
POL	1N6AD0CU8JN749346	2018	NSSMT	FRONTIER	20A	8
POL	1N6AD0CUXJN749171	2018	NSSMT	FRONTIER	20A	8
POL	1N6AD0CU2JN748466	2018	NSSMT	FRONTIER CC 4X2	20A	8
POL	1N6AD0CU7JN748320	2018	NSSMT	FRONTIER	20A	8
POL	1GNLCECXJR306318	2018	CHVRL	TAHOE PPV	14B	5
POL	5N1DR2MN0JC642657	2018	NSSMT	PATHFINDER	03B	7
POL	5N1DR2MNXC643380	2018	NISSAN	PATHFINDER 4X2	03B	7
POL	5N1DR2MN4JC640944	2018	NSSMT	PATHFINDER 4X2	03B	7
PKR	3GCPCNEH0JG364854	2018	CHVRL	SILVERADO 1500 RC 4X2	21AX	8
PKR	3GCPCNEH8JG365489	2018	CHVRL	SILVERADO 1500	21AX	8
PKR	3GCPCNEH9JG365470	2018	CHVRL	SILVERADO 1500 RC 4X2	21AX	8
DSD	3FA6P0LU8JR220370	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LUXJR220371	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU1JR220372	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU3JR220373	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU5JR220374	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU7JR220375	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU9JR220376	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU0JR220377	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU2JR220378	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU4JR220379	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU0JR220380	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU2JR220381	2018	FORDX	FUSION HYBRID	12A	7
DSD	3FA6P0LU4JR220382	2018	FORDX	FUSION HYBRID	12A	7
POL	1GNERFKW0JJ216997	2018	CHVRL	TRAVERSE	17A	7
POL	2C3CDXAT3JH265807	2018	DODGE	CHARGER	14A	5

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	1G11X5S3XJU134960	2018	CHVRL	IMPALA	03A	7
POL	1G11X5S31JU135639	2018	CHVRL	IMPALA	03A	7
POL	1G11X5S34JU134212	2018	CHVRL	IMPALA	03A	7
POL	1G11X5S34JU133920	2018	CHVRL	IMPALA	03A	7
POL	1G11X5S35JU134218	2018	CHVRL	IMPALA	03A	7
POL	1G11X5S33JU134153	2018	CHVRL	IMPALA	03A	7
POL	1G11X5S34JU134193	2018	CHVRL	IMPALA	03A	7
POL	2G11X5S30J9164210	2018	CHVRL	IMPALA	03A	7
POL	2G11X5S37J9164169	2018	CHVRL	IMPALA	03A	7
POL	2G11X5S32J9163690	2018	CHVRL	IMPALA	03A	7
DSD	1GCGSBEA2J1251555	2018	CHVRL	COLORADO	20A	8
POL	5N1DR2MN3JC644743	2018	NSSMT	PATHFINDER	03B	7
POL	1N4AL3AP7JC205670	2018	NISSAN	ALTIMA	03A	7
POL	1N4AL3AP0JC200214	2018	NSSMT	ALTIMA	03A	7
POL	1N4AL3AP8JC209422	2018	NISSAN	ALTIMA	03A	7
POL	2C4RDGBG3JR255280	2018	DODGE	GRAND CARAVAN	30A	7
PBS	1GC1KUEG7JF253259	2018	CHVRL	SILVERADO 2500 CC 4X4	22A4X	8
PBS	1GC1KUEG2JF254285	2018	CHVRL	SILVERADO 2500 CC 4X4	22A4X	8
PKR	1GCNCNEH6JZ289911	2018	CHVRL	SILVERADO 1500	21A	8
PKR	1FT8X3A61JEC64142	2018	FORDX	F350 CC 4X2	23A	8
PKR	1FTMF1CB0JKE50188	2018	FORDX	F150 RC 4X2	21A	8
PKR	1LV3039RKJJ102578	2018	JHNDR	3039R	54A	8
PKR	1GCNCNEH6JZ289911	2018	TOROX	PROCORE 1298	64A	8
PKR	402899266	2017	TOROX	687 TURF AERATOR	65A	5
PKR	44931-402861605	2018	TOROX	TYCROP MH400	65A	5
PKR	30495-401387143	2018	TOROX	GROUNDMASTER 7200	61A	5
PKR	30495-401387159	2018	TOROX	GROUNDMASTER 7200	61A	5
PKR	30495-401387166	2018	TOROX	GROUNDMASTER 7200	61A	5
PKR	30495-401376204	2018	TOROX	GROUNDMASTER 7200	61A	5
PKR	08703-402521655	2018	TOROX	INFIELD PRO 3040	64A	5
PKR	03170-402745713	2018	TOROX	REELMASTER 3100D	63A	6
PKR	07369-402965457	2018	TOROX	WORKMAN HD SCISSOR LIFT	66A	5
PKR	07385-402713654	2018	TOROX	WORKMAN HDX-D	66A	5
PKR	07053-402534955	2018	TOROX	VERSA VAC	63A	5
PKR	07369-402965476	2018	TOROX	WORKMAN HD	66A	5
PBS	1N6AD0CU5JN758957	2018	NSSMT	FRONTIER EC 4X2	20AX	8
PKR	1GCRCNEH5JZ334774	2018	CHVRL	SILVERADO 1500 CC 4X2	21A	8
PBS	3GCPCNEHXJG363730	2018	CHVRL	SILVERADO	21AX	8
PBS	1FD0W5GT6KEC34480	2019	FORDX	F550 CC 4X2 KUV BODY	24AX	7
PBS	1FD0W5GT8KEC34481	2019	FORDX	F550 CC 4X2 KUV BODY	24AX	7
PKR	1FTBF2A65KEC12792	2019	FORDX	F250 RC 4X2	22B	8
PKR	1FTBW2ZM2JKB21420	2018	FORDX	TRANSIT T350	32A	8
PKR	1FTBW2ZM4JKB21421	2018	FORDX	TRANSIT T350	32A	8
POL	1GNLCDEC2JR329737	2018	CHVRL	TAHOE	03B	7
POL	1GNLCDEC6JR329725	2018	CHVRL	TAHOE	03B	7
POL	1GNLCDEC8JR333534	2018	CHVRL	TAHOE	03B	7
POL	1GNLCDEC7JR329720	2018	CHVRL	TAHOE	03B	7
POL	1GNLCDEC3JR330038	2018	CHVRL	TAHOE 4X2	03B	7
PBS	CAT0416FTHWB01876	2018	CTRPL	416F2 BACKHOE	56AX	8
PBS	HWC03570	2018	CTRPL	416F2 BACKHOE	56AX	8
PBS	AT5J12196	2018	BOBCT	A770 SKIDSTEER	58AX	8
PBS	861880441644	2018	BOMAG	BW120SL-5 ROLLER	43AX	6
PBS	1FD0X4GT0KEC12997	2019	FORDX	F450 EC 4X2 UTILITY BODY	25AX	7
PBS	1FD0X4GT2KKEC12998	2019	FORDX	F450 EC 4X2 UTILITY BODY	25AX	7
PKR	1FD0X4GT0JED02651	2018	FORDX	F450 EC 4X2 DRW	25AX	7
POL	2C3CDXAT1JH277518	2018	DODGE	CHARGER	03A	7

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	2C3CDXAT3JH277519	2018	DODGE	CHARGER	03A	7
PBS	1FTBW2YM5JKB15449	2018	FORDX	TRANSIT T350	32AX	8
PBS	1FTBW2YM1JKB15450	2018	FORDX	TRANSIT T350	32AX	8
PBS	1FTBW2YM3JKB15451	2018	FORDX	TRANSIT T350	32AX	8
PBS	1FTBW2YM5JKB15452	2018	FORDX	TRANSIT T350	32AX	8
PBS	1FTBW2YM7JKB15453	2018	FORDX	TRANSIT T350	32AX	8
PBS	2NP3LJ0X5JM474790	2018	PETERBILT	348 TANDEM AXLE	38AX	6
PKR	1FD0W5GY5KEC34806	2019	FORDX	F550 CC 4X2 DUMP 3CY	24CX	7
PKR	3C6TR4HT4JG356058	2018	DODGE	RAM 2500 CC	22A	8
POL	3FA6P0UU4JR273341	2018	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU6JR273342	2018	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU8JR273343	2018	FORDX	FUSION HYBRID	12A	7
PKR	08703-402521661	2018	TOROX	INFIELD PRO 3040	64A	5
PKR	08703-402939304	2018	TOROX	INFIELD PRO 3040	64A	5
POL	1FM5K8AR2JGC34012	2018	FORDX	EXPLORER INTERCEPTOR 4X4	11A4	7
POL	1FM5K8AR4JGC34013	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR8JGC34015	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR7JGC42798	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR1JGC42800	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR3JGC42801	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR5JGC42802	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR7JGC34803	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8ARJGC42804	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR0JGC42805	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR2JGC42806	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR4JGC42807	2018	FORDX	EXPLORER 4X4	11A4	7
POL	1FM5K8AR6JGC42808	2018	FORDX	EXPLORER 4X4	08B4	7
PKR	5DYAA72L3JC008556	2018	JLGIN	7612	82A	12
PBS	5DYAA72L9JC008593	2018	JLGIN	7612	82AX	12
PKR	5DYAA72L9JC008612	2018	JLGIN	7612	82AX	12
POL	2C3CDXAG3KH510299	2019	DODGE	CHARGER	2	7
POL	2C3CDXAG6KH510300	2019	DODGE	CHARGER	2	7
POL	2C3CDXAG8KH510301	2019	DODGE	CHARGER	2	7
POL	2C3CDXAGXKH510302	2019	DODGE	CHARGER	02	7
PBS	2NKHLJ0X2KM302150	2019	KENWORTH	T370 WITH 12 CY DUMP	26CX	7
PBS	2NKHLJ0X4KM302151	2019	KENWORTH	T370 WITH 12 CY DUMP	26CX	7
PBS	861880441439	2018	BOMAG	BW120 ROLLER	43AX	6
PBS	575200E1XKH375960	2019	WELLS	CW1622-102	81AX	12
PBS	5268	2018	MADVA	LR50 LITTER COLLECTOR	42X	3
PBS	4T9PF2529JG035513	2018	TEXAC	FB2520G TRAILER	82BX	12
POL	2C3CDXAG1KH510303	2019	DODGE	CHARGER PURSUIT	02A	7
POL	2C3CDXAG3KH510304	2019	DODGE	CHARGER	02A	7
POL	1FMZK1ZM7KKA06880	2019	FORDX	TRANSIT T150 PASSENGER	31A	8
PBS	236350	2018	GROVE	CRANE	48AX	6
PKR	1FTYR1CM8KKA11672	2019	FORDX	TRANSIT T250	31A	8
PKR	1FTYR1ZM0KKA11673	2019	FORDX	TRANSIT T250	31A	8
PKR	1FT7X2A67KEC43464	2019	FORDX	F250 EC 4X2	22AX	8
PBS	AT33C60256	2018	CTRPL	GP50N1-LE	57AX	8
PKR	1FDBF2A67KEC62136	2019	FORDX	F250 RC 4X2 SERVICE BODY	22A	8
PKR	AGCMC050CF5236007	2018	MASSY	4708 TRACTOR	54AX	8
PBS	1HA0GRFG9KN000259	2019	CHVRL	EXPRESS 3500 KUV	23BX	8
PBS	1HA0GRFG4KN000329	2019	CHVRL	EXPRESS 3500 KUV	23BX	8
PBS	1HA0GRFG3KN000354	2019	CHVRL	EXPRESS 3500	23BX	8
PBS	1N6AD0ERXJN769395	2018	NSSMT	FRONTIER EC 4X2	20A	96
PBS	3140000417	2018	GRDAL	XL3100	55BX	8
PKR	1N6AD0ER5JN762001	2018	NISSAN	FRONTIER CC 4X2	20AX	8

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PKR	1N6AD0ER4JN762362	2018	NISSAN	FRONTIER CC 4X2	20AX	8
PKR	1N6AD0ER6JN762041	2018	NSSMT	FRONTIER CC 4X2	20AX	8
PBS	1N6BD0CT2KN700270	2019	NSSMT	FRONTIER EC 4X2	20AX	8
PBS	1N6BD0CT8KN700306	2019	NSSMT	FRONTIER EC 4X2	20AX	8
PBS	1FTEX1EB1JFE10659	2018	FORDX	F150 EC 4X4 PICKUP	21A4X	8
PBS	3HAMMMN9KL577985	2019	INT	4300	25CX	7
PBS	3HAMMMN0KL577986	2019	INT	4300	25CX	7
PKR	1TC1200AHJT240425	2018	JHNDR	1200A	64A	5
PKR	1TC1200AEJT240426	2018	JHNDR	1200A	64A	5
PKR	1TC1200ACJT240427	2018	JHNDR	1200A	64A	5
PKR	1TC1200ATJT240428	2018	JHNDR	1200A	64A	5
PBS	1FTYR1ZM8KKA11663	2019	FORDX	TRANSIT T250	31AX	8
PKR	1FDBF2A69KEC61103	2019	FORDX	F250 RC 4X2	22B	8
PKR	3C6LR4AT1JG377010	2019	DODGE	RAM 2500 RC	22AX	8
PKR	4FMUS1817JR507738	2018	BANDT	INTIMIDATOR XP15	53C	5
PBS	1HTMMMMN7KH422938	2019	INT	4300	25AX	7
TAM	ME1906-945829	2018	CLUBCAR	CARRYALL 500	66AX	6
TAM	5DYAA72L6JC008678	2018	JLGIN	7612 TRIPLE L	80AX	10
PBS	1HTMMMMN9KH146889	2019	INT	4300 DURASTAR	25CX	7
PBS	1FD0X4GYXKEC81854	2019	FORDX	F450 EC 4X2 UTILITY BODY	24AX	7
PBS	1FD0X4GYXKEC81855	2019	FORDX	F450 CC 4X2 UTILITY BODY	24AX	7
TAM	1GCWGAFP5K1264831	2019	CHVRL	EXPRESS 2500	31AX	8
PBS	1FD0X4GT9KEC82286	2019	FORDX	F450 EC 4X2	24AX	7
PBS	NJC753188	2018	CASEX	580SN	56AX	8
PKR	1FD0W4GYXKEC82117	2019	FORDX	F450 CC 4X2 DRW	24CX	7
PBS	861880441643	2018	BOMAG	BW120SL-5 ROLLER	43AX	6
PBS	2NP3LJ9X8KM638795	2019	PTRBL	348 TANDEM DUMP	26CX	7
POL	1C4RDHDG5K5C575326	2019	DODGE	DURANGO 4X2	03B	7
PBS	AJDT16767	2019	BOBCT	T630 TRACK LOADER	58AX	8
PBS	1C6RR7KT8KS584109	2019	DODGE	RAM 1500	21A4X	8
PBS	1FDBF2A65KEC82112	2019	FORDX	F250 RC 4X2	22BX	8
PBS	3C6JR6AG1KG505981	2019	DODGE	RAM 1500 RC 4X2	21AX	8
PBS	JTMRJREV8JD251212	2018	TOYOT	RAV 4 AWD HYBRID	12BX	7
PBS	JTMRJREV9JD252300	2018	TOYOT	RAV 4 AWD HYBRID	12BX	7
PBS	JTMRJREV9JD251543	2018	TOYOT	RAV 4 AWD HYBRID	12BX	7
PBS	JTMRJREV8JD252005	2018	TOYOT	RAV 4 AWD HYBRID	12BX	7
PKR	TZ34J-3710	2018	GENIE	TZ34J	57A	6
PBS	3HAWGTAR3KL256218	2019	INT	7400 WORKSTAR	26C	7
PKR	3C6JR6AG3KG722559	2019	DODGE	RAM 1500 4X2	21A	8
PBS	1N6BD0CT2KN700138	2019	NSSMT	FRONTIER EC 4X2	20AX	8
PBS	3C63RPAL1JG412520	2018	DODGE	RAM 3500 4X2 DRW	23AX	8
TAM	4T1B31HKXKU004821	2019	TOYOT	CAMRY HYBRID	12AX	7
PBS	1FD0W4GY5KEC82655	2019	FORDX	F450 CC 4X2	24CX	7
PBS	AJ1913199	2018	BOBCT	E55 MINI EXCAVATOR	55A	8
PBS	1FD0W5GT6KED00445	2019	FORDX	F550	24AX	7
PBS	AT6317515	2018	BOBCT	T770	58A	8
PKR	3HAWGTAT2KL363451	2019	INT	7400 TANDEM DUMP	26CX	7
PBS	5DYAA72L7KC008626	2019	JLGIN	7612 TRIPLE L	80AX	12
PBS	1HTMMMMN5KH146890	2019	INT	4300 5CY DUMP	25CX	7
PBS	4T9BU2025JG035595	2018	TEXAS TRAILER	EQ2014B	80AX	12
PBS	16VFX1624K2067524	2019	BIGTX	22PH255	82BX	12
PBS	1FTYR2XM6JKA80102	2018	FORD	TRANSIT T350	32A	8
PBS	1FD7X2A61KED00446	2019	FORDX	F250 EC 4X2	22B	8
TAM	4T1B31HK8KU508767	2019	TOYOT	CAMRY HYBRID	12AX	7
PKR	1GCGSBN8K1208052	2019	CHVRL	COLORADO CC 4X2	20A	8
PBS	AT5J12238	2018	BOBCT	A770 WHEEL LOADER	58AX	8

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PBS	1FD0X4GT7KED68518	2019	FORDX	F450 EC 4X2	24AX	7
PBS	4T9PF1827JG035600	2018	TEXAS TRAILER	EQ2014B	80AX	12
PBS	1FT7W2A63KED00696	2019	FORDX	F250 CC 4X2 PICKUP	22AX	8
PBS	1FD0W5GTXKEC82600	2019	FORDX	F550 CC 4X2 DUMP	24C	7
PKR	1FD0W4GY7KED01156	2019	FORDX	F450 CC 4X2 3CY DUMP	24CX	7
PBS	575200E15JH355243	2018	WELLS	CARGO TRAILER	83AX	10
PBS	4T9BF2729JG035003	2018	TEXAC	FB2720B TRAILER	80A	12
PBS	4T9BF2720JG035004	2018	TEXAC	FB2720B TRAILER	80A	12
PKR	1FTEX1CPXJKF95462	2018	FORD	F150 EX	21A	8
PBS	JTMRJREV3JD243826	2018	TOYOT	RAV 4 AWD HYBRID	12BX	7
POL	1GNLCDEC9KR158230	2019	CHVRL	TAHOE 4X2 PPV	02B	7
POL	1GNLCDEC2KR162068	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDECXKR160794	2019	CHVRL	TAHOE 4X2	02B	7
DSD	1FMCU0F71KUA42576	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F71KUA30072	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F73KUA30073	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F77KUA42579	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F75KUA30074	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMC U0F77KUA30075	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F79KUA30076	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F72KUA30078	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F70KUA42584	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F74KUA30079	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F74KUA42586	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F76KUA42587	2019	FORD	ESCAPE	33A	10
DSD	1FMCU0F70KUA30080	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F7XKUA42589	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F76KUA42590	2019	FORD	ESCAPE FWD	33A	10
DSD	1FMCU0F78KUA42591	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F72KUA30081	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F71KUA42593	2019	FORD	ESCAPE	33A	10
DSD	1FMCU0F73KUA42594	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0F75KUA42595	2019	FORDX	ESCAPE FWD	33A	12
PBS	1HTMMMML6KH089338	2019	INT	4300	25CX	7
PBS	1HTMMMML4KH089337	2019	INT	4300 DURASTAR	25CX	7
PBS	4T9BF2527JG035603	2018	TEXAS TRAILER	FB2524B	82BX	12
POL	1GNLCDEC4KR173329	2019	CHVRL	TAHOE 4X2 POLICE	02B	7
POL	1GNLCDEC2KR175533	2019	CHVRL	TAHOE POLICE 4X2	02B	7
PKR	2GCRCNEC5K1128711	2019	CHVRL	SILVERADO	21AX	8
PBS	2NP3LJ0X4KM633171	2019	PETERBILT	348 VAC-CON 1300	38AX	6
PBS	WD3PF4CC2JP646539	2018	MRCBN	SPRINTER 3500	32AX	8
PKR	1FD0W4GY8KED18726	2019	FORDX	F450 CC 4X2 DUMP	24CX	7
PKR	3C6UR5CJ4KG600891	2019	DODGE	RAM 2500 CC	22A4	8
TAM	1TC203AFTKT110480	2019	JHNDR	GATOR 2030A	66AX	4
POL	1GNLCDEC6KR173297	2019	CHVRL	TAHOE	02B	7
POL	1GNLCDEC5KR199227	2019	CHVRL	TAHOE	14B	5
POL	1FT8X3C64KED39544	2019	FORDX	F350 EC 4X2 PICKUP	23A	8
POL	5JX1C2426KD216276	2019	QUEST	TRAILER	83A	10
ITS	1FDUF5GT9JDA04874	2018	FORDX	F550 RC 4X2 DRW	24DX	6
POL	1GNLCDEC0KR197207	2019	CHVRL	TAHOE	02B	7
PKR	ALJ827313	2020	BOBCT	S650 T4	58A	8
PBS	3HAEGTAR4KL074152	2019	INT	HV507 TANDEM DUMP	26CX	7
PKR	4T9BU1821KG035061	2019	TEXAC	EQ2010GV TRAILER	80A	12
FIR	1N6AD0ER2KN727627	2019	NSSMT	FRONTIER CC 4X2	20A	8
PKR	1S9000815J1303646	2018	SUNCO	PRESSURE WASHER	86A	6
PKR	1FT7W2A6XKED39530	2019	FORDX	F250 EC 4X2 PICKUP	22A	8

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DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PBS	3N6CM0KN5JK705412	2018	NSSMT	NV200	30AX	8
PKR	6585.1	2005	CASEX	580	56AX	8
POL	3HAWCTARXKL697372	2019	INT	7400	18B	12
FIR	1GNLCDEC7KR312711	2019	CHVRL	TAHOE 4X2	76A	6
FIR	1GNLCDEC3KR313595	2019	CHVRL	TAHOE 4X2	76A	6
FIR	1GNSCAKC8KR270435	2019	CHVRL	TAHOE 4X2	76A	6
FIR	1S9A1BND4L1003014	2020	STPHN	MONARCH PUMPER	70AF	11
FIR	1S9A1BND6L1003015	2020	STPHN	MONARCH PUMPER	70AF	11
FIR	1S9A1BND5L1003023	2020	STPHN	PUMPER	70AF	
PBS	1N4AZ1CP7KC308217	2019	NSSMT	LEAF E ELECTRIC	12DX	8
PBS	1N4AZ1CP6KC307706	2019	NSSMT	LEAF E ELECTRIC	12DX	8
PBS	1N4AZ1CP9KC307716	2019	NSSMT	LEAF E ELECTRIC	12DX	8
PBS	1N4AZ1CP2KC307976	2019	NSSMT	LEAF E ELECTRIC	12DX	8
PBS	4T9BU101XKG035160	2019	TEXAS TRAILER	SA TRAILER	80AX	10
PBS	4T9PF2524KG035159	2019	TEXAS TRAILER	TA TRAILER	82BX	10
POL	2NKHLJ9X4LM403307	2020	KENWORTH	T370	18B	
PBS	1FDBF2A63KED77221	2019	FORD	F250 4X2	22BX	
POL	1FM5K8AR7KGB23294	2019	FORDX	EXPLORER INTERCEPTOR 4X4	11A4	7
POL	1FM5K8AR9KGB23295	2019	FORDX	EXPLORER INTERCEPTOR 4X4	11A4	7
POL	1FM5K8AR2KGB23364	2019	FORDX	EXPLORER INTERCEPTOR 4X4	11A4	7
POL	1FM5K8AR5KGB43933	2019	FORDX	EXPLORER INTERCEPTOR 4X4	11A4	7
POL	1FM5K8AR5KGB23293	2019	FORDX	EXPLORER 4X2	11A4	7
POL	1FM5K8AR9KGB43983	2019	FORDX	EXPLORER 4X2	11A4	7
PBS	1FTBF2A63KEE26017	2019	FORDX	F250 RC 4X2 PICKUP	22AX	8
POL	1C6RR6KG7KS603424	2019	DODGE	RAM 1500	21A	8
POL	1C6RR6KG9KS603425	2019	DODGE	RAM 1500	21A	8
PKR	1HCDR11832506	2018	BHOG	CBM26FB-2	60AX	5
PKR	5284	2018	MADVA	LR50	42AX	3
PKR	1HDGR11826202	2018	BHOG	RT60G-1 TILLER	65A	5
PKR	46FBI021	2018	CHERRINGTON	4600XL	68BX	4
DSD	1FMCU0GD5KUB31944	2019	FORDX	ESCAPE 4X2	33A	12
DSD	1FMCU0GD7KUB31945	2019	FORDX	ESCAPE 4X2	33A	12
DSD	1FMCU0GD0KUB31947	2019	FORDX	ESCAPE 4X2	33A	12
DSD	1FMCU0GD3KUB31683	2019	FORDX	ESCAPE 4X2	33A	12
DSD	1FMCU0GD7KUB31685	2019	FORDX	ESCAPE 4X2	33A	12
PBS	1GCWGAF2K1203789	2019	CHVRL	EXPRESS 2500	31AX	8
POL	4T1B31HK5KU511528	2019	TOYOT	CAMRY HYBRID	12A	7
POL	4T1B31HK6KU006484	2019	TOYOTA	CAMRY HYBRID	12A	7
POL	4T1B31HK6KU511943	2019	TOYOT	CAMRY HYBRID	12A	7
POL	4T1B31HK5KU512095	2019	TOYOT	CAMRY HYBRID	12A	7
POL	1N6AD0CU1KN734611	2019	NSSMT	FRONTIER EC 4X2	20A	7
PKR	1FTBF2A63KEE05992	2019	FORDX	F250 RC 4X2	22AX	8
PKR	5DYAA72L0KC008855	2019	JLGIN	7612 DROP DECK	80AX	10
PKR	403408208	2018	TOROX	WORKMAN MDX	66AX	5
PKR	403408212	2018	TOROX	WORKMAN MDX	66AX	5
PKR	403382297	2018	TOROX	WORKMAN MDX	66AX	5
PKR	403326876	2018	TOROX	WORKMAN MDX	66AX	5
PKR	1FTYR2ZMXKKA62880	2019	FORDX	TRANSIT 250 CARGO EXT LOW ROOF	31AX	8
PKR	4T1B31HK3KU512242	2019	TOYOT	CAMRY HYBRID	12AX	7
POL	1GCPWAEH5KZ225501	2019	CHVRL	SILVERADO 1500 CC 4X2	21A	8
PKR	6819234	2018	GRASS	124V-41	60AX	5
PKR	1C6RR6ST9KS600666	2019	DODGE	RAM 1500 CC 4X2	21AX	8
PKR	1C6RR6ST0KS600667	2019	DODGE	RAM 1500 CC 4X2	21AX	8
PKR	1FT8W3C65KEE25190	2019	FORDX	F350 CC 4X2	23AX	7
PKR	1FT8W3C67KEE25191	2019	FORDX	F350 CC 4X2 DRW	23AX	7
TAM	GS32P-164649	2018	GENIE	GS3232	57BX	5

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PKR	1PY5055EHJJ106368	2018	JHNDR	5055E TRACTOR	54AX	8
PKR	4T9BU1826KG035203	2019	TEXAS TRAILER	EQ1810B TRAILER	82A	10
POL	1N6AD0CU7KN734838	2019	NISSAN	FRONTIER EC 4X2	20A	7
PKR	4T9BU1828KG035204	2019	TEXAS TRAILER	EQ1810B TRAILER	80AX	10
DSD	1FMCU0GD9KUB31686	2019	FORD	ESCAPE 4X2	33A	12
DSD	1FMCU0GD3KUB31943	2019	FORDX	ESCAPE 4X2	33A	12
DSD	1FMCU0GD5KUB31684	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0GD1KUB31682	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0GD9KUB31946	2019	FORDX	ESCAPE FWD	33A	10
DSD	1FMCU0GD5KUB81517	2019	FORDX	ESCAPE FWD	33A	10
PKR	61650	2018	BARBER	600 HD	68BX	4
PKR	61651	2018	BARBER	600 HD	68BX	4
PKR	61652	2018	BARBER	600 HD	68BX	4
POL	1GNLCDEC2KR304869	2019	CHVRL	TAHOE 4X2 POLICE K9	14B	5
POL	1GNLCDECXKR304263	2019	CHVRL	TAHOE 4X2 POLICE	14B	5
POL	1GNLCDEC5KR303778	2019	CHVRL	TAHOE	14B	5
POL	1GNLCDEC9KR300687	2019	CHVRL	TAHOE 4X2 POLICE	02B	7
POL	1GNLCDEC8KR302916	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC0KR303834	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC1KR300134	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC1KR302529	2019	CHVRL	TAHOW 4X2	02B	7
POL	1GNLCDECXKR307129	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC2KR304659	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC9KR305355	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC2KR302510	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC8KR303175	2019	CHVRL	TAHOE 4X2 POLICE	02B	7
POL	1GNLCDEC1KR301655	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC7KR303068	2019	CHVRL	TAHOE 4X2 POLICE	02B	7
POL	1GNLCDEC6KR303675	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC3KR301222	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC2KR301941	2019	CHVRL	TAHOE 4X2 POLICE	02B	7
POL	1GNLCDEC6KR301618	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC0KR305082	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC0KR305020	2019	CHVRL	TAHOE	02B	7
POL	1GNLCDEC3KR303018	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC6KR301893	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC8KR301927	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC9KR303184	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC4KR303903	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC3KR304864	2019	CHVRL	TAHOE	02B	7
POL	1GNLCDEC1KR300666	2019	CHVRL	TAHOE	02B	7
POL	1GNLCDEC2KR303737	2019	CHVRL	TAHOE 4X2 POLICE	02B	7
POL	1GNLCDEC6KR304907	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC7KR305614	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC2KR299995	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC8KR302933	2019	CHVRL	TAHOE 4X2	02B	7
POL	2GNLCDEC5KR305529	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC5KR301156	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC8KR302897	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC4KR303819	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC5KR302954	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC2KR304922	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDECXKR304666	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC5KR301318	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC2KR304144	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC9KR305582	2019	CHVRL	TAHOE 4X2	02B	7



Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	1GNLCDECXKR303002	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC5KR304638	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC6KR305149	2019	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC8KR303130	2019	CHVRL	TAHOE 4X2	02B	7
PKR	1T0310SLEKF347290	2019	JHNDR	BACKHOE LOADER	56AX	8
PKR	1T0310SLPK347228	2019	JHNDR	BACKHOE LOADER	56AX	8
PBS	1C6RR7KG5KS612497	2019	DODGE	RAM 1500	21A4X	8
PBS	1FTBF2B69KEE26036	2019	FORD	F250 RC 4X4	23B4X	8
PBS	1FTBF2B60KEE26037	2019	FORDX	F250 RC 4X4	23B4X	8
PBS	1FTBF2B62KEE26038	2019	FORDX	F250 RC 4X4	23B4	8
PKR	1FTYR2YM7KKA79752	2019	FORDX	TRANSIT T250	32A	8
POL	5Y4AJ8034KA102447	2019	YAMAHA	KODIAK 450	07B	2
POL	1GNLCDEC4KR317722	2019	CHVRL	TAHOE 4X2 POLICE	03B	7
POL	1GLCDEC9KR318106	2019	CHVRL	TAHOE 4X2 POLICE	03B	7
PBS	3GTP8AEF8KG115213	2019	GMCXX	SIERRA 1500 CC 4X2 PICKUP	21AX	8
POL	1N4AA6AV0KC381743	2019	NSSMT	MAXIMA S	03A	7
POL	1N4AA6AV3KC381543	2019	NSSMT	MAXIMA S	03A	7
POL	1N4AA6AV2KC382179	2019	NSSMT	MAXIMA S	03A	7
POL	1GKS2FKC3KR273532	2019	GMCXX	YUKON 4X4 XL	05A4	7
PBS	1T0410LXHKF348413	2019	JHNDR	410L 4X4 BACKHOE	56AX	8
FIR	3TMCZ5AN5KM257150	2019	TOYOT	TACOMA CC 4X4	74A4	4
FIR	3TMCZ5AN7KM257540	2019	TOYOT	TACOMA CC 4X4	74A4	4
PKR	404691789	2019	TOROX	GROUNDMASTER 7200	61AX	6
PKR	404691805	2019	TOROX	GROUNDMASTER 7200	61AX	6
PKR	51424	2018	KUBOT	RTV-X900G-H	60AX	5
PKR	1FD0X4HT9JEB91998	2018	FORDX	F450 EC 4X4 DUMP	24C4X	7
PKR	1T0655KXHKF346723	2019	JHNDR	655K CRAWLER	55CX	4
PKR	404455965	2019	TOROX	ZMASTER 60"	60AX	6
PKR	404455966	2019	TOROX	ZMASTER 60"	60AX	6
PKR	404691790	2019	TOROX	GROUNDMASTER 7200	61A	6
PKR	404691802	2019	TOROX	GROUNDMASTER 7200	61A	5
PKR	404691791	2019	TOROX	GROUNDMASTER 7200	61A	6
PKR	403400653	2018	TOROX	WORKMAN HDX-D	66A	5
PBS	B3WZ13218	2019	BOBCT	E35 MINI EXCAVATOR	55AX	8
PBS	575200G22KH375568	2018	WELLS	RF7X162	83AX	10
PKR	1FD8W3G69KEE26039	2019	FORDX	F350 CC 4X2 DRW DUMP	23DX	8
POL	JK1AFCM13KB528172	2019	KWSKI	620 ATV	07B	4
PKR	1C6RR7KG7KS672345	2019	DODGE	RAM 1500	21A4	8
PKR	1FT7X2A65KEE24742	2019	FORDX	F250 EC 4X2 SRW	22A	8
PKR	1FT7X2A63KEE24741	2019	FORDX	F250 CC 4X2	22A	8
POL	1C6RR6KG5KS604734	2019	DODGE	RAM 1500 CC 4X2	21A	8
POL	1FT7W2B60KEE57410	2019	FORDX	F250 CC 4X4	22A4	8
PKR	4FMUS1813KR509228	2019	BANDT	18XP INTIMIDATOR	53C	5
PKR	1FT7W2A69KEE24732	2019	FORDX	F250 CC 4X2	22A	8
PKR	1FT7W2A60KEE24733	2019	FORDX	F250 CC 4X2 SRW	22A	8
PKR	1C6RR6FG2KS604779	2019	DODGE	RAM 1500	21A	8
PKR	1C6RR6FG3KS607884	2019	DODGE	RAM 1500 EC	21A	8
PKR	1FDRF3G68KEF19199	2019	FORD	F350 RC 4X2 9FT DUMP	23D	8
PKR	1S900081XK1303790	2019	SUN COAST	PRESSURE WASHER 580SN3	86AX	6
PKR	1FTYR2ZM2KKA96294	2019	FORD	TRANSIT 250 CARGO	31A	8
POL	4XARSE999K8897072	2019	POLRS	RANGER CREW	07B	2
POL	4XARSE994K8897075	2019	POLARIS	RANGER CREW	07B	2
POL	1FTBW2CM1KKA79767	2019	FORDX	TRANSIT T350 CARGO	17C	6
POL	1FTBW2CM3KKA79768	2019	FORDX	TRANSIT T350 CARGO	17C	6
POL	53BPTEA26KU036288	2019	PACEX	ENCLOSED TRAILER	81A	6
PBS	2T3LWRFV3KW012032	2019	TOYOT	RAV4 AWD HYBRID	12BX	7

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DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PBS	1FMZK1ZM7KKB06767	2019	FORDX	TRANSIT T150	31AX	8
PBS	1FMZK1ZM9KKB06768	2019	FORDX	TRANSIT T150	31AX	8
PKR	1PY5075EHJJ405290	2019	JHNR	5075E	54A	
PBS	2T3LWRFV5KW011254	2019	TOYOT	RAC4 HYBRID	12BX	7
PKR	1FT7X2A6XKED39539	2019	FORDX	F250 EC 4X2	22A	8
PBS	2T3LWRFV8KW016688	2019	TOYOT	RAV4 AWD HYBRID	12BX	7
PBS	1FD0W5GT1KEF29969	2019	FORDX	F550 4X2 KUV	24AX	7
PBS	1FD0W5GT8KEF29970	2019	FORDX	F550 CC 4X2	24AX	7
PBS	2.01809E+11	2019	SULAR	49HP COMP	92	
PKR	1FDBF6PM1KKA96226	2019	FORDX	TRANSIT 350 KUV	32A	8
PKR	1FD0W4GYXKEF19205	2019	FORD	F450 CC 4X2 DUMP	24C	8
PKR	1C6RR6KG6KS610395	2019	DODGE	RAM 1500 CC 4X2	21A	8
PKR	1C6RR6FG6KS613579	2019	DODGE	RAM 1500	21A	8
PKR	1FTBF2A6XKEE88563	2019	FORDX	F250 RX 4X2	22B	8
PKR	1FTBF2A68KEE88562	2019	FORDX	F250 RC 4X2	22B	8
ITS	3N6CM0KN3KK696548	2019	NSSMT	NV200 SV	30AX	8
PBS	1FD0W5GT8KEF29967	2019	FORD	F550 CC 4X2	24AX	7
PBS	1FD0W5CTXKEF29968	2019	FORD	F550	24AX	7
PBS	1FD0X5GT4KEF19210	2019	FORDX	F550 EC 4X2	25GX	7
FIR	JK1AFCM18KB529169	2019	KWSKI	MULE 4010	92	
FIR	JK1AFCM18KB529172	2019	KWSKI	MULE 4010	92	
PBS	NKC762435	2019	CASEX	580SN 4X4 LOADER	56AX	8
PBS	NKC762437	2019	CASEX	580SN 4X4 LOADER	56AX	8
PKR	1S9000819K1303716	2019	SUNCOAST	5X8 TRAILER	92	6
TAM	1P06120ECK0011630	2019	JHNR	6120E	54AX	8
DSD	1FMCU0GD1KUB31942	2019	FORDX	ESCAPE FWD	33A	12
TAM	1HGBR1181280011	2019	BHOG	C102650	60AX	5
TAM	1GNSKHKC5KR339626	2019	CHVRL	SUBURBAN 1500 4X4	05A4X	7
POL	1N4AA6AV0KC376557	2019	NSSMT	MAXIMA	03A	7
PBS	1FT8X3A69KEF80499	2019	FORDX	F350 EC 4X2 SRW PICKUP	23AX	8
PBS	1FT8X3D67KEF80500	2019	FORDX	F350 EC 4X4 DRW PICKUP	23A4X	8
PBS	3HAEUMMN1LL092584	2020	INT	MV607 DUMP	26CX	7
PKR	1FD8W3G63KEG07315	2019	FORDX	F350 CC 4X2 DRW	23D	8
PKR	2NP2HM7X4LM673370	2020	PTRBL	337 RC 14FT DUMP	25C	7
PKR	2NP2HM7X8LM673369	2020	PTRBL	337 RC 14FT DUMP	25C	7
PKR	2NP2HM7X6LM673371	2020	PTRBL	337 STAKE BED	25B	7
PKR	54DC4J1BXKS800296	2019	IZUZU	NPR HD CC 4X2 DRW	25C	7
FIR	1FDUF4HT5HEE66720	2017	R202 FORD	F450 AMBULANCE	72AF	6
FIR	1S9A3JNE5J1003162	2018	SUTPHEN	SP95 AERIAL	71AF	10
PBS	1FTBF2A61KEG07939	2019	FORD	F250 RC 4X2 KUV	22BX	8
PBS	3HAEUTAR1LL291782	2020	INT	MV607 SERVICE BODY	26AX	8
PBS	1FDUF5HT8LEEC50200	2020	FORD	FORD 550 RC 4X4	24A4X	7
PBS	3HAEKTAR1LL479286	2020	INT	HV607 DUMP	26CX	7
DSD	2T3LWRFV5LW049150	2020	TOYOT	RAV4 AWD HYBRID	26X	7
DSD	2T3LWRFV9LW048812	2020	TOYOT	RAV4 AWD HYBRID	12B4	7
DSD	2T3LWRFVXLW050164	2020	TOYOT	RAV4 AWD HYBRID	12B4	7
DSD	2T3LWRFVXLW048401	2020	TOYOT	RAV4 AWD HYBRID	12B4	7
DSD	2T3LWRFV1LW049565	2020	TOYOT	RAV4 AWD HYBRID	12B4	7
DSD	1N4BL4BV3KC164592	2019	NSSMT	ALTIMA S	00A	10
PBS	1FDBF2A6XKEG09667	2019	FORDX	F250 RC 4X2	22BX	8
PKR	1FDUF4GT0LEEC50199	2020	FORDX	F450 RC 4X2	24B	7
PKR	1FTE9Z8KKB5812	2019	FORDX	TRANSIT 150	31A	8
TAM	4T1B21HKXKU013697	2019	TOYOT	CAMRY HYBRID	12AX	7
PBS	5DYAA72L0KC009164	2019	JLGIN	7612 6X12 TRAILER	80AX	10
PBS	1FD0W5GTXLEEC50201	2019	FORD	F550	24AX	
POL	1GNLDCDEC0LR227162	2020	CHVRL	TAHOE	02B	7

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DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	1GNLCDEC3LR227141	2020	CHVRL	TAHOE	02B	7
POL	1FM5K8AB4LGD08651	2020	FORDX	EXPLORER INTERCEPTOR AWD	11A4	7
PBS	2T3LWRFV1KW010926	2019	TOYOT	RAV 4 HYBRID	12BX	7
PBS	1FTBW2YM1KKB85192	2019	FORD	TRANSIT T350 CARGO	32AX	8
POL	1GNLCDEC4LR226760	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC9LR226706	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDECXLR227072	2020	CHVRL	TAHOE	02B	7
POL	1N4AA6AVXK360088	2019	NSSMT	MAXIMA	03A	7
POL	1G1ZC5ST1LF061046	2020	CHVRL	MALIBU	03A	7
POL	1G1ZC5ST5LF072700	2019	CHVRL	MALIBU	03A	7
PBS	3HAEUMMN4LL354257	2020	INT	MV607 DUMP	25CX	7
TAM	1A901M13K1915050	2019	ADVNC	V8 GAS GM TRAM	27AX	7
TAM	1A9110L21K1915052	2019	ADVNC	METRO TRAILER	27BX	7
TAM	1A9401M15K1915051	2019	ADVNC	METRO TRAILER	27AX	7
TAM	1A9110L23K1915053	2019	ADVNC	METRO TRAILER	27BX	7
PBS	1FTBF2A67KEG50682	2019	FORDX	F250 RC 4X2	22BX	8
PBS	1FD0X4HT8LEC50204	2020	FORDX	F450 EC 4X4 UTILITY	24A4X	7
PKR	1S9000817K1303813	2019	SUNCOAST	58OSN3	86AX	6
PBS	1FDBF6P82LKA02214	2020	FORDX	TRANSIT T350 KUV SRV BODY	32AX	8
PKR	1S9000813K1303808	2019	SUNCOAST	PRESSURE WASHER	86AX	6
TAM	1HGBR1182990111	2018	BHOG	3815 ROTARY MOWER	60AX	5
TAM	1947400060	2019	PWRLN	6955	53AX	5
TAM	1S900081XK1303840	2019	SUNCOAST	5X8 TRAILER	86AX	6
TAM	MTL00078276	2020	TOYOT	8BNCU15	57AX	
TAM	405561873	2019	TOROX	GROUNDMASTER 7200	61AX	6
PKR	1FDUF5GT8JEC81560	2018	FORDX	F550 RC 4X2 DRW	24D	6
DSD	1G1ZC5ST2LF046541	2020	CHVRL	MALIBU	00A	10
PBS	3HAEUTAR4LL587962	2020	INT	MV607 UTILITY BODY	26AX	7
POL	5XXGU4L10LG415367	2020	KIA	OPTIMA	03A	7
POL	1GNLCDECXLR239545	2020	CHVRL	TAHOE 4X2 POLICE	05A	7
POL	1GNLCDEC3LR238463	2020	CHVRL	TAHOE 4X2 POLICE	05A	7
POL	1GNLCDEC2LR226708	2020	CHVRL	TAHOE 4X2	08B	7
POL	1GNLCDEC3LR226684	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC7LR227112	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC8LR226714	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC1LR227137	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC5LR226704	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDECXLR227105	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC3LR226717	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC2LR226711	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDECXLR226729	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC3LR227026	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC3LR228080	2020	CHVRL	TAHOE 4X2	08B	7
POL	1GNLCDEC1LR226781	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC3LR226989	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC3LR226975	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC4LR227021	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC4LR227066	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC0LR226657	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC8LR226695	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC1LR227168	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC1LR226750	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC4LR226791	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC0LR227677	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC0LR227131	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC0LR226755	2020	CHVRL	TAHOE	02B	7

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	1GNLCDEC8LR227099	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC5LR227092	2020	CHVRL	TAHOW 4X2	02B	7
POL	1GNLCDEC2LR239507	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC1LR226666	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC6LR226730	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC4LR226676	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC4LR226726	2020	CHVRL	TAHOE	02B	7
POL	1GNLCDEC8LR227085	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC8LR226745	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC9LR227046	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC0LR239571	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDECXLR239562	2020	CHVRL	TAHOE 4X2	02B	7
POL	1GNLCDEC3LR227057	2020	CHVRL	TAHOE 4X2	14B	5
POL	1GNLCDEC0LR226786	2020	CHVRL	TAHOE	14B	5
POL	1GNLCDEC6LR226811	2020	CHVRL	TAHOE	14B	5
POL	1GNLCDEC1LR227123	2020	CHVRL	TAHOE 4X2	14B	5
POL	1GNLCDEC5LR226833	2020	CHVRL	TAHOE 4X2	14B	5
POL	1GNLCDEC7LR227031	2020	CHVRL	TAHOE 4X2	14B	5
PKR	405651026	2019	TOROX	GROUNDMASTER 7200	61A	6
PKR	405651024	2019	TOROX	GROUNDMASTER 7200	61A	6
PKR	405667316	2019	TOROX	GROUNDMASTER 7200	61A	6
PKR	405561864	2019	TOROX	GROUNDMASTER 7200	61A	6
PKR	405667339	2019	TOROX	GROUNDMASTER 7200	61A	6
PKR	1S9000813K1303906	2019	SUN COAST	5X8 TRAILER	86AX	6
PBS	2T3LWRFV4LW063752	2020	TOYOT	RAV4 AWD HYBRID	12BX	7
PBS	2T3LWRFV9LW064539	2020	TOYOT	RAV4 AWD HYBRID	12BX	7
PBS	3N6CM0KN3LK697975	2020	NSSMT	NV200 CARGO VAN	30AX	8
PBS	1FVACXFC5KHKH8886	2019	FRGHT	M2 JOHNSTON SWEEPER	41AX	5
FIR	1S9A1HND3M1003011	2021	STPHN	CUSTOM PUMPER	70AF	11
FIR	1S9A1HND7M1003027	2021	STPHN	CUSTOM PUMPER	70AF	11
TAM	1S9000812K1303914	2019	SUNCOAST	580SN3	86AX	6
PKR	1FTYE1Y86LKA50236	2020	FORD	TANSIT 150 CARGO	31A	8
POL	1FT8X3D64LED09203	2020	FORDX	F350 CC 4X4 DRW	23A4	8
PBS	4T9BF262XLG035242	2020	TEXAS TRAILER	FB2620BAB	82BX	10
TAM	1FTER1EH4LLA27317	2020	FORDX	RANGER 4X2	20AX	8
TAM	1FTER1EH2LLA27316	2020	FORDX	RANGER 4X2	20AX	8
TAM	2T3LWRFV2LW070554	2020	TOYOT	RAV4 HYBRID	12BX	7
TAM	2T3LWRFV1LW075163	2020	TOYOT	RAV4 HYBRID	12BX	7
PKR	917454	2019	JHNDR	665	65A	8
PKR	1PY5075EJJK408713	2019	JHNDR	5075E	54A	8
PBS	2T3LWRFV0LW075686	2020	TOYOT	RAV4 AWD HYBRID	12BX	7
FIR	3GCPYAEH0LG223215	2020	CHVRL	SILVERADO 1500 4X4	78A4	8
FIR	3GCPYAEH2LG223149	2020	CHVRL	SILVERADO 1500	78A4	8
FIR	3GCPYAEH4LG223217	2020	CHVRL	SILVERADO CC 4X4	78A4	8
FIR	3GCPYAEH9LG223150	2020	CHVRL	SILVERADO 1500 CC 4X4	78A4	8
PBS	3C63R3CL0LG120592	2020	DODGE	RAM 3500 4X4 CC	23A4	8
DSD	2T3LWRFV3LW072619	2020	TOYOT	RAV4 AWD HYBRID	12B4	7
DSD	2T3LWRFV8LW070896	2020	TOYOT	RAV4 AWD HYBRID	12B4	7
DSD	2T3LWRFV3LW076041	2020	TOYOT	RAV4 AWD HYBRID	12B4	7
FIR	1FTBW1X85LKA75665	2020	FORD	TRANSIT 350 CARGO	32A	8
DSD	4T1C31AK6LU013970	2020	TOYOT	CAMRY HYBRID	12A	7
DSD	4T1C31AK6LU532064	2020	TOYOT	CAMRY HYBRID	12A	7
DSD	4T1C31AK8LU531756	2020	TOYOT	CAMRY HYBRID	12A	7
DSD	4T1C31AK8LU13968	2020	TOYOT	CAMRY HYBRID	12A	7
DSD	4T1C31AK2LU531929	2020	TOYOT	CAMRY HYBRID	12A	7
PKR	3BPDHJ8XX1MF110001	2021	PTRBL	520 REAR LOADER	26EX	6

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PKR	3BPDHJ8X3MF110002	2021	PTRBL	520 REAR LOADER	26EX	6
PKR	3BPDHJ8X5MF110003	2021	PTRBL	520 REAR LOADER	26EX	6
FIR	5TFCZ5AN5LX231580	2020	TOYOT	TACOMA CC 4X4	74A4	4
POL	1FTEW1C55MKD101110	2021	FORD	F150 CC 4X2	21A	8
POL	5XXGT4L31LG439486	2020	KIAXX	OPTIMA	03A	7
POL	5XXGT4L34LG439658	2020	KIAXX	OPTIMA	03A	7
POL	5XXGT4L34LG440146	2020	KIAXX	OPTIMA	03A	7
POL	5XXGT4L36LG439810	2020	KIA	OPTIMA	03A	7
POL	5XXGT4L37LG439587	2020	KIA	OPTIMA	03A	7
POL	5XXGT4L38LG434057	2020	KIA	OPTIMA	03A	7
POL	5XXGT4L39LG434049	2020	KIAXX	OPTIMA	03A	7
POL	5XXGT4L39LG442586	2020	KIAXX	OPTIMA	03A	7
PBS	2NP3LJ9X7MM740169	2021	PTRBL	348 TA DUMP 12CY	26CX	
POL	1FM5K8AB8LGD08684	2020	FORD	EXPLORER	11A4	7
POL	3C63RRGJXLG154793	2020	DODGE	RAM 3500 4X4	23A4	8
POL	2C3CDXBG8LH136899	2020	DODGE	CHARGER SXT	03A	7
POL	2C3CDXBG0LH136900	2020	DODGE	CHARGER SXT	03A	7
POL	2C3CDXBG2LH136901	2020	DODGE	CHARGER SXT	03A	7
POL	2C3CDXBG4LH136902	2020	DODGE	CHARGER SXT	03A	7
POL	2C3CDXBG6LH136903	2020	DODGE	CHARGER SXT	03A	7
POL	1C6RR6FGLS124519	2020	DODGE	RAM 1500 CC 4X2	21A	8
POL	2C4RC1AG1LR273104	2020	CHRYSL	VOYAGER	30A	7
POL	3FA6P0G7XLR213363	2020	FORD	FUSION	03A	7
POL	3FA6P0G74LR215027	2020	FORD	FUSION	03A	7
POL	3FA6P0G79LR216190	2020	FORD	FUSION	03A	7
FIR	JK1AFCM13LB530621	2020	KWSKI	MULE 4010	75A	4
FIR	3GCPYAEH8LG235791	2020	CHVRL	SILVERADO CC	78A4	8
FIR	3GCPYAEH5LG238275	2020	CHVRL	SILVERADO 4X4	78A4	8
PBS	1DW524LZCLF705510	2020	JHNDR	524L LOADER	46AX	8
POL	1N4BL4BV4LC120800	2020	NSSMT	ALTIMA	03A	7
POL	1N4BL4BV5LC117260	2020	NSSMT	ALTIMA	03A	7
POL	1N4BL4BV4LC204678	2020	NSSMT	ALTIMA	03A	7
POL	1N4BL4BV1LC119572	2020	NSSMT	ALTIMA	03A	7
POL	4T1A11AK6LU961735	2020	TOYOT	CAMRY	03A	7
POL	4T1A11AKXLU963553	2020	TOYOT	CAMRY	03A	7
POL	4T1A11AK6LU962996	2020	TOYOTA	CAMRY	03A	7
POL	4T1A11AK5LU964366	2020	TOYOT	CAMRY	03A	7
POL	4T1A11AK9LU963771	2020	TOYOT	CAMRY	03A	7
PBS	1FF135GXTKF501816	2019	JHNDR	135G EXCAVATOR	55AX	6
PBS	4T9BF3028LG035285	2020	TEXAC	FB3040GVB TRAILER	82BX	10
PKR	1HTEUMMN5LH841487	2020	INT	MV607 GRAPPLE	25E	6
PKR	4GM1A0915K1531022	2019	SOL TECH	SILENT SENTINEL	87A	8
PKR	4GM1A0917K15314023	2019	SOL TECH	SILENT SENTINEL	87A	8
PKR	1N6BF0KM7LN802332	2020	NSSMT	NV1500 S CARGO	30A	8
FIR	5Y4AMC5E7LA100231	2020	YAMAH	VIKING	66A	4
PKR	GS32P-169845	2020	GENIE	GS3232	57B	8
PKR	1N6BF0KY7LN801782	2020	NISSAN	NV2500 CARGO	27	8
POL	4LABH2229N5076141	2022	EXISS	7400GN HORSE TRAILER	85A	5
POL	1GCHSBEN3M1122333	2021	CHVRL	COLORADO CC 4X2	20A	8
POL	1GCPWAEF7MZ144940	2021	CHVRL	SILVERADO CC 4X2	21A	8
POL	5NHUNSZ20MU129998	2021	CONTINENTAL	CARGO	83A	10
POL	5NHUNSF24MU129958	2021	FRIVR	SUNSHINE TRAILER	83A	
POL	4LABH2129L5074176	2020	EXISS	ESCAPE TRAILER	85A	5
PBS	1FD0X5GN5LED96813	2020	FORDX	F550 EC 4X2	24EX	7
PBS	1FD0X5GN7LED96814	2020	FORD	F550 EC 4X2 DRW	24EX	7
PKR	16V2F3120L2086903	2020	TEXAS TRAILER	25 FT TRAILER	83AX	10

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DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PKR	3ALACXFC5MDMP3545	2021	FRGHT	M2-106	51A	6
PKR	1N6BF0KM1LN804044	2020	NSSMT	NV1500 S CARGO	30A	8
PKR	1FTBR1C89LKB11936	2020	FORD	TRANSIT 250 CARGO	31A	8
PKR	1FTBF2AA66LED78871	2020	FORD	F250 RC 4X2	22B	8
PKR	3HAEUMMN7LLO78382	2020	INT	MV607 GRAPPLE	54AX	7
PBS	1NPSLK0X0MD748022	2021	PTRBL	365 VAC JETTER	38AX	6
PBS	AE3H02303	2020	BOBCT	E35 MINI EXCAVATOR	55AX	8
PKR	M5091HD155771	2020	KUBOT	M5-091	54A	8
PBS	1FVACXFC5LHLJ0127	2020	FRGHT	M2 JOHNSTON SWEEPER	41AX	5
FIR	JK1AFCM13LB532160	2020	KWSKI	MULE 4010	92	
FIR	JK1AFCM10LB532164	2020	KWSKI	MULE 4010	92	
PBS	1FT8W3C67LED86412	2020	FORD	F350 CC 4X2 DRW PICKUP	23AX	8
PKR	1N6BF0KM7LN804100	2020	NSSMT	NV1500 S CARGO	30A	8
TAM	1N6DD0ER6KN872795	2019	NSSMT	FRONTIER	20A	8
PKR	1XCS32828L3003474	2020	CENTU	MSM2800	29A	6
PKR	1FT7W2A68LED68980	2020	FORD	F250 CC 4X2	22B	8
PKR	3BPPHM7X6MF594067	2021	PTRBL	220 CHIPPER	25H	7
PKR	1FDRF3C61LED68861	2020	FORD	F350 DRW CRANE	23B	8
POL	4T9BU2824LG035417	2020	TEXAC	EQ2814GVB	82A	10
POL	5NHUNS42XMU128560	2021	FOREST RIVER	ENCLOSED	81A	10
POL	5NHUNS247MU128578	2021	FOREST RIVER	ENCLOSED	81A	10
POL	1FT8W3BN4LED68569	2020	FORD	F350 CC 4X4	23A4	8
PBS	1FD0X5GN9LED96412	2020	FORD	F550 EC 4X2 DRW	24AX	7
PKR	1N6BF0KY5LN803501	2020	NSSMT	NV2500 CARGO	21A	8
FIR	1GNLCDEC4LR239539	2020	CHVRL	TAHOE	76A	6
FIR	1GNLCDEC3LR239547	2020	CHVRL	TAHOE POLCE	76A	6
FIR	1FDUF5GT2LDA07604	2020	FORD	F550 AMBULANCE	72AF	6
FIR	1FDUF5GT4LDA07605	2020	FORD	F550 AMBULANCE	72AF	6
FIR	1FDUF5GT6LDA07606	2020	FORD	F550 AMBULANCE	72AF	6
PBS	1GCGTBEN9M1101446	2021	CHVRL	COLORADO CC 4X4	20A4X	8
FIR	1FTER4EH5LLA64779	2020	FORD	RANGER 4X2	78A	8
PBS	3HAEKTAT1LL314611	2020	INT	HV607 ROLL OFF	26BX	7
FIR	3TMCZ5AN8MM371209	2020	TOYOT	TACOMA CC 4X4	74A4	4
POL	5N1DR2AN3LC593557	2020	NSSMT	PATHFINDER	03B	7
POL	1N4AA6BV1LC367687	2020	NSSMT	MAXIMA	03A	7
DSD	4T1C31AK9LU017317	2020	TOYOT	CAMRY HYBRID	12A	7
DSD	4T3L6RFV4MU008896	2021	TOYOT	RAV4 4X4 HYBRID	12B4	7
DSD	4T3L6RFV5MU010723	2021	TOYOT	RAV4 4X4 HYBRID	12B4	7
POL	1GNLCDEC4LR307788	2020	CHVRL	TAHOE 4X2	03B	7
POL	1FM5K8AB5MGA18677	2021	FORD	EXPLORER	11A4	7
ITS	7K61E1620MH000187	2021	WELLS	WHD716T2	83AX	10
DSD	1FMCU0BZ0LUC31647	2020	FORD	ESCAPE ESCAPE	12B	7
DSD	1FMCU0BZ9LUC31999	2020	FORD	ESCAPE HYBRID	12B	7
DSD	1FMCU0BZXLUC33678	2020	FORD	ESCAPE HYBRID	12B	7
DSD	1FMCU0BZ8LUC35137	2020	FORD	ESCAPE HYBRID	12B	7
PKR	107880126	2021	TOROX	GROUNDMASTER 7200	61A	6
PKR	4T9BU1822LG035667	2020	TEXAC	TRL EQ1810GVB	80A	10
PBS	5TDKRKEC2MS009590	2021	TOYOT	SIENNA 8 PASS HYBRID	12CX	8
POL	2C3CDXAT3MH523022	2021	DODGE	CHARGER K-9	14A	5
DSD	BR2112157749	2020	CLBCR	TEMPO 4	67A	4
PKR	407895401	2021	TOROX	WORKMAN HD	66A	5
PKR	407843781	2021	TOROX	GROUNDMASTER 4000D	63A	5
PKR	407880137	2021	TOROX	GROUNDMASTER 7200D	61A	5
PKR	407880133	2021	TOROX	GROUNDMASTER 7200D	61A	5
PKR	408784437	2021	TOROX	ZMASTER 60" ZT	60A	5
PKR	408733906	2021	TOROX	ZMASTER 60" ZT	60A	5

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PKR	408733915	2021	TOROX	ZMASTER 60" ZT	60A	5
PKR	1FDWE3FK8NDC07236	2022	FORD	T350 CUTAWAY	23B	8
PKR	407862232	2021	TOROX	GROUNDMASTER 3200	65AX	5
PKR	4T9BU1823MG035243	2021	TEXAS TRAILER	EQ1810GV	82A	10
PKR	407735945	2021	TOROX	WORKMAN HD	66A	5
POL	1GNSCLED3MR405954	2021	CHVRL	TAHOE 4X2	02B	7
PBS	1FDBF2A64MED06743	2021	FORD	F250 RC 4X2	22BX	8
FIR	5Y4AMJ731MA104342	2021	YAMAHA	KODIAK 700	07A	2
FIR	5Y4AMJ733MA104343	2022	YAMAHA	KODIAK 700	07A	2
PBS	MF2010-053713	2021	CLBCR	CARRY ALL	67AX	4
TAM	3NSMAAE48ME119345	2021	POLRS	RANGER EV	07BX	2
POL	2C3CDXAT4MH551329	2021	DODGE	CHARGER	14A	5
POL	2C3CDXAT0MH551330	2021	DODGE	CHARGER	14A	5
POL	2C3CDXAT2MH551331	2021	DODGE	CHARGER	14A	5
POL	2C3CDXAT4MH551332	2021	DODGE	CHARGER	14A	5
PBS	3N6CM0KN0LK706194	2020	NSSMT	NV200 SV	30AX	8
POL	1GNSCMKD7MR287305	2021	CHVRL	TAHOE 4X2	05A	7
POL	1GNSCLED2MR445751	2021	CHVRL	TAHOE 4X2	05A	7
PKR	1HFVE0296M4701021	2021	HONDA	SXS700	07AX	2
PKR	1HFVE029XM4701037	2021	HONDA	SXS700	07AX	2
PKR	NT03052M	2021	NWHOL	TS6.120HC TRACTOR	68AX	4
PKR	NT03053M	2021	NWHOL	TS6.120HC TRACTOR	68AX	4
PKR	NT03054M	2021	NWHOL	TS6.120HC	68AX	4
POL	1HFTE40M1M4701384	2021	HONDA	RANCHER TRX 420	07B	2
POL	1FT7W2B69MED50388	2021	FORD	F250 CC 4X4	22A4	8
POL	1FTEW1CB3MFB03116	2021	FORD	F150 CC 4X2	21A	8
POL	3GKALMEV7ML362721	2021	GMCXX	TERRAIN FWD	03B	7
POL	1GNERFKW6MJ166594	2021	CHVRL	TRAVERSE FWD	03B	7
POL	1GNERFKW3MJ163278	2021	CHVRL	TRAVERSE FWD	03B	7
PKR	1N6BF0LY9MN802965	2021	NSSMT	NV2500 CARGO	31A	8
PKR	1HFVE0292M4701274	2021	HONDA	XSX700M2M	07A	2
PBS	1FVACXFC4MHLU4898	2021	FRGHT	M2 JOHNSTON SWEEPER	41AX	6
POL	1C6RR6FG4MS534298	2021	DODGE	RAM 1500 CC 4X2	21A	8
POL	1FT7W2B6XMED53378	2021	FORD	F250 CC 4X4	22A4	8
PKR	1FTEX1C88MKE06515	2021	FORD	F150 EC 4X2	20A	8
FIR	B02124-183536	2021	CLBCR	VILLAGER 6	67A	
FIR	B02124-183550	2021	CLBCR	VILLAGER 6	67A	
PKR	BR2014-060429	2021	CLBCR	TEMPO 2+2	67A	
FIR	ME2116-165902	2021	CLBCR	500 ELECTRIC	67A	4
PKR	1T0310SLPMF407057	2021	JHNDR	310SL BACKHOE	56A	8
TAM	S30-10442	2021	TNNNT	S30	41AX	3
TAM	S30-10443	2021	TNNNT	S30	41AX	3
PKR	1HFVE0295M4701270	2021	HONDA	ATV SXS700	66A	2
PKR	1HFVE0296M4702122	2021	HONDA	XSX700M2M	07A	2
PBS	3N6CM0KN0MK698244	2021	NSSMT	NV200 CARGO VAN	30AX	8
POL	1GNERFKW4MJ215453	2021	CHVRL	TRAVERSE FWD	03B	7
PKR	1S9000817M1303295	2021	SUNCOAST	5X8 PRESSURE WASHER TRAILER	86AX	6
POL	1GNSCLEDXMR345400	2021	CHVRL	TAHOE 4X2 LS	05A	7
DSD	TM2204-253878	2021	CLUB CAR	TEMPO 2+2	67A	5
POL	5B4KP42Y213326712	2001	WRKHS	P42 WORKHORSE	19A	4
PBS	A809N10791X	2000	YALEX	GC040AF	57AX	8
POL	4UZAASBW41CH70926	2001	GRMAL	MT55	18B	15
PKR	324726JUL242	2001	INGRN	135WIR	47A	8
PBS	A875B177042NS	2002	YALEX	GDP50RG	57AX	8
PBS	20011067	2002	JLGIN	264E2	57AX	8
PBS	1FTNF20P13ED27866	2003	FORDX	F250 RC 4X2	22BX	8

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DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
PBS	1FTNX21S83ED42123	2003	FORDX	F250 EC 4X4	22A4X	8
PKR	1C9BE1823S769936	2003	CROSL	UNK	82A	10
PKR	5MWBE18213S001627	2003	HLRIT	5618G	82A	10
FIR	4P1CU01H75A004898	2005	PRCE LADDER	QUANTUM	71AR	10
PKR	5MWBU82144S002025	2004	CROSL	82"X18"	82A	10
PBS	1FCLE49S95HA18029	2005	FORDX	ECONOLINE E450 CUTAWAY EXT	32AX	8
PBS	1FTRX12WX5NB10994	2005	FORDX	F150 EC 4X2	21AX	8
POL	NH68050303	2005	ICX	SKYWATCH	19A	6
FIR	1HTMRAAL66H321012	2006	INT RESCUE	4300	72A	6
FIR	1HTMRAAL86H321016	2006	INTN	4300	72AR	
POL	SOLD	2006	FORD	ESCAPE 4X2	99	
POL	1S9E012185T303980	2005	SUNST	612E	83A	10
FIR	4S7AT2C957C056993	2007	HCKNY	TC1882	73B	14
FIR	1HHEST4276E009199	2007	HCKNY	TC1882	73C	14
TAM	10TBKAK177S094239	2007	OSHKS	S-1500	73AX	12
PBS	1HTMKAAN27H381165	2006	INT	4400	25JX	6
PBS	1HTMKAAN57H381175	2007	INT	4400	25JX	6
PBS	1FTSS34L36DA11083	2006	FORDX	ECONOLINE E350 CARGO EXT	32AX	6
PBS	AT3401097	2006	CTRPL	P3500	57AX	8
PBS	4WMK8DE196A004925	2006	ROCKX	UTL48	80AX	10
PBS	1A911432381005029	2008	ACROX	7000	84AX	7
PBS	4WMK8DE126A004927	2006	ROCKX	UTL48	80AX	10
MGR	1G1AL58F077246641	2007	CHVRL	COBALT	00AX	10
MGR	1G1AL58F977246301	2007	CHVRL	COBALT	00AX	10
PKR	270000131	2007	TOROX	648	65A	5
PKR	270000172	2007	TOROX	WORKMAN 3100	66A	5
PBS	1HTWYAHT97J445853	2007	INT	7600 AQUAM SF64700	38AX	6
PKR	5E2B1162881034740	2007	HRIZN	H816TA	81A	10
PKR	1Z9BU18238S213593	2008	IMPER	UT7183T	81A	10
TAM	LV5325T333192	2007	JHNDR	5325	54X	8
PKR	TC1200A160096	2007	JHNDR	1200A	65A	6
PBS	1JDLA4078M009438	2008	INTST	40DLA	82BX	10
PBS	1FTSE34S69DA02669	2009	FORDX	ECONOLINE E350 CARGO	32AX	8
FIR	1GNGK56K79R122790	2009	CHVRL	SUBURBAN 2500 4X4	98	6
POL	13SAH29229AA8189	2009	SUNDN	SUNLITE	84A	5
PBS	1HTMKAAR39H127860	2009	INT	4400	26AX	8
PBS	1HSWYAHRX9J123363	2009	INT	7600 4X6	40AX	8
FIR	1HTMRAAL49H130421	2009	INT RESCUE	4400	72AR	6
FIR	1HTMRAAL69H130419	2009	INT RESCUE	4400	72AR	6
POL	4MNF1825981001019	2008	BETBUILT	BH1822FB-E	82B	10
POL	5RTBE32259D012952	2009	LARKX	VT8.5X32TA	83A	10
DSD	1FMCU02769KB31121	2009	FORDX	ESCAPE 4X2	33A	10
DSD	1FMCU02799KB31128	2009	FORDX	ESCAPE 4X2	33A	10
DSD	1FMCU02749KB31120	2009	FORDX	ESCAPE 4X2	33A	10
MGR	1FMCU02719KB31124	2009	FORD	ESCAPE 4X2	33AX	10
DSD	1FMCU02759KB31126	2009	FORDX	ESCAPE 4X2	33A	10
ITS	1HSMKAAN7AH179210	2010	INT	4400 SBA	40AX	8
PKR	311000557	2012	TOROX	WORKMAN HDX	66A	7
PBS	1FTNF20559EA60531	2009	FORDX	F250 RC 4X2	22BX	8
PBS	1FTNF20579EA60532	2009	FORDX	F250 RC 4X2	22BX	8
PBS	1FDWF36Y59EA58589	2009	FORDX	F350 RC 4X2 DRW	23CX	8
ITS	5JPBU41219P023883	2009	CAMSL	15CAM832	82BX	10
FIR	4S7AU2D918C070791	2009	ROSEN PUMPER	GA41L-2142	70AR	11
FIR	4S7AU2D938C070792	2009	ROSEN PUMPER	GA41L-2142	70AR	11
FIR	4S7AU2D958C070793	2009	ROSEN PUMPER	GA41L-2142	70AR	11
FIR	4S7AU2D978C070794	2009	ROSEN PUMPER	GA41L-2142	70AR	11



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DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
FIR	4S7AU2D908C070796	2009	ROSEN PUMPER	GA41L-2142	70AR	11
FIR	4S7AU2D948C070798	2009	ROSEN PUMPER	GA41L-2142	70AR	11
FIR	4S7AU2D968C070799	2009	ROSEN PUMPER	GA41L-2142	70AR	11
FIR	4P1CV01E89A010122	2009	PRCE LADDER	VELOCITY	71AR	14
FIR	4P1CV01E19A010124	2009	PRCE LADDER	VELOCITY	71AR	14
FIR	491CV01E39A010125	2009	PRCE LADDER	VELOCITY	71AR	14
FIR	4S7AW2C958C070742	2009	HCKNY	DFC200	70AR	10
PBS	1HTMKAAN1AH287155	2010	INT	4400	33X	8
PKR	4FMUS2111AR002410	2010	BANDT	1890 XP	53C	5
PKR	5DYAA72L5AC004539	2009	JLGIN	7612	82A	10
POL	1HD1FMM11AB657200	2010	HRLDV	FLHP	13A	5
POL	SOLD	2010	HRLDV	FLHP	99	5
POL	SOLD	2010	HRLDV	FLHP	99	5
POL	1HD1FMM15AB660097	2010	HRLDV	FLHP	13A	5
POL	1HD1FMM17AB659887	2010	HRLDV	FLHP	13A	5
POL	SOLD	2010	HRLDV	FLHP	99	5
POL	1HD1FMM18AB657596	2010	HRLDV	FLHP	13A	5
PBS	2FABP7BV2AX135981	2010	FORDX	CROWN VICTORIA	15AX	7
POL	2FABP7BVXAX135985	2010	FORDX	CROWN VICTORIA	02	7
POL	2FABP7BV1AX135986	2010	FORDX	CROWN VICTORIA	15AX	7
PBS	2FABP7BV3AX135987	2010	FORDX	CROWN VICTORIA	15AX	7
POL	2FABP7BV4AX135996	2010	FORDX	CROWN VICTORIA	15AX	7
POL	2FABP7BV1BX104061	2011	FORDX	CROWN VICTORIA	15AX	7
PKR	1FTSS3EL6BDA33913	2011	FORDX	ECONOLINE E350 CARGO EXT	32A	8
PKR	1HTMMAAN8BJ410289	2011	INT	4300 SBA	51H	6
PBS	2FABP7BV9BX123683	2011	FORDX	CROWN VICTORIA	15AX	7
POL	1FVAC3BS18HZ89567	2008	FRGHT	M2106V	18A	15
POL	1C9SB1828BW762128	2011	CRIMI	500F1	83B	15
PKR	1WC200J24C3099043	2012	WELLS	CW2022-102	83AX	10
PKR	1WC200J26C3099044	2012	WELLS	CW2022-102	83AX	10
PKR	1WC200J28C3099045	2012	WELLS	CW2022-102	83AX	10
POL	FLA66785	2008	CLBR	PRECEDENT IQ	92	
POL	1FTNS2EL5CDA59184	2012	FORDX	ECONOLINE E250 CARGO EXT	31A	10
POL	6G1MK5U24CL610096	2012	CHVRL	CAPRICE	08A	7
POL	6G1MK5U28CL605516	2012	CHVRL	CAPRICE	08A	7
POL	6G1MK5U21CL601212	2012	CHVRL	CAPRICE	98	7
POL	6G1MK5U24CL606730	2012	CHVRL	CAPRICE	08A	7
POL	6G1MK5U28CL601207	2012	CHVRL	CAPRICE	08A	7
POL	6G1MK5U2XCL602276	2012	CHVRL	CAPRICE	08A	7
POL	6G1MK5U29CL605475	2012	CHVRL	CAPRICE	08A	7
POL	6G1MK5U21CL606751	2012	CHVRL	CAPRICE	08A	7
POL	6G1MK5U28CL644414	2012	CHVRL	CAPRICE	02A	7
POL	6G1MK5U22CL644473	2012	CHVRL	CAPRICE	08A	7
POL	4T1BD1FK5EU138236	2014	TOYOT	CAMRY HYBRID	12A	7
POL	4T1BD1FK1EU136709	2014	TOYOT	CAMRY HYBRID	12A	7
POL	4T1BD1FK3EU137022	2014	TOYOT	CAMRY HYBRID	12A	7
POL	4T1BD1FK9EU138921	2014	TOYOT	CAMRY HYBRID	12A	7
POL	4T1BD1FK6EU139735	2014	TOYOT	CAMRY HYBRID	12A	7
POL	4T1BD1FK6EU138973	2014	TOYOT	CAMRY HYBRID	12A	7
POL	4T1BD1FK2EU139182	2014	TOYOT	CAMRY HYBRID	12A	7
POL	4T1BD1FK2EU139781	2014	TOYOT	CAMRY HYBRID	12A	7
POL	4T1BD1FK2EU140204	2014	TOYOT	CAMRY HYBRID	12A	7
POL	3FA6P0UU7FR153315	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU5FR153314	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU6FR153306	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU1FR153312	2015	FORDX	FUSION HYBRID	12A	7

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POL	3FA6P0UU8FR153307	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU4FR153305	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU1FR153309	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU8FR153310	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UUXFR153308	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UU9FR153316	2015	FORDX	FUSION HYBRID	12A	7
POL	3FA6P0UUXFR153311	2015	FORDX	FUSION HYBRID	12A	7
PKR	312000377	2012	TOROX	GREENMASTER	64A	6
FIR	1HTMNAAM9CH664574	2012	INT RESCUE	4300LP	72AR	6
POL	1GNWK5EG9DR160622	2013	CHVRL	SUBURBAN 1500 4X4	05A	7
POL	1FTNE2EL1DDA09455	2013	FORDX	ECONOLINE E250 CARGO	31A	7
FIR	1WC200G22D3100344	2013	WELLS	CW 1622-102	92	
TAM	1FTSE3EL3DDA10566	2013	FORDX	ECONOLINE E350 CUTAWAY	32AX	10
PKR	1FTNE2EL0DDA10564	2013	FORDX	ECONOLINE E250 CARGO	31A	8
POL	1FTFX1CF7DFA39554	2013	FORDX	F150 EC 4x2	21A	8
PKR	1FTBF2AT7DEA05040	2013	FORDX	F250 RC 4X2	22A	8
FIR	1HTMNAAL3DH309019	2013	HORTN RESCUE	4300	72AR	6
PBS	1HTJSSKK3DH414960	2013	INT	TERRASTAR	25AX	8
PBS	1FTSS3EL8DDA43751	2013	FORDX	ECONOLINE E350 CARGO EXT	32AX	8
PBS	1FDWE3FLXDDA25044	2013	FORDX	ECONOLINE E350 CUTAWAY	32AX	8
PKR	270AB2140	2013	ZZZZZ	WIEDENMANN SUPER 500	83B	6
PKR	1H0BSK187D1120458	2013	HYDRO	SK40005VH	99	6
PBS	NM0LS6BN3DT141424	2013	FORDX	TRANSIT CONNECT	30AX	8
PBS	1HTJSSKK7DH414959	2013	INT	TERRASTAR SFA 4X2	25AX	7
PKR	1FTMF1CF2DFC06428	2013	FORDX	F150 RC 4X2	21AX	8
PKR	1FD8W3H68DEA51715	2013	FORDX	F350 CC 4X4 DRW	23A4	8
FIR	1FT8W3BTXDEA99428	2013	FORDX	F350 CC 4X4	78A	8
FIR	1HTJSSKK5EH485126	2014	INT	TERRASTAR	24A	7
POL	1FTNE2EL2DDA83631	2013	FORDX	ECONOLINE E250 CARGO	31A	8
FIR	1HTMRAAL5EH775315	2014	INT RESCUE	4300	72AR	6
POL	FLA67201	2013	CLBCR	CARRYALL 242	92	6
POL	6G1MK5U24DL828802	2013	CHVRL	CAPRICE	14A	5
POL	6G1MK5U25DL828906	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U28DL828480	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U20DL828540	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U21DL828465	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U28DL828429	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U22DL828460	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U24DL828878	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U21DL828451	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U28DL828513	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U20DL828523	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U28DL828835	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U2XDL828836	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U2XDL828481	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U27DL828907	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U21DL828711	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U22DL828829	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U23DL828435	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U26DL828574	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U22DL828717	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U29DL828892	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U21DL828496	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U23DL828788	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U28DL828933	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U27DL828759	2013	CHVRL	CAPRICE	02A	7

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DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	6G1MK5U2XDL828562	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U26DL829563	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U25DL829487	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U27DL829412	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U23DL828533	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U23DL828774	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U21DL828773	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U28DL828821	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U26DL828946	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U26DL829630	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U21DL829096	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U2XDL828741	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U23DL828919	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U25DL829103	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U24DL829822	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U27DL829751	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U22DL829110	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U24DL828847	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U27DL829748	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U29DL828472	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U29DL829749	2013	CHVRL	CAPRICE	08A	7
POL	6G1MK5U21DL828823	2013	CHVRL	CAPRICE	08A	7
POL	6G1MK5U29DL828908	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U22DL829768	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U28DL829788	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U22DL829494	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U24DL828539	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U28DL828575	2013	CHVRL	CAPRICE	02A	7
POL	6G1MK5U23DL828841	2013	CHVRL	CAPRICE	02A	7
POL	1HFTE3549D4604095	2013	HONDA	RANCHER TRX420FE	07B	2
PKR	1FDWE3FL5EDA55599	2014	FORDX	ECONOLINE E350 CUTAWAY	23E	7
FIR	5NHUCMD21EN080993	2014	CARGO	CM828TA3		10
PBS	1FD0X5GT4FEA63974	2015	FORDX	F550 EC 4X2 DRW	24AX	7
POL	1GTEC19X38Z308614	2008	GMCXX	SIERRA 1500 EC 4X2	01	2
PBS	1FT7X2A68FEA88476	2015	FORDX	F250 EC 4X2	22AX	8
PBS	1FDRF3G67FEB07037	2015	FORDX	F350 RC 4X2 DRW	23AX	8
PBS	1T0310KXTEE268668	2015	JHNDR	310K	56AX	8
PBS	1T0310KXKEE268673	2015	JHNDR	310K	56AX	8
PBS	1FTNE2EW8EDB18460	2014	FORDX	ECONOLINE E250 CARGO	31AX	8
PBS	1T0310KXEEE268649	2015	JHNDR	310K	56AX	8
PBS	T15E00023	2014	CTRPL	DP100NT	57AX	9
POL	1FM5K8AR2FGB52028	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR1FGB52022	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR3FGB52023	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR5FGB52024	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR9FGB52026	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR0FGB52027	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR0FGB52030	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR4FGB52032	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8ARXFGB52021	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR7FGB52025	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR2FGB52031	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR2FGA28583	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR6FGA28585	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR4FGA28584	2015	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FT7X2B66FEB95685	2015	FORDX	F250 EC 4X4	22A4	8

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POL	1FT7X2B68FEB95686	2015	FORDX	F250 EC 4X4	22A4	8
POL	1FT7X2B6XFEB95687	2015	FORDX	F250 EC 4X4	22A4	8
POL	1FT7X2B61FEB95688	2015	FORDX	F250 EC 4X4	22A4	8
POL	1FT7X2B63FEB95689	2015	FORDX	F250 EC 4X4	22A4	8
POL	1FT7X2B6XFEB95690	2015	FORDX	F250 EC 4X4	22A4	8
POL	1HD1FMM19FB621567	2015	HARL	FLPD	13	5
FIR	4P1BAAGF4FA015553	2015	PRCE PUMPER	ARROW-XT	70AF	11
FIR	4P1BAAGF6FA015554	2015	PRCE PUMPER	ARROW-XT	70AF	11
FIR	4P1BAAGF8FA015555	2015	PRCE PUMPER	ARROW-XT	70AF	11
PKR	1GCNCPEH4FZ243951	2015	CHVRL	SILVERADO 1500 RC 4X2	21AX	8
PKR	1GCNCPEH7FZ245211	2015	CHVRL	SILVERADO 1500 RC 4X2	21AX	8
PKR	1GCNCPEH9FZ247980	2015	CHVRL	SILVERADO 1500 4X2	21AX	6
PKR	1GCNCPEH1FZ248105	2015	CHVRL	SILVERADO 1500 RC 4X2	21AX	8
FIR	1FVACWDT0GHGU7097	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT2GHGU7098	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT4GHGU7099	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT6GHGU7105	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT9GHGU7101	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT0GHGU7102	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT2GHGU7103	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDTXGHGU7107	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT7GHGU7100	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT8GHGU7106	2016	FRGHT RESCUE	M2-106	72AF	6
FIR	1FVACWDT4GHGU7104	2016	FRGHT RESCUE	M2-106	72AF	6
PKR	1Z9BC1210FF147920	2015	ZZZZZ	ROADRUNNER 6x12 OPEN SINGLE	86AX	6
PKR	1Z9BC1212FF147921	2015	ZZZZZ	ROADRUNNER 6x12 OPEN SINGLE	86AX	6
PKR	1Z9BC1214FF147919	2015	ZZZZZ	ROADRUNNER 6x12 OPEN SINGLE	86AX	6
PKR	3FA6P0UU3FR282846	2015	FORDX	FUSION HYBRID	12A	7
TAM	NM0LS6E78F1189657	2015	FORDX	TRANSIT CONNECT	30AX	8
PKR	314000156	2015	TOROX	GROUNDMASTER 3505D	60A	5
POL	1FM5K8AR0GGA52656	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR0GGA52642	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR3GGA52649	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8ARXGGA52650	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR9GGA52655	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR2GGA52643	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR6GGA52645	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR8GGA52646	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR5GGA52653	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR7GGA52654	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR1GGA52648	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR1GGA52651	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8ARXGGA52647	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR3GGA52652	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1FM5K8AR4GGA52644	2016	FORDX	EXPLORER INTERCEPTOR 4X4	08B4	7
POL	1GNKRFED4FJ331865	2015	CHVRL	TRAVERSE FWD	03B	7
PBS	3HAMMAAN3FL683938	2015	INT	4300 JOHNSTON VT651	41AX	6
POL	2G1WA5E31F1169280	2015	CHVRL	IMPALA	03A	7
POL	2G1WA5E33F1169605	2015	CHVRL	IMPALA	03A	7
DSD	JTDKN3DUXF1974841	2015	TOYOT	PRIUS HYBRID	12A	7
DSD	JTDKN3DUOF1974878	2015	TOYOT	PRIUS HYBRID	12A	7
TAM	JTDKN3DUOF1973536	2015	TOYOT	PRIUS HYBRID	12AX	7
DSD	JTDKN3DU6F1975677	2015	TOYOT	PRIUS HYBRID	12A	7
PBS	1GB0KUEG0FZ533272	2015	CHVRL	SILVERADO 2500 RC 4X4	22B4X	8
POL	1FM5K7B85GGA37196	2016	FORDX	EXPLORER FWD	08B	7
PBS	1T0320EKLJ282537	2015	JHNR	320E	58AX	8

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	5N1AR2MN0FC677144	2015	NSSMT	PATHFINDER 4X3	03B	7
TAM	3GCUKPEC4FG370945	2015	CHVRL	SILVERADO 1500 CC 4X4	21A4X	8
TAM	3GCUKPEC2FG371284	2015	CHVRL	SILVERADO 1500 CC 4X4	21A4X	8
TAM	1GCNKPEC8FZ317590	2015	CHVRL	SILVERADO 1500 RC 4X4	21A4X	8
PKR	315000541	2015	TOROX	WORKMAN HDX-D	07B	5
PBS	1GCHSBEA4G1109687	2016	CHVRL	COLORADO CC 4X2	20AX	8
PBS	1GCHSBEA0G1110075	2016	CHVRL	COLORADO CC 4X2	20AX	8
TAM	JTDKDTB36F1110107	2015	TOYOT	PRIUS HYBRID C	12AX	7
TAM	JTDKDTB36F1110382	2015	TOYOT	PRIUS HYBRID C	12AX	7
TAM	JTDKDTB36F1110530	2015	TOYOT	PRIUS HYBRID C	12AX	7
TAM	JTDKDTB35F1110650	2015	TOYOT	PRIUS HYBRID C	12AX	7
TAM	JTDKDTB30F1111348	2015	TOYOT	PRIUS HYBRID C	12AX	7
PKR	1T0320EMCFJ287122	2015	JHNDR	320E	58AX	8
PBS	1JKBST128FM014351	2015	INTST	12BST	82BX	10
TAM	3FA6P0UU9GR218425	2016	FORDX	FUSION HYBRID	12AX	7
TAM	3FA6P0UOGR218426	2016	FORDX	FUSION HYBRID	12AX	7
POL	2C4RDGBG6GR105558	2016	DODGE	GRAND CARAVAN	30A	7
POL	3GTU2VEC9EG311571	2014	GMCXX	SIERRA 1500 CC 4X4	01	2
POL	2C3CDXAT5GH122365	2016	DODGE	CHARGER	14A	6
POL	2C3CDXAG5GH116195	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAGXGH116175	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG9GH116183	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG6GH116187	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG7GH116196	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG2GH116171	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG2GH116185	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAGXGH116192	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG8GH116188	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG5GH116178	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG4GH116172	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG0GH116184	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG8GH116174	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG4GH116186	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG7GH116179	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG3GH116194	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAGXGH122364	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG6GH122359	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG1GH116176	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG9GH122355	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG3GH122352	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG8GH122363	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG2GH122357	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG6GH116190	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG6GH116173	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAGXGH122350	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG7GH126761	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG2GH126764	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG0GH126763	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG8GH116191	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG1GH116193	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG1GH122348	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG3GH122349	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG1GH122351	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG7GH122354	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG4GH122358	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG4GH122361	2016	DODGE	CHARGER	02A	7

Attachment A- Updated Vehicle Listing with Class Codes

DEPARTMENT	VIN NUMBER	YEAR	MAKE	MODEL	VEHICLE CLASS	LIFE CYCLE-YEARS IN SERVICE
POL	2C3CDXAG6GH122362	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG5GH122353	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAG5GH116181	2016	DODGE	CHARGER	02A	7
POL	2C3CDXAT9GH122367	2016	DODGE	CHARGER	14A	5
POL	2C3CDXATXGH126766	2016	DODGE	CHARGER	14A	5
PKR	1FVACYDT0GHHN7045	2016	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYDT9GHHN7044	2016	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVHCYDT9GHHN7043	2016	FRGHT	M2-106 GRAPPLE	25EX	6
PBS	1FD0W5GT3GEA29366	2016	FORDX	F550 CC 4X2 DRW	24AX	7
PBS	1FBZX2ZM0GKA29778	2016	FORDX	TRANSIT T350 WAGON	32AX	8
FIR	1GCGSBEAXG1204847	2016	CHVRL	COLORADO CC 4X2	78A	8
FIR	1GCGSBEAXG1204864	2016	CHVRL	COLORADO CC 4X2	78A	8
FIR	1GCGSBEAXG1205545	2016	CHVRL	COLORADO CC 4X2	78A	8
FIR	1GCGSBEA0G1205683	2016	CHVRL	COLORADO CC 4X2	78A	8
FIR	1GCGSBEA8G1204569	2016	CHVRL	COLORADO CC 4X2	78A	8
FIR	1GCGSBEAXG1205254	2016	CHVRL	COLORADO CC 4X2	78A	8
FIR	1GCGSBEA5G1205324	2016	CHVRL	COLORADO CC 4X2	78A	8
FIR	1GCGSBEA0G1205330	2016	CHVRL	COLORADO CC 4X2	78A	8
FIR	2C3CDXAG8GH136716	2016	DODGE	CHARGER	77A	6
FIR	2C3CDXAG8GH180845	2016	DODGE	CHARGER	77A	6
FIR	2C3CDXAG9GH174777	2016	DODGE	CHARGER	77A	6
FIR	2C3CDXAG0GH174778	2016	DODGE	CHARGER	77A	6
PKR	23205121066409	2016	LELY	1250	65A	4
PKR	1FVACYDT8HHHW3242	2017	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYDTXHHHW3243	2017	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYDT1HHHW3244	2017	FRGHT	M2-106 GRAPPLE	25EX	6
PKR	1FVACYDT3HHHW3245	2017	FRGHT	M2-106 GRAPPLE	25EX	6
POL	2G1WD5E30G1109743	2016	CHVRL	IMPALA	03A	7
POL	2G1WD5E34G1109969	2016	CHVRL	IMPALA	03A	7
FIR	1C6RR6KG1GS257362	2016	DODGE	RAM 1500 CC 4X2	78A	6
ITS	3N6CM0KN2GK697407	2016	NSSMT	NV200	30AX	8
PBS	1FD0X5GT8GEA38965	2016	FORDX	F550 EC 4X2 DRW	24AX	7
PBS	1N6AD0ER6GN773324	2016	NSSMT	FRONTIER CC 4X2	20AX	8
PBS	JTDKDTB31G1127317	2016	TOYOT	PRIUS HYBRID C	12AX	7
PBS	2FAFP71W85X156321	2005	FORDX	CROWN VICTORIA	15AX	7
PBS	2FAHP71V49X133267	2009	FORDX	CROWN VICTORIA	15AX	7
	JTDKN3DU1F1974131		TOYOT	PRIUS HYBRID	12	

### Attachment B - Garage Facility Site Map



## Attachment C

### *Auto Repair Shops Best Management Practices*

This Fact Sheet provides Best Management Practices (BMPs) that are recommended for facilities that conduct auto repair and maintenance activities.

#### **Potential Pollutant Sources**

The following activities are potential sources of pollutants:

1. Automobile servicing
2. Parts cleaning
3. Materials and waste handling
4. Materials storage
5. Cleaning floors

Pollutants may include:

1. Fueling
2. Heavy metals (copper, lead, nickel, and zinc)
3. Hydrocarbons (oil and grease, PAHs)
4. Toxic chemicals (solvents, chlorinated compounds, glycols)
5. Acids and alkalis

**Pollution Prevention** Implementation of pollution prevention measures may reduce or eliminate the need to implement other more costly or complicated procedures.

The following pollution prevention principles apply to most facilities:

- a. Use alternative, safer, non-toxic, and/or recycled products;
- b. Reduce storm water flow across the site and redirect flows away from storm drains, gutters, and streets;
- c. Reduce the use of water and/or use dry methods;
- d. Minimize use of solvents – use water-based solvents for cleaning, if possible;
- e. Recycle and reuse waste products and waste flows; and
- f. Provide on-going employee training.

#### **Best Management Practices and Procedures**

##### **GENERAL**

If water is being used for cleaning shop floors and adjacent outdoor areas, contain the wash water and dispose of in the sanitary sewer (with permission of sewer provider) or for offsite disposal, do not dispose of in the storm drain, gutter, or street.

Maintain facility grounds and move or cover activities and materials to prevent contact with storm water.

Use a vehicle maintenance area designed to prevent storm water pollution – minimize contact of storm water with outside operations through berming and appropriate drainage routing.

Inspect and clean leaks and drips routinely. Leaks are not cleaned up until the absorbent is picked up and disposed of properly.

Manage materials and waste to reduce adverse impacts on stormwater quality.



## Attachment C

Label drains within the facility boundary, by paint/stencil (or equivalent), to indicate whether they flow to an oil/water separator, directly to the sewer, or to a storm drain.

Inspect and clean if necessary, storm drain inlets and catch basins within the facility boundary before October 1 each year.

Sweep parking lots and areas around your facility instead of washing them down with water.

Send dirty rags to an industrial laundry.

### **AUTOMOBILE SERVICING**

Only conduct maintenance or repair work in designated areas with spill containment.

Construct a berm or intercept trench at doorways to prevent the run-on of uncontaminated storm water from adjacent areas as well as stormwater runoff.

Avoid working over asphalt and dirt floors – surfaces that absorb vehicle fluids.

Perform all vehicle fluid removal or changing inside or under cover, if possible, to prevent the run-on of storm water and the runoff of spills.

Keep a drip pan under the vehicle while unclipping hoses, unscrewing filters, or removing other parts. Use a drip pan under any vehicle that might leak.

Use a tarp, ground cloth, or drip pans beneath the vehicle or equipment to capture all spills and drips if temporary work is being conducted outside. Collected drips and spills must be disposed, reused, or recycled properly.

Keep equipment clean – do not allow excessive build-up of oil and grease.

Monitor parked vehicles for leaks. Pans should be placed under any leaks to collect the fluids for proper disposal or recycling. Drain oil and other fluids first if the vehicle or equipment is to be stored outdoors. Do not allow leaking vehicles on-site.

Avoid soldering over drip tanks. Sweep up drippings and recycle or dispose of as hazardous waste.

Sweep or use a vacuum to clean up dust and debris from scraping or bead blasting radiators.

### **PARTS CLEANING**

Clean vehicle parts without using liquid cleaners wherever possible to reduce waste.

Steam cleaning and pressure washing may be used instead of solvent parts cleaning. The wastewater generated from steam cleaning must be discharged to an on-site oil/water separator that is connected to a sanitary sewer or blind sump. Never discharge wastewater from steam cleaning, or engine/parts cleaning to a street, gutter, or storm drain.

Non-caustic detergents should be used instead of caustic cleaning agents, detergent-based or water-based cleaning systems in place of organic solvent degreasers, and non-chlorinated solvent in place of chlorinated organic solvents for parts cleaning.

## Attachment C

Designate specific areas or service bays for engine, parts, or radiator cleaning. Do not wash or rinse parts outdoors. Keep water from flowing to storm drains, gutters, and streets.

Use self-contained sinks and tanks when working with solvents. Keep sinks and tanks covered when not in use.

Rinse and drain parts over the solvent sink or tank. Use drip boards or pans to catch excess solutions and divert them back to a sink or tank.

Inspect degreasing solvent sinks regularly for leaks and make necessary repairs immediately.

Allow parts to dry over the hot tank. If rinsing is required, rinse over the tank as well.

Collect and reuse parts cleaning solvents and water used in flushing and testing radiators. When reuse is no longer possible, these solutions may be hazardous wastes, and must be disposed properly.

Rinse water may only be discharged to the sanitary sewer with adequate treatment and approval (with permission of sewer provider).

### **MATERIALS AND WASTE HANDLING**

Label all hazardous wastes according to hazardous waste regulations.

Keep lids on waste barrels and containers and store them indoors or under cover to reduce exposure to rain and prevent spills from reaching the sanitary sewer or storm drain, gutter, and street.

Do not pour liquid waste to floor drains, sinks, outdoor storm drain inlets, or other storm drains or sewer connections.

Do not leave drip pans or other open containers lying around.

Recycle oil.

Store cracked batteries in a non-leaking secondary container and dispose of properly at recycling or household hazardous waste facilities.

Store waste containers of antifreeze and oil within secondary containment. Antifreeze and waste oil should be stored separately and recycled, or disposed of as hazardous waste.

Ask your supplier for information on less toxic chemical cleaners and other products.

Label and track the recycling of waste material (e.g. used oil, spent solvents, batteries).

### **MATERIALS STORAGE**

Double-contain all bulk fluids to prevent accidental discharges.

Store new batteries securely to avoid breakage and acid spills. Store used batteries indoors and in plastic trays to contain potential leaks.

## Attachment C

### CLEANING FLOORS

Collect all metal filings, dust, and paint chips from grinding, shaving, and sanding, and dispose of waste properly. Collect all dust from brake pads separately and dispose of the waste properly. Never sweep these wastes outside.

Use dry cleaning methods (i.e. sweeping, vacuuming) to prevent the discharge of pollutants into the storm drain conveyance system.

If cleaning agents are used, select biodegradable products.

If water is used, block off storm drain or contain runoff and collect wash water to pump to the sanitary sewer, if allowed. If wash water contains soaps or other cleaning agents and can not be pumped to the sanitary sewer, it may need to be disposed of as hazardous waste.

Consider using an oleophilic mop (picks up oil and not water) to reduce the volume of waste liquids you collect and reduce your cost for disposal.

### SPILL CONTROL

Develop and maintain a spill response plan.

Place an adequate stockpile of spill cleanup materials where it will be readily accessible.

Spot clean leaks and drips routinely.

Clean leaks, drips, and other spills with as little water as possible. Use rags for small spills, a damp mop for general cleanup, and dry absorbent material for larger spills.

Remove the absorbent materials promptly and dispose of properly.

Minimize the distance between waste collection points and storage areas.

Contain and cover all solid and liquid wastes – especially during transfer.

Keep the spill from entering the street, gutter, or storm drain.

Do not use bleach or disinfectants if there is a possibility that rinse water could flow to a street, gutter, or storm drain.

### Employee Training

1. Train employees on these practices.
2. Train staff on the proper maintenance of the facility.
3. Train employees on the facility's spill control plan and proper spill containment and cleanup procedures.
4. Establish a regular training schedule, train all new employees, and conduct annual refresher training.
5. Use a training log or similar method to document training

**CITY OF FORT LAUDERDALE  
GENERAL CONDITIONS**

These instructions and conditions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Procurement Services Division. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement. In this general conditions document, Invitation to Bid (ITB), Request for Qualifications (RFQ), and Request for Proposal (RFP) are interchangeable.

**PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:**

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor address lists that have been generated for each specific Commodity Class item through our bid issuing service, BidSync. Notices of Invitations to Bid (ITB'S) are sent by e-mail to the selection of bidders who have fully registered with BidSync or faxed (if applicable) to every vendor on those lists, who may then view the bid documents online. Bidders who have been informed of a bid's availability in any other manner are responsible for registering with BidSync in order to view the bid documents. There is no fee for doing so. If you wish bid notifications be provided to another e-mail address or fax, please contact BidSync. If you wish purchase orders sent to a different address, please so indicate in your bid response. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PACKING SLIPS:** It will be the responsibility of the awarded Contractor, to attach all packing slips to the OUTSIDE of each shipment. Packing slips must provide a detailed description of what is to be received and reference the City of Fort Lauderdale purchase order number that is associated with the shipment. Failure to provide a detailed packing slip attached to the outside of shipment may result in refusal of shipment at Contractor's expense.
- 1.04 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 45 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.05 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.06 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by the City for a period of one hundred twenty (120) days from the date of bid opening unless otherwise stated in the ITB.
- 1.07 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.

By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared by the City as conditional.

- 1.08 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.

- 1.09 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its procurement activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term "Minority Business Enterprise" means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business" is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

- 1.10 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION**

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and

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procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he or she will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

#### 1.11 **SCRUTINIZED COMPANIES**

As a condition precedent to the effectiveness of this Agreement, subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), *affirmed*, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), with regard to the "Cuba Amendment," the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and that it does not have business operations in Cuba or Syria, as provided in section 287.135, Florida Statutes (2020), as may be amended or revised. As a condition precedent to any contract for goods or services of any amount and as a condition precedent to the renewal of any contract for goods or services of any amount, the Contractor certifies that it is not on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2020), and that it is not engaged in a boycott of Israel. The City may terminate this Agreement at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2020), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2020), as may be amended or revised, or is engaged in a boycott of Israel, or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2020), as may be amended or revised.

#### 1.12 **DEBARRED OR SUSPENDED BIDDERS OR PROPOSERS**

The bidder or proposer certifies, by submission of a response to this solicitation, that neither it nor its principals and subcontractors are presently debarred or suspended by any Federal department or agency.

#### **Part II DEFINITIONS/ORDER OF PRECEDENCE:**

#### 2.01 **BIDDING DEFINITIONS** The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:

INVITATION TO BID (ITB) The solicitation document used for soliciting competitive sealed bids for goods or services.

INVITATION TO NEGOTIATE (ITN) All solicitation documents, regardless of medium, whether attached to or incorporated by reference in solicitations for responses from firms that invite proposals from interested and qualified firms so the city may enter into negotiations with the firm(s) determined most capable of providing the required goods or services.

REQUEST FOR PROPOSALS (RFP) A solicitation method used for soliciting competitive sealed proposals to determine the best value among proposals for goods or services for which price may not be the prevailing factor in award of the contract, or the scope of work, specifications or contract terms and conditions may be difficult to define. Such solicitation will consider the qualifications of the proposers along with evaluation of each proposal using identified and generally weighted evaluation criteria. RFPs may include price criteria whenever feasible, at the discretion of the city.

REQUEST FOR QUALIFICATIONS (RFQ) A solicitation method used for requesting statements of qualifications in order to determine the most qualified proposer for professional services.

BID – a price and terms quote received in response to an ITB.

PROPOSAL – a proposal received in response to an RFP.

BIDDER – Person or firm submitting a Bid.

PROPOSER – Person or firm submitting a Proposal.

RESPONSIVE BIDDER – A firm who has submitted a bid, offer, quote, or response which conforms in all material respects to the competitive solicitation document and all of its requirements.

RESPONSIBLE BIDDER – A firm who is fully capable of meeting all requirements of the solicitation and subsequent contract. The respondent must possess the full capability, including financial and technical, ability, business judgment, experience, qualifications, facilities, equipment, integrity, capability, and reliability, in all respects to perform fully the contract requirements and assure good faith performance as determined by the city.

FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.

SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.

CONTRACTOR – Any firm having a contract with the city. Also referred to as a "Vendor".

CONTRACT – All types of agreements, including purchase orders, for procurement of supplies, services, and construction, regardless of what these agreements may be called.

CONSULTANT – A firm providing professional services for the city.

#### 2.02 **SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

#### **PART III BIDDING AND AWARD PROCEDURES:**

#### 3.01 **SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidders should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidders, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.

#### 3.02 **MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.

- 3.03 PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.
- 3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for EIN is 59-6000319, and State Sales tax exemption number is 85-8013875578C-1.
- 3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.
- 3.06 APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in the bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in the bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items, and feels that the technical specifications are overly restrictive, the bidder must notify the Procurement Services Division immediately. Such notification must be received by the Procurement Services Division prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle the bidder to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond or cashier's check. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS/TRADE SECRETS/COPYRIGHT:** The Proposer's response to the RFP is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this RFP and the Contract to be executed for this RFP, subject to the provisions of Chapter 119.07 of the Florida Statutes.

Any language contained in the Proposer's response to the RFP purporting to require confidentiality of any portion of the Proposer's response to the RFP, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFP constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as public records. In addition, the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as exempt from disclosure or confidential. Proposals bearing copyright symbols or otherwise purporting to be subject to copyright protection in full or in part may be rejected. The proposer authorizes the City to publish, copy, and reproduce any and all documents submitted to the City bearing copyright symbols or otherwise purporting to be subject to copyright protection.

EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE RFP AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE RFP OR ANY PART THEREOF AS COPYRIGHTED.

- 3.16 PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.
- 3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.
- If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.
- 3.18 LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.
- 3.19 BID PROTEST PROCEDURE:** Any proposer or bidder who is not recommended for award of a contract and who alleges a failure by the city to follow the city's procurement ordinance or any applicable law may protest to the chief procurement officer, by delivering a letter of protest to the director of finance within five (5) days after a notice of intent to award is posted on the city's web site at the following url: <https://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award>

The complete protest ordinance may be found on the city's web site at the following url:  
[https://library.municode.com/fl/fort\\_lauderdale/codes/code\\_of\\_ordinances?nodeid=coor\\_ch2ad\\_artvfi\\_div2pr\\_s2-182direpr](https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeid=coor_ch2ad_artvfi_div2pr_s2-182direpr)

#### **PART IV BONDS AND INSURANCE**

- 4.01 PERFORMANCE BOND:** If a performance bond is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond, payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent.
- Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.
- 4.02 INSURANCE:** The Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Procurement Services Division original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an ADDITIONAL INSURED for General Liability Insurance and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting the bid, agrees to abide by such modifications.

#### **PART V PURCHASE ORDER AND CONTRACT TERMS:**

- 5.01 COMPLIANCE WITH SPECIFICATIONS, LATE DELIVERIES/PENALTIES:** Items offered may be tested for compliance with bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:
- Bidder's name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
  - All City Departments being advised to refrain from doing business with the Bidder.
  - All other remedies in law or equity.
- 5.02 ACCEPTANCE, CONDITION, AND PACKAGING:** The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.
- 5.03 SAFETY STANDARDS:** All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupation Safety and Health Act of 1970 as amended.

- 5.04 ASBESTOS STATEMENT:** All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB the bidder will supply only material or equipment that is 100% asbestos free.
- 5.05 OTHER GOVERNMENTAL ENTITIES:** If the Bidder is awarded a contract as a result of this ITB, the bidder may, if the bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.
- 5.06 VERBAL INSTRUCTIONS PROCEDURE:** No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.
- 5.07 INDEPENDENT CONTRACTOR:** The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.
- 5.08 INDEMNITY/HOLD HARMLESS AGREEMENT:** Contractor shall protect and defend at Contractor's expense, counsel being subject to the City's approval, and indemnify and hold harmless the City and the City's officers, employees, volunteers, and agents from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.
- 5.09 TERMINATION FOR CAUSE:** If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.
- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in the City's best interest as determined by the City, to cancel any contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The Contractor agrees to make available to the City Auditor or the City Auditor's designee, during normal business hours and in Broward, Miami-Dade or Palm Beach Counties, all books of account, reports, and records relating to this contract. The Contractor shall retain all books of account, reports, and records relating to this contract for the duration of the contract and for three years after the final payment under this Agreement, until all pending audits, investigations or litigation matters relating to the contract are closed, or until expiration of the records retention period prescribed by Florida law or the records retention schedules adopted by the Division of Library and Information Services of the Florida Department of State, whichever is later.
- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at his/her/its own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried out under this contract.
- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.
- NON-DISCRIMINATION:** The Contractor shall not, in any of its activities, including employment, discriminate against any individual on the basis of race, color, national origin, age, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, marital status, or any other protected classification as defined by applicable law.
1. The Contractor certifies and represents that the Contractor will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, (2019), as may be amended or revised, ("Section 2-187"), during the entire term of this Agreement.
  2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
  3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
  4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
  5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.
- 5.15 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party of the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required prior items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:



1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve Contractor of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying Contractor from receiving any business from the City for a stated period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

- 5.16 ELIGIBILITY:** If applicable, the Contractor must first register with the Florida Department of State in accordance with Florida Statutes, prior to entering into a contract with the City.
- 5.17 PATENTS AND ROYALTIES:** The Contractor, without exception, shall defend, indemnify, and hold harmless the City and the City's employees, officers, employees, volunteers, and agents from and against liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including their use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include any and all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.
- 5.18 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.
- 5.19 GOVERNING LAW; VENUE:** The Contract shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any lawsuit by either party against the other party or otherwise arising out of the Contract, and for any other legal proceeding, shall be in the courts in and for Broward County, Florida, or in the event of federal jurisdiction, in the Southern District of Florida.
- 5.20 PUBLIC RECORDS:**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT [PRRCONTRACT@FORTLAUDERDALE.GOV](mailto:PRRCONTRACT@FORTLAUDERDALE.GOV), 954-828-5002, CITY CLERK'S OFFICE, 100 N. ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301.**

Contractor shall comply with public records laws, and Contractor shall:

1. Keep and maintain public records required by the City to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2019), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City.
4. Upon completion of the Contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

**REFERENCES**

A minimum of three (3) references shall be provided:

**1. Company Name:**

Address:

Contact:

Phone #:  Email:

Contract Value:  Year:

Description:

**2. Company Name:**

Address:

Contact:

Phone #:  Email:

Contract Value:  Year:

Description:

**3. Company Name:**

Address:

Contact:

Phone #:  Email:

Contract Value:  Year:

Description:

4. **Company Name:**

Address:

Contact:

Phone #:  Email:

Contract Value:  Year:

Description:

5. **Company Name:**

Address:

Contact:

Phone #:  Email:

Contract Value:  Year:

Description:

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

**NAME**

**RELATIONSHIPS**



**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**

Authorized Signature

Title

Name (Printed)

Date

**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH  
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-187(c), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

The Contractor shall not, in any of his/her/its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that he/she/it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

Authorized Signature

Print Name and Title

Date

### CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below you agree with these terms.

Please indicate which credit card payment you prefer:

MasterCard

Visa

Company Name

Name (Printed)

Signature

Date

Title

**E-VERIFY AFFIRMATION STATEMENT**

RFP/Bid /Contract No:

Project Description:

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name:

Authorized Company Person's Signature:

Authorized Company Person's Title:

Date:

9/15/2020

**BID/PROPOSAL CERTIFICATION**

**Please Note:** It is the sole responsibility of the bidder to ensure that his bid is submitted electronically through www.BidSync.com prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit http://www.dos.state.fl.us/).

Company: (Legal Registration)  EIN (Optional):

Address:

City:  State:  Zip:

Telephone No.:  FAX No.:  Email:

Delivery: Calendar days after receipt of Purchase Order (**section 1.02 of General Conditions**):

Total Bid Discount (**section 1.05 of General Conditions**):

Check box if your firm qualifies for MBE / SBE / WBE (**section 1.09 of General Conditions**):

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**VARIANCES:** If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **You must also click the "Take Exception" button.**

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal.

I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages,   
 Exhibit 1



expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Name (printed)

Signature

Date

Title

Revised 4/28/2020



City of Fort Lauderdale • Procurement Services Division  
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301  
954-828-5933 Fax 954-828-5576  
[purchase@fortlauderdale.gov](mailto:purchase@fortlauderdale.gov)

**ADDENDUM NO. 1**

RFP No. 12623-825  
TITLE: Fleet Maintenance & Management Services

ISSUED: March 3, 2022

This addendum is being issued to make the following change(s):

1. Updated five (5) year Price Sheet replacing three (3) year Price Sheet.
2. In response to questions 2 and 6 the following subsection added:
  - 3.27.3.7** To control the quality of parts supplied from a third-party parts provider, the expectation is there will be a collaboration between the fleet maintenance/ management provider, parts provider, and Fort Lauderdale Fleet Services. Should a parts quality arise, Fort Lauderdale Fleet Services should be notified, and they will address the quality issue to be corrected. The ultimate decider is Fort Lauderdale Fleet Services.

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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[purchase@fortlauderdale.gov](mailto:purchase@fortlauderdale.gov)

**ADDENDUM NO. 2**

RFP No. 12623-825  
TITLE: Fleet Maintenance & Management Services

ISSUED: March 8, 2022

This addendum is being issued to make the following change(s):

1. Updated Line item 12623-825--01-01  
**From:** 12623-825--01-01 - Fleet Maintenance and Management Services: Total Targeted and Non-Targeted – Years 1, 2 and 3 Combined  
**To:** 12623-825--01-01 - Fleet Maintenance and Management Services: Total Targeted and Non-Targeted – **Years 1, 2, 3, 4 and 5 Combined**
2. Providing Bid Conference Sign-in Sheets and provided business cards.

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



FINANCE DEPARTMENT

RFP PRE-PROPOSAL MEETING SIGN-IN SHEET



DATE: 03/08/2022 TIME: 09:00  AM  PM

OPENING DATE: 04/26/2022 PROCUREMENT CONTACT: Laurie Platkin

RFP#: 12623-825 RFP TITLE: Fleet Maintenance & Management Services

NAME	COMPANY	PHONE	EMAIL
Laurie Platkin	City of Fort Lauderdale	954-828-5138	lplatkin@fortlauderdale.gov
Sandy Leonard	City of Fort Lauderdale	954-828-5781	SLeonard@fortlauderdale.gov
Anthony Casale	City of Fort Lauderdale	954-828-5765	ACasale@fortlauderdale.gov

DAVE JONES SHENANDOAH FLEET 540-347-7407 DAVE@shen-fleet.com

DANA KIRBY SHENANDOAH FLEET 412-459-2064 dkirby@shen-fleet.com

CHRIS RHYNERSON King George Fleet 314-435-5723 Chris.rhyner@kinggeorge.org

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FREDDY CASTILLO Action Group Mgmt 954-288-1105 F@AGMSERVICES.US

WILLIAM COLLINGS ELEMENT FLEET MGMT. 347-574-0838 WCOLLINGS@ELEMENTCORP.COM

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Soren Olsson First Verisole 5790 Soren.Olsson@firstgroup.com

George Cavallie First Verisole George.Cavallie@firstgroup.com



FINANCE DEPARTMENT

RFP PRE-PROPOSAL MEETING SIGN-IN SHEET



DATE: 03/08/2022 TIME: 09:00  AM  PM

OPENING DATE: 04/26/2022 PROCUREMENT CONTACT: Laurie Platkin

RFP#: 12623-825 RFP TITLE: Fleet Maintenance & Management Services

NAME	COMPANY	PHONE	EMAIL
Keypiel Sambath	SKYMO	786-444-0992 / 305-676-1739	key@skymd.net
Raul Sambath	SKYMO	786-380-1368	Rauls@skymo.net
Misty Yarbrough	FUS	754-264-3417	Misty.Yarbrough@firstgroup.com
George Cavellie	FUS	954-488-0431	George.Cavellie@firstgroup.com

Form approved By: Chief Procurement Officer | Page: 1 of 1 | Rev: 4 | Revision Date: 05/11/20 | Author: LP Q:

\\PURCHASING\FINAL FORMS\FINAL FORMS - ISO COMPLIANT\Approved Forms\RFP Documents\RFP Pre-Proposal Meeting Sign-In Sheet



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elementfleet.com

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**Dana Kirby, Project Manager**  
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MADE IN USA



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561.339.6877 Cell



**keolis**

**André Taylor**  
General Manager, FLL Operations

**KEOLIS TRANSIT AMERICA**  
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**Darryl Ramkissoon**  
Maintenance Manager  
Fort Lauderdale & Pompano Operations

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Administrative Manager

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FFMairport.com

CAM #22-0584  
Exhibit 1



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[purchase@fortlauderdale.gov](mailto:purchase@fortlauderdale.gov)

**ADDENDUM NO. 3**

RFP No. 12623-825

TITLE: Fleet Maintenance & Management Services

ISSUED: March 10, 2022

This addendum is being issued to make the following change(s):

1. Change in Section 2.45 Service Organization Controls

From:

**2.45 Service Organization Controls**

The Contactor should provide a current SSAE 18, SOC 2, Type I report with their proposal. Awarded Proposer will be required to provide an SSAE 18, SOC 2, Type II report annually during the term of this contract. If the Proposer cannot provide the SSAE 18, SOC 2, Type I report at time of proposal submittal, a current SOC 3 report will be accepted.

To:

**2.45 Service Organization Controls – N/A**

2. In response to Question 13: Addition of sub-section

**3.21.9.2.1 Note:** In the last year there were a total of 341 service calls. Each service call had an estimated average length of 3 hours for a total of 1023 hours.

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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**ADDENDUM NO. 4**

RFP No. 12623-825  
TITLE: Fleet Maintenance & Management Services

ISSUED: March 10, 2022

This addendum is being issued to make the following change(s):

1. Providing Inventory List of Tools and Equipment

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## City of Fort Lauderdale - Inventory List - Tools

Asset/Serial Number	Make	Model	Description	Quantity Ea	Location
14305	SOUTH BEND	183D	8" SWING LATHE	1	WELD BAY
NONE	DAYTON	1Z853Q	10" IND. GRINDER	1	WELD BAY
13973	BALDOR	1217W	12" IND. GRINDER	1	WELD BAY
256620	DELTA	23589	6" BENCH GRINDER	1	BAY 4
NONE	DAYTON	2LKR9	8" BENCH GRINDER	1	FIRE BAY
14146	DELTA-ROCKWELL	70-400	DRILL PRESS	1	WELD BAY
59803	AQUA-BLAST	P4300EH	STEAM CLEANER	1	WELD BAY
NONE	HYDRO TECH	HD25004E2G	STEAM CLEANER	1	H/D SHOP
NONE	BILLY GOAT	QV550H9P	FLOOR VACUUM	1	H/D SHOP
NONE	OMEGA	60253	25 TON PRESS	1	WELD BAY
NONE	WELDCART	NONE	GAS WELDING CRT	1	WELD BAY
NONE	MILLER	MILLERMATIC 250	MIG WELDER	1	WELD BAY
NONE	MILLER	MILLERMATIC 251	MIG WELDER	1	WELD BAY
NONE	MILLER	SPOOL GUN	MIG SPOOLER	1	WELD BAY
NONE	MILWAUKEE	6177-20	14" CUT OFF MACHINE	1	WELD BAY
NONE	LINCOLN	250-250	STICK ARC WELDER	1	WELD BAY
106217	WILTON	A5818	DRILL PRESS	1	TOOL RM.
LT-L-033017 -V	OTC	LEAK TAMER 6522 (0	I EAK DETECTOR	1	TOOL RM.
58409	PARKER	10MF4OSA	HYD. FILTER CART	1	TOOL RM.
100064	TENANT	ECH2O	FLOOR SCRUBBER	1	H/D SHOP
69203	COATS	SS1000	TIRE BALANCER	1	TIRE BAY
68969	COATS	7065EX	TIRE MOUNT MACHINE	1	TIRE BAY
NONE	BRANIK		7400 STRUT SPRING COMP.	11	BAY 1
NONE	AMMCO	UNKNOWN	BRAKE LATHE	1	BAY 2
CFL-030614-1	AMMCO		1475 BRAKE WASH DOLLY	1	BAY 2
CFL-030614-2	CLAYTON	BCE400	BRAKE WASH TANK	1	H/D SHOP
CFL-030614-3	OTC	5017A	BRAKE DRUM DOLLY	1	H/D SHOP
100714-1	DAYTON	5PWF9	FREON SCALE	1	PARTS. RM
100714-2	LOUISVILLE	ULTIMATE 13	8 FT. LADDER	1	H/D SHOP
100714-3	LOUISVILLE	ULTIMATE 14	8 FT. LADDER	1	FIRE BAY
CFL-032714	BROWNING	60-100	CHAIN LINK TOOL	1	TOOL RM.
CFL-041414	EATON	EZCLIP	A/C HOSE TOOL	1	PARTS. RM
CFL-041714	ATCO	ATCO-3300	NC HOSE TOOL	1	PARTS. RM
70-009185012	OTC	1520	WHEEL LIFT JACK	1	
70-00918001	OTC	1520	WHEEL LIFT JACK	1	
70-009186	OTC	1520	WHEEL LIFT JACK	1	
70-009187	OTC	1520	WHEEL LIFT JACK	1	
012516-6	OTC	1778B	12 TON JACKSTAND	1	
012516-7	OTC	1778B	12 TON JACKSTAND	1	
012516-8	OTC	1778B	12 TON JACKSTAND	1	
012516-9	OTC	1778B	12 TON JACKSTAND	1	
CFL-082216	WESTWARD	1ZKY3A	TRANS JACK - FLOOR	1	
CFL-121510	TORIN	TR4055	TRANS JACK - HI LIFT	1	
CFL-121510-2	SUNNEX	SUN7704	FUEL TANK ADAPTER	1	
CFL-092116-1	CRAFTSMAN		9501591.5 TON JACKSTAND	1	
CFL-092116-2	CRAFTSMAN		9501591.5 TON JACKSTAND	1	
CFL-092116-3	CRAFTSMAN		9501591.5 TON JACKSTAND	1	
CFL-092116-4	CRAFTSMAN		9501591.5 TON JACKSTAND	1	
CFL-092116-5	CRAFTSMAN		9501591.5 TON JACKSTAND	1	
CFL-092116-6	CRAFTSMAN		9501591.5 TON JACKSTAND	1	
CFL-092116-7	CRAFTSMAN		9501591.5 TON JACKSTAND	1	
CFL-092116-8	CRAFTSMAN		9501591.5 TON JACKSTAND	1	
CFL-092716	OTC	OTC 1511B	10 TON 4 WHEEL JACK	1	AUCTIONED
CFL-111011-1	HEIN WERNER	HW93652W	3 TON 4 WHEEL JACK	1	
CFL-111011-2	HEIN WERNER	HW93652W	3 TON 4 WHEEL JACK	1	
CFL-111011-3	HEIN WERNER	HW93652W	3 TON 4 WHEEL JACK	1	

CAM #22-0584

Exhibit 1

Page 129 of 156

## City of Fort Lauderdale - Inventory List - Tools

Asset/Serial Number	Make	Model	Description	Quantity Ea	Location
CFL-111011-4	HEIN WERNER	HW93652W	3 TON 4 WHEEL JACK	1	
CFL-112911-1	HEIN WERNER	HW93735	25 TON 2 WHEEL JACK	1	
CFL-112911-2	HEIN WERNER	HW93735	25 TON 2 WHEEL JACK	1	
CFL-111512-1	OMEGA	0M32065	6 TON JACKSTAND	1	
CFL-111512-2	OMEGA	0M32066	6 TON JACKSTAND	1	
CFL-111512-3	OMEGA	0M32067	6 TON JACKSTAND	1	
CFL-111512-4	OMEGA	0M32068	6 TON JACKSTAND	1	
CFL-111512-5	OMEGA	0M32069	6 TON JACKSTAND	1	
CFL-111512-6	OMEGA	0M32070	6 TON JACKSTAND	1	
CFL-021015	PITTSBURGH	P68052	3 TON 4 WH. R/C JACK	1	
CFL-070915	OTC	OTC1532	2 TON 4 WH. ALUM. JACK	1	TOOL RM.
CFL-051216	LEGACY	6Y641	GREASE GUN PISTOL	1	TOOL RM.
CFL-061416	INGERSOL RAND	285B-6	1" IMPACT GUN	1	TOOL RM.
CFL-062216	NOREGON	33239FGA	INTERFACE CABLES	1	TOOL RM.
CFL-101816-1	JOHN DOW INDUST.	JDL-3615	OIL PUMP - AIR OP.	1	H/D SHOP
CFL-101816-2	JOHN DOW INDUST.	JDL-3615	OIL PUMP - AIR OP.	1	H/D SHOP
CFL-031717-1	JUMP-N-CARRY	JNC660	BATTERY BOOSTER	1	H/D SHOP
CFL-031717-2	JUMP-N-CARRY	JNC660	BATTERY BOOSTER	1	H/D SHOP
CFL-041417	ACCURATE TECH	MP603	FORD TEST ADAPTER	1	TOOL RM.
CFL-051117	MAKITA	9557PB	4.5" ANGLE GRINDER	1	TOOL RM.
CFL-061417	FREEDOM RACING	ST144	CRANK DAMPER INSTALL.	1	TOOL RM.
CFL-041015-1	DEWALT	DCGG571M1	PORT. GREASE GUN	1	BAYS
CFL-041015-2	DEWALT	DCB204-20V	PORT. GR. GUN BATTERY	1	BAYS
CFL-051215	INGERSOL RAND	IR2705P1	1/2" IMPACT GUN	1	BAYS
CFL-090315	GENESIS	EVO	SCAN TOOL	1	BAYS
CFL-100715	IhletA)fr/La	ZTSE2893B	CAM SERVICE TOOL	1	BAYS
CFL-100215	OTC	OTC 205126	CRANKSHAFT HOLDER	1	BAYS
CFL-102815	WHELAN	01-026C101-000	LIGHTS PROGRAMMER	1	BAYS
CFL-122715	STRONGWAY	#46273	10 TON PORTA-POWER	1	BAYS
CFL-011116	MILWAUKEE	5HXL8	14" CHOP SAW	1	H/D SHOP
CFL-021016-1	WURTH	DBS3600	DECAL ERASER	1	BAYS
CFL-021016-2	WURTH	DBS3600	DECAL ERASER	1	BAYS
CFL-021116	SUPERIOR SIGNAL	ACCU-TRAC VPE	ULTRASOUND DETECTOR V	1	BAYS
CFL-031116	IRWIN	IRWIN 73004	HOLE SAW KIT	1	BAYS
CFL-091615	MITYVAC	MV4534	COOL. SYS. TESTER	1	H/D SHOP
CFL-032116	BALKAMP	700-3032	COOL. SYS. ADAPTER	1	H/D SHOP
CFL-040116	MILWAUKEE	39J092	RECIROCATING SAW	1	H/D SHOP
CFL-051614	LEGACY	L3930K55	OIL PUMP - AIR OP.	1	H/D SHOP
CFL-090914-1	YELLOW JACKET	YJ42024	NC GAUGE MANIF. SET	1	H/D SHOP
CFL-090914-2	INFINICOM	TEK-MATE	NC LEAK DETECTOR	1	H/D SHOP
CFL-102214	TRACER	TP8000	UV LIGHT	1	H/D SHOP
CFL-112014	DEWALT	DCD710-12V	DRILL MOTOR SET	1	H/D SHOP
CFL-011515	MAC	AW156TR	3/4" IMPACT GUN	1	R/C VEH.
CFL-021112	OTC	303770/2	CRANK SEAL INSTALLER	1	PARTS RM.
CFL-042313	ATEQ	VT55	TIRE PRESS. MON. SYS.	1	PARTS RM.
CFL-042513	BENDIX	SMARTIRE	TIRE PRESS. MON. SYS.	1	PARTS RM.
CFL-111213	AKRON	AFTK-25-NST	PITOT FLOW METER KIT	1	TOOL RM.
CFL-111413	UNIVERSAL TOOL	UT8635	NEEDLE SCALER	1	TOOL RM.
CFL-112713	WERNER	4XP50	8 FT. F/GLASS LADDER	1	H/D SHOP
CFL-112513	SUNEX	S4506	ALLEN IMP. SOCKETS	1	TOOL RM.
CFL-120413	FJC	FJC 6761	A/C GAUGES-HYB. VEH.	1	TOOL RM.
CFL-031014	NOREGON	J-PRO	SCAN TOOL	1	PARTS RM.
CFL-031814	MIDTRONICS	MICRO XL	CONDUCTIVITY TESTER	1	TOOL RM.
CFL-030214	MIDTRONICS	MICRO 500	CONDUCTIVITY TESTER	1	TOOL RM.
CFL-070512	PROTECTA	P-2199802	SAFETY HARNESS	1	TOOL RM.
CFL-091402-1	OTC	303-761-FORD	CRANK SEAL PULLER	1	TOOL RM.

CAM #22-0504

## City of Fort Lauderdale - Inventory List - Tools

Asset/Serial Number	Make	Model	Description	Quantity Ea	Location
CFL-091402-2	OTC	303-762-FORD	CRANK SEAL INSTALLER	1	TOOL RM.
CFL-010513	KHP	57001-1711	KAWAS. CLUTCH TOOL	1	TOOL RM.
CFL-012513	JLG	JLG1600244	JLG EQU. SCANNER	1	TOOL RM.
CFL-022311	ALEMITE	A-339413	HI PRESS GREASE PUMP	1	H/D SHOP
CFL-060311	INGERSOL RAND '1	IR429 101.414.4 11p	RECIPROCTING SAW	1	TOOL RM.
CFL-110111	MITYVAC	MV7201 "	FLUID EVACUATOR	1	TOOL RM.
CFL-010312-1	SHUMACHER	SE4020	BATTERY CHARGER	1	H/D SHOP
CFL-010312-2	SHUMACHER	SE4020	BATTERY CHARGER	1	H/D SHOP
CFL-010512-1	ETS	ETS-KIT	GM ELEC. TERM. CRIMP.	1	PARTS RM.
CFL-010512-2	ETS	ETS-KIT	GM ELEC. TERM'S KIT	1	PARTS RM.
CFL-070810-1	VICTOR	315FC	OXY-ACET TORCH	1	WELD BAY
CFL-070810-2	VICTOR	CA2460	OXY-ACET CUT HEAD	1	WELD BAY
CFL-070810-3	VICTOR	3W	OXY-ACET WELD NOZ.	1	WELD BAY
CFL-092210	VICTOR	EDGE-CGA580	NITROGEN REGULATOR	1	WELD BAY
CFL-110310	OEM		27191SLIDE HAMMER	1	TOOL RM.
CFL-031510	WILLIAMS	TM-750MW	TORQUE MULTIPLIER	1	TOOL RM.
CFL-031610-1	PRECISION INST.	C3FR250F	TORQUE WRENCH	1	TOOL RM.
CFL-031610-2	PRECISION INST.	C3FR250F	TORQUE WRENCH	1	TOOL RM.
CFL-031610-3	MEYERS		2622475# TORQUE STICK	1	TOOL RM.
CFL-031610-4	SUNNEX		43133/4X13" EXT. BAR	1	TOOL RM.
CFL-031610-5	SUNNEX		43143/4X13" EXT. BAR	1	TOOL RM.
CFL-031610-6	MEYERS		276010 PC. TORQUE STICKS	1	TOOL RM.
CFL-031610-7	MEYERS		276110 PC. TORQUE STICKS	1	TOOL RM.
CFL-031710-1	GREY PNEUMATIC		803211 PC. IMPACT KIT	1	PARTS RM.
CFL-031710-2	GREY PNEUMATIC		803311 PC. IMPACT KIT	1	TOOL RM.
CFL-032210-3	MEYERS		2630#350 TORQUE STICK	1	TOOL RM.
CFL-032210-4	MEYERS		2631#350 TORQUE STICK	1	TOOL RM.
CFL-010206-1	BESSEY	2400-512	WELDING CLAMP	1	WELD BAY
CFL-010206-2	BESSEY	2400-512	WELDING CLAMP	1	WELD BAY
CFL-121609	VIPER	5026/5056	REFRACTOMETER	1	TOOL RM.
	GRAINGER	3W039	OIL DRUM DOLLIES	10	H/D SHOP
	IMPERIAL	IMP-72520	OIL HAND PUMPS	2	H/D SHOP
	IMPERIAL	IMP-72613	1 QT. OIL DISPENSERS	4	H/D SHOP
	IMPERIAL	IMP-70334-7	2.5 GAL. DISPENSERS	2	H/D SHOP
CFL-011910	WELDON	0328-GG3-005	SPARTAN DIA. KIT-VMUX	1	TOOL RM.
CFL-012010	CR	CR451	SEAL DRIVER	1	TOOL RM.
	WARREN-RUPP	SANDPIPER-S1F	WASTE OIL PUMP	1	LT. SHOP
	ASSOCIATED	10 GALLON	WASTE OIL CANS	3	LT. SHOP
CFL-020509-1	ASSOCIATED	MOD 6006	BATTERY CHARGER	1	BAYS
CFL-020509-2	ASSOCIATED	MOD 6006	BATTERY CHARGER	1	BAYS
CFL-020409-1	ASSOCIATED	BEST 6042	BATT. TEST W/CLAMP	1	BAYS
CFL-020409-2	ASSOCIATED	BEST 6043	BATT. TEST W/CLAMP	1	BAYS
CFL-031709-1	LOUISVILLE	FM1404HD	4 FT. F'GLASS LADDER	1	BAYS
CFL-031709-2	LOUISVILLE	FM1404HD	4 FT. F'GLASS LADDER	1	BAYS
CFL-052209-1	OSHKOSH	STRIKER 1500	WHEEL NUT SOCKET	1	TOOL RM.
CFL-052209-2	OSHKOSH	STRIKER 1500	SEAL DRIVER	1	TOOL RM.
CFL-041509	LEGACY	6Y641	GREASE GUN HEAD	1	LT. SHOP
CFL-081009	SKILL		DRILL MOTOR 120V	1	TOOL RM.
CFL-071809	DEWALT	DW3800PW	COLD PRESS. WASHER	1	TOOL RM.
CFL-082609	ALEMITE	3685F	OIL DISP. GUN/COUNTER	1	H/D SHOP
	GATOR INT.	PG-VT-MS	OIL DRY DISPENSERS	2	H/D SHOP
CFL-031808	BENDIX	RDU-801869	ABS BRAKE SCANNER	1	TOOL RM.
CFL-070308	ROBINAIR	34788	NC SERVICE MACHINE	1	TOOL RM.
CFL-091508	OTC	OT-1037	3 JAW PULLER	1	TOOL RM.
CFL-110708	STACK-ON	900060387	AERIAL HARNESS - LG	1	TOOL RM.
CFL-122508	ALTEC	900060389	AERIAL HARNESS - LG	1	TOOL RM.

CAM #22-0504

Exhibit 1

## City of Fort Lauderdale - Inventory List - Tools

Asset/Serial Number	Make	Model	Description	Quantity Ea	Location
CFL-113009	OTC	1949A	HEX BUDD SOCKET	1	TOOL RM.
CFL-012110	MARTIN TOOL	H-140	3/4 FLEX JOINT ADAPT.	1	TOOL RM.
CFL-010510	NAPA	BUDD	1&1/2 X 13/16	1	TOOL RM.
CFL-010107	OTC	OTC-1904	WHEEL NUT 2&9/16	1	TOOL RM.
CFL-010407	EUCLID	E-1908	WHEEL NUT 3&1/4 6P	1	TOOL RM.
CFL-121809	EUCLID	E-1909	WHEEL NUT 3&1/4 - 8P	1	TOOL RM.
CFL-010907	EUCLID	E-1912	WHEEL NUT 3&7/8	1	TOOL RM.
CFL-020107	EUCLID	E-1917	WHEEL NUT 4&3/8	1	TOOL RM.
CFL-010207	EUCLID	E-1921	WHEEL NUT 2&1/2 - 6P	1	TOOL RM.
CFL-010307	EUCLID	E-1923	WHEEL NUT 2&3/4	1	TOOL RM.
CFL-010707	EUCLID	E-1925	WHEEL NUT 3&3/4 - 8P.	1	TOOL RM.
CFL-010607	EUCLID	E-1926	WHEEL NUT 3&3/4 - 6P	1	TOOL RM.
CFL-010507	EUCLID	E-1927	WHEEL NUT 3&13/16	1	TOOL RM.
CFL-041113	SUNNEX	SX10206	WHEEL NUT 2&7/8 PRONG	1	TOOL RM.
CFL-041114	OTC	OTC-1922	WHEEL NUT 2 & 5/8	1	TOOL. RM.
CFL-121815	SUN	433MD	WHEEL NUT 33MM IMP	1	TOOL RM.
CFL-011916	OTC	OTC-1914	WHEEL NUT 4"	1	TOOL RM.
CFL-012816	ARMSTRONG	ARM-12-348	WHUL N T 1&1/2 DEEP	1	TOOL RM.

## City of Fort Lauderdale - Inventory List - Equipment

MAKE	MODEL	TOOL/EQUIPMENT	AQU. DATE	VENDOR	REMARKS	LOCATION
Shop-made		Toro-hub puller	1/1/08		Top dresser hub removal tool	TR
Certex	CEEZ-93X6	6 Ft. lift sling	1/10/08	Certex	OSHA sheet required	TR
Atlas	Mod-L	Chipping Hammer	1/23/08	Tri-Gas	All-steel handle	SHOP
		TPMS-Tire press. mon.	2/1/08		Sensor tool w/computer link module	TR
Skill	4290	Jig Saw - Electric	2/21/08	Mc Donald		TR
Tiger Tool	10801/10803	Yoke Puller-H/D	3/14/08	Tiger Tool		TR
Bendix	801869 - 3 piece	Bendix RDU (ABS)	3/18/08	Power Brake		TR
John Deere	TY6217	Track Tensioner	5/1/08	John Deere	Attaches to lube gun	TR
Legacy	6Y641	Hi-press. Lube Gun	5/20/08	Grainger	Gun has pressure boost feature	SHOP
OTC	5012A	Jack - 25 ton	10/3/08		Stock room	
Altec	900060387	Aerial Safety Harness	11/7/08	Altec	Size large	TR
Altec	900060388	Aerial Lanyard	11/7/08	Altec	2 Harness lanyards	TR
Altec	900060389	Aerial Safety Harness	11/25/08	Altec	Size extra-large	TR
Warren-Rupp	Sandpiper-S1F	Waste oil pump	12/16/08	MSC Supply	Pump for small shop waste oil tank	SHOP
	10 gallon	Oil collection cans	12/16/08		3 wheel dolly 10 gal. cans-sm. shop	SHOP
Gator Int.	PG-VT-MS	Floor Dry Dispenser	5/22/09	Gator International	Oil dry dispensers-2 units	SHOP
DeWalt	DW3800PW	Pressure Washer	7/18/09	Home Depot	CFL - John Rencher	TR
DeWalt	D28715	14" chop saw				
Akron	FK352	Pitot Gauge	8/1/09	Ten-Eight	Dial gauge only	TR
Grainger	3WO39	Oil drum dollies - 2	1/7/10	Grainger	Unmarked - 2 dollies (75.85 ea)	SHOP
Imperial	IMP-72520	Oil hand pumps - 2	1/7/10	Imperial	Unmarked - 2 pumps	SHOP
Imperial	IMP-72613	Oil can - 1qt - 4	1/7/10	Imperial	Unmarked - 4 cans	SHOP
Imperial	IMP-70334-7	Oil container - 2-1/2 gal	1/7/10	Imperial	Unmarked - 2 containers - plastic	SHOP
Grainger	3WO39	Oil drum dollies - 2	1/15/10	Grainger	Unmarked - 2 dollies (75.85 ea)	SHOP
CR	CR451	Seal driver	1/19/10	Spartan		TR
Weldon	0328-GG3-005	V-MUX Diagnostic Kit	1/19/10	Spartan	Diagnostic kit	TR
Meyers	02990	Torque Charts - Wheels	6/17/10	Myers Supply		SHOP
Meyers	01606-SS	Torque Stick - Quantity 2	7/15/10	Myers Supply		SHOP
Meyers	02603-XX	Torque Stick - Quantity 2	7/15/10	Myers Supply		SHOP
Meyers	02637-LL	Torque Stick - Quantity 2	7/15/10	Myers Supply		SHOP
Meyers	02652-BB	Torque Stick - Quantity 2	7/15/10	Myers Supply		SHOP
Hein-Werner	HW93652W	Jack - 3 ton	11/10/11	Grainger		BAY4
Hein-Werner	HW93652W	Jack - 3 ton	11/10/11	Grainger		BAY1
Hein-Werner	HW93652W	Jack - 3 ton	11/10/11	Grainger		BAY3
Hein-Werner	HW93652W	Jack - 3 ton	11/10/11	Grainger		BAY2
Hein-Werner	HW93735	Jack - 25 ton - 2Wh.	11/29/11			H/D
Hein-Werner	HW93735	Jack - 25 ton - 2Wh.	11/29/11			H/D
Hein-Werner	HW93662	Jack - 10 ton - 4Wh.	1/20/12			H/D
Hein-Werner	HW93662	Jack - 10 ton - 4Wh.	1/20/12			H/D
Akron	AFTK-25-NST	Pitot Appliance Kit	5/15/12	Akron	Kit with case-Fire Serv.	TR
Akron	1&1/2" Nozzle	Pitot Nozzle - Kit part	5/15/12	Akron		TR
Akron	1&3/4" Nozzle	Pitot Nozzle - Kit part	5/15/12	Akron		TR
Akron	2" Nozzle	Pitot Nozzle - Kit part	5/15/12	Akron		TR
OTC	1591A-Air Bottle	Jack - 10 ton	6/1/12			FIRE
OTC	1591A-Air Bottle	Jack - 10 ton	6/1/12			FIRE
OTC	1591A-Air Bottle	Jack - 10 ton	6/1/12			FIRE
OTC	1591A-Air Bottle	Jack - 10 ton	6/1/12			FIRE
Milwaukee	MI-49-56-7240	Arbor-Hole saw - 7/16"	7/25/12	All American Tool	Unmarked	TR
Milwaukee	MI-49-56-0213	Hole Saw - 4"	7/25/12	All American Tool	Unmarked	TR
Ingersol-Rand	IR261 (5IA58)	Impact Gun - 3/4"	7/27/12	Grainger		PR
JLG	JLG1600244	Scanner - JLG	1/25/13	H&E Equipment		PR
Fastenall	0326847	Tap - 16mm	2/8/13	Fastenall	Unmarked	TR
OTC	303-770/2	Seal Installer-Crankshaft	2/11/13	Delray Motors		TR
Ind. Hose	N/A	Hyd. Test Hose assembly	4/5/13	Industrial Hose & Hyd.	Unmarked	TRHC
Ateq	VT55	Tire Press. Mon. Sys.	4/24/13	Myer Supply	Light automotive app.	PR
Bendix	Smartire	Tire Press. Mon. Sys.	4/25/13	Ten-Eight	Fire trucks	TRFR
Associated	6043 AC/DC	Amp Clamp	8/30/13	Myer Supply	No ident.-Replaces damaged unit CAM #22-0584	SHOP

City of Fort Lauderdale - Inventory List - Equipment

MAKE	MODEL	TOOL/EQUIPMENT	AQU. DATE	VENDOR	REMARKS	LOCATION
		Battery charger	1/26/16			
Makita	9557PB	4.5" Angle grinder	5/11/17			TR
Crozier	Set # 86	Blind Bearing Puller	Prior		16 piece puller set - Navy issue	TR
Lincoln	lderalarc 250	Arc Welder	Prior		Stick A/C-D/C	SHOP
Makita		Reciprocating Saw-Electric	Prior			TR
Miller 250	250	Mig Welder - #1	Prior		Steel set-up	SHOP
Miller 251	251	Mig Welder - #2	Prior		Aluminum set-up	SHOP
Proto - 1/2" drive	J6121F	Toque Wrench	Prior		175 ft lb - with case	TR
South Bend	183D	8" Swing Lathe				WB
Spoolmatic 30A		Spool Gun	Prior		Aluminum set-up	SHOP
Tweco		Mig gun	Prior		Steel set-up	SHOP
Gray	TSL-50	25 TON JACK	11/21/19	Grainger		PTS
OTC	22 TON	Air/Hydraulic axlejack	unknown			
Milwaukee		Super Hose Shooter			3/4 drill	
OTC	1788B	22 TON JACK	1/23/21	Amazon		
OTC	HDJ10	10 TON Service jack	1/13/21	Amazon	3 position locking handle	
OTC	1591A-Air Bottle	Jacks - 10 ton (4)			Fire Service - Rolling air bottle hi-lift - 4 Jacks	
Robinair	34788NI	A/C Service Machine			refrigerant, recovery, recycling, & recharging station	
Samsung	SM-T290	EJ Ward tablet		EJ WARD	GALAXY TAB A (8.0, 2019) PP210945	PTS
Samsung	SM-T290	EJ Ward tablet		EJ WARD	GALAXY TAB A (8.0, 2019)	FLT
DONGQIMI	DKM-10GY	Industrial Ozone Generator	1/3/22	Amazon	High capacity ozone machine ionizer air purifier	WU
Ultratech	9613	Hardcover spill pallet	7/3/22	Grainger	66 gal spill capacity, Polyethylene, 4500lb load capacity	CW
	SP012n75	Vehicle Lift				Bay 4
	sp10n700	Vehicle Lift				Bay 5
	sp010n700	Vehicle Lift				Bay 5
	sp010n700	Vehicle Lift				Bay 2
	sp0a9	Vehicle Lift				SHOP
Graphtec	Cutting Pro FC7000-75	cutting plotter				SHOP
Shop-made		welding bench				

DESCRIPTION	CODE
TOOL ROOM	TR
TOOL ROOM FIRE ROLLAWAY CABINET (COMPUTER CABINET)	TRFR
TOOL ROOM HYRAULIC ROLLAWAY TOOL BOX	TRHC
PARTS ROOM	PTS
WRITE UP ROOM	WU
ON SHOP FLOOR	SHOP
TIRE SERVICE TECH TOOLS	TEX
NOT IN SERVICE (NOT CURRENTLY IN USE)	NIS
GM OFFICE	GMO
HEAVY EQUIPMEN SHOP	H/D
LUBE TRUCK	LT
TOOL ROOM - FIRE ROLLAWAY	TRFR
TOOL ROOM - HYDRAULIC CABINET	TRHC
Weld Bay	WB
FLEET ADMIN OFFICE	FLT
CAR WASH	CW



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**ADDENDUM NO. 5**

RFP No. 12623-825  
TITLE: Fleet Maintenance & Management Services

ISSUED: March 29, 2022

This addendum is being issued to make the following change(s):

1. In response to question 51, providing two-year history of the current contractor's performance measures.
2. In response to question 53, updated Price Sheet V3 to solicitation. Now includes separate line for start-up costs.

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-21	Feb-22	
<b>Availability</b>	95%	95%	93%	92%	93%	93%	92%	91%	92%	93%	94%	90%	98%	92%	93%	92%	89%	90%	86%	89%	87%	88%	88%	88%	91%
(Apparatus)	100	99	98	99	99	98	100	97	97	98	99	98	98	97	99	100	100	99	99	99	99	99	99	97	
Police	95%	99	99	98	99	98	98	98	98	98	98	98	99	99	99	98	98	98	98	98	98	98	98	98	97
Public Works	93%	99	99	99	99	97.2	98	97	96	97	97	98	97	95	97	96	96	96	96	96	96	97	96	96	96
TAM	93%	100	98	99	97.52	98	98	97	95	98	97	97	99	99	100	98	99	98	97	99	99	94	95	97	
ITS	93%	98	100	99	99.16	99	100	100	100	100	99	100	100	97	97	97	97	97	100	100	100	100	99	99	100
PKR	93%	98	98	98	96.84	97	97	97	98	96	97	97	97	97	97	97	97	97	97	97	98	98	97	96	97
DSD	93%	99	98	100	98.84	99	100	97	98	96	97	100	99	100	100	100	100	99	98	98	99	99	98	98	
<b>Turn around compl 24-hours</b>																									
EMS	84%	88	86	94	90	84.32	89	87	85	80	86	79	87	87	92	89	83	87	84	79	87	83	83	72	81
Fire	84%	100	94	97	97	86.84	93	97	82	73	81	82	90	87	89	100	85	86	84	80	97	87	85	90	83
Police	84%	92	94	93	91	85.44	90	87	90	90	86	90	90	91	91	91	89	86	89	92	90	90	86	87	85
One ton or smaller	79%	91	95	97	94	86.32	90	86	89	94	92	90	88	89	94	92	91	94	90	93	88	91	89	87	90
Larger than one ton	74%	87	86	83	84	76.28	79	77	81	81	82	77	79	80	76	76	73	75	82	80	78	77	77	73	79
All others	74%	92	88	87	84	78.32	83	79	78	74	80	80	73	81	77	75	68	68	76	77	79	79	80	70	74
<b>Turn around compl 48-hours</b>																									
EMS	94%	92	92	99	94	90.08	94	90	88	88	86	97	90	86	92	96	88	93	88	85	88	88	85	78	84
Fire	94%	100	94	97	97	91.2	98	97	85	90	95	93	90	95	90	100	100	91	91	88	97	93	93	83	96
Police	94%	97	97	97	96	92	95	94	95	95	91	95	94	96	97	96	96	94	95	95	93	92	92	91	91
One ton or smaller	89%	96	96	99	97	92.04	93	93	98	96	94	91	96	96	94	96	98	97	96	95	95	95	92	92	93
Larger than one ton	89%	94	92	93	93	85.48	89	87	89	90	89	87	88	87	85	85	88	82	92	90	90	90	85	82	85
All others	89%	96	95	96	93	87.36	92	86	86	84	88	83	85	89	86	87	78	77	85	87	90	88	77	81	
<b>PM Compliance</b>																									
Completed within 8 hours	94%	70	99	100	99	80.92	99	98	99	100	100	100	100	99	100	100	96	98	92	91	92	94	91	86	
Completed within 12 hours	94%	100	100	100	100	74.2	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	92	100	91
Completed within 14 hours	94%	100	100	100	100	88.88	100	100	100	100	100	93	100	100	100	100	100	100	100	100	100	100	100	95	100
Overall	85%	77.6	85.14	89.1	90.1	81.8816	88	97	93	87	85	91	89	95	90	90	90	87	83	90	89	77	77	92	85
<b>Parts Fill Rate</b>																									
Parts Fill Rate	80%	95.2	96.1	97.3	97.7	95.628	97.3	97.8	97.2	98.5	99.7	99.2	98.5	99	96	96.9	96.5	99.4	99.9	99.8	99.8	100	99.8	99.8	
Rework	0-2%	0	0	0	0	0	0	1	0	0	0	0	0	0	1	1	0	1	0	0	0	0	0	1	0
<b>EVT</b>																									
EVT required	10	8	5	8	8	49	8	8	8	8	8	8	8	5	5	6	5	5	5	5	6	6	6	8	8
<b>STAFFING</b>																									
48 REQUIRED	48	48	48	48	49	49	49	49	47	48	48	49	49	51	50	46	46	48	49	49	50	50	50	52	51

FVS metrics vs 3/29/22





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**ADDENDUM NO. 6**

RFP No. 12623-825

TITLE: Fleet Maintenance & Management Services

ISSUED: March 31, 2022

This addendum is being issued to make the following change(s):

1. In response to question 59, the following link will provide access to 12 months of recent repair history for equipment and vehicles.  
<https://www.fortlauderdale.gov/home/showdocument?id=66431&t>
2. In response to question 60, Garage Keepers Legal Liability language has changed.

From:

**Garage Keepers Legal Liability**

Coverage shall be purchased for the Contractor's liability for damage or other loss, including comprehensive and collision risks, to the vehicles while in the care, custody, and control of the Contractor. Coverage form must be on a direct primary basis with limits equal to the highest possible replacement cost value of vehicles in the care, custody, and control of the Contractor at any one time.

To:

**Garage Keepers Legal Liability**

Coverage shall be purchased in an amount not less than \$5,000,000 per occurrence for the Contractor's liability for damage or other loss, including comprehensive and collision risks, at replacement cost value, to the vehicles while in the care, custody, and control of the Contractor. Coverage form must be on a direct primary basis.

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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**ADDENDUM NO. 7**

RFP No. 12623-825  
TITLE: Fleet Maintenance & Management Services

ISSUED: April 12, 2022

This addendum is being issued to make the following change(s):

1. In response to question 36, revised Price Sheet V4 attached including two tabs.
  - a. 12623-825 Pricing Sheet
  - b. 12623-825 Renewal Pricing Sheet
  
2. Proposer will provide pricing for
  - a. Targeted and Non-Targeted for years 1-5 combined
  - b. Targeted and Non-Targeted for 2-year Renewal 1
  - c. Targeted and Non-Targeted for 2-year Renewal 2

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## ADDENDUM NO. 8

RFP No. 12623-825

TITLE: Fleet Maintenance & Management Services

ISSUED: April 19, 2022

This addendum is being issued to make the following change(s):

1. Bid bond information change:

FROM:

**2.24.1** A proposal security payable to the City of Fort Lauderdale shall be submitted with the proposal response in the amount of five percent (5%) of the total proposed amount. A proposal security can be in the form of a bid/proposal bond or cashier's check. Proposal security will be returned to the unsuccessful contractor as soon as practicable after opening of proposals. Proposal security will be returned to the successful Proposer after acceptance of the Payment and Performance Bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or other conditions as stated in Special Conditions or elsewhere in the RFP.

REVISED TO:

**2.24.1** A proposal security payable to the City of Fort Lauderdale shall be submitted with the proposal response in the amount of five percent (5%) of the total proposed amount of the initial five (5) year term Targeted Total. Non-Targeted amount should not be included. A proposal security can be in the form of a bid/proposal bond or cashier's check. Proposal security will be returned to the unsuccessful contractor as soon as practicable after opening of proposals. Proposal security will be returned to the successful Proposer after acceptance of the Payment and Performance Bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or other conditions as stated in Special Conditions or elsewhere in the RFP.

2. Section 3.5.7.1 added to read as follows:

**3.5.7** Proposer will include as part of its hiring process employee training and efforts toward employee improvement and shall achieve Automotive Service Excellence (ASE) Blue Seal certification for the Garage facility workforce. All technicians must be ASE certified in, or have adequate experience in, the areas related to their job classification and assignments.

**3.5.7.1** Proposer shall provide, to the City, a copy of the exit interview for any employee whose job ends during the term of this contract



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954-828-5933 Fax 954-828-5576  
[purchase@fortlauderdale.gov](mailto:purchase@fortlauderdale.gov)

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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**ADDENDUM NO. 9**

RFP No. 12623-825  
TITLE: Fleet Maintenance & Management Services

ISSUED: April 19, 2022

This addendum is being issued to make the following change(s):

- 1. Change to section 3.21.5.

FROM:

**3.21.5 Car Wash and Vacuum Station Management**

The Proposer will administer an agreement for maintenance, monitoring, and repair of the automated car wash unit located at the Garage Facility fueling site. The Proposer will also restock car wash products (soap, wax, etc.) that will be billed to the City as a non-targeted expense. Monthly, the Proposer will pressure wash and clean the carwash. The area surrounding the car wash and vacuum shall be cleaned of trash and debris daily. All costs for maintenance of the car wash and vacuum will be billed to the City by the Proposer as a non-targeted operating cost. City retains responsibility for the maintenance and repair of the wash facility canopies, lights, and other structural components.

REVISED TO:

**3.21.5 Car Wash and Vacuum Station Management**

The Proposer will administer an agreement for maintenance, monitoring, and repair of the automated car wash unit located at the Garage Facility fueling site. The Proposer will also restock car wash products (soap, wax, etc.) that will be billed to the City as a non-targeted expense. Bi-weekly, as a targeted service, the proposer will pressure wash the walls and floor within the enclosure for the car wash and brush clean the car wash, due to sensitive electronics, the car wash cannot be pressure cleaned. The area surrounding the car wash and vacuum shall be cleaned of trash and debris daily. All costs for maintenance of the car wash and vacuum will be billed to the City by the Proposer as a non-targeted operating cost. City retains responsibility for the maintenance and repair of the wash facility canopies, lights, and other structural components

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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**ADDENDUM NO. 10**

RFP No. 12623-825  
TITLE: Fleet Maintenance & Management Services

ISSUED: April 22, 2022

This addendum is being issued to make the following change(s):

1. Updated Pricing Sheet\_V5 attached

It was brought to our attention that cells 6B, 6F, 13B and 13F were locked on the 12623-825 Renewal Pricing Sheet. Version 5 has been updated with these cells unlocked.

All other terms, conditions, and specifications remain unchanged.

Laurie Platkin  
Senior Procurement Specialist

Company Name: \_\_\_\_\_  
(Please print)

Bidder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Question and Answers for Bid #12623-825 - Fleet Maintenance and Management Services

### Overall Bid Questions

#### Question 1

Qualifications link- This is asking vendors to qualify for Municipal Pool Co2 experience as well as be a Florida Certified General Contractor specializing in repair and restoration of concrete structures. Please confirm if these qualifications are needed to place a bid? (Submitted: Mar 1, 2022 10:22:08 AM EST)

#### Answer

- We do not understand this question in reference to the solicitation. Please submit an RFP section as reference to add clarity.

This may be a BidSync issue. If so, you should contact BidSync.com for support. (Answered: Mar 3, 2022 12:06:56 PM EST)

#### Question 2

Section 3.27.3 Quality of Parts to be Furnished- The RFP states there will be a separate parts contractor supplying parts, materials and supplies. How will the fleet maintenance vendor control the quality of parts supplied from a different organization? (Submitted: Mar 1, 2022 10:25:00 AM EST)

#### Answer

- See Addendum 1: Adding section 3.27.3.7: To control the quality of parts supplied from a third-party parts provider, the expectation is there will be a collaboration between the fleet maintenance/management provider, parts provider and Fort Lauderdale Fleet Services. Should a parts quality arise, Fort Lauderdale Fleet Services should be notified, and they will address the quality issue to be corrected. The ultimate decider is Fort Lauderdale Fleet Services. (Answered: Mar 3, 2022 12:14:15 PM EST)

#### Question 3

Section 2.36 Fixed and Firm Contract- This section states "Prices quoted shall be firm for the initial term of Five (5) years" The pricing sheet only provides for 3 years firm pricing. The Item Response Form also indicates a 3 year term for fixed pricing. Please advise. (Submitted: Mar 1, 2022 10:29:17 AM EST)

#### Answer

- See Addendum 1 for updated pricing sheet. (Answered: Mar 3, 2022 12:14:15 PM EST)

#### Question 4

Section 3.9 Targeted Services 3.9.1-The following language states, "The Proposer will furnish all necessary policies and procedures, supervision, labor, tools, parts, materials, supplies, OEM diagnostic software (to include training), and Subcontractor services" Question is since it has been stated there will be a separate parts contractor on site, does the fleet maintenance provider still need to supply "parts, materials, supplies" as Section 3.9 states? (Submitted: Mar 1, 2022 10:46:23 AM EST)

#### Answer

- The Proposer will not be expected to purchase vehicle parts, however, there could be a part(s) and or equipment they will need to purchase for their operational needs. (Answered: Mar 3, 2022 12:06:56 PM EST)

**Question 5**

Section 3.27.1.2-The end of this paragraph states, "The Proposer will maintain a perpetual inventory of all parts, materials, supplies, and fluids in the FMIS". Since the fleet maintenance provider will not order, stock and inventory parts, will this be the duties of the on-site parts supplier and not the fleet maintenance vendor?

(Submitted: Mar 1, 2022 10:48:35 AM EST)

**Answer**

- Per Section 3.27 Parts Operation: This Section is provide to add clarity of the responsibilities of the parts provider and not the fleet maintenance vendor. (Answered: Mar 3, 2022 12:06:56 PM EST)

**Question 6**

Section 3.21.14 Performance Standards- These are general questions in regards to the Performance Standards for the Fleet maintenace Vendor.

1. What are the KPI's or Timeline the City has for their Parts vendor to meet required parts requested?
2. What are the KPI's or Percentage the City has for their Parts vendor to meet required parts on hand?
3. Does the City have KPI's or Timeline on specific parts used by the maintenance vendor, for example, "A" Movers, "B" Movers, "C" Movers, etc.?
4. Who will control the quality of parts provided assuring they meet all the City's OEM and OEM certified aftermarket parts? (Submitted: Mar 1, 2022 10:52:32 AM EST)

**Answer**

- 1. Section 3.21.14 begins the performance standards the bidder will be held to.
2. The parts vendor will be held to an immediate fill rate of 90%. If the fill rate falls below 80% a remediation plan will be required.
3. The current discussion with the parts provider doesn't distinguish between A, B, C movers. All parts are a priority.
4. See Addendum 1 added section 3.27.3.7. (Answered: Mar 3, 2022 1:16:49 PM EST)

**Question 7**

Who is the on-site parts supplier for the City? (Submitted: Mar 1, 2022 10:52:59 AM EST)

**Answer**

- The parts contract has not be signed and not available for release at this time. (Answered: Mar 3, 2022 12:06:56 PM EST)

**Question 8**

Has the City choosen an FMIS yet? If so, what FMIS will be used for this contract? (Submitted: Mar 1, 2022 10:53:35 AM EST)

**Answer**

- The City has chosen Collective Data as the FMIS provider. (Answered: Mar 3, 2022 12:06:56 PM EST)

**Question 9**

Who currently holds this business? (Submitted: Mar 2, 2022 12:42:03 PM EST)

**Answer**

- First Vehicle Services, Inc. (Answered: Mar 3, 2022 12:06:56 PM EST)



**Question 10**

Will the Parts Management Contract come out as an RFP, or can it be proposed on using existing FL contracts to piggyback on? (Submitted: Mar 4, 2022 9:52:31 AM EST)

**Answer**

- The City intends on piggybacking off an existing contract. (Answered: Mar 4, 2022 10:25:41 AM EST)

**Question 11**

We are unable to join the mandatory conference in person tomorrow due to the contact for this RFP being on vacation and just returning to the office tomorrow. Is there an alternative for attending virtually? If there is not an alternative would be be disqualified for not attending in person?

Thank you we look forward to hear back from you! (Submitted: Mar 7, 2022 2:34:50 PM EST)

**Answer**

- There must be a representative from the proposing company at the mandatory conference. There is no virtual option. If the company is not represented at the conference then they will be disqualified. (Answered: Mar 7, 2022 3:34:23 PM EST)

**Question 12**

In reference to 2.45 Service Organization Controls: The City is asking the vendors to submit an SSAE 18, SOC 2, Type I Report with their proposals as well as provide a SSAE 18, SOC 2, Type II Report annually, Can also submit an SOC 3.

Type I and Type II Reports, depending on the depth and scope requested by the City will cost \$60k-\$160k annually for the winning bidder. For all other bidders not chosen, having an SOC 3 Report, which requires a SCO 2 Report, may cost each bidder close to \$50k+ depending on the scope and depth of each report.

While we recognize and adhere to all Risk Mitigation, could the City Clarify if these Reports/Audits are necessary since the chosen vendor will solely be using the City's FMIS? (Submitted: Mar 9, 2022 12:06:51 PM EST)

**Answer**

- See Addendum 3: Service Organization Controls are no longer needed as vendor will be solely using the City's FMIS. (Answered: Mar 10, 2022 2:15:50 PM EST)

**Question 13**

In reference to RFP Section 3.21.9.2-Could the City please clarify how each proposer should cost the on-call personnel? 3.21.9.2, states that "Pricing will be a targeted operating cost" and "Proposer will charge actual hours worked". Please clarify what we base our on-call staff on. See section below:

3.21.9.2 The City desires an assigned on-call person to respond to other vehicle service requests (such as heavy duty, transportation trams and/or Law Enforcement vehicles) Pricing should be based on the annual cost for the on-call hourly rate only. Pricing will be a targeted operating cost. Proposer will charge actual hours worked.

(Submitted: Mar 9, 2022 12:11:21 PM EST)

**Answer**

- See Addendum 3: Sub-Section 3.21.9.2.1 added: Note: In the last year there were a total of 341 service calls. Each service call had an estimated average length of 3 hours for a total of 1023 hours. (Answered: Mar 10, 2022 2:15:50 PM EST)

**Question 14**

In reference to RFP Section 3.21.9.2- 5th Sentence-, "Standby personnel may be paid up to 4 hours per week of

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Exhibit 1

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standby time charged to the City".

Is this "Stand by" time already calculated in the 4900 Estimated Number of hours per the Updated Pricing Sheet, Line #28? (Submitted: Mar 9, 2022 12:11:48 PM EST)

**Answer**

- Standby pay is included in the 4900 hours. (Answered: Mar 10, 2022 2:15:50 PM EST)

**Question 15**

In reference to Updated Pricing Sheet- Line #5 Labor (based on fleet size and category as included in the bid documents)- Is the City asking the vendors to use OUR recommended Labor size based on your fleet or will each vendor use the Labor of 44 people per the RFP? (Submitted: Mar 9, 2022 12:12:21 PM EST)

**Answer**

- The staffing level has been predetermined. Staffing shall be a minimum of 44 as noted in section 3.22.4.1. (Answered: Mar 10, 2022 2:15:50 PM EST)

**Question 16**

May we have a list of all tooling and equipment provided by the City for each garage? (Submitted: Mar 9, 2022 12:12:35 PM EST)

**Answer**

- See Addendum 4 (Answered: Mar 15, 2022 10:40:48 AM EDT)

**Question 17**

In reference to the Courier Position sections 3.22.4.1 Personnel Complement and 3.5.3 Staffing Position Requirement:- What are the responsibilities of the Courier position and is the City providing vehicles for them? (Submitted: Mar 9, 2022 12:14:13 PM EST)

**Answer**

- The Couriers primary responsibility will be to transport City vehicles and equipment. If a vehicle is required, the City will provide. (Answered: Mar 10, 2022 2:15:50 PM EST)

**Question 18**

1. We have our own payment system and do not accept credit card payment. We have flexibility in billing and invoicing. Will the city accept any other form of submitting payment?

2. Does the maintenance staff have to be employed by the proposer or is it acceptable to outsource this to another vendor? Our company has several municipal partnerships in which we management their maintenance requirements. (Submitted: Mar 9, 2022 3:11:08 PM EST)

**Answer**

- 1) No.

2) The City does not understand this question. Please identify "maintenance staff" via the list in section 3.5.3.

(Answered: Mar 10, 2022 2:15:50 PM EST)

**Question 19**

Following up on this question previously asked below:

Does the maintenance staff have to be employed by the proposer or is it acceptable to outsource this to another vendor? Our company has several municipal partnerships in which we management their maintenance requirements.

To clarify: For example, is on-site maintenance staff required to be employees of our company? If we are chosen, our company does not have on-site maintenance staffing, however, we have ASE-certified technicians staffed within our call centers that operate 24/7/365. We would oversee the onsite team performing the physical maintenance who would be a third party vendor of our company. Can you clarify if this would be an acceptable option? **(Submitted: Mar 10, 2022 3:33:57 PM EST)**

#### **Answer**

- Technical staff will need to be on-site. The expectation for the City's vehicle maintenance and repair services is to continue to use a centralized location for drop off and pick up. Also, during emergency operations we will need staff to stay on the premises, potentially 24/7 operations. Emergency operations are not limited to a weather related events. A large fire or law enforcement action may require 24/7 staffing. **(Answered: Mar 11, 2022 9:04:19 AM EST)**

#### **Question 20**

Reference: 2.45 Service Organization Controls – The proposer is a Service-Disabled Veteran Owned Small Business, not subject to audit. Would an annual reviewed financial statement serve in place of this requirement? **(Submitted: Mar 10, 2022 4:02:53 PM EST)**

#### **Answer**

- Please see Addendum 3 **(Answered: Mar 10, 2022 5:03:33 PM EST)**

#### **Question 21**

Sections 3.11.13 and 3.27.1.3-Does the city own all the equipment needed for BG additives? If not, is this cost covered by the City? Also, if any BG equipment needs replaced or added, who will pay for this cost? **(Submitted: Mar 11, 2022 9:49:50 AM EST)**

#### **Answer**

- The City's parts provider will purchase the BG chemicals, however, it will be the proposers responsibility to purchase the tools/adapters used in the BG servicing. The current BG tool 9300 with the associated engine adapters/pucks for 6,7,8,9 liter engines is used for DPF engine exhaust cleaning but not limited to these tools. **(Answered: Mar 14, 2022 10:00:15 AM EDT)**

#### **Question 22**

Will you be posting an attendance list for those who attended the mandatory pre- bid conference? **(Submitted: Mar 16, 2022 1:07:47 PM EDT)**

#### **Answer**

- This was already provided in Addendum 2. **(Answered: Mar 16, 2022 2:18:45 PM EDT)**

#### **Question 23**

Reference: Para. 3.12.1., Vehicle Dielectric, Structural, and X-ray Safety Inspections  
Question: Is the cost of the annual inspections included in the "Sub-Provided Services" amount on the pricing sheet? **(Submitted: Mar 23, 2022 3:34:10 PM EDT)**

#### **Answer**

- No, the cost of the annual inspections is a contracted cost and not included in the sub-provided services.

(Answered: Mar 25, 2022 9:01:39 AM EDT)

#### Question 24

Reference: Para. 3.14, Road Calls and Towing

Question: Does the City provide vehicles for towing and road calls? Are any other vehicles provided by the City for contractor use? (Submitted: Mar 23, 2022 3:34:31 PM EDT)

#### Answer

- The City does not provide vehicles for towing but does provide service vehicles for road calls. The City also provides 2 light duty pickup trucks for contractor use. (Answered: Mar 25, 2022 9:01:39 AM EDT)

#### Question 25

Reference: Para. 3.14, Road Calls and Towing

Question: If the contractor elects to use a towing service, is the cost of this included in the "Sub-Provided Services" amount on the pricing sheet? (Submitted: Mar 23, 2022 3:34:46 PM EDT)

#### Answer

- The contractor shall use the towing provider that services Fort Lauderdale Police. The cost of towing is included in the "sub-provided services" amount already. (Answered: Mar 25, 2022 9:01:39 AM EDT)

#### Question 26

Reference: Para. 3.12.11.1, Fleet Management Information System Contractor Responsibility

Question: Is there any specific hardware requirements for computer stations, tablets, or related devices to operate the City's FMIS? (Submitted: Mar 23, 2022 3:35:04 PM EDT)

#### Answer

- The Collective Data FMIS is a web based program so any device that connects to the internet will be capable of logging into the FMIS system. (Answered: Mar 28, 2022 12:33:25 PM EDT)

#### Question 27

1. Will the City accept subcontracted on-site personnel as part of a teaming service solution provided the on-site provider meets or exceeds qualifications stated in Section 2.17?

2. Section 3.21.10. What FMIS system is the City currently using and what system will be required to be used?

3. Section 3.21.10. Are there any system costs associated with the City's current FMIS that would be paid by the proposer?

4. The City has identified a life cycle for vehicles shown in Attachment A of the RFP. Will repairs to extend the life cycle of vehicles beyond this stated life cycle be considered non-target costs?

5. Section 3.24.3.1 references a definition of non-target services and refers to section 4.3.2. There is no Section 4.3.2 in the document.

6. If repairs are required at startup to bring vehicles up to City standards will these be considered a non-target expense. (Submitted: Mar 24, 2022 11:01:11 AM EDT)

#### Answer

- 1. The City will not accept subcontracted on-site personnel.
- 2. Currently, the City utilizes the current vendor's Infor, but we will be migrating our legacy data into the Collective Data FMIS.
- 3. No, there are no direct costs associated with the City's current FMIS that would be paid by the proposer. The exception would be if additional special reports are needed specific to the bidder and if the bidder request additional licenser beyond what is provided.
- 4. No, any costs of vehicle repairs will be considered targeted costs.
- 5. There is no 4.3.2, this was a typo. The correctly referenced section should have been 4.2.6.2.
- 6. Vehicles are already up to City standards, however, if any repairs are required those will be considered targeted expenses. **(Answered: Mar 28, 2022 12:33:25 PM EDT)**

### Question 28

There is work that cannot be done in-house with the contractor's own labor. Therefore, if vehicle Dielectric, Structural, and X-ray Safety Inspections are not part of the "estimated subcontractor service budget" provided by the City in the Target Operating Budget Section, where on the pricing page should the cost for that work be submitted? **(Submitted: Mar 25, 2022 1:34:08 PM EDT)**

### Answer

- If PM inspections are performed properly, then there should be no deficiencies when the yearly safety inspections are done, therefore, the cost for the inspections should be incorporated into the Targeted Operating Budget Section. **(Answered: Mar 28, 2022 12:33:25 PM EDT)**

### Question 29

Are annual pump tests for the Fire Truck pumpers part of the "estimated subcontractor service budget" provided by the City in the Target Operating Budget Section? **(Submitted: Mar 25, 2022 1:34:28 PM EDT)**

### Answer

- Yes **(Answered: Mar 28, 2022 12:33:25 PM EDT)**

### Question 30

This is a 3 part question regarding the Targeted Operating Budget Services - Detailed Price Proposal and the estimated budget provided by the City for subcontracted services for all five years. Section 3.24.2 Targeted Operating Costs describes how the Contractor shall invoice the City for the Target Budget. This Section describes invoicing the annual Targeted Operating Costs budget at 1/12th monthly.

Question part #1: Is the "estimated subcontractor service budget" of \$352,000 for year 1 part of the fixed price target budget?

Question part #2: Will the contractor invoice the total fixed price target budget which includes the "estimated subcontractor service budget" of \$352,000 for the first year at 1/12th monthly?

Question Part #3: Section 3.24.2.4.4 states "The first month's invoice for targeted operating services shall not exceed 1/12 of the total targeted operating cost". If the contractor spends more than the City's "estimated annual budget for subcontracted services" in the Target Budget will the contractor be reimbursed for the overage?

**(Submitted: Mar 25, 2022 1:35:03 PM EDT)**

**Answer**

- #1 - Yes, the listed estimated subcontractor service budget is there so that any potential proposer has the same amount and as such, it should be incorporated into your Targeted Operating Costs.

#2 - The contractor invoice should reflect 1/12th of the total Targeted Operating Costs yearly, which will include the estimated subcontractor service amount.

#3 - Section 3.24.2.4.4 states that the first month's invoice for targeted operating services shall not exceed 1/12 of the total targeted operating cost. Should the first month's total exceed 1/12th, any amount above 1/12th can be carried over to the next month. If an overage occurs at the end of the 12th month the proposer will be responsible to absorb the cost and if for unforeseen reason the contract ends early the proposer will be responsible to absorb the total targeted amount. (Answered: Mar 28, 2022 12:33:25 PM EDT)

**Question 31**

The shop has space limitations, and it may be necessary at times to outsource major work like engine and transmission replacement and/or repairs. For example, a clean room is required to rebuild transmissions. Will this work be included in the "estimated annual budget for subcontracted services" in the Target Budget? If not, where on the pricing page should this cost be stated? (Submitted: Mar 25, 2022 1:35:22 PM EDT)

**Answer**

- Any expenses related to repairs of equipment or vehicles that are not "non-targeted" repairs are considered targeted and should be billed as such. (Answered: Mar 28, 2022 12:33:25 PM EDT)

**Question 32**

Parts are not included in the "Target Operating Budget". If the Contractor chooses to outsource major work like engine and transmission replacement and/or repairs will the cost of the parts be reimbursed by the City? (Submitted: Mar 25, 2022 1:35:36 PM EDT)

**Answer**

- No, they will not. (Answered: Mar 28, 2022 12:33:25 PM EDT)

**Question 33**

What subcontracted services besides towing are included in the City's Targeted Operating Costs "estimated subcontractor service" budget of \$352,000 for year 1? (Submitted: Mar 25, 2022 1:35:50 PM EDT)

**Answer**

- Examples of those costs are repairs done at OEM dealers and/or manufacturers or costs associated with technical type repairs that must be performed by outside vendors. (Answered: Mar 28, 2022 12:33:25 PM EDT)

**Question 34**

Where on the pricing page should the cost of Target Budget subcontracted services not included in the City's "estimated subcontractor service" budget of \$352,000 for year 1 be stated on the pricing page? (Submitted: Mar 25, 2022 1:36:04 PM EDT)

**Answer**

- The City is not clear on what is being asked. Please explain or provide an example. (Answered: Mar 28, 2022 12:33:25 PM EDT)

**Question 35**

Could the City please provide a list of any other contractors or vendors (if any) involved in the operation or use of the vehicles to be maintained as part of the Scope of Work for this contract? Will the successful Proposer be required to work with any other third-party contractors or vendors in the course of carrying out this Scope of Work? (Submitted: Mar 28, 2022 10:47:37 AM EDT)

**Answer**

- The City will offer a meet and greet for all existing vendor and potential vendors for the awarded proposer. It will be the awarded proposer discretion on which vendors to use, with the exception of Risk repairs. The City's Risk department will be the decision maker when awarding the repair from the bids presented by the awarded proposer. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 36**

Section 2.36 of the RFP states that "No cost increases shall be accepted in this initial and any renewal contract term." However, Proposers are only asked to provide a price for the five-year base term. Can the City please confirm on what cost basis the Contractor will be paid for the 2-year option term, if the contract is extended? (Submitted: Mar 28, 2022 10:47:53 AM EDT)

**Answer**

- See Addendum 7 (Answered: Apr 12, 2022 12:05:26 PM EDT)

**Question 37**

Section 3.5.2 requires the Contractor to maintain a staffing ratio of at least one EVT for every six fire apparatus. Does the City have plans to increase the number of fire apparatus during the term of the Contract, thus requiring the Contractor to increase EVT staffing levels? (Submitted: Mar 28, 2022 10:48:14 AM EDT)

**Answer**

- There is a possibility of adding two Fire Rescues in the next year. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 38**

Is the current Contractor experiencing any issues meeting performance standards with the staffing requirements listed in Section 3.5.3 of the RFP? (Submitted: Mar 28, 2022 10:48:32 AM EDT)

**Answer**

- The current contract Performance Standards are not the same as what is requested in this RFP. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 39**

Has the current contractor achieved ASE Blue Seal certification for its workforce? (Submitted: Mar 28, 2022 10:48:40 AM EDT)

**Answer**

- Yes (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 40**

Will the City please provide a list of mechanics currently working on the Contract and their ASE and/or EVT certifications? (Submitted: Mar 28, 2022 10:48:48 AM EDT)

**Answer**

- We don't have a list of mechanics and their achievements. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 41**

Is the current contractor meeting the EVT Certification minimum requirements listed in Section 3.5.15.4 of the RFP? (Submitted: Mar 28, 2022 10:48:59 AM EDT)

**Answer**

- The EVT criteria has been revised for this solicitation. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 42**

Can the City please provide the age, useful life, and condition of the Tools and Equipment list provided in Addendum 4? (Submitted: Mar 28, 2022 10:49:08 AM EDT)

**Answer**

- Addendum 4 includes all the information available. As mentioned in the bid there will be an opportunity for the awarded proposer to view the facility, tools and equipment. (Answered: Mar 31, 2022 12:18:39 PM EDT)

**Question 43**

Can the City please provide a list of tools and equipment that have been replaced by the current Contractor at the Contractor's cost over the past three years? Please provide the replacement cost of each item. (Submitted: Mar 28, 2022 10:49:17 AM EDT)

**Answer**

- The City doesn't have record of those purchases. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 44**

Please provide the monthly list of vehicles that have failed to show up for their scheduled PM appointments for the past two years (as referenced in Section 3.11.7 of the RFP). (Submitted: Mar 28, 2022 10:49:26 AM EDT)

**Answer**

- The City doesn't have the list by vehicle, however by totals/ year missed within the scheduled timeline. FY20 - 350, FY21 - 367 (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 45**

Will the City please provide a list of road calls for the past 12 months that required response from the current contractor (as defined in section 3.14 of the RFP)? (Submitted: Mar 28, 2022 10:49:33 AM EDT)

**Answer**

- In FY21 there were 341 road calls. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 46**

Can the City please confirm if the current contractor's workforce is unionized? If so, please provide copies of all applicable collective bargaining agreements. (Submitted: Mar 28, 2022 10:49:42 AM EDT)

**Answer**



- The current vendor isn't unionized to the City's knowledge. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 47**

Can the City please provide a listing of all employees currently assigned to the contract, along with their wage rates, date of hire, and full time or part time designation? (Submitted: Mar 28, 2022 10:49:50 AM EDT)

**Answer**

- The City doesn't have the current provider's employee information. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 48**

Could the City please provide detailed information regarding all benefits programs for the current employees? (Submitted: Mar 28, 2022 10:50:01 AM EDT)

**Answer**

- The City doesn't have the current provider's employee information. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 49**

Can the City please confirm if the Contractor is expected to provide any non-revenue vehicles in support of the scope of services? If so, please confirm the scope for which Contractors are expected to provide their own vehicles. (Submitted: Mar 28, 2022 10:50:16 AM EDT)

**Answer**

- The awarded vendor will be provided with a limited number of vehicles. If the awarded vendor needs more vehicles than offered they would be responsible for all costs and not charge the City. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 50**

We noted that the minimum acceptable standard for % of PMIs completed on time is 94%, however the Contractor relies on the vehicle user to show up for PM inspection to be able to complete them. Can the City please confirm if instances of vehicle users not showing up for PM inspections are removed from the calculation of contractor PMI compliance? (Submitted: Mar 28, 2022 10:51:00 AM EDT)

**Answer**

- The expectation is the awarded vendor will reach out to the departments to ensure the vehicles are brought in. The vehicles that are not brought in will be included in the PMI percentage. (Answered: Mar 29, 2022 12:23:28 PM EDT)

**Question 51**

Can the City please provide a two-year history of the current contractor's performance in all "Performance Measures" categories listed in Section 3.22 of the RFP? (Submitted: Mar 28, 2022 10:51:13 AM EDT)

**Answer**

- See Addendum 5. (Answered: Mar 31, 2022 12:18:39 PM EDT)

**Question 52**

Has the current contractor experienced any staffing shortages? Please provide any monthly LDs assessed for staffing shortages in the past two years (including details of which positions were vacant and for how long).

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(Submitted: Mar 28, 2022 10:51:21 AM EDT)

#### Answer

- Line 36 of the FVS performance metrics defines the staffing requirements and the amount each month. Liquidated damages isn't part of the current contract for staffing levels. (Answered: Mar 31, 2022 12:18:39 PM EDT)

#### Question 53

We noted per section 3.24.4 of the RFP that the City will not reimburse the Proposer for any start-up costs incurred during the four-month transition. However, this gives an advantage to the current contractor, as they would not incur any significant transition costs. Would the City consider reimbursing a new contractor for start-up costs, outside of the annual operating budget? (Submitted: Mar 28, 2022 10:51:29 AM EDT)

#### Answer

- See Addendum 5. Pricing Sheet V3 has been uploaded as a change to the solicitation. (Answered: Mar 31, 2022 12:18:39 PM EDT)

#### Question 54

Can the City please confirm how it will evaluate the Cost Proposals? If a formula will be used, please provide. (Submitted: Mar 28, 2022 10:51:38 AM EDT)

#### Answer

- The scoring will be determined by the lowest price provided for Total Targeted and Non-Targeted - Years 1, 2, 3, 4 and 5 Combined. The first ranked firm a number 1, the second ranked firm a number 2, and so on. (Answered: Mar 29, 2022 12:23:28 PM EDT)

#### Question 55

Can the City please confirm how costs for salaries, wages and fringe benefits will be paid by the City? Will the Contractor be paid for these costs as a fixed fee, with 1/12 of the total costs for these items being paid each month, or based on an hourly rate for services provided? (Submitted: Mar 28, 2022 10:51:49 AM EDT)

#### Answer

- The Proposer will base their pricing on 1/12th per month and will bill the the City based on actual expenses up to the maximum 1/12th/month. (Answered: Mar 31, 2022 12:18:39 PM EDT)

#### Question 56

We noted in Section 4.2.6.1.3 of the RFP that Overhead costs will be billed as incurred. However, some costs, such as insurance deductibles, are based on accruals rather than costs incurred. Can the City please confirm if accrued expenses will be considered an incurred cost for billing purposes? (Submitted: Mar 28, 2022 10:51:58 AM EDT)

#### Answer

- This is a business decision for the proposer. It's up to the proposer to build in their expenses as they deem appropriate. (Answered: Mar 29, 2022 12:23:28 PM EDT)

#### Question 57

We noted that the updated Pricing Sheets provided in Addendum 1 only contain one price per hour for non-targeted operating services, as opposed to a price per hour per year. As we would expect the cost of labor to increase each year throughout the contract, would the City consider amending the pricing sheets to include a non-targeted price per hour for each year of the contract? (Submitted: Mar 28, 2022 10:52:08 AM EDT)

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**Answer**

- The hourly rates should be submitted as a hourly rate to encompass the term of the contract. **(Answered: Mar 29, 2022 12:23:28 PM EDT)**

**Question 58**

Could the City please provide information regarding the annual miles or hours the vehicles or equipment typically operate? **(Submitted: Mar 28, 2022 10:52:15 AM EDT)**

**Answer**

- Approximate miles driven 7,928,835 per year. **(Answered: Mar 29, 2022 12:23:28 PM EDT)**

**Question 59**

Could the City please provide 12 months of recent repair history for equipment and vehicles? **(Submitted: Mar 28, 2022 10:52:22 AM EDT)**

**Answer**

- See Addendum 6. **(Answered: Mar 31, 2022 12:18:39 PM EDT)**

**Question 60**

Reference: RFP Para. 2.26.3 – Insurance Requirements

Question: The insurance requirement for Garage Keepers Legal Liability Insurance is not stated as a defined dollar value. Please provide a dollar value of insurance that would be acceptable to the City so we can get accurate quotes. **(Submitted: Mar 28, 2022 12:39:11 PM EDT)**

**Answer**

- See Addendum 6. **(Answered: Mar 31, 2022 12:18:39 PM EDT)**

**Question 61**

Clarification to Question 34:

For Sub-Contracted Services that are NOT included in the City's annual estimated "Sub Provider Services" line (i.e. outside vehicle Dielectric, Structural, and X-Ray Safety Inspections/Testing for fire truck ladders and/or subcontracted work that the city deems part of the Target costs), can the city add a line for the estimated Sub Provider Target Work costs under Additional Items in the Targeted Operations Budget Services -Detailed Price Proposal section, much like they did in Addendum 5 when adding a line for Start-Up Costs. If not, then where should those costs be captured? Can we just add the line ourselves? **(Submitted: Mar 31, 2022 12:14:49 PM EDT)**

**Answer**

- The Sub Provider Services estimated cost provided on the Price Sheet is based on a yearly average for ALL sub-contract services. We provided this information so the proposer would have an idea on what the average cost will be. **(Answered: Mar 31, 2022 12:18:39 PM EDT)**

**Question 62**

We realize the Q and A session has expired, however, a new pricing sheet, "Pricing\_Sheet V4" was released on April 12th. This new Pricing Sheet has added the renewal years to the Bid, which is fine for bidding.

However, please see RFP Section 2.24 below. It seems the City will have to clarify if the Bid Bond is still calculated.

on the Base Contract Term of 5-years, or is the Bid Bond now based on the entire contract term of 9-years, based on the new Pricing Sheet V4? The Bid Bond is typically calculated on the pricing sheets, which usually reflects the base contract term.

Thank you and please advise.

#### 2.24 Proposal Security

2.24.1 A proposal security payable to the City of Fort Lauderdale shall be submitted with the proposal response in the amount of five percent (5%) of the total proposed amount. A proposal security can be in the form of a bid/proposal bond or cashier's check. Proposal security will be returned to the unsuccessful contractor as soon as practicable after opening of proposals. Proposal security will be returned to the successful Proposer after acceptance of the Payment and Performance Bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or other conditions as stated in Special Conditions or elsewhere in the RFP. (Submitted: Apr 15, 2022 1:55:55 PM EDT)

#### Answer

- The Proposal Security/Bid Bond shall still be calculated Based on the initial contract term of 5-years. (Answered: Apr 15, 2022 1:58:16 PM EDT)